



Tuesday, April 9, 2024 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

**BOARD OF DIRECTORS
REGULAR SESSION
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/85120505934>

Meeting ID: 851 2050 5934

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APRIL EMPLOYEE ANNIVERSARIES
 - *Andrew Sorensen, Wastewater Operator III - 3 years*
5. PUBLIC COMMENT

6. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

6.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD MARCH 26, 2024

Recommendation: Approve

6.2 APPROVE WARRANTS FOR APRIL 9, 2024

Recommendation: Approve

7. NON-HEARING ITEMS

7.1 APPROVE THE PURCHASE OF TWO (2) FORD F-150 LIGHTNING TRUCKS AND ANCILLARY COST FOR AN AMOUNT NOT TO EXCEED \$133,000.

Recommendation: Approve

7.2 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE CONTRACT WITH LEIGHTON & ASSOCIATES FOR THIRD-PARTY ELECTRICAL INSPECTION SERVICES FOR THE RECYCLED WATER PROJECT - PHASE 1 IN AN AMOUNT NOT TO EXCEED \$39,744.

Recommendation: Approve

7.3 APPROVE THE REVISION TO THE BILINGUAL PAY PREMIUM POLICY

Recommendation: Approve

7.4 REVIEW DISTRICT LOGO

Recommendation: Discuss

8. GENERAL MANAGER'S REPORT

8.1 RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR MARCH 2024

Recommendation: Review

9. COMMITTEE REPORTS

9.1 DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - MARCH 27, 2024

Recommendation: Discuss

9.2 DRAFT MINUTES OF THE OPERATIONS COMMITTEE MEETING - APRIL 2, 2024

Recommendation: Discuss

10. DIRECTOR'S ITEMS

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

POSTED April 4, 2024
Holly Gould
Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD MARCH 26, 2024

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

None

Environmental Review

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

Background

The meeting minutes for the Board of Directors Regular Meeting held March 26, 2024 are attached.

Recommendation

Approve

Attachments

[26 Mar 2024 Minutes.edited.docx](#)

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
March 26, 2024**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, March 26, 2024, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Canero called the meeting to order at 1:04 p.m.

2. ROLL CALL

Directors Present:

Debra Canero, Mike Duran, Scott Sear, William Teague

Staff Present:

Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; Holly Gould, Clerk of the Board; and Craig Hayes, Best Best & Krieger

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT - None

5. CONSENT CALENDAR

5.1 Approve the Minutes for the Board of Directors Regular Meeting held March 12, 2024

5.2 Approve Warrants for March 26, 2024

5.3 Monthly Financial Report for the Period Ending February 29, 2024

5.4 Monthly Investment Report for the Period Ending February 29, 2024

5.5 Monthly Credit Card Report for the Period Ending February 29, 2024

Consent items 5.3 and 5.4 were removed from the Consent Calendar to be discussed separately.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to approve the consent calendar items 5.1, 5.2, and 5.5 as presented. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Teague

NOES: None
MINUTE ORDER NO. 2024-3372

5.3 Monthly Financial Report for the Period Ending February 29, 2024

Jeanette Juarez, Chief Administrative Officer, presented the monthly financial report for the period ending February 29, 2024.

ACTION TAKEN:

MOTION: Vice President Duran motioned to approve the Monthly Financial Report for February 29, 2024. Director Teague seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Teague
NOES: None
MINUTE ORDER NO. 2024-3373

5.4 Monthly Investment Report for the Period Ending February 29, 2024

Jeanette Juarez, Chief Administrative Officer, presented the monthly investment report for the period ending February 29, 2024.

ACTION TAKEN:

MOTION: Director Teague motioned to approve the Monthly Investment Report for February 29, 2024. Vice President Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Teague
NOES: None
MINUTE ORDER NO. 2024-3374

Secretary/Treasurer Sear arrived at the meeting at 1:13 p.m.

6. NON-HEARING ITEMS

6.1 California Special Districts Association (CSDA) Board of Directors Call for Nominations – Seat A

After discussion, the Board of Directors nominated Jason Dafforn, the General Manager, to run for the CSDA Board of Directors, Seat A.

ACTION TAKEN:

MOTION: Vice President Duran motioned to nominate Jason Dafforn, General Manager, to run for the CSDA Board of Directors – Seat A. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3375

- 6.2 Select One (1) Eastern Region Regular Member and One (1) Countywide Alternate Member of the Riverside Local Agency Formation Commission (LAFCO)

The Board of Directors voted for the LAFCO Eastern Region Regular Member candidate Bruce Underwood as #1 and Castulo Estrada as #2. The Board chose not to vote for the Countywide Alternate Member ballot.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to vote for the LAFCO Eastern Region Regular Member Bruce Underwood as #1 and Castulo Estrada as #2. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3376

- 6.3 Appoint One (1) Director to the Operations Committee for the Calendar Year 2024

President Debra Canero appointed Director Edgar Santana to the Operations Committee for the remainder of the term.

- 6.4 Approve Amendment 1 for Auditing Services with Davis Farr, LLP for an Additional Three-Year Term for an Increase of \$98,010

The District awarded Davis Farr LLP a three-year contract from March 15, 2021, to March 15, 2024. Under Government Code section 1240.6(b), which indicates that "a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local Agency for six (6) consecutive fiscal years". This agreement will still comply with the government code. Staff requests that the Board authorize the General Manager to negotiate and execute an additional three-year agreement with Davis Farr, LLC, for \$98,010. This amendment complies with the government code.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to approve Amendment 1 for Auditing Services with Davis Farr, LLP, for an additional three-year term for an increase of \$98,010. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3377

6.5 Approve Amendment 1 for Annual Sewer Service Charge Administration Services with NBS for an Additional Three-Year Term for an Increase of \$66,000

NBS administers the Sewer Service Charge of approximately 30,000 parcels within the District boundaries, calculating and adding the appropriate charge to the County tax bills each year. They then submit the levy to the County Auditor-Controller, assist with direct billing, and produce annual reports. The existing NBS contract for annual sewer service charge administration services has met the three (3) year term previously authorized by the Board. The firm has extensive information, including water use data collection from the Indio Water Authority (IWA), that is imperative to continue billing processes. Staff recommends the Board approve Amendment 1 for Annual Sewer Service Charge Administration Services with NBS for an additional three-year term for an increase of \$66,000.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to approve Amendment 1 for Annual Sewer Service Charge Administration Services with NBS for an additional three-year term for an increase of \$66,000. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3378

6.6 Authorize the Board President to Sign a Letter of Support for State and Federal Bills

The District regularly receives requests for letters of support and/or opposition related to State and Federal Bills and regulations that may impact the District or its constituents. The Board reviewed and discussed the following letters of support: AB 2257(Wilson) - Property-Related Water and Sewer Fees and Assessments – Remedies, SB 1072(Padilla) - Local Government Proposition 218 – Remedies, HR 7525 - Special District Grant Accessibility Act.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to authorize the Board President to sign a letter of support for AB 2257 (Wilson) - Property-Related Water and Sewer Fees and Assessments – Remedies. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3379

ACTION TAKEN:

MOTION:

Director Teague motioned to authorize the Board President to sign a letter of support for SB 1072(Padilla) - Local Government Proposition 218 – Remedies.

Vice President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3380

ACTION TAKEN:

MOTION:

Vice President Duran motioned to authorize the Board President to sign a letter of support for HR 7525 - Special District Grant Accessibility Act. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2024-3381

7. GENERAL MANAGER'S ITEMS

Jason Dafforn, General Manager, informed the Board that the District submitted a \$1.92 million appropriation to Senator Butler's office. Staff are working with Congressman Ruiz's office on submitting an appropriation once their portal is open. Mr. Dafforn met with the leadership at Spotlight 29 Casino and discussed potential partnerships in the future. Mr. Dafforn is scheduled to meet with the Bureau of Reclamation to discuss District projects and the assistance they can provide. District staff participated in the Desert Recreation Foundation's Bowling Tournament. The Board thanked team members Jason Dafforn, Holly Gould, Scott Graham, Branden Rodriguez, and Rebecca Salas for volunteering for the event.

8. COMMITTEE REPORTS

8.1 Draft Minute of the Community Engagement Committee Meeting – March 19, 2024

Chairperson Scott Sear reported the Community Engagement meeting was very informative. Some topics discussed were the Centennial Celebration, social media metrics, and the current VSD logo. The Committee asked staff to bring the logo item before the Board.

9. DIRECTOR'S ITEMS

Vice President Duran motioned to have the VSD logo discussion agendaized for a future meeting. President Canero seconded the motion. President Canero stated that she is working with legal on the General Manager's evaluation and would like to ensure that it is done in a timely manner.

10. INFORMATIONAL ITEMS

The Budget & Finance Committee Special Meeting is scheduled for Wednesday, March 27, 2024. The Clerk of the Board will send emails for the upcoming CSDA Legislative Days in May.

11. ADJOURNMENT

With no further business to discuss, the meeting adjourned at 2:08 p.m. The next regular Board meeting will be on April 9, 2024.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: APPROVE WARRANTS FOR APRIL 9, 2024

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the warrants from March 19, 2024 through April 2, 2024, are \$612,973.40.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached warrants list shows all disbursements from March 19, 2024, through April 2, 2024.

Recommendation

Approve the warrants for April 9, 2024.

Attachments

[Warrants for April 9, 2024.pdf](#)

DISBURSEMENTS
Approved at the Board Meeting of
April 9, 2024

42469	Conveyor & Storage Solutions, Inc	Teardrop hannibal uprights	\$1,104.86
42470	Innovative Federal Strategies LLC	Federal advocacy - Feb 2024	\$6,787.03
42471	McMaster-Carr Supply Co.	Thick wall plastic pipe, replenish pvc	\$703.54
42472	Merchants Building Maintenance, LLC	Window cleaning outside contract	\$456.00
42473	Mobile Modular Management Corp	Trailer rental - mar 2024	\$655.15
42474	Northern Safety Co.	Ear plugs	\$91.57
42475	Pastion Industries	Security system monitoring Mar 2024 - May 2024	\$150.00
42477	Underground Service Alert	New dig alerts - Feb 2024	\$333.75
42478	United Way of the Desert	PR 03/01/2024 - 03/14/2024 PD 03/22/2024	\$20.00
42479	Univar Solutions	Sodium hypo - 03/04/2024	\$11,929.71
42480	Caltest Analytical Laboratory	Monthly samples	\$1,113.40
42481	Charter Communications	Internet and phone - april 2024	\$1,166.02
42481	Charter Communications	Spectrum services - mar 2024	\$1,166.02
42482	Chris Rahman	Boot reimbursement - C. Rahman	\$250.00
42483	Cintas Corp	Uniforms, mats, towels, etc - 03/14/2024	\$630.88
42483	Cintas Corp	Uniforms, mats, towels etc - 03/21/2024	\$566.61
42484	Cole-Parmer	Thomas sci timer, nist cert timers	\$91.39
42485	Core & Main LP	Hach sample cell	\$1,648.65
42486	Diamond Environmental Services, LP	Portable restroom services - 3/18/2024-4/14/2024	\$255.57
42487	E.S. Babcock & Sons, Inc.	Cyanide study - 03202024	\$178.35
42488	Eberhard Equipment	Belts, tank	\$344.84
42489	EPIC IO Technologies, Inc	Ite pots services - april 2024	\$199.35
42490	Golden Bell Products, Inc.	Insecta treatment - roach control 2024	\$52,893.44
42491	Heberto Moreno	Safety boots reimbursement - H. Moreno	\$250.00
42492	Linde Gas & Equipment Inc.	Tank rental - 2/20/2024-3/20/2024	\$154.00
42493	Master's Refreshment Services LLC	Bottled water - 03/19/2024	\$229.00
42494	McMaster-Carr Supply Co.	Platform and materials for work site	\$4,900.53
42495	Motion Industries, Inc.	Cut wheel 22072	\$402.48
42495	Motion Industries, Inc.	Backflow preventer - old house	\$943.97
42495	Motion Industries, Inc.	Metering pump C771-20HV	\$2,892.99
42495	Motion Industries, Inc.	Comp spring accessories	\$492.22
42496	NBS Government Finance Group	Qtr 2 2024 admin services	\$4,375.00
42497	Plumbers Depot Inc.	Cues camera repairs - 0z-3	\$405.70
42498	Safety-Kleen Systems, Inc.	Parts washer	\$228.68
42499	Southwest Networks, Inc.	BDR storage - April 2024	\$699.00
42499	Southwest Networks, Inc.	Guardian IT, managed server, cyber training, CY qtr 2 2024	\$9,612.00
42499	Southwest Networks, Inc.	Microsoft 365 - april 2024 - march 2025	\$6,804.00
42500	Tops 'N Barricades Inc.	Fullbrim pyramex, vests	\$75.58
42501	Total Compensation Systems, Inc.	Gasb 75 full valuation -2nd installation	\$1,665.00
42502	Trimax Systems. Inc	PLC 600 upgrade	\$62,830.00
42502	Trimax Systems. Inc	Blower mcp lcp plc upgrade	\$86,110.00
42503	Underground Service Alert	Dig alerts - Mar 2024	\$200.75
42503	Underground Service Alert	Board fee - mar 2024	\$67.31
42504	Univar Solutions	Sodium bisulfite - 03/12/2024	\$6,475.58
42504	Univar Solutions	Sodium hypo - 03/12/2024	\$11,853.04
42505	USA Blue Book	HR sample cells	\$60.36
42505	USA Blue Book	Tips for 100-1000UL	\$52.01
42505	USA Blue Book	Tryptic soy broth	\$828.90
42506	Valley Office Equipment, Inc	Sharp maintenance - 2/13/2024-3/12/2024	\$115.19
202403261	Colonial Life	PR 02/16/2024 - 02/29/202 PD 03/08/2024	\$1,003.32
202403261	Colonial Life	PR 03/01/2024 - 03/14/2024 PD 03/22/2024	\$977.58
202403262	Basic	Funds withdrawn - 03/26/2024	\$42.42
202403271	SPOK, Inc.	Pager service - March 2024	\$26.41
202403272	Paychex - Direct Deposit	Final Payroll - D Commons	\$13,918.93
202403273	Paychex - Fee	Final Payroll - D Commons	\$139.00
202403274	Paychex - Tax	Final Payroll - D Commons	\$15,238.93
202403311	Domino Solar LTD	Electricity - February 2024	\$6,615.89
202403312	Imperial Irrigation District	Electricity - February 2024	\$84,257.06
202404011	Imperial Irrigation District	Electricity - March 2024	\$1,001.36
202404012	Standard Insurance Company	Disability and life insurance - April 2024	\$1,987.61
202404013	De Lage Landen Financial Services, Inc	Sharp lease - march 2024	\$212.07
202404021	Rudy's Pest Control	Pest control - 03/13/2024	\$200.00
202404041	Verizon Wireless	Cell phones - March 2024	\$1,215.06
202404101	City of Coachella	Water - March 2024	\$48.02
202404051	Paychex - Direct Deposit	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$110,389.11
202404052	Paychex - Fee	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$254.45
202404053	Paychex - Garnishment	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$419.07
202404054	Paychex - Tax	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$55,891.65
202404055	Empower (formerly Mass Mutual)	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$10.00
202404056	Mission Square (formerly ICMARC / Vantage Point)	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$1,470.00
202404057	Nationwide Retirement Solution	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$2,868.82
202404058	CalPERS 457	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$1,228.09
202404059	CalPERS Retirement	PR 03/15/2024 - 03/28/2024 PD 04/05/2024	\$28,099.13
		Total	\$612,973.40



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Octavio Briones, Maintenance Tech 1.
SUBJECT: APPROVE THE PURCHASE OF TWO (2) FORD F-150 LIGHTNING TRUCKS AND ANCILLARY COST FOR AN AMOUNT NOT TO EXCEED \$133,000.

