



Tuesday, January 9, 2024 at 1:00 PM  
Valley Sanitary District Board Room  
45500 Van Buren Street, Indio, CA 92201

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**BOARD OF DIRECTORS  
REGULAR SESSION  
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/89751836508>

Meeting ID: 897 5183 6508

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org) or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org). Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. JANUARY EMPLOYEE ANNIVERSARIES
  - *Israel Garcia, Engineering Technician - 2 years*
5. PRESENTATION

*Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA)  
for the Fiscal Year 2023/24*

5.1 PRESENTATION OF DISTINGUISHED BUDGET PRESENTATION AWARD FROM GOVERNMENT  
FINANCE OFFICERS ASSOCIATION (GFOA)

Recommendation: Review

6. PUBLIC COMMENT

7. CONSENT CALENDAR

*Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.*

7.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD DECEMBER 12,  
2023

Recommendation: Approve

7.2 APPROVE WARRANTS FOR JANUARY 9, 2024

Recommendation: Approve

7.3 ACCEPTANCE OF THE GRANT OF EASEMENT FOR SEWER MAIN PURPOSES

Recommendation: Approve

7.4 MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

7.5 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

7.6 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

8. NON-HEARING ITEMS

8.1 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE CONTRACT  
WITH LEIGHTON & ASSOCIATES FOR THIRD-PARTY INSPECTION SERVICES FOR THE RECYCLED  
WATER PROJECT - PHASE 1 IN AN AMOUNT NOT TO EXCEED \$143,248.

Recommendation: Approve.

8.2 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH COUNTY OF  
RIVERSIDE TRANSPORTATION AND LAND MANAGEMENT AGENCY FOR THE ADJUSTMENT OF  
VSD'S EXISTING SEWER MANHOLES AS PART OF THE COUNTY'S AVENUE 48 STREET WIDENING  
IMPROVEMENT PROJECT.

Recommendation: Approve.

8.3 RECEIVE AND FILE THE ANNUAL CONNECTION CAPACITY FEE REPORT

Recommendation: Review

8.4 REVIEW THE BUDGET TIMELINE FOR THE FISCAL YEAR 2024/25

Recommendation: Review

**9. GENERAL MANAGER'S REPORT**

9.1 [RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR DECEMBER 2023](#)

Recommendation: Review

**10. COMMITTEE REPORTS**

10.1 [DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - JANUARY 2, 2024](#)

Recommendation: Discussion

**11. DIRECTOR'S ITEMS**

**12. INFORMATIONAL ITEMS**

**13. ADJOURNMENT**

POSTED January 4, 2024  
Holly Gould  
Clerk of the Board  
Valley Sanitary District

**PUBLIC NOTICE**

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



## Valley Sanitary District

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** PRESENTATION OF DISTINGUISHED BUDGET PRESENTATION  
AWARD FROM GOVERNMENT FINANCE OFFICERS ASSOCIATION  
(GFOA)

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### **Suggested Action**

Review

### **Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

### **Fiscal Impact**

There is no fiscal impact from this report.

### **Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

### **Background**

GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. GFOA congratulates all budget award winners for preparing high-quality budget documents that meet program criteria and striving to improve budget transparency in their community.

### **Recommendation**

Accept the Distinguished Budget Presentation Award from GFOA.

**Attachments**

5.1 Attachment A Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA).pdf



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Valley Sanitary District  
California**

For the Fiscal Year Beginning

**July 01, 2023**

*Christopher P. Morrill*

Executive Director



**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Administration Department  
Valley Sanitary District, California**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.*

Executive Director

*Christopher P. Morill*

Date:

**November 14, 2023**



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Holly Gould, Clerk of the Board  
**SUBJECT:** APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD DECEMBER 12, 2023

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**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 6: Improve Planning, Administration and Governance

**Fiscal Impact**

None

**Environmental Review**

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

**Background**

The meeting minutes for the Board of Directors Regular Meeting held December 12, 2023.

**Recommendation**

Approve

**Attachments**

[12 Dec 2023 Minutes.pdf](#)



**VALLEY SANITARY DISTRICT  
MINUTES OF REGULAR BOARD MEETING**

December 12, 2023

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, December 12, 2023, at 45-500 Van Buren St., Indio, CA 92201.

**1. CALL TO ORDER**

President Canero called the meeting to order at 1:00 p.m.

**2. ROLL CALL**

Directors Present:

Debra Canero, Mike Duran, Scott Sear, William Teague

Directors Absent:

Jacky Barnum

Staff Present:

Jason Dafforn, General Manager; Ron Buchwald, District Engineer; Jeanette Juarez, Chief Financial Officer; Dave Commons, Chief Operating Officer; Holly Gould, Clerk of the Board; Tino Tijerina; James Mills, Jimmy Garcia, Ray Marroquin, Ed Luna, Nick Dean, Chris Rahman, Octavio Briones, Branden Rodriguez, Miguel Serna, Karen Hopper, Andy Boyd, Matt Pittelli, Kenny Kepley, Hector Guzman, and Craig Hayes, Best Best & Krieger

Guests:

Rebecca Cole, Ardurra

Gabriela Dow, Ardurra

Jonathan Foster, Davis Farr

**3. PLEDGE OF ALLEGIANCE**

**4. DECEMBER EMPLOYEE ANNIVERSARIES**

- James Mills, Operations Supervisor – 17 years
- Jimmy Garcia, Maintenance Technician I – 17 years
- Ron Buchwald, District Engineer – 11 years
- Karen Hopper, Accounting Analyst – 10 years
- Hector Guzman, Development Services Tech III – 9 years
- Rebecca Salas, Laboratory Technician I – 1 year

The Board of Directors thanked James, Jimmy, Ron, Karen, Hector, and Rebecca for their years of service and dedication to the District.

**5. PRESENTATIONS**

5.1 Receive and File Great Places to Work Certification for November 2023 to November 2024

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In October 2023, the District contracted with an independent third party called Great Place to Work to conduct an employee satisfaction survey. Great Place to Work is a recognized authority on workplace culture and has been in this business for 30 years. Their Certification™, lists, and global benchmarks are the industry standard, built on data from over 100 million employees surveyed worldwide. Across industries, Great Place to Work has collected data and research to demonstrate what practical leadership looks and acts like. The survey measured employee experience across five (5) focus areas: credibility, respect, fairness, pride, and camaraderie. Earning Great Place to Work Certification proves that the District has created an excellent employee experience. The Certification is good for 12 months. The Certification is a designation the District can promote publicly to achieve other benefits, including efficiently recruiting top talent, building a strong employer brand, increasing employee retention and pride, and differentiating the District from competitors.

**6. PUBLIC COMMENT - None**

**7. CONSENT CALENDAR**

7.1 Approve the Minutes for the Board of Directors Regular Meeting held November 28, 2023

7.2 Approve Warrants for December 12, 2023

7.3 Approve Regular Meeting Schedule and Adopt District -Observed Holiday Schedule for 2024

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**ACTION TAKEN:**

**MOTION:** Director Teague motioned to approve the consent calendar as presented. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2023-3352**

**8. NON-HEARING ITEMS**

8.1 Receive and File the Annual Comprehensive Financial Report (ACFR) for the Valley Sanitary District for the Fiscal Year Ending June 30, 2023

In accordance with the Generally Accepted Accounting Principles (GAAP) for State and Local governments, the District prepares an Annual Comprehensive Financial Report (ACFR) for the fiscal year. The purpose of the ACFR is to provide accountability for the financial and operational information useful to the District's decision-makers. Jonathan Foster, CPA, Davis Farr LLP, presented the audit results. The District's total net position increased \$8.0 million or 7.1% for the year ended June 30, 2023. The District's total revenues increased during the fiscal year 2022/23 by \$3.2 million or 16.3%. The variance is primarily due to increased sewer service revenue and connection fees for new development. In the fiscal year 2021/22, after properly conducting a noticed public and as allowed by Proposition 218, the District adopted a rate increase schedule that will continue through the fiscal year 2025/26. The rate increase will fund capital improvement projects, repairs, and rehabilitation of the District's collection and system infrastructure and equipment. It will also fund the Recycled Water Project Phase I for indirect reuse to replenish the Coachella Valley aquifer. Due to current market trends, the increase in nonoperating income is attributed to higher returns than projected for investment income.

## 8.2 Receive an Update from Ardurra on Public Outreach

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Rebecca Cole and Gabriela Dow from Ardurra gave an update to the Board on the community engagement process, accomplishments to date, and the 2024 plan and schedule. Jason Dafforn, General Manager, informed the Board of upcoming high school tours planned for early 2024.

## 8.3 Authorize the Purchase of Belt Press Rollers

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In the summer of 2022, several rollers were replaced on both belt filter presses. During the rehabilitation project, it was identified that additional rollers would soon need to be replaced, and staff included costs for one of the belt filter presses in the FY 22/23 budget. To complete the rehabilitation project and to maintain the integrity and quality of the belt filter presses, staff recommends the replacement of the remaining roller assemblies and necessary hardware for rehabilitation. This is a sole source procurement from Alfa Laval, the manufacturer and supplier of the belt filter press system, for an amount not to exceed \$166,439.51.

### **ACTION TAKEN:**

#### **MOTION:**

Vice President Duran motioned to authorize the purchase of all recommended and necessary material from Alfa Laval for the rehabilitation of the Belt Press Filter in an amount not to exceed \$166,439.51. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2023-3353**

## 8.4 Authorize the General Manager to Approve the Rehabilitation of the Primary Clarifiers

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The primary clarifiers have been operating without significant upgrades or rehabilitation for nearly 10 years. Staff contacted DC Frost Associates, Inc. to inspect the equipment and provide recommendations for replacement and upgrades. DC Frost Associates, Inc. provided a quote outlining the recommended components to be replaced to rehabilitate two (2) Primary Clarifiers for \$125,455.66.

**ACTION TAKEN:**

**MOTION:**

Director Teague motioned to authorize the approval for the rehabilitation of two (2) Primary Clarifiers by DC Frost and Associates, Inc., for \$125,455.66. Secretary/ Treasurer Sear seconded the motion. Motion carried by the following roll call vote:  
AYES: Canero, Duran, Sear, Teague  
NOES: None

**MINUTE ORDER NO. 2023-3354**

- 8.5 Award of Contract for Security and Protective Services to Southwest Protective Services, Inc. for a One-Year Term Plus Two (2) Option Years with an Initial Cost for Year One in an Amount Not to Exceed \$117,416

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On September 11, 2023, a Request for Proposals (RFP) was issued for Security and Protective Services. Four (4) proposals were received. The proposals were evaluated to ensure all the required information/documentation was submitted correctly. The proposals were sent to a panel for review and scoring. The proposals were assessed utilizing a 100-point scoring system, and based on the panel review and scoring, Southwest Protective Services, Inc. submitted the most complete and accurate proposal. Staff recommends the Board of Directors approve a 1-year contract plus two (2) option years to Southwest Protective Services, Inc., with an initial cost for year one not to exceed \$117,416, and authorize the General Manager to execute the agreement.

**ACTION TAKEN:**

**MOTION:**

Vice President Duran motioned to award a contract for Security and Protective Services to Southwest Protective Services, Inc. for a one-year term plus two (2) option years with an initial cost for year one in an amount not to exceed \$117,416 and authorize the General Manager to execute the agreement. Secretary/ Treasurer Sear seconded the motion. Motion carried by the following roll call vote:  
AYES: Canero, Duran, Sear, Teague  
NOES: None

**MINUTE ORDER NO. 2023-3355**

- 8.6 Award of Contract for Bulk Fuel Delivery Services for Merrimac Energy Group for a One-Year Term with Two (2) Option Years with an Initial Cost for Year One in an Amount Not to Exceed \$72,100

On October 16, 2023, a Request for Proposals (RFP) was issued for Bulk Fuel Delivery Services. One proposal was received from Merrimac Energy Group. Staff reviewed the firm's qualifications and whether their proposal met the criteria outlined in the RFP. Staff also reviewed the proposed cost per gallon and found it less than what the District currently pays for fuel. Staff recommends the Board of Directors approve a 1-year contract plus two (2) option years to Merrimac Energy Group with an initial cost for year one of not more than \$72,100 and authorize the General Manager to execute the agreement.

**ACTION TAKEN:**

**MOTION:** Secretary/Treasurer Sear motioned to award a contract for Bulk Fuel Delivery Services to Merrimac Energy Group for a one-year term plus two (2) option years with an initial cost for year one in an amount not to exceed \$72,100 and authorize the General Manager to execute the agreement. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2023-3356**

8.7 Approve the Election of Board Officers for the Calendar Year 2024

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Pursuant to Resolution 2018-1109, the election of officers shall be held at the first (1<sup>st</sup>) Board of Directors' meeting in December of each calendar year. Officers shall serve for a term of one (1) year. Nominations shall be made from the floor, and votes shall be in the order of President, Vice President, and Secretary/Treasurer.

Nomination of President – Director Sear made a motion to nominate Debra Canero for President of the Valley Sanitary District Board of Directors. Director Duran seconded the motion. Motioned carried by the following roll call vote:

AYES: Director(s) Canero, Duran, Sear, Teague

NOES: None

Nomination of Vice President – Director Duran made a motion to nominate Jacky Barnum for the office of Vice President of the Valley Sanitary District Board of Directors. Director Teague seconded the motion. Motioned carried by the following roll call vote:

AYES: Director(s) Canero, Duran, Sear, Teague

NOES: None

Nomination of Secretary/Treasurer – Director Duran made a motion to nominate Scott Sear for Secretary/Treasurer of the Valley Sanitary Board of Directors. Director Teague seconded the motion. Motioned carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2023-3357**

8.8 Appoint Two (2) Directors and One (1) Alternate to the East Valley Reclamation Authority Board of Directors for the Calendar Year 2024

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President Canero appointed Director William Teague, Secretary/Treasurer Scott Sear, and President Debra Canero as alternate for the East Valley Reclamation Authority Joint Powers Authority Board of Directors for 2024.

8.9 Appoint Two (2) Directors to Budget & Finance, Operations, and Community Engagement Committee for the Calendar Year 2024

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President Canero appointed Secretary/Treasurer Scott Sear and President Debra Canero to the Budget & Finance Committee, Director William Teague and Director Jacky Barnum to the Operations Committee, and Secretary/Treasurer Sear and Vice President Mike Duran to the Community Engagement Committee for 2024.

8.10 Discuss Community Engagement and Sponsorship

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Jason Dafforn, General Manager, informed the Board that he researched the ACWA membership, and the cost versus benefit does not align with the District at this time. He also told the Board about sponsorship opportunities. The Rotary Club of Indio is celebrating its 75<sup>th</sup> anniversary, and the District would like to donate its allocated annual event at the Coachella History Museum to them, which the Board was in favor of. The District would be a title sponsor for the event. He also informed of an opportunity for a low-level sponsorship for the Coachella Valley Community Trust Collaboration that helps disadvantaged youth. Lastly, the Board discussed the Bronze level sponsorship for the College of the Desert State of the College event. The Board is also in favor of once again sponsoring the event.

**Secretary/Treasurer Sear left the meeting at 2:47 p.m.**

**9. GENERAL MANAGER'S ITEMS**

9.1 Receive Monthly General Managers Report for November 2023

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Mr. Dafforn reported that the Board Workshop with Martin Rausch is scheduled for January 30, 2024. He is setting up the Coachella Valley History Museum tour for early 2024. He spoke with IFS, and they are attempting to set up a tour for Congressman Ruiz's staff at the District on January 2, 2024. Mr. Dafforn was grateful for serving as the General Manager for the past six (6) months. He stated it has been a pleasure. He wished the Board a Happy Holidays and Merry Christmas.

**10. DIRECTOR'S ITEMS**

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Director Duran informed the Board that he would not attend the CASA DC Forum Conference. Director Teague wished everyone a safe and healthy Merry Christmas and Happy Holidays.

**11. INFORMATIONAL ITEMS - None**

**12. PUBLIC COMMENT - None**

*This is the time set aside for public comment on any item to be discussed in Closed Session.*

**President Canero called for a short recess at 3:02 p.m. The Board of Directors reconvened at 3:07 p.m., and roll call was taken. Directors Canero, Duran, and Teague were present.**

**13. CONVENE IN CLOSED SESSION**

- 13.1 Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) Potential Case

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The Board adjourned to Closed Session at 3:07 p.m.

**14. CONVENE IN OPEN SESSION**

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The Board reconvened in open session at 3:40 p.m. District Counsel stated that direction was given to the General Manager, and there was no reportable action.

**15. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 3:41 p.m. The next regular Board meeting will be on December 26, 2023.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** APPROVE WARRANTS FOR JANUARY 9, 2024

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**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

**Fiscal Impact**

The total charges incurred for the warrants from December 5, 2023, through January 2, 2024, are \$2,962,607.23.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The attached warrants list shows all disbursements from December 5, 2023, through January 2, 2024.

**Recommendation**

Approve the warrants for January 9, 2024.

**Attachments**

[Warrants for January 9, 2024.pdf](#)



**DISBURSEMENTS**  
**Approved at the Board Meeting of**  
**January 9, 2024**

42165	Addiction Medicine Consultants	FMCSA clearing house management CY 24	\$30.00
42165	Addiction Medicine Consultants	DOT testing program CY 24	\$840.00
42166	Anna Bell	CWEA TNI workshop reimbursement	\$463.89
42167	Automation Pride	Gate 2 issue with Safety Eye	\$95.00
42168	Best Best & Krieger LLP	General labor - nov 2023	\$4,765.60
42168	Best Best & Krieger LLP	Labor issues - nov 2023	\$585.20
42168	Best Best & Krieger LLP	Easement access - nov 2023	\$2,281.60
42169	Caltest Analytical Laboratory	Priority pollutants / CTR - 11/29/2023	\$1,681.50
42169	Caltest Analytical Laboratory	Monthly samples - 11/28/2023	\$1,113.40
42170	Carquest Auto Parts	New purchases - Nov 2023	\$1,314.96
42171	Cintas Corp	First aid replenishment - 11/30/2023	\$1,201.74
42172	Dave Commons	WaterReuse 11/5/2023-11/7/2023	\$150.64
42173	Federal Licensing, Inc.	FCC Rules and regulations subscription Nov 2023-Nov 2028	\$119.00
42174	GRBCON, Inc	Indio downtown sewer improvement - oct- mid nov 2023	\$400,367.94
42175	Innovative Document Solutions	Canon copier maintenance - Nov 2023	\$39.00
42176	Leighton Consulting, Inc	Reque ave settlement sinkhole repair sept - oct 2023	\$8,077.50
42177	Mario Luna	CWEA TNI training - 12/04/2023-12/05/2023	\$96.00
42178	MCR Technologies, Inc.	FEW315 ABB flowmeter 6" (qty 1)	\$5,384.22
42179	Merchants Building Maintenance, LLC	Janitorial - Dec 2023	\$3,314.81
42180	MidAmerica	Admin/platform fee CY Q3 2023	\$225.00
42181	Motion Industries, Inc.	Oil seal	\$68.84
42181	Motion Industries, Inc.	ND pillow black with ND Bearing	\$1,297.61
42181	Motion Industries, Inc.	Bep bearing ball, angular contact	\$332.67
42182	Parkhouse Tire Services, Inc.	Disposal fee of tires	\$13.00
42183	Pastion Industries	Initial connection fee	\$125.00
42184	Polydyne, Inc.	Polymer - 12/05/2023	\$3,927.94
42185	Rockwell Solutions	O ring	\$102.60
42186	Smith Pipe & Supply Inc.	Pvc pipe and coupling	\$105.18
42187	State Water Resources Control Board	NPDES CS Annual Permit Fees 07/01/2023-06/30/2024	\$20,085.00
42188	Superior Protection Consultants	Security - Nov 2023	\$9,724.00
42189	Synagro West, LLC	Biosolids hauling - Nov 2023	\$6,951.74
42190	Townsend Public Affairs, Inc	State advocacy - Dec 2023	\$5,000.00
42191	Underground Service Alert	Dig alerts - Dec 2023	\$230.50
42191	Underground Service Alert	Board fee - Dec 2023	\$67.31
42192	Univar Solutions	Sodium hypo - 12/06/2023	\$12,134.16
42192	Univar Solutions	Sodium hypo - 11/22/2023	\$12,767.96
42192	Univar Solutions	Ferric chloride -12/04/2023	\$2,985.19
42193	White Cap, L.P.	Moistop sealant	\$602.46
42193	White Cap, L.P.	B line manual caulking gun	\$93.49
42194	YSI Inc	Rebuild Influent Pump #5	\$30,079.61
42194	YSI Inc	RAS motor rebuild	\$11,372.78
42195	Automation Pride	Install warranty plate	\$190.00
42196	Caltest Analytical Laboratory	Weekly sample NPDES - 12/12/2023	\$393.30
42196	Caltest Analytical Laboratory	Weekly samples - 12/14/2023	\$393.30
42197	Certified Laboratories	Hi gear 20/20	\$554.52
42198	Cintas Corp	Uniforms, mats, towels etc - 12/07/2023	\$532.84
42199	D & H Water Systems	Flow meter pvc	\$1,082.28
42200	Desert Arc	Janitorial services half month final bill - nov 2023	\$1,750.18
42201	Diamond Environmental Services, LP	Portable restroom rental - 11/27/2023-12/24/2023	\$269.20
42202	Hach Company	Nitrite TNT+	\$331.63
42203	Harris & Associates	PADM - PH 5 Nov 2023	\$35,522.52
42204	Innovative Federal Strategies LLC	Nov services 2023	\$6,750.00
42205	Master's Refreshment Services LLC	DI water delivery - 11/27/2023	\$53.50
42205	Master's Refreshment Services LLC	Water delivery - 12/11/2023	\$66.25
42206	Mobile Modular Management Corp	Office trailer rental - Dec 2023	\$655.15
42207	Motion Industries, Inc.	Shear pin	\$3,965.67
42207	Motion Industries, Inc.	Bearing ball, angular contact	\$142.08
42208	Pastion Industries	Dec 2023 - Feb 2024 monitoring services	\$150.00
42209	Rebecca Salas	Travel to CWEA - TNI workshop	\$96.00
42210	Schneider Electric Buildings Americas, Inc	Amendment 2 RWP - Nov 2023	\$560,563.17
42211	Southwest Networks, Inc.	Guardian it storage - Jan 2024	\$699.00
42211	Southwest Networks, Inc.	GuardianIT managed, office 365, SASE connect CY Q1 2024	\$9,684.00
42212	Thomas Scientific	Deionized water	\$170.32
42213	Tops 'N Barricades Inc.	Caut low overhead	\$37.25
42214	UGSI Chemical Feed, Inc	Kit valve pvc	\$664.09
42214	UGSI Chemical Feed, Inc	Clamp, head	\$573.83
42215	United Way of the Desert	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$20.00
42216	USA Blue Book	Nitrile gloves	\$179.71

42216	USA Blue Book	Pyrex class a cylinder	\$210.91
42216	USA Blue Book	Replacement dipper cup	\$162.62
42217	Valley Office Equipment, Inc	Sharp copier maint - 11/30/2023	\$96.37
42218	Velodyne, Inc.	Spare check valves for pumps	\$1,083.50
42219	MidAmerica	Health reimbursement arrangement Jan - Dec 2024	\$9,420.00
202312131	Frontier Communications	Telephone service - November 2023	\$96.18
202312141	LAIF	Transfer from LAIF to WF	\$500,000.00
202312151	Paychex - Direct Deposit	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$97,073.24
202312152	Paychex - Garnishment	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$360.46
202312153	Paychex - Tax	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$50,045.47
202312154	Paychex - Fee	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$251.53
202312155	Mission Square (formerly ICMARC / Vantage Point)	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$1,470.00
202312156	Nationwide Retirement Solution	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$2,406.72
202312157	Empower (formerly Mass Mutual)	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$10.00
202312158	CalPERS 457	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$920.00
202312159	CalPERS Retirement	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$26,536.95
202312181	SoCal Gas	Gas service - November 2023	\$398.31
202312182	FedEx	Shipping - 11/29/2023	\$184.18
202312182	FedEx	Shipping charges - 12/05/2023	\$269.07
202312191	Grainger	Die grinder	\$273.74
202312191	Grainger	Mintr block	\$23.89
202312191	Grainger	Dry erase marker	\$46.99
202312191	Grainger	Union check valve	\$193.12
202312191	Grainger	Impact wrench	\$265.96
202312191	Grainger	V belt mobil gear oil	\$671.46
202312191	Grainger	Safety glasses, muffler exhaust	\$50.50
202312191	Grainger	Automotive battery tester	\$405.10
202312191	Grainger	Magnetic parts, hand file	\$88.81
202312191	Grainger	Water hose assembly	\$1,350.09
202312191	Grainger	Impact multi-bit	\$35.19
202312191	Grainger	Organizer tray	\$62.29
202312192	Grainger	Buna n sheet	\$129.76
202312192	Grainger	Blank tag SS	\$320.23
202312192	Grainger	General purpose set	\$40.97
202312192	Grainger	Crimped wire end brush	\$100.91
202312193	Standard Insurance Company	Dental and Vision insurance - January 2024	\$5,129.44
42220	George Petersen Insurance Agency	Commercial auto - new vactor	\$1,153.00
42221	Ardurra Group, Inc	PR services - Nov 2023	\$21,011.38
42222	Caltest Analytical Laboratory	Monthly samples - 12/22/2023	\$1,113.40
42223	Cintas Corp	Uniforms, mats, towels, etc - 12/14/2023	\$532.84
42223	Cintas Corp	Uniforms, mats, towels, etc - 12/21/2023	\$546.45
42224	Consolidated Electrical Distributors, Inc.	FA LED	\$810.81
42225	Desert Hose & Supply	1/2 straight thru plug, fem pipe straight	\$134.19
42226	Diamond Environmental Services, LP	Portable restroom rental - 12/25/2023-01/21/2024	\$269.20
42227	Franklin Truck Parts, Inc.	Standard wheel chock	\$46.61
42227	Franklin Truck Parts, Inc.	4 way position solenoid	\$288.14
42228	Geotab USA, Inc	Telemetrics - dec 2023	\$583.25
42229	Haaker Equipment Company	6 BIT inspections	\$1,595.87
42229	Haaker Equipment Company	Freightliner Vactor Truck - VA2112-18	\$617,046.41
42229	Haaker Equipment Company	Additional equipment for Vactor Freightliner	\$9,648.80
42229	Haaker Equipment Company	Body service to VA 2112P	\$4,245.70
42229	Haaker Equipment Company	Swivel and shoe	\$1,161.17
42230	Harrell & Company Advisors, LLC	Prep and filing of continuing disclosure annual report	\$2,000.00
42231	Linde Gas & Equipment Inc.	Tank rental - 11/20/2023-12/20/2023	\$158.31
42232	Master's Refreshment Services LLC	DI Bottled water - 12/26/2023	\$61.75
42233	Motion Industries, Inc.	Ser b. brg bearings, 200&300	\$178.11
42233	Motion Industries, Inc.	B81 Hi-power v belt	\$60.53
42233	Motion Industries, Inc.	Rak pil block hi vol ball brg mtd units	\$633.40
42234	Petty Cash	Petty cash replenishment	\$389.33
42235	Plumbers Depot Inc.	Cues pin dowel, mro removable lck, screw set	\$428.28
42236	Royal Industrial Solutions	3W-4P RCPT	\$883.85
42237	Safety-Kleen Systems, Inc.	Drum oil filters, parts washer - 12/21/2023	\$213.15
42237	Safety-Kleen Systems, Inc.	Used auto oil crankcase oil service	\$227.80
42238	Staples Advantage	New purchases - Dec 2023	\$297.70
42239	Superior Truck & Auto LLC	New air tank, 45 quick connect	\$357.29
42240	Underground Service Alert	Board fee - January 2024	\$67.31
42240	Underground Service Alert	Dig alerts - Jan 2024	\$183.25
42241	United Way of the Desert	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$20.00
42242	Univar Solutions	Sodium hypo - 12/20/2023	\$11,965.49
42243	USA Blue Book	Hach sodium thiosulfate, powder pillows	\$569.49
42243	USA Blue Book	Handle hdpe universal	\$682.86
42244	Velodyne, Inc.	Polymer pump	\$7,302.19

42245 White Cap, L.P.	Cartridge limestone sikaflex	\$123.92
202312261 Colonial Life	PR 11/10/2023 - 11/23/2023 PD 12/01/2023	\$1,049.60
202312261 Colonial Life	PR 11/24/2023 - 12/07/2023 PD 12/15/2023	\$1,049.60
202312271 CalPERS Health	Health insurance - January 2024	\$59,793.30
202312281 Paychex - Direct Deposit	2023 Sick Payout - PD 12/28/2023	\$37,867.90
202312282 Paychex - Fee	2023 Sick Payout - PD 12/28/2023	\$178.53
202312283 Paychex - Tax	2023 Sick Payout - PD 12/28/2023	\$17,045.67
202312285 CalPERS 457	2023 Sick Payout - PD 12/28/2023	\$3,668.96
202312285 CalPERS 457	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$5,720.00
202312286 CalPERS Retirement	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$25,840.18
202312291 Paychex - Direct Deposit	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$100,948.96
202312292 Paychex - Fee	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$248.61
202312293 Paychex - Tax	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$45,901.93
202312294 Empower (formerly Mass Mutual)	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$10.00
202312295 Mission Square (formerly ICMARC / Vantage Point)	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$1,470.00
202312296 Paychex - Garnishment	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$360.46
202312301 Paychex - Fee	Fee for 2023 1099s	\$153.09
202312311 Domino Solar LTD	Electricity - November 2023	\$6,357.72
202312312 Pitney Bowes, Inc.	Postage lease - CY Q4 2023	\$170.37
202312313 Imperial Irrigation District	Electricity - November 2023	\$84,155.82
202312319 De Lage Landen Financial Services, Inc	Sharp lease payment - Dec 2023	\$212.07
202401011 Standard Insurance Company	Disability and life insurance - January 2024	\$1,929.31
202401021 Nationwide Retirement Solution	2023 Sick Payout - PD 12/28/2023	\$524.00
202401021 Nationwide Retirement Solution	PR 12/08/2023 - 12/21/2023 PD 12/29/2023	\$2,396.72
202401031 Rudy's Pest Control	Pest - 12/12/2023	\$200.00
202401032 Grainger	Performed clamp	\$88.09
202401032 Grainger	Push mag sweeper	\$165.55
202401032 Grainger	Putty black	\$204.37
202401032 Grainger	Plastic sheet	\$282.51
202401041 Verizon Wireless	Cell service - December 2023	\$1,222.44
202401051 Indio Water Authority	Water - November 2023	\$512.45
	Total	\$2,962,607.23



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Ron Buchwald, District Engineer  
**SUBJECT:** ACCEPTANCE OF THE GRANT OF EASEMENT FOR SEWER MAIN PURPOSES

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**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 6: Improve Planning, Administration and Governance

**Fiscal Impact**

There is no fiscal impact from the recommended action.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The easements that are to be granted to Valley Sanitary District are in the private streets within Tract 38072-1 and 38072-2, located east of Jackson Street and South of Avenue 49, in the Coco Palms subdivision. Attached is the Tract Map, which includes the Certificate of Acceptance, showing the location of the sewer easements within the private roads.

**Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to sign the Certificate of Acceptance for the Grant of Easement for sewer main purposes as stated on the Tract Maps.

**Attachments**

[Tract Map 38072-1.pdf](#)

[Tract Map 38072-2.pdf](#)

# TRACT NO. 38072-1

BEING A SUBDIVISION OF PORTIONS OF LOTS 12 AND 13 OF THE COACHELLA LAND AND WATER COMPANY'S SUBDIVISION OF SECTION 36, T.5 S., R. 7 E., S.B.M. AS SHOWN BY MAP ON FILE IN BOOK 4, PAGE 53, OF MAPS, RECORDS OF RIVERSIDE COUNTY



MAY, 2022

## RECORDER'S STATEMENT

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023, AT \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ OF MAPS AT PAGES \_\_\_\_\_ TO \_\_\_\_\_ AT THE REQUEST OF THE CITY CLERK OF THE CITY OF INDIO.

NO. \_\_\_\_\_  
BY: \_\_\_\_\_  
DEPUTY LARRY W. WARD  
COUNTY ASSESSOR-CLERK-RECORDER

BY: \_\_\_\_\_  
SUBDIVISION GUARANTEE BY: FIDELITY NATIONAL TITLE

## OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREON; THAT WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID LAND; THAT WE HEREBY CONSENT TO THE MAKING AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE.

WE HEREBY RETAIN LOTS "A" THROUGH "E", INCLUSIVE, INDICATED AS "PRIVATE STREETS", AS SHOWN HEREON FOR PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNERS AND LOT OWNERS WITHIN THIS TRACT MAP.

WE HEREBY RETAIN LOTS "F" AND "G", INDICATED AS "LANDSCAPE AREA", AS SHOWN HEREON FOR PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNERS AND LOT OWNERS WITHIN THIS TRACT MAP.

