



Board of Directors Regular Meeting  
Tuesday, November 10, 2020 at 1:00 PM  
Valley Sanitary District Board Room  
45-500 Van Buren Street, Indio CA 92201

**\*\*\*\*\*SPECIAL NOTICE – VIA VIDEOCONFERENCE\*\*\*\*\***

Pursuant to the Governor's Executive Order N-25-20 issued on March 4, 2020 and N-29-20 issued on March 18, 2020; the Board of Directors regular meeting will be conducted remotely through Zoom.

Members of the public wanting to participate in the open session of the meeting may do so via the following Zoom registration link: <https://zoom.us/j/96593076052> Meeting ID: 965 9307 6052. To listen by telephone please dial 669-900-9128 or 253-215-8783.

Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org).

Page

**1. CALL TO ORDER**

1.1. Roll Call

1.2. Pledge of Allegiance





**2. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

**3. CONSENT CALENDAR**

*Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be*

*removed so that it may be acted upon separately.*

- |      |   |         |
|------|---|---------|
| 3.1. | Approve October 27, 2020 Regular Meeting Minutes<br><a href="#">3.1 27 Oct 2020 Meeting Minutes.pdf</a>    | 5 - 10  |
| 3.2. | Approve Warrants for October 7 to October 21, 2020<br><a href="#">3.2 Warrants for October 7 to October 21, 2020.pdf</a>   | 11 - 12 |
| 3.3. | Cancel Regular Board Meeting Scheduled for Tuesday,<br>November 24, 2020, Due to its Proximity to the Thanksgiving<br>Holiday<br><br><a href="#">3.3 Staff Report Cancel Nov 24 Meeting.pdf</a>  | 13      |
| 3.4. | Cancel Regular Board Meeting Scheduled for Tuesday,<br>December 22, 2020, Due to its Proximity to the Christmas<br>Holiday<br><br><a href="#">3.4 Staff Report Cancel Dec 22 Meeting.pdf</a>     | 14      |

#### 4. NON-HEARING ITEMS

- |      |  |           |
|------|--|-----------|
| 4.1. | Receive and File Comprehensive Annual Financial Report<br>(CAFR) for the Valley Sanitary District for the Fiscal Years<br>Ended June 30, 2020 and 2019<br><br><a href="#">4.1 Staff Report Receive and File CAFR.pdf</a> <br><a href="#">4.1 Attachment A FY20 CAFR.pdf</a> <br><a href="#">4.1 Attachment B Letter of Audit Findings.pdf</a> <br><a href="#">4.1 Attachment C Auditors Presentation.pdf</a>  | 15 - 144  |
| 4.2. | Adopt a Disaster-Specific Resolution Designating Applicant's<br>Agent<br><br><a href="#">4.2 Staff Report Cal OES Disaster Specific Resolution.pdf</a> <br><a href="#">4.2 Attachment A CalOES 130 - Disaster Specific Resolution 2020.pdf</a><br>   | 145 - 147 |
| 4.3. | Adopt a Universal Resolution Designating Applicant's Agenda<br><br><a href="#">4.3 Staff Report CalOES Universal Resolution.pdf</a> <br><a href="#">4.3 Attachment A Resolution No. 2020-1140 Cal OES Universal</a>   | 148 - 150 |

[Resolution.pdf](#) 

- 4.4. Appoint Beverli Marshall, General Manager, to be the Representative from Valley Sanitary District to the CSRMA Board of Directors and Appoint Jeanette Juarez, Business Services Manager, as Alternate 151 - 152

[4.4 Staff Report CSRMA Board Rep.pdf](#) 

[4.4 Attachment A CSRMA BOD STATUS FORM.pdf](#) 

## 5. GENERAL MANAGER'S ITEMS

*General Manager items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

- 5.1. Monthly General Manager's Report - October 153 - 165

[5.1 Staff Report GM Report September.pdf](#) 

[5.1 Attachment A Admin Services Report September 2020.pdf](#) 

[5.1 Attachment B September 2020 Monthly Overview.pdf](#) 

[5.1 Attachment C Collection Services Report Sept.pdf](#) 

[5.1 Attachment D Development Services Report September.pdf](#) 

[5.1 Attachment E Capital Improvement Project Report September.pdf](#)  


## 6. COMMITTEE REPORTS

- 6.1. Budget & Finance Committee - Draft November 3, 2020 Regular Meeting Minutes 166 - 167

[6.1 Budget & Finance Committee Meeting Minutes 3 Nov 2020.pdf](#) 

## 7. DIRECTOR'S ITEMS

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

## 8. INFORMATIONAL ITEMS

- 8.1. November 19, 2020 is United Nations World Toilet Day. This year's theme is Sustainable Sanitation and Climate Change. To learn more, go to:

**9. PUBLIC COMMENT**

*This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Secretary in advance of the meeting if you wish to speak on an item.*

**10. CONVENE IN CLOSED SESSION**

Items discussed in Closed Session comply with the Ralph M. Brown Act

- 10.1. Pursuant to Government Code Section 54957  
Threat to Public Services or Facilities  
Consultation with : General Manager

**11. CONVENE IN OPEN SESSION**

Report out on Closed Session items

**12. ADJOURNMENT**

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

# UNOFFICIAL UNTIL APPROVED

## VALLEY SANITARY DISTRICT MINUTES OF REGULAR BOARD MEETING

October 27, 2020

### \*\*\*\*\*SPECIAL NOTICE – Telephonic Accessibility\*\*\*\*\*

*Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the October 27, 2020 regular meeting of Valley Sanitary District Board of Directors, members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.*

**Members of the public wanting to listen to the open session of the meeting were able to do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, were requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org).**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 27, 2020.

### 1. CALL TO ORDER

President Duran called the meeting to order at 1:00 p.m.

#### 1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Ron Buchwald; Via Telephone:  
Jeanette Juarez, Ryan Williams, Robert Hargreaves, Best Best & Krieger

#### 1.2 Pledge of Allegiance

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President Duran turned the meeting over to Vice President Sear at this time.

### 2. PUBLIC COMMENT

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

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None.

### 3. CONSENT CALENDAR

3.1 Approve October 13, 2020 Regular Meeting Minutes

3.2 Approve Warrants for October 8 to October 21, 2020

3.3 Accept Monthly Financial Report for Period Ending September 30, 2020

3.4 Declare Surplus Equipment and Authorize Disposition of Surplus Items

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**ACTION TAKEN:**

**MOTION:** Director Teague a motion to approve the consent calendar as presented. Director Coleman seconded the motion.  
Motion carried unanimously.

**MINUTE ORDER NO. 2020-3051**

**4. NON-HEARING ITEMS**

4.1 Authorize General Manager to Execute a Contract with Desert Arc for Janitorial Services in an Amount Not to Exceed \$50,000 for a 12-Month Period

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In compliance with the VSD Purchasing Policy, staff published a request for proposals (RFP) for janitorial services on July 1, 2020, with a due date of July 24, 2020. In addition to publishing the RFP, staff e-mailed it to various local services providers. Receiving no response to the RFP, staff reached out to Desert ARC to negotiate for services and received a quote to provide the services. The scope of services is consistent with the RFP and the cost is approximately \$3,334 per month. Additional enhanced services will be requested on an as-needed basis at an additional cost to be quoted at the time.

**ACTION TAKEN:**

**MOTION:** Director Teague made a motion to authorize the General Manager to execute a contract with Desert ARC for janitorial services in an amount not to exceed \$50,000 for a 12-month period. Director Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2020-3052**

4.2 Authorize General Manager to Execute a Contract with Desert Arc for Landscape & Lawncare Services in an Amount Not to Exceed \$10,000 for a 12-Month Period

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In compliance with the VSD Purchasing Policy, staff published a request for proposals (RFP) for landscaping and lawncare services on September 15, 2020, with a due date of October 5, 2020. In addition to publishing the RFP, staff e-mailed it to various local services providers. The District received one proposal in response to the RFP, which was from Desert ARC. The scope of services is consistent with the RFP and the cost is \$800 per month. Additional enhanced services will be requested on an as-needed basis at an additional cost to be quoted at the time.

**ACTION TAKEN:**

**MOTION:** Director Coleman made a motion to authorize the General Manager to execute a contract with Desert ARC for landscape and lawncare services in an amount not to exceed \$10,000 for a 12-month

period. President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2020-3053**

- 4.3 Establish an Operations Committee as a Standing Committee, Set Time and Place for the Meetings, and Appoint Directors to the Committee

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Given the significant number and cost of projects that are in the Capital Improvement Plan for the next five years as well as the anticipated changes in NPDES permit operations, staff believes that an Operations Committee should be established and charged with discussing the NPDES permit requirements, maintenance projects (less than \$50,000), and capital projects (greater than \$50,000). As a standing committee, it will be subject to the Brown Act. Staff recommends that this committee meet every other month on the first Tuesday of February, April, June, August, October, and December at 1:00 p.m. If approved, the first meeting will be Tuesday, December 1 at 1:00 p.m. President Duran appointed Secretary/Treasurer Debra Canero and Director William Teague to the committee.