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

The fiscal impact of \$133,000 will come out of the Vehicle and Equipment Replacement Fund as adopted as part of the Comprehensive Budget for FY 23/24.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The District has two F-150 trucks purchased in 2014 that are reaching the end of their useful life and are scheduled for replacement. The trucks still have salvageable life and will be sold with the funds being returned to the Vehicle and Equipment Replacement Fund. The State is mandating all public agencies to transition to hybrid and EV vehicles over the next decade. Staff would like to get a head start on this effort by purchasing EV trucks in lieu of traditional trucks historically purchased. This will allow us to get acclimated to EV vehicles and their requirements.

The two new F-150 Lightning EV trucks will serve as transports for the District staff. The vehicles will be outfitted with ancillary items, (i.e. traffic control perimeter lights) to serve as an emergency response vehicle during disaster events. Approximately \$120,000 will be the purchase of the 2 vehicles. The ancillary costs will be approximately \$13,000.

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to purchase two (2) F-150 electric vehicle (EV) trucks from Fiesta Ford in the amount not to exceed \$133,000.

Attachments

[F-150s Price Quote.pdf](#)

[Valley Sanitary District est# 20090.pdf](#)

FIESTA



Lightning

Order # 1

VALLEY SANITARY
24 F150 LIGHTNING
SALESPERSON: RON OLSON
3/11/2024 1:34 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

Market Value	57,590.00
Discount Savings	-4,898.35
Vehicle Price	52,691.65
Document Prep Fee	85.00
License / Title	33.00
Tire/Battery/VTR Fee	8.75
Sales Tax	4,618.72

Due On Delivery	57,437.12
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Tax: INDIO 8.75 %	8.75 %
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On Approved Credit. Payments are an estimate and may vary among lending institutions. The final terms of your loan or lease may differ depending on credit history and the actual terms of the financial institutions acceptance. Tax rules and amounts may vary based upon State or Locality. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %



Lightning ~~ALL~~ Electric Truck #1

Preview Order 9991 - W1B - 4x4 Pro SuperCrew: Order Summary Time of Preview: 03/11/2024 13:12:55 Receipt: NA

Dealership Name: Fleeta Ford, Inc.

Sales Code : F71427

Dealer Rep.	RONALD OLSON	Type	Fleet	Vehicle Line	F-150	Order Code	9991
Customer Name	valley sanita	Priority Code	E4	Model Year	2024	Price Level	430

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW PRO - 145	\$54995	CA NEW MTR VEHICLE BOARD FEES	\$0
145 INCH WHEELBASE	\$0	JOB #2 ORDER	\$0
TOTAL BASE VEHICLE	\$54995	FLEET EV NET INVOICE CREDIT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
VINYL BUCKETS SEATS	\$0	18" MACH BLACK HIGH GLOSS WHL	\$0
MEDIUM DARK SLATE	\$0	MOBILE POWER CORD (120V/240V)	\$500
EQUIPMENT GROUP 110A	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.PRO SERIES	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.ZERO EMISSIONS VEHICLE	\$0	FUEL CHARGE	\$0
98KWH STD BAT	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
SINGLE-SPEED TRANSMISSION	\$0	PRICED DORA	\$0
275/65R18 BSW ALL-TERRAIN TIRE	\$0	ADVERTISING ASSESSMENT	\$0
8350# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$2095
TOTAL BASE AND OPTIONS			MSRP \$57590
DISCOUNTS			NA
TOTAL			\$57590

ORDERING FIN: K1999 END USER FIN: K1999

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

FIESTA



Order # 7

VALLEY SANITARY
24 F150 LIGHTNING
SALESPERSON: RON OLSON
3/11/2024 1:34 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

Market Value	57,590.00
Discount Savings	-4,898.35
Vehicle Price	52,691.65
Document Prep Fee	85.00
License / Title	33.00
Tire/Battery/MTR Fee	8.75
Sales Tax	4,618.72
Due On Delivery	57,437.12
Tax: INDIO 8.75%	8.75%

On Approved Credit. Payments are an estimate and may vary among lending institutions. The final terms of your loan or lease may differ depending on credit history and the actual terms of the financial institutions acceptance. Tax rules and amounts may vary based upon State or Locality. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %



Lightning ~~AND~~ Electric Truck #2

Preview Order 9991 - W1B - 4x4 Pro SuperCrew: Order Summary Time of Preview: 03/11/2024 13:12:55 Receipt: NA

Dealership Name: Flesta Ford, Inc.

Sales Code: F71427

Dealer Rep.	RONALD OLSON	Type	Fleet	Vehicle Line	F-150	Order Code	9991
Customer Name	valley sanita	Priority Code	E4	Model Year	2024	Price Level	430

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW PRO - 145	\$54995	CA NEW MTR VEHICLE BOARD FEES	\$0
145 INCH WHEELBASE	\$0	JOB #2 ORDER	\$0
TOTAL BASE VEHICLE	\$54995	FLEET EV NET INVOICE CREDIT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
VINYL BUCKETS SEATS	\$0	18" MACH BLACK HIGH GLOSS WHL	\$0
MEDIUM DARK SLATE	\$0	MOBILE POWER CORD (120V/240V)	\$500
EQUIPMENT GROUP 110A	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.PRO SERIES	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.ZERO EMISSIONS VEHICLE	\$0	FUEL CHARGE	\$0
98KWH STD BAT	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
SINGLE-SPEED TRANSMISSION	\$0	PRICED DORA	\$0
275/65R18 BSW ALL-TERRAIN TIRE	\$0	ADVERTISING ASSESSMENT	\$0
8350# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$2095
TOTAL BASE AND OPTIONS			MSRP \$57590
DISCOUNTS			NA
TOTAL			\$57590

ORDERING FIN: KI999 END USER FIN: KI999

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

10-8 RETROFIT, INC
 415 W MAIN ST
 ONTARIO, CA 91762

Estimate

Date	Estimate #
3/28/2024	20090

Name / Address
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					3/25/2024

Item	Description	Qty	Rate	Total
EMPS2STS4F	>>> 2024 FORD LIGHTNING <<< >>> FRONT LIGHTS <<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White	2	104.995	209.99T
MISC. CUSTOM	CUSTOM MADE GRILL BRACKETS	2	15.00	30.00T
ENNLB00VFT-2AR	>>> LIGHTBAR <<< Quotation # 065899 -00 54"/137cm 9-32 VOLT NFORCE NXT LED LIGHTBAR W/ 15' LIN DSC TECHNOLOGY /D24/D12/D12/D12/D12/D12/D12/D12/D24\ /A_W/A_W/A_W/A_W/A_W/A_W/A_W/A_W/A_W/A_W\ D06 --GRT-- --GRT-- --GRT-- --GRT-- --O-GRT-- D06 A_W --CLR-- --CLR-- --CLR-- --CLR-- --O-CLR-- A_W \D24\ D12 D12 D12 D12 D12 D12 D12 /D24/ \A_W\ A_W\ A_W\ A_W\ A_W\ A_W\ A_W\ A_W\ A_W\ A_W\ Domes - Polycarb [D]12 6 12 P] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK08) Hook - PNFLBF18	1	1,825.00	1,825.00T
ETCPMP801	>>> CONTROL SYSTEM<<< CONTROL PANEL AND SWICTH MODULE	1	150.00	150.00T
	>>> SIDE LIGHTS <<<			

Subtotal

Sales Tax (8.75%)

Total

Phone #	Fax #	E-mail
909-986-5551	909-986-5506	Dan@10-8retrofit.com

10-8 RETROFIT, INC

415 W MAIN ST
 ONTARIO, CA 91762

Estimate

Date	Estimate #
3/28/2024	20090

Name / Address
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					3/25/2024

Item	Description	Qty	Rate	Total
EMPS2STS4F	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White (FENDER)	4	104.9975	419.99T
	>>> REAR LIGHTS <<<			
EMPS2STS4F	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White (TAIL GATE)	2	104.995	209.99T
	>>> WIRE/ LABOR <<<			
CB-150	4703-150B 150 AMP CIRCUT BREAKER RESETABLE	1	40.00	40.00T
6001-3001B	140 A TIME DELAY RELAY	1	130.00	130.00T
8028B / FUSE BLOCK E...	6 POS CONNECTABLE FUSE BLOCK WITH LED INDICATOR	1	25.00	25.00T
8030B / GROUND TERM...	12 POSITION GROUND TERMINAL CONNECTS WITH EGIS FUSE BLOCK 8028B	1	13.58	13.58T
WIRE & TERMINAL	RELAYS 30 AMP , CIRCUIT BREAKER, FUSES, WIRE, CONNECTORS, ETC.	1	250.00	250.00T
ELECTRONIC BOARD	ELECTRONIC BOARD FOR EQUIPMENT SIREN/ FUSE / RADIO	1	75.00	75.00T
ELECTRONIC SHIELD	ELECTRONIC SHIELD METAL	1	187.50	187.50T
LABOR 1	LABOR SHOP	1	2,280.00	2,280.00T

QUOTE GOOD FOR 30 DAYS FROM DATE ON ESTIMATE CALIFORNIA CERTIFIED SMALL BUSINESS #1758177 SALES TAX WILL BE CHARGED ON ANY LABOR FOR VEHICLES WITH FEWER THAN 500 MILES PER CA STATE BOE REGULATIONS			Subtotal	\$5,846.05
			Sales Tax (8.75%)	\$511.53
Phone #	Fax #	E-mail	Total	\$6,357.58
909-986-5551	909-986-5506	Dan@10-8retrofit.com		



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Ron Buchwald, District Engineer
SUBJECT: AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE CONTRACT WITH LEIGHTON & ASSOCIATES FOR THIRD-PARTY ELECTRICAL INSPECTION SERVICES FOR THE RECYCLED WATER PROJECT - PHASE 1 IN AN AMOUNT NOT TO EXCEED \$39,744.

Suggested Action

Approve

Strategic Plan Compliance

GOAL 3: Excellent Facilities

Fiscal Impact

The fiscal impact of this amendment is \$39,744 bringing the total amount of the contract to \$334,992. This cost is included in the Recycled Water Project - Phase I budget and will be reimbursed from the Bank of America loan.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

On November 22, 2022, the Board of Directors authorized the General Manager to enter into a Professional Services Agreement with Leighton & Associates to provide third-party inspection services for the Recycled Water Project - Phase I. Leighton & Associates was awarded the contract after going through the Request for Proposal (RFP) process and receiving the highest score from a committee of staff. This service is required to confirm that all earthwork and compaction efforts as well as poured concrete, installed rebar, and welding meet the design specifications. The Schneider Electric design-build team cannot oversee their own work and therefore, a third-party consultant that specializes in this work is needed to oversee this effort.

Leighton & Associates' original proposal was based on limited information available of the needed

testing and inspection work over the course of the three-year project. The amount of inspection work needed was not quantifiable and the consultant was required to provide an initial work phase to execute the contract. Amendment #1 was approved in January 2024 due to most of the contract amount being utilized by that point. Due to the work that is currently being completed, new types of specialty inspection are required for the electrical related improvements that were not in the original scope of the agreement and additional funding is required to cover the costs of these additional inspections.

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Leighton & Associates to perform third-party electrical inspection services for the Recycled Water Project - Phase I in an amount not to exceed \$39,744.

Attachments

[Leighton Quote VSD RW Phase 1 - Amendment 2.pdf](#)

SUPPLEMENTAL WORK AUTHORIZATION / AMENDMENT #2

Client: Valley Sanitary District
45-500 Van Buren St.
Indio, CA 92201

Date: March 28, 2024

Attention: Mr. Ron Buchwald, District Engineer

Project/Subject: Recycled Water Project Phase 1, Indio

Leighton PN: 12926.002

We are submitting this SWA#2 for your review and processing. The estimated additional fee is based primarily on our telecommunication with you and electrical contractor, Southern Contracting. This additional work is generally related to out-of-scope additional electrical inspections associated with the above and below ground installation of conduits, grounding, and wire pulls. We understand that a total of 50 electrical inspections are estimated for this scope, and inspections will be performed with general industry standards as project specifications are not applicable to electrical inspections. The following is a summary of the supplemental work/fees that have been requested and/or approved for this project:

Task No.	Work Description	Estimated Fee (\$)
1	Anticipated additional field and laboratory testing	34,405
2	Additional PM / Admin support and complying with DIR requirements	5,339
Request budget this SWA#1		\$39,744
Previously approved budget		\$295,248
Revised Budget Total:		\$334,992

Please send us your amendment to contract to authorize this work or the additional fee of **\$39,744**. Meanwhile, if you have any questions regarding the above additional/remaining work, please contact Mr. Bashir Saiid at (951) 252-8927.

Best Regards,



Bashir S. Saiid, PE
Senior Project Engineer
Ext 8927; bsaiid@leightongroup.com

Attach: Table 1 – Breakdown of Estimated Cost

Leighton Consulting, Inc.

