



Board of Directors Regular Meeting  
Tuesday, August 10, 2021 at 1:00 PM  
Valley Sanitary District Board Room  
45-500 Van Buren Street, Indio , CA 92201

Page

**1. CALL TO ORDER**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. August Employee Anniversaries  
- Branden Rodriguez, Administrative Assistant - 3 years

**2. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

**3. CONSENT CALENDAR**

*Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.*

- 3.1. Approve July 27, 2021, Regular Meeting Minutes

5 - 10

[3.1 27 Jul 2021 Meeting Minutes.pdf](#) 

3.2. Approve Warrants for July 21 through August 4, 2021 11

[3.2 Approve Warrants for July 21 to August 4, 2021.pdf](#) 

#### 4. NON-HEARING ITEMS

4.1. Approve Resolution No. 2021-1151 Employee Wages & Benefits to Amend PEMCHA Contribution for Calendar Year 2022 12 - 20

[4.1 Staff Report Amend Employee Wage and Benefit Schedule.pdf](#) 

[4.1 Attachment A Resolution 2021-1152 Amended.pdf](#) 

[4.1 Attachment B CALPERS Minimum Employer Contributions.pdf](#) 

4.2. Receive CalPERS Health Insurance Rates Effective January 1, 2022, and Give Direction 21 - 32

[4.2 Staff Report CalPERS Health Rates for 2022.pdf](#) 

[4.2 Attachment A 2022 Health Plan Changes.pdf](#) 


4.3. Discuss and Adopt the Valley Sanitary District Investment Policy 33 - 46

[4.3 Staff Report Discussion Investment Policy.pdf](#) 

[4.3 Attachment A RES 2021-1151 District Investment Policy.pdf](#) 

[4.3 Attachment B Investment Policy.pdf](#) 

4.4. Approve Refund to Coachella Valley Housing Coalition for \$10,037.50 47 - 53

[4.4 Staff Report Approval of Refund to Coachella Valley Housing Coalition.pdf](#) 

[4.4 Attachment A Permit 3910.pdf](#) 

4.5. Authorize the Purchase of a Ford F150 Hybrid Utility Truck from Fiesta Ford in an Amount Not to Exceed \$60,000 54 - 61

[4.5 Staff Report Purchase of Hybrid F-150 Environmental Compliance Truck.pdf](#) 

[4.5 Attachment A F150 quote.pdf](#) 

[4.5 Attachment B F-150 Environmental Compliance LightingEst\\_17903\\_from\\_108\\_RETROFIT\\_INC\\_13728.pdf](#) 

- 4.6. Authorize the Purchase of a Hybrid Explorer LTD from Fiesta Ford in an Amount Not to Exceed \$64,000 62 - 68

[4.6 Staff Report Purchase of Hybrid Explorer LTD.pdf](#) 

[4.6 Attachment A Explorer quote.pdf](#) 

[4.6 Attachment B GM Explorer](#)

[LightingEst\\_16639\\_from\\_108\\_RETROFIT\\_INC\\_13728.pdf](#) 

- 4.7. Authorize the Purchase of Clarifier Weirs and Baffles in an Amount Not to Exceed \$50,000 69 - 73

[4.7 Staff Report Purchase of Clarifier Weirs and Baffles.pdf](#) 

[4.7 Attachment A DC Frost Assoc. Clarif Quote.pdf](#) 

- 4.8. Wastewater COVID-19 Surveillance Program 74 - 78

[4.8 Staff Report Influent Covid-19 Surveillance Program.pdf](#) 

[4.8 Attachment A VSD Covid 19 Wastewater Lab Report\\_06.15.21 & 08.02.21.pdf](#) 

## 5. GENERAL MANAGER'S ITEMS

*General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

- 5.1. Monthly General Manager's Report - June 2021 79 - 90

[5.1 Staff Report GM Report June.pdf](#) 

[5.1 Attachment A Admin Services Report June.pdf](#) 

[5.1 Attachment B NPDES Report for June.pdf](#) 

[5.1 Attachment C Collection Services Report August.pdf](#) 

[5.1 Attachment D Development Services Report July 2021.pdf](#) 

[5.1 Attachment E Capital Improvement Program Update for July.pdf](#) 

## 6. COMMITTEE REPORTS

- 6.1. Operations Committee - August 3, 2021, Meeting Minutes 91 - 92

**7. DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

**8. INFORMATIONAL ITEMS**

**9. ADJOURNMENT**

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

# UNOFFICIAL UNTIL APPROVED

## VALLEY SANITARY DISTRICT MINUTES OF REGULAR BOARD MEETING

July 27, 2021

*Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.*

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held via videoconference, on Tuesday, July 27, 2021.

### 1. CALL TO ORDER

President Sear called the meeting to order at 1:05 p.m.

#### 1.1 Roll Call

Directors Present:

Debra Canero (via telephone), Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Jeanette Juarez, Anna Bell, Ryan Williams, and Robert Hargreaves, Best Best & Krieger

#### 1.2 Pledge of Allegiance

### 2. PUBLIC COMMENT

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

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None.

### 3. CONSENT CALENDAR

3.1 Approve July 13, 2021, Regular Meeting Minutes

3.2 Approve Warrants for July 8 through July 21, 2021

3.3 Accept Monthly Financial Report for Period Ending June 30, 2021

3.4 Accept Credit Card Report for Period Ending June 30, 2021

#### **ACTION TAKEN:**

#### **MOTION:**

Director Duran made a motion to approve the consent calendar items as presented. Director Teague seconded the motion. Motion carried unanimously.

**MINUTE ORDER NO. 2021-3117**

# UNOFFICIAL UNTIL APPROVED

## 4. PUBLIC HEARING

### 4.1 Adopt a Resolution 2021-1150 Declaring Certain Accounts to be Delinquent and Directing Staff to Place These Accounts on the Property Tax Rolls for Collection

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President Sear asked Ms. Marshall to give a summary of the actions leading up to the Public Hearing. Ms. Marshall stated that Pursuant to Government Code Section 6062a, a notice has been given of the Public Hearing, regarding the Resolution 2021-1150 Determining Certain Accounts to be Delinquent and Directing the Placement of these accounts on the County Property Tax Roll for Collection. The Property Owners were directly mailed a Notice of the Public Hearing and a Notice of Public Hearing was duly published on the Valley Sanitary District website. Vice President Sear read the procedures to be followed during the hearing and asked Ms. Marshall to summarize any written communications regarding the public hearing. Ms. Marshall informed the Board that there were none. Vice President Sear declared the Public Hearing open at 1:09 p.m. and asked Ms. Marshall to give a brief staff report which would be followed by any public testimony. Being no comments from the public, Vice President Sear declared the Public Hearing closed at 1:11 p.m.

**“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT DETERMINING CERTAIN ACCOUNTS TO BE DELINQUENT AND DIRECTING THE PLACEMENT OF THESE ACCOUNTS ON THE COUNTY PROPERTY TAX ROLL FOR COLLECTION.”**

#### **ACTION TAKEN:**

#### **MOTION:**

Secretary Canero made a motion to adopt Resolution 2021-1150 Declaring Certain Accounts to be Delinquent and Directing Staff to Place These Accounts on the Property Tax Rolls for Collection. Director Teague seconded the motion.

Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**RESOLUTION NO. 2021-1150**

### 4.2 Adopt a Mitigated Negative Declaration for the Proposed Collection System Rehabilitation and Replacement Project

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President Sear asked Ms. Marshall to give a summary of the actions leading up to the Public Hearing. Ms. Marshall stated that pursuant to Government Code Section 6062a, notice was given of the Public Hearing regarding the adoption of the Mitigated Negative Declaration (MND) for the Proposed Collection System Rehabilitation. A Notice of Intent to Adopt a Mitigated Negative Declaration was published in The Desert Sun, a newspaper of general circulation, on July 21 and July 23, 2021, as required by Government Code and distributed through the State Clearinghouse to other agencies for their review and comment. The public review period started June 1 and ended July 2, 2021. No written communications were received. President Sear declared the public hearing open for public comment at 1:15 p.m. There being no correspondence, public comments, or additional comments from the Board, President Sear declared the Public Hearing closed at 1:18 p.m.

# UNOFFICIAL UNTIL APPROVED

**ACTION TAKEN:**

**MOTION:**

Director Teague made a motion to adopt a Mitigated Negative Declaration for the Proposed Collection System Rehabilitation and Replacement Project. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2021-3118**

**5. NON-HEARING ITEMS**

- 5.1 Authorize the General Manager to Execute a Professional Services Agreement with Innovative Federal Strategies to Advocate on Wastewater and Recycled Water-Related Legislation and Policy Efforts in Washington D.C. for a 12-month Period in an Amount Not to Exceed \$75,000

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The FY 2020/21 budget eliminated funding for federal advocacy services during the COVID-19 pandemic. As part of the Combined Budget for Fiscal Year 2021/22, the Board reinstated funding for these services. Staff recommends executing a professional services contract with Innovative Federal Strategies for federal advocacy services in an amount not to exceed \$75,000 for a 12-month period.

**ACTION TAKEN:**

**MOTION:**

Director Teague made a motion to authorize the General Manager to execute a professional services contract with Innovative Federal Strategies for federal advocacy services in an amount not to exceed \$75,000 for a 12-month period.

Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**RESOLUTION NO. 2021-3119**

- 5.2 Authorize the Purchase of Four (4) Utility Carts from Cart Mart in an Amount Not to Exceed \$63,353

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Due to age, mileage, and overall annual maintenance costs, staff has determined some of the utility carts need to be replaced. These carts are used primarily by the Operations department and are equipped for daily job site purposes from equipment transportation to towing necessary equipment to and from the job site. Once the replacement carts are in service, the surplus carts will be sold through GovDeals.

**ACTION TAKEN:**

**MOTION:**

Director Duran made a motion to authorize the General Manager to purchase of Four (4) Utility Carts from Cart Mart for \$63,352.26, which includes tax and delivery. Secretary Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2021-3120**

## **UNOFFICIAL UNTIL APPROVED**

- 5.3 Authorize the Purchase of Two 25 Horsepower Floating Brush Aerators from ECS House Industries to Replace Existing Aerators for a Total Amount Not to Exceed \$93,000

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This is a sole-source procurement of aerators from ECS House Industries due to the severity of breakdowns of S&N Airoflo in the aeration ponds. In the future, the District will purchase similar aerators from the same manufacturer, which will allow for the exchange and salvage of spare parts. These items are included in the adopted Comprehensive Budget for FY2021/22. Ancillary costs may include concrete and rental costs for the installation of tie-down posts.

**ACTION TAKEN:**

**MOTION:**

Director Duran made a motion to authorize the General Manager to purchase two 25-horsepower Floating Brush Aerators from ECS House Industries in an amount not to exceed \$93,000 (including tax and delivery). Vice President seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**RESOLUTION NO. 2021-3121**

- 5.4 Authorize the Purchase of a 430 Backhoe Loader from Quinn Company in an Amount Not to Exceed \$148,424

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Staff determined that the District's 2002 420D Backhoe Loader, needs to be replaced due to age, emissions, and overall annual maintenance costs. Staff identified the 430 Backhoe Loader model as the one that meets current and forecasted needs. Quotes were obtained from three Cat dealers in Southern California. Staff recommends purchasing the backhoe loader from Quinn Company in the amount of \$148,424, which includes tax and delivery.

**ACTION TAKEN:**

**MOTION:**

Director Teague made a motion to authorize the purchase of a 430 Backhoe Loader from Quinn Company for \$148,424, which includes tax and delivery. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2021-3122**

- 5.5 Authorize the Purchase of a Stainless-Steel Slide Gate for the Influent Pump Station Rehabilitation Project Amount Not to Exceed \$42,115

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Part of the Influent Pump Station Rehabilitation Project is the replacement of the slide gate separating the forebay to the influent pump station. Slide gates are built to order due to the size and shape of the opening they are to cover and the fluids they are to stop. The slide gate has a 14-to-22-week lead time from the time of ordering to arriving at the district. Staff proposes to have the district procure the slide gate with Board approval now which will allow the lead time to be concurrent with finishing the next phase of the project. By following this path, the slide gate would most likely be onsite by the time the contractor is ready to start work. Staff solicited quotes from two leading, nationally recognized



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manufacturers of slide gates. Staff recommends using Golden Harvest for an amount not exceed \$42,115.

## **ACTION TAKEN:**

### **MOTION:**

Director Duran made a motion to authorize the General Manager to purchase the slide gate from Golden Harvest in an amount not to exceed \$42,115. Vice President Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2021-3123**

## 5.6 Discuss the Valley Sanitary District Investment Policy and Provide Direction

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Jeanette Juarez, Business Services Manager, presented the draft of the revised Investment Policy for discussion. California Government Code Section 53646 requires that all public agencies adopt an investment policy and that the policy be reviewed and approved annually. On April 14, 2015, the District adopted Resolution No. 2015-1063 adopting the VSD Investment Policy and no amendments have been executed. The updated policy is a more detailed policy following the government code. This item was presented as information only and will be brought back as an action item at the August 10, 2021, board meeting.

## **6. GENERAL MANAGER'S ITEMS**

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Ms. Marshall updated the Board on the State of California mandating vaccinations for state employees and health care workers. Legal will be advising how the District can move forward with a possible mandated vaccination policy. She also informed the Board that she will present at the AWWA/WEF conference next week. A discussion took place on business cards.

## **7. COMMITTEE REPORTS**

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Vice President Coleman gave an update on the EVRA meeting held on June 29, 2021. He stated that they passed the FY 2021/22 budget. The budget will need to be amended to include added expenses for the Recycled Water Project.

## **8. DIRECTOR'S ITEMS**

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The Board thanked Ryan Williams, Maintenance Supervisor, for his hard work and dedication to the District and wished him well on his next endeavor. The Board also recognized Anna Bell, Acting Facility Operations Manager, for stepping up and heading the Operations and Laboratory departments during the Facility Operations Manager recruitment.

## **9. INFORMATIONAL ITEMS**

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## ***UNOFFICIAL UNTIL APPROVED***

The Annual Employee Appreciation Luncheon is scheduled for Wednesday, July 28, 2021, at 11:00 a.m. and will be catered by CV BBQ.

### **10. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:31 p.m. The next regular Board meeting will be held on August 10, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District

DISBURSEMENTS

Approved at the Board Meeting of  
August 10, 2021

9007 Paychex - Live Check	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$8,392.91
9906 Paychex - Live Check	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$981.94
39524 Caltest Analytical Laboratory	Semivolatiles, Copper, Nitrate, Oil, Cyanide	\$1,047.35
39524 Caltest Analytical Laboratory	Chloride, Titration and Phosphate	\$247.00
39525 Denali Water Solutions	Biosolids hauling - June 2021	\$8,040.00
39526 Desert Hose & Supply	1"1/2 NPSH Nozzle , 1"1/2 MPT X Male Cam	\$55.33
39527 Diamond Environmental Services, LP	Containment pan, hand wash, premier restroom weekly	\$242.55
39528 Equipment Direct	Sqwincher Sticks Berry, lime, orange, grape, freeze pops	\$414.50
39529 Hach Company	Filter Glass FBR 55MM pk/100	\$132.56
39529 Hach Company	Nitrivier 3 PWD 10 ml pk/100	\$152.20
39530 Kaman Industrial Technologies	Drum Pulley, conv bushing, roller take up unit	\$1,783.27
39531 NFPA	Membership - 09/1/2021-08/31/2022	\$175.00
39532 Parkhouse Tire Services, Inc.	Road Services, Cap, Valve stem, disposal fee	\$523.78
39533 Praxair Distribution, Inc.	Industrial Acetylene, Ind High Pressure 100cf tank rental	\$136.52
39534 RDO Equipment Company	Chain lube	\$11.07
39535 Southwest Networks, Inc.	Office 365 Visio Plan 2	\$240.00
39535 Southwest Networks, Inc.	Office 365 business premium 07/01/21-03/18/2022	\$112.50
39536 Univar Solutions	Ferric Chloride delivery 06/25/2021	\$7,830.00
39537 USA Blue Book	Junction box digital sc scanner	\$665.90
39538 Western Water Works	Ring gaskets, DI Flg, SSB/N Set	\$316.35
39539 Riverside County Clerk	SCH 2021050640	\$2,530.25
39540 ABM Office Solutions, Inc	Cubical rental - August 2021	\$1,476.79
39541 Accountemps	Temp. Staffing - 07/19/2021 - 07/23/2021	\$1,011.81
39541 Accountemps	Temp. Staffing - 07/26/2021 - 07/30/2021	\$1,003.09
39542 Air & Hose Source, Inc.	Quick couplers	\$158.97
39543 Aqua Staffing	Temp. staffing - 07/12/2021 - 07/23/2021	\$7,092.00
39544 Austin Lopanec	Grade 2 test fee reimbursement	\$158.57
39545 Automation Pride	Programming of Doorlocking and Cellgate	\$862.80
39545 Automation Pride	Furnish and install one Watchman W410 + activation fee	\$3,185.00
39546 Bank of New York Mellon Corporate Trust Dept.	Trustee and dissemination agent fee - 06/11/2021-06/10/2022	\$2,050.00
39547 Birdseye Planning Group	Collection System Rehab Project work through June 2021	\$3,920.00
39548 Cassidy Laughy	Grade 3 exam application fee	\$230.00
39548 Cassidy Laughy	Operation certification application fee	\$170.00
39549 Desert Hose & Supply	Poly spring, gear lube hand pump	\$348.82
39550 Grainger	Disposable Gloves Nitrile PK 200	\$25.61
39550 Grainger	Sodium Hydroxide 500G	\$43.83
39550 Grainger	Sulfuric Acid Delivered 07/30/2021	\$432.15
39550 Grainger	Mini-pleat air filters for lab	\$2,225.28
39551 Haaker Equipment Company	Hand Gun 600 PSI 20GP	\$218.75
39552 Hach Company	Ammonium ionic STR ADJ PP, PK 100	\$284.18
39553 Harrington Industrial Plastics, Inc.	Electric actuator	\$1,085.71
39554 Kaman Industrial Technologies	Pillow Block	\$268.85
39555 Matthew Pittelli	Safety boot reimbursement	\$250.00
39556 Southern California Boiler, Inc.	Boiler maintenance - July 2021	\$1,004.99
39557 Superior Protection Consultants	Security Patrol - July 2021	\$6,552.00
39558 Swains Electric Motor Service	Submersible pump, 10HP	\$4,365.10
39559 Underground Service Alert	Dig safe board fee - August 2021	\$68.64
39559 Underground Service Alert	Dig alerts - August 2021	\$176.65
39560 United Way of the Desert	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$20.00
39561 Univar Solutions	Sodium Hypochlorite delivery 07/27/2021	\$6,480.27
39562 USA Blue Book	Solujet Detergent 1 gallon	\$113.87
39563 Western Water Works	(1) Dezurik plug valve	\$2,356.72
39564 Willdan Financial Services	AD 2004-VSD FY 2021/2022	\$4,500.00
39565 Coachella Valley Water District	Coachella Valley Water District	\$8,650.04
39566 Interstate	Commercial battery	\$172.30
39566 Interstate	Commercial battery	\$392.59
202107271 Basic	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$104.16
202107281 UPS	Shipping charges as of 07/07/2021	\$17.04
202107281 UPS	shipping charges as of 07/24/2021	\$6.29
202107282 Dept. of Motor Vehicles	Pull notice - June 2021	\$1.00
202107291 Indio Water Authority	Hydrant water - June 2021	\$527.83
202107292 Standard Insurance Company	Dental and vision insurance - August 2021	\$3,750.44
202107293 Cintas Corp	Restock of Cabinets - 07/02/2021	\$189.88
202107293 Cintas Corp	First aid supply replenishment - 07/27/2021	\$215.03
202107294 Cintas Corp	Uniforms, mats, towels, etc - 07/15/2021	\$660.82
202107294 Cintas Corp	Uniforms, mats, towels, etc - 07/09/2021	\$628.87
202107294 Cintas Corp	Uniforms, mats, towels, etc - 07/01/2021	\$625.86
202107294 Cintas Corp	Uniforms, mats, towels, etc - 07/22/2021	\$673.20
202107294 Cintas Corp	Uniforms, mats, towels, etc - 07/29/2021	\$635.65
202107295 Colonial Life	PR 06/11/2021 - 06/24/2021 PD 07/02/2021	\$637.87
202107295 Colonial Life	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$637.87
202107295 Colonial Life	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$637.87
202107297 Nationwide Retirement Solution	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$1,395.00
202107298 MassMutual	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$10.00
202107299 Vantage Point Transfer Agents - ICMA	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$1,370.00
202107301 Paychex - Direct Deposit	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$74,236.81
202107302 Paychex - Garnishment	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$210.46
202107303 CalPERS 457	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$1,325.00
202107304 Paychex - Tax	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$41,830.25
202107305 CalPERS Retirement	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$19,381.12
202107307 Paychex - Fee	PR 07/09/2021 - 07/22/2021 PD 07/30/2021	\$182.31
202107311 Domino Solar LTD	Electricity - June 2021	\$8,960.56
202108011 Standard Insurance Company	Life and disability insurance - August 2021	\$1,235.33
202108041 Verizon Wireless	Cell service - July 2021	\$946.39
202108042 Imperial Irrigation District	Electricity - June 2021	\$39,645.31
TOTALS		\$296,064.58



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

TO: Board of Directors

FROM: Beverli A. Marshall, General Manager

THROUGH: Jeanette Juarez, Business Services Manager

**SUBJECT: Approve Resolution No. 2021-1152 Employee Wages & Benefits to Amend the Public Employees' Medical & Hospital Care Act (PEMCHA) contribution for Calendar Year 2022**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board of Directors to review and approve Resolution No. 2021-1152 Employee Wages & Benefits to amend PEMCHA contribution for Calendar Year 2022

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 1.1: Fully Staff with a Highly Trained and Motivated Team.

