

Agenda
East Valley Reclamation Authority
Joint Powers Authority
2:30 p.m.

150 Civic Center Mall
Indio, California

June 5, 2018

1. CALL TO ORDER AND ROLL CALL

President Glenn Miller (City of Indio- Indio Water Authority)
Vice President William Teague (Valley Sanitary District)
Secretary Michael Wilson (City of Indio- Indio Water Authority)
Treasurer Merritt Wiseman (Valley Sanitary District)

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is the time set aside for public comment. If you wish to speak, please complete a "request to speak" form and limit your comments to three minutes (forms are located in the lobby of the Council Chamber). Please watch the timing device on the podium.

4. CONSENT CALENDAR

- a. Minutes of December 5, 2017 **Recommendation: Approve**
- b. Warrants **Recommendation: Receive/File**

5. ADMINISTRATIVE ITEMS:

- a. Resolution adopting Fiscal Year 2018-2019 Budget **Recommendation: Approve**
- b. Fiscal Year 2017-18 Budget Report for the period July 1, 2017 to April 30, 2018
Recommendation: Receive/File

6. GENERAL MANAGER'S REPORT

- a. Valley Sanitary District CIP and Plant Upgrade Project
- b. Lobbying Report
- c. Legislative Update

7. AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS

8. ADJOURN

Next meeting: September 4, 2018

Agenda packets are available on the City's website at www.indio.org and on the Valley Sanitary District website at www.valley-sanitary.org.

Materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection at the front counter of the lobby of the Indio City Hall Administration Building at 100 Civic Center Mall, Indio, during normal City business hours and during the meeting as well as the offices of Valley Sanitary District located at 45500 Van Buren Street Indio.

PUBLIC NOTICE

The Indio City Council Chamber is handicapped accessible. If special equipment is needed, for the hearing impaired, please call the City Clerk's office. Persons with disabilities can receive this agenda in an alternative format and should call the City Clerk's office at 391-4007. Notification 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102.35.104 ADA Title 11).

DECLARATION OF POSTING

I, Maria Ysiano, Deputy City Clerk, do hereby declare that the foregoing agenda was posted on the outside entry to the Council Chamber, 150 Civic Center Mall on June 1, 2018.



MARIA YSIANO
DEPUTY CITY CLERK

UNOFFICIAL UNTIL APPROVED BY THE EAST VALLEY RECLAMATION AUTHORITY

**EAST VALLEY RECLAMATION AUTHORITY
JOINT POWERS AUTHORITY
DECEMBER 5, 2017
MINUTES**

Vice President William Teague called to order the regular meeting of the East Valley Reclamation Authority at 2:31 p.m. in the Council Chambers located at 150 Civic Center Mall, Indio, California.

1. ROLL CALL:

PRESENT: Vice President William Teague
Secretary Michael Wilson
Treasurer Merritt Wiseman

ABSENT: President Glenn Miller

2. PLEDGE OF ALLEGIANCE led by Brian Macy, IWA General Manager

3. PUBLIC COMMENT - NONE

4. CONSENT CALENDAR

- a. Minutes of June 20, 2017
- b. Warrants *Receive/File*

It was moved by Secretary Wilson, seconded by Treasurer Wiseman and carried to **ADOPT** the Consent Calendar as submitted, by the following vote:

AYES: *Wiseman, Wilson, Teague*

NOES: *None*

ABSENT: *Miller*

5. ADMINISTRATIVE ITEMS:

- a. Fiscal Year 2016-17 Audited Financial Statements

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation on the Audited Financial Statements for Fiscal Year 2016-17.

It was moved by Secretary Wilson, seconded by Treasurer Wiseman and carried to **RECEIVE AND FILE** the FY 2016-17 Audited Financial Statements, by the following vote:

AYES: *Wiseman, Wilson, Teague*

NOES: *None*

ABSENT: *Miller*

b. Fiscal Year 2017-18 First-Quarter Budget Report

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation on the First-Quarter Budget Report for Fiscal Year 2017-18.

It was moved by Treasurer Wiseman, seconded by Secretary Wilson and carried to **RECEIVE AND FILE** the FY 2017-18 First-Quarter Budget Report, by the following vote:

AYES: *Wiseman, Wilson, Teague*

NOES: *None*

ABSENT: *Miller*

6. GENERAL MANAGER'S REPORT

Joseph Glowitz, VSD General Manager and Brian Macy, IWA General Manager, reported on the following:

- a. Feasibility Study Update
- b. Bureau of Reclamation Update
- c. WaterSMART Drought Response Program: Drought Contingency Planning Grant for Fiscal Year 2018
- d. WIIN Program
- e. Tax Reform Proposals
- f. Innovative Federal Strategies (VSD's Advocate in Washington)

7. AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS

Vice President Teague stated that Dennis Coleman, former IWA Manager of Finance & Customer Service, has come on board as Director at Valley Sanitary District and is looking forward to having him on the team.