**ACTION TAKEN:**

**MOTION:**

Director Coleman made a motion to establish the standing Operations Committee, set the meeting time as the first Tuesday of February, April, June, August, October, and December at 1:00 p.m., and appoint directors to the committee. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2020-3054**

- 4.4 Adopt a Resolution Authorizing a Financial Assistance Application to the State Water Resources Control Board for the Reclaimed Water Project – Phase I and Designating the General Manager or Her Designee to Sign and Submit the Application

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Staff is in the process of finding funding sources to offset some of the capital improvement projects shown in the 10-year Capital Improvement and Replacement Plan. Staff is working with ESS to apply for State Revolving Fund (SRF) grant and loans funds. As part of the application process, the Board is required to adopt Resolution No. 2020-1137, authorizing the application, and designating an individual to sign and submit the application.

**ACTION TAKEN:**

**MOTION:**

Secretary Canero made a motion to adopt Resolution 2020-1137 authorizing a financial assistance application to the State Water Resources Control Board for the Reclaimed Water Project – Phase I and designating the General Manager, or her designee, to sign and submit the application. Director Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None  
**RESOLUTION NO. 2020-1137**

4.5 Adopt a Resolution Authorizing the Reimbursement of Funding for the Reclaimed Water Project – Phase I from the State Water Resources Control Board

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Staff is in the process of finding funding sources to offset some of the capital improvement projects shown in the 10-year Capital Improvement and Replacement Plan. Staff is working with ESS to apply for State Revolving Fund (SRF) grant and loans funds. As part of the application process, the Board is required to adopt Resolution No. 2020-1138, authorizing reimbursement of funding for the project should it receive a loan.

**ACTION TAKEN:**

**MOTION:** Director Coleman made a motion to adopt Resolution 2020-1138 authorizing the reimbursement of funding for the Reclaimed Water Project – Phase from the State Water Resources Control Board. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**RESOLUTION NO. 2020-1138**

4.6 Purchase Telehandler from Quinn Cat in an Amount not to Exceed \$218,929

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Staff determined that the District's 2003 TH460B Telehandler, needs to be replaced due to age, emissions, and overall annual maintenance costs. This piece of equipment is used by the Operations division for multiple purposes around the facility on a daily basis. Staff obtained quotes from three Cat dealers in Southern California. The lowest quote was from Quinn Company in an amount not to exceed \$218,929.

**ACTION TAKEN:**

**MOTION:** President Duran made a motion to authorize the purchase of a TL1255D Telehandler from Quinn Company in the amount of \$218,928.61, which includes tax and delivery. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

**MINUTE ORDER NO. 2020-3055**

4.7 Authorization of Change Order No. 1 to the Cabazon Ave. Slope Protection Project Not to Exceed \$54,560

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On September 8, the Board awarded a contract to Desert Concepts Construction, Inc. not to exceed \$40,425 with a 10% contingency for the Cabazon Ave. Slope Protection Project. The contingency has not been used and will carry over for this Change Order work. The slope stabilization work has been completed. Staff is satisfied with the results and would like to continue work. Staff requested a change order proposal to continue the work approximately 700 feet to the north which will end near the entrance to the Bird



Center. The contractor's proposed fee is about 25% more than their original bid price passing on some savings to the District for this extended work. Once this work is complete Staff will request a change order proposal to complete the final phase of work to the south and bring this to the Board for approval.

**ACTION TAKEN:**

**MOTION:** President Duran made a motion to authorize the General Manager to approve Change Order No. 1 for \$54,560 for the slope restoration and stabilization project. Director Coleman seconded the motion. Motion carried by the following roll call vote:  
AYES: Canero, Coleman, Duran, Sear, Teague  
NOES: None

**MINUTE ORDER NO. 2020-3056**

4.8 Revise the Valley Sanitary District Certification Incentive Policy 3.9.6

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The current policy limits certification incentives at grade III. All the CWEA certifications top out at grade IV and the Wastewater Operator certification tops out at grade V. For succession planning, continuing education, and other beneficial reasons, it is worth encouraging, and compensating, staff to expand their technical knowledge and to demonstrate this by taking and passing higher grade certification exams. The fiscal impact from the recommended changes depends upon the number of employees who take advantage of the incentive and choose to take, and pass, the next level certification. Each certification level achieved is an additional 5% on base pay.

**ACTION TAKEN:**

**MOTION:** Secretary Canero made a motion to approve the revised policy language as proposed for the Certification Incentive Policy 3.9.6. Director Teague seconded the motion. Motion carried by the following roll call vote:  
AYES: Canero, Coleman, Duran, Sear, Teague  
NOES: None

**MINUTE ORDER NO. 2020-3057**

**5. GENERAL MANAGER'S ITEMS**

*General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.*

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Ms. Marshall gave an update on the Indio Sunrise Rotary Teddy Bear Project. So far, they have reached \$550 of the \$2,500 goal to provide at-risk children with teddy bears.

**6. COMMITTEE REPORTS**

No meeting to report on.

**7. DIRECTOR'S ITEMS**

*Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law*

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Director Teague stated that the next EVRA meeting will be discussing very important information related to the Reclaimed Water Project and suggested board members listen in on the meeting.

**8. INFORMATIONAL ITEMS**

8.1 Hypochlorite Tank Replacement

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Staff identified a large crack in the sodium hypochlorite tank. The tank was no longer under warranty and had to be replaced for a cost of \$28,020. The new tank comes with a 5-year warranty.

**9. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:12 p.m. The next regular board meeting will be held November 10, 2020.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District

**DISBURSEMENTS**  
**Approved at the Board Meeting of**  
**November 10, 2020**

38709 Cesar F Mascoto	Final Hours: 10/16/2020 - 10/30/2020	\$2,316.19
38710 Cesar F Mascoto	Sick and Vacation Payout	\$2,664.43
38711 Analytical Technology, Inc.	Autochem Air Pump Replacement	\$404.17
38712 Automation Pride	Service Call for Gate	\$95.00
38712 Automation Pride	20 MicroPlus Remotes	\$870.00
38713 Calif. Assoc. of Sanitation Agencies	2021 CASA Membership Dues	\$13,600.00
38714 Calif. Special District Association	2021 CSDA Membership Renewal	\$7,805.00
38715 Calif. Water Environment Assn.	Plant Maint Tech 1 Cert Renewal	\$91.00
38716 Caltest Analytical Laboratory	Quarterly Samples	\$291.65
38716 Caltest Analytical Laboratory	Monthly Samples OCT	\$995.00
38717 Chemco Products Co.	Heavy Duty Degreaser	\$572.68
38718 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 10/22/2020	\$597.65
38718 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 10/29/2020	\$601.68
38719 Clairemont Equipment	Scissor Lift Rental	\$249.25
38720 Consolidated Electrical Distributors, Inc.	Pond Bldg Electrical Upgrades Manual Starters	\$285.62
38720 Consolidated Electrical Distributors, Inc.	Bushings	\$20.81
38720 Consolidated Electrical Distributors, Inc.	Pond Exit Building Electrical Upgrades	\$3,920.31
38721 Core-Rosion Products	25% Deposit on 8050 Gallon Storage Tank	\$5,805.00
38722 Denali Water Solutions	Biosolids Handling for September 2020	\$8,041.68
38722 Denali Water Solutions	Sludge Hauling for August 2020	\$4,008.00
38723 Desert Concepts Construction, Inc	Cabazon Road Slope Stabilization Project Inv	\$38,403.75
38724 Desert Hose & Supply	Poly Camlocks	\$36.67
38724 Desert Hose & Supply	Dixon Valve	\$197.07
38724 Desert Hose & Supply	Stainless Clamp	\$15.92
38725 Desert Steel Supply	Barrymore Lift Station Materials	\$362.14
38726 Diligent Corporation	Community Package Subscription for Website	\$3,150.00
38727 Enthalpy Analytical, LLC	Polymer Tests and 3rd Quarterly Testing	\$3,500.00
38728 FedEx	Shipping Charges as of 10/09/2020	\$414.53
38729 Ferguson Enterprises #1350	Nozzle Adapters	\$44.65
38729 Ferguson Enterprises #1350	Sink Parts	\$93.65
38729 Ferguson Enterprises #1350	PVC Coupling	\$5.66
38729 Ferguson Enterprises #1350	Faucet Fitting	\$12.21
38729 Ferguson Enterprises #1350	Service Charge for Oct 2020	\$10.68
38730 Foster-Gardner, Inc.	Calcium Hypochlorite	\$1,286.55
38731 Hach Company	Renovo Solution, Cod Digest, Buffer Solution	\$476.59
38731 Hach Company	Flexi Portable Meter & Rugged Probe	\$2,137.41
38731 Hach Company	Glove Kit, Ammonia Vial Test	\$310.32
38731 Hach Company	Buffer Solution, Universal Probe Stand	\$2,639.37
38732 Harris & Associates	PADM Coll Sys Phase 2 August-Sept 2020	\$16,624.50
38733 Healthy Futures, Inc.	Wellness Consulting for October 2020	\$1,500.00
38734 Hector Guzman	Reimburse Hectors Coll Sys Gr. 2 Exam Fee	\$185.00
38735 Hippo Hopper	Dewatering Hopper & Caster Set	\$6,791.50
38736 Hub Construction Specialties, Inc.	Kleen Blast	\$11.80
38737 IDEXX Distribution, Inc.	Gamma Irrad 20 pack	\$199.11
38738 McMaster-Carr Supply Co.	Hole Saws	\$70.39
38738 McMaster-Carr Supply Co.	Steel Pipes, Gaskets, Pipe Fittings	\$459.19
38738 McMaster-Carr Supply Co.	Flanged Joints, Pliers	\$1,342.24
38738 McMaster-Carr Supply Co.	Hose Fittings	\$256.80
38739 Mecca Welding & Machine	Repair Water Pipe and Fitting	\$150.00
38740 Newark element14	Flow Switch	\$363.62
38741 NSI Solutions Inc.	Total Chlorine Accuracy Check	\$105.00
38742 Polydyne, Inc.	Polymer Delivery 10/27/2020	\$3,624.31
38742 Polydyne, Inc.	Polymer Delivery on 10/29/2020	\$3,624.31
38743 Praxair Distribution, Inc.	Tank Rental for Oct 2020	\$127.25
38744 Ralph Andersen & Associates	Backgrounds Project	\$1,800.00
38745 Ray Morgan Company	Canon IPF TX-3000 Plotter	\$6,467.50
38746 ReadyRefresh by Nestle	Water Service 9/23/2020-10/22/2020	\$1,100.94
38747 Rockwell Solutions	Replace Mechanical Seal on Mixer Pump	\$8,480.03
38748 Rudy's Pest Control	Pest Control for 11/3/2020	\$185.00
38749 SGH Architects Inc	Arch & Eng Services through 9/30/2020	\$12,517.50
38750 Southwest Networks, Inc.	Quarterly Billing 12/1/2020-2/28/2021	\$8,205.00
38750 Southwest Networks, Inc.	October 2020 Computer Consulting	\$380.00
38750 Southwest Networks, Inc.	Guardian BDR Offsite Storage for Dec 2020	\$699.00
38750 Southwest Networks, Inc.	Guardian IT Managed Remote Support for (5)	\$120.00
38750 Southwest Networks, Inc.	Computer Consulting on 10/01/2020	\$95.00
38751 Staples Advantage	Staples Expenses for Oct 2020	\$764.58