**Fiscal Impact**

The fiscal impact of the new PEMCHA Contribution is \$149 per employee and is included in the approved fiscal year 2021/22 operating budget.

**Background**

At the July 13, 2021 meeting, the Board of Directors adopted Resolution 2021-1149 establishing the VSD Bi-Weekly Wage Schedule (Schedule) effective July 1, 2021.

After the Schedule was adopted, staff identified an error in Section 6 Medical Plan Premiums. The required PEMHCA Minimum Employer Contribution to CalPERS (Attachment B) on behalf of employee's rate was not updated to the calendar year 2022 rate. The calendar year 2022 rate is \$149. The attached redlined Resolution No. 2021-1152 (Attachment A) corrects the error.

The \$149 PEMCHA contribution is included in the fiscal year 2021/22 approved operating budget.

**Recommendation**

Staff recommends that the Board of Directors adopt Resolution No. 2021-1152 Employee Wages & Benefits to Amend the Public Employees' Medical & Hospital Care Act (PEMCHA) contribution for Calendar Year 2022.

**Attachments**

Attachment A: Resolution No. 2021-1152

Attachment B: CalPERS Circular Letter 600-026-21

**RESOLUTION NO. 2021-11~~1145~~<sup>5249</sup>**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING EMPLOYEE WAGES & BENEFITS EFFECTIVE JULY 1, 2021 AND RESCINDING RESOLUTION 2021-1145**

The General Manager submitted to the Board of Directors a draft budget for Fiscal Year 2021/22 that included employee wages and benefits; and,

The Board of Directors has considered the issues relating to employee wages and benefits from an economic viewpoint and has concluded that a Cost-of-Living Adjustment (COLA) adjustment is warranted.

The Board of Directors of Valley Sanitary District resolves:

1. The Wage Schedule attached to this Resolution as Exhibit 1 replaces the Wage Schedules adopted effective July 1, 2020.
2. Retirement Plan: The District participates in the California Public Employees Retirement Plan (CalPERS). The plan for "Classic" employees is 2.5%<sup>@55</sup> and the plan for "New Members" (PEPRA) is 2%<sup>@62</sup>.
3. Employer Contribution to CalPERS: The District will contribute to CalPERS the established employer contribution rate of 12.380% toward retirement of all "Classic" employees enrolled in the Tier 1 Retirement Plan and 7.730% for all "PEPRA" employees enrolled in the Tier 2 Retirement Plan.
4. Employee Contribution to CalPERS: Employees will contribute the employee contribution rate of 8% for all "Classic" employees enrolled in the Tier 1 Retirement Plan and 7.250% for all "PEPRA" employees enrolled in the Tier 2 Retirement Plan.
5. Social Security and Medicare: In addition to participation in CalPERS, the District participates in Social Security and Medicare programs with the District and employees each responsible for their respective portion as mandated by the Social Security Administration.
6. Medical Plan Premiums: The District will contribute the required PEMHCA Minimum Employer Contribution to CalPERS on behalf of employees for enrollment in one of the available medical plans through CalPERS. The current contribution amount is \$14~~93~~ per month.
7. Cafeteria Plan: The District will contribute up to \$1,800 into the District's cafeteria plan toward medical, dental, and vision plan premiums. The cost of the premiums that exceed the District's contribution will be paid by the employee through payroll deduction. If an employee chooses medical, dental, and vision plans that are

less than the District's contribution, the District will contribute only the actual premium cost.

8. Cash-in-Lieu: Employees who waive enrollment in one of the available medical plans, and who provide proof of enrollment in another qualifying medical plan, will receive a monthly stipend of \$450.

9. Director's Health Benefits: Board members are offered a medical, vision, and dental stipend for the calendar year. The annual amount is set at the monthly PEMHCA rate established by CalPERS multiplied by 12 months.

10. Longevity Pay: Employees will receive an incentive to encourage longevity with the District upon completion of their 7<sup>th</sup> anniversary with the District. The initial amount will be \$100 per month. Each five-year anniversary following the first milestone will increase the premium by \$100. The premium, and each subsequent increase, will become effective the first day of the pay period following each longevity milestone anniversary.

11. Standby Pay: Employees assigned to standby will receive special assignment pay of \$41.00 per weekday and \$81.00 per Saturday, Sunday, and District observed holidays. The table below is used to determine call-back or call-back 2 pay:

TYPE	HOURS WORKED	HOURS PAID	RATE	TRAVEL TIME
Call-back	≤ 1 hour 29 minutes	Two (2) hour minimum	Hourly Rate	None
Call-back 2	≥ 1 hour 30 minutes	Actual time worked	Overtime Rate	30 Minutes

12. Shift Differential: Employees whose assigned shift includes Saturday or Sunday will receive special assignment pay of 5% of base hourly pay rate for the hours worked on Saturday or Sunday. This differential will not be paid for hours worked on the other days of the employee's shift.

13. Uniforms: Employees in specific job classifications are required to wear uniforms for health and safety. The District furnishes and launders the uniforms and reports the value to CalPERS as required.

14. Safety Shoes: Employees in specific job classifications that are required to wear safety shoes will be reimbursed up to \$250 each year for the purchase of appropriate footwear.

15. Bi-Lingual Pay: Employees assigned to be available to translate or interpret in the course of their work will receive special assignment pay of \$100 per month.

16. Certification Incentive Pay: Employees that achieve a certification that is required by their job classification but is at a grade higher than what is required, and no higher classification exists in the classification series, will receive an amount equivalent to 5% of their bas hourly pay rate.

17. Lateral Certification Incentive Pay: Employees who obtain and maintain a certification that is **not** required by their classification will receive an incentive of 5% of the employee’s base hourly pay rate for each type of certification that is obtained. If a higher level of certification is obtained, no additional incentive will be applied.

18. Holidays: The District observes the following holidays. If a holiday falls on a Saturday, it will be observed on the preceding Friday. If a holiday falls on a Sunday, it will be observed on the following Monday.

<b>Holiday Title</b>	<b>Holiday Date</b>
New Year’s Day	January 1
MLK Jr. Birthday	3 <sup>rd</sup> Monday in January
Presidents’ Day	3 <sup>rd</sup> Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans’ Day	November 11
Thanksgiving Day	4 <sup>th</sup> Thursday in November
Native American Heritage Day	Friday after Thanksgiving Day
Christmas Eve	December 24
Christmas Day	December 25
New Year’s Eve	December 31

Employees will be paid for eight hours of time off on each holiday. Employees working alternative schedules (9/80) will be paid for eight hours of time off on each holiday and will be given the option for the remaining one or two hours to utilize Vacation or Administrative Leave or to work the one or two hours in the same pay period in which the holiday falls.

For employees assigned to the “Operator of the Day” shift, a 10-hour shift, will be paid an additional two hours (for a total of 10 hours per holiday), which is consistent with long-standing practice.

19. Vacation Leave: Employees accrue vacation leave based on years of service and may take this leave per District policy.

20. Sick Leave: Full-time employees accrue 12 sick days (96 hours) each year. Employees may cash out up to one-half of their sick leave balance each year or upon separation from the District, as allowed by District policy.



21. Management Leave: FLSA exempt employees receive 40 hours of Management Leave each calendar year. Unused hours are not carried over to the next calendar year.

22. Tuition Reimbursement: The District will reimburse employees for approved tuition and course materials up to \$1,000 per quarter, semester, or course, with a maximum reimbursement of \$3,000 per employee per fiscal year.

23. Life Insurance: The District will enroll employees in a life insurance plan at no cost to the employee. The plan coverage is equivalent to the employee's annual base wages, with a minimum of \$50,000; \$10,000 for their spouse and \$5,000 per dependent child up to 26 years of age.

24. Short-Term Disability: The District participates in the State of California Short-Term Disability Plan. Employees are required to contribute to this plan through payroll deduction.

25. Long-Term Disability: The District participates in a long-term disability plan at no cost to employees.

26. Wellness Program: The District will reimburse employees once each fiscal year for enrollment in gym memberships or exercise and fitness classes. The maximum reimbursement is \$420.

27. Deferred Compensation (457) Plan: Each employee at the District can voluntarily participate, at their own expense, in one of the deferred compensation plans offered by the District through payroll deduction. The District does not match employee contributions into these plans.

28. The effective date of these changes is July 1, 2021.

29. Resolution 2021-1145 is rescinded.

**ADOPTED** this 13<sup>th</sup> day of July 2021, by the following roll call vote.

AYES:  
NAYES:  
ABSENT:  
ABSTAIN:

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Scott Sear, President

ATTEST:

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Debra Canero, Secretary



California Public Employees' Retirement System  
P.O. Box 942715 | Sacramento, CA 94229-2715  
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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## Health Benefits

# Circular Letter

April 23, 2021

Circular Letter: 600-026-21

Distribution: Special

**To: Contracting Agency Health Benefits Officers and Assistant Health Benefits Officers**

**Subject: 2022 Contracting Agency Minimum Employer Contribution for Members**

### Purpose

This Circular Letter informs contracting Public Agencies and Schools of the new minimum employer health contribution for members for calendar year 2022.

### Background

The Minimum Employer Contribution amount is prescribed by Government Code section 22892 of the Public Employees' Medical and Hospital Care Act (PEMHCA)<sup>1</sup>. This section provides that "the employer contribution shall be adjusted annually by the board to reflect any changes in the medical care component of the Consumer Price Index-Urban (CPI-U) and shall be rounded to the nearest dollar."

### Inflation Rate Changes

In January 2021, the U.S. Bureau of Labor Statistics determined the annual percentage change in the medical care component of the CPI-U for 2020 was 4.1%.

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<sup>1</sup> California Government Code § 20000, et seq.

The table below provides an inflation comparison of medical care rates.

<b>Medical Care Inflation</b>		
<b>Year</b>	<b>Index</b>	<b>Percent</b>
2016	463.675	3.8
2017	475.322	2.5
2018	484.707	2.0
2019	498.413	2.8
2020	518.876	4.1

### **Calculation of the Minimum Employer Contribution**

Using the 4.1% increase in the medical care component of the CPI-U, the minimum employer contribution for calendar year 2022 is \$149; see calculation below.

$$\$143.00 \times 4.10\% = \$5.86$$

$$\$143.00 + \$5.86 = \$148.86, \text{ rounded to } \$149$$

### **Minimum Employer Contribution**

The table below displays the annual amounts of the Minimum Employer Contribution for members by calendar year.

<b>Minimum Employer Contribution by Calendar Year</b>	
<b>Year</b>	<b>Employer Contribution</b>
2018	\$133
2019	\$136
2020	\$139
2021	\$143
2022	\$149

### **Contribution Change Process**

Contracting agencies that have designated the PEMHCA Minimum as their monthly employer health contribution will have their employer billing automatically updated to reflect the new amount effective January 1, 2022.

Contracting agencies do not need to take action unless they wish to make a change to their current contribution method. To do so, employers must submit a change resolution. Change resolutions are effective the first day of the second month following receipt by CalPERS.

## Questions

We are committed to assisting you conduct business with the CalPERS Health Program. To request the necessary change resolution template, call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

Rob Jarzombek, Chief  
Health Account Management Division



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors  
**THROUGH:** Beverli A. Marshall, General Manager  
**FROM:** Jeanette Juarez, Business Services Manager  
**SUBJECT:** **CalPERS Medical Premiums for Calendar Year 2022**

<input type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is to present the adopted CalPERS medical plan premiums for calendar year 2022.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 1: Fully staffed with a highly trained and motivated team.

**Fiscal Impact**

There is no fiscal impact to the District based on the new medical plan premiums. On July 13, 2021, the VSD Board of Directors adopted Resolution No. 2021-1149. This resolution established the District’s contributions toward employees’ health premiums (medical, dental, vision) each month. For calendar year 2022, the total District contribution will be up to \$1,949 per month.

- ✓ \$149 toward the required PEMHCA minimum employer contribution
- ✓ up to \$1,800 into a cafeteria plan toward medical, dental, and vision plan premiums

If an employee chooses a plan that is more than the District’s total contributions, the additional amount will be deducted from the employee’s paycheck each month.

**Background**

The District contracts with the California Public Employees Retirement System (CalPERS) for the purpose of providing employees with medical insurance benefits. On July 13, 2021, the CalPERS Board of Administration adopted the medical plans and premiums for calendar year 2022. The premiums for the most selected medical plans

are shown below. Plan premiums that exceed the District's total contribution are highlighted.

#### Kaiser HMO

Enrollment Level	Plan Premium (\$) 2021	Plan Premium (\$) 2022	Change
Employee	669.84	719.78	7.46%
Employee + 1	1,339.68	1,439.56	
Employee + Family	1,741.60	1,871.43	

#### Anthem Select HMO

Enrollment Level	Plan Premium (\$) 2021	Plan Premium (\$) 2022	Change
Employee	639.10	676.48	5.85%
Employee + 1	1,287.20	1,352.96	
Employee + Family	1,661.66	1,758.85	

#### PERS Gold (PPO)

Enrollment Level	Plan Premium (\$) 2021	Plan Premium (\$) 2022	Change
Employee	459.94	575.56	25.14%
Employee + 1	919.88	1,151.12	
Employee + Family	1,195.84	1,496.46	

#### PERS Platinum (PPO)

Enrollment Level	Plan Premium (\$) 2021	Plan Premium (\$) 2022	Change
Employee	761.23	863.37	13.42%
Employee + 1	1,522.46	1,726.74	
Employee + Family	1,979.20	2,244.76	

In addition to the CalPERS medical plans, VSD offers its employees dental and vision plans. The cost of the plans is calculated as part of the total monthly allotted amount of \$1,949.

#### Dental

Enrollment Level	Plan Premium (\$) 2021	Estimated Plan Premium (\$) 2022	Estimated Change
Employee	31.91	33.82	6.0%
Employee + Spouse	67.12	71.15	
Employee + Children	94.44	100.11	
Employee + S + C	129.36	137.12	

**Vision**

<b>Enrollment Level</b>	<b>Plan Premium (\$) 2021</b>	<b>Estimated Plan Premium (\$) 2022</b>	<b>Estimated Change</b>
Employee	8.48	8.82	4.0%
Employee + Spouse	18.28	19.01	
Employee + Children	14.80	15.39	
Employee + S + C	24.60	25.58	

Example 1: An employee selects Anthem Select HMO plan at the Employee + Family enrollment level. The medical premium will be \$1,758.85, dental will be \$137.12, and vision will be \$25.58 for a total cost of \$1,921.55. This amount is less than \$1,949, so the employee pays nothing.

Example 2: An employee selects PERS Platinum (PPO) Employee + Family enrollment level. The medical premium will be \$2,244.76, dental will be \$137.12, and vision will be \$24.60 for a total cost of \$2,406.48. This amount is more than the allotted \$1,949, so the employee's paycheck will be deducted for \$457.48 each month.

**Recommendation**

Staff recommends that the Board of Directors receive the information and give direction, if appropriate.

**Attachments**

Attachment A: CalPERS 2022 Health Premiums



## Pension & Health Benefits Committee

# Agenda Item 6a

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**June 15, 2021**

**Item Name:** Preliminary 2022 Health Maintenance Organization and Preferred Provider Organization Plan Rates

**Program:** Health Benefits

**Item Type:** Information

### **Executive Summary**

This agenda item provides an update on the Rate Development Process (RDP) and the 2022 preliminary proposed premiums for California Public Employees' Retirement System (CalPERS) health plans. The 2022 proposed premiums will continue to be negotiated and refined over the next month. Additionally, this agenda item outlines the next steps between now and July 2021 when the CalPERS Board of Administration (Board) is scheduled to approve the 2022 premiums.

### **Strategic Plan**

This item supports the CalPERS 2017-2022 Strategic Goal "High-Quality Affordable Health Care."

### **Background**

Pursuant to Government Code Section 22864(a), which requires that premiums shall reasonably reflect the cost of benefits provided, CalPERS engages each year in the RDP. The goal of the RDP is to ensure that CalPERS members receive high-quality health care at an aggressively negotiated price. The CalPERS rates team is comprised of individuals from the Health Plan Research and Administration Division, the Actuarial Office, and the Legal Office, as well as consulting actuaries. Additionally, pursuant to Government Code Section 22850, additions of new health plans are considered part of the RDP at the discretion of the Board.

### **2022 Rate Development Process Timeline**

CalPERS began preparations for the 2022 RDP cycle in August 2020. CalPERS asked its contracted health plan carriers to submit proposals for any changes to existing plan products and new plan products (Basic and Medicare), providing CalPERS with applicable pricing, provider network and coverage areas, as well as benefit design information. In November 2020, the CalPERS team presented these proposals for Board approval. The Board approved several new plans or plan area expansions, but in a handful of cases did so provisionally, contingent upon a review using the results of a health plan competition analysis and economic model developed for CalPERS by Bates White Economic Consulting and Harvard Economics Professors Leemore Dafny and Robin Lee.