WE HEREBY RETAIN LOT "H", INDICATED HEREON AS "RETENTION", FOR PRIVATE STORM WATER RETENTION PURPOSES FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNERS AND LOT OWNERS WITHIN THIS TRACT MAP.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED IN FEE FOR PUBLIC PURPOSES: TO THE CITY OF INDIO IN BEHALF OF THE PUBLIC LOT "AA" AND "BB" AS SHOWN HEREON, FOR PUBLIC STREET AND PUBLIC UTILITY PURPOSES.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO THE CITY OF INDIO IN BEHALF OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES DESIGNATED AS "10 P.U.E." HEREON, ALONG WITH THE RIGHT OF INGRESS AND EGRESS OF SERVICE AND EMERGENCY VEHICLES OVER LOTS "A" THROUGH "E" INCLUSIVE, DESIGNATED AS PRIVATE STREETS.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO THE IMPERIAL IRRIGATION DISTRICT AN EASEMENT OVER PRIVATE STREET LOTS "A" THROUGH "E" INCLUSIVE, AND THE 10' PUBLIC UTILITY EASEMENT DESIGNATED AS "10' P.U.E." HEREON, FOR THE EXCAVATION, LAYING CONSTRUCTION, INSTALLATION, MAINTENANCE, OPERATION, INSPECTION, REPAIR, REPLACEMENT, AND REMOVAL OF ELECTRICAL LINES, WIRES, CABLES, DUCTS, SUPPORTS, FIXTURES, FACILITIES AND APPURTENANCES, WITH THE RIGHT OF INGRESS AND EGRESS OVER AND WITHIN SAME FOR MAINTENANCE, OPERATION AND EMERGENCY VEHICLES.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO VALLEY SANITARY DISTRICT AN EASEMENT OVER PRIVATE STREET LOTS "A" THROUGH "E" INCLUSIVE. THE EASEMENTS SO DEDICATED INCLUDE THE RIGHT TO ENTER UPON SAID LANDS, TO SURVEY, CONSTRUCT, RECONSTRUCT, LAY, RELAY, MAINTAIN, OPERATE, CONTROL, USE AND REMOVE PIPELINES, FIXTURES AND APPURTENANCES, AND TO REMOVE OBJECTS INTERFERING WITH THE CONSTRUCTION, OPERATION AND MAINTENANCE THEREOF.

COCO PALMS 27, LLC A CALIFORNIA LIMITED LIABILITY COMPANY

BY: \_\_\_\_\_  
SIGNATURE DATE PRINT NAME AND TITLE

## NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA )  
COUNTY OF \_\_\_\_\_ ) SS

ON \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, \_\_\_\_\_ (HERE INSERT NAME AND TITLE OF THE OFFICER),

PERSONALLY APPEARED \_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

Signature \_\_\_\_\_ (SEAL)

## CERTIFICATE OF ACCEPTANCE

I HEREBY CERTIFY THAT UNDER THE AUTHORITY GRANTED TO ME BY THE GOVERNING BOARD OF VALLEY SANITARY DISTRICT, A POLITICAL SUBDIVISION, THAT I ACCEPT ON BEHALF OF SAID DISTRICT, ITS SUCCESSORS OR ASSIGNS, THE DEDICATION OF EASEMENTS FOR SANITARY SEWER FACILITIES AS OFFERED HEREIN.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
JASON DAFFORN - GENERAL MANAGER  
VALLEY SANITARY DISTRICT

## CERTIFICATE OF ACCEPTANCE - GOV. CODE SEC. 27281

I HEREBY CERTIFY THAT UNDER THE AUTHORITY GRANTED TO ME BY THE BOARD OF DIRECTORS OF THE IMPERIAL IRRIGATION DISTRICT, PER RESOLUTION NO. 15-90, DATED MARCH 22, 1990, THAT I ACCEPT ON BEHALF OF SAID DISTRICT, ITS SUCCESSOR'S OR ASSIGNS, THE EASEMENTS OFFERED TO IMPERIAL IRRIGATION DISTRICT AS SHOWN ON THIS MAP FOR ELECTRICAL POWER FACILITIES, DRAINAGE AND/OR CANAL(S) FACILITIES.

DATED \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
SUPERVISOR, REAL ESTATE SUPERVISOR  
IMPERIAL IRRIGATION DISTRICT

## SIGNATURE OMISSIONS

PURSUANT TO SECTION 66436 OF THE SUBDIVISION MAP ACT, THE SIGNATURES OF THE FOLLOWING OWNERS OF EASEMENTS AND/OR OTHER INTERESTS HAVE BEEN OMITTED.

THE UNITED STATES OF AMERICA, HOLDER OF AN EASEMENT FOR WATER PIPELINE PURPOSES PER CONTRACT AND GRANT OF EASEMENT RECORDED JULY 14, 1948 AS INSTRUMENT NO. 1911 IN BOOK 994, PAGE 201, OFFICIAL RECORDS.

PIERRE CHEVALIER AND LORENA CHEVALIER, HOLDERS OF AN EASEMENT FOR PIPELINES PER GRANT OF EASEMENT RECORDED DECEMBER 28, 1953 IN BOOK 1538 PAGE 383 OF OFFICIAL RECORDS.

JAMES H. CLARK, AND HIS SUCCESSORS AND ASSIGNS, HOLDERS OF AN EASEMENT FOR IRRIGATION PIPELINE PER EASEMENT AGREEMENT RECORDED MAY 27, 2014 AS DOC#2014-0192491.

## TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES NOW A LIEN BUT NOT YET PAYABLE, WHICH ARE ESTIMATED TO BE \$\_\_\_\_\_.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_ DEPUTY  
MATTHEW JENNINGS  
COUNTY TAX COLLECTOR

## TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT A BOND IN THE SUM OF \$\_\_\_\_\_ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES WHICH AT THE TIME OF FILING OF THIS MAP WITH THE COUNTY RECORDER ARE A LIEN AGAINST SAID PROPERTY BUT NOT YET PAYABLE, AND SAID BOND HAS BEEN DULY APPROVED BY SAID BOARD OF SUPERVISORS.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_ DEPUTY  
MATTHEW JENNINGS

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF COCO PALMS 27 LLC, A CALIFORNIA LIMITED LIABILITY COMPANY IN OCTOBER 2020. I HEREBY STATE THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN, OR WILL BE IN ACCORDANCE WITH THE TERMS OF THE MONUMENT AGREEMENT FOR THE MAP. THE MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THIS SURVEY IS TRUE AND COMPLETE AS SHOWN.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
DAVID HACKER, P.L.S. NO. 5128



## CITY ENGINEER'S STATEMENT

I, JUAN RAYA, CITY ENGINEER OF THE CITY OF INDIO, STATE OF CALIFORNIA, STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND IT TO BE SUBSTANTIALLY IN CONFORMANCE WITH THE TENTATIVE MAP, IF REQUIRED, AS FILED WITH, AMENDED AND APPROVED BY THE CITY PLANNING COMMISSION; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
CITY ENGINEER  
JUAN RAYA  
R.C.E. 68510



## CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND THAT IT CONFORMS WITH MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
ACTING CITY SURVEYOR  
NOEL OWSLEY  
P.L.S. 6972



## CITY CLERK'S STATEMENT

I, CYNTHIA HERNANDEZ, CITY CLERK OF INDIO, STATE OF CALIFORNIA, DO HEREBY STATE THAT AN UNDERTAKING SATISFACTORY TO THE CITY COUNCIL OF SAID CITY GUARANTEEING THE CONSTRUCTION OF REQUIRED IMPROVEMENTS IN THE SUBDIVISION WAS APPROVED AND FILED IN MY OFFICE PRIOR TO THE FINAL ACCEPTANCE OF THIS SUBDIVISION AND MAP.

IN WITNESS WHEREOF, I HAVE UNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF INDIO, CALIFORNIA, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
CYNTHIA HERNANDEZ, CITY CLERK  
OF THE CITY OF INDIO

## PLANNING COMMISSION'S CERTIFICATE

I HEREBY CERTIFY THAT THE TENTATIVE MAP FOR TRACT NO. 38072 WAS APPROVED BY THE INDIO CITY PLANNING COMMISSION AT ITS MEETING HELD ON APRIL 20, 2022.

SECRETARY OF THE PLANNING COMMISSION OF THE CITY OF INDIO

## CITY COUNCIL CERTIFICATE

RESOLVED THAT THIS MAP, CONSISTING OF THREE (3) SHEETS BE AND THE SAME IS HEREBY ACCEPTED AS THE FINAL MAP OF TRACT NO. 38072-1, A SUBDIVISION OF LAND. LOTS "AA" AND "BB" ARE HEREBY ACCEPTED FOR STREET AND PUBLIC UTILITY PURPOSES. THE PUBLIC UTILITY EASEMENTS NOTED ON SAID MAP AS "10' P.U.E." ARE HEREBY ALSO ACCEPTED. THE PUBLIC UTILITY EASEMENTS ALONG WITH THE RIGHT OF INGRESS AND EGRESS OF SERVICE AND EMERGENCY VEHICLES OVER LOTS "A" THROUGH "E", INCLUSIVE ARE HEREBY ALSO ACCEPTED. THE CITY CLERK IS HEREBY AUTHORIZED AND DIRECTED TO ATTEST SAID MAP BY SIGNING HER NAME THERETO AS CITY CLERK OF THE CITY OF INDIO, CALIFORNIA, AND TO AFFIX THE OFFICIAL SEAL OF SAID CITY THERETO. I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF INDIO THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

CYNTHIA HERNANDEZ, CITY CLERK  
OF THE CITY OF INDIO

LINE TABLE		
NO.	BEARING	LENGTH
L1	N00°07'25"E	100.00'
L2	S00°18'25"E	65.00'
L3	S00°07'25"W	65.00'
L4	N89°54'41"E	256.52'

IN THE CITY OF INDIO, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

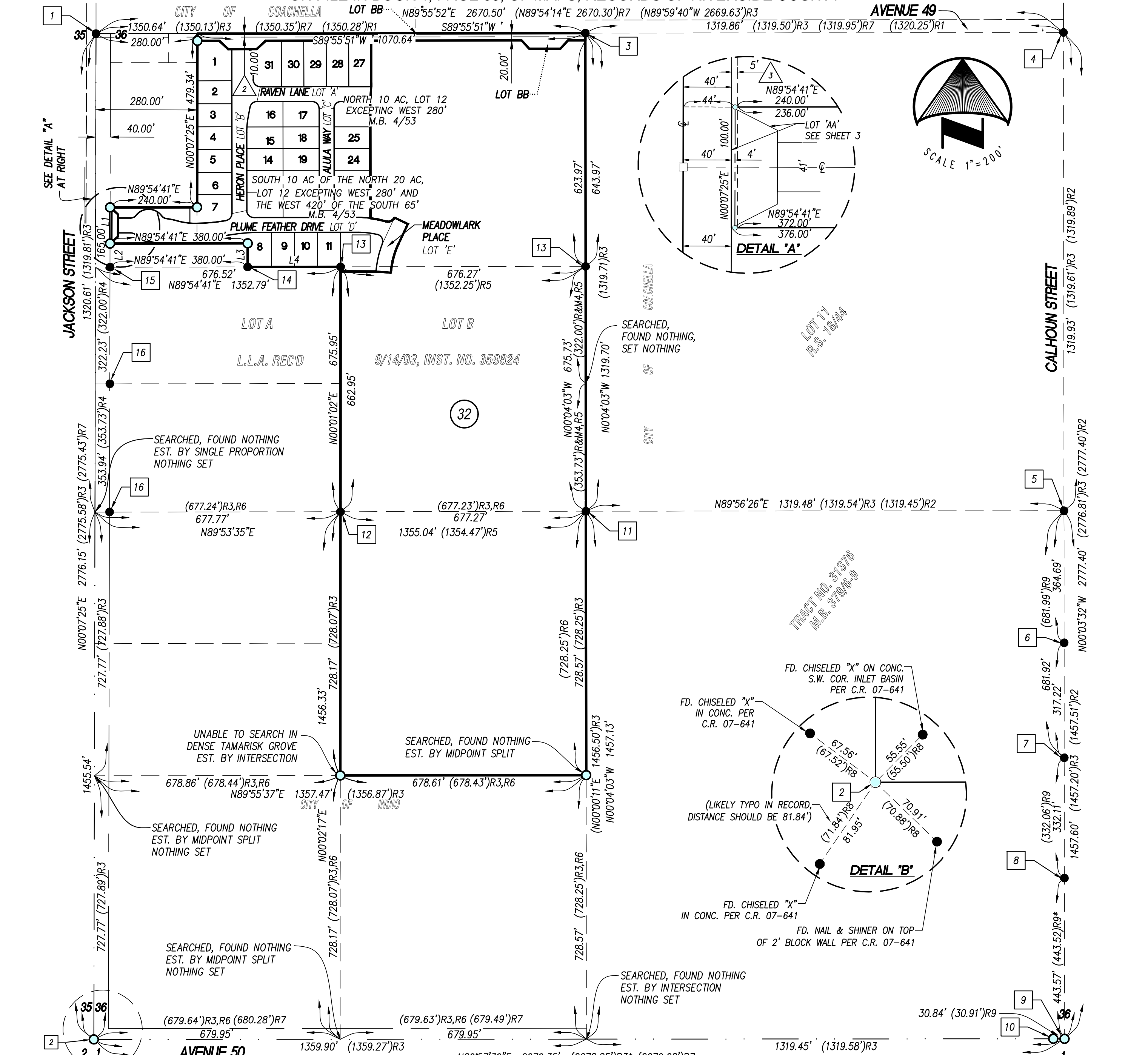
# TRACT NO. 38072-1

BEING A SUBDIVISION OF PORTIONS OF LOTS 12 AND 13 OF THE COACHELLA LAND AND WATER COMPANY'S SUBDIVISION OF SECTION 36, T. 5 S., R. 7 E., S.B.M. AS SHOWN BY MAP ON FILE IN BOOK 4, PAGE 53, OF MAPS, RECORDS OF RIVERSIDE COUNTY

SHEET 2 OF 3 SHEETS

**HEITEC**  
CONSULTING

MAY, 2022



**SURVEY NOTES:**

- INDICATES SET TYPE 1 MONUMENT STAMPED "L.S. 5128" PER CITY OF INDIO STD. PLAN 512 WITH MONUMENT TIES PER STD. PLANS NO. 510 AND 511.
- INDICATES SET 1" IRON PIPE AND TAG STAMPED "L.S. 5128", FLUSH, UNLESS OTHERWISE NOTED.
- INDICATES MONUMENT FOUND, AS NOTED HEREON.
- 1 FOUND 1" IRON PIPE, TAGGED "RIV. CO. SURV.", ACCEPTED AS WEST QUARTER OF SECTION 36 PER R1.
- 2 SEARCHED, FOUND NOTHING, RE-ESTABLISHED POSITION UTILIZING TIES PER R8, RESET COPPERWELD STAMPED "L.S. 5128", FLUSH, ACCEPTED AS SW CORNER SECTION 36.
- 3 FOUND 1" IRON PIPE, TAG MISSING, ACCEPTED AS NW CORNER OF LOT 11 PER R3 AND R7, SET TAG "L.S. 5128".
- 4 FOUND 1" IRON PIPE, TAG MISSING, ACCEPTED AS NE CORNER OF LOT 11, PER R3, R7 & R1, SET TAG "L.S. 5128".
- 5 FOUND COPPERWELD, STAMPED "L.S. 6532", FLUSH IN ASPHALT, ACCEPTED AS NE CORNER, LOT 14 PER R9.
- 6 FOUND COPPERWELD, STAMPED "L.S. 5128", FLUSH IN ASPHALT, NO REFERENCE FOUND.
- 7 FOUND COPPERWELD, STAMPED "L.S. 4664", FLUSH IN ASPHALT, NO REFERENCE FOUND.
- 8 FOUND COPPERWELD, STAMPED "L.S. 6532", FLUSH IN ASPHALT PER R9.
- 9 FOUND NAIL AND SHINER, FLUSH IN PAVEMENT, ACCEPTED AS CORNER PER R9.
- 10 FOUND NAIL AND SHINER, FLUSH IN PAVEMENT, ACCEPTED AS CORNER PER R9.
- 11 FOUND 1" IRON PIPE, TAG ILLEGIBLE, ACCEPTED AS NW CORNER, LOT 14 PER R2, SET TAG "L.S. 5128".
- 12 FOUND 3/4" IRON PIPE, TAG MISSING, ACCEPTED AS CORNER PER R3, SET TAG "L.S. 5128" IN PIPE.
- 13 FOUND 3/4" IRON PIPE, TAG MISSING, ACCEPTED AS NW CORNER, LOT 11 NO REF. FOUND, SET TAG "L.S. 5128".
- 14 FOUND 3/4" IRON PIPE, TAG MISSING, ACCEPTED AS CORNER PER R5, SET TAG "L.S. 5128".
- 15 FOUND 3/4" IRON PIPE, TAG MISSING, PER R5, POINT FALLS ON LINE, 0.5' EASTERLY OF CORNER, SET TAG "L.S. 5128".
- 16 FOUND 3/4" IRON PIPE, TAG MISSING, PER R5, 0.5' EASTERLY AND 0.3' NORTHERLY OF CORNER, SET TAG "L.S. 5128".

**RECORD DATA:**

- (R1) DENOTES RECORD DATA PER M.B. 338/46-54
- (R2) DENOTES RECORD DATA PER R.S. 90/24
- (R3) DENOTES RECORD DATA PER R.S. 18/44
- (R4) DENOTES RECORD DATA PER R.S. 18/59
- (R5) DENOTES RECORD DATA PER R.S. 18/73
- (R6) DENOTES RECORD DATA PER R.S. 21/53
- (R7) DENOTES RECORD DATA PER M.B. 379/6-9
- (R8) DENOTES RECORD DATA PER C.R. 07-641
- (R9) DENOTES RECORD DATA PER M.B. 339/4-8
- (R#) DENOTES COMPUTED DATA FROM RECORD DATA.
- (R#M) DENOTES RECORD DATA AS NOTED, AND MEASURED

PSAP  
N 2,241,807.947  
E 6,487,561.344  
(SEE NGS PUBLISHED DATA SHEET FOR MONUMENT DESCRIPTION)

**BASIS OF BEARINGS**

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CALIFORNIA COORDINATE SYSTEM, CCS 83, ZONE 6, AS DETERMINED LOCALLY BY THE LINE BETWEEN USC & GS STATIONS "PSAP" AND "P491", (EPOCH 2011.00) COMPUTED AND PUBLISHED BY SCRIPPS ORBIT AND PERMANENT ARRAY CENTER (SOPAC) AND THE CALIFORNIA SPATIAL REFERENCE CENTER (CSRC), BEING: **NORTH 42°20'23.37" WEST.**

**BASIS OF COORDINATES**

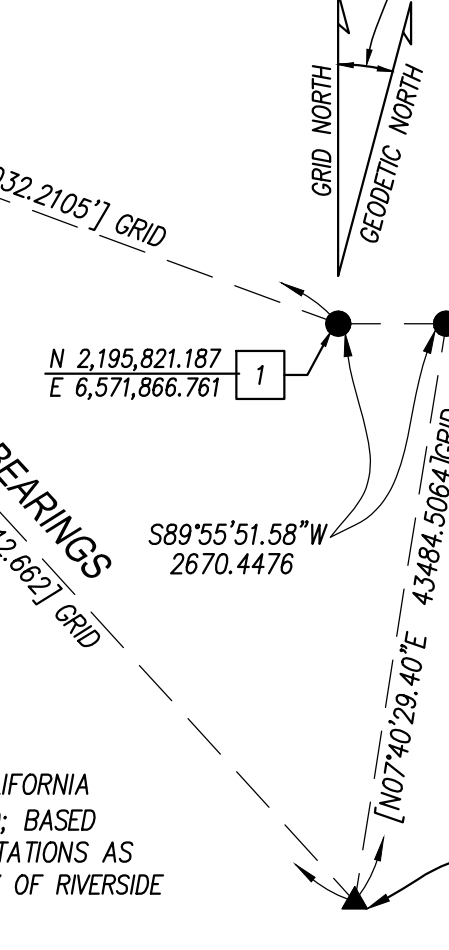
COORDINATES AS SHOWN HEREON ARE IN TERMS OF THE CALIFORNIA COORDINATE SYSTEM OF 1983 (CCS83), ZONE 6 (EPOCH 2007.0); BASED LOCALLY UPON THE FOLLOWING CONTINUOUS GPS CONTROL STATIONS AS PUBLISHED BY THE NATIONAL GEODETIC SURVEY, AND COUNTY OF RIVERSIDE MAP PREPARATION MANUAL,

P491 N 2,152,729.433 E 6,568,729.812  
PSAP N 2,241,807.947 E 6,487,561.344

COORDINATES SHOWN HEREON ARE EXPRESSED IN TERMS OF THE US SURVEY FOOT.

TO CONVERT GRID INVERSE DISTANCES TO GROUND DISTANCES, DIVIDE GRID DISTANCE BY 0.99998001 COMBINED FACTOR TO OBTAIN GROUND DISTANCE. CALCULATIONS FROM GRID TO GROUND VALUES AND CONVERSION ANGLE FOR THIS SURVEY WERE MADE AT A POINT 1 WITH COORD. OF N 2,195,821.187, E 6,571,866.761, USING AN EL. OF -22.637 (NAVD88 DATUM) FOR EASEMENT NOTES, SEE SHEET 3

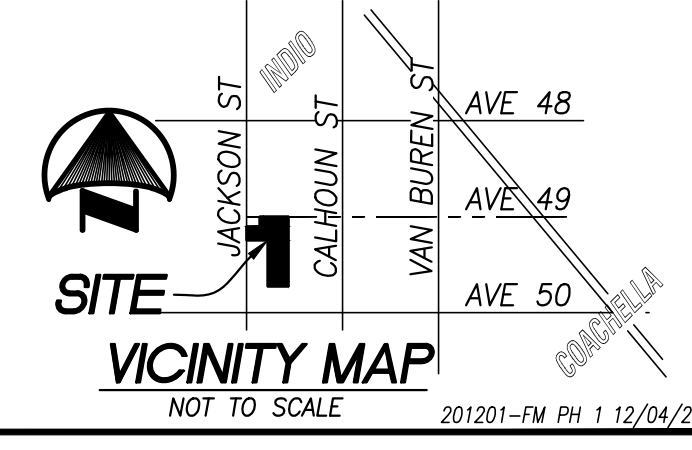
CONVERGENCE ANGLE AT POINT 1 = -00°01'06.34"



**LEGEND:**

- C/L CENTERLINE
- COR. CORNER
- CR CORNER RECORD
- C.S.F.B. CO. SURVEYORS FIELD BOOK
- DN DOWN
- E EAST
- EST. ESTABLISHED
- IP IRON PIPE
- M MEASURED
- MON. MONUMENT
- N NORTH
- REF. REFERENCE
- RS RECORD OF SURVEY
- PMB PARCEL MAP BOOK
- S SOUTH
- SEC. SECTION
- S.F.N. SEARCHED, FOUND NOTHING
- W WEST
- P.U.E. PUBLIC UTILITY EASEMENT
- FD. FOUND

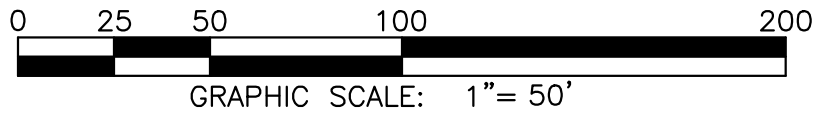
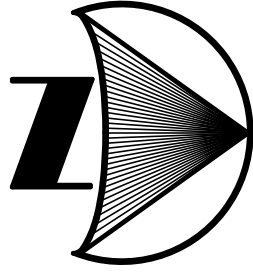
P491  
N 2,152,729.433  
E 6,568,729.812  
(SEE NGS PUBLISHED DATA SHEET FOR MONUMENT DESCRIPTION)



# TRACT NO. 38072-1

BEING A SUBDIVISION OF PORTIONS OF LOTS 12 AND 13 OF THE COACHELLA LAND AND WATER COMPANY'S SUBDIVISION OF SECTION 36, T.5 S., R. 7 E., S.B.M. AS SHOWN BY MAP ON FILE IN BOOK 4, PAGE 53, OF MAPS, RECORDS OF RIVERSIDE COUNTY

MAY, 2022



CURVE DATA			
CURVE #	LENGTH	RADIUS	DELTA
C1	17.47'	19.50'	51°19'04"
C2	77.45'	44.50'	99°43'19"
C3	19.92'	19.50'	58°31'16"
C4	85.44'	479.50'	10°12'35"
C5	53.24'	479.50'	6°21'43"
C6	32.20'	479.50'	0°35'02"
C7	89.10'	500.00'	10°12'35"
C8	55.11'	500.00'	6°18'53"
C9	33.99'	500.00'	3°53'42"
C10	88.92'	500.00'	10°11'22"
C11	60.58'	220.50'	15°44'25"
C12	92.57'	520.50'	10°11'22"
C13	82.52'	229.50'	20°36'07"
C14	27.13'	19.50'	79°42'16"
C15	31.17'	19.50'	91°35'14"
C16	14.46'	520.50'	1°35'30"
C17	30.63'	19.50'	90°00'18"
C18	30.63'	19.50'	89°59'42"
C19	33.93'	270.50'	7°11'10"
C20	30.63'	19.50'	90°00'18"
C21	30.63'	19.50'	89°59'42"
C22	15.44'	229.50'	3°51'16"
C23	28.17'	229.50'	7°01'59"
C24	43.61'	229.50'	10°53'15"
C25	26.93'	19.50'	79°07'03"
C26	54.94'	200.00'	15°44'25"
C27	54.94'	200.00'	15°44'25"
C28	30.63'	19.50'	89°59'42"
C29	77.98'	270.50'	16°30'59"

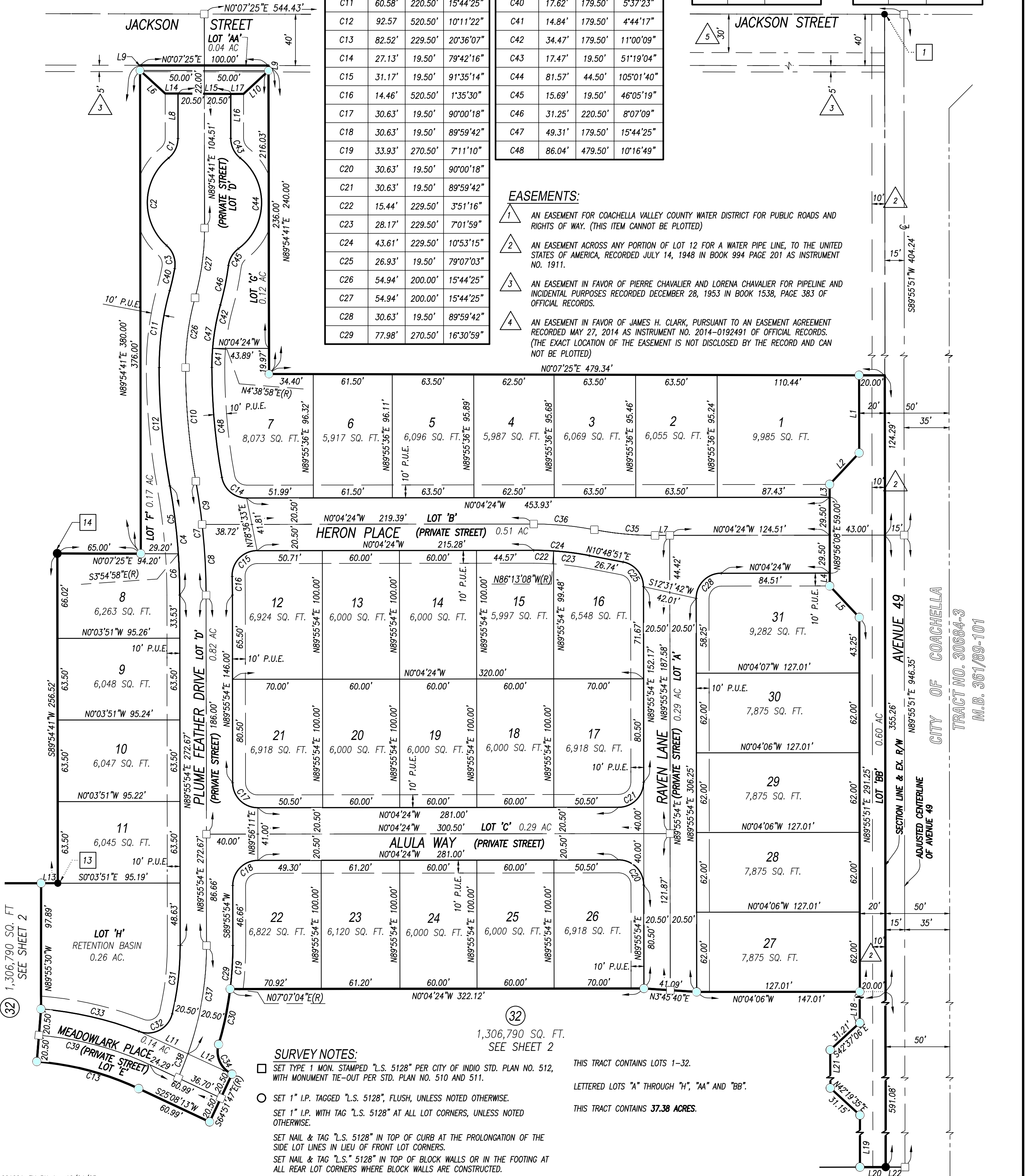
CURVE DATA			
CURVE #	LENGTH	RADIUS	DELTA
C30	44.05'	270.50'	9°19'49"
C31	53.51'	229.50'	13°21'33"
C32	33.31'	19.50'	97°51'39"
C33	78.45'	270.50'	16°36'59"
C34	27.67'	19.50'	81°18'39"
C35	47.51'	250.00'	10°53'15"
C36	47.51'	250.00'	10°53'15"
C37	85.94'	250.00'	19°41'47"
C38	20.23'	250.00'	4°38'08"
C39	89.89'	250.00'	20°36'07"
C40	17.62'	179.50'	5°37'23"
C41	14.84'	179.50'	4°44'17"
C42	34.47'	179.50'	11°00'09"
C43	17.47'	19.50'	51°19'04"
C44	81.57'	44.50'	105°01'40"
C45	15.69'	19.50'	46°05'19"
C46	31.25'	220.50'	8°07'09"
C47	49.31'	179.50'	15°44'25"
C48	86.04'	479.50'	10°16'49"

LINE TABLE		
LINE #	LENGTH	BEARING
L1	60.36'	N89°55'51"E
L2	33.60'	N46°52'48"W
L3	10.00'	S89°55'36"W
L4	10.00'	N89°55'36"E
L5	33.61'	S46°44'15"W
L6	26.54'	N42°37'17"E
L7	11.49'	S00°06'51"E
L8	34.98'	N89°54'41"E
L9	4.00'	S89°54'41"W
L10	26.54'	S42°47'55"E
L11	41.96'	N24°40'03"E

LINE TABLE		
LINE #	LENGTH	BEARING
L12	37.83'	N24°40'03"E
L13	13.00'	N00°01'02"E
L14	10.00'	N00°05'19"W
L15	41.00'	N00°25'45"E
L16	34.61'	N89°54'41"E
L17	10.00'	S00°05'19"E
L18	415.13'	N89°55'51"E
L19	47.84'	N89°55'51"E
L20	20.00'	N00°04'03"W
L21	86.00'	N89°56'10"E
L22	15.00'	N00°04'03"W

**EASEMENTS:**

- 1 AN EASEMENT FOR COACHELLA VALLEY COUNTY WATER DISTRICT FOR PUBLIC ROADS AND RIGHTS OF WAY. (THIS ITEM CANNOT BE PLOTTED)
- 2 AN EASEMENT ACROSS ANY PORTION OF LOT 12 FOR A WATER PIPE LINE, TO THE UNITED STATES OF AMERICA, RECORDED JULY 14, 1948 IN BOOK 994 PAGE 201 AS INSTRUMENT NO. 1911.
- 3 AN EASEMENT IN FAVOR OF PIERRE CHAVALIER AND LORENA CHAVALIER FOR PIPELINE AND INCIDENTAL PURPOSES RECORDED DECEMBER 28, 1953 IN BOOK 1538, PAGE 383 OF OFFICIAL RECORDS.
- 4 AN EASEMENT IN FAVOR OF JAMES H. CLARK, PURSUANT TO AN EASEMENT AGREEMENT RECORDED MAY 27, 2014 AS INSTRUMENT NO. 2014-0192491 OF OFFICIAL RECORDS. (THE EXACT LOCATION OF THE EASEMENT IS NOT DISCLOSED BY THE RECORD AND CAN NOT BE PLOTTED)



**SURVEY NOTES:**

- SET TYPE 1 MON. STAMPED "L.S. 5128" PER CITY OF INDIO STD. PLAN NO. 512, WITH MONUMENT TIE-OUT PER STD. PLAN NO. 510 AND 511.
- SET 1" I.P. TAGGED "L.S. 5128", FLUSH, UNLESS NOTED OTHERWISE.
- SET 1" I.P. WITH TAG "L.S. 5128" AT ALL LOT CORNERS, UNLESS NOTED OTHERWISE.
- SET NAIL & TAG "L.S. 5128" IN TOP OF CURB AT THE PROLONGATION OF THE SIDE LOT LINES IN LIEU OF FRONT LOT CORNERS.
- SET NAIL & TAG "L.S. 5128" IN TOP OF BLOCK WALLS OR IN THE FOOTING AT ALL REAR LOT CORNERS WHERE BLOCK WALLS ARE CONSTRUCTED.

THIS TRACT CONTAINS LOTS 1-32.

LETTERED LOTS "A" THROUGH "H", "AA" AND "BB".

THIS TRACT CONTAINS 37.38 ACRES.



IN THE CITY OF INDIO, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

# TRACT NO. 38072-2

BEING A SUBDIVISION OF LOT 32 OF TRACT NO. 38072-1, AS RECORDED IN M.B. \_\_\_\_\_ PAGES \_\_\_\_\_  
IN SECTION 36, TOWNSHIP 5 SOUTH, RANGE 7 EAST, SAN BERNARDINO MERIDIAN



MAY, 2022

## RECORDER'S STATEMENT

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023, AT \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ OF MAPS AT PAGES \_\_\_\_\_ TO \_\_\_\_\_ AT THE REQUEST OF THE CITY CLERK OF THE CITY OF INDIO.  
NO. \_\_\_\_\_  
BY: \_\_\_\_\_, DEPUTY LARRY W. WARD  
COUNTY ASSESSOR-CLERK-RECORDER

BY: \_\_\_\_\_  
SUBDIVISION GUARANTEE BY: FIDELITY NATIONAL TITLE

## OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREON; THAT WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID LAND; THAT WE HEREBY CONSENT TO THE MAKING AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE.

