

**VALLEY SANITARY DISTRICT  
OPERATIONS COMMITTEE  
REGULAR MEETING MINUTES**

October 3, 2023

A meeting of the Valley Sanitary District (VSD) Operations Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, October 3, 2023.

**1. CALL TO ORDER**

Chairperson Jacky Barnum called the meeting to order at 1:00 p.m.

**2. ROLL CALL**

Directors Present:

Chairperson Jacky Barnum

Committee Member William Teague

Staff Present:

Jason Dafforn, General Manager; Ron Buchwald, District Engineer; Dave Commons, Chief Operating Officer; and Holly Gould, Clerk of the Board

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary before the meeting if you wish to speak on a non-hearing item.*

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None.

**5. DISCUSSION / ACTION ITEMS**

**5.1 Approve Minutes for the June 6, 2023, Operations Committee**

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Committee member Teague motioned to approve the minutes of the Operations Committee held on June 6, 2023. Chairperson Barnum seconded the motion.

**5.2 Laboratory Calibration & Verification**

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Mario Luna, Laboratory Technician II, gave a presentation to the Committee explaining laboratory calibration and verification practices and their importance to the sampling and testing done by the District.

### 5.3 Provide an Update on the Lystek Biosolids Conversion Project

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Ron Buchwald, District Engineer, reported that Staff has recently met with Lystek to discuss their proposed draft Feasibility Study for Implementation of Lystek THP Advanced Biosolids Management Program. VSD staff provided several comments and revisions to the report and discussed capital and life cycle costs. Lystek staff will be finalizing the report by addressing VSD comments and revisions. The next step will be a second site visit and further discussion of the types of partnerships and financing available to VSD.

### 5.4 Provide Capital Improvement Program Update

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The Staff has reached out to NBS and requested an update to the District's sewer rate model with our current fiscal year budget and revised Capital Improvement Plan. This update will determine what the financial outcomes will be under the current scheduled rate increases. In addition, Staff will evaluate how much capital budget funds are available and can further adjustments provide opportunities for the District to move forward on any delayed CIP projects. Once the results of the update are received, they will be shared with the Committee.

## 6. **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:33 p.m. The next regular committee meeting will be on December 5, 2023.

Respectfully submitted,  
Holly Gould, Clerk of the Board  
Valley Sanitary District