At the March 2021 Pension & Health Benefits Committee (PHBC) meeting, the CalPERS team provided an update on proposals that were approved pending the results of the Bates White economic model and recommended moving forward with these proposals.

Each carrier submitted its initial forecast for its 2022 plan rates to CalPERS in March 2021. Leading up to these submissions, CalPERS also developed its own preliminary rate for each plan using historical claims data and trends.

Following the March rates submission, the CalPERS team met with each plan carrier to discuss its data, assumptions, and models used to calculate initial rates.

The CalPERS rates team evaluates and negotiates rates by:

- Testing the plan carrier submissions for validity, reasonableness, and reliability using risk scores from the Health Care Decision Support System and financial data from the Health Care Fund;
- Considering and assessing additional information from existing and proposed plans as warranted; and,
- Comparing those results to the 2020 and initial 2021 self-funded and flex-funded experiences.

The 2022 preliminary proposed premiums presented at the June PHBC meeting are a culmination of CalPERS rates team's evaluations and negotiations of the health plan carriers' March and May rate submissions.

Between now and the July Board meeting, the CalPERS rates team will continue to verify that all rates reasonably reflect the cost of the benefits provided and present the 2022 premiums for Board approval at the July Board offsite.

## **2022 Program Updates**

### **Risk Mitigation for Basic Health Maintenance Organization (HMO) Plans and Portfolio Rating for Basic Preferred Provider Organization (PPO) Plans**

In November 2020, the Board approved a risk mitigation strategy for Basic HMO and PPO plans. The strategy will commence in 2022 with a two-year phase in. Risk mitigation will enable CalPERS to manage population health risk within the portfolio of Basic health plans, improve quality and affordability of health care, promote efficient care management, and mitigate year-over-year premium volatility and large premium increases. Furthermore, risk mitigation requires health plans to compete based on medical and administrative efficiency and quality of care rather than on a plan's ability to attract favorable risk.

In April 2021, CalPERS shared risk scores with the health plan carriers and stakeholders. The risk scores are also available on the CalPERS [website](#).

### **New Health Plans, Coverage Area Changes, and Benefit Design Changes**

Below are the Board-approved carrier proposals for new health plan offerings, changes in coverage area or changes in benefit design for plan year 2022.

#### ***Anthem Blue Cross:***

##### **Anthem Medicare Preferred Service Area Expansion:**

Anthem is expanding its Anthem Medicare Preferred service area into 21 counties (Alpine, Amador, Calaveras, Colusa, Del Norte, Inyo, Lake, Lassen, Mariposa, Modoc, Mono, Plumas, San Diego, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Tuolumne, and Yuba).

### Anthem Medicare Preferred—New Supplemental Benefits

The following are new supplemental benefits offered in plan year 2022 for Anthem Medicare Preferred:

- 12 telephone nutritional counseling sessions
- 1 monthly shipment of recommended health non-perishable staples
- Non-emergency medical transportation to medical appointments, SilverSneakers locations, and pharmacy. Twelve one-way trips, up to 60 miles per trip, per year.

### ***Blue Shield of California:***

#### Access+ EPO Basic Service Area Expansion

Blue Shield is expanding its Access+ EPO service area into Lassen and Shasta counties.

#### Access+ Basic Service Area Re-entry into the Bay Area

Blue Shield is expanding its Access+ service area into - eight of the nine Bay Area counties it exited in 2019. The eight counties proposed are: Alameda, Contra Costa, Marin, San Francisco, San Mateo, Santa Clara, Sonoma, and Solano. The plan did not propose to re-enter Napa County.

#### Trio Basic Service Area Expansion:

Blue Shield is expanding its Trio service area to three counties: Orange, Santa Cruz, and Stanislaus counties. Monterey County is no longer included in the 2022 service area expansion proposal because of difficulty in provider negotiations.

#### Blue Shield Medicare Advantage—New Plan

Blue Shield is providing a nationwide Medicare Advantage plan with the following additional supplemental benefits:

- Quarterly \$80 over-the-county drug benefit
- Personal emergency response system
- Post-discharge meals
- 24 non-emergency medical transportation one-way trips

### ***UnitedHealthcare:***

#### SignatureValue Harmony Basic HMO—New Plan

UnitedHealthcare is providing its SignatureValue Harmony Basic HMO plan in five Southern California counties: Los Angeles, Orange, Riverside, San Bernardino, and San Diego.

#### UnitedHealthcare Edge—New Plan

UnitedHealthcare is providing a new Medicare plan in addition to their existing Medicare plan that is currently part of CalPERS Health Benefits Program. UnitedHealthcare Edge is a new nationwide plan with CalPERS self-funded OptumRx pharmacy benefit manager.

### ***Western Health Advantage:***

#### Western Health Advantage Basic HMO Service Area Expansion

Western Health Advantage is an HMO plan currently available in nine counties (Colusa, El Dorado, Marin, Napa, Placer, Sacramento, Solano, Sonoma, and Yolo). The plan is expanding to Humboldt County (contingent upon approval by the Department of Managed Health Care).

#### Western Health Advantage Medicare MyCare Select Medicare Advantage—New Plan

Western Health Advantage is offering a new Medicare Advantage plan with the same service area as their Basic plan with the exception of Humboldt County. The Western Health Advantage Medicare Advantage plan will not yet be available in Humboldt County.

***PPO Basic and PPO Medicare Supplemental Plans:***

**PERS Platinum and PERS Gold PPO—New Plans**

In November 2020, the Board approved replacing the current CalPERS PPO Basic and PPO Medicare Supplemental Plans (PERSCare, PERS Choice, and PERS Select) with the proposed PERS Platinum and PERS Gold plans. Benefit design changes will be considered in November 2021.

<b>Plan Name</b>	<b>Changes for 2022</b>
PERSCare	Transition to PERS Platinum. Retains the same 90/10 benefit design and network as PERSCare/PERS Choice.
PERS Choice	Transition to PERS Platinum. Offers a 90/10 benefit design and retains the network of PERSCare/PERS Choice.
PERS Select	Transition to PERS Gold. Retains the same 80/20 benefit design and network as PERS Select.
PERSCare Supplement to Medicare Plan	Transition to PERS Platinum Supplement to Medicare Plan. No changes to benefit design or network.
PERS Choice Supplement to Medicare Plan	Transition to PERS Platinum Supplement to Medicare Plan. No changes to benefit design or network.
PERS Select Supplement to Medicare Plan	Transition to PERS Gold Supplement to Medicare Plan. No change to benefit design or network.

**Medicare Copay Changes**

In November 2020, the Board approved the UnitedHealthcare Edge plan proposal which offered \$0 copays for many services, including \$0 copays for emergency room visits for plan year 2022.

CalPERS gave its existing health plan carriers an opportunity to propose changes to their Medicare copays for plan year 2022. Blue Shield Medicare PPO, Sharp Direct Advantage, and Western Health Advantage Medicare Advantage plans proposed \$0 copays for the same \$0 copay services offered by UnitedHealthcare Edge except for emergency room visits. Emergency room visits will remain unchanged at a \$50 copay per visit.

**Individual Plan Information**

Plan-specific information on 2022 preliminary proposed premiums will be presented and discussed in detail during the June 2021 PHBC meeting.

**Budget and Fiscal Impacts**

Overall, the proposed premiums for the 2022 plan year will marginally increase employee and employer health premium contributions. The actual increase or decrease depend on plan specific information.

For the State of California, the increase or decrease will be determined in accordance with Public Employees' Medical and Hospital Care Act provisions. For contracting agencies, the increase or decrease will be determined based on each agency's negotiated health premium contribution amount.

**Benefits and Risks**

The increasing cost of health care is a burden to CalPERS and our members. CalPERS, like many purchasers of health benefits, continues to face the challenge of adequately covering the cost of health care while remaining competitive. CalPERS aggressively works to keep costs and

premiums as low as possible and continues to pursue innovations that help to make high quality health care affordable to our employer partners and members.

Like last year, 2021 year brings new potential risks related to the continuing unknown medium and long-term impacts of the COVID-19 pandemic on the CalPERS Health Care Fund.

### **Attachments**

Attachments 1a, 1b, 2a, 2b, and 3 will be provided under separate cover just prior to the PHBC meeting on June 15, 2021.

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Marta Green, Chief  
Health Plan Research & Administration Division

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Don Moulds  
Chief Health Director  
Health Policy & Benefits Branch

**2022 Statewide Per Subscriber Per Month PSPM Premiums**  
**Health Maintenance Organization (HMO) Plans Only**  
**July Board of Administration Offsite Final Proposed Premiums**

Basic Plans <sup>1</sup>	2021			2022			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Anthem HMO Select	\$ 800.55	\$ 1,601.10	\$ 2,081.43	\$ 848.08	\$ 1,696.16	\$ 2,205.01	5.94%
Anthem HMO Traditional	1,220.32	2,440.64	3,172.83	1,198.07	2,396.14	3,114.98	(1.82%)
Blue Shield Access+	938.96	1,877.92	2,441.30	900.22	1,800.44	2,340.57	(4.13%)
Blue Shield Trio	722.56	1,445.12	1,878.66	742.70	1,485.40	1,931.02	2.79%
Health Net Salud y Más	425.02	850.04	1,105.05	486.51	973.02	1,264.93	14.47%
Health Net SmartCare	924.36	1,848.72	2,403.34	1,007.13	2,014.26	2,618.54	8.95%
Kaiser Permanente	761.62	1,523.24	1,980.21	804.67	1,609.34	2,092.14	5.65%
Kaiser Out of State	1,040.15	2,080.30	2,704.39	1,138.95	2,277.90	2,961.27	9.50%
Sharp	632.27	1,264.54	1,643.90	699.21	1,398.42	1,817.95	10.59%
UnitedHealthcare Alliance	755.61	1,511.22	1,964.59	818.03	1,636.06	2,126.88	8.26%
UnitedHealthcare Harmony	-	-	-	737.35	1,474.70	1,917.11	N/A
Western Health Advantage	757.02	1,514.04	1,968.25	741.26	1,482.52	1,927.28	(2.08%)
<b>Basic HMO Weighted Average</b>							<b>4.69%</b>

Medicare Plans <sup>2</sup>	2021			2022			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Anthem Medicare Preferred	\$ 383.37	\$ 766.74	\$ 1,150.11	\$ 360.19	\$ 720.38	\$ 1,080.57	(6.05%)
Blue Shield Medicare PPO	-	-	-	353.11	706.22	1,059.33	N/A
Kaiser Sr. Advantage	324.48	648.96	973.44	302.53	605.06	907.59	(6.76%)
Kaiser Out of State	317.48	634.96	952.44	295.52	591.04	886.56	(6.92%)
Sharp Direct Advantage	244.39	488.78	733.17	263.85	527.70	791.55	7.96%
UnitedHealthcare Group	311.56	623.12	934.68	294.65	589.30	883.95	(5.43%)
UnitedHealthcare Edge	-	-	-	347.21	694.42	1,041.63	N/A
Western Health Advantage	-	-	-	314.94	629.88	944.82	N/A
<b>Medicare HMO Weighted Average</b>							<b>(6.37%)</b>

Combination Plans	2022					
	Subscriber in M & 1 Dependent in B	Subscriber in M & 2+ Dependents in B	Subscriber in M, 1 Dependent in B & 1 Dependent in M	Subscriber in B & 1 Dependent in M	Subscriber in B & 2+ Dependents in M	Subscriber in B, 1 Dependent in B & 1 Dependent in M
Anthem HMO Select	\$ 1,208.27	\$ 1,717.12	\$ 1,229.23	\$ 1,208.27	\$ 1,568.46	\$ 1,717.12
Anthem HMO Traditional	1,558.26	2,277.10	1,439.22	1,558.26	1,918.45	2,277.10
Blue Shield Access+	1,253.33	1,793.46	1,246.35	1,253.33	1,606.44	1,793.46
Blue Shield Trio	1,095.81	1,541.43	1,151.84	1,095.81	1,448.92	1,541.43
Kaiser Sr. Advantage	1,107.20	1,590.00	1,087.86	1,107.20	1,409.73	1,590.00
Kaiser Out of State	1,434.47	2,117.84	1,274.41	1,434.47	1,729.99	2,117.84
Sharp Direct Advantage	963.06	1,382.59	947.23	963.06	1,226.91	1,382.59
UnitedHealthcare Alliance/Group	1,112.68	1,603.50	1,080.12	1,112.68	1,407.33	1,603.50
UnitedHealthcare Alliance/Edge	1,165.24	1,656.06	1,185.24	1,165.24	1,512.45	1,656.06
UnitedHealthcare Harmony/Group	1,032.00	1,474.41	1,031.71	1,032.00	1,326.65	1,474.41
UnitedHealthcare Harmony/Edge	1,084.56	1,526.97	1,136.83	1,084.56	1,431.77	1,526.97
Western Health Advantage	1,056.20	1,500.96	1,074.64	1,056.20	1,371.14	1,500.96

<sup>1</sup>CalPERS 2022 Basic plan premiums are portfolio rated with a two-year phase-in.

<sup>2</sup>Kaiser Out of State is available outside of California. Sharp is available is available in Region 2 only. All other plans are available in all three regions.

**2022 Regional PSPM Premiums for Public Agencies and Schools  
Health Maintenance Organization (HMO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

Basic Plans <sup>1</sup>	2021			2022			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
<b>Basic Premiums - Region 1</b>							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Select	\$925.60	\$1,851.20	\$2,406.56	\$1,015.81	\$2,031.62	\$2,641.11	9.75%
Anthem Traditional	1,307.86	2,615.72	3,400.44	1,304.00	2,608.00	3,390.40	(0.30%)
Blue Shield Access+	1,170.08	2,340.16	3,042.21	1,116.01	2,232.02	2,901.63	(4.62%)
Blue Shield Trio	880.50	1,761.00	2,289.30	898.54	1,797.08	2,336.20	2.05%
Health Net SmartCare	1,120.21	2,240.42	2,912.55	1,153.00	2,306.00	2,997.80	2.93%
Kaiser CA	813.64	1,627.28	2,115.46	857.06	1,714.12	2,228.36	5.34%
UnitedHealthcare Alliance	941.17	1,882.34	2,447.04	1,020.28	2,040.56	2,652.73	8.41%
Western Health Advantage	757.02	1,514.04	1,968.25	741.26	1,482.52	1,927.28	(2.08%)
<b>Basic Premiums - Region 2</b>							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Select	\$674.69	\$1,349.38	\$1,754.19	\$712.43	\$1,424.86	\$1,852.32	5.59%
Anthem Traditional	1,046.04	2,092.08	2,719.70	1,007.13	2,014.26	2,618.54	(3.72%)
Blue Shield Access+	938.96	1,877.92	2,441.30	900.22	1,800.44	2,340.57	(4.13%)
Blue Shield Trio	722.56	1,445.12	1,878.66	742.70	1,485.40	1,931.02	2.79%
Health Net Salud y Más	458.66	917.32	1,192.52	548.26	1,096.52	1,425.48	19.54%
Health Net SmartCare	769.11	1,538.22	1,999.69	845.69	1,691.38	2,198.79	9.96%
Kaiser CA	669.77	1,339.54	1,741.40	706.02	1,412.04	1,835.65	5.41%
Sharp	632.27	1,264.54	1,643.90	699.21	1,398.42	1,817.95	10.59%
UnitedHealthcare Alliance	723.84	1,447.68	1,881.98	775.09	1,550.18	2,015.23	7.08%
UnitedHealthcare Harmony	-	-	-	782.74	1,565.48	2,035.12	N/A
<b>Basic Premiums - Region 3</b>							
Los Angeles, Riverside and San Bernardino							
Anthem Select	\$639.10	\$1,278.20	\$1,661.66	\$676.48	\$1,352.96	\$1,758.85	5.85%
Anthem Traditional	984.21	1,968.42	2,558.95	935.57	1,871.14	2,432.48	(4.94%)
Blue Shield Access+	834.88	1,669.76	2,170.69	779.87	1,559.74	2,027.66	(6.59%)
Blue Shield Trio	660.49	1,320.98	1,717.27	668.13	1,336.26	1,737.14	1.16%
Health Net Salud y Más	412.88	825.76	1,073.49	463.87	927.74	1,206.06	12.35%
Health Net SmartCare	691.48	1,382.96	1,797.85	764.96	1,529.92	1,988.90	10.63%
Kaiser CA	669.84	1,339.68	1,741.58	719.78	1,439.56	1,871.43	7.46%
UnitedHealthcare Alliance	720.89	1,441.78	1,874.31	771.85	1,543.70	2,006.81	7.07%
UnitedHealthcare Harmony	-	-	-	714.28	1,428.56	1,857.13	N/A
<b>Basic Premiums - Out of State</b>							
Kaiser Out of State	\$1,040.15	\$2,080.30	\$2,704.39	\$1,138.95	\$2,277.90	\$2,961.27	9.50%

<sup>1</sup>CalPERS 2022 Basic plan premiums are portfolio rated with two-year phase-in.

**2022 Statewide PSPM Premiums  
Preferred Provider Organization (PPO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

2021 Basic Plans	2021			2022 Basic Plans <sup>1</sup>	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
Anthem EPO Del Norte	\$849.23	\$1,698.46	\$2,208.00	Anthem EPO Del Norte	\$946.78	\$1,893.56	\$2,461.63	11.49%
PERSCare	1,111.87	2,223.74	2,890.86	PERS Platinum	946.78	1,893.56	2,461.63	(14.85%)
PERS Choice	849.23	1,698.46	2,208.00					11.49%
PERS Select	527.39	1,054.78	1,371.21	PERS Gold	650.38	1,300.76	1,690.99	23.32%

**Total PPO Basic Weighted Average Change** 8.67%

2021 Medicare Plans	2021			2022 Medicare Plans	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
PERSCare	\$381.25	\$762.50	\$1,143.75	PERS Platinum	\$381.94	\$763.88	\$1,145.82	0.18%
PERS Choice	349.97	699.94	1,049.91					9.14%
PERS Select	349.97	699.94	1,049.91	PERS Gold	377.41	754.82	1,132.23	7.84%

**Total PPO Medicare Weighted Average Change** 5.48%

Combination Plans	2022					
	Subscriber in M & 1 Dependent in B	Subscriber in M & 2+ Dependents in B	Subscriber in M, 1 Dependent in B & 1 Dependent in M	Subscriber in B & 1 Dependent in M	Subscriber in B & 2+ Dependents in M	Subscriber in B, 1 Dependent in B & 1 Dependent in M
PERS Platinum	\$1,328.72	\$1,896.79	\$1,331.95	\$1,328.72	\$1,710.66	\$1,896.79
PERS Gold	1,027.79	1,418.02	1,145.05	1,027.79	1,405.20	1,418.02

<sup>1</sup>CalPERS 2022 Basic plan premiums are portfolio rated with two-year phase-in.

