

**VALLEY SANITARY DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES
December 7, 2021**

A regular meeting of the Valley Sanitary District (VSD) Operations Committee was held at Valley Sanitary District, 45-500 Van Buren St, Indio, CA, on Tuesday, December 7, 2021.

1. CALL TO ORDER

Ron Buchwald called the meeting to order at 1:00 p.m.

1.1 Roll Call

Committee Members Present:

Ron Buchwald, Chair

Debra Canero, Director

William Teague, Director

Staff Present:

Anna Bell, Laboratory and Compliance Supervisor, and Holly Gould, Clerk of the Board

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. DISCUSSION / ACTION ITEMS

3.1 Presentation on Wastewater Sampling

Anna Bell, Laboratory and Compliance Supervisor, gave a PowerPoint presentation on wastewater sampling. She explained how the samples are collected, the equipment used, and the different types of samples, i.e., discrete (grab) samples, composite samples, and representative samples. She also explained the importance of documentation, field observations, chain-of-custody, and the storage and preservations of samples. Anna stated that sampling requires much coordination with other departments. Director Canero thanked Anna for her very informative presentation and requested that she present it to the entire Board of Directors at the first meeting in January 2022.

3.2 Project Update: Reclaimed Water Project Phase 1

Ron Buchwald, Engineering Services Manager, updated the committee on the Reclaimed Water Project Phase 1. Phase 1 is expected to be completed by early 2025. The Design-Build team is quickly approaching the 60% design milestone in January 2022. The Guaranteed Maximum Price (GMP) will be developed and negotiated at this

point in the design. Once approved by the Board, the construction phase will begin. Ron plans to have Stantec attend the next Operations Committee meeting in February 2022 for a more in-depth project update.

3.3 Collections Department Update: Having a Second On-Call Person

Ron Buchwald, Engineering Services Manager, explained the need for a second on-call person for the Collections Department. There are instances when a callout requires two (2) people. Historically, the on-call person would have to call another employee from the department to see if they could assist. Having a second on-call person would ensure that someone would always be available should a second person be needed. The fiscal impact of these additions would cost \$15,000 for the remaining nine (9) months of the current fiscal year. Director Canero requested Staff to provide the log of the callouts for the past year. Ron agreed to bring this data at the next meeting in February 2022.

4. FUTURE MEETING ITEMS

Staff will be updating the Operations Committee on the Influent Pump Station Project, Reclaimed Water Project Phase 1, and provide the Collections Department callout information.

5. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:24 p.m. The next regular committee meeting will be held on February 1, 2022.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District