Table 1 Estimated Fees

VSD Water Reclamation Phase 1 - Amend 2
 Observation and Inspection - Electrical

3/28/2024
 Proposal # 12926.002

TASK DESCRIPTION	RATE	UNITS	COST	
Pre-Construction Meeting/Project Review				
Associate	Project setup and review	\$247.00 / hour	1	\$247.00
Project Administrator/Word Processor		\$86.00 / hour	1	\$86.00
			SUBTOTAL	\$333.00
Observation and Testing Services				
Special Inspector (Prevailing Wage)	Conduits - Rebar and Concrete (25 Visits)	\$144.00 / hour	100	\$14,400.00
Source Inspector (Prevailing Wage)	Electrical Inspection - Grounding (25 Visits PT)	\$180.00 / hour	100	\$18,000.00
			SUBTOTAL	\$32,400.00
Laboratory Testing				
Modified Proctor compaction 4 inch mold (Methods A & B ASTM D1557)		\$235.00 / each	1	\$235.00
Pick-up & delivery – (weekdays, per trip, <50 miles from Leighton office)		\$95.00 / each	6	\$570.00
Concrete cylinders compression (ASTM C39 6" x 12") (4" x 8")		\$40.00 / each	30	\$1,200.00
			SUBTOTAL	\$2,005.00
Project Management/Coordination/DSA Closeout				
Principal		\$276.00 / hour	2	\$552.00
Associate		\$247.00 / hour	8	\$1,976.00
Operations Manager		\$195.00 / hour	2	\$390.00
Dispatcher		\$86.00 / hour	12	\$1,032.00
Senior Staff Engineer		\$176.00 / hour	6	\$1,056.00
			SUBTOTAL	\$5,006.00
			TOTAL ESTIMATED COST	\$39,744.00



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: APPROVE THE REVISION TO THE BILINGUAL PAY PREMIUM POLICY

Suggested Action

Approve

Strategic Plan Compliance

GOAL 1: Fully Staffed with a Highly Trained and Motivated Team

Fiscal Impact

The fiscal impact of the revision of the policy is up to \$14,400 annually.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

A bilingual pay differential is a compensatory policy implemented by an employer to recognize the value and importance of language skills in the workforce. Bilingual pay differentials serve two (2) primary purposes. Firstly, they act as an incentive for employees to develop and maintain their language skills. By offering financial rewards, organizations encourage employees to invest time and effort in becoming proficient in additional languages, thereby expanding their skillset and marketability. Secondly, a bilingual pay differential policy helps organizations attract and retain bilingual talent. In industries where bilingual professionals are in high demand, offering a financial incentive can make an organization more competitive. Bilingual individuals are more likely to be drawn to companies that recognize and value their language abilities, leading to a more robust and diverse workforce.

Benefits of bilingual pay differential include:

- Enhanced Customer Service
- Increased Market Reach
- Improved Employee Retention
- Enhanced Communication and Collaboration

- Improved Cultural Sensitivity
- Professional Development Opportunities

The modifications to the District's Bilingual Pay Premium Policy include:

- Standardized assessment of a non-English language by a third-party vendor.
- All employees receiving bilingual premium pay must pass an assessment examination every two (2) years to continue receiving bilingual premium pay.
- A maximum of one (1) bilingual pay differential is allowed per eligible employee.
- A maximum of two (2) employees per department (e.g., Administration, Collections, Engineering, Laboratory, Maintenance, Operations) are eligible for bilingual premium pay.

The revisions to the District's Bilingual Pay Premium Policy will ensure that there are alternates in each department to provide support and a structured process for applying and qualifying for the bilingual pay premium.

Recommendation

Review and approve the revision to the Bilingual Pay Premium Policy

Attachments

[7.3 Attachment A Draft Bilingual Pay Premium Revision 1.pdf](#)



VSD

BILINGUAL PAY PREMIUM POLICY

Revised 04/09/2023

I. PURPOSE

The policy's purpose is to define the District's Bilingual Pay Premium program.

II. POLICY

Employees who have the ability to fluently converse in an approved second language may be designated as a bilingual employee and required to use their skills as a part of their employment. With respect to their divisions, Department Heads may request bilingual premium pay for an employee based on the employee's use of a non-English language as part of their regular job duties. Requests may be made based on an employee's conversational translation duties. A maximum of one bilingual pay differential is allowed per eligible employee. A maximum of two employees per department (e.g. Administration, Collections, Engineering, Laboratory, Maintenance, Operations) are eligible for bilingual premium pay.

If no employees in a department received bilingual premium pay and more than two employees express to be designated a bilingual employee, seniority with the District is the determining factor in approving the request. Designated bilingual employees shall receive a stipend of \$100.00 per month. Eligible employees must successfully complete an initial assessment test to receive such designation. An employee who fails the assessment test may re-take the test every six (6) months.

Designated bilingual employees will translate for employees who are not bilingual when translation services are needed, even if the employee needing assistance is not from the same department or work unit. An employee's refusal to translate for other employees will result in the elimination of bilingual premium pay. The foregoing shall not apply when an employee refuses to translate and expresses their reasonable concern about accurately translating in that specific situation. Employees on any form of leave time in excess of one (1) month shall be ineligible to receive bilingual premium pay until the employee returns to duty. Bilingual premium pay shall be reported to CalPERS. CalPERS shall determine whether it is pensionable under the law.

Employees not receiving bilingual premium pay shall not be required to translate for the District other than on an incidental basis. The Human Resources Department will coordinate the certification examination for each employee requesting bilingual premium pay. Sign language is considered a non-English language.

III. REQUESTING BILINGUAL PAY PREMIUM:

Employee should consult with their manager to be designated a bilingual employee and receive bilingual premium pay. Management will consult with their respective Department Head to determine if there is a need to have the employee provide bilingual services in their routine job duties. If there is a need, a request, including a written justification, for designating the employee as a bilingual employee is prepared by the Department Head and submitted to the General Manager.

The General Manager shall evaluate the requesting documentation and approve or deny the request based on the information provided. If the request is denied, the employee will not be evaluated for bilingual proficiency. If the request is approved, the employee will be scheduled for a bilingual proficiency examination.

If an employee passes the bilingual proficiency examination, Human Resources will submit a Personnel Action Notice with justification and satisfactory test results to the General Manager for approval. Employees will not receive bilingual premium pay until successfully passing a bilingual fluency examination and approval by the General Manager. The employee will receive bilingual premium pay premium the first pay period following successfully passing a bilingual fluency examination and the General Manager's approval.

IV. TESTING

Bilingual proficiency will be determined by a standardized assessment for conversational translation of a non-English language by a third-party vendor that provides bilingual proficiency assessments. Examinations will be scheduled by HR and are no cost for eligible employees. All employees receiving bilingual premium pay must successfully pass an assessment examination every two years to continue to receive bilingual premium pay.

EMPLOYEE CERTIFICATION OF RECEIPT

I certify that a copy of the District’s Bilingual Pay Premium Policy (April 2024) has been provided to me. I understand that it is my responsibility to become familiar with and comply with this policy as a condition of my employment at the Valley Sanitary District.

Employee Name Employee Signature Date

DRAFT



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Jason Dafforn, General Manager
SUBJECT: REVIEW DISTRICT LOGO

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 4: Increase Community Understanding and Support

Fiscal Impact

There is no fiscal impact associated with this discussion.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

In 2020, Valley Sanitary District began utilizing the current logo. It has since been recognized that several other entities utilize the same or a very similar logo. The shared logo may create confusion with our constituents especially as we embark on a focused and deliberate public outreach campaign. Staff will provide background and options for discussion with the Board members.

Recommendation

Discuss and provide direction to staff.



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Jason Dafforn, General Manager
SUBJECT: RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR MARCH 2024

Suggested Action

Review

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This is not a project as defined by the California Environmental Quality Act (CEQA).

Background

The following data represents the activities and metrics for the month of March 2024.

Administrative Services

- Held two (2) Regular Board Meetings
- Held one (1) Community Engagement Committee Meeting
- Held one (1) Budget & Finance Committee Special Meeting
- Booked travel for staff for the California Water Environment Association (CWEA) Annual Conference
- Completed onboarding of new Director, Edgar Santana
- Released Request for Proposal (RFP) for Electrical Installation of 500kW Generator and Fuel Stations.
- Completed the 2023 Government Compensation in California (GCC) Report

Environmental Compliance Services

- Passed 1st set of Proficiency Testing (PTs) for 2024
- Assisted Operations Department with continuous monitoring of chlorination system at EFF-001 (Outfall) from starting 10am on 03/11 through 1pm on 03/12.
- Lunch & Learn Session: “Solubility Rules! Existing & Emerging Pretreatment Technologies” presented by Michael Placencia to dept staff, to improve professional skills & foster positive work culture geared towards continuous learning.
- Mario was on vacation from 03/01 – 03/04.
- Michael was on vacation from 03/15 – 03/18.
- Anna was on vacation from 03/22 – 03/29.

Operations & Maintenance

- Drained Extended Basin #3 to pressure wash diffusers
- Monitored and ran chemical feeders overnight on 3/11/2024 to 3/12/2024 while Trimax worked on PLC 600
- Assisting with Design Build Project
- All fire Hydrants tested
- Fire Alarm systems main office and Hypochlorite Bldg. annual Inspection completed by FPS
- A/C units serviced
- PLC 600 at the Hypochlorite Bldg. replaced as a CIP project.
- Blower MCP and LCP PLC’s changed and tested as a CIP project
- All building and Plant GFCI outlets tested
- Water Heater replaced in Admin. Bldg.
- Boiler servo motors replaced
- Pullies and belts replaced on Pump 741 at the Digester
- The Amiad filter for Plant Water serviced
- Annual Flame arrester service complete on Gas compressor, Boiler and Digester
- Iron Sponge pressure relief valve serviced
- MCR completed annual Flow meter calibration checks
- Gallery #4 flooded. Check valve had metal pieces holding it open. All back to normal
- House Aerator metal coated, and bearings replaced
- Back pressure valve for ASP Hypo serviced
- Safety platform installed at ASP contact chamber
- Utilities marked for Southern Electric at North Cell to Aerator Control Building
- Barscreen #3 motor replaced

Development Services

- Construction has begun on the new City of Indio campus at the location of the former Indio Library.
- Construction on Phase 1 and 2 of the public sewer for the CoCo Palm Housing Project on Avenue 49 and Jackson Street will begin soon.
- Construction has begun on the new Pacific Indio Retail Center on the Southeast corner of Monroe Street and Avenue 42. The project will include multiple retain lots.
- Construction has begun on the Tower Market convenience store and gas station on the northwest corner of Dr. Carreon and Monroe Street.

Collection Services

- No-Spill report for the month of March will be submitted to the California Integrated Water Quality System, as required in the Waste Discharge Requirements Monitoring and Reporting Program. Due by the end of the month.
- The Collection System Annual report was completed and submitted before April 1st as required under the newly adopted Statewide Sanitary Sewer Systems General Order requirements, submitted in the California Integrated Water Quality System.
- Monthly preventative maintenance service of lift stations is scheduled for the month.
- CCTV inspections are currently being conducted in the area of Avenue 42 and Calhoun.
- Field Vactor crew is currently working in the area of Avenue 49 and Shields.

Capital Improvement Program

- The Reclaimed Water Project - Phase 1 was awarded to Schneider Electric / Stantec in June 2020. This project will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include replacement of the Main Switch Control Panel and the addition of a sludge thickener unit. *Update: Walsh is currently working on burying the duct banks for the new grit chamber, installing the pipe work for the new digester, and preparing for the last of digester's interior lining.*
- The Westward Ho Drive Sewer Siphon Replacement Project is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. CEQA documentation for this project has been completed. This project is currently being held up by FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023. *Update: VSD has been in communication with FEMA and CalOES which has led to FEMA nearing completion of their environmental review. Project approval and the ability to go out to bid is in the near future.*
- The Downtown Indio Rehabilitation Project is currently under construction and covers the rehabilitation of existing sewer mains and manholes in a portion of the downtown area, the upsizing of two existing sewer mains between Grace and Salton Street, several point repairs, and the installation of new public sewer in the Indio Motor Machine property. The project was awarded to GRBCON Inc. *Update: The contractor has completed all the rehabilitation, sewer construction, and final paving. Only punch list items related to the CIPP lining remain. VSD and Harris are scheduling a meeting with the contractor to discuss deficient items.*
- The Calhoun Lift Station Improvement Project is currently in design and will address issues with the Calhoun Lift Station observed during the lift station evaluation project from last fiscal year. They will address the bubbling wet well lining, aging discharge piping, and deficient electrical equipment. *Update: Harris has completed and provided 95% plans and specifications. VSD is currently reviewing the plans and specification for any final revisions.*
- The Southeast Indio Sewer Improvement Project is currently in design and will include the rehabilitation of existing sewer mains and manholes in a portion of the downtown area and the realignment of a sewer main located in the backyards of residences between Marshall and Grace Street. *Update: VSD staff have reviewed the 65% plans and have sent back comments for incorporation.*

Recommendation

Staff recommends that the Board receive the General Manager's Report for activities during the month of March 2024.

