

VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
December 10, 2019

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, December 10, 2019.

1. CALL TO ORDER

President Mike Duran called the meeting to order at 1:00 p.m.

a. Roll Call

Directors Present: Debra Canero, Dennis Coleman, Mike Duran, Scott Sear.
and William Teague

Staff Present: Beverli A. Marshall, General Manager, Joanne Padgham,
Hector Guzman, Karen Hopper, Ron Buchwald, James Mills,
and Jimmy Garcia

Guests: Alden Yi, Keenan & Associates

b. Pledge of Allegiance

c. December Employee Anniversaries:

Hector Guzman	5 years
Karen Hopper	6 years
Ron Buchwald	7 years
James Mills	13 years
Jimmy Garcia	13 Years

The Board congratulated all employees on their anniversaries and thank them for their hard work and continued dedicated to the District.

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

a. Approve November 8, 2019 Special Meeting Minutes

b. Approval November 12, 2019 Regular Meeting Minutes

c. Approve December 4, 2019 Special Meeting Minutes

- d. Approve Warrants for November 7, 2019 to December 4, 2019
- e. Approve Summary of Cash and Investments for October 2019
- f. Receive and File Annual Connection Capacity Dee Report

Secretary Coleman abstained from November 12, 2019 minute approval due to his absence at the meeting.

ACTION TAKEN:

MOTION: Vice President Teague made a motion to approve the consent items as presented. Director Sear seconded the motion. Motion carried by the following vote: 5 ayes

MINUTE ORDER NO. 2019-2965

- 5b. Discuss Director Medical, Dental, and Vision Stipend and Adopt Resolution 2019-1125 Amending the Amount Based on the PEMHCA Minimum Amount Established by CalPERS and Rescinding Resolution 2019-1118

President Duran requested that non-hearing item 5b be moved up on the agenda to accommodate the consultant from Keenan & Associates. The District currently provides up to \$1,500 per year to each director as a stipend to cover medical, dental, and vision benefit costs. This amount was set as part of Resolution No. 2019-1118. This amount has remained at \$1,500 for several years. Staff recommends using the Public Employees' Medical and Hospital Care Act (PEMHCA) minimum monthly contribution to set and increase the stipend each year. If approved by the Board, based on the established PEMHCA rate for 2020, each director's stipend would be \$1,668 starting January 1, 2020.

"RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT AMENDING EMPLOYEE COMPENSATION FOR FISCAL YEAR 2019/20"

ACTION TAKEN:

MOTION: Vice President Teague made a motion to adopt Resolution No. 2019-1125 Amending Employee Compensation for Fiscal Year 2019/2020. Director Sear seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2019-1125

AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

4. PUBLIC HEARING

- a. Public Hearing to Receive Input from the Community Regarding the Boundaries and the Composition of Wards to be Established for Ward-Based Elections

- General Notice and Call
- President Announces Public Hearing Procedures
- General Manager's Report
- President Declares Public Hearing Open
- Public Comments
- President Declares Public Hearing Closed
- Board Discussion

A notice of the hearing was published in the Desert Sun newspaper on November 20, 2019 and November 27, 2019. President Duran declared the public hearing open at 1:26 p.m. Ms. Marshall presented a Power Point presentation on District Elections and California Voting Rights. No members of the public were present. President Duran declared the public hearing closed at 1:37 p.m. No action is required at this time.

5. NON-HEARING ITEMS

- a. Discuss Communications and Outreach Program and Authorize the General Manager to Execute a Contract with the Preferred Consultant

After discussion it is the consensus of the board to wait until the rebranding is figured out before moving forward with this item. It was inquired how much it costs to mail out the Prop 218 newsletters. Ms. Marshall will work on the Prop 218 and newsletter for this year. No motion was made at this time.

- c. Authorize the Purchase of a Pump to Replace Return Activated Sludge (RAS) Pump #3 in an Amount Not to Exceed \$31,267

Recently, RAS pump # 3 was sent in for repair, and during the inspection process, it was discovered that critical parts were worn beyond the normal rebuild cost of \$10,526. The current overall cost to rebuild the RAS pump is \$22,899.05, which includes the replacement of critical parts. The overall cost to replace the RAS pump is \$31,266.40. The quote is a sole source from Xylem Water Solutions USA, Inc.

ACTION TAKEN:**MOTION:**

Director Canero made a motion to authorize the General Manager to purchase one (1) RAS pump in an amount not to exceed \$31,266.40. Secretary Coleman seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2966

AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None

ABSTAIN: None

- d. Award Contract to Stantec, Inc. to Act as Owner's Representative for Valley Sanitary District for the Influent Pump Station Rehabilitation Project in an Amount Not to Exceed \$387,131

In September 2018, the Board authorized the general manager to enter into a contract with Stantec, Inc. to perform an evaluation of the influent pump station and to prepare procurement documents for the recommended repairs to the internal pipe coatings within the pump station. The evaluation of the influent pump station indicated much more significant repairs are required than just the coating of the internal piping. The recommended repairs will require a sewer main by-pass of the influent pump station. Stantec recommends performing the above work using the design build process. It is recommended that the District hire a consultant to operate as Owner's Representative for a project of this scope and magnitude. The Owner's Representative oversees the selection of the design build team, reviews and approves the design and construction submittals, provides inspection of the work and provides engineering support. The District has an Indefinite Delivery / Indefinite Quantity (IDIQ) As-Needed contract with Stantec dated July 16, 2018. This project will be Task Authorization No. 3 of the IDIQ master services contract for Stantec.

ACTION TAKEN:

MOTION:

Vice President Teague made a motion to authorize the General Manager to execute a professional services contract with Stantec, Inc. to act as Owner's Representative for Valley Sanitary District's to oversee a design build team that will perform the Influent Pump Station Rehabilitation in an amount not to exceed \$387,131. Director Canero seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2967

AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

- e. Staff Notes

The Annual CORBS Awards Dinner will be held on February 8, 2020. This year the District has been nominated for Plant of the Year, Operator of the Year, Laboratory Person of the Year and the Gimmicks & Gadgets Award.

5. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

Secretary Coleman thanked staff for their hard work on the CAFR, FEMA, and SDLA Transparency Award.

6. INFORMATIONAL ITEMS

- a. Combined Monthly Account Summary for October 2019
 - b. Monthly Income Summary for October 2019
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7. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:29 p.m. in celebration of Director Scott Sear's birthday. The next regular board meeting will be held January 14, 2020.

Respectfully submitted,

Holly Gould

Holly Gould, Clerk of the Board
Valley Sanitary District