

**VALLEY SANITARY DISTRICT
BUDGET & FINANCE COMMITTEE MEETING MINUTES**

January 3, 2023

A regular meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, January 3, 2023.

1. CALL TO ORDER

Committee Member Debra Canero called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Committee Member Debra Canero

Committee Member Scott Sear

Staff Present:

Beverli Marshall, General Manager; Jeanette Juarez, Chief Administrative Officer; Dave Commons, Chief Operations Officer; and Holly Gould, Clerk of the Board

Guests:

Valerie Houchin, Schneider Electric

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

The public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

5. DISCUSSION / ACTION ITEMS

5.1 Select Committee Chairperson

Committee Member Scott Sear nominated Debra Canero as the Budget & Finance Committee Chairperson for 2023.

5.2 Approve Minutes for the November 1, 2022, Budget & Finance Committee

Committee Member Sear motioned to approve the minutes of the November 1, 2022, Budget & Finance Committee meeting. Chairperson Canero seconded the motion. Motion carried.

5.3 Receive and File the Budget Timeline for the Fiscal Year 2023/24

The action for approval and adoption of the annual budget is completed in June of each calendar year. In preparation for the fiscal year 2023/24 budget, staff has prepared a budget timeline for the Budget and Finance Committee to review. The timeline includes deliverable

due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed.

5.4 Discussion and Direction for Recycled Water Project Financing Needs

Recycled Water Project – Phase I consists of six scopes of work that include Waste Activated Sludge (WAS) Thickening. On February 8, 2022, the Board of Directors authorized to proceed with the design alternative for the WAS Thickening and pursue Rotary Screw Thickening technology. Due to the change in design, the WAS Thickening scope of work was not included in Amendment #1 for \$71M. The estimated schedule to complete the 60% design of the Rotary Screw Thickener was December 2022. A guaranteed maximum price would then be completed and brought to the Board for approval as Amendment #2 to the contract for an estimated cost of \$10M. Valerie Houchin, Schneider Electric, gave an update to the Committee on the progress of the design of the rotary screw thickeners. Jeanette Juarez informed the Committee that the District would need to consider financing options for the rotary screw thickener and Phases II and III of the Recycled Water Project, estimated at \$114.4M. She also informed the Committee that the District was invited to apply for funding through the Water Infrastructure Finance and Innovation Act (WIFIA). The invitation is to apply for \$44M for the Recycled Water Project Phases II and III. The Committee recommended providing the Board of Directors with at least three funding options if possible.

6. **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:49 p.m. The next regular committee meeting will be on March 7, 2022.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District