Attachments

[Attachment A Admin Services Report.pdf](#)

[Attachment B NPDES Report for Feb.pdf](#)

[Attachment C Collection Services Report 2024.pdf](#)

[Attachment D Development Services Report March 2024.pdf](#)

[Attachment E Capital Improvement Program Report April 2024.pdf](#)

[Attachment F Environmental Compliance Summary.pdf](#)

[Attachment G Wastewater Surveillance Newsletter_Mar 2024.pdf](#)

Administrative Services - Task Summary 2024

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Active Litigation Filed	-	-	-										-
Board Meeting	3	1	2										6
Budget/Finance Committee Meeting	1	-	1										2
Operations Committee Meeting	-	1	-										1
Commuity Engagement Committee Meeting	1	-	1										2
Employee Anniversaries	1	4	3										8
Employee Promotions	-	-	-										-
Facebook Postings	7	4	3										14
Instagram Postings	8	3	3										14
Insurance Claims Initiated	-	-	-										-
Lost Time Work Incidents	-	-	-										-
Media Coverage Items	-	-	-										-
New Hires	-	1	-										1
Press Release	-	-	-										-
Public Records Request	2	2	3										7
Resignations	-	-	1										1
Retirements	-	-	-										-

February 2024	Plant Influent		ASP Effluent			Pond Effluent		
	TSS (mg/L)	CBOD (mg/L)	Monthly Average Flow (MGD)	TSS (mg/L)	CBOD (mg/L)	Monthly Average Pond Effluent Flow (MGD)	CBOD	TSS
1	260	356		3.20	5.40			
2								
3								
4								
5	218	296		5.80	< 5.00			
6								
7								
8								
9								
10								
11								
12	395	274		5.60	8.30			
13								
14								
15								
16								
17								
18								
19								
20	268	260		7.40	6.90			
21								
22								
23								
24								
25								
26								
27								
28								
29	256	350	6.26	18.3	12.3	0.000		
Average	279	307	6.26	8.06	7.58	0.000		
Minimum	218	260	6.26	3.20	< 5.00	0.000		
Maximum	395	356	6.26	18.3	12.3	0.000		
Exceedences	0	0	0	0	0	0	0	0
Permit LIMITS				25	30		40.0	49.0

Total Plant Discharge (Outfall) Grab								
EColi (MPN/100ml)	Oil and Grease (mg/L)	Copper (ug/L)	Di(2-ethylhexyl)phthalate (ug/L)	Cyanide (total) (mg/L)	Ammonia (total, as N) (mg/L)	Nitrate (as N) (mg/L)	Nitrite (as N) (mg/L)	Total Nitrogen (mg/L)
24.1								
6.30	< 1.40	3.30	< 0.500		2.00	3.30	0.0800	6.50
				< 0.00430				
2.00								
2.00								
16.0								
6.27*	1.40	3.30	0.500	0.00430	2.00	3.30	0.0800	6.50
2.00	< 1.40	3.30	< 0.500	< 0.00430	2.00	3.30	0.0800	6.50
24.1	< 1.40	3.30	< 0.500	< 0.00430	2.00	3.30	0.0800	6.50
0	0	0	0	0	0	0	0	0
126(mo) / 400 (max)	25	9.0	5.9	4.3				

Collection Services Task Summary Report for 2024

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Customer Service Calls	3	3	-										6
F.O.G. Inspection - Completed													-
F.O.G. Inspection - Fail													-
F.O.G. Inspection - Pass													-
Hot spot cleaning (total)*	26	-	-										26
Lift station inspection	19	19	22										60
Manhole inspection	47	102	108										257
Sewer line CCTV (feet)	8,475	5,628	3,708										17,811
Sewer line cleaning (feet)	30,105	31,578	55,925										117,608
SSO Response - Cat 1	0	0	0	0	0	0	0	0	0	0	0	0	0
SSO Response - Cat 2	0	0	0	0	0	0	0	0	0	0	0	0	0
SSO Response - Cat 3	0	0	0	0	0	0	0	0	0	0	0	0	0
SSO Response - Cat 4	0	0	0	0	0	0	0	0	0	0	0	0	0
USA Markings	115	50	93										258
*Note: Hot spot cleaning is performed quarterly													



VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

9-Apr-24

Plan Check in Progress
Inspection in Progress
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
83041 Indio Blvd Brown Jug G.I.	83041 Indio Blvd	Plans submitted and deposit paid for G.I. installation for future tenant use. Plans approved. Notified applicant project ready to permit 2/2/24.	Inspect work improvements as scheduled.
ABC Recovery Center Expansion	44359 Palm Street	Plans submitted and deposit paid for an expansion to the ABC Recovery building	Plans In Queue
Add'l Dwelling Unit - Cebrosos Residence	83181 Blue Mountain Court	Plans submitted for additional dwelling unit. Plans approved and notified applicant 3/3/21. Permit 3967 7/26/2021	Inspect work improvements as scheduled.
Arroyo Crossing Phase 1 architectural plans	47555 Jefferson Street/Highway 111	Architectural plans submitted for new apartment complex. Plans approved and notified applicant 12/22/21. Permit 3998 issued 1/6/22.	Inspect work improvements as scheduled.
Arroyo Crossing Phase 1 civil plans	47555 Jefferson Street/Highway 111	Civil plans submitted for new apartment complex. Plan review completed. Plans approved and returned to applicant 12/22/21. Permit 3998	Inspect work improvements as scheduled.
Arroyo Crossing Phase 2 architectural plans	47777 Jefferson Street/Highway 111	Architectural plans submitted for new apartment complex. Plans approved and notified applicant 1/21/22 Permit 4005 on 2/7/22.	Inspect work improvements as scheduled.
Arroyo Crossing Phase 2 civil plans	47777 Jefferson Street/Highway 111	Civil plans submitted for new apartment complex. Plans approved and notified applicant 1/21/22. Permit 1005	Inspect work improvements as scheduled.
Autozone Jackson Street	41850 Jackson Street/aAvenue 42	Plans submitted for plan check. Sewer main relocation. Plans approved 1/21/21. Waiting for engineer to finalize easements docs. Permit 3954 issued 5/13/21.	10% warranty bond in place Reinspect and notice of acceptance Due 1/1/2023
Ave 42 Self Storage	82815 Ave 42/Showcase Blvd	Plans submitted, fee paid. Plans approved and notified applicant 3/2/23. Permit 4110 5/24/2023	Inspect work improvements as scheduled.
Bliss & Oasis Apts Sewer Improv. Plan	NW Corner of Bliss Ave and Oasis St	Plans submitted for Civil Plans, fee paid with check. Completed 1st plan check and returned to the applicant 12/15/22.	Perform 2nd plan check upon plan resubmittal.
Buzzbox	42625 Jackson Street #112	Plans submitted existing building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Castro 80501 lot 50	Motorcoach CC 80501 Ave 48 Lot 50	Plans submitted, Permit 4056	Inspect work improvements as scheduled.
Chandi Plaza Building "B" Shell	81-971 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st check and returned to the applicant 10/13/20. Issued permit 3963 on 6/29/21.	Inspect work improvements as scheduled.
Chick-fil-A	NEC of Jackson St and Ave 42	Plans submitted and deposit paid for a fast food restaurant. Completed 1st plan check and returned to applicant 3/21/24.	Perform 2nd plan check upon plan resubmittal.
City Hall and Public Library Project	100/200 Civic Center Drive	Plans submitted and plan fee paid. Completed 1st plan check and notified applicant 9/29/23.	Perform 2nd plan check upon plan resubmittal.
City Of Indio Living Room Park Restrooms	45115 Smurr St	Plans submitted and deposit paid for a public park restroom building	Plans In Queue
Coco Palms Tract 38072-2	South East Corner of Avenue 49 and Jackson St	Plans submitted and plan check fee paid for phase 2 of housing tract. Lateral Resubmission for 38072-1/38072-2 were picked up	Waiting for owner to submit Bonds and Development agreement paperwork.
Coco Palms Tract 38072-3	South East Corner of Avenue 49 and Jackson St	Plans submitted for phase 3 of Coco Palms. Plan Check Fee Paid. Plans were resubmitted for 2nd Plan Check.	Perform 2nd plan check upon plan resubmittal.
COD Child Development Center	45742 Oasis Street	Plans submitted for child development center. Plans approved and notified applicant 1/25/22. Permit 4025 4/21/22	Inspect work improvements as scheduled.
College of the Desert	45524 Oasis Street	Plans submitted for campus expansion. Plan review completed, plan approved and notified applicant 1/25/22. Permit 4026 4/22/22	Inspect work improvements as scheduled.
Dollar Tree #39612	44105 Jackson St Ste 100	Plans submitted and deposit paid for Dollar Tree. Completed 1st plan check and returned to applicant 1/24/24.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Hwy 111	Highway/Jefferson Street	Plans submitted for construction of new gym facility. Plans approved and notified applicant 4/27/20. Permit 4049	Waiting for Development Agreement and Bonds before owner can process permit paperwork.
Find Food Bank	83765 Citrus Ave	Plans submitted and deposit paid for a food bank expansion. Emailed Capital Building Services that plans are ready for pick up	Perform 2nd plan check upon plan resubmittal.
Gabino's Creperie	82862 Miles Ave	Plans submitted, fee paid with credit card. Completed 2nd plan check and returned to the applicant 6/28/23. Permit #4120 on 08/09/23 Finaled 3/15/24	No further action required
Gallery at Indian Springs	Jefferson St/Westward Ho Drive	Tract is Complete. Warranty Bond received 8/25/2021.	Notice of acceptance after 12 month warranty bond release.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18. Sewer Finaled 5/12/20.	Waiting for owner to submit Warranty Bond
Homes 2 Suites Architectural Plans	80653 Hwy 111	Plans submitted for Hotel Homes2Suites. 2nd Plan Check In queue 10/30/23	Plans In Queue
Homes 2 Suites Sewer Improvement Plan	80653 Hwy 111	Plans submitted for Sewer Improvement Plans, plan check fee paid. Plans arrived 3/25/24	Perform 4th plan check upon plan resubmittal.
I-10 Monroe Conceptual Site Plans	SE Corner of Monroe and Ave 42	The Palms at Indio Sewer Plans submitted (Fee paid 8/19/22) Approved 6/8/23	Inspect work improvements as scheduled.
I-10 Monroe Conceptual Site Plans Pt. 2	SE Corner of Monroe and Ave 42	Plans Submitted and fee paid for Sewer Development. Approved 6/8/23	Waiting for owner to submit Bonds and Development agreement paperwork.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Indian Palms 32	Cochran Drive & Garland Road	Civil plans submitted for public sewer for 32 unit condo complex. 2nd plan check complete. 9/1/21. Plans approved 9/17/21.	10% warranty bond in place Reinspect and notice of acceptance Due 10/1/2024
Indian Palms Interval Pool Cabana Remodel	82954 Stewart Dr	Plans submitted and deposit paid for pool cabana remodel. Completed 1st plan check and returned to applicant 1/16/24.	Perform 2nd plan check upon plan resubmittal.
Indio Behavioral Health Hospital	81655 Jfk Court	Civil plans submitted for new mental health facility. Completed 1st plan check and returned to the engineer 12/2/19. Plans approved 6/24/20. Issued permit 3900 on 8/29/20.	Inspect work improvements as scheduled.
Indio Brewery And Restaurant	82921 Indio Blvd	Plans submitted and deposit paid for a Brewery and Restaurant. Completed 1st plan check and returned to the applicant 2/6/24.	Perform 2nd plan check upon plan resubmittal.
Indio Juvenile Court	47671 Oasis St/ Ave 48	Plans submitted to demo existing juvenile court building and construct new building on the same site. Plans approved, notified applicant project ready to permit 9/30/21. Permit # 4004 1/25/22	Inspect work improvements as scheduled.
Indio Marketplace Architectural	82227 Highway 111/Rubidoux	Plans submitted for mall TI. Completed 2nd check and notified applicant 8/2/22.	Waiting for owner to process permit paperwork.
Indio Marketplace Civil	82227 Highway 111/Rubidoux	Plans submitted for mall TI, Completed second plan check and returned to the applicant 11/12/21.	Waiting for owner to process permit paperwork.
Indio Plaza Sewer Relocation	82126 Hwy 111/Monroe St.	Plans submitted for sewer line and manhole relocation. Plans approved and notified applicant 7/28/22.	Waiting for owner to process permit paperwork.
Indio Public Safety Center	46867 Bristol Street/Dr Carreon	Plans submitted for public safety center. Plans approved and returned to applicant 4/12/22. Permit 4052	Inspect work improvements as scheduled.
Indio Self Storage	81161 Indio Blvd	Plans submitted and fee paid for sewer improvement plans. Completed final check and notified applicant plans approved 2/26/23.	Waiting on architectural plans.
Indio Sports Park	82600 Market St	Plans submitted for a sports park with concession stand. Emailed Deborah from Webb Associates that plans are ready for pickup	Waiting for owner to process permit paperwork.
Indio Storage Architectural	81161 Indio Blvd	Plans submitted for Self Storage, plan check deposit paid.	Plans In Queue
Indio Towne Center Sewer Improvement Plan	42270 & 42290 Jackson St	Plans Submitted for Indio Towne Center sewer improvement plan. . Emailed John about having the plans shipped to us for signatures, fee quote attached to email 3/26/24	Waiting for owner to process permit paperwork.
Jersey Mike's	42211 Jackson St Ste. 102 / Corner of Ave 42	Plans Submitted and fee paid for Sandwich Restaurant. Plans approved and notified applicant 2/17/23. Permit 4088	Inspect work improvements as scheduled.
JFM Senior Villas	83801 / 83285 Dr Carreon	Plans Submitted for Senior Villa Apts, plan check deposit paid. Adriana from MSA will resend plans that just arrived	Perform 3rd plan check upon plan resubmittal.
JFM Senior Villas Architectural	83801 / 83285 Dr Carreon	Plans Submitted for Senior Villa Apts, plan check deposit paid. MSA - emailed Adriana tat plans are ready for pick up	Perform 2nd plan check upon plan resubmittal.
John Nobles Apts civil plans	John Nobles Avenue/Rubidoux Street	Plans submitted for on-site private sewer. Completed 1st plan check and returned to applicant 7/12/22.	Perform 2nd plan check upon plan resubmittal.
Jones Residence	49131 Ridgeback Ct	Plans submitted for single family residence, plan check fee paid. Plans approved. Notified applicant project ready to permit 2/2/24.	Inspect work improvements as scheduled.
Kings Castle Taco Architectural	82991 Bliss Avenue	Plans submitted for building TI for taco shop. Completed 2nd plan check. Civil plans submitted for review 7/21/22.	Waiting for owner to process permit paperwork.
Kings Castle Taco Civil Plans	82991 Bliss Avenue	Plans submitted for building TI for taco shop 7/21/22. Plans approved and notified the applicant 9/7/22.	Waiting for owner to process permit paperwork.
Las Plumas/Coco Palm Tract 38072-1	South East Corner of Avenue 49 and Jackson St	Plans submitted for 173 lot housing tract. Completed first plan check 4/27/21.	Waiting for owner to submit Bonds and Development agreement paperwork.
Magical Estates Tenant Spaces	82490 Highway 111/Arabia Street	Plans submitted for tenant suite TI's. Completed 1st plan check and returned to applicant 4/28/22.	Perform 2nd plan check upon plan resubmittal.
McDonald's Golf Center Parkway	44917 Golf Center Parkway	Plans submitted and deposit paid for a fast food drive-thru	Plans In Queue
Motorcoach CC Lot 119	Motorcoach CC 80501 Ave 48 Lot 119	Plans submitted for casita/shade structure. Plans approved. Permit 4115 7/20/23	Inspect work improvements as scheduled.
Nelson Chavez Accessory Dwelling Unit	43163 Deglet Noor	Plan submitted for new accessory dwelling unit, Plan approved and notified applicant 8/30/22 Permit 4113 7/5/23	Inspect work improvements as scheduled.
Outdoor Resorts CC - Casita Addition	80394 Avenue 48, Lot 182	Plans submitted for casita addition and storage building. Plans approved and notified applicant 9/30/21	Waiting for owner to process permit paperwork.
Outdoor Resorts Lot 307	80394 Ave 48 Lot 307	Plans submitted for casita addition and outdoor BBQ. Permit 4112	Inspect work improvements as scheduled.
Palmera Apartments Civil	NE Corner of Monroe and Regua	Plans submitted for Sewer Developmet, fee paid. Completed 2nd plan check and returned to the applicant 3/9/23	Perform 3rd plan check upon plan resubmittal.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Palmera Project Arc	Requa Ave West of Monroe PM 38493	Plans Submitted for Apt Homes with Clubhouse. Completed 1st plan check and returned to the applicant 9/11/23.	Perform 2nd plan check upon plan resubmittal.
Paradiso Tract 31815	East of Monroe North of Ave 41	New model homes under construction. Warranty Bond received 3/2/2023.	Notice of acceptance after 12 month warranty bond release.
Paradiso Tract 31815 & 31815-3	East of Monroe North of Ave 41	Plans submitted for new housing tract phases. Completed first plan check 2/25/21. Plans Approved 3/25/21.	10% warranty bond in place Reinspect and notice of acceptance Due 3/1/2024
Pawley Pool Aquatic Facility	46350 Jackson Street/Date Ave.	Plans submitted for new Aquatic Center on existing public pool site. Project Expired in 2020. Resbmitted 10/25/21. Plans approved and notified applicant 10/12/23. Permit #4131 11/06/23	Inspect work improvements as scheduled.
Private residence for Cristina Ayon	49115 Ridgeback Ct	Plans submitted, fee paid. Plans approved and notified applicant project ready to permit 12/22/22. Permit 4071 1/12/23	Inspect work improvements as scheduled.
Raising Canes Restaurant	Monroe Street/Showcase Parkway	Plans submitted for new restaurant building. Plans approved and notified the applicant 12/6/22.	Waiting for owner to process permit paperwork.
Ramon Chavez Accessory Dwelling Unit	43737 Oasis St / Ave 44	Plans submitted for plan check. Plans approved and notified applicant 10/13/20. Issued permit 3908 on 10/13/20.	Inspect work improvements as scheduled.
Ranch RV & self Storage	83734 Dr Carreon	Plans submitted, fee paid with check. Completed 2nd plan check and notified applicant 12/14/22. Permit 4090 2/28/2023	Inspect work improvements as scheduled.
Residence for Mr and Mrs Job Lopez	49-134 Ridgeback Ct	Plans Submitted and fee paid for private residence. Plans approved and notified applicant 3/16/23. Permit 4093	Inspect work improvements as scheduled.
Ridgeback Ct Family Residence	49128 Ridgeback Ct	Plans submitted for single family residence, plan check fee paid. Plans approved. Permit 4114 7/20/23	Inspect work improvements as scheduled.
Robert Henry Bootsma Casita	80469 Jasper Park Ave	Plans submitted for a detached Casita, Plan Check Deposit paid. Permit paid #4132	Inspect work improvements as scheduled.
Rolled Ice Shop	45127 Towne St #B	Plans submitted and deposit paid for Rolled Ice Cream T.I. Completed 1st plan check and notified applicant 1/4/24.	Perform 2nd plan check upon plan resubmittal.
Rosa Rebollar Accessory Dwelling Unit	81179 Helen Ave/Swingle Ave	Plan submitted for new accessory dwelling unit. Project built, notified applicant project ready to permit 6/22/23.	Waiting for owner to process permit paperwork.
Rosemary Hifi	45120 Oasis St	Plans submitted and deposit paid for a bar	Plans In Queue
Salad and Go	82051 Ave 42	Plans submitted for a Restaurant. Plans approved and notified applicant 3/1/24.	Waiting for owner to process permit paperwork.
Saphire Apartments	45733 Oasis St	Plans submitted for 30 unit Mixed-Use Apartment Complex, Plan Check Deposit paid. Completed 1st plan check and returned to applicant 11/16/23.	Perform 2nd plan check upon plan resubmittal.
Starbucks Oasis and Hwy 111	82710 Hwy 111	Plans submitted and deposit paid for a Drive-thru coffee shop. Completed 1st plan check and returned to the applicant 3/7/24.	Perform 2nd plan check upon plan resubmittal.
Tarra Lago 32341-12	North of Avenue 44 & East of Harrison	First Plan Complete 12/16/20. Plans Approved 2/19/21. Maintenance Bond in place 8/16/22.	10% warranty bond in place Reinspect and notice of acceptance Due 8/16/2023
Terra Lago Four Seasons Tract 32287	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans Approved 4/26/21.	10% warranty bond in place Reinspect and notice of acceptance Due 8/1/2024
Terra Lago Four Seasons Tract 32288-1	North of Via Terra Lago and East of Golf Cente	Civil plans submitted for Public Sewer. 1st plan check complete and returned redlines 11/24/21 2nd plan check complete 1/18/22.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32288-F	North of Via Terra Lago and East of Golf Cente	Civil plans submitted for Public Sewer. 1st plan check complete and returned redlines 3/29/22 Approved 7/1/23	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32288-F	North of Via Terra Lago and East of Golf Cente	Civil plans submitted for Public Sewer. Plans Approved 7/1/22	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-F	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Completed 1st plan check and notified applicant 5/1/20. Plans Approved 8/15/20. Maintenance Bond in place 8/16/22	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32462-2	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress.	Inspect work improvements as scheduled.
Tim & Lois Eklund Site 105	Motorcoach CC 80501 Ave 48 Lot 105	Plans submitted, Permit 4068	Inspect work improvements as scheduled.
Tower Market #965	Intersection Monroe Street/Dr Carreon	Plans submitted for Convienient Store/Gas Station, fee paid with check. Plans approved nd notified applicant project ready to permit 6/5/23. Permit 4111 6/9/2023	Inspect work improvements as scheduled.
Tower Market #965 Architectural	Intersection Monroe Street/Dr Carreon	Plans Submitted and fee paid for architectural plans for a gas station. Plans approved and notified applicant project ready to permit 6/5/23. Permit 4111 6/9/2023	Inspect work improvements as scheduled.
West Coast Self Storage	NE Corner of Calhoun and Dr Carreon	Plans submitted for Self Storage, plan check deposit paid. Plans approved and notified applicant 3/1/24. Permit #4145 3/21/24	Inspect work improvements as scheduled.
Woodsprings Suites Ext Stay Hotel	42-425 Jackson St.	Civil plans submitted for Public Sewer & Plan Fee Paid. Plans approved 2/14/23 and notified applicant. Fees Paid and Permit Issued #4138	Inspect work improvements as scheduled.

