

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

November 27, 2018

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, November 27, 2018.

CALL TO ORDER, ROLL CALL

1. VICE PRESIDENT DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Douglas A. York, Mike Duran, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, General Manager, Holly Gould, Ron Buchwald, and Joanne Padgham

GUESTS: Carlos Pena
Beatrice Eslamboly, CV Strategies
Ehab Gergas, Harris & Associates
Brad Sager, Harris & Associates

CONSENT ITEMS

- a. Consideration of the November 13, 2018 Board Meeting Minutes
- b. Approval of Summary of Cash & Investments for October, 2018
- c. Approval of Expenditures for November 8, 2018 to November 21, 2018

Check numbers 36670 to 36702 totaling \$66,364.46 and payroll & electronic transfers of \$152,290.22 were issued.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion to approve the minutes for the Regular Board Meeting held November 13, 2018, to approve the Summary of Cash & Investments for October, 2018 and to pay the disbursement items as presented. PRESIDENT YORK seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2018-2837

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

Carlos Pena, longtime Indio resident and realtor, took a moment to introduce himself to the Board. Beatrice Eslamboly of CV Strategies stopped by to attend the meeting and say hello to the Board. Both extended their condolences to the Board on the passing of Director Merritt Wiseman.

NON-HEARING ITEMS

2. Presentation by Harris & Associates – Planning Level Cost Estimate for the Upgrade of the Sewer Collection System

After several months of data collection and review, Harris & Associates have put together a planning level effort at the anticipated cost to rehabilitate, replace and/or upgrade the sewer collection system. A series of the cost estimates have been prepared for the Board’s review. Ehab Gergas of Harris & Associates presented to the Board the cost estimates and efforts that staff and Harris have undertaken on the project to date. Information only item.

3. Annual Connection Capacity Fee Report

Government Code Section 66013 requires a financial accounting of the transactions dealing with sewer connection capacity fees be made available to the public. The annual report showing actual values for the 2017-2018 fiscal year and estimated values for the 2018-2019 fiscal year was disclosed to the Board. Pursuant to Government Code Section 66013, this report is for review purposes only. A copy of this report was mailed to the Desert Valley Builders Association (DVBA) and the Building Industry Association (BIA) for review and comment on November 8, 2018.

ACTION TAKEN:

MOTION: DIRECTOR COLEMAN made a motion to receive and file the annual Connection Capacity Fee Report in compliance with Government Code Section 66013. DIRECTOR TEAGUE seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2018-2838

4. Authorization to Purchase Three (3) JWC Muffin Monsters

The Vogelsang macerators have shown a constant need for maintenance, proven to be very costly to rebuild and do not operate as well as the muffin monster. It is recommended to replace them with JWC Environmental Muffin Monsters. This is a sole source procurement. Having similar pieces of equipment from the same manufacturer will allow for the exchange and salvage of spare parts. The District has used JWC Environmental Muffin Monsters successfully for many years.

ACTION TAKEN:

MOTION: DIRECTOR TEAGUE made a motion authorize the General Manager to purchase three (3) Muffin Monsters from JWC Environmental to replace the Vogelsang macerators for a total cost of \$61,989.36. DIRECTOR COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2018-2839

AYES: Director(s) Coleman, Duran, Teague, York
NOES: None
ABSENT: None
ABSTAIN: None

5. General Manager's Report

Mr. Glowitz presented the Board with revenue reports for sewer use and miscellaneous revenue. These reports will be included in the monthly financials going forward. Due to the passing of a board member a timeline summary of Notice of Vacancy was distributed. Staff included a time that Directors could interview potential candidates for appointment. The Board has sixty (60) days to appoint a person to fill the vacancy. The notice will be posted at Valley Sanitary District, City of Indio and City of Coachella. The Holiday Luncheon will be on Wednesday, December 12, 2018 at Fantasy Springs Casino Buffet at 11:00 a.m.

DIRECTORS' ITEMS

Directors' items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

DIRECTOR TEAGUE requested a moment of silence on honor of Secretary/Treasurer Merritt Wiseman. DIRECTOR COLEMAN requested the meeting be adjourned in memory of Director Wiseman.

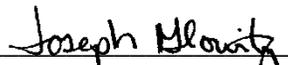
INFORMATIONAL ITEMS

The Board received and acknowledged the copy of the Combined Monthly Account Summary for expenses incurred by the District in October, 2018.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:58 p.m. in honor of Valley Sanitary District Secretary/Treasurer Merritt Wiseman. The next Regular Board Meeting will be held December 11, 2018.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District