8. ADJOURN

There being no further business to discuss, the meeting **ADJOURNED** at 2:45 p.m.

Maria Ysiano
Secretary

Prepared: 05/30/2018, 10:14:10
Program: GM179L
Bank: 00 IWA Union Bank of California

INDIO WATER AUTHORITY
CHECK REGISTER BY FUND

Item 4b

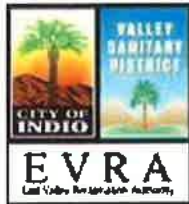
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CHECK DATE	CHECK NUMBER	VENDOR	NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/31/2018	9124	223	CITY OF INDIO	64978	1/11 EVRA AUDIT FEES	050-4711-471.21-20		7/2018	2,925.00
								Total	2,925.00
05/23/2018	9680	223	CITY OF INDIO	65175	5/3 EVRA AUDIT FEES	050-4711-471.21-20		11/2018	325.00
								Total	325.00
						2 Checks	** Fund Total		3,250.00

Warrant Register for East Valley Reclamation Authority

Approved by: Brian M. Kinder
Brian M. Kinder, Manager of Finance

Date: 5/30/2018



**SUBMITTAL TO THE JOINT POWERS AUTHORITY
EAST VALLEY RECLAMATION AUTHORITY**

Board of Directors Meeting
June 5, 2018

FROM: EVRA JPA Staff

SUBJECT: Resolution Adopting Fiscal Year 2018-2019 Budget

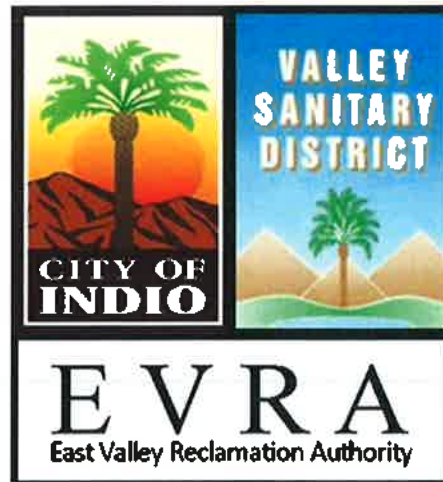
RECOMMENDED MOTION: Adopt Resolution of the East Valley Reclamation Authority adopting the Fiscal Year 2018-2019 budget and authorizing expenditures and appropriations.

SUMMARY: The Joint Powers Agreement establishing the East Valley Reclamation Authority provides that the Board shall prepare and adopt annual budgets for its operation. Staff has prepared the budget for Fiscal Year 2018-2019, which is attached to this report as **Exhibit A**. EVRA Staff recommends that the Board adopt the budget by Resolution (**Exhibit B**) in the amount of \$103,500 as detailed in the budget.

Prepared by:
Brian Macy, P.E.
IWA General Manager

	Account Number	Dollars
Costs associated with this action		\$103,500
Current Fiscal Year Budget		\$0

Legal Review		
City of Indio Review	Brian Macy	
Valley Sanitary District Review	Joseph Glowitz	



**East Valley Reclamation Authority
Recommended Operating Budget
Fiscal Year 2018-19**

Governing Board Members

Glenn Miller, President (City of Indio-Indio Water Authority)
William Teague, Vice President (Valley Sanitary District)
Michael Wilson, Secretary (City of Indio-Indio Water Authority)
Merritt Wiseman, Treasurer (Valley Sanitary District)

EVRA Management Staff

Joseph Glowitz, P.E., General Manager (Valley Sanitary District)
Brian Macy, P.E., General Manager (Indio Water Authority)
Brian M. Kinder, Manager of Finance (Indio Water Authority)

1. BUDGET INTRODUCTION

The East Valley Reclamation Authority (EVRA) was formed on December 18, 2013 with joint partnering agencies, the City of Indio-Indio Water Authority (the City of Indio's municipal water supplier), and Valley Sanitary District (wastewater provider for serving Indio).

The purpose of the EVRA is to develop and implement a planning, programming, funding, construction and operation strategy for a joint reclaimed/recycled water facility. This joint project will allow IWA to provide either recycled water for non-potable use or treated water for groundwater replenishment. Both uses will reduce the City of Indio's overall dependence on existing groundwater supply.

2. REVENUE

For fiscal year 2018-19, EVRA will acquire revenue totaling \$50,000 which will be contributed equally from each partnering agency (\$25,000 each). An expected ending fund balance from fiscal year 2017-18 of \$158,936 will bring the total operating fund balance available to \$208,936 for fiscal year 2018-19. EVRA will also continue to seek grant funding as needed for future projects during the upcoming fiscal year.

