

**VALLEY SANITARY DISTRICT  
BUDGET & FINANCE COMMITTEE MEETING MINUTES**  
January 2, 2024

A regular meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, January 2, 2024.

**1. CALL TO ORDER**

Committee Member Debra Canero called the meeting to order at 1:00 p.m.

**2. ROLL CALL**

Directors Present:

Committee Member Debra Canero

Committee Member Scott Sear

Staff Present:

Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; and Holly Gould, Clerk of the Board

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT – None.**

**5. DISCUSSION / ACTION ITEMS**

**5.1 Approve Minutes for the November 7, 2023, Budget & Finance Committee**

---

Committee Member Sear motioned to approve the minutes of the November 7, 2023, Budget & Finance Committee meeting. Committee Member Canero seconded the motion. Motion carried.

**5.2 Review Budget Timeline for the Fiscal Year 2024/25**

---

The action for approval and adoption of the annual budget is completed in June each calendar year. In preparation for the fiscal year 2024/25 budget, staff has prepared a budget timeline for the Budget and Finance Committee to review. The timeline includes deliverable due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed. The Committee discussed engaging with the surrounding cities and keeping the community involved with updating the District's master plan and future financial model. The Committee suggested highlighting some of the completed capital projects as part of the District's outreach.

**6. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:22 p.m. The next regular committee meeting will be on March 5, 2024.

Respectfully submitted,  
Holly Gould, Clerk of the Board  
Valley Sanitary District