	March	Fiscal Year
New Projects	6	24
Projects Permitted	1	7
Projects Finald	1	16

Monthly Capital Improvement Project Update - April 2024

Project Title	Project Description	Current Status	Fiscal Year Budget	Total Spent to Date
Reclaimed Water Project Phase 1	The contract for this project was awarded to Schneider Electric / Stantec. The project design cost was \$2,200,000 and the project schedule was approximately 460 days. The Reclaimed Water Project – Phase 1 will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter and a sludge thickener unit. The Guaranteed Maximum Price (GMP) has been approved by the Board. 100% design plans have been approved by staff.	Walsh is currently working on burying the duct banks for the new grit chamber, installing the pipe work for the new digester, and preparing for the last of digester's interior lining.	\$39,900,000.00	\$21,836,290.91
Collections System Rehabilitation Design Projects	There are currently two projects in the design phase for the Collections System Rehabilitation program. The first is the Calhoun Lift Station Improvement Project which will address issues with the Calhoun Lift Station observed during the lift station evaluation project from last fiscal year. They will address the bubbling wet well lining, aging discharge piping, and deficient electrical equipment. The second project is the Southeast Indio Sewer Improvement Project which will include the rehabilitation of existing sewer mains and manholes in another portion of the downtown area and the realignment of a sewer main located in the backyards of residences between Marshall and Grace Street.	Harris has completed and provided 95% plans and specifications for the Calhoun Lift Station rehabilitation project. VSD is currently reviewing the plans and specifications for any final revisions. VSD staff have reviewed the 65% plans and have sent back comments for the next downtown rehab project.	\$400,000.00	\$316,607.75
Downtown Indio Rehabilitation Project	The Downtown Indio Rehabilitation Project is currently under construction and covers the rehabilitation of existing sewer mains and manholes in a portion of the downtown area, the upsizing of two existing sewer mains between Grace and Salton Street, several point repairs, and the installation of new public sewer in the Indio Motor Machine property. The project was awarded to GRBCON Inc.	The contractor has completed all the rehabilitation, sewer construction, and final paving. Only punch list items related to the CIPP lining remain.	\$2,200,000.00	\$1,869,735.22
Westward Ho Sewer Siphon Replacement Design and Construction	The Westward Ho Drive Sewer Siphon Replacement Project is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. CEQA documentation for this project has been completed. This project is currently being held up by FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023.	VSD has been in communication with FEMA and CalOES which has led to FEMA nearing completion of their environmental review. Project approval and the ability to go out to bid is in the near future.	\$10,721,000.00	\$2,883.00
New Training and Office Building and Laboratory Building	VSD has chosen SGH Architects as the architectural firm for the preliminary design of a new single-story training/office building and new laboratory building. Staff have selected a new location for the training/office building that will allow the single-story building with minimal demolition. The architect has completed the schematic design and cost estimate for both the training/office building and laboratory building. An onsite survey was conducted on July 7th. SGH Architects is continuing with the final design of both the Office & Training and Laboratory Buildings. SGH has submitted 50% design plans which include both buildings for staff review and comment in December 2021.	This project is being delayed for a year or two to allow other priority projects to proceed and maintain our debt coverage.	\$0.00	\$0.00
Additional Parking and Landscaping	The District is need of additional parking for employees and customers. Staff proposes to remove the lawn at the front of the property and replace it with parking and drought tolerant landscaping.	A preliminary design of the Project has been completed. In que for the next steps.	\$0.00	\$0.00

Environmental Compliance Summary Report for 2024

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Pretreatment													
Customer Service Calls	6	8											14
Commercial Approval Letters	2	3											5
Change of Ownership Inspection	2	3											5
SIU Permit Compliance	3	3											6
FOG-FSE Inspections Completed	27	34											61
Commercial Inspections Completed	4	5											9
Environmental & Collections investigations		2											2
Failed Inspections or NOV													0
Total # of Inspections	34	44	0	0	0	0	0	0	0	0	0	0	78
Laboratory													
# of Collected Samples	363	266											629
# of Tests (Analyses)	690	537											1,227
# of Samples sent to Contract Labs	1	9											10
# of Contracted Tests (Analyses)	47	62											109
# of Samples - WBE Surveillance	26	26											52
% of Samples performed In-House	99.7%	96.6%											98.2%

March 2024

Wastewater Surveillance

Your Guide to VSD & Pathogens



VSD Program

Wastewater surveillance is used to monitor the presence of pathogens within VSD's service community by tracking trends in virus rates.

Public health officials can utilize the data to prevent and control disease within our service area.

Websites VSD Program data shared with:

- [WastewaterScan](#)
- [CDC Covid Tracker](#)
- [Biobot Covid Tracker](#)

PodCast: [WEF "Sewer Signals"](#)

Scientific Publication Contributor:

- [Observations of RSV in WW solids in US](#)

IN THIS ISSUE

PROGRAMS

Program Information

WBE ANALYTES

Pathogens
High-Risk Substances

DATA INFOGRAPHICS

Data Trends

Program Updates

National Institute on Drug Abuse (NIDA) Program

VSD is now a participant in the Biobot Analytics Phase III contract from the National Institute on Drug Abuse (NIDA) of the National Institutes of Health (NIH). The NIDA funded wastewater-based monitoring program is a collective effort to address substance use, misuse, and related impacts on public health and safety. More information can be found [here](#).

The 12-month NIDA grant funds the collection and analysis of population level substance data by providing wastewater analysis of methamphetamine, cocaine, fentanyl, xylazine, naloxone, and metabolites to help inform future research endeavors, improve public health responses, and allow policymakers to make data-driven decisions.

CDC - NWSS

NWSS Lead, Amy Kirby was featured on [Freakonomics Podcast](#) to talk about the origin story of NWSS and its impacts.

NWSS created a "Wastewater 101", [YouTube](#) video series to create a better understanding of what we do as wastewater professionals.

Biobot

VSD in partnership with Biobot Analytics for pathogen surveillance for one (1) Influent composite sample weekly for 12-month duration. Starting the 1st week of November, data will include Flu & RSV in addition to the Covid-19 data. More information can be found [here](#).

WastewaterScan

WastewaterScan monitors a suite of Respiratory, Gastrointestinal and Outbreak Pathogens of Concern (13 pathogens total). More information can be found [here](#).

WastewaterScan data now uses a Wastewater Categorization system to communicate insights from recent results. Categorization will assist in understanding if the pathogen falls into a low, medium, or high category based on Trends, levels (concentrations) and frequency of detection.

Through our contributions of samples, we are able to further scientific discovery of relationships with pathogen infections and hospitalization rates, developing new scientific methods for surveillance and identification, and provide a more robust means of information for public health and governing officials.

See page 1 of this newsletter to find the recent scientific article published we contributed to.

Pathogen Information

Click on the Pathogen name for more information on the CDC website.

Respiratory Pathogens

SARS-CoV-2 +Variants	Severe Acute Respiratory Syndrome; spread through droplets from coughs, sneezes, or talking.
Influenza A & B	Seasonal respiratory viruses can cause flu pandemics.
Respiratory Syncytial Virus (RSV)	Common respiratory virus causing mild, cold-like symptoms. RSV can be serious for infants and older adults. Cause Bronchiolitis (infection of small airways) and pneumonia (infection of lungs).
Metapneumovirus (hMPV)	Seasonal respiratory virus related to RSV.
Parainfluenza	Cause different types of upper and lower respiratory illnesses most common in infants and young children, and in adults.
Enterovirus (EVD68)	Causes common cold, asthma-like symptoms, wheezing, difficulty breathing and in rare cases the polio-like disorder, acute flaccid myelitis (AFM).

Gastrointestinal Pathogens

Adenovirus Group	Targets the GI tract to cause gastroenteritis with symptoms like rotavirus and norovirus. Identified mostly in small children with hepatitis symptoms.
Rotavirus	Major cause of GI illness (diarrheal disease) among infants and young children, vaccine preventable.
Human Norovirus GII	Leading cause of GI illness

Other Pathogens of Concern

Candida auris	Global health threat, emerging fungus resistant to all 3 major antifungal medicines. Infection can vary from superficial (skin) infections to more severe, life-threatening infections.
Hepatitis A	Contaminated food or water or contact with infected; symptoms include fatigue, nausea, abdominal pain, loss of appetite and low-grade fever. Inflames the liver to cause mild to severe illness. Vaccine preventable.
Mpox	Symptoms like smallpox but milder, rarely fatal.