3. EXPENSES AND USES

Chart 1 – Revenue over Expenses

	Adopted Budget FY 2017-18	Recommended Budget FY 2018-19	Increase/Decrease FY 2017-18 vs FY 2018-19
REVENUE	\$50,000	\$ 50,000	\$0
EXPENSES	\$103,500	\$103,500	\$0
REVENUE OVER EXPENSES	(\$53,500)	\$ (53,500)	\$0

Chart 1 on the previous page provides a summary of projected revenue over expenses which are at the same level with the previous fiscal year's budget. For fiscal year 2017-18 total expenses are proposed to be \$103,500 which will be allocated towards legal fees, office supplies, professional dues to recycled water association, Board stipends, and meetings and travel for both the Board and Management staff to attend recycled water conferences and meetings.

The East Valley Reclamation Authority looks forward to a productive and success FY 2018-19.

RESOLUTION NO. ____

RESOLUTION OF THE EAST VALLEY RECLAMATION AUTHORITY ADOPTING THE 2018-19 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the East Valley Reclamation Authority (the "Authority") is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the "Act") pursuant to that certain Joint Exercise of Powers Agreement, dated as of November 18, 2013, (the "Joint Powers Agreement"), by and between the City of Indio (the "City") and the Valley Sanitary District (the "District");

WHEREAS, the proposed 2018-19 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Authority and concurrently provides a work force to accomplish them; and

WHEREAS, the Authority intends to use the recommended 2018-19 budget as a guide for determining Authority priorities.

NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The proposed 2018-19 budget, as detailed in the budget document entitled "East Valley Reclamation Authority Fiscal Year 2018-19 Recommended Operating Budget," and filed with the Secretary, and as summarized below is hereby adopted:

Year Ending June 30	Authorized Expenditures
FY 2018-19	\$103,500

Section 3. The Authority members recognizes that the recommended fiscal year 2018-19 budget will require adjustments from time to time, and accordingly, the Board or their designee is authorized to redistribute allocated budgeted amounts within or between agencies.

Section 4. The Board President shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

Section 5. This Resolution shall take effect immediately upon adoption.

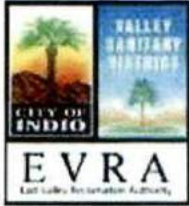
PASSED, APPROVED, and ADOPTED this 5th day of June, 2018, by the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

GLENN MILLER, BOARD PRESIDENT

ATTEST:

**MARIA YSIANO,
EVRA SECRETARY (INDIO WATER AUTHORITY)**



**SUBMITTAL TO THE JOINT POWERS AUTHORITY
EAST VALLEY RECLAMATION AUTHORITY**

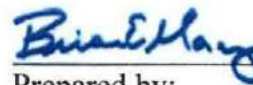
Board of Directors Meeting
June 5, 2018

FROM: EVRA JPA Staff

SUBJECT: Fiscal Year 2017-18 Budget Report for the period July 1, 2017 to April 30, 2018

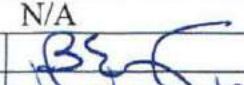

RECOMMENDED MOTION: Receive and File

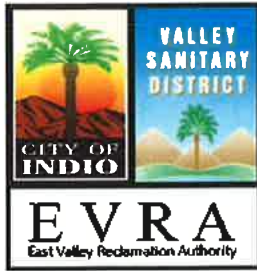
SUMMARY: The fiscal year 2017-18 budget for the EVRA was adopted on June 20, 2017. Quarterly reports will be presented to the Board for review and approval for periods ending on September 30, December 31, and March 30. This report is for the time period of July 1, 2017 to April 30, 2018.



Prepared by:
Brian Macy

	Account Number	Dollars
Costs associated with this action		\$0.00
Current Fiscal Year Budget		\$0.00

Legal Review		N/A
City of Indio Review	Brian Macy	
Valley Sanitary District Review	Joseph Glowitz	



EAST VALLEY RECLAMATION AUTHORITY

Fiscal Year 2017-2018 Budget Report Revenue and Expenditure Summary from July 1, 2017 to April 30, 2018

	Budget FY 2017-18	Year to Date as of April 30, 2018
REVENUE		
Indio Water Authority	\$ 25,000	\$ 25,000
Valley Sanitary District	<u>25,000</u>	<u>25,000</u>
 Total Revenue	 \$ 50,000	 \$ 50,000

REVENUE SUMMARY

Source of Funds

Program Revenue	\$ 50,000	\$ 50,000
Prior Year Fund Balance	103,647	113,868
Interest	-	-
Reserve	<u>-</u>	<u>-</u>
Total Revenue	\$ 153,647	\$ 163,868

EXPENSES / USE OF FUNDS

Board Stipends	\$ 2,400	800
Professional Services/ Legal Services	10,000	1,683
Feasibility Study	75,000	-
Audit Fees	3,500	2,925
Travel and Training	10,000	-
Dues and Publications	2,000	-
Office Supplies	<u>600</u>	<u>-</u>
Total Expenditures	\$ 103,500	\$ 5,408
 Estimated Total Liabilities & Fund Equity	 \$ 50,147	 \$ 158,460
Estimated Unrestricted Cash Balance	\$ 50,147	\$ 158,460
Estimated Restricted Cash Balance	-	-