WE HEREBY RETAIN LOTS "A" THROUGH "D", INCLUSIVE, INDICATED AS "PRIVATE STREETS", AS SHOWN HEREON FOR PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNERS AND LOT OWNERS WITHIN THIS FINAL MAP.

WE HEREBY RETAIN LOT "E", INDICATED HEREON AS "RETENTION BASIN", FOR PRIVATE STORM WATER RETENTION PURPOSES FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNERS AND LOT OWNERS WITHIN THIS FINAL MAP.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO THE CITY OF INDIO IN BEHALF OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES DESIGNATED AS "10 P.U.E." HEREON, ALONG WITH THE RIGHT OF INGRESS AND EGRESS OF SERVICE AND EMERGENCY VEHICLES OVER LOTS "A" THROUGH "D" INCLUSIVE, DESIGNATED AS PRIVATE STREETS.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO THE IMPERIAL IRRIGATION DISTRICT AN EASEMENT OVER PRIVATE STREET LOTS "A" THROUGH "D" INCLUSIVE, AND THE 10' PUBLIC UTILITY EASEMENT DESIGNATED AS "10' P.U.E." HEREON, FOR THE EXCAVATION, LAYING CONSTRUCTION, INSTALLATION, MAINTENANCE, OPERATION, INSPECTION, REPAIR, REPLACEMENT, AND REMOVAL OF ELECTRICAL LINES, WIRES, CABLES, DUCTS, SUPPORTS, FIXTURES, FACILITIES AND APPURTENANCES, WITH THE RIGHT OF INGRESS AND EGRESS OVER AND WITHIN SAME FOR MAINTENANCE, OPERATION AND EMERGENCY VEHICLES.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: TO VALLEY SANITARY DISTRICT AN EASEMENT OVER PRIVATE STREET LOTS "A" THROUGH "D" INCLUSIVE. THE EASEMENTS SO DEDICATED INCLUDE THE RIGHT TO ENTER UPON SAID LANDS, TO SURVEY, CONSTRUCT, RECONSTRUCT, LAY, RELAY, MAINTAIN, OPERATE, CONTROL, USE AND REMOVE PIPELINES, FIXTURES AND APPURTENANCES, AND TO REMOVE OBJECTS INTERFERING WITH THE CONSTRUCTION, OPERATION AND MAINTENANCE THEREOF.

COCO PALMS 27, LLC A CALIFORNIA LIMITED LIABILITY COMPANY

BY: \_\_\_\_\_  
SIGNATURE DATE PRINT NAME AND TITLE

## NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA )  
COUNTY OF \_\_\_\_\_ ) SS

ON \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, \_\_\_\_\_ (HERE INSERT NAME AND TITLE OF THE OFFICER),

PERSONALLY APPEARED \_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

Signature \_\_\_\_\_ (SEAL)

## TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES NOW A LIEN BUT NOT YET PAYABLE, WHICH ARE ESTIMATED TO BE \$\_\_\_\_\_.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_ DEPUTY  
MATTHEW JENNINGS  
COUNTY TAX COLLECTOR

## TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT A BOND IN THE SUM OF \$\_\_\_\_\_ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES WHICH AT THE TIME OF FILING OF THIS MAP WITH THE COUNTY RECORDER ARE A LIEN AGAINST SAID PROPERTY BUT NOT YET PAYABLE, AND SAID BOND HAS BEEN DULY APPROVED BY SAID BOARD OF SUPERVISORS.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_ DEPUTY  
MATTHEW JENNINGS

## CERTIFICATE OF ACCEPTANCE

I HEREBY CERTIFY THAT UNDER THE AUTHORITY GRANTED TO ME BY THE GOVERNING BOARD OF VALLEY SANITARY DISTRICT, A POLITICAL SUBDIVISION, THAT I ACCEPT ON BEHALF OF SAID DISTRICT, ITS SUCCESSORS OR ASSIGNS, THE DEDICATION OF EASEMENTS FOR SANITARY SEWER FACILITIES AS OFFERED HEREIN.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
JASON DAFFORN - GENERAL MANAGER  
VALLEY SANITARY DISTRICT

## CERTIFICATE OF ACCEPTANCE - GOV. CODE SEC. 27281

I HEREBY CERTIFY THAT UNDER THE AUTHORITY GRANTED TO ME BY THE BOARD OF DIRECTORS OF THE IMPERIAL IRRIGATION DISTRICT, PER RESOLUTION NO. 15-90, DATED MARCH 22, 1990, THAT I ACCEPT ON BEHALF OF SAID DISTRICT, ITS SUCCESSOR'S OR ASSIGNS, THE EASEMENTS OFFERED TO IMPERIAL IRRIGATION DISTRICT AS SHOWN ON THIS MAP FOR ELECTRICAL POWER FACILITIES, DRAINAGE AND/OR CANAL(S) FACILITIES.

DATED: \_\_\_\_\_, 2023 BY: \_\_\_\_\_  
SUPERVISOR, REAL ESTATE SUPERVISOR  
IMPERIAL IRRIGATION DISTRICT

## CITY COUNCIL CERTIFICATE

RESOLVED THAT THIS MAP, CONSISTING OF THREE (3) SHEETS BE AND THE SAME IS HEREBY ACCEPTED AS THE FINAL MAP OF TRACT NO. 38072-2, A SUBDIVISION OF LAND. THE PUBLIC UTILITY EASEMENTS NOTED ON SAID MAP AS "10' P.U.E." ARE HEREBY ACCEPTED FOR PUBLIC UTILITY PURPOSES. THE PUBLIC UTILITY EASEMENTS ALONG WITH THE RIGHT OF INGRESS AND EGRESS OF SERVICE AND EMERGENCY VEHICLES OVER LOTS "A" THROUGH "D", INCLUSIVE ARE HEREBY ALSO ACCEPTED. THE CITY CLERK IS HEREBY AUTHORIZED AND DIRECTED TO ATTEST SAID MAP BY SIGNING HER NAME THERETO AS CITY CLERK OF THE CITY OF INDIO, CALIFORNIA, AND TO AFFIX THE OFFICIAL SEAL OF SAID CITY THERETO. I HEREBY CERTIFY THAT THE FORGOING RESOLUTION WAS ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF INDIO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
CYNTHIA HERNANDEZ, CITY CLERK  
OF THE CITY OF INDIO

## SIGNATURE OMISSIONS

PURSUANT TO SECTION 66436 OF THE SUBDIVISION MAP ACT, THE SIGNATURES OF THE FOLLOWING OWNERS OF EASEMENTS AND/OR OTHER INTERESTS HAVE BEEN OMITTED.

THE UNITED STATES OF AMERICA, HOLDER OF AN EASEMENT FOR WATER PIPELINE PURPOSES PER CONTRACT AND GRANT OF EASEMENT RECORDED JULY 14, 1948 AS INSTRUMENT NO. 1911, OFFICIAL RECORDS.

PIERRE CHEVALIER AND LORENA CHEVALIER, HOLDERS OF AN EASEMENT FOR PIPELINES PER GRANT OF EASEMENT RECORDED DECEMBER 28, 1953 IN BOOK 1583 PAGE 383 OF OFFICIAL RECORDS.

JAMES H. CLARK, AND HIS SUCCESSORS AND ASSIGNS, HOLDERS OF AN EASEMENT FOR IRRIGATION PIPELINE PER EASEMENT AGREEMENT RECORDED MAY 27, 2014 AS DOC#2014-01924941.

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF COCO PALMS 27, LLC A CALIFORNIA LIMITED LIABILITY COMPANY IN OCTOBER 2020. I HEREBY STATE THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN, OR WILL BE IN ACCORDANCE WITH THE TERMS OF THE MONUMENT AGREEMENT FOR THE MAP. THE MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THIS SURVEY IS TRUE AND COMPLETE AS SHOWN.

DATED: \_\_\_\_\_, 2023 \_\_\_\_\_  
DAVID HACKER, P.L.S. NO. 5128



## CITY ENGINEER'S STATEMENT

I, JUAN RAYA, CITY ENGINEER OF THE CITY OF INDIO, STATE OF CALIFORNIA, STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND IT TO BE SUBSTANTIALLY IN CONFORMANCE WITH THE TENTATIVE MAP, IF REQUIRED, AS FILED WITH, AMENDED AND APPROVED BY THE CITY PLANNING COMMISSION; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH.

DATED: \_\_\_\_\_, 2023 \_\_\_\_\_  
CITY ENGINEER  
JUAN RAYA  
R.C.E. 68510



## CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND THAT IT CONFORMS WITH MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATED: \_\_\_\_\_, 2023 \_\_\_\_\_  
ACTING CITY SURVEYOR  
NOEL OWSLEY  
P.L.S. 6972



## CITY CLERK'S STATEMENT

I, CYNTHIA HERNANDEZ, CITY CLERK OF INDIO, STATE OF CALIFORNIA, DO HEREBY STATE THAT AN UNDERTAKING SATISFACTORY TO THE CITY COUNCIL OF SAID CITY GUARANTEEING THE CONSTRUCTION OF REQUIRED IMPROVEMENTS IN THE SUBDIVISION WAS APPROVED AND FILED IN MY OFFICE PRIOR TO THE FINAL ACCEPTANCE OF THIS SUBDIVISION AND MAP.

IN WITNESS WHEREOF, I HAVE UNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF INDIO, CALIFORNIA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

DATED: \_\_\_\_\_, 2023 \_\_\_\_\_  
CYNTHIA HERNANDEZ, CITY CLERK  
OF THE CITY OF INDIO

## PLANNING COMMISSION'S CERTIFICATE

I HEREBY CERTIFY THAT THE TENTATIVE TRACT MAP FOR TRACT NO. 38072 WAS APPROVED BY THE INDIO CITY PLANNING COMMISSION AT ITS MEETING HELD ON APRIL 20, 2022.

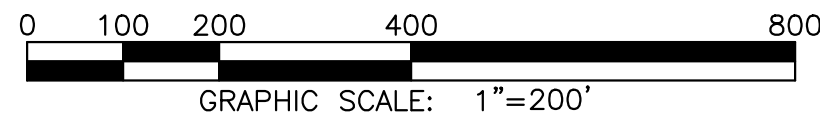
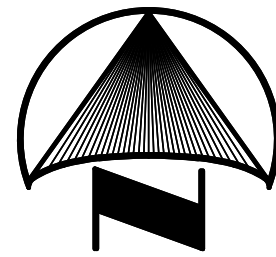
\_\_\_\_\_  
SECRETARY OF THE PLANNING COMMISSION OF THE CITY OF INDIO

# TRACT NO. 38072-2

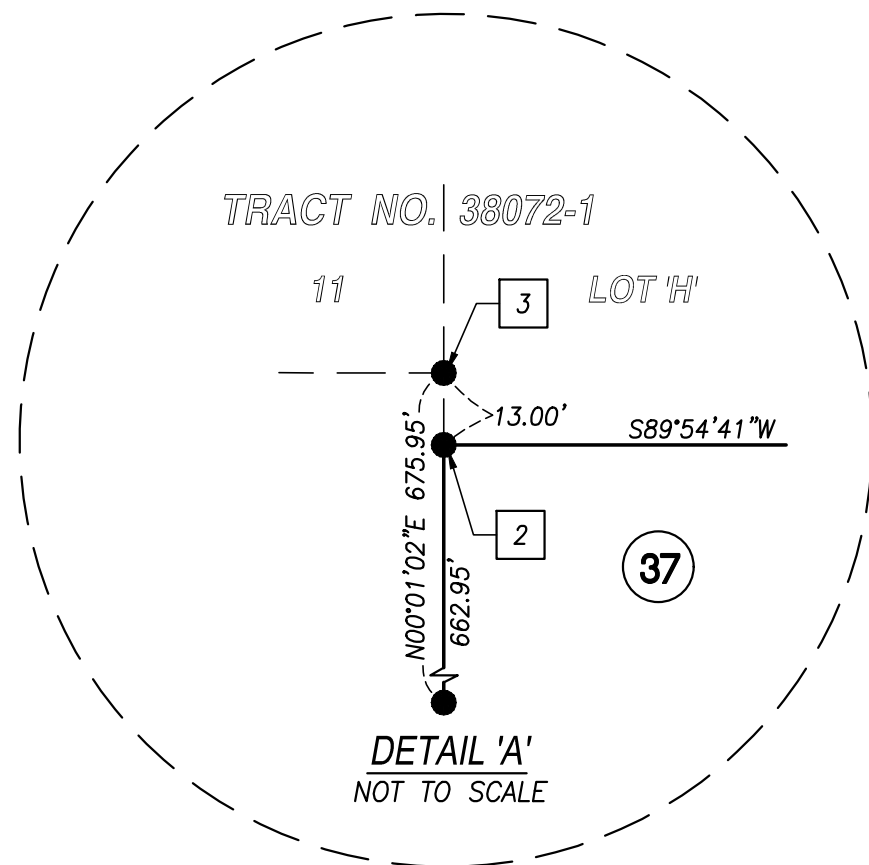
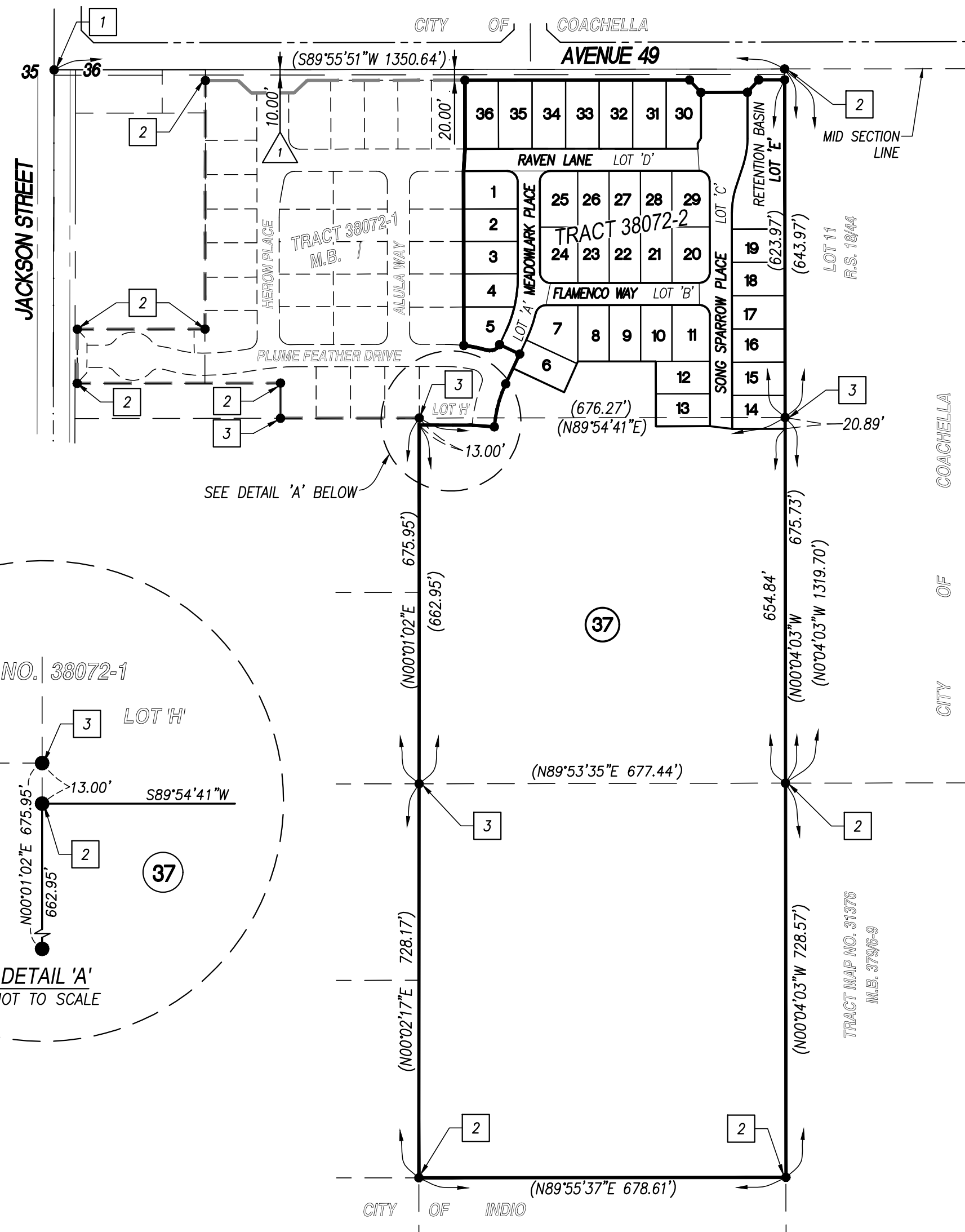
BEING A SUBDIVISION OF LOT 32 OF TRACT NO. 38072-1, AS RECORDED IN M.B. \_\_\_\_\_ PAGES \_\_\_\_\_  
IN SECTION 36, TOWNSHIP 5 SOUTH, RANGE 7 EAST, SAN BERNARDINO MERIDIAN



MAY, 2022



## BOUNDARY MAP



### EASEMENTS:

1 THE RIGHT, PRIVILEGE AND EASEMENT ACROSS ANY PORTION OF THE NORTH 10 ACRES OF LOT 12, TO REMOVE INTERFERING OBJECTS AND TO SURVEY FOR, CONSTRUCT, RECONSTRUCT, LAY, RE-LAY, OPERATE, MAINTAIN, AND REMOVE AT ANY TIME A WATER PIPE LINE, WITH ALL FIXTURES, DEVICES AND APPURTENANCES USED OR USEFUL IN THE OPERATION OF SAID PIPE LINE AS SET OUT IN THE CONTRACT AND GRANT OF EASEMENT FROM WILLIAM H. MOORE AND MARLE L. MOORE, HUSBAND AND WIFE, TO THE UNITED STATES OF AMERICA, RECORDED JULY 14, 1948 IN BOOK 994 PAGE 201 AS INSTRUMENT NO. 1911.

### SURVEYOR'S NOTES:

- INDICATES SET TYPE 1 MONUMENT STAMPED "L.S. 5128" PER CITY OF INDIO STD. PLAN 512 WITH MONUMENT TIES PER STD. PLANS NO. 510 AND 511.
- INDICATES SET 1" IRON PIPE WITH TAG STAMPED "L.S. 5128", FLUSH.  
SET 1" IRON PIPE AND TAG STAMPED "L.S. 5128" FLUSH, AT ALL PROPERTY CORNERS EXCEPT AS FOLLOWS:  
SET NAIL & TAG "L.S. 5128" IN TOP OF CURB AT THE PROLONGATION OF THE SIDE LOT LINES AND ON THE TOP OF WALL AT REAR LOT CORNERS, EXCEPT WHERE A WALL DOES NOT EXIST, SET 1" I.P. TAGGED "L.S. 5128", FLUSH.
- INDICATES MONUMENT FOUND, AS NOTED HEREON.
- INDICATES FOUND TYPE 1 MONUMENT STAMPED "L.S. 5128" PER CITY OF INDIO STD. PLAN 512, FLUSH, IN PAVEMENT, PER M.B. /

( ) INDICATES MEASURED AND RECORD PER TRACT NO. 38072-1, M.B. /

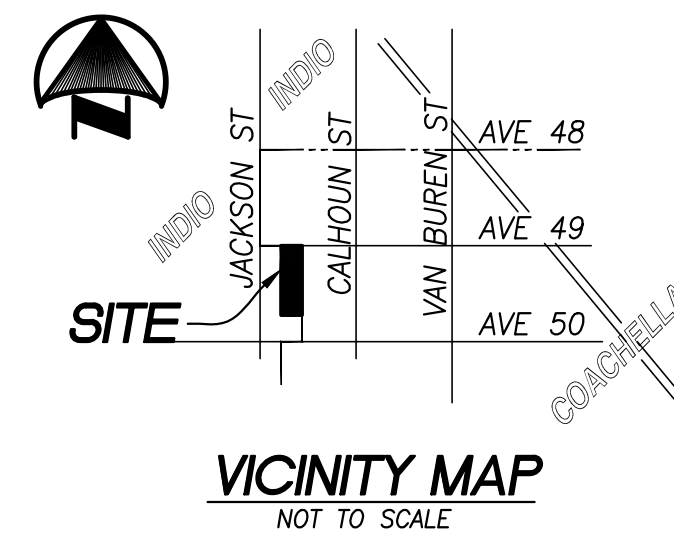
- 1 FOUND 1" IRON PIPE, TAGGED "RIV. CO. SURV.", WEST QUARTER CORNER OF SECTION 36 PER M.B. /
- 2 FOUND 1" IRON PIPE, WITH TAG "L.S. 5128", FLUSH, PER M.B. /
- 3 FOUND 3/4" IRON PIPE, WITH TAG "L.S. 5128", FLUSH PER M.B. /

### LEGEND:

C/L	CENTERLINE	N	NORTH
COR.	CORNER	REF.	REFERENCE
DN	DOWN	M.B.	MAP BOOK
E	EAST	S	SOUTH
EST.	ESTABLISHED	SEC.	SECTION
IP	IRON PIPE	W	WEST
M	MEASURED	P.U.E.	PUBLIC UTILITY EASEMENT
MON.	MONUMENT	FD.	FOUND
AC.	ACRE	SQ.FT.	SQUARE FEET

### BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CENTERLINE OF AVENUE 49 AS SHOWN ON M.B. / , BEING, NORTH 89°55'51" EAST.

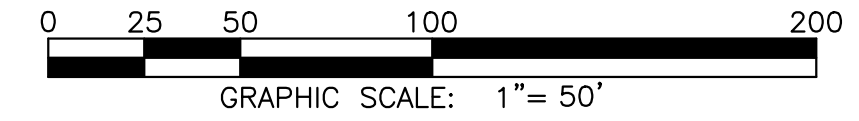
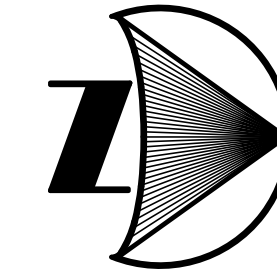
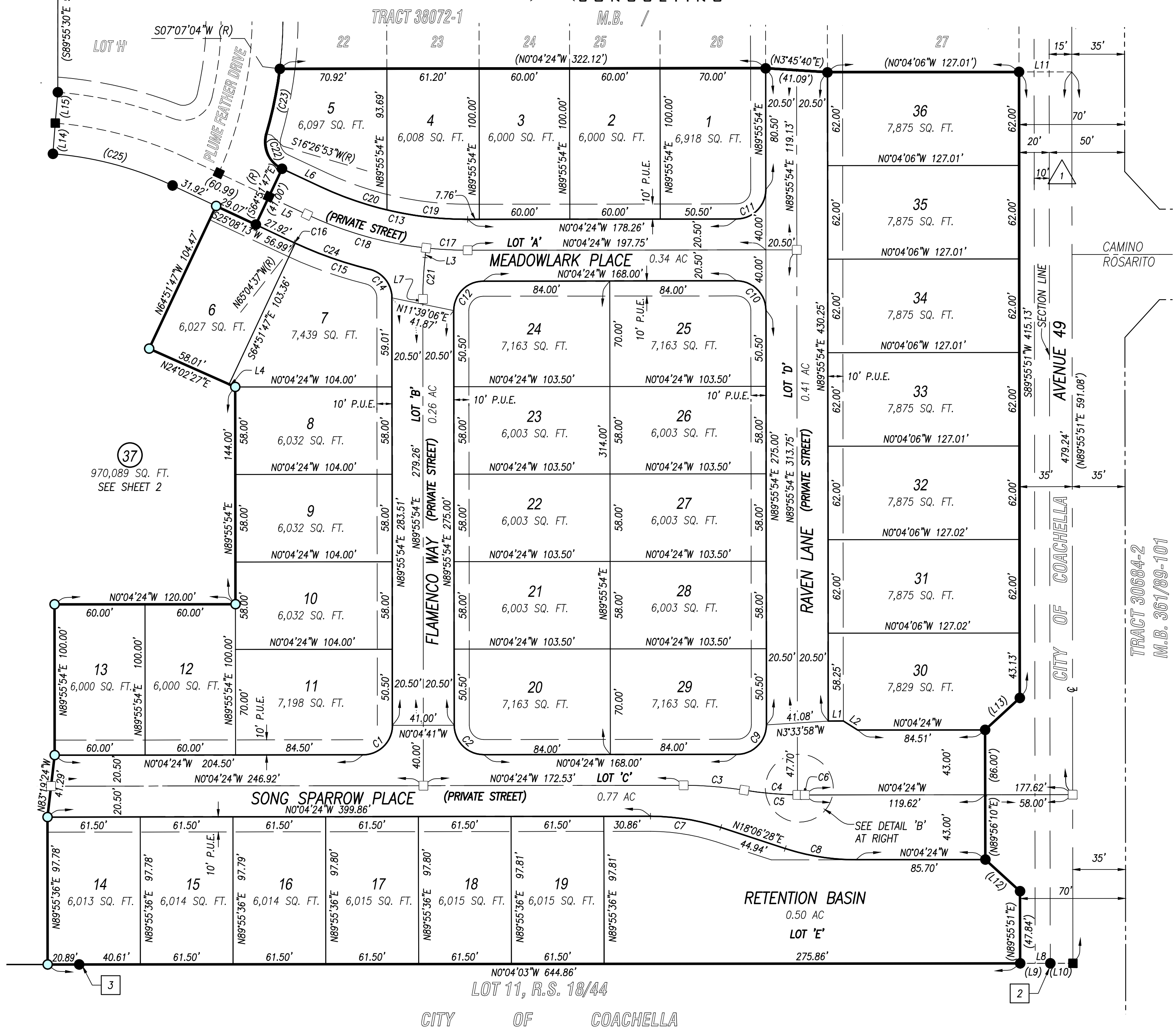


# TRACT NO. 38072-2

BEING A SUBDIVISION OF LOT 32 OF TRACT NO. 38072-1, AS RECORDED IN M.B. \_\_\_\_\_ PAGES \_\_\_\_\_  
IN SECTION 36, TOWNSHIP 5 SOUTH, RANGE 7 EAST, SAN BERNARDINO MERIDIAN

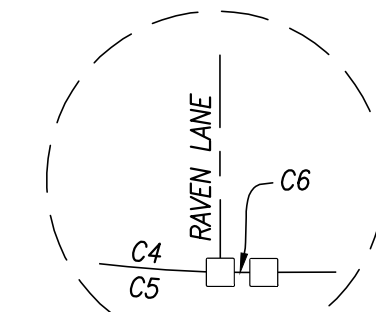


MAY, 2022



LINE TABLE		
LINE #	LENGTH	BEARING
(L9)	20.00'	N00°04'03"W
(L10)	15.00'	N00°04'03"W
(L12)	31.15'	S42°19'35"W
(L13)	31.21'	S42°37'06"E
(L14)	20.50'	N85°27'53"W
(L15)	20.50'	N85°27'53"W
L1	10.00'	N00°04'24"W
L2	11.24'	S32°11'08"W
L3	6.32'	S83°45'03"E
L4	4.46'	N24°02'27"E
L5	27.92'	S25°08'13"W
L6	27.92'	S25°08'13"W
L7	3.47'	S89°55'54"W
L8	35.00'	N00°04'03"W
L11	35.00'	N00°04'06"W

CURVE DATA			
CURVE #	LENGTH	RADIUS	DELTA
(C22)	27.67'	19.50'	81°18'39"
(C23)	44.05'	270.50'	9°19'49"
(C25)	82.52'	229.50'	20°36'07"
C1	30.63'	19.50'	89°59'42"
C2	30.63'	19.50'	90°00'18"
C3	40.36'	250.00'	9°14'55"
C4	35.46'	250.00'	8°07'36"
C5	40.36'	250.00'	9°14'55"
C6	4.90'	250.00'	1°07'19"
C7	47.44'	149.50'	18°10'52"
C8	47.76'	150.50'	18°10'52"
C9	30.63'	19.50'	89°59'42"
C10	30.63'	19.50'	90°00'18"
C11	30.63'	19.50'	89°59'42"
C12	30.63'	19.50'	89°59'42"
C13	100.98'	229.50'	25°12'38"
C14	25.90'	19.50'	76°05'18"
C15	52.31'	270.50'	11°04'47"
C16	1.01'	270.50'	0°12'50"
C17	27.59'	250.00'	6°19'21"
C18	82.41'	250.00'	18°53'16"
C19	53.94'	229.50'	13°27'57"
C20	47.04'	229.50'	11°44'40"
C21	27.57'	250.00'	6°19'03"
C24	53.32'	270.50'	11°17'37"



DETAIL 'B'  
SCALE 1"=40'

**NOTES:**

SEE SHEET 2 FOR EASEMENTS, SURVEY NOTES, VICINITY MAP, BASIS OF BEARINGS AND LEGEND.

THIS TRACT CONTAINS LOTS 1-37

LETTERED LOTS "A" THROUGH "E", INCLUSIVE.

THIS TRACT CONTAINS 29.99 ACRES.



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING  
NOVEMBER 30, 2023

---

**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

**Fiscal Impact**

The total charges incurred for the credit card statement ending November 30, 2023, are \$15,752.16.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The attached report summarizes the District's credit card expenditures for the statement ending November 30, 2023.

**Recommendation**

Approve the credit card report for the period November 30, 2023.