**2022 Regional PSPM Premiums for Public Agencies and Schools  
Preferred Provider Organization (PPO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

2021 Basic Plans	2021			2022 Basic Plans <sup>1</sup>	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
<b>Basic Premiums - Region 1</b>								
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba								
Anthem EPO Del Norte	\$935.84	\$1,871.68	\$2,433.18	Anthem EPO Del Norte	\$1,057.01	\$2,114.02	\$2,748.23	12.95%
PERSCare	1,294.69	2,589.38	3,366.19	PERS Platinum	1,057.01	2,114.02	2,748.23	(18.36%)
PERS Choice	935.84	1,871.68	2,433.18					12.95%
PERS Select	566.67	1,133.34	1,473.34	PERS Gold	701.23	1,402.46	1,823.20	23.75%
<b>Basic Premiums - Region 2</b>								
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura								
PERSCare	\$1,115.68	\$2,231.36	\$2,900.77	PERS Platinum	\$882.18	\$1,764.36	\$2,293.67	(20.93%)
PERS Choice	783.19	1,566.38	2,036.29					12.64%
PERS Select	476.92	953.84	1,239.99	PERS Gold	587.78	1,175.56	1,528.23	23.24%
<b>Basic Premiums - Region 3</b>								
Los Angeles, Riverside and San Bernardino								
PERSCare	\$1,036.07	\$2,072.14	\$2,693.78	PERS Platinum	\$863.37	\$1,726.74	\$2,244.76	(16.67%)
PERS Choice	761.23	1,522.46	1,979.20					13.42%
PERS Select	459.94	919.88	1,195.84	PERS Gold	575.56	1,151.12	1,496.46	25.14%
<b>Basic Premiums - Out of State</b>								
PERSCare	\$1,008.08	\$2,016.16	\$2,621.01	PERS Platinum	\$847.71	\$1,695.42	\$2,204.05	(15.91%)
PERS Choice	760.17	1,520.34	1,976.44					11.52%

2021 Medicare Plans	2021			2022 Medicare Plans	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
<b>Medicare Premium Rates - All Regions</b>								
PERSCare	\$381.25	\$762.50	\$1,143.75	PERS Platinum	\$381.94	\$763.88	\$1,145.82	0.18%
PERS Choice	349.97	699.94	1,049.91					9.14%
PERS Select	349.97	699.94	1,049.91	PERS Gold	377.41	754.82	1,132.23	7.84%





**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors

**FROM:** Jeanette Juarez, Business Services Manager

**SUBJECT:** **Adopt Resolution No. 2021-1151 A Resolution of The Board of Directors of Valley Sanitary District Adopting the District’s Investment Policy**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board of Directors to review and approve Resolution No. 2021-1151 A Resolution of The Board of Directors of Valley Sanitary District Adopting the District’s Investment Policy.

**Strategic Plan Compliance**

This item complies with the District’s Strategic Plan Objective 6.3.1: Review 10% of policies annually and update as needed.

**Fiscal Impact**

There is no fiscal impact from this report.

**Background**

California Government Code Section 53646 requires that all public agencies adopt an investment policy and that the policy be reviewed and approved annually. On April 14, 2015, the District adopted Resolution No. 2015-1063 adopting the District’s Investment Policy and no amendments have been executed.

Local Agency Investment Guidelines highly recommend that the internal treasury staff conduct a review annually. According to the California Debt and Investment Advisory Commission (2020), “an update in the investment policy is warranted if treasury staff’s review results in a material change in policy due to either a change in statute or a change in the agency’s goals and objectives for safety, liquidity and yield” (P.14).

The revised Investment Policy (Attachment B) has been updated to reflect the District’s investment guidelines and conformed to meet California statutes governing local agencies.

**Recommendation**

Staff recommends that the Board of Directors approve Resolution No. 2021-1151 A Resolution of The Board of Directors of Valley Sanitary District Adopting the District's Investment Policy and rescind Resolution No. 2015-1063.

**Attachments**

Attachment A: Resolution 2021-1151

Attachment B: Investment Policy

**RESOLUTION NO. 2021-1151**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT  
ADOPTING THE DISTRICT'S INVESTMENT POLICY AND RESCINDING RESOLUTION  
NO. 2015-1063.**

**WHEREAS**, the Legislature of the State of California has provided standards for governing bodies authorized to make investment decisions for local agencies, which are set forth in California Government Code 16429.1, 53600-53609 and 53630-53686 ("The Investment Act"); and

**WHEREAS**, the Board of Directors of Valley Sanitary District may invest surplus monies not required for the immediate necessities of the District in accordance with the provisions of California Government Code Sections 5921 and 53601 et seq.; and

**WHEREAS**, Section 53646 of the Government Code allows local agencies to annually approve a Statement of Investment Policy which has been prepared by the chief fiscal officer of such local agency; and

**WHEREAS**, the Board of Directors of Valley Sanitary District have been presented with a Statement of Investment Policy, attached hereto as Exhibit A and incorporated by reference, which is designed to conform with the requirements of the Investment Act; and

**WHEREAS**, the Board of Directors Valley Sanitary District, with the aid of its staff, has reviewed the Statement of Investment Policy and wishes to approve the same; and

**WHEREAS**, this Resolution updates the Valley Sanitary District Investment Policy, attached hereto as Exhibit A and incorporated by reference, to conform with California statutes governing local agencies, which will rescind, supersede, and replace Resolution No. 2015-1063, and

**NOW, THEREFORE**, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES** that:

The Investment Policy for the Valley Sanitary District, attached, is approved.

RESOLUTION NO. 2015-1063 is hereby rescinded.

**PASSED, APPROVED, and ADOPTED** this 10th day of August, 2021, by the following roll call vote:

- AYES:
- NAYES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
Scott Sear, President

ATTEST:

\_\_\_\_\_  
Debora Canero, Secretary-Treasurer



## **Investment Policy**

### **I. Purpose**

The purpose of this investment policy (the “Policy”) is to provide guidelines for the prudent investment of the Valley Sanitary District's (the “District”) surplus monies not required for the immediate necessities of the District in accordance with federal, state, and other legal requirements, including applicable portions of California Government Code sections 53600 through 53686 and the District Resolution as adopted by the Board of Directors for the Valley Sanitary District (the “Board”).

The Board delegates the duty to annually prepare and submit a statement of the Policy and such policy changes deemed necessary to said Policy for their review and approval at a public meeting to the General Manager of the District who oversees the finances of the District. (California Government Code section 53646(a).)

### **II. Scope**

This Policy applies to the investment of all District funds, excluding CalPERS, OPEB Trusts, the investment of employees’ deferred compensation funds invested pursuant to California Government Code section 53609, and bond proceeds invested pursuant to their bond documents. Except for cash in certain restricted and special funds, the District will consolidate cash balances for all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping of assets, and administration. Investment income will be allocated to the various funds based on their respective cash balances and in accordance with generally accepted accounting principles.

Proceeds of debt issuance shall be invested in accordance with the general investment philosophy of the District as set forth in this Policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures.

### **III. General Objectives**

As specified in California Government Code section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of investment activities shall be:

- 1. Safety:** Safety of principal is the foremost objective of the District’s investment program. Investments shall be undertaken in a manner that seeks to avoid

capital losses from financial institution default, broker-dealer default or the erosion of market value. The objective is to mitigate credit risk and interest rate risk.

- a) **Credit Risk.** The District will minimize credit risk, which is the risk of loss due to issuer default by doing the following:
    - i. Limiting investments to the types of securities listed in Section VII of this Policy.
    - ii. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the District will do business in accordance with Section V of this Policy.
    - iii. Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
  - b) **Interest Rate Risk.** The District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- 2. Liquidity:** Liquidity is the second most important objective of the District's investment program. The investment portfolio shall remain sufficiently liquid to enable the District to meet all operating and capital requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrently with cash needs to meet anticipated demands.
- 3. Return on Investments** The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

#### **IV. Standard of Care**

The District's investment program is a fiduciary responsibility, and shall be conducted using the following standards of care:

##### **1. Prudence**

The standard of prudence to be used by District investment officials shall be the "prudent investor standard" as required by California Government Code section 53600.3. The "prudent investor standard" requires investment officials investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, to act with care, skills, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity

would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

## **2. Ethics and Conflicts of Interest**

Investment officials and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program, or which could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and investment officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

## **3. Delegation of Authority**

Authority to manage the investment program is derived from California Government Code section 53600, et seq. Management responsibility for the investment program is vested solely in the Board. California Government Code section 53607 allows the Board to delegate such responsibility to the Treasurer of the District. The Board and the Treasurer of the District hereby delegate the responsibility to the General Manager of the District and the Business Services Manager of the District, both of whom oversee the financial affairs of the District, to invest, reinvest, purchase, acquire, exchange and sell investments in accordance with the Policy herein.

The Board may also delegate day-to-day investment decision making and execution authority to an investment advisor. The advisor shall follow the Policy herein and such other written instructions as are provided.

## **V. Authorized Financial Institutions, Depositories, and Broker/Dealers**

### **1. For District Directed Investments**

The District shall select only financial institutions and depositories authorized to provide investment services to the District who are licensed and are in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations. In addition, the District will select security broker/dealers based on their creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least 5 years of operation), and may select Primary Dealers, as designated by the Federal Reserve, or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- a) Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- b) Proof of Financial Industry Regulatory Authority (FINRA) certification (not applicable to Certificate of Deposit counterparties).
- c) Proof of state registration.
- d) Completed broker/dealer questionnaire provided by the District (not applicable to Certificate of Deposit issues).
- e) A signed certification form attesting that the individual has read and understood and agrees to comply with this Policy.

All Time Certificates of Deposit will be purchased directly from the institution receiving the deposit. An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the General Manager or Business Services Manager. A list of qualified financial institutions and broker/dealers will be reported annually to the Board concurrently with the Board's review of the Policy.

## **2. For Investments Executed by an Investment Advisor**

Upon approval of the Board, an investment advisor ("Advisor") engaged by the District may use the District's approved issuers and broker/dealers for transactions on behalf of the District. For investments not purchased directly from the issuer, the Advisor will ensure that it has confirmed each broker/dealer's:

- a) Securities Exchange Commission (SEC) registration as a broker-dealer.
- b) Membership in Financial Industry Regulatory Authority (FINRA).
- c) FINRA State registration or licensure.

## **VI. Safekeeping and Custody**

### **1. Safekeeping**

All security transactions entered into by the District shall be conducted on a delivery-versus-payment basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code section 53601. Securities held by an independent third-party custodian shall be evidenced by safekeeping receipts in the District's name and the third-party custodian shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70).

### **2. Internal Controls**

The Administration Department is responsible for ensuring compliance with the Policy as well as establishing systems of internal control to prevent losses due to fraud, employee error, misrepresentations by third parties, imprudent actions by



staff, etc. The internal control structure shall be designed to provide reasonable assurance that these objectives are met.

Compliance with these internal control procedures will be assured through the District's annual independent audit and reported to the District's General Manager, Business Services Manager, and Board. District internal controls include the following:

- a) An employee who initiates the investment transaction cannot approve the disbursement of funds.
- b) The record keeping of investment transactions should be performed by an employee not involved in the investment process.
- c) All marketable securities purchased shall be held by a third-party custodian to ensure that no funds are released until the securities are delivered. Additionally, by having a third party serve as the custodian, the District will be notified if the security purchased is not delivered on time. The District shall take from the third-party custodian institution a receipt for securities so deposited.
- d) Pursuant to Government Code section 53608, the District may deposit for safekeeping with a federal or state association, a trust company or a state or national bank located within California or with the Federal Reserve Bank of San Francisco or any branch thereof within California, or with any Federal Reserve bank or with any state or national bank located in any city designated as a reserve city by the Board of Governors of the Federal Reserve System.

The Administration Department shall establish and update, as needed, written procedures for the operation of the investment program consistent with this Policy. Procedures will include steps to be taken in preparation for investing, authorized financial institutions, authorized investments, selecting investment maturities and cash flow forecasting, investment safekeeping, wire transfer procedures, investing in the Riverside County Treasurer's Pooled Investment Fund ("TPIF"), minimum dollar amounts to be kept in TPIF or other Local Government Investment Pool Shares ("LGIPs") for liquidity purposes, banking service contracts, and other business functions associated with maintaining the investment program.

## **VII. Suitable and Authorized Investments**

### **1. Investment Types**

The District is empowered by the California Government Code section 53601 and 53635 et seq. to invest in the following:

- a) United States Treasury notes, bonds, bills, or certificates of indebtedness, with a final maturity not exceeding five years from the date of purchase.
- b) Federal agency or United States government-sponsored enterprise obligations or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

- c) Federal Instrumentality (government-sponsored enterprise) obligations or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- d) Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a Nationally Recognized Statistical Rating Organization ("NRSRO").
- e) Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a NRSRO.
- f) Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, include bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a NRSRO.
- g) Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by section 5102 of the California Financial Code), a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. Purchases are limited to securities rated in a rating category of "A" (long-term) or "A-1" (short-term) or their equivalents or better by a NRSRO. No more than 30% of the District's investment portfolio may be invested in negotiable certificates of deposit.
- h) Eligible Bankers Acceptances that are drawn on and accepted by a commercial bank. Eligible bankers' acceptances shall have the highest ranking or the highest letter and number rating as provided for by a NRSRO and a maximum maturity of 180 days. No more than 10% of the District's total portfolio may be invested in banker's acceptances of any one issuer, and the aggregate investment in banker's acceptances shall not exceed 15% of the District's total portfolio.
- i) Prime Commercial Paper with a maturity not exceeding 270 days. Maximum portfolio exposure is limited to 25% in the aggregate and 10% of the outstanding paper and medium-term notes of a single issuer. Investment is limited to commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall either be organized and operating in the United States as a general corporation with total assets in excess of five hundred million dollars (\$ 500,000,000), a debt other than commercial paper, if any, that is rated in a rating

category of "A" or higher, or the equivalent, by a NRSRO OR the entity shall be organized within the United States as a special purpose corporation, trust, or limited liability company, with program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond and commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO.

- j) Medium-term corporate notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of 5 years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better by a NRSRO. No more than 20% of the District's investment portfolio may be invested in medium-term notes, and no more than 10% in outstanding paper and medium-term notes of a single issuer.
- k) Riverside County TPIF.
- l) Funds may be invested in the District's own bonds.
- m) Money Market Funds registered under the Investment Company Act of 1940 that (1) are "no-load" (meaning no commission or fee shall be charged on purchases or sales of shares); (2) strive to maintain a net asset value per share of \$1.00; (3) invest only in the securities and obligations authorized in the applicable California statutes; (4) have a rating of at least two of the following: AAAM by Standard and Poor's, Aaa by Moody's or AAA/V1+ by Fitch; and (5) retain an investment advisor registered or exempt from registration with the SEC with no less than five years' experience managing money market funds with assets under management in excess of \$500,000,000. No more than 10% of the District's total portfolio may be invested in money market funds of any one issuer, and the aggregate investment in money market funds shall not exceed 20% of the total portfolio.
- n) LGIPs. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in the California Government Code. The District will limit investments to LGIPs that seek to maintain a stable net asset value and have a rating of AAA or the equivalent by an NRSRO.
- o) Supranationals which are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA", its equivalent, or better by at least one NRSRO. Purchases of supranationals shall not exceed 30% of the investment portfolio of the District.
- p) Asset-Backed Securities ("ABS") including mortgage pass-through securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable pass-through

certificates, or consumer receivable-backed bonds of a maximum of five years' maturity. Securities eligible for investment under this subdivision shall be issued by an issuer having a rating in a rating category of "A" its equivalent, or higher rating for the issuer's debt as provided and rated in a rating category of "AA" or its equivalent or better by at least one NRSRO. Purchase of securities authorized by this subdivision may not exceed 20% of the District's total portfolio.

- q) Non-government investments other than Riverside County TPIF or other LGIPs may only be purchased by the District's Investment Advisor.

It is the intent of the District that the foregoing list of authorized securities is strictly interpreted. Any deviation from this list must be preapproved in writing. In the event of conflict between investments authorized in this Policy and investments authorized by California Government Code sections 53601 and 53635 et seq., the Government Code shall control.

Credit criteria and maximum percentages apply at the time a security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the District's investment advisor will take appropriate action regarding the disposition of the investment and will notify the Director of Finance and General Manager.

## **2. Unauthorized Investments**

Unauthorized investments are defined in California Government Code section 53601.6, which disallows the following investments: inverse floaters, range notes, or mortgage derived interest-only strips. In addition, and more generally, investments are further restricted as follows:

- a) No investment will be made that has either (1) an embedded option or characteristic which could result in a loss of principal if the investment is held to maturity, or (2) an embedded option or characteristic which could seriously limit accrual rates or which could result in zero accrual periods.
- b) No investment will be made that could cause the portfolio to be leveraged.

However, such unauthorized investments shall not be construed to eliminate Income Funds, Electronic Traded Funds or Real Estate Investment Trusts.

## **3. Collateralization**

Collateralization of District investments will be directed pursuant to California Government Code section 53652. Full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit (including FDIC insurance). The District will regularly verify that all active deposits (checking accounts) and inactive deposits (certificates of deposit) are properly collateralized.

## **VIII. Investment Parameters**

### **1. Diversification**

The District's investment program shall be diversified by:

- a) Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury and Federal Agency securities).
- b) Limiting investment in securities that have higher credit risks.
- c) Investing in securities with varying maturities.
- d) Investing a portion of the portfolio in readily available funds such as Riverside County TPIF, LGIPs, AAA rated money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following diversification limitations shall be imposed on the portfolio:

- i. Non-government investments, other than TPIF or LGIPs, will be restricted to no more than 5% of the District's portfolio in any one institution at any one time regardless of security type.
- ii. Maturity: The maximum maturity of any single investment in the portfolio shall be limited to 5 years unless the Board determines that there is a specific purpose to make an investment with a maturity longer than 5 years and provides approval no less than three months prior to the investment. Investment maturities shall take into consideration the anticipated cash flow needs of the District.
- iii. Liquidity risk: A portion of the portfolio will be continuously invested in readily available funds such as TPIF, LGIPs, or money market funds to ensure that appropriate liquidity is maintained to meet the District's ongoing obligations.
- iv. Whenever practical, investments with a minimum par value of \$1 million will be made, in order to efficiently and effectively manage the District's portfolio.

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements.

### **2. Competitive Bids**

At least three (3) competitive bids/offers shall be obtained and recorded on all investment transactions conducted for securities in the secondary market. The bids/offers shall be retained with other related investment documentation.

## **IX. Reporting**

The Business Services Manager shall prepare a monthly investment report within 30 days following the end of the month. This report will include a management summary that provides an analysis of the status of the current investment portfolio and the individual transactions executed over the last month. This management summary will be prepared in a manner which will allow the District to ascertain whether investment activities during the reporting period have conformed to the Policy. The report will be provided to the Board in the General Manager's monthly report. The report will include the following:

1. List of all investments held at end of month, including the name of the institution, type of investment, issuer, effective interest rate, maturity date, cost, par value, and current market value for each investment, and for the portfolio as a whole.
2. Investment transactions.
3. The weighted average yield to maturity of the portfolio as of the end of the month.
4. Certification from the General Manager that the portfolio is in compliance with the Policy and that sufficient liquidity is available to meet the District's expenditure requirements within the next six (6) months.

#### **X. Policy Considerations**

The Policy shall be reviewed and adopted by the Board annually. The General Manager may approve necessary revisions that may arise during the year, which will be later reported to the Board of Directors.



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

TO: Board of Directors

FROM: Beverli A. Marshall, General Manager

THROUGH: Jeanette Juarez, Business Services Manager

**SUBJECT: Approve Refund to Coachella Valley Housing Coalition**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board of Directors to review and approve a refund to Coachella Valley Housing Coalition.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 6.1 Meet evolving operational and customer demands.