Data Trends

NIDA Substances

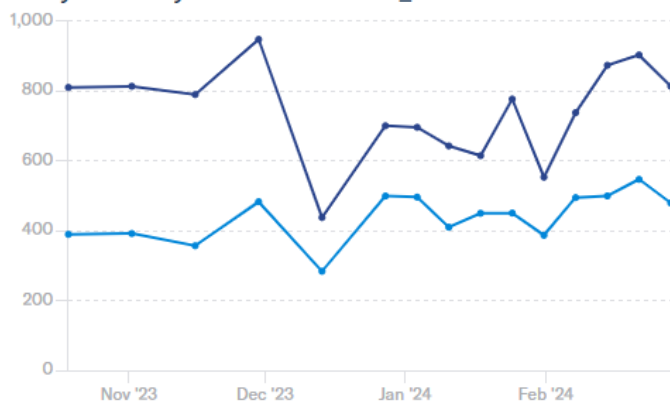
All results are in units of: mg / 1000 people / day

Select Date Range

Start date → End date

- Cocaine
- Benzoylcegonine

Valley Sanitary District INF-001_Influent

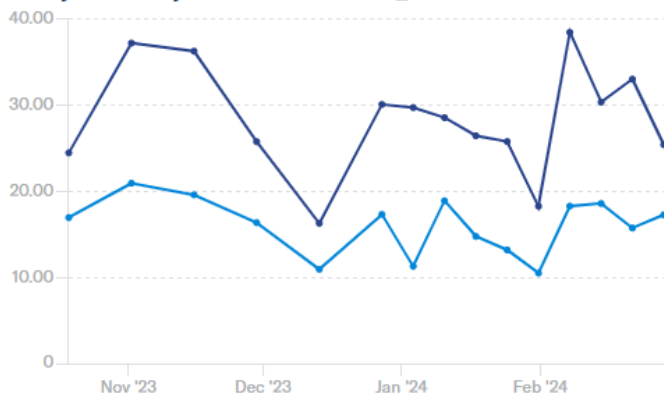


Select Date Range

Start date → End date

- Fentanyl
- Norfentanyl

Valley Sanitary District INF-001_Influent

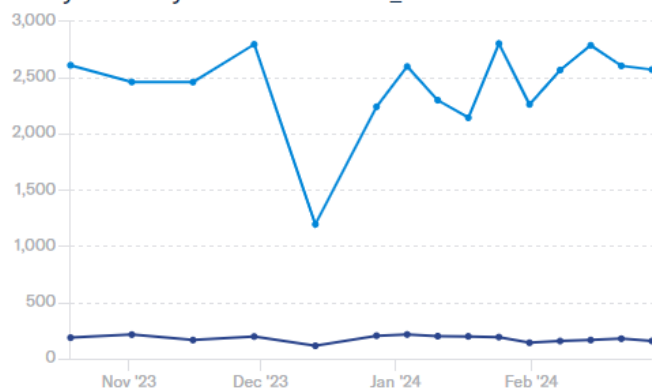


Select Date Range

Start date → End date

- Methamphetamine
- Amphetamine

Valley Sanitary District INF-001_Influent

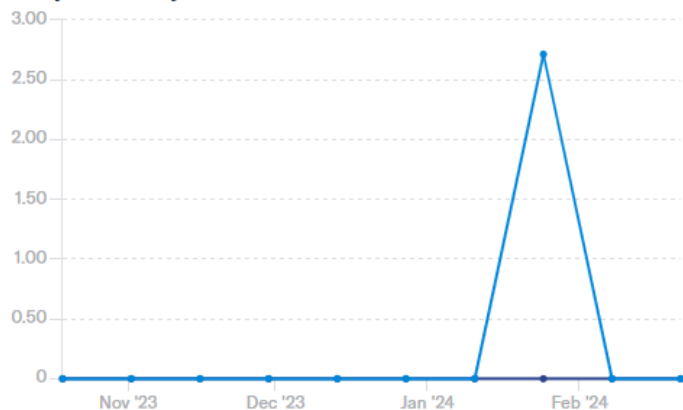


Select Date Range

Start date → End date

- Naloxone
- 6α-Naloxol

Valley Sanitary District INF-001_Influent

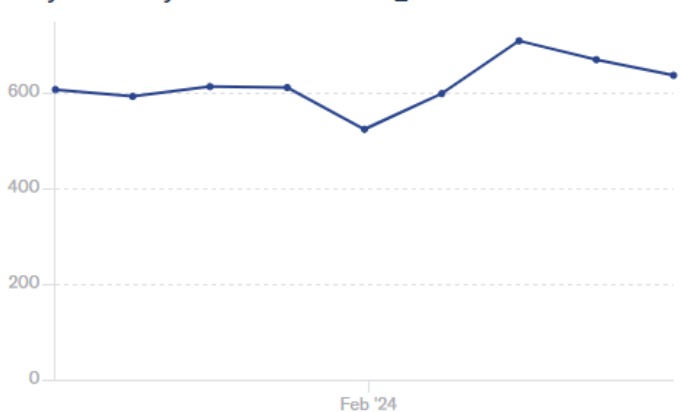


Select Date Range

Start date → End date

- Nicotine
- trans-3'-Hydroxycotinine

Valley Sanitary District INF-001_Influent



Select Date Range

Start date → End date

- Xylazine
- 4-hydroxy xylazine

Valley Sanitary District INF-001_Influent

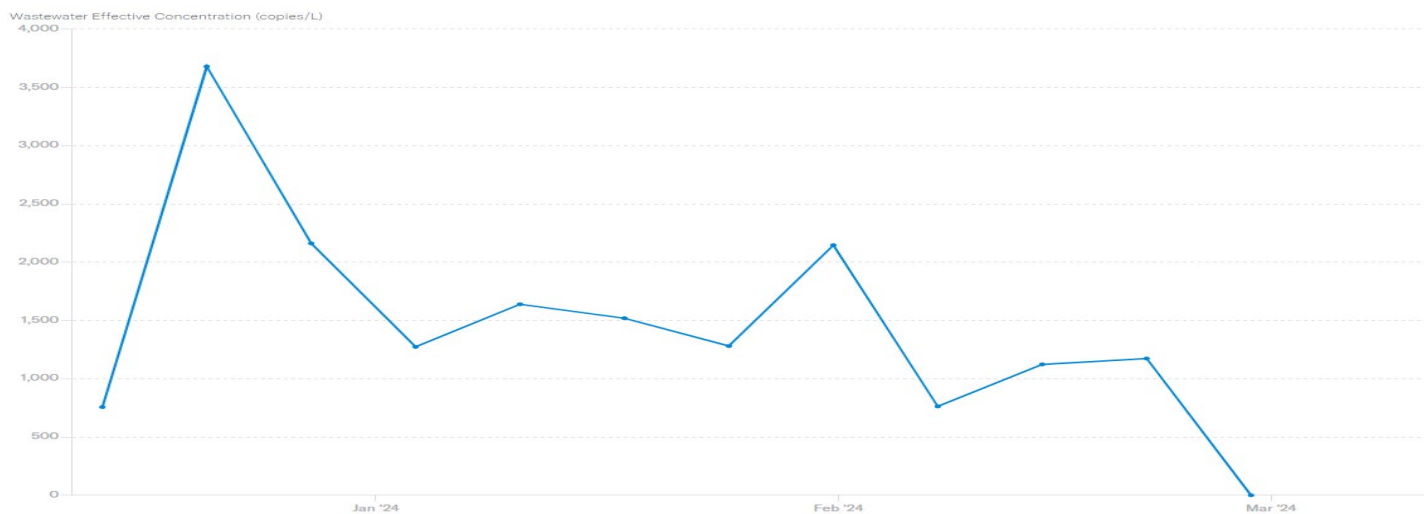


BioBot Pathogens

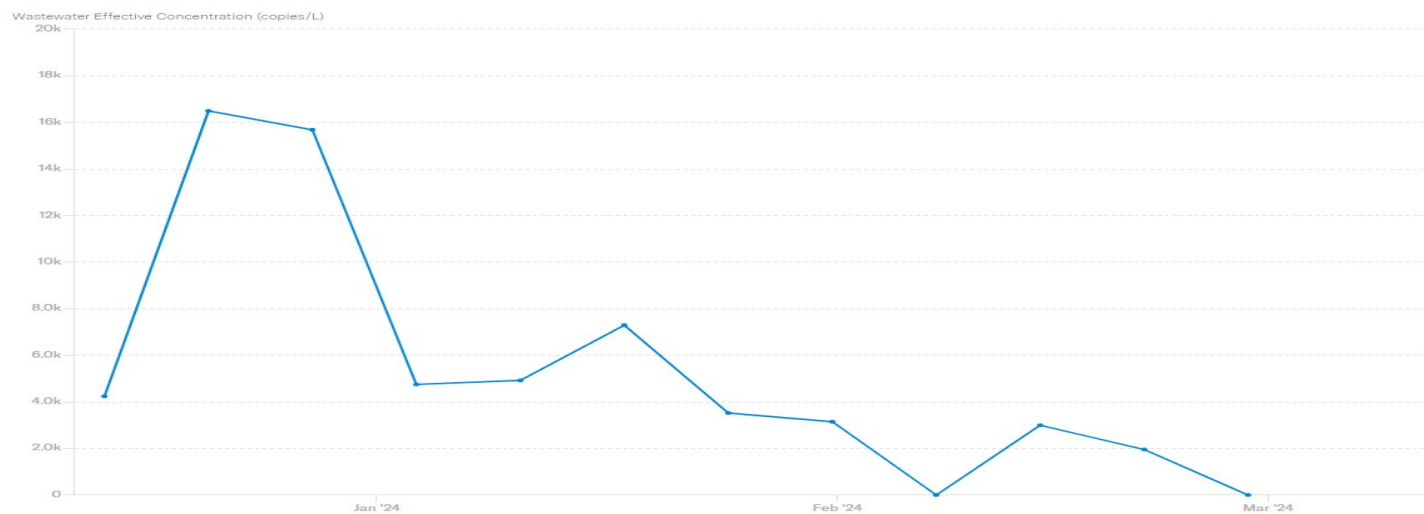
SARS-CoV-2 (COVID-19)