**Attachments**

[7.4 Attachment A Credit Card Transaction November 2023.pdf](#)

[7.4 Attachment B UMQUA Credit Card Statement November\\_Redacted.pdf](#)

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	11/8/2023	11/9/2023	BASIC	Accountants Auditing & Bookkeeping Se	\$160.44	
ANNA BELL	11/1/2023	11/2/2023	CSMFO	Charitable And Social Service Organiza	\$55.00	
BRANDEN RODRIGUEZ	11/28/2023	11/30/2023	CAPIO - CA ASSOCIATION OF	Membership Organizations Not Elsewhe	\$30.00	
BRANDEN RODRIGUEZ	11/28/2023	11/30/2023	CAPIO - CA ASSOCIATION OF	Membership Organizations Not Elsewhe	\$275.00	
BRANDEN RODRIGUEZ	11/28/2023	11/29/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$113.00	
BRANDEN RODRIGUEZ	11/21/2023	11/22/2023	ONO-067 (INDIO)	Express Payment Services (Fast Food)	\$52.69	
BRANDEN RODRIGUEZ	11/20/2023	11/21/2023	YOUR PIE INDIO OLO	Eating Places Restaurants	\$79.30	
BRANDEN RODRIGUEZ	11/1/2023	11/3/2023	NEXT DAY DISPLAY	Miscellaneous Publishing And Printing	\$239.99	
DAVE COMMONS	11/29/2023	11/30/2023	AMZN Mktp US*Z17AA3RE3	Book Stores	\$15.21	
DAVE COMMONS	11/28/2023	11/29/2023	AMZN Mktp US*P01026KT3	Book Stores	\$66.28	
DAVE COMMONS	11/27/2023	11/28/2023	AMZN Mktp US*O24EY9073	Book Stores	\$1,549.50	
DAVE COMMONS	11/15/2023	11/16/2023	AMZN Mktp US*3V21J8M23	Book Stores	\$61.98	
DAVE COMMONS	11/7/2023	11/9/2023	INDIAN WELLS RESORT HOTEL	Hotels Motels Resorts - Lodging	\$175.45	
DAVE COMMONS	11/7/2023	11/9/2023	HYATT REG INDN WELLS PRK	Automobile Parking Lots And Garages	\$12.00	
DAVE COMMONS	11/7/2023	11/8/2023	ADOBE INC.	Computer Software	\$19.99	
DAVE COMMONS	11/6/2023	11/8/2023	HYATT REG INDN WELLS PRK	Automobile Parking Lots And Garages	\$12.00	
DAVE COMMONS	11/5/2023	11/7/2023	HYATT REG INDN WELLS PRK	Automobile Parking Lots And Garages	\$12.00	
EDUARDO LUNA	11/7/2023	11/8/2023	SUPER MARIO ICE CREAM	Miscellaneous Food Stores - Specialty	\$127.70	
HEBERTO MORENO	11/22/2023	11/24/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	\$117.25	
HEBERTO MORENO	11/20/2023	11/22/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	\$14.06	
HOLLY GOULD	11/27/2023	11/29/2023	FANTASY SPRINGS RESORT	Hotels Motels Resorts - Lodging	\$2,035.76	
HOLLY GOULD	11/27/2023	11/28/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$98.00	
HOLLY GOULD	11/27/2023	11/28/2023	WAL-MART #2181	Grocery Stores Supermarkets	\$68.65	
HOLLY GOULD	11/17/2023	11/20/2023	PORTOLA HOTEL AND SPA	Hotels Motels Resorts - Lodging	\$987.30	
HOLLY GOULD	11/14/2023	11/14/2023	AMZN Mktp US*CU0LH36G3	Book Stores	\$18.48	
HOLLY GOULD	11/13/2023	11/14/2023	WAL-MART #2181	Grocery Stores Supermarkets	\$49.22	
HOLLY GOULD	11/2/2023	11/5/2023	INDIAN WELLS RESORT-WEB	Hotels Motels Resorts - Lodging	\$139.45	
HOLLY GOULD	11/1/2023	11/3/2023	FANTASY SPRINGS RESORT	Hotels Motels Resorts - Lodging	\$2,035.76	
JASON DAFFORN	11/29/2023	11/30/2023	ASSOCIATION OF CALIFORNI	Government Services Not Elsewhere Clas	\$1,255.00	
JASON DAFFORN	11/23/2023	11/24/2023	RED ROBIN NO 243	Eating Places Restaurants	\$96.47	
JASON DAFFORN	11/22/2023	11/23/2023	FACEBK SN8MCKYKH2	Advertising Services	\$7.00	
JASON DAFFORN	11/21/2023	11/21/2023	FACEBK 9L525VFGJ2	Advertising Services	\$5.00	
JASON DAFFORN	11/16/2023	11/17/2023	EL TAPATIO	Eating Places Restaurants	\$45.31	
JASON DAFFORN	11/10/2023	11/12/2023	FACEBK XHTZXXKHJ2	Advertising Services	\$3.00	
JASON DAFFORN	11/9/2023	11/10/2023	FACEBK VAAU5VPGJ2	Advertising Services	\$3.00	
JASON DAFFORN	11/8/2023	11/10/2023	STAPLES 00113241	Stationery Office & School Supply Sto	\$28.25	
JASON DAFFORN	11/7/2023	11/9/2023	EL MEXICALI CAFE II	Eating Places Restaurants	\$42.90	
JASON DAFFORN	11/8/2023	11/9/2023	FACEBK K3ARVXXKH2	Advertising Services	\$2.00	
JASON DAFFORN	11/7/2023	11/8/2023	COSTCO WHSE #0638	Wholesale Clubs	\$141.36	
JASON DAFFORN	11/8/2023	11/8/2023	FACEBK YNSK6VTGJ2	Advertising Services	\$2.00	
JASON DAFFORN	11/7/2023	11/8/2023	FACEBK SMH25VTGJ2	Advertising Services	\$2.00	
JASON DAFFORN	11/1/2023	11/2/2023	SQ *UNIQUE BITE EATERY	Miscellaneous Food Stores - Specialty	\$106.74	
JASON DAFFORN	11/1/2023	11/1/2023	Palm Sp Desert Sun	Continuity/Subscription Merchants	\$14.99	
JEANETTE JUAREZ	11/28/2023	11/30/2023	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$122.50	
JEANETTE JUAREZ	11/26/2023	11/27/2023	ZOOM.US 888-799-9666	Telecomm Service Inc. Local & Long Dis	\$741.79	
JEANETTE JUAREZ	11/22/2023	11/23/2023	WWW.SHAWLAWGROUP.COM	Legal Services Attorneys	\$399.00	
JEANETTE JUAREZ	11/19/2023	11/20/2023	J2 EFAX SERVICES	Continuity/Subscription Merchants	\$18.99	
JEANETTE JUAREZ	11/17/2023	11/19/2023	UBER TRIP	Taxicabs/Limousines	\$8.31	
JEANETTE JUAREZ	11/17/2023	11/19/2023	UBER TRIP	Taxicabs/Limousines	\$55.42	
JEANETTE JUAREZ	11/16/2023	11/19/2023	UNITED 0164254181262	United Airlines	\$35.00	
JEANETTE JUAREZ	11/17/2023	11/17/2023	UBER TRIP	Taxicabs/Limousines	\$12.27	
JEANETTE JUAREZ	11/16/2023	11/16/2023	UBER TRIP	Taxicabs/Limousines	\$14.94	
JEANETTE JUAREZ	11/15/2023	11/16/2023	UBER TRIP	Taxicabs/Limousines	\$22.93	
JEANETTE JUAREZ	11/14/2023	11/15/2023	BARNES&NOBLE PAPERSOURCE	Book Stores	\$88.09	
JEANETTE JUAREZ	11/8/2023	11/10/2023	UNITED 0164252284975	United Airlines	\$29.00	
JEANETTE JUAREZ	11/8/2023	11/10/2023	UNITED 0162340745968	United Airlines	\$268.70	
JEANETTE JUAREZ	11/8/2023	11/9/2023	TRAVEL GUARD GROUP INC	Insurance Sales And Underwriting	\$17.47	
JEANETTE JUAREZ	11/3/2023	11/5/2023	ADOBE INC.	Computer Software	\$263.89	
JEANETTE JUAREZ	11/1/2023	11/2/2023	CSMFO	Charitable And Social Service Organiza	\$135.00	
JEANETTE JUAREZ	10/31/2023	11/2/2023	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$170.35	
TINO TIJERINA	11/28/2023	11/30/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$32.54	
TINO TIJERINA	11/28/2023	11/30/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$125.01	
TINO TIJERINA	11/27/2023	11/28/2023	SMART AND FINAL 718	Grocery Stores Supermarkets	\$8.34	
TINO TIJERINA	11/20/2023	11/22/2023	YELLOW MART STORES	Sporting Goods Stores	\$239.24	
TINO TIJERINA	11/20/2023	11/21/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$98.00	
TINO TIJERINA	11/17/2023	11/19/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$28.25	
TINO TIJERINA	11/16/2023	11/17/2023	RDOAG IND 010445	Commercial Equipment Not Elsewhere Cl	\$1,090.98	
TINO TIJERINA	11/9/2023	11/12/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$11.65	
TINO TIJERINA	11/2/2023	11/5/2023	TRACTOR SUPPLY #2357	Miscellaneous Automotive Dealers Not E	\$343.07	
TINO TIJERINA	11/2/2023	11/3/2023	ALLIED REFRIGERATION #7	Hardware Equipment And Supplies	\$674.25	
TINO TIJERINA	11/1/2023	11/3/2023	CHANDI - JACKSON	Car Washes	\$14.00	
TINO TIJERINA	10/31/2023	11/2/2023	HATHAWAY AND SONS	Lumber & Building Materials Storestran	\$54.70	
TINO TIJERINA	10/30/2023	11/1/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$63.50	
TINO TIJERINA	10/30/2023	11/1/2023	HATHAWAY AND SONS	Lumber & Building Materials Storestran	\$188.50	
	11/10/2023	11/10/2023	AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		(\$24,734.02)
<b>Total</b>					<b>\$15,752.16</b>	<b>(\$24,734.02)</b>

**Account Summary**




Billing Cycle		11/30/2023
Days In Billing Cycle		30
Previous Balance		\$24,734.02
Purchases	+	\$15,752.16
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$24,734.02
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE** **\$15,752.16**

**Credit Summary**

Total Credit Line	\$75,000.00
Available Credit Line	\$59,247.84
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

-  Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485
-  Go to [www.umpquabank.com](http://www.umpquabank.com)
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$15,752.16</b>
<b>MINIMUM PAYMENT</b>	<b>\$15,752.16</b>
<b>PAYMENT DUE DATE</b>	<b>12/25/2023</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Corporate Activity**

Trans Date	Post Date	Reference Number	Transaction Description	Amount
11/10	11/10	7480725331311111111111	AUTO PMT FROM ACCT [REDACTED]	\$24,734.02-

**Cardholder Account Summary**

JEANETTE JUAREZ #### #### #### 4756	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$2,403.65	\$0.00	\$2,403.65

**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/31	11/02	PPLN01	24412903305030024704906	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$170.35
11/01	11/02	PPLN01	24559303305900013063025	CSMFO 916-2312137 CA	\$135.00
11/03	11/05	PPLN01	24492153307719386124108	ADOBE INC. 408-536-6000 CA	\$263.89

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
 PO BOX 35142 - LB1181  
 SEATTLE WA 98124-5142



**Account Number**

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/30/23	\$15,752.16	\$15,752.16	12/25/23

\$



BL ACCT [REDACTED]  
 VALLEY SANITARY DISTRICT  
 45-500 VAN BUREN STREET  
 INDIO CA 92201

e-Statement



MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS  
 PO BOX 35142 - LB1181  
 SEATTLE WA 98124-5142

**IMPORTANT INFORMATION**

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

**Method A - Average Daily Balance (including current transactions):** The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method E - Average Daily Balance (excluding current transactions):** To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method G - Average Daily Balance (including current transactions):** To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Payment Crediting and Credit Balance:** Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

**Closing Date:** The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

**Annual Fee:** If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

**Negative Credit Reports:** You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

**BILLING RIGHTS SUMMARY**

**In Case of Errors or Inquiries About Your Bill:** If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

**NAME CHANGE**

Last

First  Middle

**ADDRESS CHANGE**

Street

City  State  ZIP Code

Home Phone (  )  -  Business Phone (  )  -

Cell Phone (  )  -  E-mail Address

**SIGNATURE REQUIRED TO AUTHORIZE CHANGES**

Signature \_\_\_\_\_

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/08	11/09	PPLN01	24055233312083751268483	TRAVEL GUARD GROUP INC 877-934-8308 WI	\$17.47
11/08	11/10	PPLN01	24692163313100597949030	UNITED 0162340745968 800-932-2732 TX JUAREZ/JEANETTE 111723 MRY SFO UA H X PSP UA H O	\$268.70
11/08	11/10	PPLN01	24692163313100598408549	UNITED 0164252284975 800-932-2732 TX	\$29.00
11/14	11/15	PPLN01	24137463319001530580786	BARNES&NOBLE PAPERSOURCE 800-843-2665 NY	\$88.09
11/15	11/16	PPLN01	24492153319717380281060	UBER TRIP HELP.UBER.COM CA	\$22.93
11/16	11/16	PPLN01	24492153320717530469505	UBER TRIP HELP.UBER.COM CA	\$14.94
11/17	11/17	PPLN01	24492153321715708081143	UBER TRIP HELP.UBER.COM CA	\$12.27
11/16	11/19	PPLN01	24692163321106993154083	UNITED 0164254181262 800-932-2732 TX	\$35.00
11/17	11/19	PPLN01	24492153321719753137057	UBER TRIP HELP.UBER.COM CA	\$55.42
11/17	11/19	PPLN01	24492153321743755383972	UBER TRIP HELP.UBER.COM CA	\$8.31
11/19	11/20	PPLN01	24692163323108851009761	J2 EFAX SERVICES 323-817-3205 CA	\$18.99
11/22	11/23	PPLN01	24011343326000054452899	WWW.SHAWLAWGROUP.COM WWW.SHAWLAWGR CA	\$399.00
11/26	11/27	PPLN01	24011343330000051175182	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$741.79
11/28	11/30	PPLN01	24412903333030024035703	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$122.50

Cardholder Account Summary				
HEBERTO MORENO #### #### #### 6026	Payments & Other Credits \$0.00	Purchases & Other Charges \$131.31	Cash Advances \$0.00	Total Activity \$131.31

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/20	11/22	PPLN01	24943013325010180044844	THE HOME DEPOT #6630 LA QUINTA CA	\$14.06
11/22	11/24	PPLN01	24943013327010183819257	THE HOME DEPOT #6630 LA QUINTA CA	\$117.25

Cardholder Account Summary				
TINO TIJERINA #### #### #### 6034	Payments & Other Credits \$0.00	Purchases & Other Charges \$2,972.03	Cash Advances \$0.00	Total Activity \$2,972.03

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/30	11/01	PPLN01	24717053304163041514516	HATHAWAY AND SONS PALM DESERT CA	\$188.50
10/30	11/01	PPLN01	24943013304010179685602	THE HOME DEPOT #6874 INDIO CA	\$63.50
10/31	11/02	PPLN01	24717053305163051918739	HATHAWAY AND SONS PALM DESERT CA	\$54.70
11/02	11/03	PPLN01	24493983307286770700058	ALLIED REFRIGERATION #7 760-324-1746 CA	\$674.25
11/01	11/03	PPLN01	24269793306500665796526	CHANDI - JACKSON INDIO CA	\$14.00
11/02	11/05	PPLN01	24137463308001615286823	TRACTOR SUPPLY #2357 INDIO CA	\$343.07
11/09	11/12	PPLN01	24943013314010183697310	THE HOME DEPOT #6874 INDIO CA	\$11.65
11/16	11/17	PPLN01	24067203320216190500236	RDOAG IND 010445 INDIO CA	\$1,090.98
11/17	11/19	PPLN01	24943013322010183780454	THE HOME DEPOT #6874 INDIO CA	\$28.25
11/20	11/21	PPLN01	24801973325690378267418	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$98.00
11/20	11/22	PPLN01	24687203325030021400408	YELLOW MART STORES INDIO CA	\$239.24
11/27	11/28	PPLN01	24231683332837000047892	SMART AND FINAL 718 COACHELLA CA	\$8.34
11/28	11/30	PPLN01	24943013333010177242195	THE HOME DEPOT #6874 INDIO CA	\$125.01
11/28	11/30	PPLN01	24943013333010177242344	THE HOME DEPOT #6874 INDIO CA	\$32.54



Cardholder Account Summary						
EDUARDO LUNA #### #### #### 9557			Payments & Other Credits \$0.00	Purchases & Other Charges \$127.70	Cash Advances \$0.00	Total Activity \$127.70
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/07	11/08	PPLN01	24687203311027012712631	SUPER MARIO ICE CREAM INDIO CA	\$127.70	

Cardholder Account Summary						
BRANDEN RODRIGUEZ #### #### #### 9565			Payments & Other Credits \$0.00	Purchases & Other Charges \$789.98	Cash Advances \$0.00	Total Activity \$789.98
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/01	11/03	PPLN01	24121573306000305010747	NEXT DAY DISPLAY 866-7186398 CA	\$239.99	
11/20	11/21	PPLN01	24055233325091556881926	YOUR PIE INDIO OLO olo.com CA	\$79.30	
11/21	11/22	PPLN01	24692163325100385881524	ONO-067 (INDIO) 909-594-3388 CA	\$52.69	
11/28	11/29	PPLN01	24801973333690506459374	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$113.00	
11/28	11/30	PPLN01	24207853333175700513089	CAPIO - CA ASSOCIATION OF 530-9245444 CA	\$275.00	
11/28	11/30	PPLN01	24207853333175700513097	CAPIO - CA ASSOCIATION OF 530-9245444 CA	\$30.00	

Cardholder Account Summary						
HOLLY GOULD #### #### #### 7260			Payments & Other Credits \$0.00	Purchases & Other Charges \$5,432.62	Cash Advances \$0.00	Total Activity \$5,432.62
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/01	11/03	PPLN01	24000973306640108335698	FANTASY SPRINGS RESORT 760-3425000 CA	\$2,035.76	
11/02	11/05	PPLN01	24013393307000273951420	INDIAN WELLS RESORT-WEB INDIAN WELLS CA	\$139.45	
11/13	11/14	PPLN01	24226383318091004894303	WAL-MART #2181 INDIO CA	\$49.22	
11/14	11/14	PPLN01	24692163318104325433460	AMZN Mktp US*CU0LH36G3 Amzn.com/bill WA	\$18.48	
11/17	11/20	PPLN01	24000973323710013113206	PORTOLA HOTEL AND SPA MONTEREY CA	\$987.30	
11/27	11/28	PPLN01	24226383332091003604648	WAL-MART #2181 INDIO CA	\$68.65	
11/27	11/28	PPLN01	24801973332690479409795	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$98.00	
11/27	11/29	PPLN01	24000973332752107100441	FANTASY SPRINGS RESORT 760-3425000 CA	\$2,035.76	

Cardholder Account Summary						
ANNA BELL #### #### #### 7278			Payments & Other Credits \$0.00	Purchases & Other Charges \$215.44	Cash Advances \$0.00	Total Activity \$215.44
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/01	11/02	PPLN01	24559303305900013062720	CSMFO 916-2312137 CA	\$55.00	
11/08	11/09	PPLN01	24426293312018019458159	BASIC 269-488-6773 WI	\$160.44	

Cardholder Account Summary						
DAVE COMMONS #### #### #### 7327			Payments & Other Credits \$0.00	Purchases & Other Charges \$1,924.41	Cash Advances \$0.00	Total Activity \$1,924.41
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
11/05	11/07	PPLN01	24943003310206978600445	HYATT REG INDN WELLS PRK INDIAN WELLS CA	\$12.00	
11/07	11/08	PPLN01	24943003311700789579276	ADOBE INC 408-536-6000 CA	\$19.99	
11/06	11/08	PPLN01	24943003311206978700608	HYATT REG INDN WELLS PRK INDIAN WELLS CA	\$12.00	

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/07	11/09	PPLN01	24013393312000858517219	INDIAN WELLS RESORT HOTEL 760-3456466 CA	\$175.45
11/07	11/09	PPLN01	24943003312206978800910	HYATT REG INDN WELLS PRK INDIAN WELLS CA	\$12.00
11/15	11/16	PPLN01	24692163319105467996668	AMZN Mktp US*3V21J8MZ3 Amzn.com/bill WA	\$61.98
11/27	11/28	PPLN01	24692163331105573851645	AMZN Mktp US*O24EY9O73 Amzn.com/bill WA	\$1,549.50
11/28	11/29	PPLN01	24431063332083715765980	AMZN MKTP US*PO1O26KT3 SEATTLE WA	\$66.28
11/29	11/30	PPLN01	24692163333107164467540	AMZN Mktp US*ZI7AA3RE3 Amzn.com/bill WA	\$15.21

Cardholder Account Summary					
<b>JASON DAFFORN</b> #### #### #### 7175		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,755.02	Cash Advances \$0.00	Total Activity \$1,755.02

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/01	11/01	PPLN01	24692163305103763120857	Palm Sp Desert Sun 888-426-0491 IN	\$14.99
11/01	11/02	PPLN01	24692163305104255819097	SQ *UNIQUE BITE EATERY Indio CA	\$106.74
11/07	11/08	PPLN01	24943003312898000083026	COSTCO WHSE #0638 LA QUINTA CA	\$141.36
11/07	11/08	PPLN01	24204293311000420444035	FACEBK SMHZ5VTGJ2 650-5434800 CA	\$2.00
11/08	11/08	PPLN01	24204293312000311309064	FACEBK YNSK6VTGJ2 650-5434800 CA	\$2.00
11/07	11/09	PPLN01	24037243312900015353243	EL MEXICALI CAFE II INDIO CA	\$42.90
11/08	11/09	PPLN01	24204293312000736421064	FACEBK K3ARVXKHJ2 650-5434800 CA	\$2.00
11/08	11/10	PPLN01	24164073313105002352928	STAPLES 00113241 LA QUINTA CA	\$28.25
11/09	11/10	PPLN01	24204293313000711454022	FACEBK VAAU5YPGJ2 650-5434800 CA	\$3.00
11/10	11/12	PPLN01	24204293314000328164047	FACEBK XHTZXXKHJ2 650-5434800 CA	\$3.00
11/16	11/17	PPLN01	24431063321091613000080	EL TAPATIO INDIO CA	\$45.31
11/21	11/21	PPLN01	24204293325000610132030	FACEBK 9L52SVFGJ2 650-5434800 CA	\$5.00
11/22	11/23	PPLN01	24204293326001415564046	FACEBK SN8MCYKHJ2 650-5434800 CA	\$7.00
11/23	11/24	PPLN01	24445003327300520998813	RED ROBIN NO 243 LA QUINTA CA	\$96.47
11/29	11/30	PPLN01	2449398333286357300122	ASSOCIATION OF CALIFORNI 916-441-4545 CA	\$1,255.00

**Additional Information About Your Account**  
 IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 12/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$15752.16

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$15,752.16
<b>Cash</b>									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
<sup>1</sup> FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING  
NOVEMBER 30, 2023

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**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

**Fiscal Impact**

There is no fiscal impact from this report.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The District's Investment Policy has set primary goals for the portfolio management of safety, liquidity, and yield. This report is in compliance with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the District, as well as reporting of the market value of the investments held. All the investments contained within the portfolio are in full compliance with Government Code Section 53601 and the District's Investment Policy as to the types of investments allowed.

**Recommendation**

Receive and file the monthly investment report for the period ending November 30, 2023.

**Attachments**

[7.5 Attachment A Investment Report.pdf](#)

Valley Sanitary District  
Investment Report  
For the Month Ending November 30, 2023

Description	Cost Value	Market Value	Interest/ Book Yield	Maturity Date	% of Portfolio
<b>Cash and Cash Equivalents</b>					
Wells Fargo - Checking	\$ 2,054,617	\$ 2,054,617	0.00%	n/a	1.98%
State of California Local Agency Investment Fund (LAIF)	59,602,637	58,002,637	3.84%		55.96%
<b>Restricted Funds</b>					
CalTRUST					
Debt Service Reserve Fund -SWRCB Loan	1,073,357	1,087,939	5.55%	n/a	1.05%
<b>Funds Held by Fiscal Agents</b>					
TMI Trust Company					
Banc of America Public Capital Corp	42,508,425	42,508,425	4.76%	n/a	41.01%
<b>Total Investment Portfolio</b>	<b>\$ 105,239,036</b>	<b>\$ 103,653,618</b>			<b>100.00%</b>

Blended Yield of Cash and Investments	1.92%
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<b>Benchmarks:</b>	
LAIF	3.84%
CalTRUST	5.55%
Banc of America Public Capital Corp	4.76%

I hereby Certify that the investments are in compliance with the investment policy adopted by the Board of Directors. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six (6) months. This report meets the requirements of Government Code Section 53646.

*Jeanette Juarez*

Jeanette Juarez, Chief Administrative Officer

**VALLEY SANITARY DISTRICT**  
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 11/01/2023 TO 11/30/2023 (UNAUDITED)

Agenda Item No. \_\_\_\_\_

**INVESTMENTS**

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	275,908	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 04 Ending Balance</b>		<u>275,908</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	773	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 06 Ending Balance</b>		<u>773</u>
LAIF Fund 10 - Recycled Water Project		
Beginning Balance (Fund 10)	0	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 10 Ending Balance</b>		<u>0</u>
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	19,845,025	
Net Transfer from (to) Fund 04	0	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	784,108	
Net Transfer from (to) Fund 13	559,664	
Fund Transfer from (to) LAIF - WF	(1,600,000)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 11 Ending Balance</b>		<u>19,588,797</u>
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	27,334,693	
Net Transfer from (to) Fund 11	(784,108)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 12 Ending Balance</b>		<u>26,550,585</u>
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	12,146,238	
Connection Fees	0	
(Disbursements) or Reimbursements	(559,664)	
Net Transfer from (to) Fund 11	(559,664)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
<b>Fund 13 Ending Balance</b>		<u>11,586,574</u>
<b>TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13</b>		<u>58,002,637</u>

**CASH IN CHECKING ACCOUNT**

**WELLS FARGO - FUND 11**

Beginning Balance	2,472,040	
Deposits	123,829	
Fund Transfer from (to) LAIF (net)	1,600,000	
Disbursements and Payroll	(2,141,252)	
<b>Wells Fargo Ending Balance</b>		<u>2,054,617</u>

**CALTRUST - FUND 11**

Beginning Balance	1,073,357	
Interest Income	3,436	
Unrealized Gain / <Loss>	11,146	
<b>CalTRUST Ending Balance</b>		<u>1,087,939</u>

<b>TOTAL WELLS FARGO AND CALTRUST CHECKING</b>		<u>3,142,556</u>
<b>TOTAL CASH AND INVESTMENTS</b>		<u>61,145,193</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

January 02, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

VALLEY SANITARY DISTRICT

SECRETARY/TREASURER  
 45500 VAN BUREN  
 INDIO, CA 92201

Tran Type Definitions

Account Number: XXXXXXXXXX

November 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/8/2023	11/7/2023	RW	1742668	1703065	JEANETTE JUAREZ	-600,000.00
11/16/2023	11/16/2023	RW	1742947	1703352	JEANETTE JUAREZ	-400,000.00
11/22/2023	11/21/2023	RW	1743174	1703579	JEANETTE JUAREZ	-600,000.00

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	59,602,636.98
Total Withdrawal:	-1,600,000.00	Ending Balance:	58,002,636.98



CalTRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

11/01/2023 through 11/30/2023

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Nov 30 (\$)	Value on Nov 30 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
VALLEY SANITARY DISTRICT	[REDACTED]					
CalTRUST Medium Term Fund	[REDACTED]	111,812.837	9.73	1,087,938.90	1,128,130.00	(40,191.10)
Portfolios Total value as of 11/30/2023				1,087,938.90		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)	
CalTRUST Medium Term Fund		VALLEY SANITARY DISTRICT						Account Number:	[REDACTED]
Beginning Balance	11/01/2023			111,459.667	9.63	1,073,356.59			
Accrual Income Div Reinvestment	11/30/2023	3,436.34	353.170	111,812.837	9.73	1,087,938.90	0.00	0.00	
Change in Value						11,145.97			
Closing Balance as of	Nov 30			111,812.837	9.73	1,087,938.90			

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



## Monthly Report

VALLEY SANITARY DISTRICT BANC OF  
AMERICA PUBLIC CAPITAL CORP

11/01/2023 to 11/30/2023

**Your Account Administrator is**  
**THOMAS POPOVICS 678-221-5946**  
**Other Interested Party**

**Your Relationship Manager**

**Prepared by:** TMI TRUST COMPANY  
5901 PEACHTREE DUNWOODY RD  
SUITE C495  
ATLANTA, GA 30328  
  
(800) 241-5568

**Prepared for:**  
VALLEY SANITARY DISTRICT  
ATTN: BUSINESS SERVICES MANAGER  
45500 VAN BUREN STREET  
INDIO, CA 92201





**Summary of Activity**

<b>Portfolio Value on 10/31/2023</b>	<b>45,386,533.23</b>
Additions	0.00
Distributions	-3,069,930.33
Expenses	0.00
Unrealized Gains since Market Value of 10/31/2023	0.00
Dividends Received	191,822.49
Interest Received	0.00
Other Income Received	0.00
Management Fees	0.00
<b>Portfolio Value on 11/30/2023</b>	<b>42,508,425.39</b>

**Portfolio Allocation**

<b>Asset Class</b>	<b>Market Value</b>	<b>Book Value</b>	<b>Est. Annual Income</b>	<b>Current Yield</b>
CASH & EQUIVALENTS	42,508,425.39	42,508,425.39	2,022,564.06	4.76%
<b>Total</b>	<b>42,508,425.39</b>	<b>42,508,425.39</b>	<b>2,022,564.06</b>	<b>4.76%</b>

	Units	Price	Market Value
<b>BANK ACCOUNTS</b>			
<b>MONEY MARKET FUNDS</b>			
1. GOLDMAN SACHS FS GOVERNMENT (FOSXX)	42,508,425.3900	1.0000	42,508,425.39
<b>TOTAL BANK ACCOUNTS</b>			<u>42,508,425.39</u>
	<b>TOTAL INVESTMENTS</b>		42,508,425.39
	*INCOME CASH ON HAND		0.00
	*PRINCIPAL CASH ON HAND		0.00
	<b>TOTAL ASSETS</b>		<u>42,508,425.39</u>

TOTAL CASH: 0.00

\* Income and principal cash are held in  
TMI BANK DEPOSIT SERIES IV



REPORT OF INCOME CASH

VALLEY SANITARY DISTRICT BANC OF AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 11/01/2023 TO 11/30/2023

BEGINNING BALANCE 0.00

NO TRANSACTIONS DURING THIS PERIOD

INCOME CASH BALANCE 0.00



REPORT OF PRINCIPAL CASH

VALLEY SANITARY DISTRICT BANC OF  
AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 11/01/2023 TO 11/30/2023

**BEGINNING BALANCE** **0.00**

~~~~~ PRINCIPAL CASH RECEIPTS ~~~~~

**1. ASSET SALES AND TRANSFERS**

Proceeds from Sale of Asset

GOLDMAN SACHS FS GOVERNMENT

11/24/2023 Sold 3,069,930.33 shares at 1.00

3,069,930.33

Purchased on 05/01/2009

No gain or loss

3,069,930.33

Total Proceeds from Sale of Asset

3,069,930.33

TOTAL ASSET SALES AND TRANSFERS

3,069,930.33

**TOTAL PRINCIPAL CASH RECEIPTS**

**3,069,930.33**

~~~~~ PRINCIPAL CASH DISBURSEMENTS ~~~~~

**2. DISTRIBUTION OF PRINCIPAL**

Distribution of Principal

11/24/2023 WIRE TO BANK OF AMERICA FOR SCHNEIDER

-3,069,930.33

ELECTRIC BUILDINGS AMERICAS INC

INVOICE 987924

Check # PNCWIR

Total Distribution of Principal

-3,069,930.33

TOTAL DISTRIBUTION OF PRINCIPAL

-3,069,930.33

**TOTAL PRINCIPAL CASH DISBURSEMENTS**

**-3,069,930.33**

**PRINCIPAL CASH BALANCE**

**0.00**





Trust Company  
Specialized Trust Services

REPORT OF NON-CASH ENTRIES

VALLEY SANITARY DISTRICT BANC OF  
AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 11/01/2023 TO 11/30/2023

|                                       | Market Value      | Book Value        |
|---------------------------------------|-------------------|-------------------|
| ~~~~~ <b>NON-CASH INCREASES</b> ~~~~~ |                   |                   |
| <b>1. DIVIDEND REINVESTMENT</b>       |                   |                   |
| Dividend Reinvestment                 |                   |                   |
| GOLDMAN SACHS FS GOVERNMENT           |                   |                   |
| 11/01/2023 191,822.49 shares at 1.00  | 191,822.49        | 191,822.49        |
|                                       | <u>191,822.49</u> | <u>191,822.49</u> |
| Total Dividend Reinvestment           | 191,822.49        | 191,822.49        |
| TOTAL DIVIDEND REINVESTMENT           | 191,822.49        | 191,822.49        |
|                                       | <u>191,822.49</u> | <u>191,822.49</u> |
| <b>TOTAL NON-CASH INCREASES</b>       | <u>191,822.49</u> | <u>191,822.49</u> |



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING  
NOVEMBER 30, 2023

---

**Suggested Action**

Approve

**Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

**Fiscal Impact**

There is no fiscal impact from this report.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

The adopted operating and capital budget for the fiscal year 2023/24 includes \$19,897,685 in revenues and \$18,622,894 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

## Year-to-Date Summary

- As of November 30, 2023, the District has recorded \$20,169,085 in revenue. The revenues are \$2,905,617, or 16.8% above the seasonal budget.
- As of November 30, 2023, the District has incurred \$6,185,956 in expenditures. The District's expenditures are \$1,573,583 or 20.3% under the FYTD straight-line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

| <b>FUND</b>                               | <b>UNAUDITED FIND BALANCE AS OF 11/30/23</b> |
|---|--|
| OPERATING FUND (FUND 11)                  | \$21,643,414                                 |
| SPECIAL REVENUE FUND (FUND 11 AND FUND 6) | 1,088,712                                    |
| FIDUCIARY FUND (FUND 4)                   | 275,908                                      |
| CAPITAL IMPROVEMENT FUND (FUND 13)        | 11,586,574                                   |
| RESTRICTED CIP FUND (FUND 12)             | 26,550,585                                   |
| <b>TOTAL</b>                              | <b>\$61,145,193</b>                          |

## Recommendation

Approve the monthly financial report for the period ending November 30, 2023.