38752 State Water Resources Control Board	Grade 1 Operator Certification	\$125.00
38753 Superior Protection Consultants	Security Patrol for October 2020	\$6,448.00
38754 Swains Electric Motor Service	7.5 HP Wemco Pump	\$3,665.03
38755 Thomas Scientific	Stir Bar Pivot Ring	\$52.81
38756 Trimax Systems. Inc.	Valve to Waste Programming	\$4,660.00
38756 Trimax Systems. Inc.	Material for Power Supply	\$1,526.60
38756 Trimax Systems. Inc.	Replace Main blower PA-2 Power Supply	\$1,357.50
38757 Underground Service Alert	Dig Safe Board Fee for Nov 2020	\$68.99
38757 Underground Service Alert	Dig Alerts for November 2020	\$175.00
38758 United Way of the Desert	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$25.00
38759 Univar Solutions	Sodium Bisulfite Delivery	\$5,160.64
38759 Univar Solutions	Sodium Hypochlorite Delivery	\$7,095.58
38759 Univar Solutions	Ferric Chloride Delivery	\$7,128.56
38760 Western Water Works	Dezurik Plug Valve	\$1,975.77
38761 YSI Inc	Allen Screws	\$57.42
202010291 Basic	PR 10/02/2020 - 10/15/2020 PD 10/23/2020	\$208.33
202010311 Domino Solar LTD	Electricity for September 2020	\$5,053.18
202011011 Standard Insurance Company	Life and Disability Insurance for November 2020	\$1,350.12
202011012 Verizon Wireless	Cell service for October 2020	\$864.11
202011021 Imperial Irrigation District	Electricity for September 2020	\$40,873.75
202011022 Colonial Life	PR 09/18/2020 - 10/01/2020 PD 10/09/2020	\$348.67
202011022 Colonial Life	PR 10/02/2020 - 10/15/2020 - PD 10/23/2020	\$348.67
202011041 Bank of New York Mellon	WWRev Ref Bond Interest Payment	\$103,343.75
202011049 CalPERS Retirement	PR 10/16/2020 - 10/29/2020 PD 11/06/2020	\$19,017.87
202011051 Frontier Communications	Telephone Service for November 2020	\$304.77
202011052 Purchase Power	New Balance as of 10/14/2020	\$35.99
202011061 Paychex - Direct Deposit	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$71,636.69
202011062 Paychex - Garnishment	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$210.46
202011063 Paychex - Tax	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$32,426.20
202011064 Vantage Point Transfer Agents - ICMA	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$1,495.00
202011065 MassMutual	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$10.00
202011066 Nationwide Retirement Solution	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$1,535.00
202011067 Paychex - Fee	PR 10/16/2020 - 10/29/2020 PD 11/06/2020	\$171.32
202011068 CalPERS 457	PR 10/16/2020 - 10/29/202 PD 11/06/2020	\$1,000.00
202011101 Indio Water Authority	Water for September 2020	\$1,080.89
202011102 Burrtec Waste & Recycling Svcs	Grit Removal for October 2020	\$2,004.59
202011103 Burrtec Waste & Recycling Svcs	Trash Service for November 2020	\$241.21
		<b>\$505,664.33</b>



**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors  
**THROUGH:** Beverli A. Marshall, General Manager  
**SUBJECT:** **Cancel Board Meeting Scheduled for Tuesday, November 24, 2020  
Due to the Proximity to the Thanksgiving Holiday**

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to authorize the cancellation of this regularly scheduled meeting.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 6.6: Improve Governance.

**Fiscal Impact**

There is a minor savings for cancelling this meeting.

**Background**

The regular board meetings are scheduled for the second and fourth Tuesday of every month at 1:00 P.M. In November, the fourth Tuesday is two days before the Thanksgiving holiday. Many staff and directors travel out of the area for this holiday. By cancelling the meeting, the allows everyone the opportunity to take full advantage of the holiday week to prepare for or travel this holiday.

**Recommendation**

Staff recommends that the Board of Directors cancel the Regular Board Meeting scheduled for November 24, 2020, due to its proximity to the Thanksgiving holiday.

**Attachments**

None



**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors  
**THROUGH:** Beverli A. Marshall, General Manager  
**SUBJECT:** **Cancel Board Meeting Scheduled for Tuesday, December 22, 2020  
Due to the Proximity to the Christmas Holiday**

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to authorize the cancellation of this regularly scheduled meeting.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 6.6: Improve Governance.

**Fiscal Impact**

There is a minor savings for cancelling this meeting.

**Background**

The regular board meetings are scheduled for the second and fourth Tuesday of every month at 1:00 P.M. In December, the fourth Tuesday is two days before Christmas Eve. December 24, Christmas Eve, is an official District adopted holiday. Many staff and directors travel out of the area for the holiday period. Cancelling the meeting allows everyone the opportunity to take full advantage of the holiday week to prepare for or travel this holiday.

**Recommendation**

Staff recommends that the Board of Directors cancel the Regular Board Meeting scheduled for December 22, 2020, due to its proximity to the Christmas holiday.

**Attachments**

None



**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors

**THROUGH:** Beverli A. Marshall, General Manager

**FROM:** Jeanette Juarez, Business Services Manager

**SUBJECT:** **Receive and File Comprehensive Annual Financial Report (CAFR) for the Valley Sanitary District for the Fiscal Years Ended June 30, 2020 and 2019.**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board of Directors to review and discuss the CAFR for fiscal years ended June 30, 2019 and 2020.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 5.1: Align long-term financial planning with strategic priorities

**Fiscal Impact**

Total assets and total net position increased by \$3.45 million, from \$97.25 million to \$100.70 million.

**Background**

In accordance with the Generally Accepted Accounting Principles (GAAP) for State and Local governments, the Districts prepares a CAFR for the fiscal year.

The purpose of the CAFR is to provide accountability for both the financial and operational information that is useful to the decision makers of the district.

The District’s external financial auditors, The Pun Group LLP, completed the field audit work and submitted a Letter of Audit Findings (included in the CAFR). Overall, the auditors provided an unmodified opinion of the district’s financial reports. Frances Kuo, CPA, The Pun Group LLP, will be providing the Board a presentation.

**Recommendation**

Staff recommends that the Board of Directors receive and file the CAFR for Valley Sanitary District for the fiscal years ended June 30, 2020 and 2019.

**Attachments**

Attachment A: Comprehensive Annual Financial Report for Valley Sanitary District

Attachment B: Letter of Audit Findings

Attachment C: Auditors Presentation





# Comprehensive Annual Financial Report

For Fiscal Year ended  
June 30, 2020

[www.valley-sanitary.org](http://www.valley-sanitary.org)



**VALLEY SANITARY DISTRICT  
INDIO, CALIFORNIA**



# **Valley Sanitary District**

Indio, California

## **Comprehensive Annual Financial Report**

*For the Years Ended June 30, 2020 and 2019*

Prepared by:  
Administration and Finance Department



# Valley Sanitary District

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**INTRODUCTORY SECTION  
(UNAUDITED)**

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November 10, 2020

Board of Directors  
Valley Sanitary District  
Indio, California

Subject: Comprehensive Annual Financial Report  
For the Years Ended June 30, 2020 and 2019

### **Introduction**

It is our pleasure to submit the Comprehensive Annual Financial Report (CAFR) for the Valley Sanitary District (District) for the fiscal years ended June 30, 2020 and 2019. This report was prepared by the District's Administration and Finance Department following guidelines recommended by the Governmental Accounting Standards Board (GASB) and in accordance with Generally Accepted Accounting Principles (GAAP). The District is ultimately responsible for both the accuracy of the data and the completeness and the fairness of presentation, including all disclosures in this financial report. We believe that the data presented is accurate in all material respects. This report is designed in a manner believed to enhance your understanding of the District's financial position and activities.