RSV



Influenza A

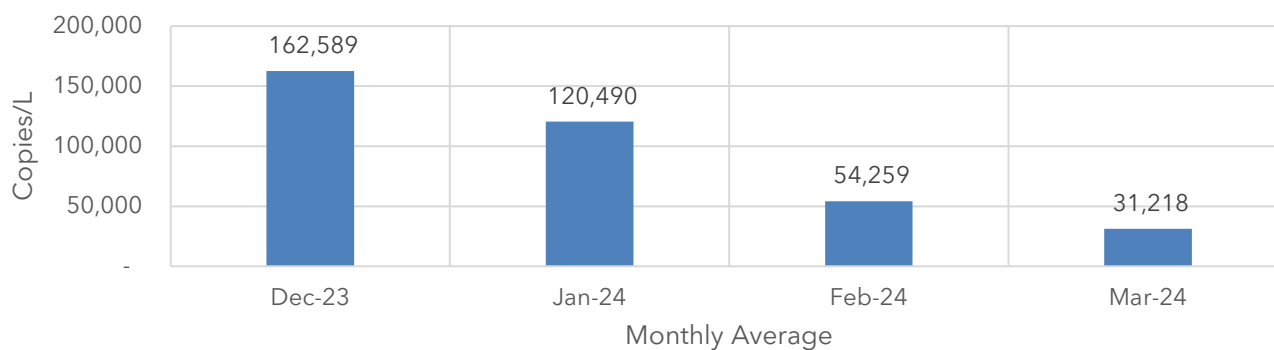


Influenza B

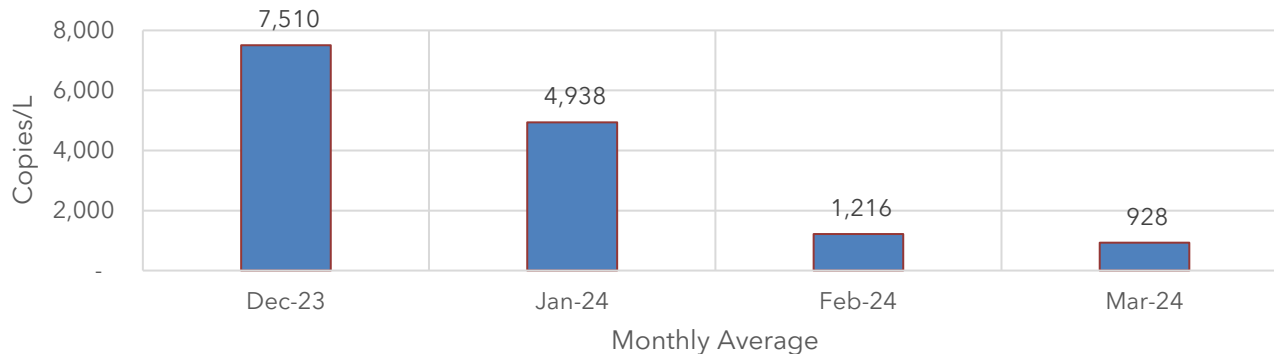


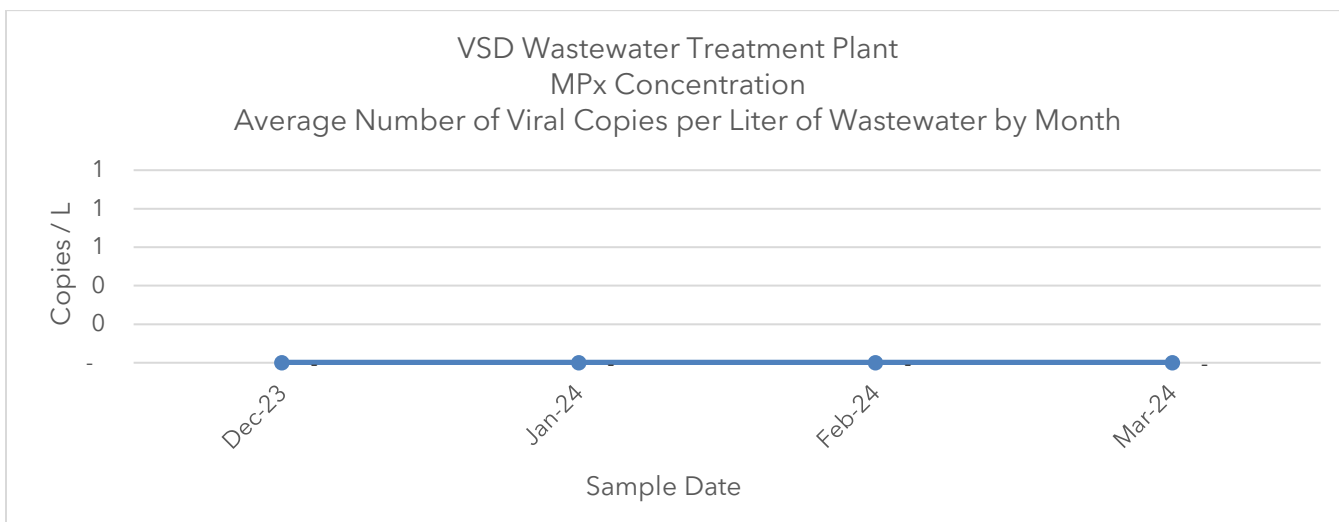
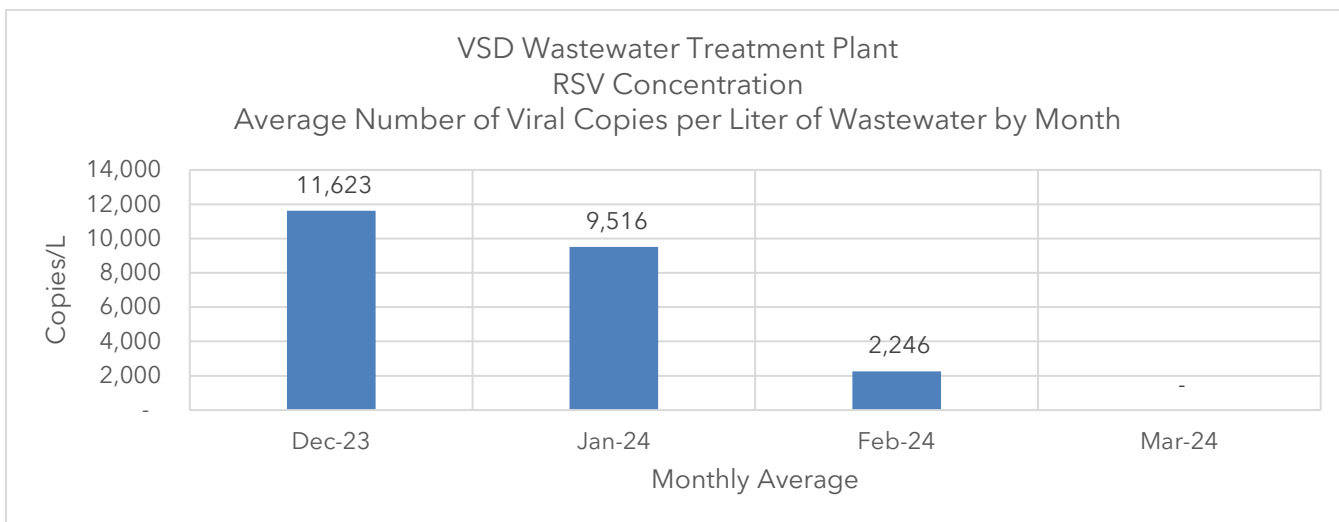
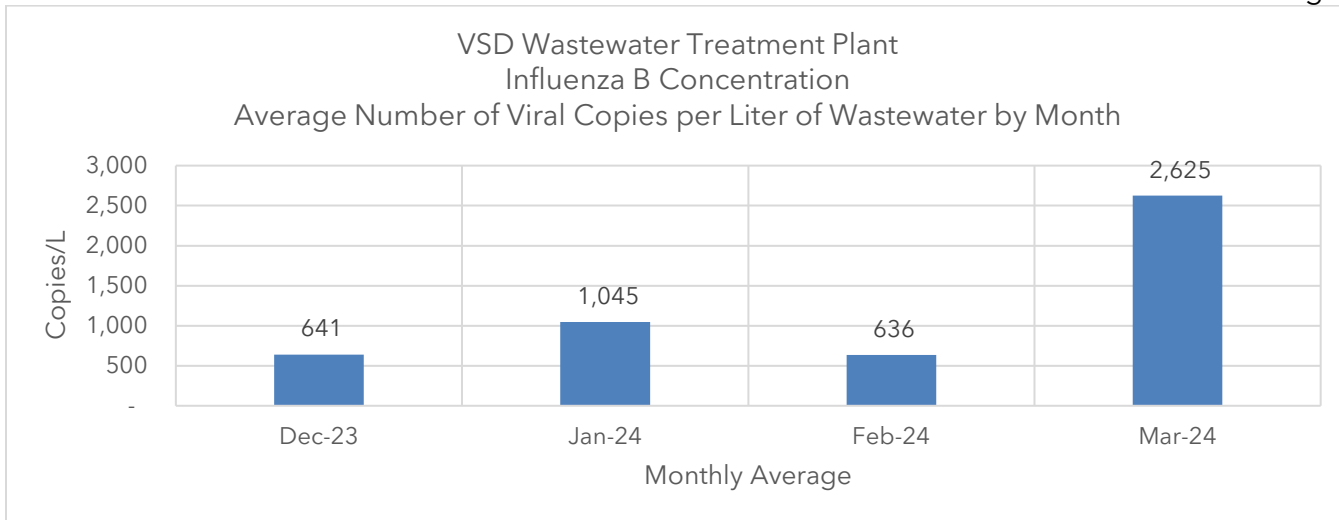
CDC - NWSS

VSD Wastewater Treatment Plant
SARS-CoV-2 Concentration
Average Number of Viral Copies per Liter of Wastewater by Month



VSD Wastewater Treatment Plant
Influenza A Concentration
Average Number of Viral Copies per Liter of Wastewater by Month

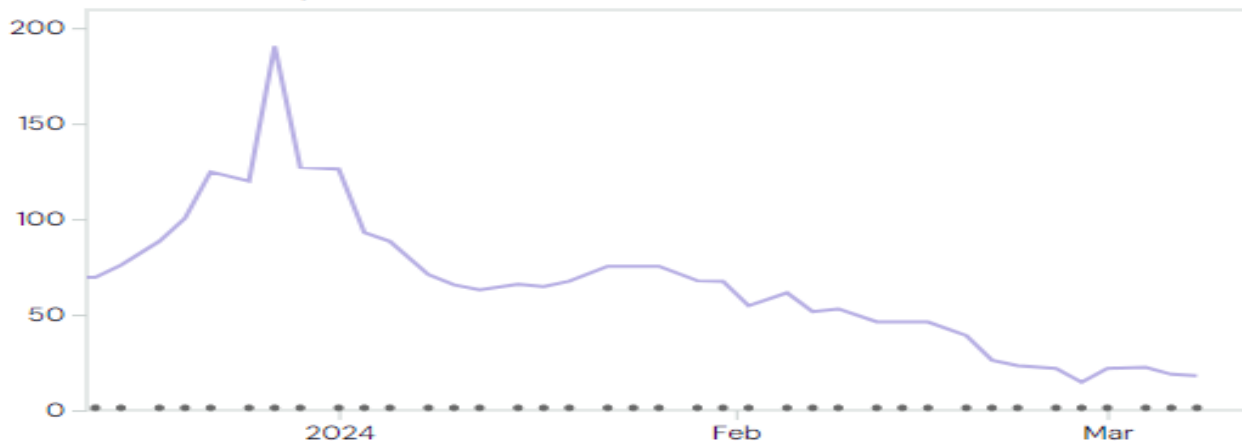




WastewaterSCAN

SARS-CoV-2 Low

No trend in the last 21 days and low concentration

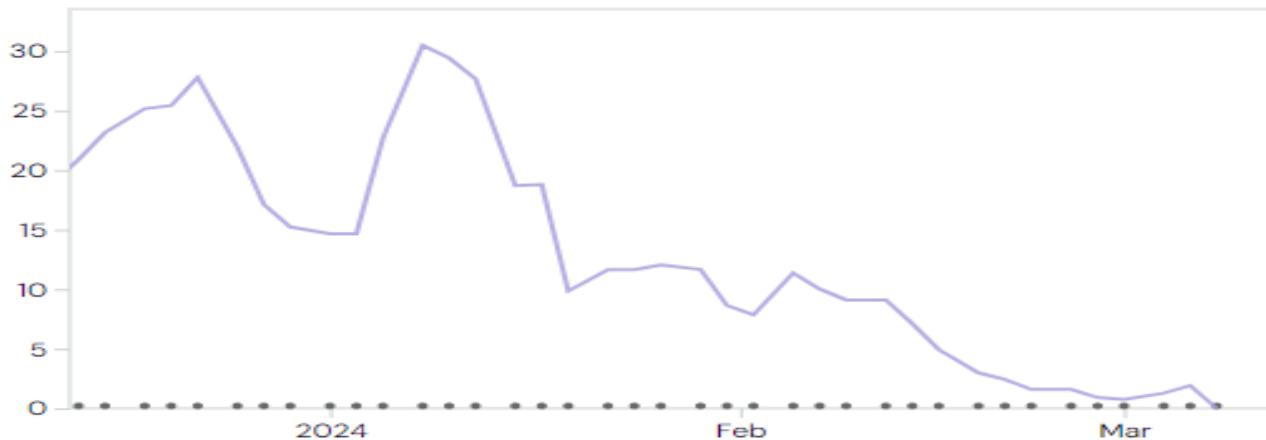


• Sample collected — SARS-CoV-2

[See details >](#)

Respiratory syncytial virus (RSV) Low

No trend in the last 21 days and low concentration

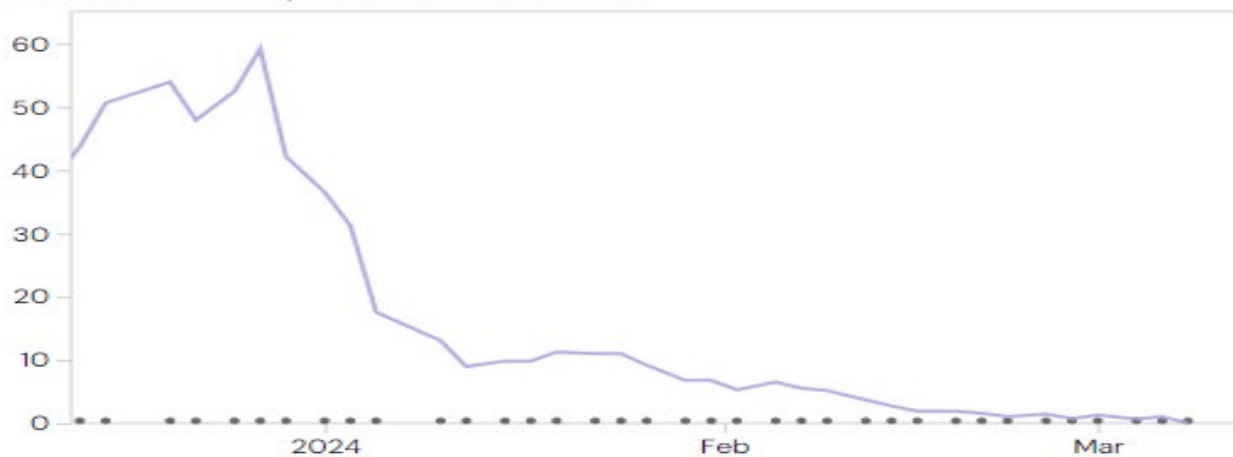


• Sample collected — RSV

[See details >](#)

Influenza A Low

No trend in the last 21 days and low concentration

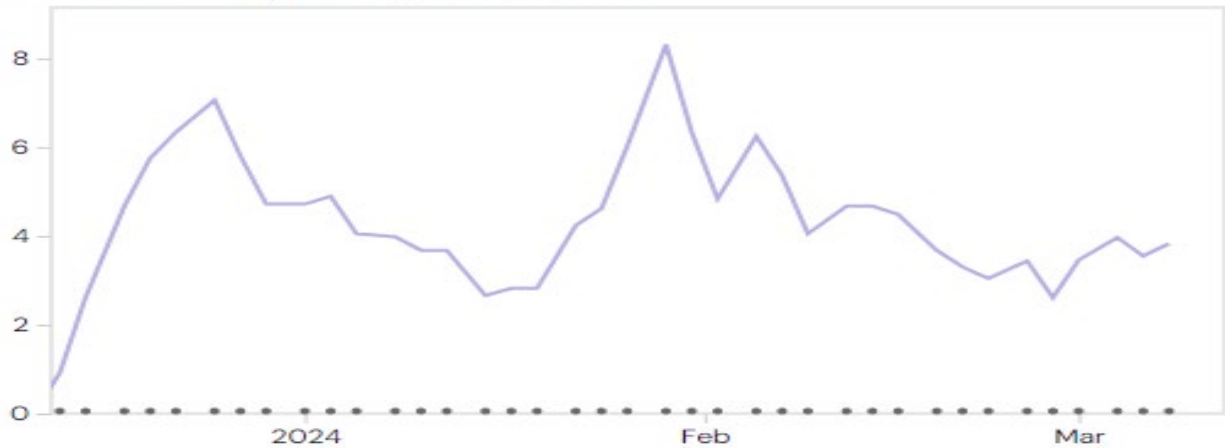


• Sample collected — Influenza A

[See details >](#)

Influenza B High

No trend in the last 21 days and high concentration

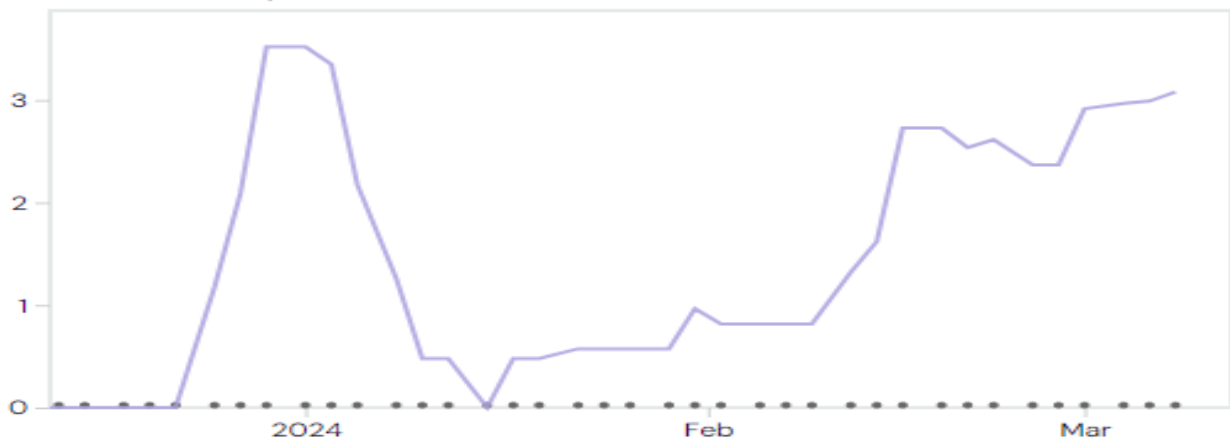


• Sample collected — Influenza B

[See details >](#)