## Attachments

[7.6 Attachment A Monthly Income Summary - November 2023.pdf](#)

[7.6 Attachment B Budget Variance Report November.pdf](#)

[7.6 Attachment C Summary of Cash and Investments - November 2023.pdf](#)

# Valley Sanitary District

## Monthly Income Summary

### November 2023 (UNAUDITED)

|                                 | <u>Current Month</u> | <u>Fiscal YTD</u>   | <u>Annual Projection</u> | <u>% Received</u> | <u>Balance</u>     |
|---------------------------------|----------------------|---------------------|--------------------------|-------------------|--------------------|
| <b>Revenues</b>                 |                      |                     |                          |                   |                    |
| Sewer Service Chgs-Current      | \$72,090             | \$18,479,320        | \$17,066,857             | 108 %             | (\$1,412,463)      |
| Sewer Service Chgs-Penalties    | \$0                  | \$1,103             | \$0                      | 0 %               | (\$1,103)          |
| Permit & Inspection Fees        | \$3,040              | \$11,255            | \$20,817                 | 54 %              | \$9,562            |
| Saddles/Disconnect Fees         | \$80                 | \$160               | \$243                    | 66 %              | \$83               |
| Plan Check Fees                 | \$1,650              | \$3,600             | \$8,800                  | 41 %              | \$5,200            |
| Other Services                  | \$220                | \$790               | \$1,568                  | 50 %              | \$778              |
| Sale of Surplus Property        | \$0                  | \$0                 | \$21,274                 | 0 %               | \$21,274           |
| Taxes - Current Secured         | \$0                  | \$0                 | \$615,751                | 0 %               | \$615,751          |
| Taxes - Current Unsecured       | \$0                  | \$41,918            | \$37,592                 | 112 %             | (\$4,326)          |
| Taxes - Prior Secured           | \$0                  | \$0                 | \$8,168                  | 0 %               | \$8,168            |
| Supple Prop. Taxes - Current    | \$0                  | \$130               | \$14,478                 | 1 %               | \$14,348           |
| Supple Prop. Taxes - Prior      | \$0                  | \$0                 | \$8,653                  | 0 %               | \$8,653            |
| Homeowners Tax Relief           | \$0                  | \$0                 | \$3,552                  | 0 %               | \$3,552            |
| Interest Income                 | \$3,436              | \$307,195           | \$419,905                | 73 %              | \$112,710          |
| Unrealized gains (losses)       | \$11,146             | \$5,598             | \$0                      | 0 %               | (\$5,598)          |
| Rebate Income                   | \$0                  | \$0                 | \$2,278                  | 0 %               | \$2,278            |
| Non-Operating Revenues - Fnd 11 | \$2,600              | \$14,784            | \$28,876                 | 51 %              | \$14,092           |
| Interest Income                 | \$0                  | \$699,462           | \$622,164                | 112 %             | (\$77,298)         |
| Connection Fees                 | \$0                  | \$308,121           | \$767,790                | 40 %              | \$459,670          |
| Interest Income                 | \$0                  | \$295,650           | \$248,919                | 119 %             | (\$46,731)         |
| <b>Total Revenues</b>           | <b>\$94,263</b>      | <b>\$20,169,085</b> | <b>\$19,897,685</b>      | <b>101 %</b>      | <b>(\$271,400)</b> |



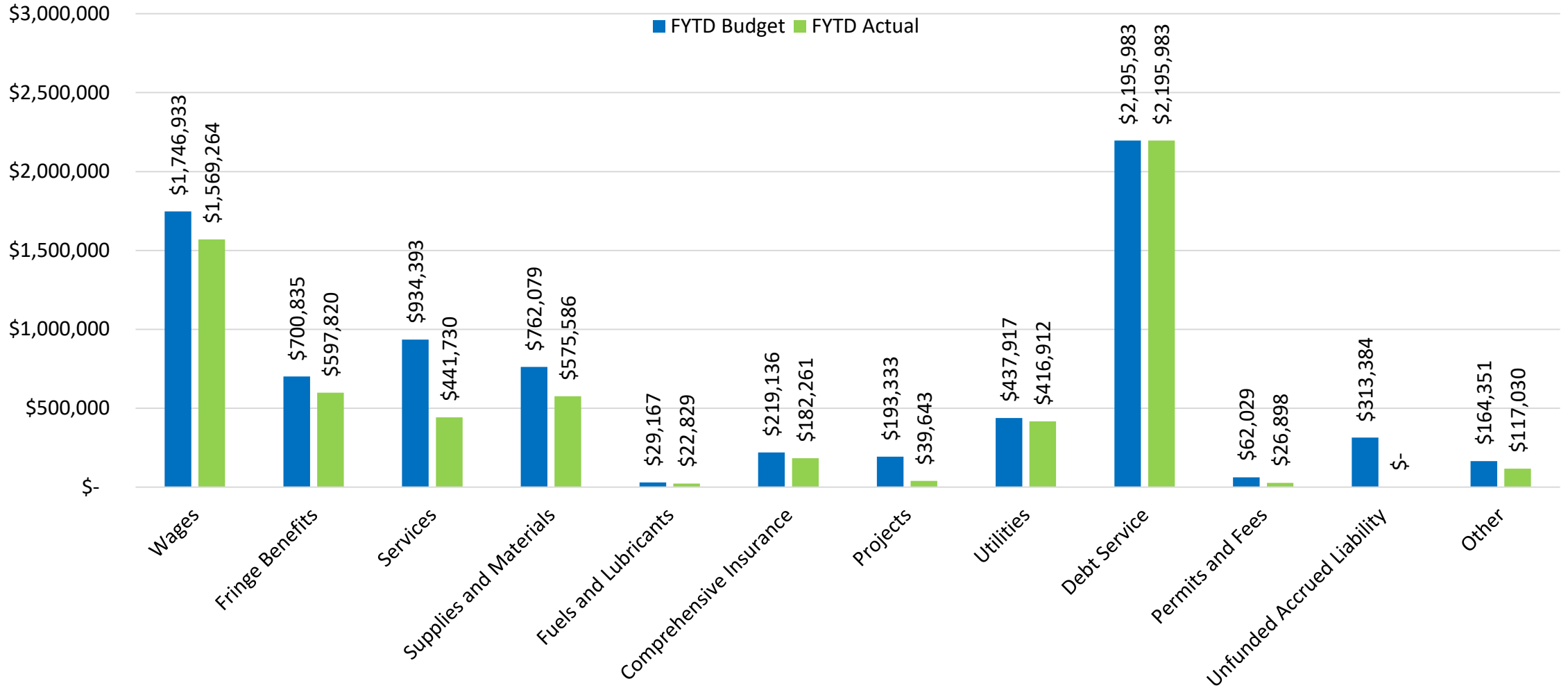
Valley Sanitary District  
Budget Variance Report  
November 2023

| Description  | FY24<br>Total Budget | Current Month    |                  |                            | Fiscal Year to Date |                    |                            |                         |
|--|----------------------|------------------|------------------|----------------------------|---------------------|--------------------|----------------------------|-------------------------|
|  |                      | Actual           | Budget           | Favorable<br>(Unfavorable) | FYTD Actual         | FY24<br>YTD Budget | Favorable<br>(Unfavorable) | Percentage<br>Remaining |
| <b>Revenues:</b>   |                      |                  |                  |                            |                     |                    |                            |                         |
| Operating Revenue  | 17,887,349           | 77,080           | 239,963          | (162,883)                  | 18,804,349          | 16,425,828         | 2,378,520                  | -5.1%                   |
| Non-Operating Revenue                                    | 2,010,336            | 17,182           | 167,528          | (150,346)                  | 1,364,737           | 837,640            | 527,097                    | 32.1%                   |
| <b>Total Operating Revenue</b>                           | <b>19,897,685</b>    | <b>94,263</b>    | <b>407,491</b>   | <b>(313,229)</b>           | <b>20,169,085</b>   | <b>17,263,468</b>  | <b>2,905,617</b>           | <b>-1.4%</b>            |
| <b>Operating Expenses:</b>                               |                      |                  |                  |                            |                     |                    |                            |                         |
| Salaries And Wages                                       | 3,934,350            | 308,828          | 327,863          | 19,035                     | 1,491,795           | 1,639,313          | 147,517                    | 62.1%                   |
| Director Fee/Payroll Tax-Board                           | 113,400              | 600              | 9,450            | 8,850                      | 18,600              | 47,250             | 28,650                     | 83.6%                   |
| Bonus, Awards, Recertification                           | 10,450               | 7,845            | 871              | (6,974)                    | 10,611              | 4,354              | (6,257)                    | -1.5%                   |
| Overtime   | 42,100               | 1,615            | 3,508            | 1,893                      | 13,026              | 17,542             | 4,516                      | 69.1%                   |
| Callout  | 25,000               | 242              | 2,083            | 1,842                      | 9,858               | 10,417             | 559                        | 60.6%                   |
| Standby Pay  | 67,339               | 4,967            | 5,612            | 645                        | 25,375              | 28,058             | 2,683                      | 62.3%                   |
| Longevity  | 46,700               | 3,508            | 3,892            | 384                        | 17,446              | 19,458             | 2,012                      | 62.6%                   |
| Retirement Contributions                                 | 430,527              | 31,606           | 35,877           | 4,271                      | 156,133             | 179,386            | 23,254                     | 63.7%                   |
| Fica And Medicare  | 381,004              | 22,163           | 31,750           | 9,587                      | 115,000             | 158,752            | 43,751                     | 69.8%                   |
| Life Insurance   | 8,580                | 701              | 715              | 14                         | 3,461               | 3,575              | 114                        | 59.7%                   |
| Health Insurance   | 738,840              | 55,291           | 61,570           | 6,279                      | 276,829             | 307,850            | 31,021                     | 62.5%                   |
| Dental Insurance   | 55,380               | 4,107            | 4,615            | 508                        | 20,707              | 23,075             | 2,368                      | 62.6%                   |
| Vision Insurance   | 8,601                | 642              | 717              | 74                         | 3,236               | 3,584              | 348                        | 62.4%                   |
| Long Term Disability                                     | 12,372               | 1,016            | 1,031            | 15                         | 5,008               | 5,155              | 147                        | 59.5%                   |
| Accounting Services-Admin                                | 81,761               | 7,066            | 6,813            | (252)                      | 43,375              | 34,067             | (9,308)                    | 46.9%                   |
| Certifications   | 23,720               | 403              | 1,977            | 1,574                      | 2,823               | 9,883              | 7,060                      | 88.1%                   |
| Chemicals  | 700,000              | 44,302           | 58,333           | 14,031                     | 262,955             | 291,667            | 28,712                     | 62.4%                   |
| Comprehensive Insurance                                  | 437,563              | 30,095           | 36,464           | 6,369                      | 148,770             | 182,318            | 33,548                     | 66.0%                   |
| Conferences/ Meetings                                    | 210,455              | 8,295            | 17,538           | 9,243                      | 60,967              | 87,690             | 26,723                     | 71.0%                   |
| Contracts  | 1,763,359            | 69,078           | 146,947          | 77,868                     | 293,055             | 734,733            | 441,677                    | 83.4%                   |
| County Expense   | 23,100               | -                | 1,925            | 1,925                      | 30                  | 9,625              | 9,595                      | 99.9%                   |
| Covid-19 Supplies  | 11,000               | -                | 917              | 917                        | 381                 | 4,583              | 4,203                      | 96.5%                   |
| Electric   | 969,000              | 90,514           | 80,750           | (9,764)                    | 394,083             | 403,750            | 9,667                      | 59.3%                   |
| Gas, Oil & Fuel  | 70,000               | 6,212            | 5,833            | (378)                      | 22,829              | 29,167             | 6,338                      | 67.4%                   |
| Grit & Screening Removal                                 | 44,000               | 2,180            | 3,667            | 1,487                      | 12,415              | 18,333             | 5,918                      | 71.8%                   |
| Legal Services   | 85,000               | 7,632            | 7,083            | (549)                      | 28,785              | 35,417             | 6,632                      | 66.1%                   |
| Debt Service   | 5,270,359            | 439,197          | 439,197          | -                          | 2,195,983           | 2,195,983          | -                          | 58.3%                   |
| Medical Services   | 3,843                | 870              | 320              | (550)                      | 3,507               | 1,601              | (1,906)                    | 8.7%                    |
| Memberships  | 65,268               | 2,483            | 5,439            | 2,956                      | 24,483              | 27,195             | 2,712                      | 62.5%                   |
| Misc. Professional Services                              | 138,483              | 15,091           | 11,540           | (3,551)                    | 40,297              | 57,701             | 17,405                     | 70.9%                   |
| Natural Gas  | 8,000                | 398              | 667              | 268                        | 1,088               | 3,333              | 2,245                      | 86.4%                   |
| Office Supplies  | 26,500               | 664              | 2,208            | 1,544                      | 6,559               | 11,042             | 4,483                      | 75.2%                   |
| Opeb Contribution  | 82,119               | 1,057            | 6,843            | 5,786                      | 5,985               | 34,216             | 28,231                     | 92.7%                   |
| Other Expenses   | 83,000               | 4,331            | 6,917            | 2,586                      | 25,757              | 34,583             | 8,826                      | 69.0%                   |
| Permits & Fees   | 125,770              | 14,471           | 10,481           | (3,990)                    | 26,868              | 52,404             | 25,536                     | 78.6%                   |
| Projects   | 464,000              | -                | 38,667           | 38,667                     | 39,643              | 193,333            | 153,691                    | 91.5%                   |
| Publications   | 3,500                | 39               | 292              | 253                        | 947                 | 1,458              | 511                        | 72.9%                   |
| Repairs & Maintenance                                    | 699,170              | 31,286           | 58,264           | 26,978                     | 217,210             | 291,321            | 74,111                     | 68.9%                   |
| Research & Monitoring                                    | 101,500              | 8,254            | 8,458            | 204                        | 17,379              | 42,292             | 24,913                     | 82.9%                   |
| Supplies   | 262,820              | 11,164           | 21,902           | 10,737                     | 67,917              | 109,508            | 41,591                     | 74.2%                   |
| Telephone/Internet                                       | 37,934               | 3,656            | 3,161            | (495)                      | 16,291              | 15,806             | (486)                      | 57.1%                   |
| Tools & Equipment  | 28,000               | 614              | 2,333            | 1,720                      | 3,185               | 11,667             | 8,481                      | 88.6%                   |
| Tuition Reimbursement                                    | 12,000               | -                | 1,000            | 1,000                      | 3,000               | 5,000              | 2,000                      | 75.0%                   |
| Uniform Services   | 46,543               | 1,720            | 3,879            | 2,159                      | 9,487               | 19,393             | 9,906                      | 79.6%                   |
| Unfunded Accrued Liability                               | 752,121              | -                | 62,677           | 62,677                     | -                   | 313,384            | 313,384                    | 100.0%                  |
| Water  | 30,000               | 1,248            | 2,500            | 1,252                      | 9,326               | 12,500             | 3,174                      | 68.9%                   |
| Workers Compensation                                     | 88,363               | 6,749            | 7,364            | 614                        | 33,491              | 36,818             | 3,327                      | 62.1%                   |
| <b>Total Operating Expenses (Before Depreciation)</b>    | <b>18,622,894</b>    | <b>1,252,200</b> | <b>1,551,908</b> | <b>299,707</b>             | <b>6,185,956</b>    | <b>7,759,539</b>   | <b>1,573,583</b>           | <b>66.8%</b>            |
| <b>Operating Expenses in Excess of Operating Revenue</b> |                      |                  |                  | <b>(1,157,938)</b>         |                     |                    |                            | <b>13,983,129</b>       |

Valley Sanitary District  
Budget Variance Report  
November 2023

| Description   | FY24<br>Total Budget | Current Month      |                  |                            | Fiscal Year to Date |                    |                            |                         |
|---|----------------------|--------------------|------------------|----------------------------|---------------------|--------------------|----------------------------|-------------------------|
|   |                      | Actual             | Budget           | Favorable<br>(Unfavorable) | FYTD Actual         | FY24<br>YTD Budget | Favorable<br>(Unfavorable) | Percentage<br>Remaining |
| <b>Operating Expenses:</b>                            |                      |                    |                  |                            |                     |                    |                            |                         |
| Wages   | 4,192,639            | 324,096            | 349,387          | 25,290                     | 1,569,264           | 1,746,933          | 177,669                    | 62.6%                   |
| Fringe Benefits                                       | 1,682,004            | 119,035            | 140,167          | 21,132                     | 597,820             | 700,835            | 103,015                    | 64.5%                   |
| Services  | 2,242,542            | 106,209            | 186,879          | 80,669                     | 441,730             | 934,393            | 492,663                    | 80.3%                   |
| Supplies and Materials                                | 1,828,990            | 96,285             | 152,416          | 56,131                     | 575,586             | 762,079            | 186,493                    | 68.5%                   |
| Fuels and Lubricants                                  | 70,000               | 6,212              | 5,833            | (378)                      | 22,829              | 29,167             | 6,338                      | 67.4%                   |
| Comprehensive Insurance                               | 525,926              | 36,844             | 43,827           | 6,983                      | 182,261             | 219,136            | 36,875                     | 65.3%                   |
| Projects  | 464,000              | -                  | 38,667           | 38,667                     | 39,643              | 193,333            | 153,691                    | 91.5%                   |
| Utilities   | 1,051,000            | 94,340             | 87,583           | (6,757)                    | 416,912             | 437,917            | 21,004                     | 60.3%                   |
| Debt Service  | 5,270,359            | 439,197            | 439,197          | -                          | 2,195,983           | 2,195,983          | -                          | 58.3%                   |
| Permits and Fees                                      | 148,870              | 14,471             | 12,406           | (2,065)                    | 26,898              | 62,029             | 35,131                     | 81.9%                   |
| Unfunded Accrued Liability                            | 752,121              | -                  | 62,677           | 62,677                     | -                   | 313,384            | 313,384                    | 100.0%                  |
| Other   | 394,443              | 15,512             | 32,870           | 17,359                     | 117,030             | 164,351            | 47,321                     | 70.3%                   |
| <b>Total Operating Expenses (Before Depreciation)</b> | <b>18,622,894</b>    | <b>1,252,200</b>   | <b>1,551,908</b> | <b>299,707</b>             | <b>6,185,956</b>    | <b>7,759,539</b>   | <b>1,573,583</b>           | <b>66.8%</b>            |
| <b>Revenues:</b>                                      |                      |                    |                  |                            |                     |                    |                            |                         |
| Operating Revenue                                     | 17,887,349           | 77,080             | 239,963          | (162,883)                  | 18,804,349          | 16,425,828         | 2,378,520                  | -5.1%                   |
| Non-Operating Revenue                                 | 2,010,336            | 17,182             | 167,528          | (150,346)                  | 1,364,737           | 837,640            | 527,097                    | 32.1%                   |
| <b>Total Revenue</b>                                  | <b>19,897,685</b>    | <b>94,263</b>      | <b>407,491</b>   | <b>(313,229)</b>           | <b>20,169,085</b>   | <b>17,263,468</b>  | <b>2,905,617</b>           | <b>-1.4%</b>            |
| <b>Net Operating Gain (Loss)</b>                      |                      | <b>(1,157,938)</b> |                  |                            | <b>13,983,129</b>   |                    |                            |                         |

### Fiscal Year to Date Budget vs. Fiscal Year to Date Actual November 2023



**VALLEY SANITARY DISTRICT**  
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 11/01/2023 TO 11/30/2023 (UNAUDITED)

Agenda Item No. \_\_\_\_\_

**INVESTMENTS**

|  |                   |
|--|-------------------|
| LAIF Fund 4 - Agency Fund                                  |                   |
| Beginning Balance (Fund 4)                                 | 275,908           |
| Net Transfer from (to) Fund 11                             | 0                 |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 04 Ending Balance</b>                              | <u>275,908</u>    |
|  |                   |
| LAIF Fund 6 - Wastewater Revenue Refunding Bonds           |                   |
| Beginning Balance (Fund 6)                                 | 773               |
| Net Transfer from (to) Fund 11                             | 0                 |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 06 Ending Balance</b>                              | <u>773</u>        |
|  |                   |
| LAIF Fund 10 - Recycled Water Project                      |                   |
| Beginning Balance (Fund 10)                                | 0                 |
| Net Transfer from (to) Fund 11                             | 0                 |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 10 Ending Balance</b>                              | <u>0</u>          |
|  |                   |
| LAIF Fund 11 - Operating Fund                              |                   |
| Beginning Balance (Fund 11)                                | 19,845,025        |
| Net Transfer from (to) Fund 04                             | 0                 |
| Net Transfer from (to) Fund 06                             | 0                 |
| Net Transfer from (to) Fund 12                             | 784,108           |
| Net Transfer from (to) Fund 13                             | 559,664           |
| Fund Transfer from (to) LAIF - WF                          | (1,600,000)       |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 11 Ending Balance</b>                              | <u>19,588,797</u> |
|  |                   |
| LAIF Fund 12 - Reserve Fund                                |                   |
| Beginning Balance (Fund 12)                                | 27,334,693        |
| Net Transfer from (to) Fund 11                             | (784,108)         |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 12 Ending Balance</b>                              | <u>26,550,585</u> |
|  |                   |
| LAIF Fund 13 - Capital Improvement Fund                    |                   |
| Beginning Balance  | 12,146,238        |
| Connection Fees  | 0                 |
| (Disbursements) or Reimbursements                          | (559,664)         |
| Net Transfer from (to) Fund 11                             | (559,664)         |
| Fair Value Factor for quarter ending 06/30/2023            | 0                 |
| Interest (Pd quarterly - Int. Rate 3.59%)                  | 0                 |
| <b>Fund 13 Ending Balance</b>                              | <u>11,586,574</u> |
| <b>TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13</b> | <u>58,002,637</u> |

**CASH IN CHECKING ACCOUNT**

**WELLS FARGO - FUND 11**

|                                    |                  |
|------------------------------------|------------------|
| Beginning Balance                  | 2,472,040        |
| Deposits                           | 123,829          |
| Fund Transfer from (to) LAIF (net) | 1,600,000        |
| Disbursements and Payroll          | (2,141,252)      |
| <b>Wells Fargo Ending Balance</b>  | <u>2,054,617</u> |

**CALTRUST - FUND 11**

|                                |                  |
|--------------------------------|------------------|
| Beginning Balance              | 1,073,357        |
| Interest Income                | 3,436            |
| Unrealized Gain / <Loss>       | 11,146           |
| <b>CalTRUST Ending Balance</b> | <u>1,087,939</u> |

|  |                   |
|--|-------------------|
| <b>TOTAL WELLS FARGO AND CALTRUST CHECKING</b> | <u>3,142,556</u>  |
| <b>TOTAL CASH AND INVESTMENTS</b>              | <u>61,145,193</u> |

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Ron Buchwald, District Engineer  
**SUBJECT:** AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE CONTRACT WITH LEIGHTON & ASSOCIATES FOR THIRD-PARTY INSPECTION SERVICES FOR THE RECYCLED WATER PROJECT - PHASE 1 IN AN AMOUNT NOT TO EXCEED \$143,248.

---

**Suggested Action**

Approve.

**Strategic Plan Compliance**

GOAL 3: Excellent Facilities

**Fiscal Impact**

The fiscal impact of this amendment is \$143,248 bringing the total amount of the contract to \$295,248. This cost is included in the Recycled Water Project - Phase I budget and will be reimbursed from the Bank of America loan.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

On November 22, 2022, the Board of Directors authorized the General Manager to enter into a Professional Services Agreement with Leighton & Associates to provide third-party inspection services for the Recycled Water Project - Phase I. Leighton & Associates was awarded the contract after going through the Request for Proposal (RFP) process and receiving the highest score from a committee of staff. This service is required to confirm that all earthwork and compaction efforts as well as poured concrete, installed rebar, and welding meet the design specifications. The Schneider Electric design-build team cannot oversee their own work and therefore, a third-party consultant that specializes in this work is needed to oversee this effort.

Leighton & Associates' original proposal was based on limited information available of the needed

testing and inspection work over the course of the three-year project. The amount of inspection work needed was not quantifiable and the consultant was required to provide an initial work phase to execute the contract. Leighton & Associates originally proposed a cost of \$126,800 to which staff added a 20% contingency for a total contract amount of \$152,000. Over the course of the past year, most of the contract amount has been utilized. Leighton & Associates has discussed this project going forward with the Schneider Electric design-build team and based on past experience developed a revised estimated cost to complete the inspection services required on the remainder of the project. If additional fees are needed to complete the testing and inspection work, staff will seek authorization from the Board.

**Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Leighton & Associates to perform third-party inspection services for the Recycled Water Project - Phase I in an amount not to exceed \$143,248.

**Attachments**

[Leighton Quote VSD RW Phase 1 - Amend 1.pdf](#)

**SUPPLEMENTAL WORK AUTHORIZATION / AMENDMENT #1**

|                                    |   |                            |                   |
|------------------------------------|---|----------------------------|-------------------|
| <b><u>Client:</u></b>              | Valley Sanitary District<br>45-500 Van Buren St.<br>Indio, CA 92201 | <b><u>Date:</u></b>        | December 21, 2023 |
| <b><u>Attention:</u></b>           | Mr. Ron Buchwald, District Engineer                                 | <b><u>Leighton PN:</u></b> | 12926.002         |
| <b><u>Project/<br/>Subject</u></b> | Recycled Water Project Phase 1, Indio                               |                            |                   |

---

We are submitting this SWA#1 for your review and processing. The estimated additional fee is based primarily on our telecommunication and work progress throughout this year. This additional work is generally associated with additional soils testing, welding inspection, rebar inspection, and concrete sampling and testing. The following is a summary of the supplemental work/fees that have been requested and/or approved for this project:

| <b>Task No.</b>                   | <b>Work Description</b>   | <b>Estimated Fee (\$)</b> |
|-----------------------------------|---|---------------------------|
| 1                                 | Anticipated additional field and laboratory testing               | 134,250                   |
| 2                                 | Additional PM / Admin support and complying with DIR requirements | 8,998                     |
| <b>Request budget this SWA#1</b>  |   | <b>\$143,248</b>          |
| <b>Previously approved budget</b> |   | <b>\$152,000</b>          |
| <b>Revised Budget Total:</b>      |   | <b>\$295,248</b>          |

Please send us your amendment to contract to authorize this work or the additional fee of **\$143,248**. Meanwhile, if you have any questions regarding the above additional/remaining work, please contact Mr. Bashir Saiid at (951) 252-8927.

Best Regards,



Bashir S. Saiid, PE  
Senior Project Engineer  
Ext 8927; bsaiid@leightongroup.com

Attach: Table 1 – Breakdown of Estimated Cost

## Additional Budget Analysis / Justifications

As presented in our original proposal of November 3, 2023, our estimated fee of \$126,800 (adjusted to \$152,000 including a 15% contingency), was based on our understanding of required scope and anticipated sequence of work prior to any specific work plan or schedule by the contractor. As such, our ***proposed services are performed on a time-and-expense basis and will vary dependent on weather, possibly unanticipated subsurface conditions, the contractor's schedule, sequencing, pace, and efficiency, and/or other causes beyond our control.*** However, if we are to provide a specific analysis for the additional budget incurred to this date, below is a summary of the main items that we believe contributed to this overage:

- **Assumed Scope/Schedule:** No construction schedule was provided to us during initial proposal preparation. Original budget was based on preliminary plans (60% submittal).
- **Additional Soils Testing and Inspections:** Excessive field hours/visits relating to weather damage and repairs. Additional field testing of damaged areas due to rain was performed.
- **Additional Project Team Meetings:** Additional project meeting to address various items regarding the tank design and retaining wall recommendations.
- **Work Sequence:** Work sequence was requiring multiple site visits to various tasks that we assumed can be checked or tested at the same time.



Leighton Consulting, Inc.

Table 1 Estimated Fees

VSD Water Reclamation Phase 1 - Amend 1  
 Observation and Testing - Soils

12/21/2023  
 Proposal # 12926.002

| TASK DESCRIPTION  |   | RATE            | UNITS           | COST                |
|---|---|-----------------|-----------------|---------------------|
| <b>Pre-Construction Meeting/Project Review</b>                            |   |                 |                 |                     |
| Senior Project Engineer   | Project setup and review                | \$224.00 / hour | 1               | \$224.00            |
| Project Administrator/Word Processor                                      |   | \$86.00 / hour  | 1               | \$86.00             |
|   |   |                 | <b>SUBTOTAL</b> | <b>\$310.00</b>     |
| <b>Observation and Testing Services</b>                                   |   |                 |                 |                     |
| Field Soils/Material Tester (Prevailing Wage)                             | Grading/Backfill/Subgrade (18 weeks PT) | \$139.00 / hour | 380             | \$52,820.00         |
| Special Inspector (Prevailing Wage)                                       | Rebar (40 Visits)                       | \$144.00 / hour | 160             | \$23,040.00         |
| Special Inspector (Prevailing Wage)                                       | Concrete (40 Pours PT)                  | \$144.00 / hour | 160             | \$23,040.00         |
| Special Inspector (Prevailing Wage)                                       | High Strength Grout                     | \$144.00 / hour | 80              | \$11,520.00         |
| Special Inspector (Prevailing Wage)                                       | Welding                                 | \$144.00 / hour | 80              | \$11,520.00         |
| Vehicle Usage   | Vehicle                                 | \$16.00 / hour  | 320             | \$5,120.00          |
| Field Supervisor  |   | \$157.00 / hour | 10              | \$1,570.00          |
|   |   |                 | <b>SUBTOTAL</b> | <b>\$128,630.00</b> |
| <b>Laboratory Testing</b>   |   |                 |                 |                     |
| Particle size - Sieve only 1½ inch to #200, (ASTM D6913/CTM 202)          |   | \$145.00 / each | 1               | \$145.00            |
| Sand Equivalent (SE, ASTM D2419/CTM 217)                                  |   | \$115.00 / each | 1               | \$115.00            |
| Modified Proctor compaction 6 inch mold (Method C ASTM D1557)             |   | \$265.00 / each | 1               | \$265.00            |
| R-Value (AASHTO T190/ASTM D2844/CTM 301) untreated soils/aggregates       |   | \$335.00 / each | 1               | \$335.00            |
| Non shrink grout cubes (2", ASTM C109/C 1107)                             |   | \$30.00 / each  | 6               | \$180.00            |
| Maximum density - Hveem (CTM 308)   |   | \$215.00 / each | 2               | \$430.00            |
| Pick-up & delivery – (weekdays, per trip, <50 miles from Leighton office) |   | \$95.00 / each  | 10              | \$950.00            |
| Concrete cylinders compression (ASTM C39 6" x 12") (4" x 8")              |   | \$40.00 / each  | 80              | \$3,200.00          |
|   |   |                 | <b>SUBTOTAL</b> | <b>\$5,620.00</b>   |
| <b>Project Management/Coordination/DSA Closeout</b>                       |   |                 |                 |                     |
| Principal   |   | \$276.00 / hour | 4               | \$1,104.00          |
| Senior Project Engineer   |   | \$224.00 / hour | 16              | \$3,584.00          |
| Operations Manager  |   | \$195.00 / hour | 8               | \$1,560.00          |
| Project Administrator/Word Processor                                      |   | \$86.00 / hour  | 12              | \$1,032.00          |
| Senior Staff Engineer   |   | \$176.00 / hour | 8               | \$1,408.00          |
|   |   |                 | <b>SUBTOTAL</b> | <b>\$8,688.00</b>   |
| <b>TOTAL ESTIMATED COST</b>   |   |                 |                 | <b>\$143,248.00</b> |



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Ron Buchwald, District Engineer  
**SUBJECT:** **AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH COUNTY OF RIVERSIDE TRANSPORTATION AND LAND MANAGEMENT AGENCY FOR THE ADJUSTMENT OF VSD'S EXISTING SEWER MANHOLES AS PART OF THE COUNTY'S AVENUE 48 STREET WIDENING IMPROVEMENT PROJECT.**

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**Suggested Action**

Approve.

**Strategic Plan Compliance**

GOAL 3: Excellent Facilities

**Fiscal Impact**

The fiscal impact of this project to VSD is estimated to be \$39,375. Actual costs will be determined after opening of bids and the work being completed. This cost will be funded by the Capital Improvement Plan Fund under Sewer Collections Department - Sewer Repairs and/or Rehabilitation.

**Environmental Review**

The County of Riverside is the Lead Agency for this project as defined by the California Environmental Quality Act (CEQA). No further action is needed from VSD.

**Background**

The County of Riverside is currently developing plans for their Avenue 48 Widening Project. This project will add additional traffic lanes, new curbs, and sidewalks on Avenue 48 in an area that reaches from Van Buren Street to Dillion Road. This project will require the reconstruction of the asphalt pavement which will require all utilities located within the project boundary to be adjusted to the new grade of the street. A total of nine VSD manholes that lie within the project boundary will need to be raised to grade after construction of the roadway. The County of Riverside requires the utility agencies to pay for raising their own facilities to grade. The County provided an estimate for the cost of raising the nine VSD manholes to grade and will have their contractor perform the work. The estimated cost is \$3,500.00 per manhole for a total of \$31,500.00. The cost includes administration

(15%) and contingency (10%) for a total of \$39,375.

**Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to sign the County of Riverside Transportation and Land Management Agency's Public Works Improvement Agreement at an estimated cost of \$39,375.

**Attachments**

[County of Riverside Public Works Agreement.pdf](#)



*Patty Romo, P.E.  
Interim Director of Transportation*

**COUNTY OF RIVERSIDE**  
**TRANSPORTATION AND**  
**LAND MANAGEMENT AGENCY**

**Transportation Department**

*Mojahed Salama, P.E.  
Deputy for Transportation/Capital Projects*

*Russell Williams  
Deputy for Transportation/Planning and  
Development*

December 18, 2023

Valley Sanitary District  
Attn: Steve Shepard  
45500 Van Buren Street  
Indio, CA 92201

**Re: Letter Agreement, Adjustment of Conflicting Utility Facilities  
County of Riverside Public Works Project  
Avenue 48 Widening Project  
Project No. C7-0040**

Dear Mr. Shepard:

This letter describes the terms of agreement between the County of Riverside (hereinafter "County") and Valley Sanitary District (VSD) (hereinafter "Owner") for work to be done as part of the above referenced project.

Avenue 48 Widening from Van Buren Street to Dillon Road is in the Coachella Valley bordering the Cities of Indio and Coachella. Avenue 48 will be widened from two (2) lanes to four (4) lanes within the limits of the project (from one (1) through lane in each direction to two (2) through lanes in each direction). The project will construct curbs, gutters, sidewalk, driveways, cross gutters, curb ramps, and reconstruct the asphalt concrete pavement along the north side of the project within County of Riverside jurisdiction. Along the south side within the City of Coachella jurisdiction the asphalt concrete pavement will be reconstructed. Other associated improvements include constructing a concrete median, drainage improvements, upgrading signage for the roadway, traffic signal detection modifications, and re-striping of the roadway including a bike lane and roadway segments beyond the limits of the project to coordinate the new striping with the existing striping.

County and Owner agree that, if Owner approves the award of the Work to the lowest responsible bidder for the County's public works project, the Work shall be performed and financed as described herein. Owner agrees that, if award of the Work is not authorized, Owner shall have a complete relocation/adjustment plan and be ready to perform the Work with its own or contracted forces immediately as such not to cause any delay to the County's public works project and this agreement shall be considered null and void.

3525 14<sup>th</sup> St., · Riverside, CA 92501 · (951) 955-6800  
P.O. Box 1090 · Riverside, CA 92502-1090 · FAX (951) 955-3164

Letter Agreement, Adjustment of Conflicting Utility Facilities  
County of Riverside Public Works Project  
Avenue 48 Widening Project  
Project No. C7-0040

Page 2 of 2

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The following documents are attached and made part of this letter agreement: Exhibit "A" Description of the Work, including an estimate of costs, consisting of two (2) pages, and Exhibit "B" Additional Terms, consisting of two (2) pages. Subsequent to the opening of bids, Exhibit "C" shall be created by County of Riverside Transportation Department to document the prices as bid by the low bidder in the same format as the sample attached hereto.

The County and Owner agree that the designated staff by the County and Owner are authorized to execute and add Exhibit "C" to each duplicate original agreement. However, if the total estimated cost to owner under Exhibit "C" exceeds the total cost to owner under Exhibit "A" by more than 25%, Exhibit "C" shall be executed by the signatories to this letter agreement.

Please sign below as accepted by the Owner and return the original to Alexander Garcia of the Transportation Department, who shall be the primary contact regarding this matter, and who may be reached at (951) 955-9718.

Sincerely,

By: Mojahed Salama Dated: 12/19/2023  
Signature

Name: Mojahed Salama  
(Print)

Title: Deputy Director of Transportation

Agreed to by Owner:

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
(Print)

Title: \_\_\_\_\_

## EXHIBIT "A"

This Exhibit is made part of the letter agreement dated December 28, 2023 between the County of Riverside "County" and (VSD) Valley Sanitary District, ("Owner") related to the County's public works project described as Avenue 48 Widening, hereinafter "Project".