Generally Accepted Accounting Principles (GAAP) requires that management provide a narrative introduction, overview, and analysis to accompany the financial statements in the form of the Management's Discussion and Analysis (MD&A) section. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with the MD&A. The District's MD&A can be found immediately after the Independent Auditors' Report.

### **District Structure and Leadership**

The District is a California special district, which operates under the authority of the Health and Safety Code, Sanitary District Act of 1923, § 6400 et seq. The District was formed June 1, 1925 and is governed by a five (5) member Board of Directors, elected at large from within the District's service area. The General Manager administers the day-to-day operations of the District in accordance with policies and procedures established by the Board of Directors. The District employs 32 regular employees, organized in three (3) departments. The District's Board of Directors meet on the second and fourth Tuesdays of each month. Meetings are publicly noticed, and citizens are encouraged to attend.

The District provides sanitary sewer services to approximately 28,028 connections within its 19.5 square mile service area, located in the eastern desert area of Riverside County. The District encompasses portions of the City of Indio, the City of Coachella, and adjacent unincorporated areas of Riverside County, California.

### **District Services**

Residential customers represent approximately 97% of the District's customer base and produce approximately 81% of the sewage flow. Currently, the District can treat approximately 12.5 million gallons of sewage a day.

### **Economic Condition and Outlook**

In fiscal year 2019/2020, the COVID-19 Pandemic impacted the economy at a national and global level. Businesses, schools, entertainment venues and other services deemed non-essential were forced to close as public health policies were enforced to reduce the spread of the virus. The COVID-19 Pandemic created a unique economy, according to the Employment Development Department, California's unemployment rate rose to a record high of 15.5% in April 2020. The Leisure & Hospitality industry posted the largest job loss (-866,200), followed by Trade, Transportation, and Utilities (-388,700). According to UCLA Anderson Forecast, the rate of growth is expected to accelerate in early 2021 as the effects of COVID-19 abate; however, a recovery to an employment level equivalent to 2019 is expected in late 2023. The forecast shows a gradual increase in wages commencing in 2021. The executive team with the support of the Board of Directors, brought their diverse insights to effectively and efficiently allocate resources to maintain essential services. We acknowledge that this economic atmosphere has higher levels of uncertainty than years passed. However, the District has a good history of sound financial management and planning. The District's quick ability to adapt to situations is the reason we have been successful and continue to be successful.

### **Major Initiatives**

During fiscal year 2020, the District completed or initiated several significant projects:

- ✓ **Collections System Maintenance Program** – The District operates and maintains approximately 254 miles of sanitary sewer line and delivers over six (6) million gallons per day of wastewater to its wastewater reclamation facility. To keep up with an aging and expanding infrastructure, The District is working with Harris and Associates to develop a multimillion-dollar maintenance program that will span over the next several years. The District has begun the first sewer main rehabilitation project consisting of Cured In Place Pipe (CIPP) lining and manhole rehabilitation along Indio Boulevard from Highway 111 to Dr. Carreon Boulevard.
- ✓ **Sewer Siphon Replacement Design** – A new sewer siphon crossing the Coachella Stormwater channel at Westward Ho Drive is in the design phase after being damaged by flooding that occurred on February 14, 2019. The District is working with Carollo Engineers to complete the final design and obtain the estimated construction cost to begin the bidding process for a qualified contractor.
- ✓ **Reclaimed Water Project, Phase 1** – This project will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter, a sludge holding tank, and a sludge thickener building. Schneider Electric and Stantec were selected as the design-build entities for this project. The preliminary design phase is estimated at 460 days and once complete, construction will begin.
- ✓ **Influent Pump Station Rehabilitation Project** – Stantec is assisting the District as an Owner's Representative for the rehabilitation of the influent pump station structure which is showing significant signs of deterioration. The District is in the process of selecting the design-build entities for this project who will handle the design and construction of the repairs.
- ✓ **New Training and Office Building Project** – The District is planning to construct a new building at the District's wastewater reclamation facility. The new facility will provide space for new offices for District personnel, as well as a new training area for company events and meetings. The District selected SGH

Architects for the initial design of the new building which includes a schematic layout of the building and the estimated construction cost.

- ✓ **Van Buren Slope Protection Project** – The slope along the south end of the District’s property is being eroded by flooding events which is causing the posts of the chain link fence to become exposed and weakened. The District has awarded the project to Desert Concepts who will grade the existing slope and install filter fabric and rock material to prevent erosion from future rain events.

### **Internal Control Structure**

District management is responsible for the establishment and maintenance of the internal control structure that ensures the assets of the District are protected from loss, theft, or misuse. The internal control structure also ensures adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The District’s internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

### **Budgetary Control**

The District’s Board of Directors annually adopt an operating and capital budget prior to the new fiscal year. The budget authorizes and provides the basis for reporting and control of financial operations and accountability for the District’s enterprise and capital projects. The budget and reporting treatment applied to the District is consistent with the accrual basis of accounting and the financial statement basis.

### **Investment Policy**

The Board of Directors has adopted an investment policy that conforms to state law, District ordinances and resolutions, prudent money management and the “prudent person” standards. The objectives of the Investment Policy are safety, liquidity, and yield. District funds are invested in the State Treasurer’s Local Agency Investment Fund (LAIF) and CalTRUST.

### **Sewer Rates and District Revenues**

District policy direction ensures that all revenues from sewer use charges generated from District customers must support all District operations, including capital project funding. Accordingly, all sewer use charges are reviewed on an annual basis. The sewer use charges imposed upon the customers for service are the primary component of the District’s revenue. Sewer use charges are calculated on an equivalent dwelling unit (EDU) basis.

### **Audit and Financial Reporting**

State law and bond covenants require the District to obtain an annual audit of its financial statements by an independent certified public accountant. The accounting firm, The Pun Group, LLP, Accountants & Advisors, has conducted the audit of the District’s financial statements. Their unmodified Independent Auditors’ Report appears in the Financial Section.

### **Risk Management**

The District annually renews its commercial insurance package which includes a primary package, umbrella, earthquake, and excess earthquake coverage.

The District is a member of the California Sanitation Risk Management Authority (CSRMA). CSRMA administers the District’s workers’ compensation and employer liability program of insurance.

## Other References

More information is contained in the Management's Discussion and Analysis and the Notes to the Financial Statements found in the Financial Section of the report.

## Awards/Recognition

During the past year, the District received the following awards:

- ❖ California Water Environmental Association (CWEA) Colorado River Basin Section Laboratory Person of the Year-Anna Bell
- ❖ CWEA Colorado River Basin Section Plant of the Year (medium)
- ❖ CWEA State Award Gimmicks & Gadgets – Pork Fork
- ❖ District Transparency Award of Excellence
- ❖ Government Finance Officers Association (GFOA)–Excellence in Financial Reporting

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Valley Sanitary District for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019. This was the eighth consecutive year that the District received this prestigious award. To award a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both Generally Accepted Accounting Principles (GAAP) and applicable legal requirements.