**Fiscal Impact**

The fiscal impact of the refund to Coachella Valley Housing Coalition is \$10,037.50.

**Background**

On October 14, 2020 The Fred Young Farm Labor Camp, aka The Coachella Valley Housing Coalition was issued VSD Permit No. 3910 to disconnect 73 Equivalent Dwelling Units (EDU) consisting of one (1) sewer lateral for APN 612-170-013. The permit was finalized on January 8, 2021.

The tax roll information for fiscal year 2020/2021 was submitted in August of 2020. At that time APN 612-170-013 was charged for 181 EDU's for a total of \$59,730 (\$330 X 181). The Coachella Valley Housing Coalition paid the total in full for fiscal year 2020/21. Since the 73 EDU's were disconnected in February 2021, they are due a refund of \$10,037.50 for five (5) months of non-use.

Refund Calculation

73 EDU's X \$330 = \$24,090 per year  
 \$24,090 ÷ 12 months = \$2,007.50 per month  
 \$2,007.50 X 5 months non-use = **\$10,037.50**

**Recommendation**

Staff recommends that the Board of Directors authorize a refund of \$10,037.50 to the Coachella Valley Housing Coalition for overpayment of sewer use fees for fiscal year 2021/21.

**Attachments**

Attachment A: Permit 3910



-73 EDUs from ACTS  
98



45-500 Van Buren St - Indio, CA 92201 - (760) 238-5400

**Permit # 3910**  
**SEWER CONNECTION PERMIT**

Owner COACHELLA VALLEY HOUSING COALITION Contractor  
 Developer Phone No.  
 Project Name FRED YOUNG FARM LABOR CAMP DEMO Tract Phase Lot  
 Job Number 100031  
 Street Number Street Name Street Suffix Unit City State Zipcode  
 INDIO CA 92201  
 APN 612170013 Annexation

**BILLING INFORMATION**

Company/Owner Name  
 Mailing Address City State CA Zip  
 Home/Company Phone Email Address  
 Applicant Signature *[Signature]* Issued By *Branden Rodriguez* Date *10/14/2020*

**FEES**

	QTY	Rate	Total	Paid
Connection	0	\$4,473.00	\$0.00	<input type="checkbox"/>
Lateral	1	\$240.00	\$240.00	<input checked="" type="checkbox"/>
Mainline	0	\$0.00	\$0.00	<input type="checkbox"/>
Plan Check	0	\$0.00	\$0.00	<input type="checkbox"/>
Plus: Additional Fees			\$0.00	
Less Credit/Adjustments			\$0.00	
<b>Total Fees</b>			<b>\$240.00</b>	

Receipt Number 2262

**NOTES:**

DISCONNECT 73 EDUS

**FINAL ACCEPTANCE**

All items for which this Permit was issued have been inspected and meet Valley Sanitary District Standard Specifications.

Inspector's Signature *[Signature]*

Date *11/8/21*

Quote 16365 RB 10/6/2020 Kett 10/6/2020

VALLEY SANITARY DISTRICT PLAN CK & FEE QUOTE

OK TO PERMIT-Eng: RB Finance: Kett

OWNER: Coachella Valley Housing Coalition

Permit Preparer: [Signature]

DATE: 10/6/20

DEVELOPER: \_\_\_\_\_

PARCEL NO: 612 170 013 BILLING: EDU or FLOW If flow, anticipated start date: \_\_\_\_\_

TRACT NO: \_\_\_\_\_ PHASE NO: \_\_\_\_\_ ANNEXATION NO: \_\_\_\_\_

PROJECT NAME: Fred Young Farm Labor Camp Demo VSD JOB #: 100031

PROJECT LOCATION: \_\_\_\_\_

DESCRIPTION: Demo 73 Apartment units

CHANGES: \_\_\_\_\_ APPROVED DATE: \_\_\_\_\_ PRINTS: \_\_\_\_\_

NOTES, COMMENTS, ETC: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FEEES DUE

SEWER USE FEE DISCONNECTS: 73 EDU'S = \$ \_\_\_\_\_

NOTES: \_\_\_\_\_

INSPECTION(S) FEES REQUIRED BEFORE INSPECTION:

LATERAL - SINGLE: \$240 INITIAL DEPOSIT = \$ \_\_\_\_\_

LATERAL - MULTIPLE: \$55.00 INITIAL DEPOSIT / PER LATERAL OR \$240 MIN DEPOSIT = \$ 240.00

MAINLINE - \$500 MINIMUM DEPOSIT = \$ \_\_\_\_\_

DISCONNECT - \$80 INITIAL DEPOSIT = \$ \_\_\_\_\_

PLAN CHECKS:

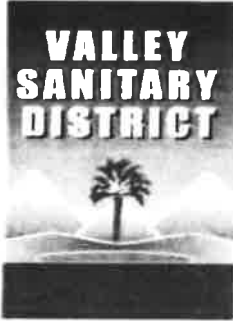
\_\_\_\_\_ TOTAL HOURS @ \$150.00 PER HOUR = \$ \_\_\_\_\_

INITIAL PLAN CHECK DEPOSIT RECEIVED BY VSD = \$ \_\_\_\_\_

TOTAL FEES DUE = \$ 240.00

EDU BILLING: OWNER WILL BE BILLED FOR PRORATED SEWER SERVICE FEES EFFECTIVE THE FIRST DAY OF THE MONTH FOLLOWING PERMIT FINAL DATE THROUGH JUNE 30TH OF THE FISCAL YEAR. FUTURE SEWER SERVICE FEES WILL BE BILLED THROUGH PROPERTY TAX BILL ISSUED BY THE BY COUNTY OF RIVERSIDE.

FLOW BILLING: BILLING FOR SEWER SERVICE FEES WILL BE BASED ON FLOW AND SEWER LOADING. THE EFFECTIVE DATE OF THE BILLING WILL BE DETERMINED BY VALLEY SANITARY DISTRICT'S INSPECTOR.



Directors  
Mike Duran, 760.238.5400  
Scott Sear, 760.238.5400  
Debra Canero, 760.238.5400  
Dennis Coleman, 760.238.5400  
William Teague, 760.238.5400  
General Manager  
Beverli A. Marshall

February 11, 2020

Ms. Julie Bornstein  
Executive Director  
Coachella Valley Housing Coalition  
45-701 Monroe Street, Suite G  
Indio, CA 92201

Re: Villa Hermosa III Apartments, Indio, CA

Dear Ms. Bornstein:

The above referenced project located on several parcels bounded approximately by Dr. Carreon Blvd. to the north, Van Buren Street to the east and Avenue 48 to the south contains sufficient Connection Capacity Fee Equivalent Dwelling Units (EDU's) credits that will allow for the completion of Phase 2, consisting of 69 EDU's. In October 2014 your company had 80 older apartments units demolished leaving a credit of 11 EDU's (80-69).

After completing phase 2 later this year, the plan is to demolish 73 old apartment units and with the 11 credit left over from the previous 80 that were demolished in 2014, there will be a total credit of 84 EDU's for the development of Phase 3. Phase 3 is planned to include 100 new apartment units or 100 EDU's the Connection Capacity fees would be \$440,000 (100 EDU's x \$4,400) but after the credit of 84 EDU's (\$369,600) there will be 16 EDU's (\$70,400) outstanding for Phase 3.

45-500 Van Buren Street, Indio, CA 92201  
760.258-5400 FAX 760.238.5460

Upon completion of Phase 3, the equivalent dwelling units will be redistributed and assigned to the following assessor parcel numbers (APN):

APN	Sewer Use EDU's	Connection Capacity EDU's
612-170-035	85	85
612-170-033	69	69
612-170-029	0	0
612-170-030	100	100
612-170-013	21	21
612-210-006	17	17
612-210-005	70	70
Total	362	362

The Current Sewer Use Fees: 266 EDU's x \$313 per Year = \$83,258  
 Sewer Use Fees after completion of Phase 2: 335 EDU's x \$313 per Year = \$104,855  
 Sewer Use Fees after completion of Phase 3: 362 EDU's x \$313 per Year = \$113,306

The sewer use fee of \$313 per EDU will be based on the above table. Upon disconnection and demolition of the older apartments the above table will be adjusted accordingly. **Please note that VSD is proposing to raise the sewer use fee for fiscal year 2020/21 beginning July 1, 2020.**

If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,



Ronald Buchwald, PE  
 District Engineer

45-500 Van Buren Street, Indio, CA 92201  
 760. 258-5400 FAX 760.238.5460





**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors  
**THRU:** Beverli A. Marshall, General Manager  
**FROM:** Anna Bell, Acting Facility Operations Manager  
**SUBJECT:** **Authorize the Purchase of a Ford F150 Hybrid Utility Truck from Fiesta Ford in an Amount Not to Exceed \$60,000**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to discuss the need to purchase of one Ford F150 Hybrid Utility Truck.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 6.7: Maintain compliance with all regulatory, legislative, and permit requirements.

**Fiscal Impact**

The adopted Comprehensive Budget for FY 2021/22 includes the fiscal impact of \$60,000. Once the replacement truck is in service, the surplus truck will be sold through GovDeals. The surplus value for the 2009 truck will be applied to the replacement costs.

**Background**

Staff determined that the existing utility truck, a 2009 Ford F150, needs to be replaced due to age, mileage, and overall annual maintenance costs. This vehicle is used primarily by the Pre-treatment division and is utilized for multiple purposes.

Approximately \$46,000 will be the purchase from Fiesta Ford for replacing the existing utility truck. In addition to the cost of the truck purchase, ancillary costs, which include the installation of traffic control perimeter lighting, will be approximately \$8,000; and a locking bed cover will be approximately \$1,000.

**Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to purchase a Ford F150 Hybrid Utility Truck from Fiesta Ford in an amount not to exceed \$60,000.

**Attachments**

Attachment A: Quotes from Fiesta Ford

Attachment B: Quotes from 10-8 Retrofit (traffic control lighting)

# FIESTA



VALLEY SANITARY F150  
21 F150 HYBRID  
SALESPERSON: RON OLSON  
7/20/2021 3:53 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

## Cash Deal Structure

Market Value	52,900.00
Discount Savings	-10,823.59
Vehicle Price	42,076.41
Document Prep Fee	85.00
Tire/Battery/VTR Fee	8.75
Sales Tax	3,689.89
<b>Due On Delivery</b>	<b>45,860.05</b>
<b>Tax: INDIO 8.75 %</b>	<b>8.75 %</b>

On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %



CNGP530

VEHICLE ORDER CONFIRMATION

07/20/21 15:32:02

==>

Dealer: F71427

2021 F-150

Page: 1 of 3

Order No: 9999 Priority: L1 Ord FIN: KI999 Order Type: 5B Price Level: 145

Ord PEP: 101A Cust/Flt Name: VALLEY SANIT PO Number:

RETAIL

RETAIL

W1E F150 4X4 CREW \$40510

CA BOARD FEES NC

145" WHEELBASE

JOB #2 ORDER

YZ OXFORD WHITE

FLEET SPCL ADJ NC

W CLTH BUCKT SEAT 295

FRT LICENSE BKT NC

S MED DARK SLATE

18B BLK PLAT BDS 250

101A EQUIP GRP 920

425 50 STATE EMISS NC

.XL SERIES

.POWER EQUIP GRP

TOTAL BASE AND OPTIONS 54150

.CRUISE CONTROL

XL HIGH DISCOUNT (750)

.REV SENSING SYS

XL HIGH DISCT CHROME (500)

99D 3.5L HYBRID V6 4495

TOTAL 52900

44H HEV 10-SPD AUTO NC

\*THIS IS NOT AN INVOICE\*

.265/70R-17

XL6 3.73 ELEC LOCK NC

\* MORE ORDER INFO NEXT PAGE \*

7350# GVWR

F8=Next

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC05439

V1DP0573

2,6

CNGP530

VEHICLE ORDER CONFIRMATION

07/20/21 15:32:09

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Dealer: F71427

2021 F-150

Page: 2 of 3

Order No: 9999 Priority: L1 Ord FIN: KI999 Order Type: 5B Price Level: 145

Ord PEP: 101A Cust/Flt Name: VALLEY SANIT PO Number:

RETAIL

RETAIL

43A	CO-PILOT 360	\$655		. FOG LAMPS	
477	POWER 7.2KW	750		.17" SILVER ALUM	
50M	INT WORK SURFCE	165	924	PRIVACY GLASS	100
52X	TRIAL OPTION	NC	96W	SPRAY-IN LINER	595
524	SYNC 4	325		SP DLR ACCT ADJ	
53A	TRAILER TOW PKG	1090		SP FLT ACCT CR	

54R	MIR DUAL PWR	305		TOTAL BASE AND OPTIONS	54150
55A	FX4 OFF ROAD	1005		XL HIGH DISCOUNT	(750)
	.SKID PLATES			XL HIGH DISCT CHROME	(500)
57Q	REAR DEFROSTER	220		TOTAL	52900

AUTO TEMP CNTL  
SIRIUSXM RADIO

86A XL CHROME PKG 775

.CHROME BUMPERS

\* MORE ORDER INFO NEXT PAGE \*

F7=Prev F8=Next

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC05439

V1DP0573

2,6

CNGP530

VEHICLE ORDER CONFIRMATION

07/20/21 18:57:34

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Dealer: F71427

2021 F-150

Page: 3 of 3

Order No: 9999 Priority: L1 Ord FIN: KI999 Order Type: 5B Price Level: 145

Ord PEP: 101A Cust/Flt Name: VALLEY SANIT PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
--	--------	---------	--------	---------

FUEL CHARGE \$12.76

B4A NET INV FLT OPT NC 7.00

PRICED DORA NC NC

DEST AND DELIV 1695 1695.00

TOTAL BASE AND OPTIONS 54150 47714.41

XL HIGH DISCOUNT (750) (683.00)

XL HIGH DISCT CHROME (500) (455.00)

TOTAL 52900 46576.41

\*THIS IS NOT AN INVOICE\*

F1=Help

F2=Return to Order

F7=Prev

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC054391

V1DP0111

2,6

10-8 RETROFIT, INC  
 415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
7/14/2021	17903

Name / Address
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					7/14/2021

Item	Description	Qty	Rate	Total
EMPSA05C2-F	>>>FRONT LIGHTS<<< 4"x2" mpower Fascia with Stud Mount (AMBER/WHITE) (UPPER GRILL)	4	152.2125	608.85T
MPSM6-DS	MPSM6-DS L BRACKET (UPPER GRILL)	4	11.6375	46.55T
EMPSA05C2-F	4"x2" mpower Fascia with Stud Mount (AMBER/WHITE) (LOWER GRILL)	2	152.215	304.43T
MPSM6-DS	MPSM6-DS L BRACKET	2	11.64	23.28T
HIDE / ELUC3H010F	LED INSERT AMBER/WHITE W/ IN LINE FLASHER 10' CABLE (HEADLIGHTS)	2	74.815	149.63T
ENRLB00KEC-07N	>>>LIGHTBAR<<< 54"/137cm 10-16 VOLT NROADS LED LIGHTBAR (AMBER/WHITE)	1	1,164.45	1,164.45T
ET4CCL11FFB1	ET4CCL11FFB1, 4 CORNER STROBE KIT FOR F-150, AMBER WHITE	1	641.14	641.14T
EMPSA05C2-F	>>>FENDER LIGHTS<<< 4"x2" mpower Fascia with Stud Mount (AMBER/WHITE) (FRONT/REAR FENDER)	4	152.2125	608.85T
HIDE / ELUC3H010F	>>>REAR LIGHTS<<< LED INSERT AMBER/WHITE W/ IN LINE FLASHER 10' CABLE (TAIL LIGHTS)	2	74.815	149.63T
EMPSA05C2-F	4"x2" mpower Fascia with Stud Mount (AMBER/WHITE) (LOWER BUMPER)	2	152.215	304.43T
PNFSLBRK2LPH	License Plate Bracket, Horizontal Mount for nFORCE® Single Surface Mount Lights - mounts 2 lights, one on each side of the license plate (each) (LICENSE PLATE MOUNT)	2	43.75	87.50T
EMPS2STS4F	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White (LICENSE PLATE LIGHT)	2	106.25	212.50T

**Subtotal**

**Sales Tax (7.75%)**

**Total**

Phone #	Fax #	E-mail
909-986-5551	909-986-5506	Dan@10-8retrofit.com

10-8 RETROFIT, INC  
 415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
7/14/2021	17903

Name / Address
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					7/14/2021

Item	Description	Qty	Rate	Total
ETCPMP801	>>>SYSTEM<<< CONTROL PANEL AND SWICTH MODULE	1	130.73	130.73T
MISC. CUSTOM	CUSTOM MADE BRACKET FOR CONTROL PANEL	1	50.00	50.00T
CB-150	>>>WIRE/LABOR<<< 4703-150B 150 AMP CIRCUT BREAKER RESETABLE	1	40.00	40.00T
6001-3001B	140 A TIME DELAY RELAY	1	120.00	120.00T
8028B / FUSE BLOCK E...	6 POS CONNECTABLE FUSE BLOCK WITH LED INDICATOR	1	25.00	25.00T
8030B / GROUND TERM...	12 POSITION GROUND TERMINAL CONNECTS WITH EGIS FUSE BLOCK 8028B	1	13.58	13.58T
WIRE & TERMINAL	RELAYS 30 AMP , CIRCUIT BREAKER, FUSES, WIRE, CONNECTORS, ETC.	1	250.00	250.00T
LABOR 1	LABOR SHOP	1	2,475.00	2,475.00
	>>>FORD F150<<<			

QUOTE GOOD FOR 30 DAYS FROM DATE ON ESTIMATE CALIFORNIA CERTIFIED SMALL BUSINESS #1758177 SALES TAX WILL BE CHARGED ON ANY LABOR FOR VEHICLES WITH FEWER THAN 500 MILES PER CA STATE BOE REGULATIONS			<b>Subtotal</b>	\$7,405.55
			<b>Sales Tax (7.75%)</b>	\$382.12
<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>	<b>Total</b>	\$7,787.67
909-986-5551	909-986-5506	Dan@10-8retrofit.com		



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors  
**THRU:** Beverli A. Marshall, General Manager  
**FROM:** Anna Bell, Acting Facility Operations Manager  
**SUBJECT:** **Authorize the Purchase of a Hybrid Explorer LTD from Fiesta Ford in an Amount Not to Exceed \$64,000**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to discuss the need to purchase of one Hybrid Explorer LTD in the Fiscal Year 2021/22.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 3: Excellent Facilities.

**Fiscal Impact**

The adopted Comprehensive Budget for FY 2021/22 includes the fiscal impact of \$64,000.

**Background**

This vehicle will serve multiple purposes for the District staff and the General Manager. The vehicle will serve as a transport vehicle for meetings, conferences, field trips, etc; since it has the ability to seat multiple individuals. The vehicle will also be outfitted with ancillary items (i.e., traffic control perimeter lighting, siren and speakers) to serve as an emergency response vehicle during disaster events.

Approximately \$54,000 will be the purchase from Fiesta Ford. The ancillary costs will be approximately \$10,000.

**Recommendation**

It is recommended that the Board of Directors authorize the General Manager to purchase a Ford Hybrid Explorer LTD from Fiesta Ford in the amount not to exceed \$64,000.