### DESCRIPTION OF WORK TO BE DONE FOR OWNER

Pursuant to a public works contract between the County and its Contractor, the County shall have its Contractor accomplish the following work ("*the Work*"):

| <u>ITEM OF WORK</u>                          | <u>ESTIMATED QUANTITIES AND UNIT COST</u> |
|--|---|
| 1. Adjust Manhole (VSD) Within County Limits | 9 Each at \$ 3,500.00 = \$ 31,500.00      |
|  | Total = \$ 31,500.00                      |

### DESCRIPTION OF OWNER'S RESPONSIBILITIES:

The Owner shall furnish the County with plans, specifications, standards, estimates of quantities and costs, and shall provide other engineering support and documents as necessary for the County to include the Work in County's bid documents. Owner shall comply with the terms of this agreement and cooperate with County personnel as required to implement the Work.

### ESTIMATED COST TO OWNER

|                             |              |
|-----------------------------|--------------|
| The Work, as estimated:     | \$ 31,500.00 |
| Administrative Costs (15%): | \$ 4,725.00  |
| Contingency (10%):          | \$ 3,150.00  |
| Total:                      | \$ 39,375.00 |

Administrative costs of 15% shall include costs for coordination, insertion of Owner's prepared plans, specifications and standards in County bid documents, bidding, preparation of contracts, administration of contract, and other tasks associated with the administration of the Work. County and Owner agree that administrative cost, as set forth herein, shall be adjusted to reflect Final amount billed and that an actual accounting of the costs would be adjusted. County and Owner further agree that administrative costs of (15%) do not include negotiations for contract change orders and claims resolution, which costs shall be borne separately by Owner.

## PAYMENT TERMS

County and Owner agree that the costs described in this Exhibit "A" are estimates. Upon opening of bids, Owner shall advise County in writing if it chooses to approve the award of the Work as bid by the low responsible bidder. No financial obligation of Owner under this agreement is intended or implied until receipt of said final approval of award notice.

Subsequent to opening of bids, prices for work to be performed on behalf of Owner as bid by the County's successful contractor will be summarized by County in a document to be designated as Exhibit "C", which shall list the costs in the same format as provided in the attached sample Exhibit "C".

Owner shall deposit 100% of the total amount under "Cost to Owner" as stated in Exhibit "C" within 45 days of the opening of bids. Upon completion of the Work, County shall calculate all final costs incurred to the project and shall submit to Owner a final statement of costs, which statement shall set forth the total amount of funds due to County or to Owner. Final payment to County or reimbursement to Owner, as appropriate, shall be made within 60 calendar days of date of final statement.

## EXHIBIT "B"

This Exhibit is made part of the letter agreement dated December 18, 2023 between the County of Riverside "County" and (VSD) Valley Sanitary District, ("Owner") related to the County's public works project described as Avenue 48 Widening, hereinafter "Project".

This exhibit describes additional terms which apply to the Work.

The letter agreement (including the exhibits) states that all of the obligations between County and Owner related to the Work, supersedes any prior agreements or understandings pertaining to the Work.

County will administer the Work pursuant to the terms of this letter agreement and the public works contract between County and its Contractor. County will provide overall project construction management. Owner shall provide oversight, inspection and acceptance for all construction activities related to the Work on the Owner's facilities.

The Work will be done by the County's Contractor in accordance with the standards and specifications provided by the Owner.

Owner will fully and promptly cooperate with County and Contractor on all matters related to the Work. If Owner does not fulfill its obligations related to the Work, then Owner may become obligated to the County or Contractor for any incurred additional costs. Owner shall inspect work performed by the County's Contractor but shall not direct the work of the County's Contractor. All direction to the County's Contractor shall be made through and by the County's Construction Inspector.

Except for minor quantity adjustments and work that is urgently needed for the protection of life or property, any changes to the Work shall be agreed upon in writing by County and Owner.

County shall require County's Contractor to name Owner as additionally insured with respect to Contractor's general liability insurance policy. County's standard general liability coverage limits shall apply to work on Owner's facilities.

This letter agreement does not in any way effect Owner's ownership of the facilities involved in the Work; and ownership of these facilities and the Work shall remain with and be with the Owner. This letter agreement does not in any way modify or alter the terms of any other agreements (including but not limited to any encroachment permits or franchise agreements) between County and Owner; and it does not in any way modify or alter any other obligations or responsibilities of County or Owner. This letter agreement shall not in any way relieve the Owner from its obligations or responsibilities to maintain or repair its facilities (including but not limited to the Work).



Owner shall hold the County (including its officers, employees, agents and contractors) free and harmless from any liability, damage, claim or action, including wrongful death, based or asserted upon any act or omission of Owner (including its officers, employees, agents and contractors) related to or in any way connected with the Work or Owner's facilities.

County shall not be responsible for the work of Contractor. County does not in any way warranty or guarantee the work of Contractor.

EXHIBIT "C"

This Exhibit is made part of the letter agreement dated December 28, 2023 between the County of Riverside "County" and (VSD) Valley Sanitary District, ("Owner") related to the County's public works project described as Avenue 48 Widening, hereinafter "Project".

DESCRIPTION OF WORK TO BE DONE FOR OWNER

The total estimated cost to the Owner is summarized herein, utilizing prices as bid by the apparent low bidder on County's public works contract.

Pursuant to a public works contract between the County and its Contractor, the County shall have its Contractor accomplish the following work ("**the Work**"):

| <u>ITEM OF WORK</u>                          | <u>ESTIMATED QUANTITIES<br/>AND UNIT COST</u> |
|--|---|
| 1. Adjust Manhole (VSD) Within County Limits | 9 Each at \$ X,XXX.XX = \$ X,XXX.XX           |
|  | Total = \$ X,XXX.XX                           |

DESCRIPTION OF OWNER'S RESPONSIBILITIES:

The Owner shall furnish the County with plans, specifications, standards, estimates of quantities and costs, and shall provide other engineering support and documents as necessary for the County to include the Work in County's bid documents. Owner shall comply with the terms of this agreement and cooperate with County personnel as required to implement the Work.

COST TO OWNER

|                             |          |
|-----------------------------|----------|
| The Work, as estimated:     | \$ X,XXX |
| Administrative Costs (15%): | \$ X,XXX |
| Contingency (10%):          | \$ X,XXX |
| Total:                      | \$ X,XXX |

County Approval:

Owner Approval:

\_\_\_\_\_  
Alexander Garcia – Utility Coordinator  
Transportation Department

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

Date: 12/28/2023

Date: \_\_\_\_\_



**Valley Sanitary District**

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** RECEIVE AND FILE THE ANNUAL CONNECTION CAPACITY FEE REPORT

---

**Suggested Action**

Review

**Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

**Fiscal Impact**

There is no fiscal impact from this report.

**Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

**Background**

Government Code Section 66013 requires a financial accounting of the transactions dealing with sewer connection capacity fees shall be made available to the public. The basic accounting and reporting responsibilities under the Government Code require the following:

1. A description of the fees deposited in the fund;
2. The beginning and ending balance of the fund and any interest earned from investment of moneys in the fund;
3. The amount of fees collected in the fiscal year;
4. The public improvements on which fees were expended;
5. The percentage of the total cost of the public improvements that were funded by these fees;
6. The completed public improvements on which fees were expended;
7. Each public improvement that is anticipated to be undertaken in the current fiscal year.

The annual report showing actual values for the 2022/23 fiscal year and estimated values for the 2023/24 fiscal year is enclosed for your information. Pursuant to Government Code Section 66013, this

report is for review purposes only.

**Recommendation**

Receive and file the annual Connection Capacity Fee Report in compliance with Government Code Section 66013.

**Attachments**

[8.3 Attachment A Connection Capacity Impact Fees.pdf](#)

[8.3 Attachment B Letter sent to DVBA.pdf](#)

**CPA adjusted beginning balance July 1, 2022** **\$ 11,120,059**

**Fund 13 - Income**

Connection capacity fees collected July 1, 2022 to June 30, 2023 1,047,104  
 Interest earned on connection capacity fees 91,913

Income for 2022/23 **1,139,017**

**Fund 13 - Expenditures**

| Notes                                   | Projects                                    | Engineer's<br>Estimated<br>Construction<br>Cost | % Funded<br>by new<br>Construction | \$ Amount<br>Funded by<br>new<br>Construction | % of Project<br>Completed in<br>2022/23 | 2022/23<br>Expenditures |
|---|---|---|------------------------------------|---|---|-------------------------|
|   | <sup>1</sup> Recycled Water Project Phase 1 | 82,000,000                                      | 13%                                | 10,300,000                                    | 19%                                     | 472,284                 |
| Less projected expenditures for 2022/23 |   |   |                                    |   |   | <b>(472,284)</b>        |
| <b>Ending balance June 30, 2023</b>     |   |   |                                    |   |   | <b>\$ 11,786,793</b>    |

<sup>1</sup> A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

**Fund 13 - Projected Income & Expenditures for July 1, 2023-June 30, 2024**

**Beginning balance July 1, 2023** **\$ 11,786,793**

**Fund 13 - Projected income**

Connection capacity fees July 1, 2023 to June 30, 2024 767,790  
 Interest earned on connection capacity fees 248,919

Projected income for 2023/2024 **1,016,709**

**Fund 13 - Projected expenditures for 2023/24**

| Notes   | Projects                                    | Engineer's<br>Estimated<br>Construction<br>Cost | % Funded<br>by new<br>Construction | \$ Amount<br>Funded by<br>new<br>Construction | Anticipated %<br>of Project<br>Completed in<br>2023/2024 | Anticipated<br>2023/24<br>Expenditures |
|---|---|---|------------------------------------|---|--|--|
|   | <sup>1</sup> Recycled Water Project Phase 1 | 82,000,000                                      | 13%                                | 10,300,000                                    | 51%  | 4,200,000                              |
|   | <sup>2</sup> Biosolids Conversion Project   | 10,000,000                                      | 10%                                | 1,000,000                                     | 5%   | 1,000,000                              |
| Less projected expenditures for 2023/24       |   |   |                                    |   |  | <b>(5,200,000)</b>                     |
| <b>Projected ending balance June 30, 2024</b> |   |   |                                    |   |  | <b>\$ 7,603,502</b>                    |

<sup>1</sup> A Cost allocation of 13% is based on Recycled Water Project Phase 1 will replace an aging and capacity-restricting Grit Chamber, and provide redundancy by adding a second digester, expanding the bar screens, adding a biofilter, a sludge holding tank, and a sludge thickener.

<sup>2</sup> A cost allocation of 10% is based on the current drying beds being below capacity. This new technology creates sustainable biosolids management solutions. Transforms biosolids and other organics into a Class A quality biosolids (US EPA) fertilizer with the California Department of Food and Agriculture (CDFA). This new efficient eco friendly proces will increase the capacity of the drying beds.



## Annual Connection Capacity Fee Report

January 2, 2024

Gretchen Gutierrez, Chief Executive Officer  
Desert Valley Builders Association  
34360 Gateway Drive  
Palm desert, CA 92211

Dear Ms. Gutierrez,

In accordance with Government code 66013 the enclosed report will be on the Board Agenda for the Board Meeting to be held on January 9, 2024. If possible, we would appreciate your review and comments before the meeting.

Please let us know if you require any additional information.

Encl: Annual Connection Capacity Fee Report

Very Yours Truly,

Jeanette Juarez

**Chief Administrative Officer**

☎ 760-238-5400 | 📞 760-625-2378

✉ [jj Suarez@valley-sanitary.org](mailto:jj Suarez@valley-sanitary.org)

Valley Sanitary District

45500 Van Buren Street, Indio, CA 92201

[www.valley-sanitary.org](http://www.valley-sanitary.org)



## Valley Sanitary District

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jeanette Juarez, Chief Administrative Officer  
**SUBJECT:** REVIEW THE BUDGET TIMELINE FOR THE FISCAL YEAR 2024/25

---

### **Suggested Action**

Review

### **Strategic Plan Compliance**

GOAL 5: Long-Term Financial Strength

### **Fiscal Impact**

There is no fiscal impact from this report.

### **Environmental Review**

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

### **Background**

The action for approval and adoption of the annual budget is completed in June of each calendar year. In preparation for the fiscal year 2024/25 budget, staff have prepared a budget timeline, Attachment A, for the Board of Directors to review. The timeline includes deliverable due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed.

### **Recommendation**

Receive and file this report as information.

### **Attachments**

[8.4 Attachment A Budget Timeline FY25.pdf](#)

## Fiscal Year 2024/25 Budget

Company Name: Valley Sanitary District

Project Lead: Jeanette Juarez

| Task  | Assigned To                  | Day       | Date      |
|---|------------------------------|-----------|-----------|
| <b>Phase 1 January</b>  |                              |           |           |
| Task 1.1 Budget Worksheets Distributed To All Departments                                       | Chief Administrative Officer | Tuesday   | 2-Jan-24  |
| Task 1.2 Budget Kickoff Meetings With All Departments   | Chief Administrative Officer | Tuesday   | 2-Jan-24  |
| Task 1.3 Budget Worksheets Due To Chief Administrative Officer (CAO)                            | All Departments              | Tuesday   | 23-Jan-24 |
| Task 1.4 Review Of Budget Worksheets  | Chief Administrative Officer | Wednesday | 24-Jan-24 |
| Task 1.5 Strategic Planning Session   | Board of Directors           | Tuesday   | 30-Jan-24 |
| <b>Phase 2 February</b>   |                              |           |           |
| Task 2.1 Department Overview Meetings With CAO  | Chief Administrative Officer | Monday    | 5-Feb-24  |
| Task 2.2 Operations Committee Reviews 10 Year Capital Improvement Plan                          | Operations Committee         | Tuesday   | 6-Feb-24  |
| Task 2.3 Departmental Summaries And Goals Due To CAO  | All Departments              | Tuesday   | 6-Feb-24  |
| Task 2.4 Organizational Charts Due To CAO   | All Departments              | Tuesday   | 6-Feb-24  |
| Task 2.5 Departmental Performance Metrics Due To CAO  | All Departments              | Tuesday   | 13-Feb-24 |
| Task 2.6 Budget Worksheets Due To CAO   | All Departments              | Tuesday   | 20-Feb-24 |
| Task 2.7 Capital Improvement Project Worksheets Due   | All Departments              | Tuesday   | 20-Feb-24 |
| <b>Phase 3 March</b>  |                              |           |           |
| Task 3.1 Review Capital Project Requests With CAO   | Chief Administrative Officer | Monday    | 4-Mar-24  |
| Task 3.2 Budget Meetings With The General Manager And Department Heads                          | Chief Administrative Officer | Thursday  | 14-Mar-24 |
| Task 3.3 Develop Budget Presentation  | Chief Administrative Officer | Tuesday   | 19-Mar-24 |
| Task 3.4 Budget And Finance Committee Review And Recommendations                                | Budget and Finance Committee | Wednesday | 27-Mar-24 |
| <b>Phase 4 April</b>  |                              |           |           |
| Task 4.1 Draft Budget Book  | Administration Department    | Thursday  | 11-Apr-24 |
| Task 4.2 Board Study Session For The Fiscal Year 2024/25 Fees, Charges, 10 Year CIP, and Budget | Board of Directors           | Tuesday   | 16-Apr-24 |
| Task 4.3 Department Overview Meetings With CAO To Discuss Board Comments And Edit Requests      | Chief Administrative Officer | Thursday  | 18-Apr-24 |
| Task 4.4 Final Worksheets Submitted To CAO  | All Departments              | Thursday  | 25-Apr-24 |
| <b>Phase 5 May</b>  |                              |           |           |
| Task 5.1 Budget Meetings With The General Manager And Department Heads                          | Chief Administrative Officer | Thursday  | 2-May-24  |
| Task 5.2 Draft Budget And Budget Presentation Posted To Board Agenda                            | Clerk of the Board           | Thursday  | 23-May-24 |
| Task 5.3 Board Adopts Fiscal Year 2024/25 Fees and Charges for District Services                | Board of Directors           | Tuesday   | 28-May-24 |
| Task 5.4 Board Adopts 10 Year Capital Improvement Plan  | Board of Directors           | Tuesday   | 28-May-24 |
| Task 5.5 Board Reviews Draft Budget And Makes Final Changes                                     | Board of Directors           | Tuesday   | 28-May-24 |
| Task 5.6 Department Overview Meetings With CAO To Discuss Final Changes                         | Chief Administrative Officer | Wednesday | 29-May-24 |
| Task 5.7 Final Edits Due To CAO   | All Departments              | Thursday  | 30-May-24 |
| <b>Phase 6 June</b>   |                              |           |           |
| Task 6.1 Final Budget Posted To Board Agenda  | Clerk of the Board           | Thursday  | 6-Jun-24  |
| Task 6.2 Board Adopts the Fiscal Year 2024/25 Budget  | Board of Directors           | Tuesday   | 11-Jun-24 |
| Task 6.3 Fiscal Year 2024/25 Final Budget Posted To District Website                            | Administration Department    | Wednesday | 26-Jun-24 |





## Valley Sanitary District

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Jason Dafforn, General Manager  
**SUBJECT:** RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR DECEMBER 2023

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### **Suggested Action**

Review

### **Strategic Plan Compliance**

GOAL 6: Improve Planning, Administration and Governance

### **Fiscal Impact**

There is no fiscal impact from this report.

### **Environmental Review**

This is not a project as defined by the California Environmental Quality Act (CEQA).

### **Background**

The following data represents the activities and metrics for the month of December 2023.

#### *Administrative Services*

- Held one (1) Regular Board Meeting
- Updated and posted Form 806 for Agency Report of Public Official Appointments.
- Submitted the 2024 contributions for the Board Member HRA accounts.
- Updated and submitted the 2004AD permit information for period ending 11/30/2023.
- Completed 1099 reporting.
- The District will be closed on Monday, January 15, 2023, in observance of Martin Luther King Jr. Day.

#### *Environmental Compliance Services*

- Laboratory staff attended CWEA TNI workshop in Inland Empire Utility Agency (Chino) on 12/05

- Rebecca Salas on vacation from Dec 8<sup>th</sup> thru Dec 12<sup>th</sup>
- Anna Bell on vacation Dec 20<sup>th</sup> and Dec 21<sup>st</sup>
- Completed the annual priority pollutants sampling and review for NPDES 2023 requirements.

### *Operations & Maintenance*

- Secondary Clarifier #2 Weir repair
- Lab Door repair
- Lab Dishwasher repair
- Drain Sump float repair
- Aeration Basin #3 valve repair
- City Water line shut down for headworks repair
- Back gate camera repair
- Dump truck repair
- Caution signs installed at Belt Filter Press
- RAS water leak repair
- Calhoun Lift station Pump and Pipe repairs
- Monyo Pumps service at Belt Filter Press
- Broken fitting Aeration Basin #1 repair
- Foul Air Blower Bearings replaced #2
- Blower Breakers Checked and reset after power flickers
- Helio Skimmers Primary #3 serviced
- Primary Clarifier service
- Condensation Trap at Digester Gas Flare repaired
- Aerator # 9 repaired
- Ferric Pump at Digester had a few repairs
- Influent Pump #6 VFD adjustments
- Secondary water Pumps removed and serviced
- Belt Filter Press Grinder serviced
- Drained Extended Aeration Basin #2 to pressure wash Diffusers
- Drained Aeration Basin #2 to pressure wash Diffusers
- Drained Extended Basin #4 for Froth Sprayer repair
- Drained Aeration Basin #4 to repair fitting for Diffuser

### *Development Services*

- Demolition has begun on the Indio Library to make room for the first phase of the new City of Indio civic center.
- Construction has begun on the new Pacific Indio Retail Center on the Southeast corner of Monroe Street and Avenue 42. The project will include multiple retain lots. Raising Cane's Chicken and In-N-Out Burger are planned to build at this project.
- Construction has begun on Gabino's Creperie near the corner of Miles Avenue and Towne Street.
- Construction has begun on the Tower Market convenience store and gas station on the northwest corner of Dr. Carreon and Monroe Street.
- Construction has begun on the Indio Taphouse on the southwest corner of Miles Avenue and Towne Street.
- Gallery Homes is starting the development of 82 homes in the Indian Palms Country Club on the

corner of Odlum Drive and Barrymore Street.

### *Collection Services*

- No-Spill report for the month of December will be submitted to the California Integrated Water Quality System, as required in the Waste Discharge Requirements Monitoring and Reporting Program. Due by the end of the month.
- Category 4 Spill annual report will be submitted by February 1st, under the newly adapted Statewide Sanitary Sewer Systems General Order requirements, submitted in the California Integrated Water Quality System.
- Monthly preventative maintenance service of lift stations is scheduled for the month.
- The North pump from Calhoun lift station was sent into Swains for diagnostics and assessment. Awaiting the report and pricing for repairs.
- CCTV inspections are currently being conducted in the area of Avenue 49 and Jefferson.
- Field Vactor crew is currently jetting trouble spot areas. Upon completion they will resume regular scheduled work orders.

### *Capital Improvement Program*

- The Reclaimed Water Project - Phase 1 was awarded to Schneider Electric / Stantec in June 2020. This project will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include replacement of the Main Switch Control Panel and the addition of a sludge thickener unit. *Update: Walsh is currently working on electrical conduits for the new grit chamber, excavating and installing pipe for the rotary screw thickener, and continuing construction of the digester dome.*
- The Westward Ho Drive Sewer Siphon Replacement Project is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. CEQA documentation for this project has been completed. *Update: This project is currently being held up by FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023.*
- The Downtown Indio Rehabilitation Project is currently under construction and covers the rehabilitation of existing sewer mains and manholes in a portion of the downtown area, the upsizing of two existing sewer mains between Grace and Salton Street, several point repairs, and the installation of new public sewer in the Indio Motor Machine property. The project was awarded to GRBCON Inc. *Update: The contractor has completed all the rehabilitation and the sewer construction. Only punch list items and final asphalt paving remain.*
- The Calhoun Lift Station Improvement Project is currently in design and will address issues with the Calhoun Lift Station observed during the lift station evaluation project from last fiscal year. They will address the bubbling wet well lining, aging discharge piping, and deficient electrical equipment. *Update: Harris has completed and provided 95% plans and specifications. VSD is currently reviewing the plans and specification for any final revisions.*
- The Southeast Indio Sewer Improvement Project is currently in design and will include the rehabilitation of existing sewer mains and manholes in a portion of the downtown area and the realignment of a sewer main located in the backyards of residences between Marshall and Grace Street. *Update: VSD staff have reviewed the 65% plans and have sent back comments for incorporation.*

**Recommendation**

Staff recommends that the Board receive the General Manager's Report for activities during the month of December 2023.

**Attachments**

[Attachment A Admin Services Report.pdf](#)

[Attachment B NPDES Report.pdf](#)

[Attachment C Collection Services Report 2023.pdf](#)

[Attachment D Development Services Report December 2023.pdf](#)

[Attachment E Capital Improvement Program Report January 2024.pdf](#)

[Attachment F Environmental Compliance Summary.pdf](#)

[Attachment G Wastewater Surveillance Newsletter\\_Dec 2023.pdf](#)

## Administrative Services - Task Summary 2023

| Task                                  | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total To Date |
|---------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------|
| Active Litigation Filed               | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -             |
| Board Meeting                         | 3   | 2   | 3   | 4   | 3   | 3   | 2   | 1   | 2   | 1   | 2   | 1   | 27            |
| Budget/Finance Committee Meeting      | 1   | -   | -   | -   | 1   | -   | -   | -   | 1   | -   | 1   | -   | 4             |
| Operations Committee Meeting          | -   | 1   | -   | 1   | -   | 1   | -   | 1   | -   | 1   | -   | -   | 5             |
| Commuity Engagement Committee Meeting | 1   | -   | 1   | -   | 1   | -   | 1   | -   | 1   | -   | 1   | -   | 6             |
| Employee Anniversaries                | 1   | 4   | 1   | 1   | 3   | 2   | 5   | 1   | 2   | 1   | 3   | 6   | 30            |
| Employee Promotions                   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -             |
| Facebook Postings                     | 1   | 3   | -   | -   | -   | 1   | -   | -   | -   | 1   | 2   | 5   | 13            |
| Instagram Postings                    | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | 8   | 6   | 14            |
| Insurance Claims Initiated            | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -             |
| Lost Time Work Incidents              | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -             |
| Media Coverage Items                  | -   | -   | -   | 1   | -   | -   | -   | -   | -   | -   | -   | -   | 1             |
| New Hires                             | -   | -   | 2   | -   | 1   | 1   | -   | -   | -   | -   | -   | -   | 4             |
| Press Release                         | -   | -   | -   | 1   | -   | 1   | -   | -   | -   | -   | -   | -   | 2             |
| Public Records Request                | 2   | 1   | -   | 1   | -   | -   | 1   | 2   | 1   | 1   | 1   | 1   | 11            |
| Resignations                          | -   | -   | 1   | -   | -   | -   | -   | -   | -   | -   | -   | -   | 1             |
| Retirements                           | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -             |

Report Name: Monthly

| November 2023 | Plant Influent |            | ASP Effluent Composite     |             |            | Pond Effluent Composite                  |       |      |      |
|---------------|----------------|------------|----------------------------|-------------|------------|--|-------|------|------|
|               | CBOD (mg/L)    | TSS (mg/L) | Monthly Average Flow (MGD) | CBOD (mg/L) | TSS (mg/L) | Monthly Average Pond Effluent Flow (MGD) | CBOD  | TSS  |      |
| 1             | 262            | 260        |                            | 9.00        | < 2.50     |  |       |      |      |
| 2             |                |            |                            |             |            |  |       |      |      |
| 3             |                |            |                            |             |            |  |       |      |      |
| 4             | 275            | 234        |                            | 7.90        | 3.30       |  |       |      |      |
| 5             |                |            |                            |             |            |  |       |      |      |
| 6             |                |            |                            |             |            |  |       |      |      |
| 7             | 249            | 236        |                            | 5.30        | 3.20       |  |       |      |      |
| 8             |                |            |                            |             |            |  |       |      |      |
| 9             |                |            |                            |             |            |  |       |      |      |
| 10            | 443            | 276        |                            | 8.20        | 4.90       |  |       |      |      |
| 11            |                |            |                            |             |            |  |       |      |      |
| 12            |                |            |                            |             |            |  |       |      |      |
| 13            | 292            | 472        |                            | 12          | 5.1        |  |       |      |      |
| 14            |                |            |                            |             |            |  |       |      |      |
| 15            |                |            |                            |             |            |  |       |      |      |
| 16            | 5.90           |            |                            |             |            | 0.000                                    |       |      |      |
| 17            |                |            |                            |             |            |  |       |      |      |
| 18            |                |            |                            |             |            |  |       |      |      |
| 19            | Average        | 304        | 296                        | 5.90        | 8.48       | 3.80                                     | 0.000 |      |      |
| 20            | Minimum        | 249        | 234                        | 5.90        | 5.30       | < 2.50                                   | 0.000 |      |      |
| 21            | Maximum        | 443        | 472                        | 5.90        | 12         | 5.1                                      | 0.000 |      |      |
| 22            | Exceedences    | 0          | 0                          | 0           | 0          | 0  | 0     | 0    |      |
| 23            | Permit LIMITS  |            |                            |             | 25         | 30                                       |       | 40.0 | 49.0 |

| Total Plant Discharge (Outfall) Grab |                       |               |                                  |                        |                              |                       |                       |                       |
|--------------------------------------|-----------------------|---------------|----------------------------------|------------------------|------------------------------|-----------------------|-----------------------|-----------------------|
| EColi (MPN/100ml)                    | Oil and Grease (mg/L) | Copper (ug/L) | Di(2-ethylhexyl)phthalate (ug/L) | Cyanide (total) (mg/L) | Ammonia (total, as N) (mg/L) | Nitrate (as N) (mg/L) | Nitrite (as N) (mg/L) | Total Nitrogen (mg/L) |
| 9.70                                 |                       |               |                                  | < 0.00430              |                              |                       |                       |                       |
| 30.9                                 | < 1.40                | 3.10          | < 0.500                          |                        | 1.50                         | 5.10                  | 0.290                 | 7.50                  |
| 18.5                                 |                       |               |                                  |                        |                              |                       |                       |                       |
| 9.80                                 |                       |               |                                  |                        |                              |                       |                       |                       |
| 2.00                                 |                       |               |                                  |                        |                              |                       |                       |                       |
| 10.17*                               | 1.40                  | 3.10          | 0.500                            | 0.00430                | 1.50                         | 5.10                  | 0.290                 | 7.50                  |
| 2.00                                 | < 1.40                | 3.10          | < 0.500                          | < 0.00430              | 1.50                         | 5.10                  | 0.290                 | 7.50                  |
| 30.9                                 | < 1.40                | 3.10          | < 0.500                          | < 0.00430              | 1.50                         | 5.10                  | 0.290                 | 7.50                  |
| 0                                    | 0                     | 0             | 0                                | 0                      | 0                            | 0                     | 0                     | 0                     |
| 126(mo) / 400 (max)                  | 25                    | 9.0           | 5.9                              | 4.3                    |                              |                       |                       |                       |

## Collection Services Task Summary Report for 2023

| Task                          | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug    | Sep    | Oct    | Nov    | Dec    | Total To Date |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------------|
| Customer Service Calls        | 6      | 1      | 3      | 1      | 3      | N/A    | 2      | -      | -      | -      | 2      | 2      | 20            |
| F.O.G. Inspection - Completed |        |        |        |        |        |        |        |        |        |        |        |        | -             |
| F.O.G. Inspection - Fail      |        |        |        |        |        |        |        |        |        |        |        |        | -             |
| F.O.G. Inspection - Pass      |        |        |        |        |        |        |        |        |        |        |        |        | -             |
| Hot spot cleaning (total)*    | 26     | -      | -      | 34     | -      | -      | 24     | -      | -      | 34     | -      | -      | 118           |
| Lift station inspection       | 19     | 16     | 23     | 18     | 19     | 23     | 19     | 16     | 19     | 19     | 19     | 24     | 234           |
| Manhole inspection            | 179    | 159    | 136    | 178    | 251    | 129    | 113    | 161    | 147    | 73     | 119    | 100    | 1,745         |
| Sewer line CCTV (feet)        | 8,060  | 7,295  | N/A    | N/A    | 1,733  | 14,994 | 15,111 | 11,222 | 6,916  | 4,233  | 4,701  | 2,282  | 76,547        |
| Sewer line cleaning (feet)    | 52,372 | 53,787 | 58,466 | 67,147 | 86,073 | 69,050 | 46,911 | 54,601 | 48,574 | 43,804 | 40,454 | 43,078 | 664,317       |
| SSO Response - Cat 1          | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0             |
| SSO Response - Cat 2          | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0             |
| SSO Response - Cat 3          | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0             |
| USA Markings                  | 160    | 46     | 45     | 28     | 30     | 44     | 42     | 48     | 55     | 42     | 48     | 49     | 637           |