## Acknowledgements

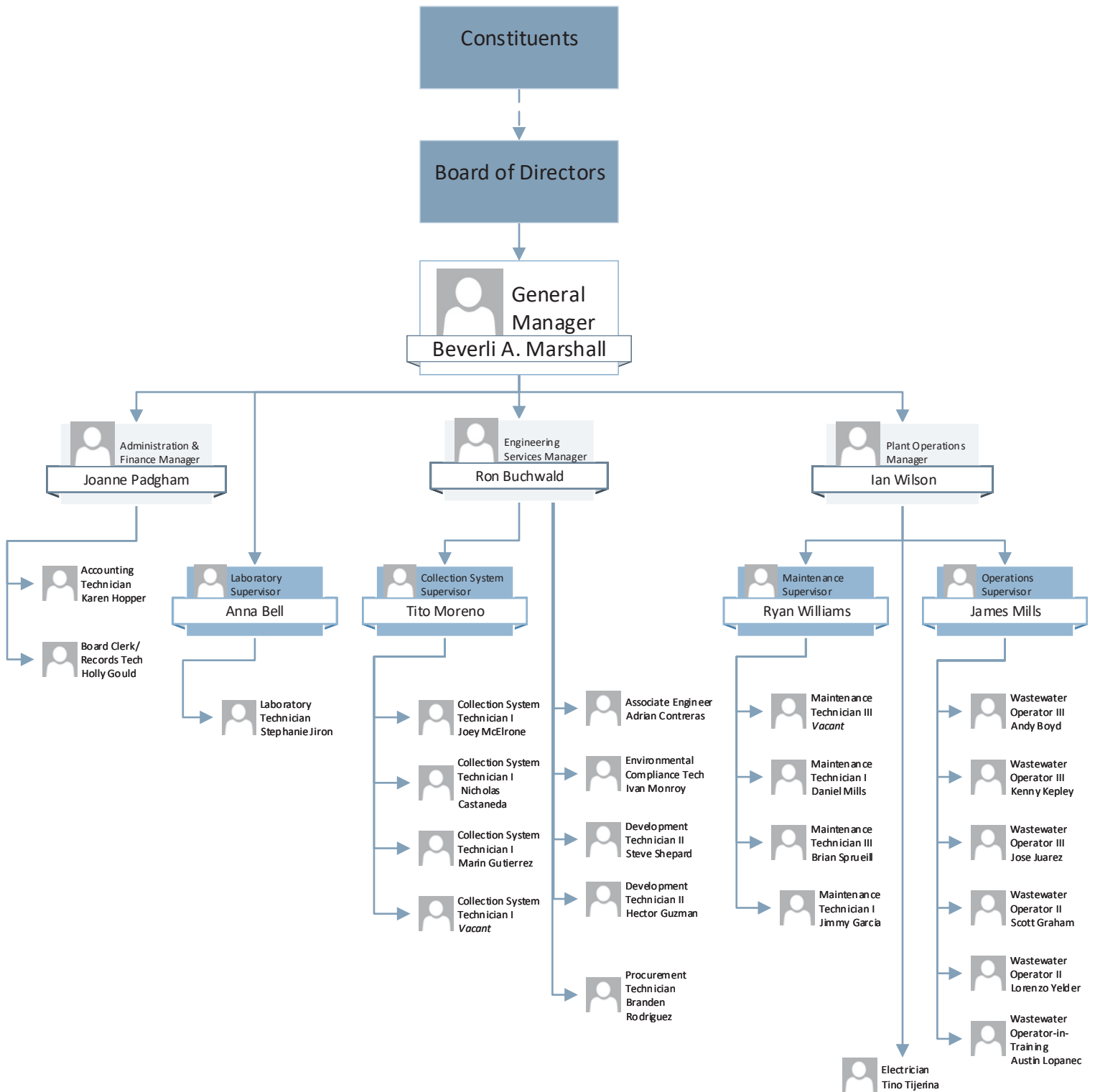
Preparation of this report was accomplished by the combined efforts of District staff. We appreciate the dedicated efforts and professionalism that our staff members bring to the District. We would like to thank the members of the Board of Directors for their continued support in the planning and implementation of the District's fiscal policies.

Respectfully submitted,

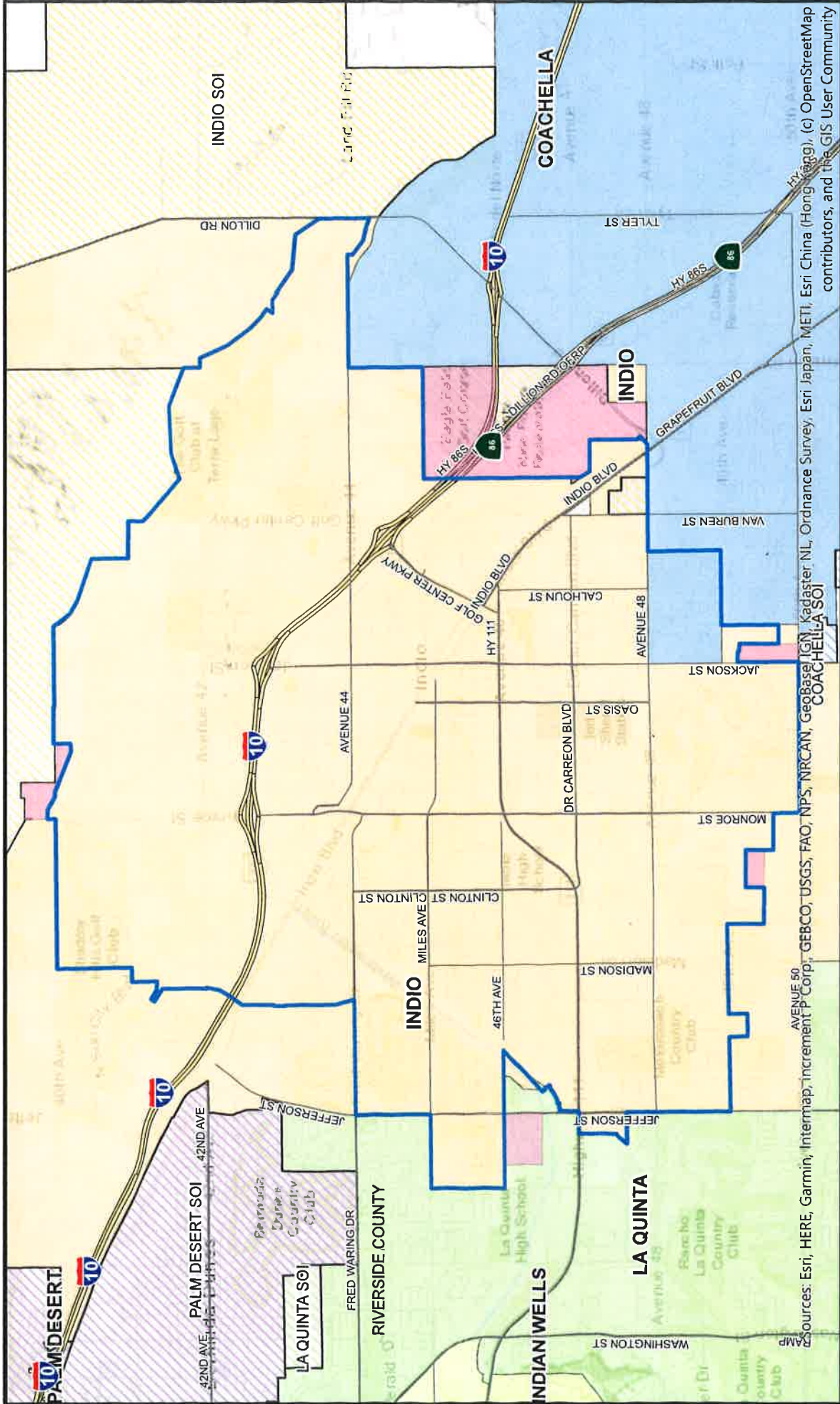


Beverli A. Marshall

General Manager



# Valley Sanitary District and Sphere of Influence



Map Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kagaster, NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



Data Sources: County of Riverside; Registrar of Voters, LAFCO



Disclaimer: The information shown is intended to be used for reference and general display purposes only and is not to be used as an official map.



Sewer provided by District

**Legend**

-  Valley Sanitary District Boundary
-  Valley Sanitary District Boundary Sphere of Influence (SOI)

SOI Adopted: 2006

Author: Crystal M. Craig

Map Created on 9/24/19

## **Valley Sanitary District Board of Directors**



**The five-member Board of Directors are elected by the citizens who reside within Valley Sanitary District to set policy and govern the District. The current Board of Directors are:**

**Mike Duran, President**

**Scott A. Sear, Vice President**

**Debra A. Canero, Secretary/Treasurer**

**Dennis M. Coleman, Director William**

**R. Teague, Director**



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Valley Sanitary District  
California**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2019**

*Christopher P. Morrill*

Executive Director/CEO



**FINANCIAL SECTION**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
of the Valley Sanitary District  
Indio, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities and the fiduciary fund financial statements of the Valley Sanitary District (the "District"), California, as of and for the years ended June 30, 2020 and 2019 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, and the fiduciary fund financial statements of the District as of June 30, 2020 and 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios, Schedule of Contributions - Pensions, the Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios, and the Schedules of Contributions – Other Postemployment Benefits on pages 5 through 13, 52 through 58 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The Introductory Section, the Schedules of Operating Expenses, the Schedules of Changes in Fiduciary Assets and Liabilities – Agency Fund and the Statistical Section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedules of Operating Expenses and the Schedules of Changes in Fiduciary Assets and Liabilities – Agency Fund, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Operating Expenses and the Schedules of Changes in Fiduciary Assets and Liabilities – Agency Fund are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Introductory and the Statistical Sections have not been subjected to the auditing procedures applied in the audits of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

To the Board of Directors  
of the Valley Sanitary District  
Indio, California  
Page 3

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2020 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California  
November 4, 2020

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# Valley Sanitary District

## Management's Discussion and Analysis

### (Required Supplementary Information) (Unaudited)

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The management of the Valley Sanitary District (District) presents the District's financial statements with a narrative overview and analysis of the financial activities for the fiscal years ended June 30, 2020 and 2019. Readers are encouraged to consider the information presented here in conjunction with the audited financial statements which follow this section.