**Attachments**

Attachment A: Quotes from Fiesta Ford  
Attachment B: Quotes from 10-8 Retrofit (traffic control lighting)

# FIESTA



**VALLEY SANITARY EXPLORER**  
**21 EXPL HYBRID LTD**  
**SALESPERSON: RON OLSON**  
**7/20/2021 4:01 PM**

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

## Cash Deal Structure

<b>Market Value</b>	<b>52,390.00</b>
<b>Discount Savings</b>	<b>-3,199.36</b>
<b>Vehicle Price</b>	<b>49,190.64</b>
<b>Document Prep Fee</b>	<b>85.00</b>
<b>Tire/Battery/VTR Fee</b>	<b>8.75</b>
<b>Sales Tax</b>	<b>4,312.38</b>

<b>Due On Delivery</b>	<b>53,596.77</b>
------------------------	------------------

<b>Tax: INDIO 8.75 %</b>	<b>8.75 %</b>
--------------------------	---------------

On Approved Credit - APR and Payment may vary based upon Credit History. Down Payment and Lender Approval. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %





Preview Order 9999 - K7F - Limited RWD: Order Summary Time of Preview: 07/20/2021 12:01:59

Dealership Name: Fiesta Ford, Inc.

Sales Code : F71427

Dealer Rep.	RONALD OLSON	Type	Retail	Vehicle Line	Explorer	Order Code	9999
Customer Name	- Valley sanita	Priority Code	19	Model Year	2021	Price Level	150

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K7F0 EXPLORER LIMITED RWD	\$50105	P255/55R20 A/S BSW TIRES	\$0
.119 INCH WHEELBASE	\$0	JOB #3 ORDER	\$0
OXFORD WHITE	\$0	CA NEW MTR VEHICLE BOARD FEES	\$0
LEATHER SEATING SURFACES	\$0	ZND RW SPLT BENCH W/E-Z ENTRY	\$495
SANDSTONE INTERIOR	\$0	CLASS III TRAILER TOW PACKAGE	\$545
EQUIPMENT GROUP 310A	\$0	50 STATE EMISSIONS	\$0
.20" 10-SPOKE ALUMINUM WHEELS	\$0	FUEL CHARGE	\$0
3.3L HYBRID ENGINE	\$0	PRICED DORA	\$0
.10-SP MODULR HYBRD AUTO TRN	\$0	DESTINATION & DELIVERY	\$1245
TOTAL BASE AND OPTIONS			<b>MSRP</b> \$52390
DISCOUNTS			NA
TOTAL			\$52390

SHIP TO : **F71427**  
78 990 Varner Road, Indio, CA, 92203-9710

Customer Name:  
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*

10-8 RETROFIT, INC

415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
7/23/2021	16639

<b>Name / Address</b>
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

<b>Ship To</b>
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					3/23/2020

Item	Description	Qty	Rate	Total
EMPS2STS4F	>>> FRONT LIGHTING <<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White (UPPER GRILL)	4	106.25	425.00T
EMPS2STS4F	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White (LOWER GRILL)	2	106.25	212.50T
EMPSA05C2-F	4"x2" mpower Fascia with Stud Mount (AMBER/WHITE) (FOG LIGHTS)	2	152.215	304.43T
EMPS10013-A	>>>FRONT DOOR LIGHTING<<< 3' MPOWER FASCIA WITH SCREW MOUNT 8LED AMBER (INSIDE FRONT DOOR LIGHTING)	2	95.55	191.10T
EMPS2STS4F	>>>MIRROR LIGHTING <<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White	2	106.25	212.50T
PMP2BKUMB3-D	Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2020 for use with mpower® 3" and 4" Stud or Quick Mount and Intersector Surface Mount - Driver Side	1	13.65	13.65T
PMP2BKUMB3-P	Under Mirror Mount Bracket Kit (each) for installation on Ford PI Utility 2020 for use with mpower® 3" and 4" Stud or Quick Mount and Intersector Surface Mount - Passenger Side	1	13.65	13.65T
ENFWB003LW	>>>HEADLINNER<<< 2020 FORD EXPLORER SPLIT FRONT AMBER/ WHITE	1	925.47	925.47T
MISC. CUSTOM	CUSTOM MADE BRACKETS	1	60.00	60.00T
	>>> SIDE LIGHTING <<<			

**Subtotal**

**Sales Tax (7.75%)**

**Total**

Phone #	Fax #	E-mail
909-986-5551	909-986-5506	Dan@10-8retrofit.com

10-8 RETROFIT, INC

415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
7/23/2021	16639

Name / Address
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					3/23/2020

Item	Description	Qty	Rate	Total
ENL148A	nLINE 48" Running Light w/Bracket Mount, 10-16v - Solid Color - Amber LEDs (RUNNING BOARDS)	2	337.68	675.36T
EMPS2STS4F	>>>REAR CARGO WINDOW<<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White	2	106.25	212.50T
PMP2WSSSB	MPOWER 4" WINDSHIELD SHROUD BLACK	2	13.50	27.00T
EL3H12A10A	>>> REAR WINDOW <<< EL3H12A10A UltraLITE 12 Module Interior LED Lightbar w/ Single Warning Ends, Universal L-Brackets & 14 ft cable - Amber Center w/ Amber Warning Ends	1	556.00	556.00T
EMPS2STS4F	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White	4	106.25	425.00T
PMP2WSSSB	MPOWER 4" WINDSHIELD SHROUD BLACK	4	13.50	54.00T
EMPS2STS4F	>>> DECK LID <<< mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Amber/White	2	110.50	221.00T
PNFFTBRK2LPH	>>>LINCENSE PLATE<<< SOUNDOFF LICENSE PLATE BRACKET TO MOUNT 2 nFORCE FIT LIGHTS HORIZONTALLY	1	64.80	64.80T
EMPS1SLS1A	mpower® 3" Fascia Light w/ Stud Mount 18" hard wire w/ sync option (AMBER)	2	65.52	131.04T

**Subtotal**

**Sales Tax (7.75%)**

**Total**

Phone #	Fax #	E-mail
909-986-5551	909-986-5506	Dan@10-8retrofit.com

10-8 RETROFIT, INC

415 W MAIN ST  
 ONTARIO, CA 91762

# Estimate

Date	Estimate #
7/23/2021	16639

<b>Name / Address</b>
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

<b>Ship To</b>
Valley Sanitary District Maintenance Supervisor 45-500 Van Buren Indio, CA 92201

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
					3/23/2020

Item	Description	Qty	Rate	Total
ETSA461HPP	>>> SIREN & SPEAKER <<< HAND HELD SIREN 100 WATT ETSA461HPP	1	433.53	433.53T
ETSS100J	100J Series Composite Speaker w/ Universal Bail Bracket - 100 watt	1	280.00	280.00T
	>>>WIRES/SYSTEMS<<<			
ANTENNA KIT	ANTENNA KIT CABLE AND ANTENNA	1	45.00	45.00T
ANTENNA / SITCO	CCAS-SB-7-800 SITCO UNDERCOVER 760-896 MHZ	1	120.00	120.00T
MIC / MAGNETIC CLIP	MAGNETIC MIC CLIP	1	40.00	40.00T
6001-3001B	140 A TIME DELAY RELAY	1	120.00	120.00T
CB-150	150 AMP CIRCUIT BREAKER RESETABLE	1	29.72	29.72T
8028B / FUSE BLOCK E...	6 POS CONNECTABLE FUSE BLOCK WITH LED INDICATOR	2	25.00	50.00T
8030B / GROUND TERM...	12 POSITION GROUND TERMINAL CONNECTS WITH EGIS FUSE BLOCK 8028B	1	13.58	13.58T
ELECTRONIC BOARD	ELECTRONIC BOARD FOR EQUIPMENT SIREN/ FUSE / RADIO	1	75.00	75.00T
ELECTRONIC SHIELD	ELECTRONIC SHIELD METAL	1	45.00	45.00T
WIRE & TERMINAL	RELAYS 30 AMP , CIRCUIT BREAKER, FUSES, WIRE, CONNECTORS, ETC.	1	350.00	350.00T
LABOR 1	LABOR SHOP (INSTALL FRONT / SIDE/ REAR LIGHTING, INSTALL HHS3200, SPEAKER, INSTALL RADIO)	1	3,375.00	3,375.00

QUOTE GOOD FOR 30 DAYS FROM DATE ON ESTIMATE CALIFORNIA CERTIFIED SMALL BUSINESS #1758177 SALES TAX WILL BE CHARGED ON ANY LABOR FOR VEHICLES WITH FEWER THAN 500 MILES PER CA STATE BOE REGULATIONS			<b>Subtotal</b>	\$9,701.83
			<b>Sales Tax (7.75%)</b>	\$490.33
<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>	<b>Total</b>	\$10,192.16
909-986-5551	909-986-5506	Dan@10-8retrofit.com		



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors

**THRU:** Beverli A. Marshall, General Manager

**FROM:** Anna Bell, Acting Facility Operations Manager

**SUBJECT: Authorize the Purchase of a Clarifier Weirs and Baffles in an Amount Not to Exceed \$50,000**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to discuss the need to purchase weirs and baffles for secondary clarifiers in the Fiscal Year 2021/22.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 3: Excellent Facilities.

**Fiscal Impact**

The adopted Comprehensive Budget for FY 2021/22 includes the fiscal impact of \$50,000.

**Background**

The secondary treatment clarifier weirs and baffles on each of the three (3) clarifiers need to be replaced. They have reached their useful life span. This replacement will maintain the efficiency of the secondary treatment clarification process and extend the life of the clarifier.

**Recommendation**

It is recommended that the Board of Directors authorize the General Manager to purchase the replacement weirs and baffles from the equipment manufacturer DC. Frost in the amount not to exceed \$50,000.

**Attachments**

Attachment A: Quotes from DC Frost Associates

**DC Frost Associates, Inc**  
 subsidiary of Coombs Hopkins Company  
 8706 South 700 East, Suite 201  
 Sandy, UT 84070

## Quotation

Date	Quote #
7/22/2021	104707-R2

**Bill To**

Valley Sanitary District  
 ACCOUNTS PAYABLE  
 45-500 Van Buren St.  
 Indio, CA 92201

**Ship To**

Valley Sanitary District  
 Attn: Daniel Mills (760-619-5676)  
 45-500 Van Buren St.  
 Indio, CA 92201

E-mail: dmills@valley-sanitary.org (Daniel)  
 Phone: 760-238-5417

Model		Equipment	Project/Serial #	FOB	
Weirs/Baffles		OVIVO		Fact. PPA	
Line	Qty	Description		Unit Price	Total
a	3	Part 544123, Weirs and Baffles FRP = LEAD TIME 5-7 WEEKS Drawing 544123 Rev B+ Part number provided by customer. Customer provided photos showing Serial Numbers on Chain Guard which was provided to Ovivo (CSW00061-01A, 01B and 01C). Ovivo confirmed		14,091.74	42,275.22T
		Sales Tax		3,699.08	3,699.08
ALL OVIVO SALES ARE FINAL FREIGHT: ALLOWED, STANDARD GROUND SHIPPING ONLY FCA: SHIPPING POINT PACKING: MADE READY FOR STANDARD TRANSPORT QUOTE VALID FOR 30-DAYS, HOWEVER, STAINLESS STEEL PARTS PRICING VALID FOR 10 DAYS ITEMS QUOTED PER CUSTOMER PROVIDED PART NUMBERS					
Quote Prepared By: Debby Patton				<b>Total:</b>	

PRICES QUOTED HEREIN ARE VALID FOR 30 DAYS.

PAYMENT TERMS: Net 30

If prices quoted do not include sales or use tax, such taxes, if required, are to be paid by the Purchaser.

DCF TERMS & CONDITIONS apply on all orders (copy available upon request).

**Contact Jeff Rabas @ 303-710-9426 / jeff@chcwater.com**  
 for Service Quotes, Maintenance Agreements or Questions about your equipment

Contact Info:

debby@chcwater.com or (720) 943-2995  
 casey@chcwater.com or (760) 525-6139

**Main #: (800) 964-9733**  
**Fax #: (303) 477-1981**

**DC Frost Associates, Inc**  
 subsidiary of Coombs Hopkins Company  
 8706 South 700 East, Suite 201  
 Sandy, UT 84070

## Quotation

Date	Quote #
7/22/2021	104707-R2

**Bill To**

Valley Sanitary District  
 ACCOUNTS PAYABLE  
 45-500 Van Buren St.  
 Indio, CA 92201

**Ship To**

Valley Sanitary District  
 Attn: Daniel Mills (760-619-5676)  
 45-500 Van Buren St.  
 Indio, CA 92201

E-mail: dmills@valley-sanitary.org (Daniel)  
 Phone: 760-238-5417

Model		Equipment	Project/Serial #	FOB	
Weirs/Baffles		OVIVO		Fact. PPA	
Line	Qty	Description	Unit Price	Total	
		DAMAGES/SHORTAGES: All parts arriving at the site must be inspected within (5) business days after receipt with Buyer reporting any damages/shortages. Damaged parts must be reported to DC Frost Associates, Inc. in writing, identifying parts damaged, quantity and must include pictures of the damage.	0.00	0.00	
		NO VERBAL ORDERS ACCEPTED: DCF requires this quotation be signed/dated & returned, via e-mail or fax, along with a copy of Customer PO (or Customer can write PO# on signed/dated quote). By doing this, Customer is authorizing acceptance of the DCF quote and giving approval to place the order. PLEASE ADVISE OF ANY SHIPPING ADDRESS CHANGES, including Contact Name and Cell # as what is on the quote is where the order will ship. SIGNATURE / DATE / PO # 	0.00	0.00	
Quote Prepared By: Debby Patton			<b>Total:</b>	<b>\$45,974.30</b>	

PRICES QUOTED HEREIN ARE VALID FOR 30 DAYS.

PAYMENT TERMS: Net 30

If prices quoted do not include sales or use tax, such taxes, if required, are to be paid by the Purchaser.

DCF TERMS & CONDITIONS apply on all orders (copy available upon request).

**Contact Jeff Rabas @ 303-710-9426 / jeff@chcwater.com**  
**for Service Quotes, Maintenance Agreements or Questions about your equipment**

Contact Info:

debby@chcwater.com or (720) 943-2995

casey@chcwater.com or (760) 525-6139

**Main #: (800) 964-9733**

**Fax #: (303) 477-1981**

**DC Frost Associates, Inc. Standard Parts Quotation Terms & Conditions:**

1. **DEFINITION:** "Seller" when used herein means **DC Frost Associates, Inc.** "Buyer" when used herein means the person, company or corporation to whom the Seller's quotation is addressed. "Parts" means those components, articles, or supplies described in Seller's quotation.
2. **ACCEPTANCE:** All quotations are for acceptance within the limits established therein and beyond which are subject to change without notice. If this quotation constitutes an acceptance of an offer, such acceptance is expressly made conditional on Buyer's assent solely to the terms of this quotation.  
  
Any terms proposed in Buyers acceptance of this quotation which add to, vary from, or conflict with the terms hereof are hereby objected to and rejected and shall not constitute any part of any contract resulting from this quotation. Any such proposed terms shall have no force or effect and the terms herein shall constitute the complete and exclusive statement of the terms and conditions of any contract resulting from this quotation and may be modified only by written instrument executed by the authorized representative of both parties.
3. **PRICES:** Prices for parts included in Seller's quotations are subject to the specific outline herein. All freight charges for parts is extra and will be added to all invoices. All quotations provided by Seller are valid for 30-days. After 30-days all parts must be requoted.
4. **TAXES:** Seller quotations will include all applicable taxes. If tax-exempt, Buyer shall supply to the Seller a valid exemption certificate. If not exempt, Buyer shall supply all other tax information required by Seller.
5. **PAYMENT:** Payment terms are Net-30 days.
6. **INDEMNIFICATION & CERTIFICATE OF INSURANCE:** Seller will not indemnify Buyer on any parts orders. Seller will not provide a Certificate of Insurance on any parts orders.
7. **SCHEDULE:** Delivery dates shall be interpreted as estimated and in no event shall dates be construed as falling within the meaning "time is of the essence." Seller shall not be liable for delays due to force majeure, strikes, labor difficulties, fires, acts of government or military forces, transportation, procurement or any other cause beyond the reasonable control of the Seller. No provision for liquidated damages for any cause shall apply to placing a parts order with Seller.
8. **TITLE/RISK OF LOSS:** Title and risk of loss shall pass to the Buyer upon tender of delivery F.O.B. manufacturing facility unless otherwise agreed upon by the parties.
9. **ASSIGNMENT:** Neither party shall assign or transfer this quotation without prior written consent of the other party. As a condition of any such written consent, such assignment shall be subject to the terms and conditions herein and no greater rights or remedies shall be available to the assignee.
10. **WARRANTY:** All parts warranties are through the Manufacturer. Seller does not warranty parts. Seller shall not be liable for any claims, losses, labor expenses or damages, direct or consequential, resulting directly or indirectly from the use of, or inability to use, parts purchased. or the other consequential loss of damage of any nature arising from any cause.
11. **CHANGES/CANCELLATION:** If the Buyer requests changes to the order, it must be done in writing, **before** the order has been sent to production or shipped. Once a parts order has been accepted and sent to production or parts have shipped, the order cannot be cancelled without penalty imposed by manufacturer which will be passed down to Buyer.
12. **RESTOCKING FEES/ SHORTAGES/DAMAGES:** No part(s) may be returned for credit without Manufacturer's written authorization. Buyer must notify Seller, in writing, the reason for returning part(s). Seller, in turn, will notify Manufacturer in order to receive a Return Authorization Form for the Buyer to return parts. All returned parts must be securely packaged in its original packing materials and adequately insured and protected to reach Manufacturer location without damage. All shipping and freight charges shall be prepaid by the Buyer. The returned parts may be subject to a restocking charge to be determined by the Manufacturer.  
**SHORTAGES/DAMAGES:** All claims by the Buyer for shortages of parts must be made in writing to the Seller within five (5) business days after receipt by the Buyer. Any parts orders arriving at the site damaged must be reported to Seller, in writing and including pictures of the damage, within five (5) business days after receipt by the Buyer.

The below is authorized to agree to and sign the above Terms & Conditions on behalf of Buyer:

Authorized Signature:   
Name/Title: Daniel Mills / Mech Tech

Date: \_\_\_\_\_

Company: Valley Sanitary District

Updated 6/2021







**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors  
**THRU:** Beverli A. Marshall, General Manager  
**FROM:** Anna Bell, Acting Facility Operations Manager  
**SUBJECT:** **Wastewater COVID-19 Surveillance Program**

<input type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is informational to the Board on the participation progress in the HHS-Protect Wastewater COVID-19 Surveillance Program.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 4: Increase Community Understanding and Support.

**Background**

In May 2021, BioBot Analytics was selected by the US Department of Health and Human Services (HHS) to establish a national disease surveillance program, using wastewater epidemiology. The 12-week program utilizes samples from 320 wastewater treatment plants, covering 100 million people across 50 states. Since patient testing is limited, research has shown that the virus is shed in the stools of patients and make its way into the sewers. By analyzing wastewater influent samples, the presence of infected individuals and estimate of number of cases can be determined.

In June 2021, VSD was selected to participate in the 12-week wastewater COVID-19 surveillance program with Biobot. Laboratory staff collect two (2) weekly wastewater influent composite samples which are sent to BioBot for analysis. They isolate the genetic signature of SARS-CoV-2 and analyze the amount of the virus present. Then utilizing the samples collected, they estimate the prevalence of COVID-19 in the population.