\*Note: Hot spot cleaning is performed quarterly





## VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

9-Jan-24

Plan Check in Progress  
Inspection in Progress  
New Project

|  |
|--|
|  |
|  |
|  |

| PROJECT NAME                                | STREET ADDRESS / CROSS STREET                     | CURRENT PROJECT STATUS   | NEXT ACTION ITEM  |
|---|---|--|---|
| 83041 Indio Blvd Brown Jug G.I.             | 83041 Indio Blvd                                  | Plans submitted and deposit paid for G.I. installation for future tenant use. Completed 1st plan check and returned to the applicant 12/20/23.   | Perform 2nd plan check upon plan resubmittal.   |
| Add'nl Dwelling Unit - Cebreros Residence   | 83181 Blue Mountain Court                         | Plans submitted for additional dwelling unit. Plans approved and notified applicant 3/3/21. Permit 3967 7/26/2021  | Inspect work improvements as scheduled.   |
| Arroyo Crossing Phase 1 architectural plans | 47555 Jefferson Steet/Highway 111                 | Architectural plans submitted for new apartment complex. Plans approved and notified applicant 12/22/21. Permit 3998 issued 1/6/22.  | Inspect work improvements as scheduled.   |
| Arroyo Crossing Phase 1 civil plans         | 47555 Jefferson Steet/Highway 111                 | Civil plans submitted for new apartment complex. Plan review completed. Plans approved and returned to applicant 12/22/21. Permit 3998   | Inspect work improvements as scheduled.   |
| Arroyo Crossing Phase 2 architectural plans | 47777 Jefferson Steet/Highway 111                 | Architectural plans submitted for new apartment complex. Plans approved and notified applicant 1/21/22 Permit 4005 on 2/7/22.  | Inspect work improvements as scheduled.   |
| Arroyo Crossing Phase 2 civil plans         | 47777 Jefferson Steet/Highway 111                 | Civil plans submitted for new apartment complex. Plans approved and notified applicant 1/21/22. Permit 1005  | Inspect work improvements as scheduled.   |
| Autozone Jackson Street                     | 41850 Jackson Street/aAvenue 42                   | Plans submitted for plan check. Sewer main relocation. Plans approved 1/21/21. Waiting for engineer to finalize easements docs. Permit 3954 issued 5/13/21.  | 10% warranty bond in place Reinspect and notice of acceptance Due 1/1/2023            |
| Ave 42 Self Storage                         | 82815 Ave 42/Showcase Blvd                        | Plans submitted, fee paid. Plans approved and notified applicant 3/2/23. Permit 4110 5/24/2023   | Inspect work improvements as scheduled.   |
| Bliss & Oasis Apts Sewer Improv. Plan       | NW Corner of Bliss Ave and Oasis St               | Plans submitted for Civil Plans, fee paid with check. Completed 1st plan check and returned to the applicant 12/15/22.   | Perform 2nd plan check upon plan resubmittal.   |
| Buzzbox                                     | 42625 Jackson Street #112                         | Plans submitted existng building TI. Completed 1st plan check and returned to the City 2/22/19.  | Perform 2nd plan check upon plan resubmittal.   |
| Castro 80501 lot 50                         | Motorcoach CC 80501 Ave 48 Lot 50                 | Plans submitted, Permit 4056   | Inspect work improvements as scheduled.   |
| Chandi Plaza Building "B" Shell             | 81-971 Indio Blvd/Avenue 44                       | Plans submitted for plan check. Completed 1st check and returned to the applicant 10/13/20. Issued permit 3963 on 6/29/21.   | Inspect work improvements as scheduled.   |
| City Hall and Public Library Project        | 100/200 Civic Center Drive                        | Plans submitted and plan fee paid. Completed 1st plan check and notified applicant 9/29/23.  | Perform 2nd plan check upon plan resubmittal.   |
| Coco Palms Tract 38072-2                    | South East Corner of Avenue 49 and Jackson St     | Plans submitted and plan check fee paid for phase 2 of housing tract. Lateral Resubmission for 38072-1/38072-2 were picked up  | Waiting for owner to submit Bonds and Development agreement paperwork.                |
| Coco Palms Tract 38072-3                    | South East Corner of Avenue 49 and Jackson St     | Plans submitted for phase 3 of Coco Palms. Plan Check Fee Paid. Plans were resubmitted for 2nd Plan Check.   | Plans In Queue  |
| COD Child Development Center                | 45742 Oasis Street                                | Plans submitted for child development center. Plans approved and notified applicant 1/25/22. Permit 4025 4/21/22   | Inspect work improvements as scheduled.   |
| College of the Desert                       | 45524 Oasis Street                                | Plans submitted for campus expansion. Plan review completed, plan approved and notified applicant 1/25/22. Permit 4026 4/22/22   | Inspect work improvements as scheduled.   |
| Dollar Tree #39612                          | 44105 Jackson St Ste 100                          | Plans sunmitted and deposit paid for Dollar Tree   | Plans In Queue  |
| EOS Fitness Hwy 111                         | Highway/Jefferson Street                          | Plans submitted for construction of new gym facility. Plans approved and notified applicant 4/27/20. Permit 4049   | Waiting for Develoment Agreement and Bonds before owner can process permit paperwork. |
| Gabino's Creperie                           | 82862 Miles Ave                                   | Plans submitted, fee paid with credit card. Completed 2nd plan check and returned to the applicant 6/28/23. Permit #4120 on 08/09/23   | Inspect work improvements as scheduled.   |
| Gallery at Indian Springs                   | Jefferson St/Westward Ho Drive                    | Tract is Complete. Warranty Bond received 8/25/2021.   | Notice of acceptance after 12 month warranty bond release.                            |
| Hampton Inn Sewer Main Extension            | North West Corner of Spectrum St and Atlantic Ave | Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to enginner 8/27/18. Sewer Finald 5/12/20. | Waiting for owner to submit Warranty Bond   |
| Homes 2 Suites Architectural Plans          | 80653 Hwy 111                                     | Plans submitted for Hotel Homes2Suites. 2nd Plan Check In queue 10/30/23   | Plans In Queue  |
| Homes 2 Suites Sewer Improvement Plan       | 80653 Hwy 111                                     | Plans submitted for Sewer Improvement Plans, plan check fee paid. Plans ready for pick up. MSA Consultants was emailed 10/04/23  | Perform 3rd plan check upon plan resubmittal.   |
| I-10 Monroe Conceptual Site Plans           | SE Corner of Monroe and Ave 42                    | The Palms at Indio Sewer Plans submitted (Fee paid 8/19/22) Approved 6/8/23  | Waiting for owner to submit Bonds and Development agreement paperwork.                |
| I-10 Monroe Conceptual Site Plans Pt. 2     | SE Corner of Monroe and Ave 42                    | Plans Submitted and fee paid for Sewer Development. Aproved 6/8/23   | Waiting for owner to submit Bonds and Development agreement paperwork.                |

| PROJECT NAME                              | STREET ADDRESS / CROSS STREET                 | CURRENT PROJECT STATUS  | NEXT ACTION ITEM  |
|---|---|---|---|
| Indian Palms 32                           | Cochran Drive & Garland Road                  | Civil plans submitted for public sewer for 32 unit condo complex. 2nd plan check complete. 9/1/21. Plans approved 9/17/21.  | 10% warranty bond in place Reinspect and notice of acceptance Due 10/1/2024 |
| Indian Palms Interval Pool Cabana Remodel | 82954 Stewart Dr                              | Plans submitted and deposit paid for pool cabana remodel  | Plans In Queue  |
| Indio Behavioral Health Hospital          | 81655 JFK Court                               | Civil plans submitted for new mental health facility. Completed 1st plan check and returned to the engineer 12/2/19. Plans approved 6/24/20. Issued permit 3900 on 8/29/20.                     | Inspect work improvements as scheduled.                                     |
| Indio Juvenile Court                      | 47671 Oasis St/ Ave 48                        | Plans submitted to demo existing juvenile court building and construct new building on the same site. Plans approved, notified applicant project ready to permit 9/30/21. Permit # 4004 1/25/22 | Inspect work improvements as scheduled.                                     |
| Indio Marketplace Architectural           | 82227 Highway 111/Rubidoux                    | Plans submitted for mall TI. Completed 2nd check and notified applicant 8/2/22.   | Waiting for owner to process permit paperwork.                              |
| Indio Marketplace Civil                   | 82227 Highway 111/Rubidoux                    | Plans submitted for mall TI, Completed second plan check and returned to the applicant 11/12/21.  | Waiting for owner to process permit paperwork.                              |
| Indio Plaza Sewer Relocation              | 82126 Hwy 111/Monroe St.                      | Plans submitted for sewer line and manhole relocation. Plans approved and notified applicant 7/28/22.   | Waiting for owner to process permit paperwork.                              |
| Indio Public Safety Center                | 46867 Bristol Street/Dr Carreon               | Plans submitted for public safety center. Plans approved and returned to applicant 4/12/22. Permit 4052   | Inspect work improvements as scheduled.                                     |
| Indio Self Storage                        | 81161 Indio Blvd                              | Plans submitted and fee paid for sewer improvement plans. Completed 3rd plan check and returned to the applicant 8/24/23.   | Perform 4th plan check upon plan resubmittal.                               |
| Indio Sports Park                         | 82600 Market St                               | Plans submitted for a sports park with concession stand. Plans are ready for pickup, emailed Deborah at Webb and Associates 12/19/23  | Perform 3rd plan check upon plan resubmittal.                               |
| Indio Taphouse TI                         | 82851 & 82867 Miles Ave                       | Plans submitted for Taproom in Oldtown Indio, fee paid with check. Plans approved and notified applicant 1/26/23. Permit 4083   | Inspect work improvements as scheduled.                                     |
| Indio Towne Center Sewer Improvement Plan | 42270 & 42290 Jackson St                      | Plans Submitted for Indio Towne Center sewer improvement plan   | Perform 2nd plan check upon plan resubmittal.                               |
| Jersey Mike's                             | 42211 Jackson St Ste. 102 / Corner of Ave 42  | Plans Submitted and fee paid for Sandwich Restaurant. Plans approved and notified applicant 2/17/23. Permit 4088  | Inspect work improvements as scheduled.                                     |
| JFM Senior Villas                         | 83801 / 83285 Dr Carreon                      | Plans Submitted for Senior Villa Apts, plan check deposit paid. Emailed MSA for plans to be picked up 11/17/2023  | Perform 2nd plan check upon plan resubmittal.                               |
| John Nobles Apts civil plans              | John Nobles Avenue/Rubidoux Street            | Plans submitted for on-site private sewer. Completed 1st plan check and returned to applicant 7/12/22.  | Perform 2nd plan check upon plan resubmittal.                               |
| Kings Castle Taco Architectural           | 82991 Bliss Avenue                            | Plans submitted for building TI for taco shop. Completed 2nd plan check. Civil plans submitted for review 7/21/22.  | Waiting for owner to process permit paperwork.                              |
| Kings Castle Taco Civil Plans             | 82991 Bliss Avenue                            | Plans submitted for building TI for taco shop 7/21/22. Plans approved and notified the applicant 9/7/22.  | Waiting for owner to process permit paperwork.                              |
| Las Plumas/Coco Palm Tract 38072-1        | South East Corner of Avenue 49 and Jackson St | Plans submitted for 173 lot housing tract. Completed first plan check 4/27/21.  | Waiting for owner to submit Bonds and Development agreement paperwork.      |
| Lifestyle Center New Pool Toilet Rooms    | 48630 Monroe St - Indian Palms CC             | Plans Submitted for restrooms at Indian Palms CC Pool. Plans approved 8/17/23. Permit #4122 08/24/23 Finaled 12/20/23   | No further action required.   |
| Magical Estates Tenant Spaces             | 82490 Highway 111/Arabia Street               | Plans submitted for tenant suite TI's. Completed 1st plan check and returned to applicant 4/28/22.  | Perform 2nd plan check upon plan resubmittal.                               |
| Motorcoach CC Lot 119                     | Motorcoach CC 80501 Ave 48 Lot 119            | Plans submitted for casita/shade structure. Plans approved. Permit 4115 7/20/23   | Inspect work improvements as scheduled.                                     |
| Nelson Chavez Accessory Dwelling Unit     | 43163 Deglet Noor                             | Plan submitted for new accessory dwelling unit, Plan approved and notified applicant 8/30/22 Permit 4113 7/5/23   | Inspect work improvements as scheduled.                                     |
| Outdoor Resorts CC - Casita Addition      | 80394 Avenue 48, Lot 182                      | Plans submitted for casita addition and storage building. Plans approved and notified applicant 9/30/21   | Waiting for owner to process permit paperwork.                              |
| Outdoor Resorts Lot 307                   | 80394 Ave 48 Lot 307                          | Plans submitted for casita addition and outdoor BBQ. Permit 4112  | Inspect work improvements as scheduled.                                     |
| Palmera Apartments Civil                  | NE Corner of Monroe and Requa                 | Plans submitted for Sewer Developmet, fee paid. Completed 2nd plan check and returned to the applicant 3/9/23   | Perform 3rd plan check upon plan resubmittal.                               |
| Palmera Project Arc                       | Requa Ave West of Monroe PM 38493             | Plans Submitted for Apt Homes with Clubhouse. Completed 1st plan check and returned to the applicant 9/11/23.   | Perform 2nd plan check upon plan resubmittal.                               |
| Paradiso Tract 31815                      | East of Monroe North of Ave 41                | New model homes under construction. Warranty Bond received 3/2/2023.  | Notice of acceptance after 12 month warranty bond release.                  |

| PROJECT NAME                          | STREET ADDRESS / CROSS STREET                  | CURRENT PROJECT STATUS   | NEXT ACTION ITEM  |
|---------------------------------------|--|--|---|
| Paradiso Tract 31815 & 31815-3        | East of Monroe North of Ave 41                 | Plans submitted for new housing tract phases. Completed first plan check 2/25/21. Plans Approved 3/25/21.  | 10% warrenty bond in place Reinspect and notice of acceptance Due 3/1/2024  |
| Parcel Map 36215                      | Dr. Carreon west of Van Buren                  | Civil plans submitted for 1st plan check. Plans approved and returned to the Engineer 1/18/18. Issued permit 3718 on 1/23/18.  | Inspect work improvements as scheduled.                                     |
| Pawley Pool Aquatic Facility          | 46350 Jackson Street/Date Ave.                 | Plans submitted for new Aquatic Center on existing public pool site. Project Expired in 2020. Resbmitted 10/25/21. Plans approved and notified applicant 10/12/23. Permit #4131 11/06/23 | Inspect work improvements as scheduled.                                     |
| Private residence for Cristina Ayon   | 49115 Ridgeback Ct                             | Plans submitted, fee paid. Plans approved and notified applicant project ready to permit 12/22/22. Permit 4071 1/12/23   | Inspect work improvements as scheduled.                                     |
| Raising Canes Restaurant              | Monroe Street/Showcase Parkway                 | Plans submitted for new restaurant building. Plans approved and notified the applicant 12/6/22.  | Waiting for owner to process permit paperwork.                              |
| Ramon Chavez Accessory Dwelling Unit  | 43737 Oasis St / Ave 44                        | Plans submitted for plan check. Plans approved and notified applicant 10/13/20. Issued permit 3908 on 10/13/20.  | Inspect work improvements as scheduled.                                     |
| Ranch RV & self Storage               | 83734 Dr Carreon                               | Plans submitted, fee paid with check. Completed 2nd plan check and notified applicant 12/14/22. Permit 4090 2/28/2023  | Inspect work improvements as scheduled.                                     |
| Residence for Mr and Mrs Job Lopez    | 49-134 Ridgeback Ct                            | Plans Submitted and fee paid for private residence. Plans approved and notified applicant 3/16/23. Permit 4093   | Inspect work improvements as scheduled.                                     |
| Ridgeback Ct Family Residence         | 49128 Ridgeback Ct                             | Plans submitted for single family residence, plan check fee paid. Plans aproved. Permit 4114 7/20/23   | Inspect work improvements as scheduled.                                     |
| Robert Henry Bootsma Casita           | 80469 Jasper Park Ave                          | Plans submmited for a detached Casita, Plan Check Deposit paid. Permit paid #4132  | Inspect work improvements as scheduled.                                     |
| Rolled Ice Shop                       | 45127 Towne St #B                              | Plans submitted and deposit paid for Rolled Ice Cream T.I.   | Plans In Queue  |
| Rosa Rebollar Accessory Dwelling Unit | 81179 Helen Ave/Swingle Ave                    | Plan submitted for new accessory dwelling unit. Project built, notified applicant project ready to permit 6/22/23.   | Waiting for owner to process permit paperwork.                              |
| Salad and Go                          | 82051 Ave 42                                   | Plans submitted for a Restaurant. Completed 1st plan check and notified applicant 10/27/2  | Perform 2nd plan check upon plan resubmittal.                               |
| Saphire Apartments                    | 45733 Oasis St                                 | Plans submmited for 30 unit Mixed-Use Apartment Complex, Plan Check Deposit paid   | Perform 2nd plan check upon plan resubmittal.                               |
| Tarra Lago 32341-12                   | North of Avenue 44 & East of Harrison          | First Plan Complete 12/16/20. Plans Approved 2/19/21.Maintenance Bond in place 8/16/22.  | 10% warrenty bond in place Reinspect and notice of acceptance Due 8/16/2023 |
| Terra Lago Four Seasons Tract 32287   | North of Avenue 44 & East of Harrison          | Civil plans submitted for plan check. Plans Approved 4/26/21.  | 10% warrenty bond in place Reinspect and notice of acceptance Due 8/1/2024  |
| Terra Lago Four Seasons Tract 32288-1 | North of Via Terra Lago and East of Golf Cente | Civil plans submitted for Public Sewer. 1st plan check complete and returned redlines 11/24/21 2nd plan check complete 1/18/22.  | Inspect work improvements as scheduled.                                     |
| Terra Lago Four Seasons Tract 32288-F | North of Via Terra Lago and East of Golf Cente | Civil plans submitted for Public Sewer. 1st plan check complete and returned redlines 3/29/22 Aproved 7/1/23   | Inspect work improvements as scheduled.                                     |
| Terra Lago Four Seasons Tract 32288-F | North of Via Terra Lago and East of Golf Cente | Civil plans submitted for Public Sewer. Plans Approved 7/1/22  | Inspect work improvements as scheduled.                                     |
| Terra Lago Four Seasons Tract 32341-F | North of Avenue 44 & East of Harrison          | Civil plans submitted for plan check. Completed 1st plan check and notified applicant 5/1/20. Plans Approved 8/15/20.Maintenance Bond in place 8/16/22                                   | Inspect work improvements as scheduled.                                     |
| Terra Lago Four Seasons Tract 32462-2 | North of Avenue 44 & East of Harrison          | Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress.  | Inspect work improvements as scheduled.                                     |
| Tim & Lois Eklund Site 105            | Motorcoach CC 80501 Ave 48 Lot 105             | Plans submitted, Permit 4068   | Inspect work improvements as scheduled.                                     |
| Tower Market #965                     | Intersection Monroe Street/Dr Carreon          | Plans submitted for Convienient Store/Gas Station, fee paid with check. Plans approved nd notified applicant project ready to permit 6/5/23. Permit 4111 6/9/2023                        | Inspect work improvements as scheduled.                                     |
| Tower Market #965 Architectural       | Intersection Monroe Street/Dr Carreon          | Plans Submitted and fee paid for architectural plans for a gas station. Plans approved and notified applicant project ready to permit 6/5/23. Permit 4111 6/9/2023                       | Inspect work improvements as scheduled.                                     |
| West Coast Self Storage               | NE Corner of Van Buren and Dr Carreon          | Plans submitted for Self Storage, plan check deposit paid. Completed 1st plan check and notified applicant 12/14/23.   | Perform 2nd plan check upon plan resubmittal.                               |
| Woodsprings Suites Ext Stay Hotel     | 42-425 Jackson St.                             | Civil plans submitted for Public Sewer & Plan Fee Paid. Plans approved 2/14/23 and notified applicant  | Waiting for owner to process permit paperwork.                              |

|                    | December | Fiscal Year |
|--------------------|----------|-------------|
| New Projects       | 3        | 13          |
| Projects Permitted |          | 4           |
| Projects Finaled   | 1        | 14          |

**Monthly Capital Improvement Project Update - January 2024**

| <b>Project Title</b>   | <b>Project Description</b>  | <b>Current Status</b>  | <b>Fiscal Year Budget</b> | <b>Total Spent to Date</b> |
|--|---|--|---------------------------|----------------------------|
| Reclaimed Water Project Phase 1                              | The contract for this project was awarded to Schneider Electric / Stantec. The project design cost was \$2,200,000 and the project schedule was approximately 460 days. The Reclaimed Water Project – Phase 1 will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter and a sludge thickener unit. The Guaranteed Maximum Price (GMP) has been approved by the Board. 100% design plans have been approved by staff.  | Walsh is currently working on electrical conduits for the new grit chamber, excavating and installing pipe for the rotary screw thickener, and continuing construction of the digester dome.   | \$39,900,000.00           | \$15,359,887.90            |
| Collections System Rehabilitation Design Projects            | There are currently two projects in the design phase for the Collections System Rehabilitation program. The first is the Calhoun Lift Station Improvement Project which will address issues with the Calhoun Lift Station observed during the lift station evaluation project from last fiscal year. They will address the bubbling wet well lining, aging discharge piping, and deficient electrical equipment. The second project is the Southeast Indio Sewer Improvement Project which will include the rehabilitation of existing sewer mains and manholes in another portion of the downtown area and the realignment of a sewer main located in the backyards of residences between Marshall and Grace Street. | Harris has completed and provided 95% plans and specifications for the Calhoun Lift Station rehabilitation project. VSD is currently reviewing the plans and specification for any final revisions. VSD staff have reviewed the 65% plans and have sent back comments for the next downtown rehab project. | \$400,000.00              | \$311,488.00               |
| Downtown Indio Rehabilitation Project                        | The Downtown Indio Rehabilitation Project is currently under construction and covers the rehabilitation of existing sewer mains and manholes in a portion of the downtown area, the upsizing of two existing sewer mains between Grace and Salton Street, several point repairs, and the installation of new public sewer in the Indio Motor Machine property. The project was awarded to GRBCON Inc.   | The contractor has completed all the rehabilitation and the sewer construction. Only punch list items and final asphalt paving remain.   | \$2,200,000.00            | \$1,869,735.22             |
| Westward Ho Sewer Siphon Replacement Design and Construction | Westward Ho Drive Sewer Siphon Replacement project. This is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Permitted Plans have been signed by CVWD and have been approved by the City of Indio and La Quinta. Staff is waiting for a contractor to be awarded the project to finish filing an encroachment permit application as required by CVWD for the permanent pipeline crossing of the channel. 95% Plans and specifications have been sent to FEMA for their review and approval.  | This project is currently being held up by FEMA. VSD needs FEMA approval before proceeding with bidding and construction which was expected by February 2023.  | \$10,721,000.00           | \$0.00                     |
| New Training and Office Building and Laboratory Building     | VSD has chosen SGH Architects as the architectural firm for the preliminary design of a new single-story training/office building and new laboratory building. Staff have selected a new location for the training/office building that will allow the single-story building with minimal demolition. The architect has completed the schematic design and cost estimate for both the training/office building and laboratory building. An onsite survey was conducted on July 7th. SGH Architects is continuing with the final design of both the Office & Training and Laboratory Buildings. SGH has submitted 50% design plans which include both buildings for staff review and comment in December 2021.         | This project is being delayed for a year or two to allow other priority projects to proceed and maintain our debt coverage.  | \$0.00                    | \$0.00                     |
| Additional Parking and Landscaping                           | The District is need of additional parking for employees and customers. Staff proposes to remove the lawn at the front of the property and replace it with parking and drought tolerant landscaping.  | A preliminary design of the Project has been completed. In que for the next steps.   | \$0.00                    | \$0.00                     |
|  |   |  |                           |                            |

## Environmental Compliance Summary Report for 2023

| Task                                       | Jan       | Feb       | Mar       | Apr       | May       | Jun       | Jul       | Aug       | Sep       | Oct       | Nov      | Dec      | Total YTD  |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|------------|
| <b>Pretreatment</b>                        |           |           |           |           |           |           |           |           |           |           |          |          |            |
| Customer Service Calls                     | 11        | 10        | 2         |           |           | 5         | 6         | 9         | 6         | 4         | 5        |          | 58         |
| Commercial Approval Letters                | 4         | 3         | 1         |           |           | 7         | 1         | 2         | 4         | 5         | 4        |          | 31         |
| Change of Ownership Inspection             | 3         |           |           |           |           | 4         | 3         | 5         | 3         | 4         | 3        |          | 25         |
| SIU Permit Compliance                      | 3         | 3         | 3         | 3         |           |           | 2         | 1         | 2         | 4         | 3        |          | 24         |
| FOG-FSE Inspections Completed              | 22        | 14        | 12        | 6         | 14        | 31        | 23        | 56        | 43        | 49        |          |          | 270        |
| Commercial Inspections Completed           | 4         | 5         | 1         | 1         |           | 9         | 3         | 4         | 3         | 4         | 2        |          | 36         |
| Environmental & Collections investigations | 3         | 4         |           |           |           |           | 1         |           | 3         |           |          |          | 11         |
| Failed Inspections or NOV                  |           |           |           |           |           |           |           |           | 1         |           |          |          | 1          |
| <b>Total # of Inspections</b>              | <b>32</b> | <b>26</b> | <b>16</b> | <b>10</b> | <b>14</b> | <b>40</b> | <b>29</b> | <b>61</b> | <b>51</b> | <b>57</b> | <b>5</b> | <b>0</b> | <b>341</b> |
| <b>Laboratory</b>                          |           |           |           |           |           |           |           |           |           |           |          |          |            |
| # of Collected Samples                     | 266       | 266       | 327       | 255       | 296       | 258       | 277       | 260       | 240       | 262       | 249      |          | 2,956      |
| # of Tests (Analyses)                      | 548       | 537       | 618       | 514       | 574       | 534       | 591       | 628       | 591       | 610       | 572      |          | 6,317      |
| # of Samples sent to Contract Labs         | 40        | 41        | 36        | 32        | 55        | 31        | 28        | 29        | 23        | 28        | 23       |          | 366        |
| # of Contracted Tests (Analyses)           | 73        | 142       | 62        | 63        | 149       | 46        | 38        | 41        | 35        | 58        | 38       |          | 745        |
| % of Samples performed In-House            | 85.0%     | 84.6%     | 89.0%     | 87.5%     | 81.4%     | 88.0%     | 89.9%     | 88.8%     | 90.4%     | 89.3%     | 90.8%    |          | 87.7%      |

December 2023



# Wastewater Surveillance

Your Guide to VSD & Pathogens

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## VSD Program

Wastewater surveillance is used to monitor the presence of pathogens within VSD's service community by tracking trends in virus rates.

Public health officials can utilize the data to prevent and control disease within our service area.

**Websites** VSD Program data shared with:

- [COVIDPoops19](#)
- [Cal-SuWers Network](#)
- [WastewaterScan](#)
- [CDC Covid Tracker](#)
- [Biobot Covid Tracker](#)

**PodCast:** [WEF "Sewer Signals"](#)

## IN THIS ISSUE

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# Program Updates

## National Institute on Drug Abuse (NIDA) Program

VSD is now a participant in the Biobot Analytics Phase III contract from the National Institute on Drug Abuse (NIDA) of the National Institutes of Health (NIH). The NIDA funded wastewater-based monitoring program is a collective effort to address substance use, misuse, and related impacts on public health and safety. More information can be found [here](#).

The 12-month NIDA grant funds the collection and analysis of population level substance data by providing wastewater analysis of methamphetamine, cocaine, fentanyl, xylazine, naloxone, and metabolites to help inform future research endeavors, improve public health responses, and allow policymakers to make data-driven decisions.

Additional substances and metabolites will be added as the program continues to improve and expand.

## CDC - NWSS

CDC executed a new 12-month Wastewater-based epidemiology (WBE) contract with Verily Life Sciences in September 2023. The contract was put on hold and is under review by the Government Accountability Office (GAO) with a decision date of late January 2024. A temporary program has been established with Verily Life Sciences and is project to start late December 2023.

VSD progress will not be impacted with a coverage gap until the resolution, as we participate in other programs that provide similar data.

## Biobot

VSD in partnership with Biobot Analytics for pathogen surveillance for one (1) Influent composite sample weekly for 12-month duration. Data includes Flu & RSV in addition to the Covid-19 data. More information can be found [here](#).

## WastewaterScan

In early Fall, WastewaterScan increased their Infections Disease Targets to monitor a suite of Respiratory, Gastrointestinal and Outbreak Pathogens of Concern (13 pathogens total). More information can be found [here](#). The program is slated to end May 2024, but WastewaterScan is looking to extend the program.

# Pathogen Information

Click on the Pathogen name for more information on the CDC website.

## Respiratory Pathogens

|   |  |
|---|--|
| <a href="#">SARS-CoV-2 +Variants</a>              | Severe Acute Respiratory Syndrome; spread through droplets from coughs, sneezes, or talking.   |
| <a href="#">Influenza A &amp; B</a>               | Seasonal respiratory viruses can cause flu pandemics.  |
| <a href="#">Respiratory Syncytial Virus (RSV)</a> | Common respiratory virus causing mild, cold-like symptoms. RSV can be serious for infants and older adults. Cause Bronchiolitis (infection of small airways) and pneumonia (infection of lungs). |
| <a href="#">Metapneumovirus (hMPV)</a>            | Seasonal respiratory virus related to RSV.   |
| <a href="#">Parainfluenza</a>                     | Cause different types of upper and lower respiratory illnesses most common in infants and young children, and in adults.   |
| <a href="#">Enterovirus (EVD68)</a>               | Causes common cold, asthma-like symptoms, wheezing, difficulty breathing and in rare cases the polio-like disorder, acute flaccid myelitis (AFM).  |

## Gastrointestinal Pathogens

|                                     |  |
|-------------------------------------|--|
| <a href="#">Adenovirus Group</a>    | Targets the GI tract to cause gastroenteritis with symptoms like rotavirus and norovirus. Identified mostly in small children with hepatitis symptoms. |
| <a href="#">Rotavirus</a>           | Major cause of GI illness (diarrheal disease) among infants and young children, vaccine preventable.   |
| <a href="#">Human Norovirus GI1</a> | Leading cause of GI illness  |

## Other Pathogens of Concern

|                               |  |
|-------------------------------|--|
| <a href="#">Candida auris</a> | Global health threat, emerging fungus resistant to all 3 major antifungal medicines. Infection can vary from superficial (skin) infections to more severe, life-threatening infections.                              |
| <a href="#">Hepatitis A</a>   | Contaminated food or water or contact with infected; symptoms include fatigue, nausea, abdominal pain, loss of appetite and low-grade fever. Inflames the liver to cause mild to sever illness. Vaccine preventable. |
| <a href="#">Mpox</a>          | Symptoms like smallpox but milder, rarely fatal.   |



# Substance Information

\*Substances are measured as the amount of the metabolite detected in the wastewater. The **metabolite** is the body's main metabolic product of the **parent** substance. The **parent substance** is the amount of unmetabolized portions, which may not fully reflect the actual consumption of the drug.

## Substance & Metabolite

|                    |   |
|--------------------|---|
| Cocaine            | White crystalline powder derived from coca leaves. It is an intense, euphoria-producing stimulant drug with strong addictive potential.   |
| Benzoyllecgonine   | Body's main metabolic product ("metabolite") of cocaine ("parent" substance).   |
| Fentanyl           | Potent synthetic opioid drug approved for use as an analgesic and anesthetic. It is approximately 100 times more potent than morphine and 50 times more potent than heroin as an analgesic and is often illegally manufactured.   |
| Norfentanyl        | Body's main metabolic product ("metabolite") of fentanyl ("parent" substance).  |
| Methamphetamine    | Stimulant that speeds up the body's system. It comes in a pill, powder or crystal form made illegally in meth labs.   |
| Amphetamine        | Body's main metabolic product ("metabolite") of methamphetamine ("parent" substance).   |
| Naloxone           | Medication approved by the FDA is designed to rapidly reverse and treat narcotic overdose from opioids in emergency situations.   |
| 6a-Naloxol         | Body's main metabolic product ("metabolite") of methamphetamine ("parent" substance).   |
| Xylazine           | Also known as "tranq", is a non-opioid sedative or tranquilizer used by veterinarians and is an emerging threat. Other illegal drugs can be mixed with xylazine, to enhance drug effects or increase its street use. DEA reports that approx. 23% of fentanyl powder and 7% of fentanyl pills seized by the DEA in 2022 contained xylazine. Usage may cause skin infections and tissue death. |
| 4-hydroxy xylazine | Body's main metabolic product ("metabolite") of methamphetamine ("parent" substance).   |

# Program Timeline

|                     |   |
|---------------------|---|
| Jun - Oct 2021      | US Dept. Health & Human Services (HHS) partnered with Biobot Analytics (12-week fully Funded Program)   |
| Oct - Dec 2021      | GTmolecular Labs<br>(VSD sponsored)   |
| Jan - Apr 2022      | CDC NWSS partnership with LuminUltra<br>(12-week fully Funded Program)  |
| Jan - Jul 2022      | Biobot Network<br>(6-month fully Funded Program)  |
| Apr 2022 - Sep 2023 | CDC NWSS Partnership with Biobot Analytics<br>(fully Funded Program)  |
| Aug 2022 - ongoing  | WastewaterScan: Stanford Initiative partnered with Verily Life Sciences<br>(18-month Stipend funded program) - extended to May 2024             |
| Oct 2023 - ongoing  | CDC NWSS Partnership with Verily Life Sciences<br>(fully Funded Program)<br>-Temporary program started Dec 2023 until contract dispute resolved |
| Oct 2023 - ongoing  | NIDA partnership with BioBot Network<br>(12-month fully Funded Program)   |