#### Financial Highlights

- The assets and deferred outflows of resource of the District exceeded its liabilities and deferred inflows of resources by \$100.7 million and \$97.3 million as of June 30, 2020 and 2019 respectively. Of this amount, \$50.7 million and \$46.4 million as of June 30, 2020 and 2019, respectively, may be used to meet the District's ongoing obligations to citizens and creditors.
- The District's total net position increased \$3.4 million during the year ended June 30, 2020, from \$97.3 million to \$100.7 million or 3.5%. This is primarily due to a decrease in non-operating expenses. The District's total net position increased \$1.7 million during the year ended June 30, 2019, from \$95.5 million to \$97.2 million or 1.8%. This is primarily due to a 148.8% increase in investment income.
- Current assets increased by 9.1% and 10.1% as of June 30, 2020 and 2019, respectively. The 2020 difference is due to an increase in cash and investments, and inventory of materials. The 2019 difference was due in part to an increase in cash and investments, accounts receivable, and inventory of materials.
- Noncurrent assets decreased by 2.8% and decreased by 5.5% as of June 30, 2020 and 2019 respectively. The decrease in 2020 is due to depreciation and the decrease in 2019 is due to depreciation and decommission of the Biological Treatment System.
- The District's total liabilities decreased 2.7% and decreased 3.8% as of June 30, 2020 and 2019 respectively. The key factor in the decrease in total liabilities in fiscal years 2020 and 2019 is due to debt repayment.

#### Overview of the Financial Statements

This discussion and analysis serve as an introduction to the District's financial statements. The District's financial statements comprise of two components: 1) fund financial statements and 2) notes to the financial statements. This report also contains other supplementary information in addition to the financial statements themselves.

The *statement of net position* presents information on all of the District's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in *net position* may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of revenues, expenses, and changes in net position* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

The business-type activity for the District is the provision of sanitary services to the community.

**Fund Financial Statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The various funds are presented in the accompanying financial statements as a proprietary fund category, enterprise fund type.

**Fiduciary Funds.** Fiduciary funds, which consist solely of trust and agency funds, are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are *not* reflected in the *statement of net position* or the *statement of revenue, expenses, and changes in net position* because the resources of the funds are *not* available to support the District's own programs. Fiduciary funds are custodial in nature and, therefore, the accounting used does not involve the measurement of the results of operations. The fiduciary fund financial statement can be found on page 22 of this report.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the fund financial statements. The notes to the financial statements can be found on pages 25 of this report.

**Valley Sanitary District  
Management's Discussion and Analysis  
(Required Supplementary Information) (Unaudited)**

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**Required Supplementary Information.** The Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios are presented as required supplementary information and can be found starting on page 52 of this report.

**Supplementary Information.** The Schedule of Operating Expenses presents the functional expenses by activity and is presented as supplementary information beginning on page 61 of this report.

**Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$100.7 million and \$97.3 million as of June 30, 2020 and 2019, respectively.

The largest portion of the District's net position during June 30, 2020 (48%) and 2019 (50%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**DISTRICT'S NET POSITION**

At the end of the current fiscal year, the District is able to report positive balances in all three (3) categories of net position. The same situation held true for the prior fiscal years.

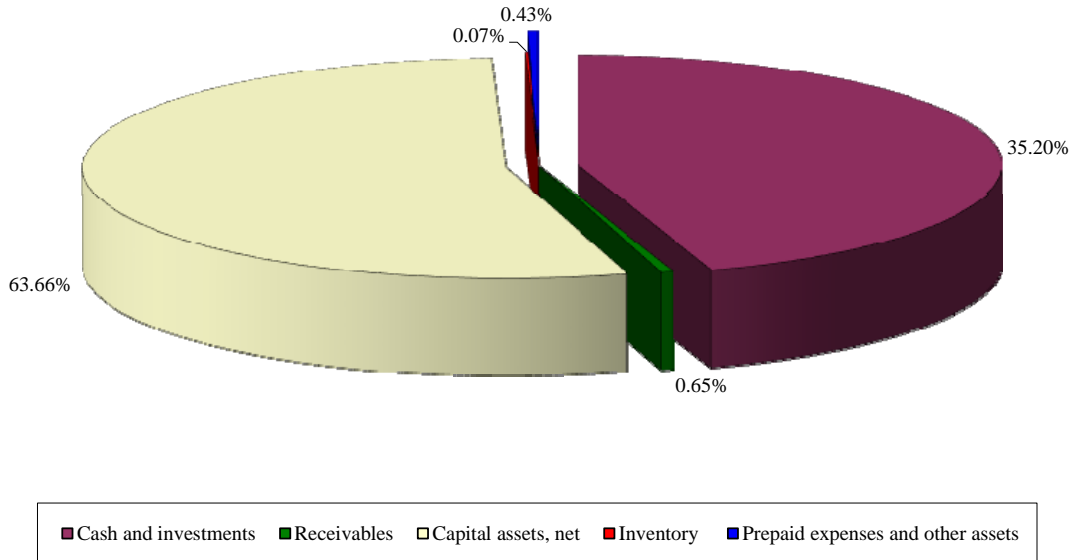
	2020	2019	2018
Other assets	\$ 55,356,934	\$ 50,738,300	\$ 46,072,003
Capital assets	65,163,815	67,050,501	71,016,573
Total assets	<u>\$ 120,521,749</u>	<u>\$ 117,788,801</u>	<u>\$ 117,088,576</u>
Deferred outflows of resources	<u>\$ 1,776,971</u>	<u>\$ 1,554,327</u>	<u>\$ 1,412,197</u>
Current liabilities	\$ 1,941,827	\$ 1,749,663	\$ 1,498,144
Noncurrent liabilities	19,523,970	20,307,266	21,436,658
Total liabilities	<u>\$ 21,465,797</u>	<u>\$ 22,056,929</u>	<u>\$ 22,934,802</u>
Deferred inflows of resources	<u>\$ 133,956</u>	<u>\$ 35,761</u>	<u>\$ 55,671</u>
Net position:			
Net investment in capital assets	\$ 48,005,841	\$ 48,843,501	\$ 51,797,220
Restricted	2,005,722	2,005,722	1,958,648
Unrestricted	50,689,404	46,401,215	41,754,432
Total net position	<u>\$ 100,700,967</u>	<u>\$ 97,250,438</u>	<u>\$ 95,510,300</u>



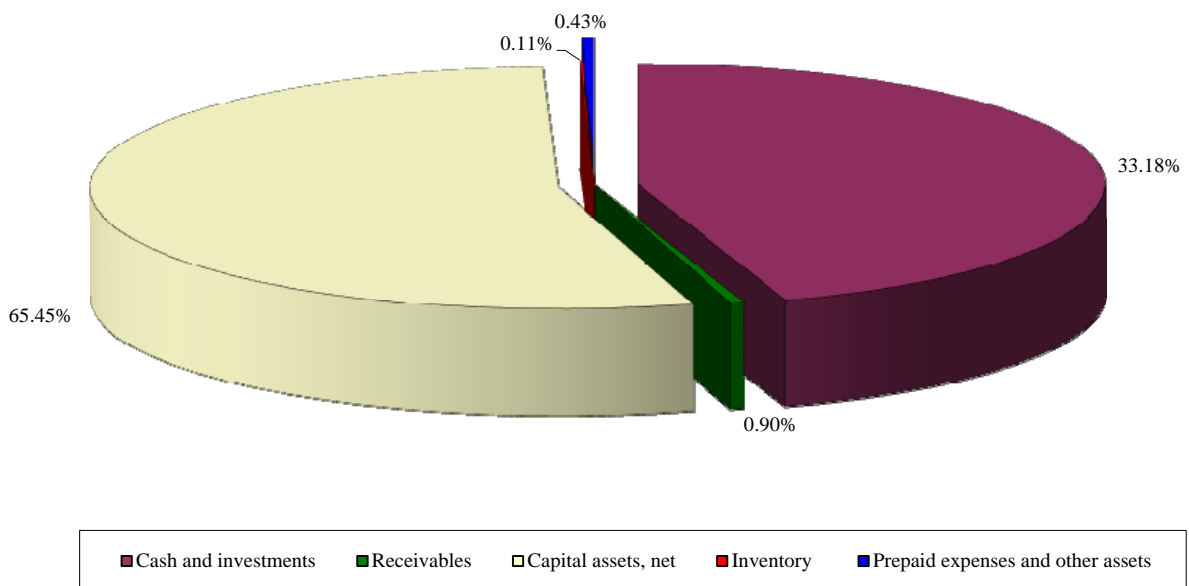
**Valley Sanitary District  
Management's Discussion and Analysis (Continued)  
(Required Supplementary Information) (Unaudited)**

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**Assets 2020**



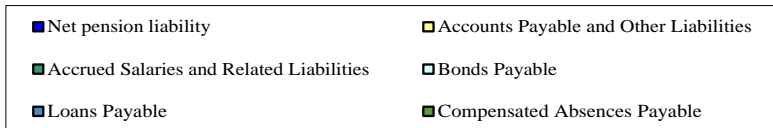
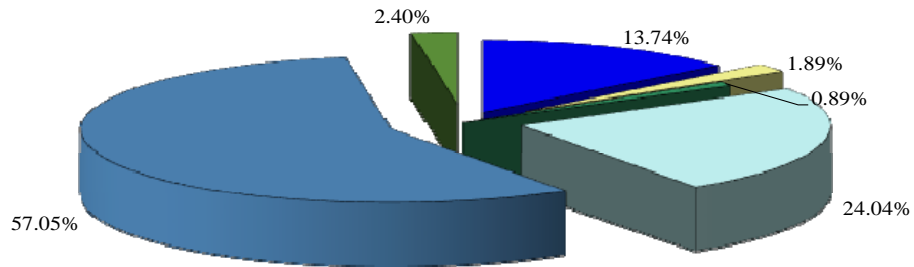
**Assets 2019**