Our participation in the program is working towards creating a robust Nationwide Wastewater Monitoring Network to trend analysis and provide early warning detection.

**Attachments** BioBot Laboratory Reports (June and August)

# INF-001\_Influent

Sample collection date: **June 15, 2021**

## SARS-CoV-2 virus in wastewater

**DETECTED**

Virus concentration  
(copies per liter of sewage)  
**29,540**

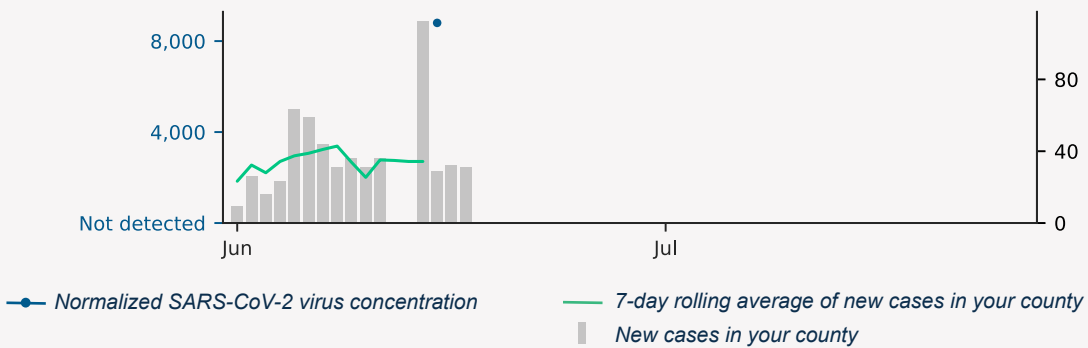
Normalized\* virus concentration  
(copies per liter of sewage)  
**8,800**

*\*Normalized virus concentration value is derived by adjusting the raw virus concentration to the PMMoV fecal marker in order to account for dilution*

## Normalized virus concentration over time

Normalized SARS-CoV-2 virus concentration (copies / L of sewage)

New cases in county on sampling date



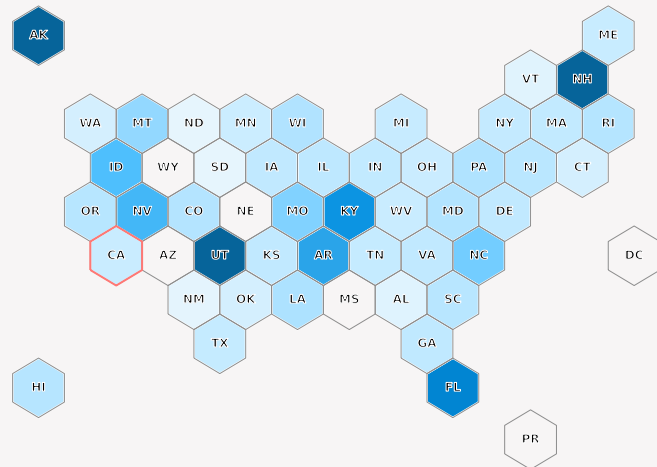
## Overview of normalized virus concentration levels

State-level mean of samples (collected in the past 6 weeks)

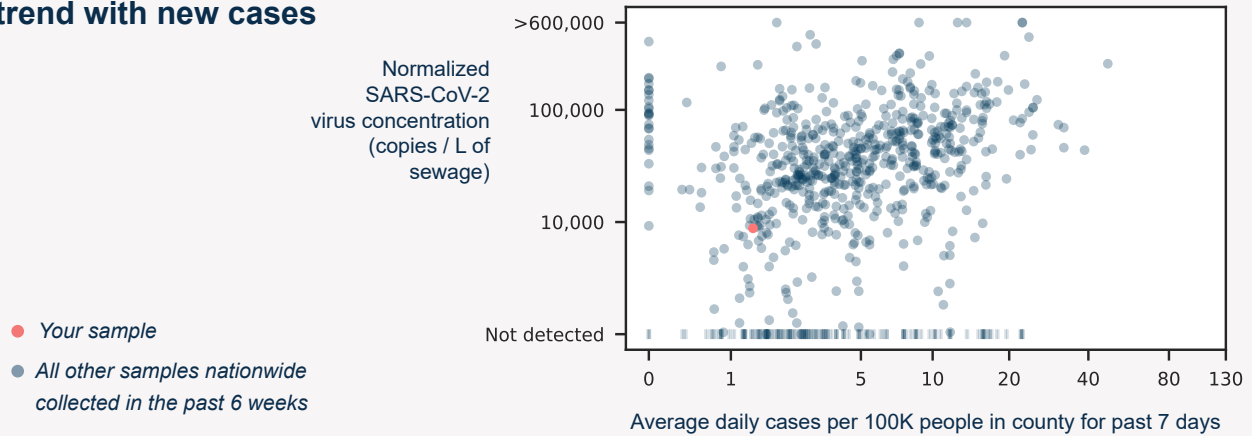
lower higher

Color indicates normalized virus concentration level

Your state outlined in red

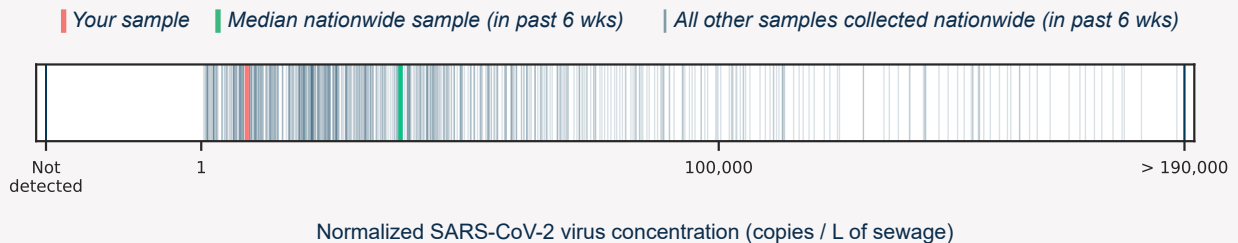


### Normalized virus concentrations trend with new cases



### Normalized virus concentrations in comparison

Your sample has higher concentration levels than **10%** of all quantifiable samples collected in the past six weeks.



Learn more about Biobot's protocols and methodology by visiting <http://www.biobot.io/hhs-report-notes>

*The results in this report may differ from the results provided to you by HHS Protect and submitted to the CDC's National Wastewater Surveillance System. These differences are expected and arise from different approaches to reporting.*

# Valley Sanitary District INF-001\_Influent

Sample collection date: **August 2, 2021**

## SARS-CoV-2 virus in wastewater

**DETECTED**

Virus concentration  
(copies per liter of sewage)

**798,851**

Normalized\* virus concentration  
(copies per liter of sewage)

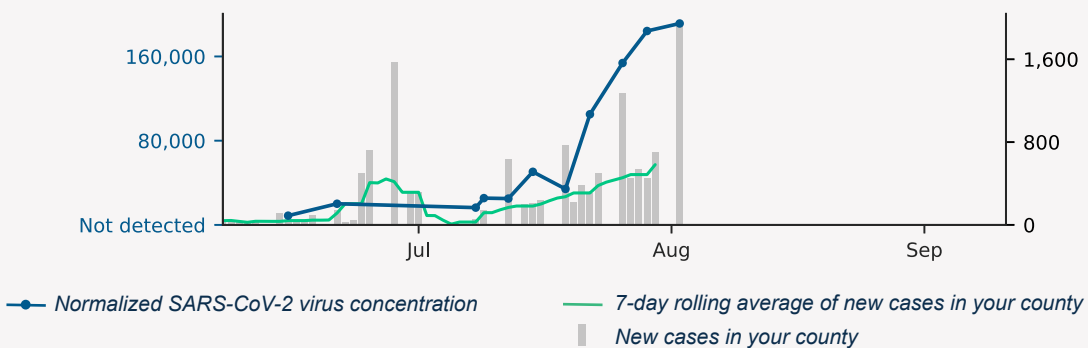
**191,316**

*\*Normalized virus concentration value is derived by adjusting the raw virus concentration to the PMMoV fecal marker in order to account for dilution*

## Normalized virus concentration over time

Normalized SARS-CoV-2 virus concentration (copies / L of sewage)

New cases in county on sampling date



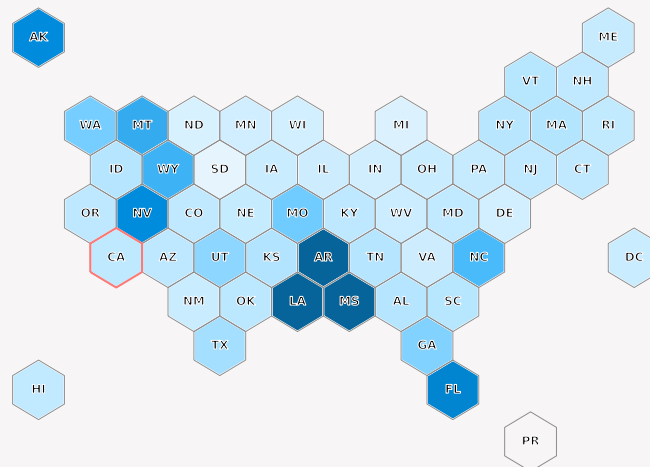
## Overview of normalized virus concentration levels

State-level mean of samples  
(collected in the past 6 weeks)

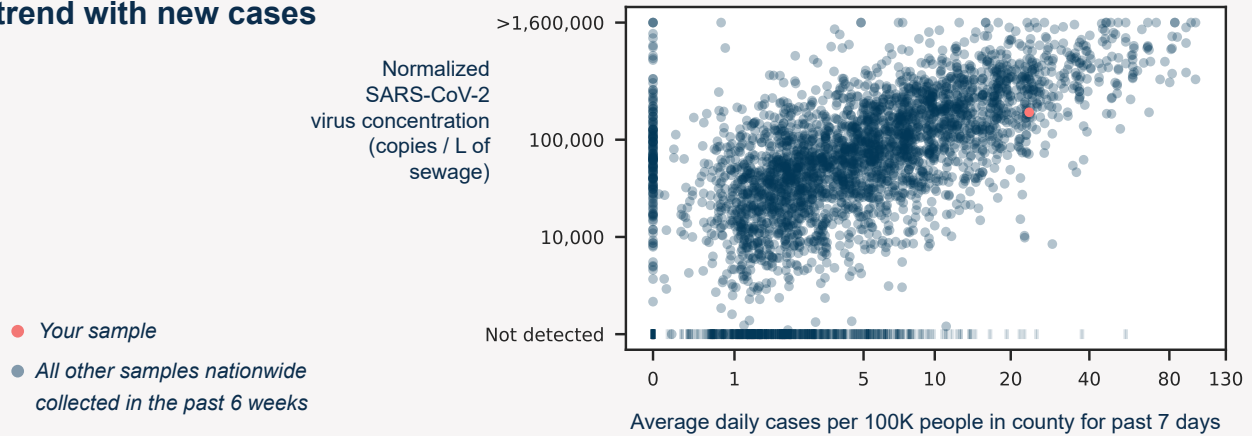
lower higher

Color indicates normalized virus concentration level

Your state outlined in red

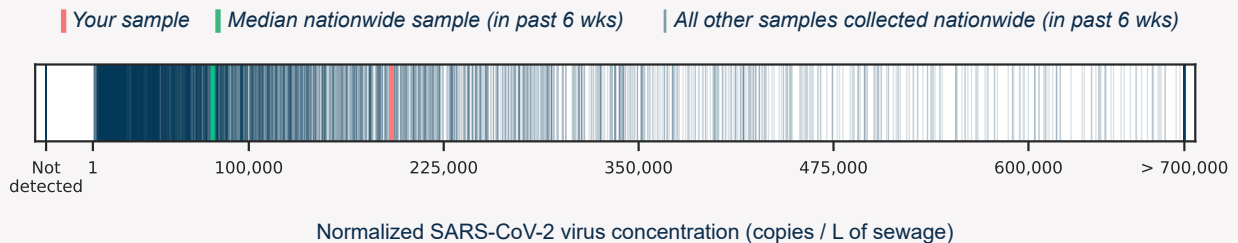


### Normalized virus concentrations trend with new cases



### Normalized virus concentrations in comparison

Your sample has higher concentration levels than **74%** of all quantifiable samples collected in the past six weeks.



Learn more about Biobot's protocols and methodology by visiting <http://www.biobot.io/hhs-report-notes>

*The results in this report may differ from the results provided to you by HHS Protect and submitted to the CDC's National Wastewater Surveillance System. These differences are expected and arise from different approaches to reporting.*



**Valley Sanitary District  
Board of Directors Meeting  
August 10, 2021**

**TO:** Board of Directors

**THROUGH:** Beverli A. Marshall, General Manager

**SUBJECT:** **Monthly General Managers Report – June 2021**

<input type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is to keep the Board and the public informed on VSD’s day-to-day operations.

**Strategic Plan Compliance**

The recommendation complies with the VSD Strategic Plan Goal 6: Improve Planning, Administration, and Governance.

**Fiscal Impact**

There is no fiscal impact from this report.

**Background**

The following data represents the activities and metrics for the month of June 2021.

*Administrative Services*

- Reviewing the Assessor Parcel billing information that is due to the Riverside County Tax Collector on or before August 10, 2021.
- Preparing documents and schedules requested by auditors for audit field work scheduled for August 23 through August 27, 2021.
- Prepared for credit AllPaid Card Reader for Implementation.
- Develop System Operating Procedure (SOP) for Caselle Connect Online to be used District wide for the requisition and purchase order process. Trained users July 19-20, 2021.
- Conducted first round interviews for the Collection System Technician position.
- Commenced recruitment efforts for Facility Operations Manager.

*Operations & Maintenance*

- Laboratory staff have submitted the renewal pack for ELAP certification and are awaiting final approval status.

- Laboratory staff have completed the last sampling event for the PFAS order 2020-0015-DWQ.
- Operations staff have completed a successful regeneration of the iron sponge media, to extend the media lifespan and continue the H<sub>2</sub>S removal capability
- Departmental staff will be attending the Tri-State Seminar during 08/09 – 08/12.
- Tino Tijerina accepted the position of Maintenance and Electrical Supervisor to replace Ryan Williams, Maintenance Supervisor.

#### *Development Services*

- The tenant improvement has begun on the Mochi Donut shop at the corner of Jefferson St and Fred Waring, next to Subway.
- Construction has begun on the Dutch Bros. Coffee near the intersection of Hwy 111 and Las Palmas Road. This location will have a drive thru and walk-up service only.
- Construction has begun on the Chandi Plaza at the southwest corner of Indio Blvd. and Avenue 44. This project will include a convenience store with fueling station, carwash, restaurant, and retail suites.
- Construction has begun on the AutoZone distribution warehouse near the intersection of Ave. 42 and Jackson St. This project includes a warehouse expansion to the existing AutoZone auto parts store that will serve as a distribution warehouse for the other AutoZone stores in the surrounding area.

#### *Collection Services*

- No-Spill report for the month of July will be submitted to the California Integrated Water Quality System, as required in the Waste Discharge Requirements Monitoring and Reporting Program. Due by the end of the month.
- Field Vector crew is currently working in the area of Clinton and Avenue 46.
- CCTV Inspection work is currently being conducted in the area of Jefferson and Miles Ave.

#### *Capital Improvement Program*

- The Preliminary Design Report for the replacement of the sewer siphon at Westward Ho Drive is complete. This is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. The design is in progress. Staff and the consultant had a preliminary meeting with CVWD regarding requirements for crossing the channel. Staff reviewed the 50% design plans and the updated project cost schedule. Staff reviewed the 90% design plans and specifications and submitted comments for correction. Staff is finishing their review of the submitted 95% set of plans and specifications. Staff has met with both the City of Indio and La Quinta, and both have no revisions or concerns. Staff has sent plans to IWA for review. *Update: Staff has sent plans to CVWD for review. Staff have received comments back from IWA for incorporation. Carollo will be performing additional potholing to verify IWA and other utilities.*
- Staff is continuing to work with Harris and Associates on the Collections System Rehabilitation and Maintenance project. The first rehabilitation project on Indio Blvd. is complete. This was a good first project and lessons were learned on how to better the process for the next project. The CCTV inspection of special sewer mains is complete. Staff just received the finished CCTV videos and will



begin the process of reviewing them. Harris is currently developing plans for the downtown Indio rehabilitation and repair project. This is being done to rehabilitate and replace deficient sewer mains in the streets and allies of the downtown area. The 50% plans for the Downtown Indio Rehabilitation project have been reviewed and comments have been returned to Harris for revision. All CCTV cleaning and inspection has been completed and staff have met with the contractor to review the project report. *Update: Harris and VSD staff are reviewing the CCTV video taken by National Plant Services. Harris is preparing the 90% design plans which are expected by mid-August 2021.*

- VSD has chosen SGH Architects as the architectural firm for the preliminary design of a new single-story training/office building and new laboratory building. Staff has selected a new location for the training/office building that will allow the single-story building with minimal demolition. The architect has completed the schematic design and cost estimate for both the training/office building and laboratory building. An onsite survey was conducted on July 7<sup>th</sup>. *Update: SGH Architects is continuing with final design of both the Office & Training and Laboratory Buildings and has provided an updated floor plan for the office building.*
- VSD is currently working with Stantec, who is acting as an Owner's Representative, on the repair and rehabilitation of the Influent Pump Station. The Request for Proposal (RFP) was released on August 28, 2020 and was closed on September 28, 2020. The Board awarded the project to the DCI / Dudek team, and a pre-construction meeting was held on December 4<sup>th</sup>, 2020. The DCI / Dudek has developed a preliminary bypass plan for the initial inspection and shutdown of the influent pump station structure. The preliminary bypass and inspection were completed from February 22<sup>nd</sup> to February 26<sup>th</sup>. VSD has chosen the valves and gates that will be used for this project based on Dudek / DCI and Stantec's recommendations. *Update: Dudek is currently preparing the Basis of Design Report which is expected by mid-August 2021. Dudek and VSD are coordinating the ordering and purchasing of long, lead items.*
- Staff is working on implementing an asset management system for the treatment plant using Lucity web software. VSD is currently working on building out the Lucity Web system with the help of a Lucity implementor. The latest session of virtual training from the implementor was completed on August 25, 2020. Staff has finished the installation of Lucity Mobile and is pursuing the implementation of plant wide Wi-Fi that will allow access to the asset management system from a mobile device anywhere in the plant facility. Training videos for VSD staff training have been recorded. *Update: Operations and maintenance staff will begin to review the training videos and once they have been trained, use the system to create and complete work orders. Staff is also working on populating the system with scheduled work orders.*

### **Recommendation**

Staff recommends that the Board receive the Manager's Report for activities during the month of June.