# Data Trends

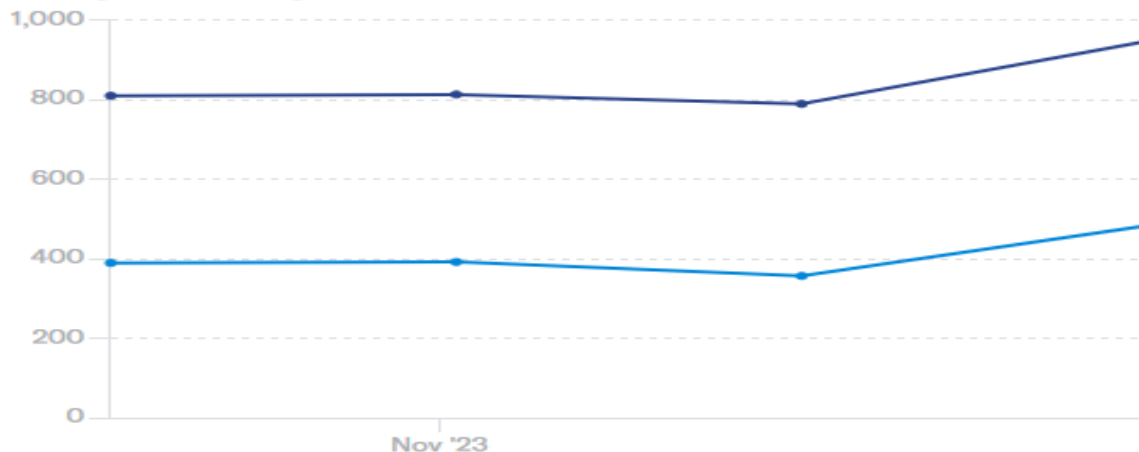
## NIDA Substances

Select Date Range

Start date → End date

Cocaine  Benzoylcegonine

### Valley Sanitary District INF-001\_Influent

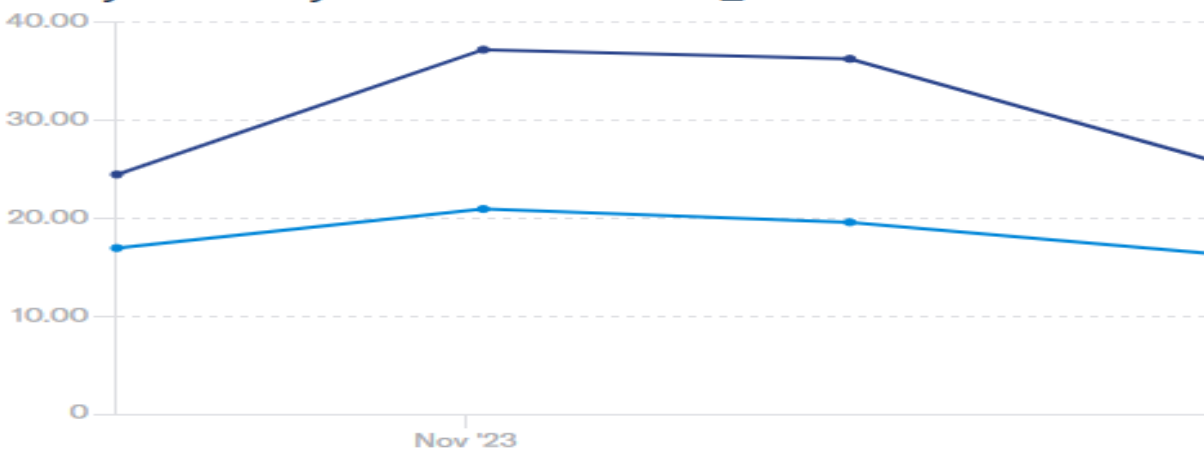


Select Date Range

Start date → End date

Fentanyl  Norfentanyl

### Valley Sanitary District INF-001\_Influent

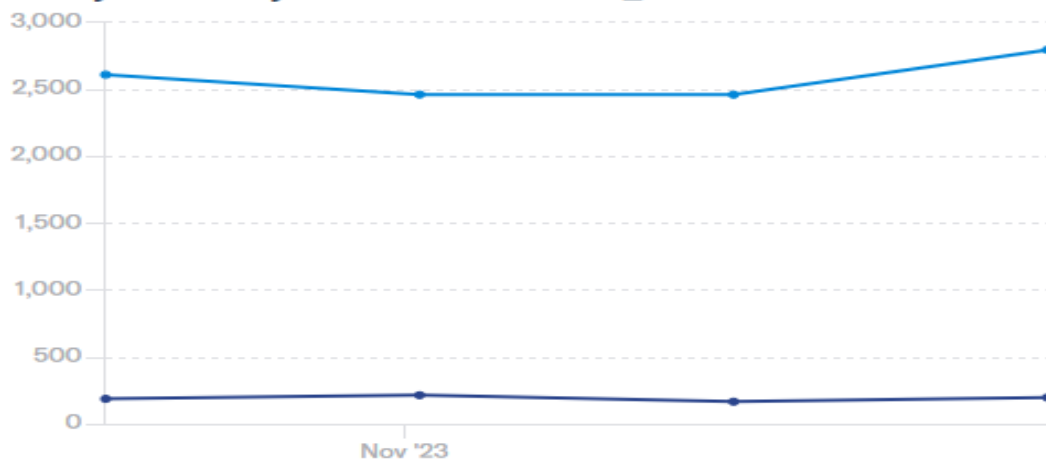


Select Date Range

Start date → End date

- Methamphetamine
- Amphetamine

Valley Sanitary District INF-001\_Influent



Select Date Range

Start date → End date

- Naloxone
- 6a-Naloxol

Valley Sanitary District INF-001\_Influent



Select Date Range

Start date → End date

- Xylazine
- 4-hydroxy xylazine

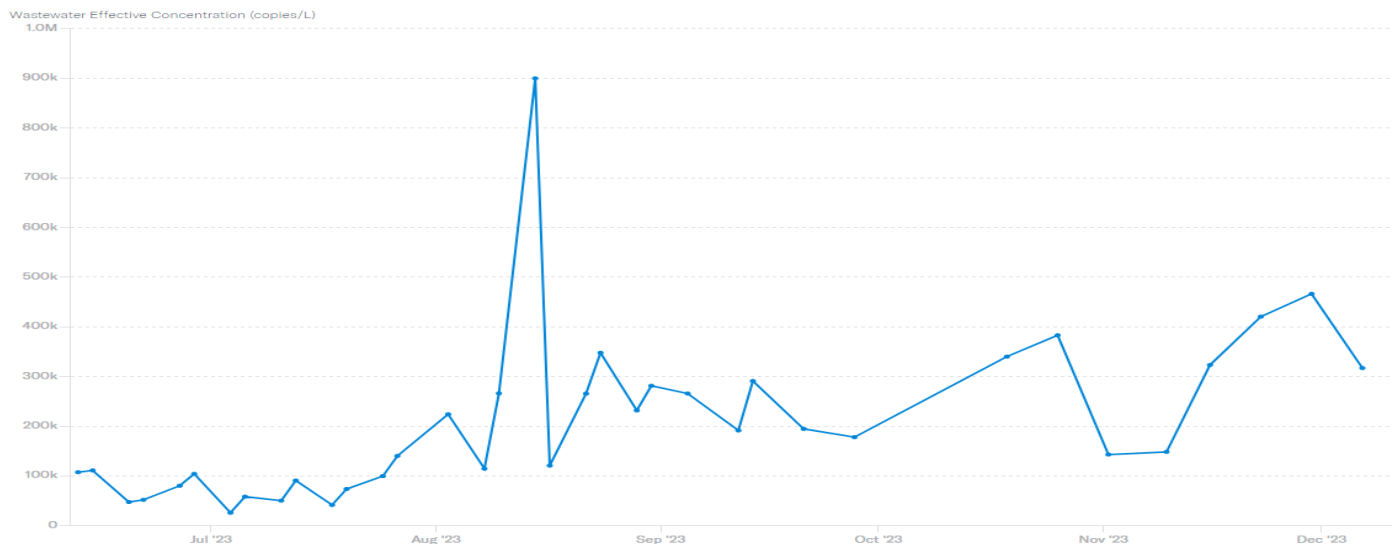
Valley Sanitary District INF-001\_Influent



# BioBot - SARS-CoV-2 Trends

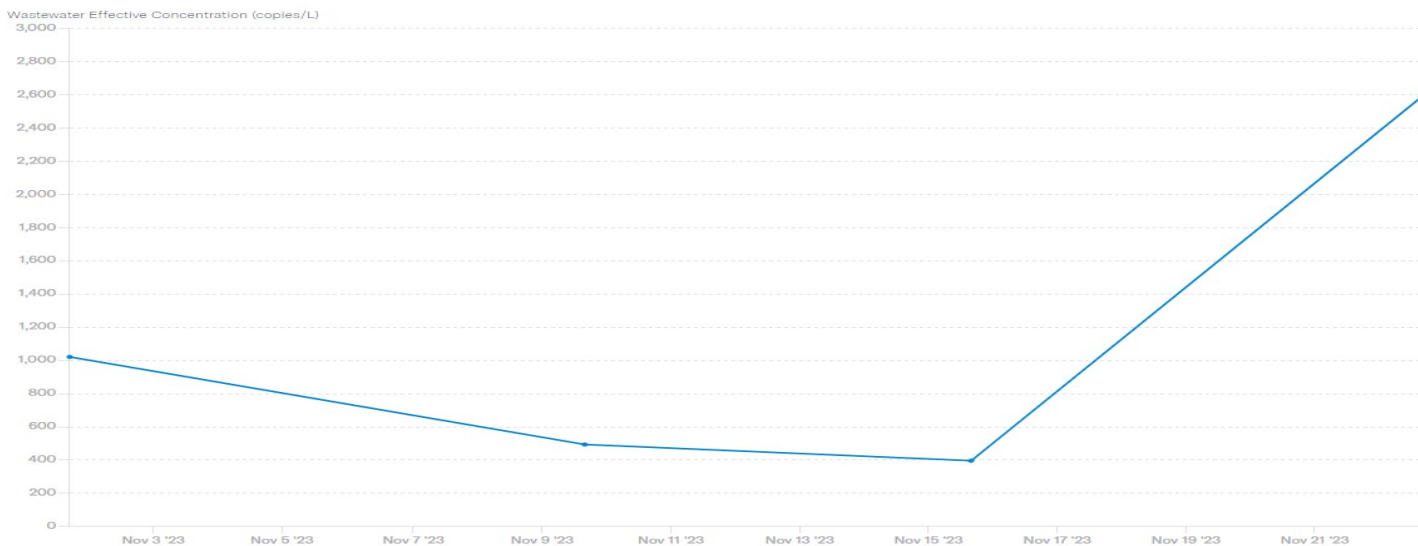
## Compare SARS-CoV-2 Across Locations

Discover trends in SARS-CoV-2 with this interactive time series graph. Select multiple locations to look at trends over time and across locations. This graph supports monitoring and comprehension of SARS-CoV-2 dynamics in wastewater.



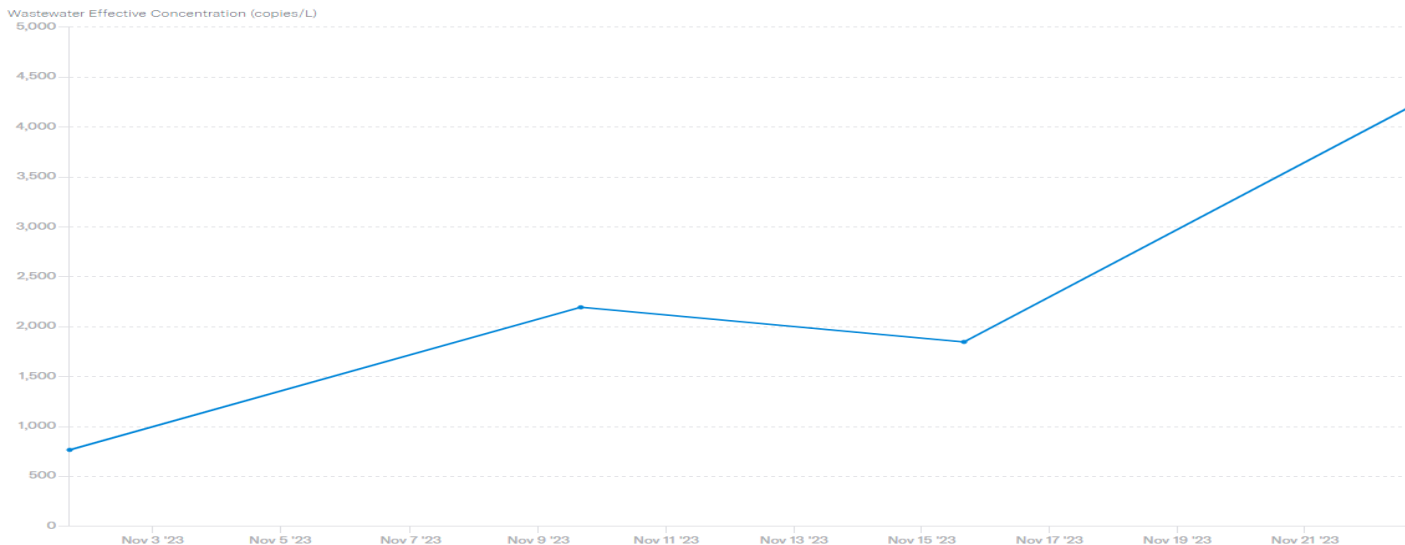
## Compare RSV across Locations

Discover trends in RSV with this interactive time series graph. Select multiple locations to look at trends over time and across locations. This graph supports monitoring and comprehension of RSV dynamics in wastewater.



### Compare Influenza A & B across Locations

Investigate patterns in influenza A and B levels using this dynamic time series chart. Choose various locations and switch between over time and in different places. This graphic tool assists in tracking and comprehending the prevalence of these viruses in the environment.



### Compare Influenza A & B across Locations

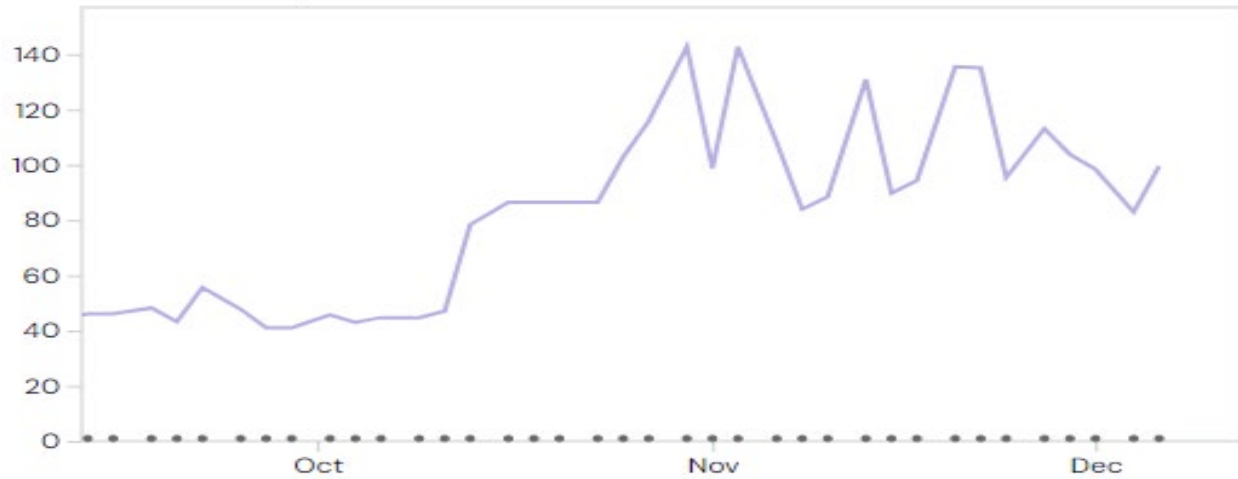
Investigate patterns in influenza A and B levels using this dynamic time series chart. Choose various locations and switch between influenza A or B to see over time and in different places. This graphic tool assists in tracking and comprehending the prevalence of these viruses in the environment.



# WastewaterScan Trends

## SARS-CoV-2 Low

No trend in the last 21 days and low concentration

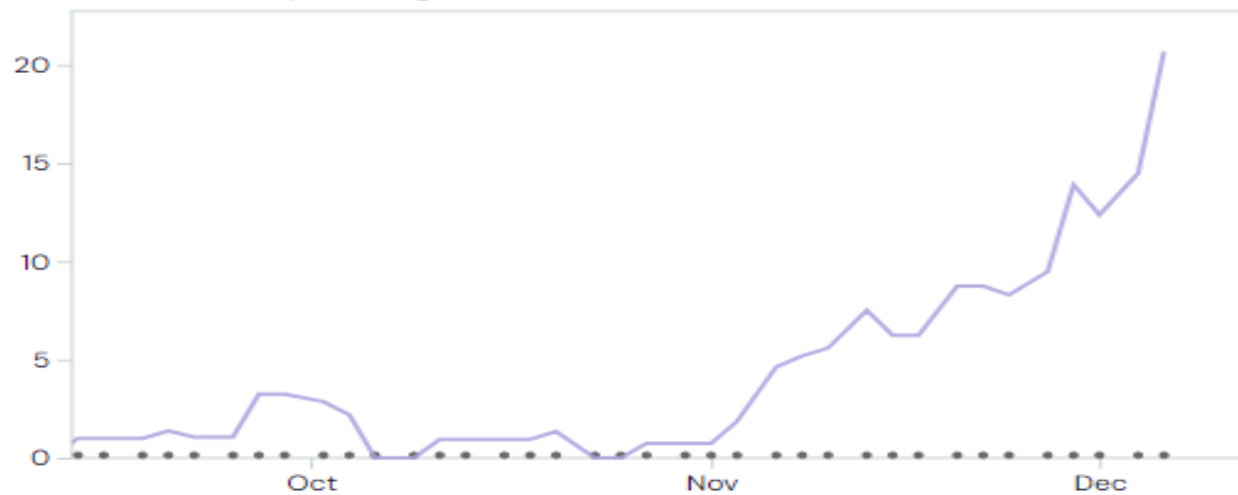


• Sample collected — SARS-CoV-2

[See details >](#)

## Respiratory syncytial virus (RSV) High

No trend in the last 21 days and high concentration

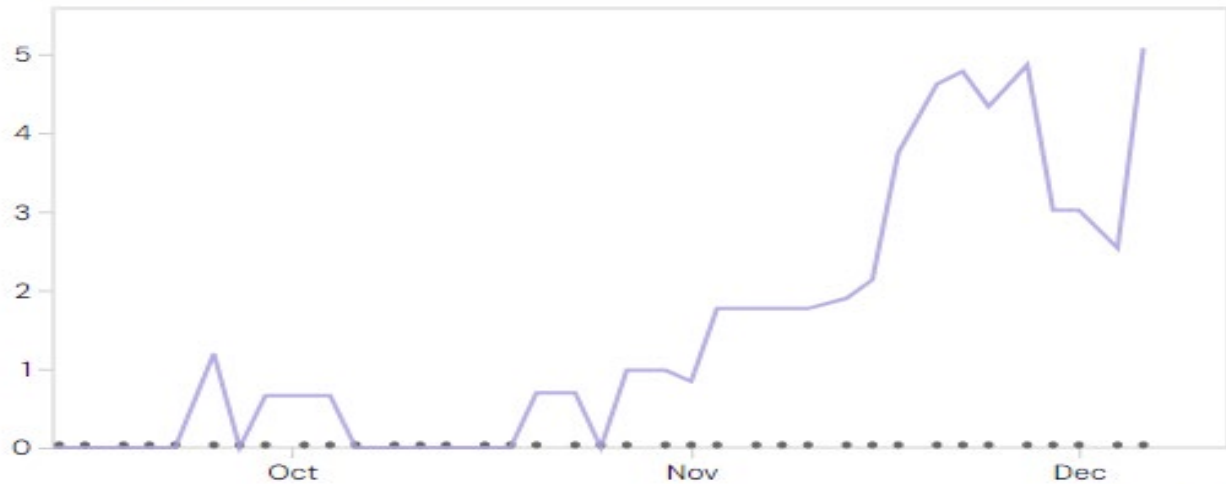


• Sample collected — RSV

[See details >](#)

**Influenza A** Low

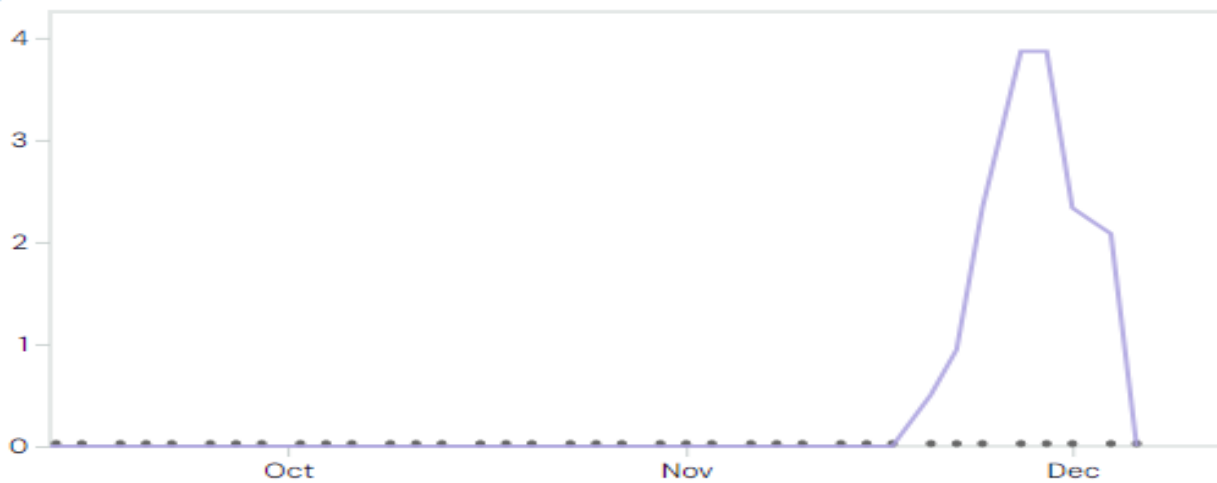
Pathogen is seasonal and not in onset



• Sample collected — Influenza A

[See details >](#)**Influenza B** Low

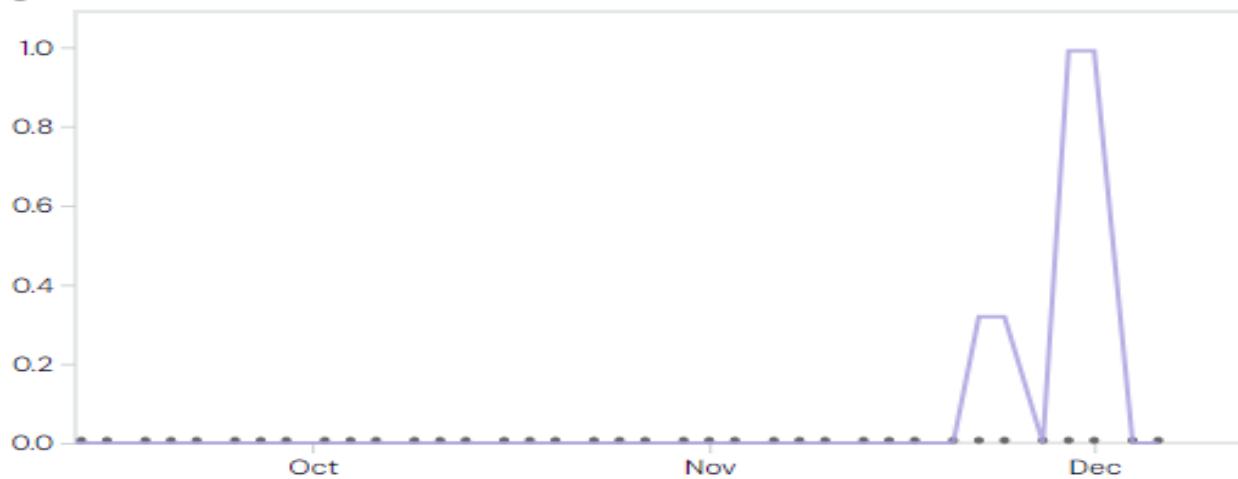
Pathogen is seasonal and not in onset



• Sample collected — Influenza B

[See details >](#)**Human Metapneumovirus** Low

Pathogen is seasonal and not in onset



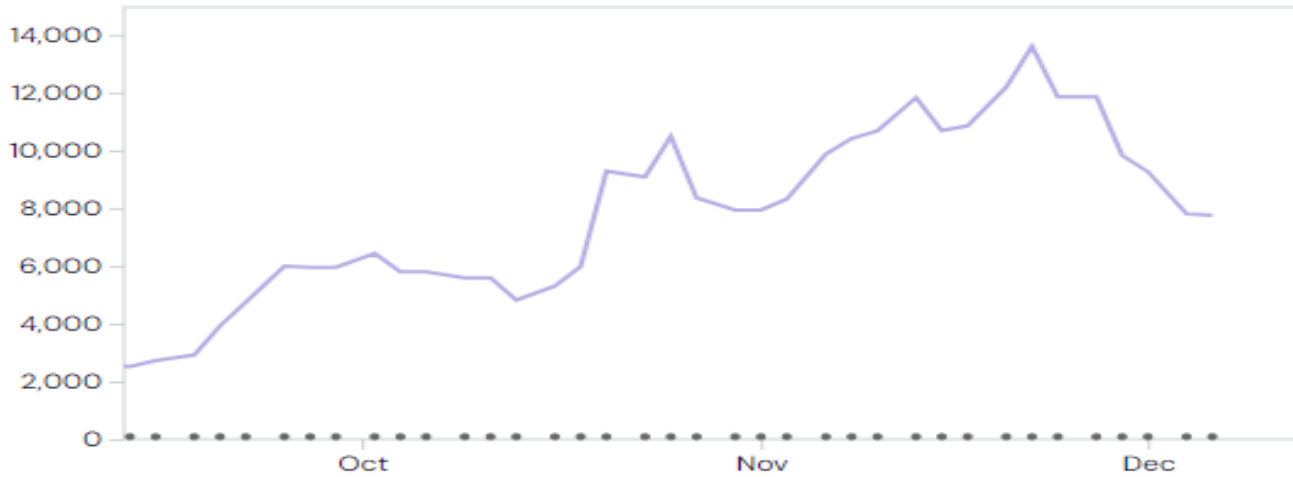
• Sample collected — Human Metapneumovirus

[See details >](#)



**Norovirus** Low

No trend in the last 21 days and low concentration

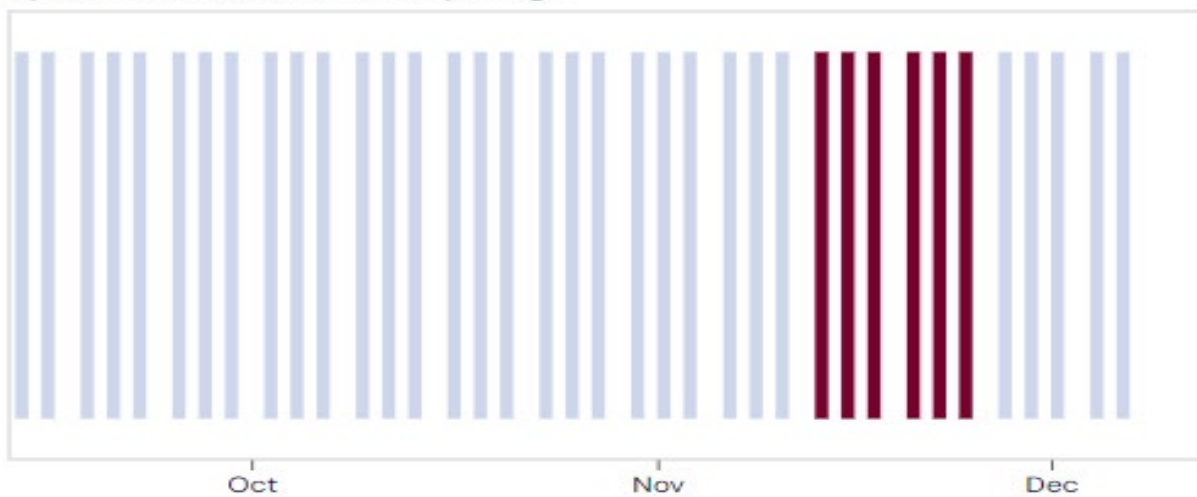


• Sample collected — Norovirus

[See details >](#)

**Hepatitis A** Not Calculated

A category was not calculated for this pathogen

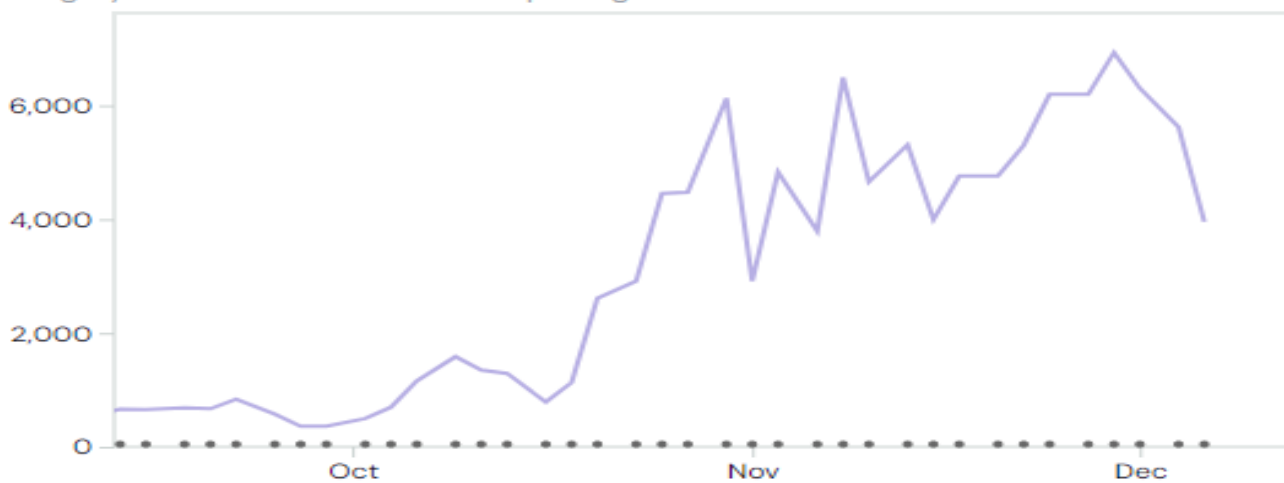


Level: ■ Not detected ■ Detected

[See details >](#)

**Human Adenovirus Group F** Not Calculated

A category was not calculated for this pathogen

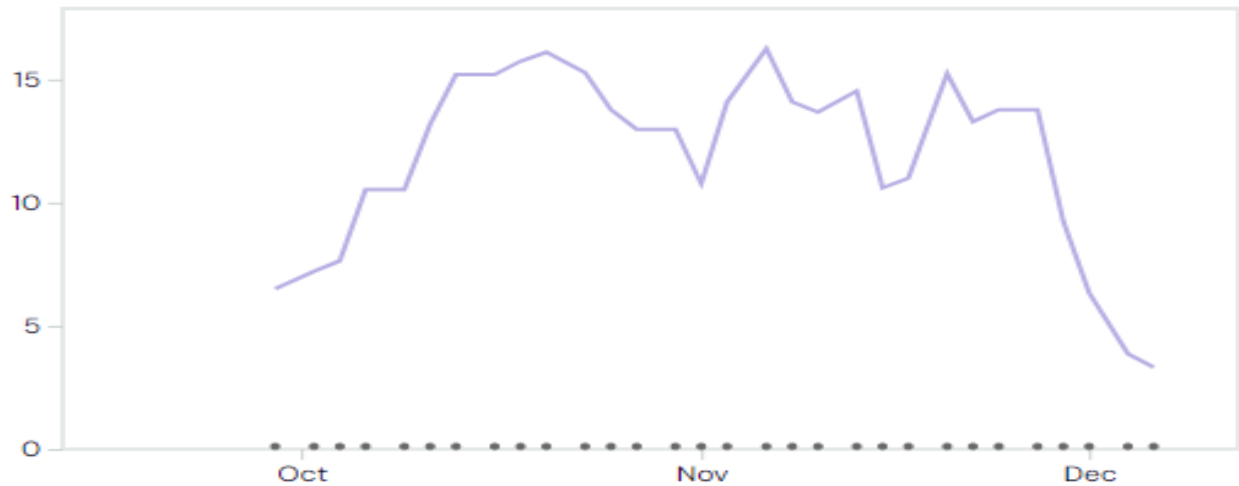


• Sample collected — Human Adenovirus Group F

[See details >](#)

**Parainfluenza** Not Calculated

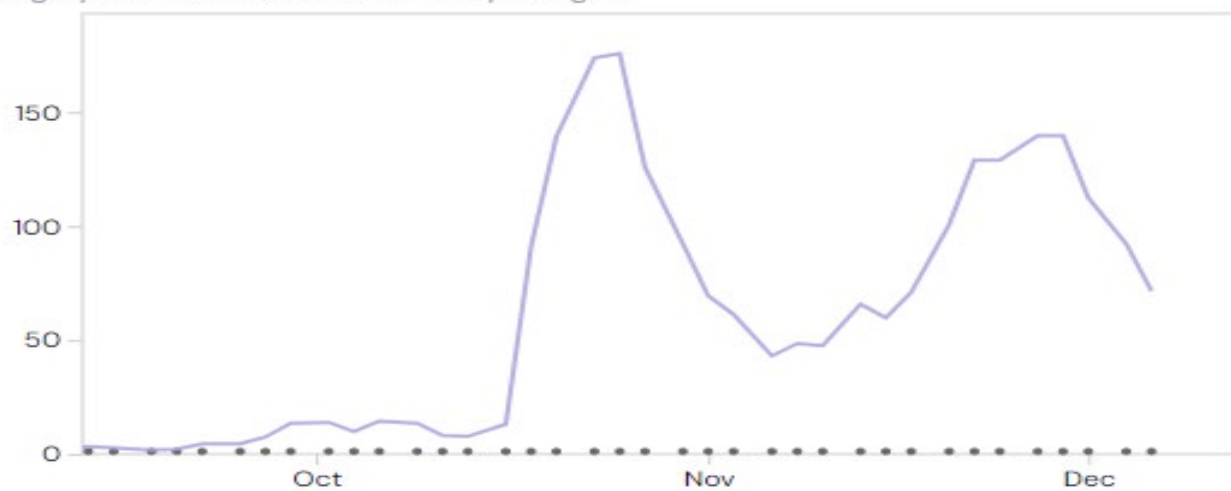
A category was not calculated for this pathogen



• Sample collected — Parainfluenza

[See details >](#)**Rotavirus** Not Calculated

A category was not calculated for this pathogen



• Sample collected — Rotavirus

[See details >](#)

No Samples were positive for the following pathogens since October 2023:

- Mpox
- Candida auris
- Enterovirus (EVD68)



## Valley Sanitary District

**DATE:** January 9, 2024  
**TO:** Board of Directors  
**FROM:** Holly Gould, Clerk of the Board  
**SUBJECT:** DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - JANUARY 2, 2024

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### **Suggested Action**

Discussion

### **Strategic Plan Compliance**

GOAL 6: Improve Planning, Administration and Governance

### **Fiscal Impact**

There is no fiscal impact from this report.

### **Environmental Review**

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

### **Background**

Attached are the draft minutes of the Budget & Finance Committee meeting held on January 2, 2024.

### **Recommendation**

Receive and file this report as information.

### **Attachments**

[02 Jan 2024 Meeting Minutes.pdf](#)

**VALLEY SANITARY DISTRICT  
BUDGET & FINANCE COMMITTEE MEETING MINUTES  
January 2, 2024**

A regular meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, January 2, 2024.

**1. CALL TO ORDER**

Committee Member Debra Canero called the meeting to order at 1:00 p.m.

**2. ROLL CALL**

Directors Present:

Committee Member Debra Canero

Committee Member Scott Sear

Staff Present:

Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; and Holly Gould, Clerk of the Board

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT – None.**

**5. DISCUSSION / ACTION ITEMS**

**5.1 Approve Minutes for the November 7, 2023, Budget & Finance Committee**

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Committee Member Sear motioned to approve the minutes of the November 7, 2023, Budget & Finance Committee meeting. Committee Member Canero seconded the motion. Motion carried.

**5.2 Review Budget Timeline for the Fiscal Year 2024/25**

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The action for approval and adoption of the annual budget is completed in June each calendar year. In preparation for the fiscal year 2024/25 budget, staff has prepared a budget timeline for the Budget and Finance Committee to review. The timeline includes deliverable due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed. The Committee discussed engaging with the surrounding cities and keeping the community involved with updating the District's master plan and future financial model. The Committee suggested highlighting some of the completed capital projects as part of the District's outreach.

**6. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 1:22 p.m. The next regular committee meeting will be on March 5, 2024.

Respectfully submitted,  
Holly Gould, Clerk of the Board  
Valley Sanitary District