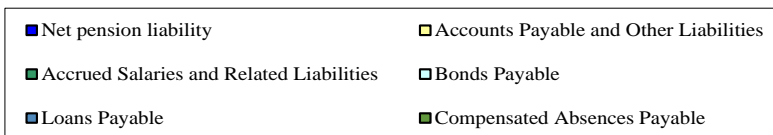
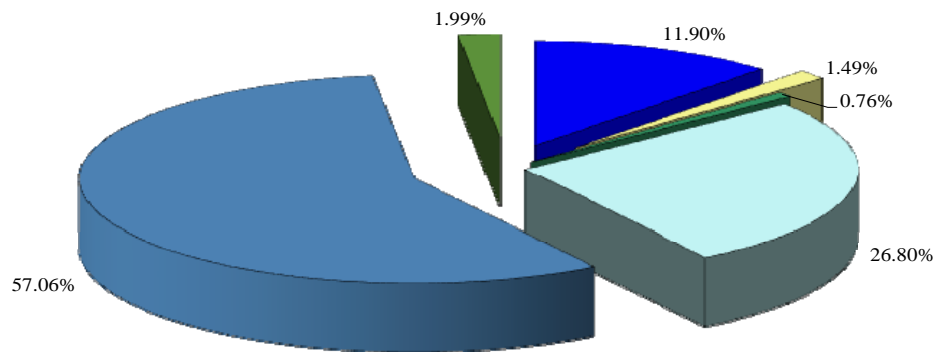
**Valley Sanitary District  
Management's Discussion and Analysis (Continued)  
(Required Supplementary Information) (Unaudited)**

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**Liabilities 2020**



**Liabilities 2019**



**Valley Sanitary District**  
**Management's Discussion and Analysis (Continued)**  
**(Required Supplementary Information) (Unaudited)**

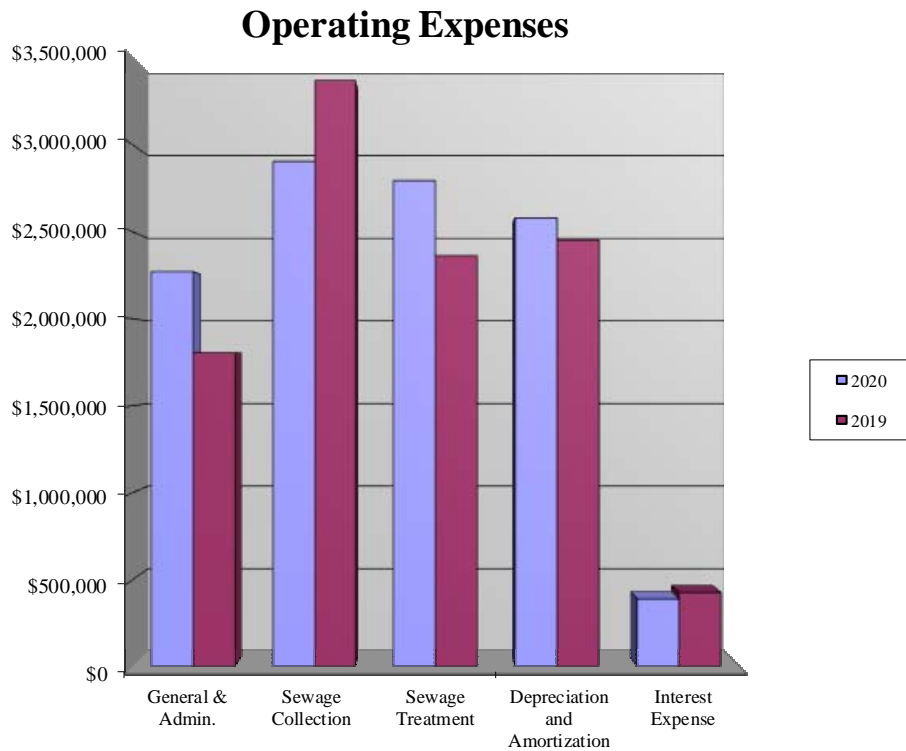
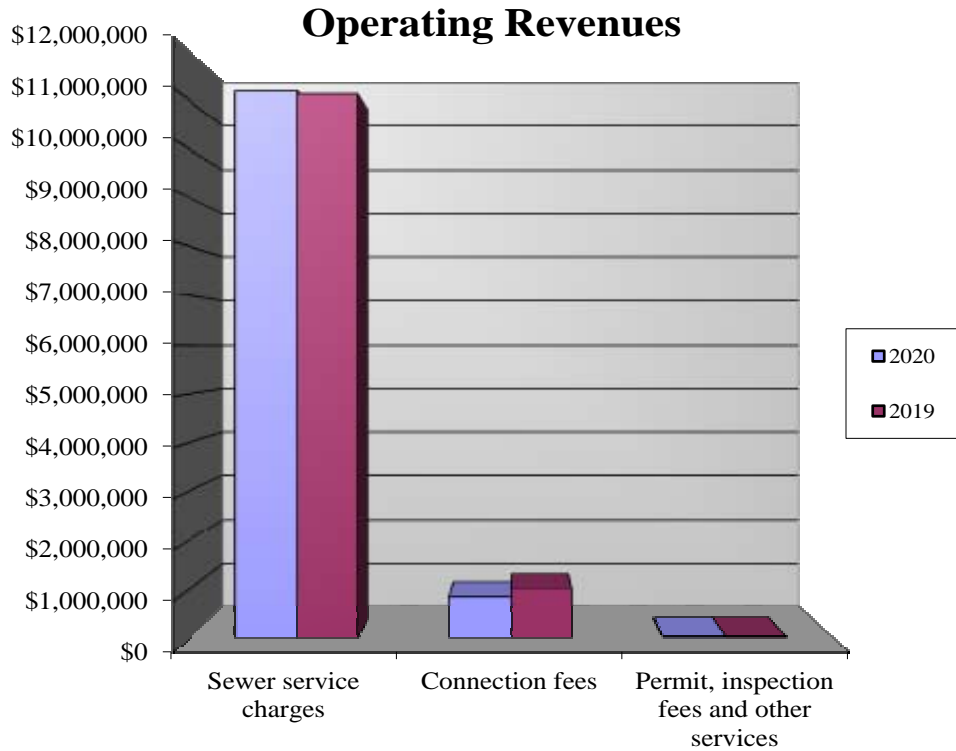
Changes in the District's net position reflect an increase of \$3,450,529 and \$1,740,138 for the years ended June 30, 2020 and 2019, respectively. The District's operating revenue decreased during the year ended June 30, 2020 by \$120,638 due to a decrease in connection fees and permit and inspection fees, while the District's operating expenses increased by \$559,779 due an increase in material and supply expenditures, higher utility costs, and pension related adjustments.

The District's operating revenue during the year ended June 30, 2019 decreased by \$119,081 due to a decrease in sewer connection fees, while the operating expenses increased by \$862,798 due to increased security for the plant, a rate study, and recruitment for a new General Manager.

**DISTRICT'S CHANGES IN NET POSITION**

	2020	2019	2018 (Restated)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Revenues:			
Sewer service charges	\$ 11,198,100	\$ 11,139,580	\$ 11,004,428
Connection fees	832,348	1,010,031	1,272,580
Permits & inspections	21,225	25,390	17,885
Other operating	13,640	10,950	10,139
Nonoperating	2,321,526	2,087,638	1,300,428
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Revenues	<u>\$ 14,386,839</u>	<u>\$ 14,273,589</u>	<u>\$ 13,605,460</u>
Expenses:			
Depreciation & nonoperating	\$ 2,970,630	\$ 5,000,105	\$ 2,857,366
Administrative	2,270,072	1,804,611	1,652,714
Sewage collection	2,903,125	3,367,054	2,604,267
Sewage treatment	2,792,483	2,361,681	2,413,567
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Expenses	<u>\$ 10,936,310</u>	<u>\$ 12,533,451</u>	<u>\$ 9,527,914</u>
Increase in net position	\$ 3,450,529	\$ 1,740,138	\$ 4,077,546
Beginning net position	<u>97,250,438</u>	<u>95,510,300</u>	<u>91,432,754</u>
Ending net position	<u>\$ 100,700,967</u>	<u>\$ 97,250,438</u>	<u>\$ 95,510,300</u>

**Valley Sanitary District  
Management's Discussion and Analysis (Continued)  
(Required Supplementary Information) (Unaudited)**



**Valley Sanitary District  
Management’s Discussion and Analysis (Continued)  
(Required Supplementary Information) (Unaudited)**

**Capital Asset Administration**

The District’s capital assets (net of accumulated depreciation) as of June 30, 2020 and June 30, 2019 were in the amounts of \$65.2 million and \$67.1 million, respectively. This includes land, buildings, system improvements, machinery, and equipment. The decrease in the District’s capital assets is due to the disposal of fixed assets that have met their useful life (e.g., influent pump, call box kiosk, autoclave) and the annual depreciation expense for all fixed assets.