Human Metapneumovirus Medium

No trend in the last 21 days and medium concentration

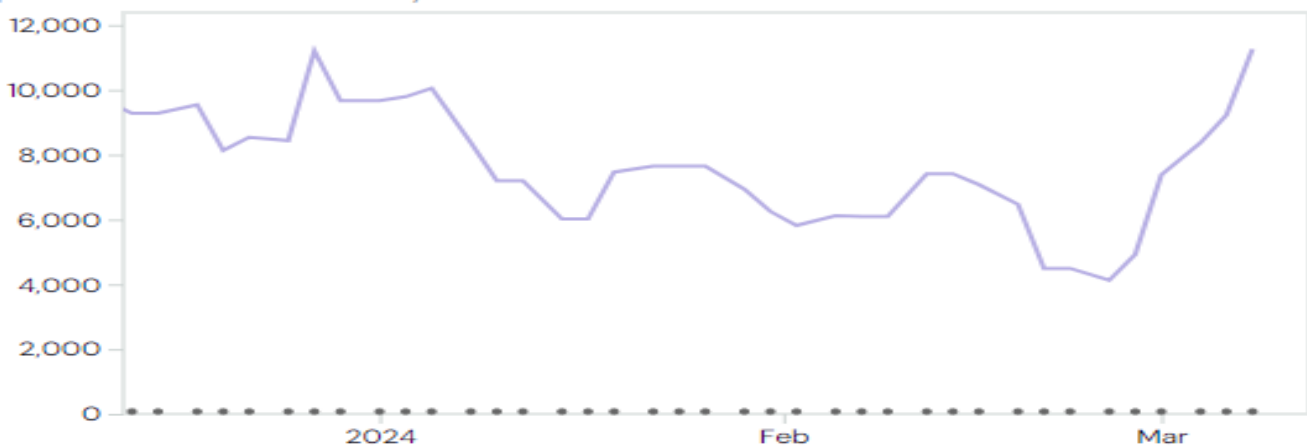


• Sample collected — Human Metapneumovirus

[See details >](#)

Norovirus High

Upward trend in the last 21 days and medium concentration

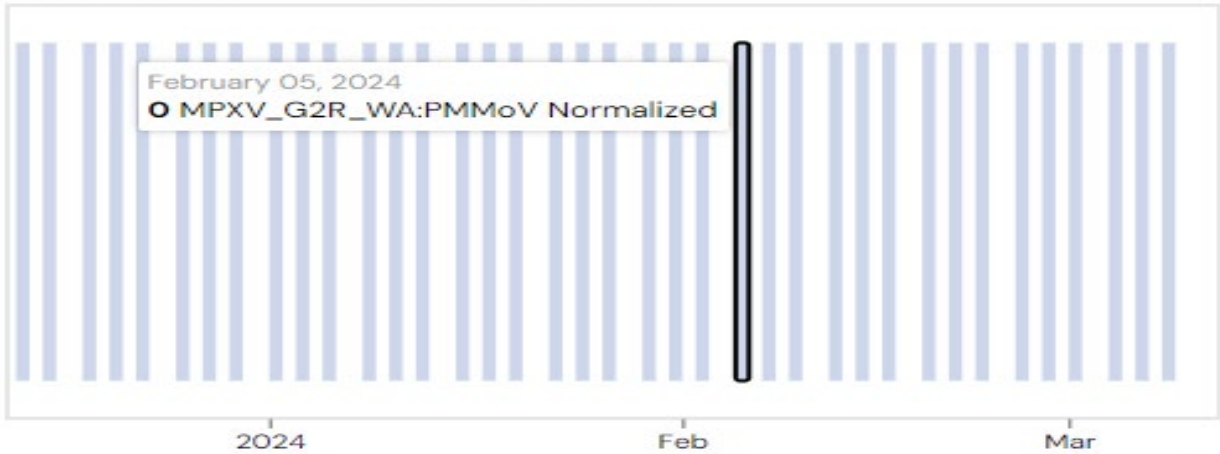


• Sample collected — Norovirus

[See details >](#)

Mpox Low

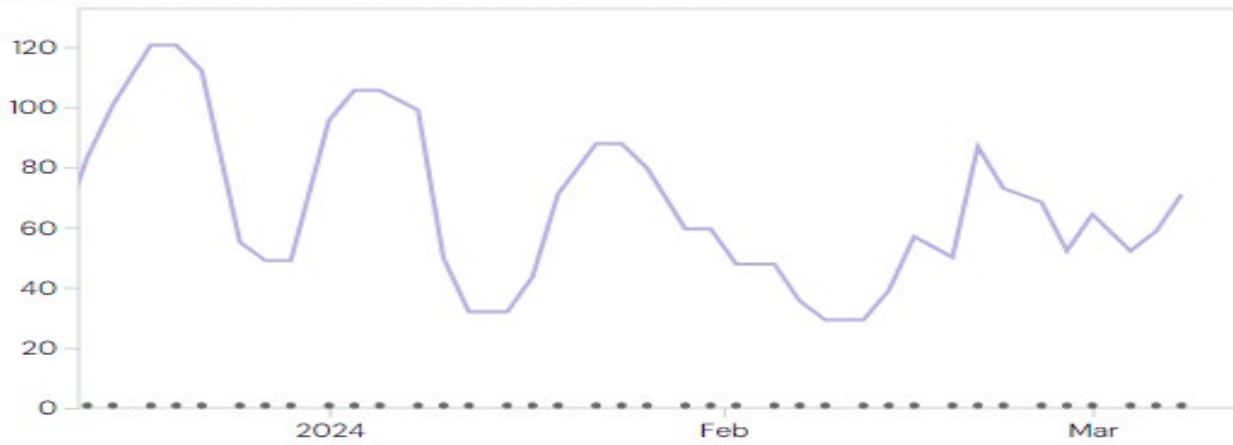
0 out of 5 samples in the past 10 days were positive



[See details >](#)

Rotavirus Medium

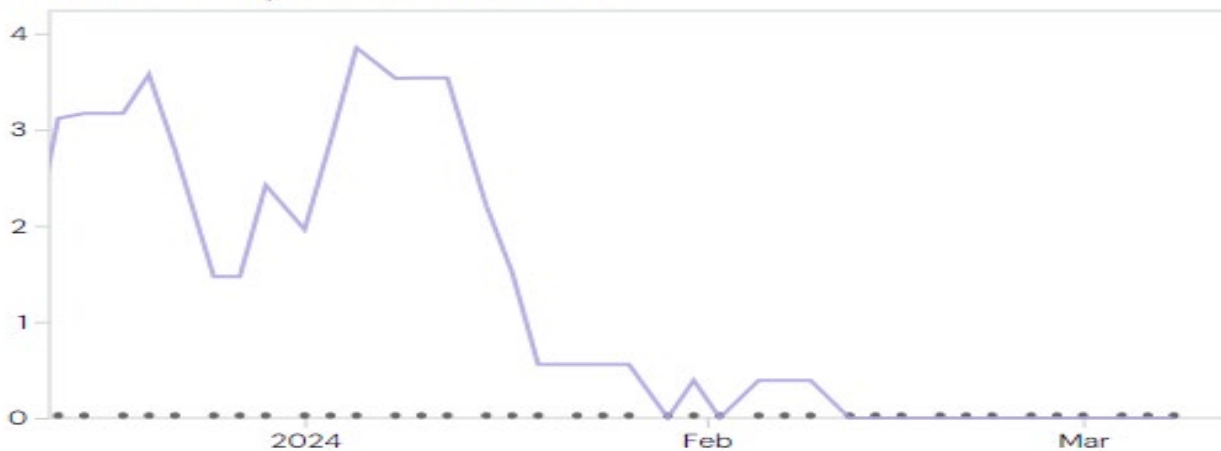
No trend in the last 21 days and medium concentration



[See details >](#)

Parainfluenza Low

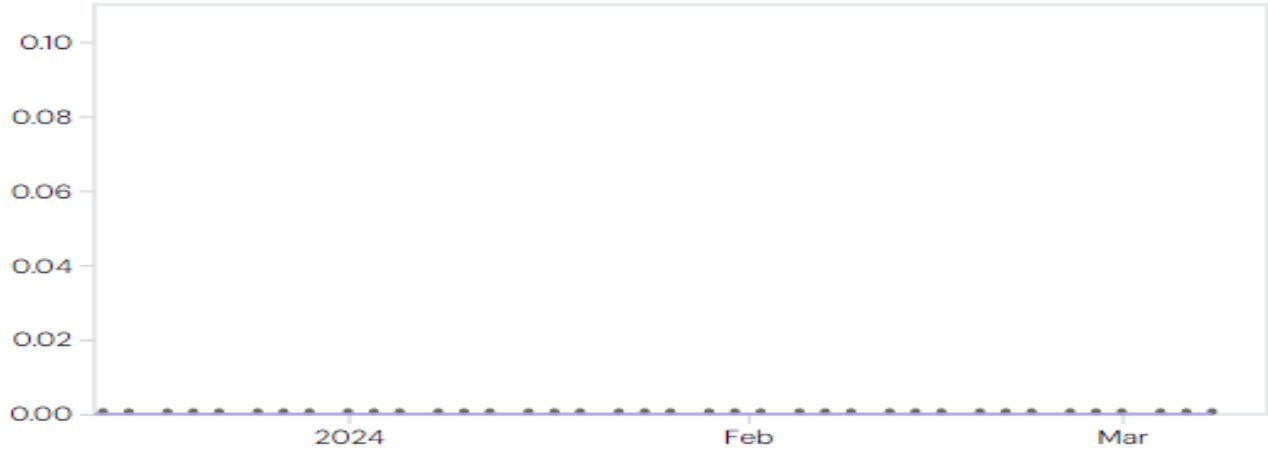
No trend in the last 21 days and low concentration



[See details >](#)

EVD68 Low

0 out of 5 samples in the past 10 days were positive



• Sample collected — EVD68

[See details >](#)

Candida auris Low

0 out of 5 samples in the past 10 days were positive



Level: ■ Not detected ■ Detected

[See details >](#)

Hepatitis A Low

0 out of 5 samples in the past 10 days were positive



Level: ■ Not detected ■ Detected

[See details >](#)



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - MARCH 27, 2024

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

Attached are the draft minutes of the Budget & Finance Committee meeting held on March 27, 2024.

Recommendation

Staff recommends that the Board receive an update from the Budget & Finance Committee members.

Attachments

[27 Mar 2024 Meeting Minutes.edited.doc](#)

**VALLEY SANITARY DISTRICT
BUDGET & FINANCE COMMITTEE MEETING MINUTES
March 27, 2024**

A special meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at 45-500 Van Buren Street in Indio, California, on Wednesday, March 27, 2024.

1. CALL TO ORDER

Committee Member Debra Canero called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Committee Member Debra Canero

Committee Member Scott Sear

Staff Present:

Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – None.

5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for the January 2, 2024, Budget & Finance Committee

Committee Member Sear motioned to approve the minutes of the January 2, 2024, Budget & Finance Committee meeting. Committee Member Canero seconded the motion. Motion carried.

5.2 Select Committee Chairperson

Director Scott Sear was elected as the Budget & Finance Committee Chairperson for 2024.

5.3 Review and Discussion of the Valley Sanitary District Draft Fiscal Year 2024/25 Operating and Capital Budget

The action for approval and adoption of the annual budget is completed in June each calendar year. In preparation for the fiscal year 2024/25 budget, Jeanette Juarez, Chief Administrative Officer, presented a technical memo for the Budget and Finance Committee to review. The proposed operating and capital budget for the fiscal year 2024/25 is \$18,797,619 and \$38,935,000, respectively. The operating budget encompasses personnel, California Public Employees' Retirement System (CalPERS), Unfunded Accrued Liability (UAL), debt service, insurance premiums, and other overhead costs to run day-to-day operations. The capital budget incorporates key projects to advance further the District's Capital Improvement

Program (CIP). Twenty-three capital projects were requested in the fiscal year 2024/25. The CIP for the fiscal year 2024/25 includes the Recycled Water Project Phase I, the Recycled Water Project Phase II Design, Laboratory and Operations building designs, and the design of a biosolids conversion project. The Committee also reviewed the budget timeline and discussed important dates.

6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:42 p.m. The next regular committee meeting will be on May 7, 2024.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: April 9, 2024
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: DRAFT MINUTES OF THE OPERATIONS COMMITTEE MEETING -
APRIL 2, 2024

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

Attached are the draft minutes of the Operations Committee meeting held on April 2, 2024.

Recommendation

Staff recommends that the Board receive an update from the Operations Committee members.

Attachments

[02 Apr 2024 Meeting Minutes.edited.doc](#)

**VALLEY SANITARY DISTRICT
OPERATIONS COMMITTEE
REGULAR MEETING MINUTES**

April 2, 2024

A meeting of the Valley Sanitary District (VSD) Operations Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, April 2, 2024.

1. CALL TO ORDER

Committee Member Teague called the meeting to order at 1:03 p.m.

2. ROLL CALL

Directors Present:
Committee Member William Teague
Committee Member Edgar Santana

Staff Present:
Jason Dafforn, General Manager; Ron Buchwald, District Engineer; and Holly Gould,
Clerk of the Board

Guests:
Joseph Glowitz

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary before the meeting if you wish to speak on a non-hearing item.

None.

5. DISCUSSION / ACTION ITEMS

- 5.1 Approve Minutes for the October 3, 2023, and February 6, 2024, Operations Committee Meetings

Committee Member Teague motioned to approve the minutes of the October 3, 2023, and February 6, 2024, Operations Committee meetings. Committee Member Santana seconded the motion. Motion carried.

- 5.2 Select a Committee Chairperson

Director William Teague was selected as the Operations Committee Chairperson for 2024.

5.3 CIP and Operations Overview

Ron Buchwald, District Engineer, gave an overview of the Capital Improvement projects in the upcoming FY24/25 Capital Budget. He stated smaller projects have been added, such as the lighting and camera installation at the facility entrance and a pump replacement at the belt press. Jason Dafforn, General Manager, gave an update on the Westward Ho Sewer Siphon Project. He stated that the project would go out to bid in the next few weeks. He also gave an update on the Biosolids Conversion Project. Staff will provide the entire Board with an overview of the project at the end of April. The Committee toured the plant facilities.

6. **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:15 p.m. The next regular committee meeting will be on June 4, 2024.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District