

**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
July 23, 2019**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, July 23, 2019.

**CALL TO ORDER, ROLL CALL**

1. PRESIDENT MIKE DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, William Teague, Dennis Coleman, Debra Canero (arrived at 1:06 p.m.) and Scott Sear

DIRECTORS ABSENT: None

STAFF PRESENT: Beverli A. Marshall, General Manager, Holly Gould, and Ron Buchwald

GUESTS: None

**CONSENT ITEMS**

- a. Consideration of the June 16, 2019 Special Board Meeting Minutes
- b. Approval of Cash and Investments for June 2019
- c. Approval of Expenditures for July 11, 2019 to July 17, 2019

---

Check numbers 37305 to 37427 totaling \$106,740.52 and transfers of \$195,925.80 were issued.

**ACTION TAKEN:**

**MOTION:** VICE PRESIDENT TEAGUE made a motion to approve the minutes for the Special Meeting held July 16, 2019, approve the Summary of Cash & Investments for June 2019, and pay the disbursement items as presented. SECRETARY COLEMAN seconded the motion. Motion carried by the following vote: 4 yes

**MINUTE ORDER NO. 2019-2923**

**PUBLIC COMMENTS**

*This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

**NON-HEARING ITEMS**

2. Adoption of Updated Policies

---

DIRECTOR CANERO arrived at the meeting at 1:06 p.m.

To be more efficient and transparent, staff has updated the Travel & Reimbursement Policy to comply with GSA requirements. Travel will be reimbursed on a per diem basis and board approved. A discussion took place regarding district credit cards for board members. Staff has also added a Policy and Complaint Procedure Against Harassment, Discrimination, Retaliation and Workplace Bullying, and an Appearance Standards Policy. Both policies meet all current compliance requirements.

**ACTION TAKEN:**

**MOTION:** SECRETARY COLEMAN made a motion to adopt the attached revised Valley Sanitary District's Policies: Travel Approval & Reimbursement Policy, Policy and Complaint Procedure Against Harassment, Discrimination, Retaliation and Workplace Bullying, and Appearance Standards Policy. DIRECTOR SEAR seconded the motion. Motion carried by the following roll call vote:

**MINUTE ORDER NO. 2019-2924**

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague  
NOES: None  
ABSENT: None  
ABSTAIN: None

**DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

SECRETARY COLEMAN thanked fellow board members and staff for their support and well wishes during his surgery and recovery. DIRECTOR CANERO thanked Ms. Marshall for speaking at the Sunrise Rotary meeting. The CSDA Annual Conference will be held in Anaheim, California in September and four (4) directors will be attending.

**INFORMATIONAL ITEMS**

*Informational items are for information only; no action will be taken on these items.*

- Combined Monthly Account Summary for Expenses for June 2019
- Monthly Income Summary for June 2019

Mr. Buchwald gave an update on the valve repair. He reported that the diver was able to plug the four (4) valves so Borden Excavating could replace the valves and repair the line. The repair will take a little longer because staff didn't have the correct couplings to fit the current pipe. Ms. Marshall informed the board that she will be bringing proposals before the board for the NPDES Permit Application, Rate Analysis and Strategic Plan.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:10 p.m., and the next board meeting will be a Regular Meeting held August 13, 2019.

Respectfully submitted,

*Holly Gould*

Holly Gould, Clerk of the Board  
Valley Sanitary District