### **Attachments**

Attachment A: Administrative Services Report for June

- Attachment B: Monthly NPDES Report for June
- Attachment C: Collection System Report for June
- Attachment D: Development Services Report for June
- Attachment E: Capital Improvement Program Update for June

## Administrative Services - Task Summary 2021

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Active litigation filed	-	-	-	-	-	-							-
Board meeting	3	2	2	3	2	2							14
Budget/Finance Committee meeting	1	1	2	-	1	-							5
Operations Committee meeting	-	1	1	1	-	1							3
Employee anniversaries	-	5	1	-	5	3							14
Employee promotions	1	-	-	-	-								1
Facebook postings	1	-	4	2	11	9							27
Insurance claims initiated	-	-	1	-	1	-							2
Lost time work incidents	-	-	1	-	-	-							1
Media coverage items	-	-	-	-	-	-							-
New hires	-	-	-	1	-	-							1
Press release	-	-	-	-	-	-							-
Public records request	-	-	-	1	-	-							1
Resignations	-	-	-	1	1	-							2
Retirements	-	-	-	1	-	-							1

June 2021	Plant Influent		ASP Effluent			Pond Effluent		
	CBOD (mg/L)	TSS (mg/L)	Monthly Average Flow (MGD)	CBOD (mg/L)	TSS (mg/L)	Monthly Average Pond Effluent Flow (MGD)	CBOD	TSS
1	200	260		16	8			
2								
3								
4								
5								
6								
7								
8								
9								
10	332	334		13.7	3.8			
11								
12								
13								
14								
15	252	288		12	2.7			
16								
17								
18								
19								
20								
21	252	260		15	2.7			
22								
23								
24								
25								
26								
27								
28								
29								
30			5.78			0.000		
<b>Average</b>	259	286	5.78	14.2	4.3	0.000		
<b>Minimum</b>	200	260	5.78	12	2.7	0.000		
<b>Maximum</b>	332	334	5.78	16	8	0.000		
<b>Exceedences</b>	0	0	0	0	0	0	0	0

<b>Permit LIMITS</b>	25	30	40.0	49.0
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<b>Laboratory</b>	Collected (# of Samples)	407
	Analyzed (# of Tests)	679

\*\*06/15/21 - Influent TSS and ASP TSS samples ran outside of holding time by contract laboratory.  
\*\*Reported as deficiencies of testing analysis

Total Plant Discharge (Outfall) Grab								
EColi (MPN/100ml)	Oil and Grease (mg/L)	Copper (ug/L)	Di(2-ethylhexyl)phthalate (ug/L)	Cyanide (total) (ug/L)	Total Nitrogen (mg/L)	Ammonia (total, as N) (mg/L)	Nitrate (as N) (mg/L)	Nitrite (as N) (mg/L)
11.9	< 1.4	3.8	< 0.5	2	15	4.4	9.3	0.8
39.9								
62.7								
31.8								
131.4								
41.6*	1.4	3.8	0.5	2	15	4.4	9.3	0.8
11.9	< 1.4	3.8	< 0.5	2	15	4.4	9.3	0.8
131.4	< 1.4	3.8	< 0.5	2	15	4.4	9.3	0.8
0	0	0	0	0	0	0	0	0
126	<0.01	25		5.9	9.0	4.3		

## Collection Services Task Summary Report for 2021

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Customer Service Calls	2	2	4	5	8	7	2						9
F.O.G. Inspection - Completed													-
F.O.G. Inspection - Fail													-
F.O.G. Inspection - Pass													-
Hot spot cleaning (total)*	26	-	-	36	-		26						26
Lift station inspection	19	19	19	23	23	23	19						42
Manhole inspection	157	125	216	163	154	161	117						278
Sewer line CCTV (feet)	0	0	32,428	28,289	16,224	3,888	19,739						23,627
Sewer line cleaning (feet)	58,522	50,400	70,368	68,722	52,573	59,063	65,193						124,256
SSO Response - Cat 1	0	0	0	0	0	0	0						0
SSO Response - Cat 2	0	0	0	0	0	0	0						0
SSO Response - Cat 3	0	0	1	0	0	0	0						0
USA Markings	37	33	55	31	53	69	79						148
*Note: Hot spot cleaning is performed quarterly													



## VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

10-Aug-21

Plan Check in Progress  
Inspection in Progress  
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
7-Eleven Golf Center	44925 Golf Center/Avenue 45	Civil plans submitted for new 7-Eleven store approved. Arch. plans approved and returned to the applicant 10/26/20. Issued permit 3915 on 10/26/20.	Inspect work improvements as scheduled.
82490 Highway 111-Former Imperial Furniture	82490 Highway 111/Arabia Street	Plans submitted for remodeled suites. Plans approved and notified applicant 4/28/21.	Waiting for owner to process permit paperwork.
Abel Lupian Commercial Bldg.	45105 Commerce Street	Plans submitted for new commercial building. Completed 1st plan check and returned to the applicant 4/3/20.	Perform 2nd plan check upon plan resubmittal.
Add'l Dwelling Unit - Cebreros Residence	83181 Blue Mountain Court	Plans submitted for additional dwelling unit. Plans approved and notified applicant 3/3/21. Permitt 3967 7/26/2021	Inspect work improvements as scheduled.
Animal Samaritans - TI	42150 Jackson Street, Ste's 104-106	Plans submitted for building TI. Plans approved and returned to the applicant 2/4/2020. Issued permit 3874 on 2/28/2020.	Inspect work improvements as scheduled.
Autozone Jackson Street	41850 Jackson Street/aAvenue 42	Plans submitted for plan check. Sewer main relocation. Plans approved 1/21/21. Waiting for engineer to finalize easements docs. Permit 3954 issued 5/13/21.	Inspect work improvements as scheduled.
Bel Cielo - Tr 32425	West of Clinton South of Ave 44	Model homes. No plan check is required. Permit and Inspection fees need to be paid. Issued permit 3840 on 9/13/19.	Inspect work improvements as scheduled.
Buzzbox	42625 Jackson Street #112	Plans submitted existng building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Cardenas Single Family Dwelling (SFD)	82266 Stallone Drive	Plans submitted for new SFD. Plans approved, notified the applicant 6/16/20. Permit 3959 issued 6/7/21.	Inspect work improvements as scheduled.
Carranza Residence -Additional Dwelling Unit	81-450 Palmyra Avenue	Plans submitted for additional dwelling unit. Plans approved and notified applicant 10/2/20. Issued permit 3907 on 10/5/20.	Inspect work improvements as scheduled.
Chandi Plaza	SW Corner of Indio Blvd/Avenue 44	Civil plans submitted for plan check. Plans approved and notified applicant 1/8/21. Permit 3948 issued 4/2/21.	Inspect work improvements as scheduled.
Chandi Plaza Building "B" Shell	81-971 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st check and returned to the applicant 10/13/20. Issued permit 3963 on 6/29/21.	Inspect work improvements as scheduled.
Chandi Plaza Building Restaurant Shell	81-977 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st plan check and returned to applicant 10/22/20. Issued permit 3964 on 6/29/21.	Inspect work improvements as scheduled.
Chandi Plaza Car Wash	81-983 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st plan check and returned to applicant 9/16/20. Permit 3965 on 6/29/21.	Inspect work improvements as scheduled.
Chandi Plaza Convenience Store	81-965 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st plan check and returned to applicant 9/16/20. Permit 3962 om 6/29/21	Inspect work improvements as scheduled.
Chavez Tenant Improvement	45330 Jackson St/Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on 7/9/18.	Inspect work improvements as scheduled.
Citadel RV Storage-Phase 1	83667 Dr. Carreon Blvd/Calhoun Street	Plans submitted for construction of new RV storage facility. Plans approved and returned to the applicant 3/17/2020.	Waiting for owner to process permit paperwork.
College of the Desert	45524 Oasis Street	Plans submitted for campus expansion	In Queue
Corso Residence	49491 Braley Court	Plans submitted for single family residence. Plans approved and notified applicant 9/2/20. Permit 3931 issued 1/5/21	Inspect work improvements as scheduled.
Couthouse Bar & Grill	82910 Highway 111/Jackson Street	Plans submitted for new restaurant. Completed 1st plan check and returned to applicant 12/14/20.	Perform 2nd plan check upon plan resubmittal.
Demo Unlimited Storage Yard	83-845 Ave 45/Vam Buren St	Plans submitted for plan check. Completed 2nd plan check and returned to applicant 9/25/20. Plans approved and returned 10/13/2020	Waiting for owner to submit Bonds before drafting agreement
Destiny Church	80250 Highway 111/Jefferson Street	Plans submitted for plan check. Plans approved and notified applicant 7/12/21.	Waiting for owner to process permit paperwork.
Donuts Bistro	82151 Avenue 42, Ste 104	Plans submitted for construction of new restaurant. Plans approved and returned to the City 8/28/19.	Waiting for owner to process permit paperwork.
Dunn Edwards Paint Store	81921 Hwy 111/Las Palmas	Plans submitted for new retail building. Plans approved and returned to applicant 4/13/20. Issued permit 3884 on 5/12/2020. Finald 7/20/21	No further action required

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Dutch Bros. Coffee	81776 Highway 111/Las Palmas Street	Plans submitted new coffee shop. Plans approved and notified applicant 1/21/21. Permit 3945 issued 3/30/21. Finaled 07/19/21	No further action required
El Pollo Loco	42223 Jackson Street/Showcase Parkway	Plans submitted for restaurant building. Completed first plan check and returned to applicant 6/29/21.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Ave 42 Gym	SWC of Spectrum Street & Avenue 42	Plans submitted for construction of new gym facility. Completed 2nd plan check and returned to the City 11/13/19.	Perform 3rd plan check upon plan resubmittal.
EOS Fitness Hwy 111	Highway/Jefferson Street	Plans submitted for construction of new gym facility. Plans approved and notified applicant 4/27/20.	Waiting for Development Agreement and Bonds before owner can process permit paperwork.
EOS Fitness Public Sewer Extension	SWC of Spectrum Street & Avenue 42	Plans approved and returned to the engineer 6/3/19. Bond and Development agreement in place. Waiting to receive recorded agreement.	Inspect work improvements as scheduled.
Fred Young (Villa Hermosa Apts Phase III)	83801 Dr. Carreon Blvd / West of Van Buren	Plans submitted for apts at Fred Young Farm Labor Dev. Plans approved and returned to the applicant 7/17/2019. Submitted revision to approved plans 9/16/20 Revised Plans approved 11/5/2020. Permit 3944 issued 3/23/21.	Inspect work improvements as scheduled.
Gallery at Indian Springs	Jefferson St/Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
Gallery Links - 3	Indian Palms Country Club - Monroe/Avenue 48	Plans submitted for installation of 5 sewer laterals for new SFD. Plans approved and returned to the applicant 4/13/20.	Inspect work improvements as scheduled.
Golden Corral Restaurant	Atlantic Ave/Caspian near Ave 42 and Jackson	Plans submitted for new restaurant building. Arch plans approved 6/12/20. Completed 1st plan check on civil plans and returned to the applicant 6/12/20.	Perform 2nd plan check upon plan resubmittal.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18. Sewer Finaled 5/12/20.	Waiting for owner to submit Warranty Bond
Indian Water RV Community Bldg.	47202 Jackson Street	Plans submitted for new community building. Completed 1st plan check and returned to applicant. 9/25/19. Issued permit 3873 on 2/26/2020.	Inspect work improvements as scheduled.
Indio Behavioral Health Hospital	81655 JFK Court	Civil plans submitted for new mental health facility. Completed 1st plan check and returned to the engineer 12/2/19. Plans approved 6/24/20. Issued permit 3900 on 8/29/20.	Inspect work improvements as scheduled.
Indio Juvenile Court	47671 Oasis St/ Ave 48	Plans submitted to demo existing juvenile court building and construct new building on the same site. Completed 1st plan check and returned to the City 2/23/16. Completed 2nd plan check and returned to the applicant 6/8/2020.	Perform 3rd plan check upon plan resubmittal.
Indio Palms Sewer Main Extension( Street A)	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Plans approved and returned to engineer 5/10/18. Development agreement and Bonds in place.	Sewer Main Complete. Need recorded Easement to release Bonds
Jacqueline & Oscar Lua Residence	80-555 Ridgeback Court	Plans submitted for single family residence. Completed 1st plan check and notified applicant 8/25/20. Issued permit 3953 on 5/12/21.	Inspect work improvements as scheduled.
John Nobles Apartments	TBD - Rubidoux Street/John Nobles Ave	Plans submitted new apartment complex. Completed 1st plan check and returned to the City 2/27/19.	Perform 2nd plan check upon plan resubmittal.



**Monthly Capital Improvement Project Update - August 2021**

<b>Project Title</b>	<b>Project Description</b>	<b>Current Status</b>	<b>Fiscal Year Budget</b>	<b>Total Spent to Date</b>
Westward Ho Sewer Siphon Replacement Design and Construction	Due to the February 2019 rain event, the existing VSD sewer siphon that crosses the CVWD storm channel at Westward Ho Drive became exposed and was damaged. In order to prevent this from happening again in the future, Carollo Engineers is currently working with VSD on the final design of a new sewer that is to be constructed well below the new channel scour depth. The design being proposed would utilize horizontal directional drilling to create a new sewer siphon alignment under the channel and adjacent to the original siphon. Permit processing with at least CVWD and possibly other regulatory agencies may extend the design/permit period. Some or possibly all the project costs will be reimbursed by FEMA / CalOES.	Staff has sent plans to CVWD for review. Staff have received comments back from IWA for incorporation. Carollo will be performing additional potholing to verify IWA and other utilities.	\$2,562,063.00	\$0.00
Collections System Rehabilitation Projects	Harris & Associates is assisting the District in creating a 10-year rehabilitation and replacement program for the collections system. The purpose of this project is to repair, rehabilitate, replace and/or realign aging or defective pipelines and/or segments projected to reach capacity within the foreseeable future. Harris and the District have assigned a rating and priority to all of the pipes in the collection system and are splitting them up into projects for each fiscal year. The first project for this fiscal year will consist of the rehabilitation of approximately 2,300 feet of sewer located in Indio Boulevard and underneath the railroad near Cabazon Avenue using cured in place lining. The second project will consist of hiring a contractor to perform CCTV inspections of all pipes within the District that cannot be surveyed by collections staff due to high flows or pipe diameter. The third project is the downtown Indio rehabilitation and repair project. This project is being done to rehabilitate and replace deficient sewer mains in the streets and allies of the downtown area.	Harris and VSD staff are reviewing the CCTV video taken by National Plant Services. Harris is preparing the 90% design plans which are expected by mid-August 2021.	\$2,900,000.00	\$0.00
Reclaimed Water Project Phase 1	The contract for this project was awarded to Schneider Electric / Stantec. The project design cost is \$2,200,000 and project schedule is approximately 460 days. Construction costs will be determined during the design phase and will be awarded to Schneider Electric / Stantec upon approval of the Board. The Reclaimed Water Project – Phase 1 will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter, and a sludge thickener unit.	Schneider Electric has completed the 30% design plans and has submitted them to the District for review. Staff have provided comments for Schneider for incorporation.	\$2,200,000.00	\$0.00. Per the contract, no payment is due until the project reaches the 60% design phase at which time \$2.2 million will be due.
Influent Pump Station Rehabilitation	Stantec is assisting the District as an Owner's Representative and DCI / Dudek are acting as the design-build team for this project. The influent pump station structure is showing significant signs of deterioration. Proposed improvements to the pump station include: bypass of the pump station for inspection and repair, repair/replacement of leaking and broken gates, repair of interior concrete coating, installation of new valves for proper isolation/drainage, installation of a new jockey pump in the empty pump bay.	Dudek is currently preparing the Basis of Design Report which is expected by mid-August 2021. Dudek and VSD are coordinating the ordering and purchasing of long lead time items.	\$3,634,476.00	\$0.00
New Training and Office Building and Laboratory Building	The District and SGH Architects are developing the initial design for a new office / training building that will be located to the west of the existing Operations building. The purpose of this new building is to provide space for new offices for collections and maintenance personnel as well as a training area for company events and meetings. Also as part of this project, VSD has contracted SGH to develop designs for a new laboratory building to replace the existing lab due to the current issues lab staff are experiencing with the layout and air filtering system.	SGH Architects is continuing with final design of both the Office & Training and Laboratory Buildings and has provided an updated floor plan for the office building.	\$1,922,000.00	\$0.00
Additional Parking and Landscaping	The District is in need of additional parking for employees and customers. Staff proposes to remove the lawn at the front of the property and replace it with parking and drought tolerant landscaping.	A preliminary design of the Project has been completed. In queue for the next steps.	\$500,000.00	\$0.00

**Monthly Capital Improvement Project Update - August 2021**

Project Title	Project Description	Current Status	Fiscal Year Budget	Total Spent to Date
Steel WaterLine Replacement	The above ground, steel waterline adjacent to the aeration basins is old and prone to leaks, especially at the grooved joints, and has exceeded its useful life. The new steel waterline will have traditional joints that will provide a longer life. This project has been on the books for several years and has been a lower priority due to lack of leaks in recent years and the difficult nature of replacement.	The project was awarded to Dudek who has begun the development of the project design and specifications.	\$642,000.00	\$0.00

**VALLEY SANITARY DISTRICT  
OPERATIONS COMMITTEE MEETING MINUTES  
August 3, 2021**

A regular meeting of the Valley Sanitary District (VSD) Operations Committee was held at Valley Sanitary District, 45-500 Van Buren St, Indio, CA, on Tuesday, June 1, 2021.

**1. CALL TO ORDER**

Ron Buchwald called the meeting to order at 1:06 p.m.

**1.1 Roll Call**

Committee Members Present:

Ron Buchwald, Chair

Debra Canero, Director

William Teague, Director

Staff Present:

Anna Bell, Facility Operations Manager, and Holly Gould, Clerk of the Board

Guests:

Valerie Houchin, Schneider Electric

Brian Pottenger, Schneider Electric (via telephone)

Ehab Gerges, Harris & Associates

Elizabeth Reyes, Harris & Associates

Mark Nassar, Harris & Associates

**1.2 Pledge of Allegiance**

**2. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

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None.

**3. DISCUSSION / ACTION ITEMS**

**3.1 Project Update: Collection System Rehabilitation & Replacement Project**

Ehab Gerges and Elizabeth Reyes, of Harris and Associates, made a presentation to the committee. The current fiscal year impact of this project is \$2,900,000 million for both design and construction as shown in the CIP budget. The total estimated construction cost of this project is \$58,958,000 to be spent over the next ten (10) years. To date, VSD has completed one cured-in-place pipeline (CIPP) project with success. VSD also recently completed the CCTV inspection of large diameters and/or high flow mains along with other difficult to televise mains. The major findings from the CCTV inspections are that VSD's mains are in mostly good shape. Staff wants to include the addition of VSD's four lift stations to the rehabilitation program since they are an integral part of the collection system.

Currently, staff and Harris are working on the downtown City of Indio improvement plans. Staff should have 90% completion plans in the next couple of weeks. Staff will be meeting with the City of Indio Public Works staff to discuss the project, permit, and traffic control requirements by mid to late August. A video of the CCTV inspections was shown.

### 3.2 Project Update: Reclaimed Water Project – Phase I

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Valeria Houchin from Schneider Electric made a presentation to the committee. The current fiscal impact of this project is \$2.2 million which will produce 60% of the design plans. In fiscal year 2021/22, Staff will request the Board to authorize to award the completion of design and construction of the project estimated to be about \$61 million. The Reclaimed Water Project Phase I is the initial project of three phases that will allow VSD to be able to produce reclaimed water. This project will replace and improve some treatment structures and provide redundancy for other treatment structures so that we can eventually decommission the ponds (Phase II) which will provide the needed area to construct additional treatment systems to be able to produce reclaimed water (Phase III). Phase I is expected to be completed by early 2025.

## 4. FUTURE MEETING ITEMS

## 5. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:23 p.m. The next regular committee meeting will be held on October 5, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District