Major capital asset events during the current fiscal year included the following:

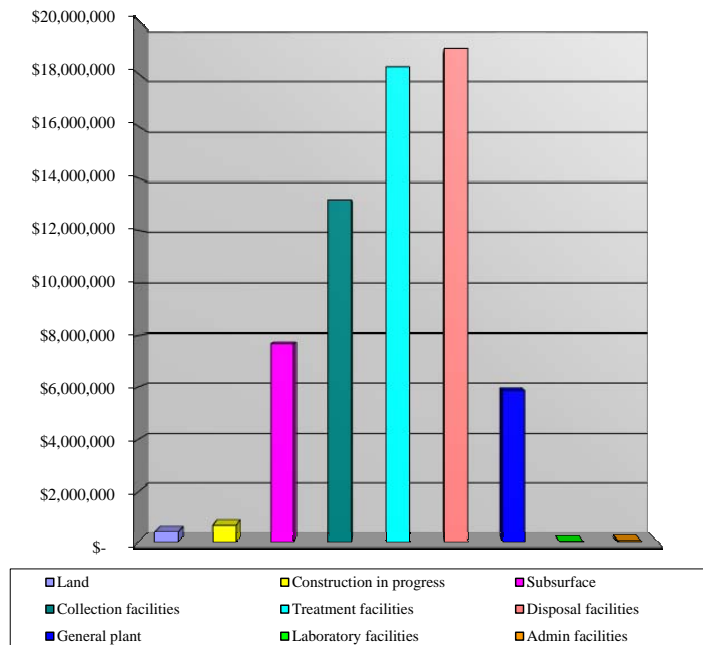
- **Purchase of computer hardware and software for the Operations Department Asset Management Program**
- **Purchase of a new Ford F450 for Operations Department June 2020**
- **Purchase of a new Ford F250 for Collection Systems June 2020**
- **Headworks PLC Panel Replacement**

**DISTRICT’S CAPITAL ASSETS**

Net of Accumulated Depreciation

	June 30, 2020	June 30, 2019	June 30, 2018
Land	\$ 448,364	\$ 448,364	\$ 448,364
Construction in progress	718,456	292,300	722,597
Subsurface	7,690,083	7,980,723	8,271,735
Collection facilities	13,155,905	13,531,132	13,950,048
Treatment facilities	18,257,395	18,974,861	21,784,467
Disposal facilities	18,942,666	19,612,224	20,234,863
General plant	5,872,052	6,161,329	5,590,486
Laboratory facilities	19,970	-	3,847
Admin facilities	59,923	49,568	10,166
Total	<u>\$ 65,164,815</u>	<u>\$ 67,050,501</u>	<u>\$ 71,016,573</u>

**Capital Assets-Net**



Additional information on the District’s capital assets can be found on page 33, Note 5, of this report.

**Valley Sanitary District**  
**Management’s Discussion and Analysis (Continued)**  
**(Required Supplementary Information) (Unaudited)**

**Long-term Debt Administration**

At the end of June 30, 2020 and 2019, the District had total long-term debt of \$17.4 million and \$18.5 million, respectively. The Certificates of Participation (COPs) was debt incurred to help fund Phase I of the District’s Treatment Plant Expansion and Renovation in 2006. On June 18, 2015, the District issued Wastewater Revenue Refunding Bonds, Series 2015 in the amount of \$7,540,000, refinancing the COPs and reducing payments by about \$1,596,780 over the term of the certificates which runs through 2026. Repayment of the debt is funded through sewer use fees of the District.

The District received a Clean Water State Revolving Fund (CWSRF) loan in May 2018 for \$12.9 million to construct the Requa Avenue Sewer Interceptor Project. The \$12.9 million loan for 30 years at 1.7% interest results in an estimated payment of \$553,360 annually. The first payment will be due one (1) year after the completion date of the Requa Avenue Sewer Interceptor Project, and payable thereafter on June 1<sup>st</sup>, per the 2015 Wastewater Refunding Revenue Bonds parity requirements. A restricted reserve fund has also been established, equal to one (1) year’s debt service, prior to the construction completion date of the Project and shall be maintained for the full term of the Agreement.

**DISTRICT’S OUTSTANDING DEBT**

	2020	2019	2018
Revenue refunding bond	\$ 4,565,000	\$ 5,215,000	\$ 5,835,000
Bond premium	594,697	695,209	795,721
CWSRF loan	12,247,046	12,586,437	12,920,155
Total	\$ 17,406,743	\$ 18,496,646	\$ 19,550,876

Additional information on the District’s long-term debt can be found on page 35, Note 8, of this report.

**Economic Factors and Next Year’s Budgets and Rates**

Pre COVID-19, the economic outlook for the City of Indio had shown continual growth in residential and commercial development following a trend over the last three (3) years. The City of Indio had seen significant gains with positive indicators in each of the five (5) sectors (tourism, health care, agriculture, retail sales, and housing) primarily responsible for Indio’s economic health. However, due to COVID-19 strict public health policies were implemented and enforced causing the closure of businesses, schools, and other services deemed non-essential. According to the Employment Development Department, California’s unemployment rate rose to a record high 15.5% in April 2020. To help illustrate the economic outlay for the next two (2) years, staff used various sources including, the Congressional Budget Office (CBO), University of California Los Angeles (UCLA) Anderson Forecast, and the California Department of Finance. According to UCLA Anderson Forecast, the rate of growth is expected to accelerate in early 2021 as the effects of COVID-19 abate; however, a recovery to an employment level equivalent to 2019 is expected to occur in late 2023. The forecast shows a gradual increase in wages commencing in 2021. The executive team along with the Board of Directors were proactive, reviewed, and adjusted resources to maintain essential services. The fiscal year 2020/2021 operating and capital budget will ensure that the District can continue with its mission of serving the City of Indio and the surrounding communities by collecting, treating, and recycling wastewater to ensure a healthy environment and sustainable water supply.

The annual sewer use fee of \$313 per equivalent dwelling unit (EDU) remained the same for fiscal year 2019/2020 as fiscal year 2018/2019. The connection capacity increased to \$4,400 per EDU for the fiscal year 2019/2020 compared to \$4,265 per EDU in fiscal year 2018/2019.

In fiscal year 2020/2021 the financial planning process focused on prioritizing resources and aligning with the core strategic goals. This fiscal year the operating budget for 2020/2021 is \$8.8M million and is supplemented with \$12.9 million in capital improvement projects, to produce a total financial program of \$21.7 million. This represents an increase of \$531,475 over the 2019/2020 operating budget and an increase of \$4.7 million over the 2019/2020 capital improvement plan. The operating budget encompasses costs such as administrative salaries, materials, supplies, insurance premiums, and the overhead costs required to run day to day operations. The capital budget incorporates key projects to help further advance the District’s Capital Improvement Program (CIP) as well as the rehabilitation and replacement of assets that have met their useful life.

**Valley Sanitary District  
Management's Discussion and Analysis (Continued)  
(Required Supplementary Information) (Unaudited)**

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**Requests for Information**

This financial report is designed to provide our customers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the General Manager, Valley Sanitary District, 45500 Van Buren Street, Indio, California, 92201, or by calling (760) 238-5400.

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## **BASIC FINANCIAL STATEMENTS**

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**Valley Sanitary District**  
**Statements of Net Position**  
**June 30, 2020 and 2019**

	<b>Business-type Activities</b>	
	<b>2020</b>	<b>2019</b>
<b>ASSETS</b>		
<b>Current assets:</b>		
Cash and investments	\$ 54,150,457	\$ 49,192,557
Accounts receivable, net	383,581	693,944
Interest receivable	177,659	279,942
Inventories of materials	128,557	123,733
Prepaid items	361,680	318,124
<b>Total current assets</b>	<b>55,201,934</b>	<b>50,608,300</b>
<b>Noncurrent assets:</b>		
Capital assets, not being depreciated	1,166,821	740,664
Capital assets, being depreciated	63,997,994	66,309,837
Investment in joint venture	155,000	130,000
<b>Total noncurrent assets</b>	<b>65,319,815</b>	<b>67,180,501</b>
<b>Total assets</b>	<b>120,521,749</b>	<b>117,788,801</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred loss on refunding, net	247,769	289,646
Deferred outflows of resources related to pensions	1,486,255	1,250,545
Deferred outflows of resources related to other postemployment benefits	42,947	14,136
<b>Total deferred outflows of resources</b>	<b>1,776,971</b>	<b>1,554,327</b>
<b>LIABILITIES</b>		
<b>Current liabilities:</b>		
Accounts payable	388,476	308,465
Accrued payroll and related liabilities	190,485	167,833
Interest payable	17,224	19,932
Compensated absences, due within one year	315,481	264,042
Bonds payable, due within one year	685,000	650,000
Loans payable, due within one year	345,161	339,391
<b>Total current liabilities</b>	<b>1,941,827</b>	<b>1,749,663</b>
<b>Noncurrent liabilities:</b>		
Compensated absences, due in more than one year	199,017	174,729
Bonds payable, due in more than one year	4,474,697	5,260,209
Loans payable, due in more than one year	11,901,885	12,247,046
Net pension liabilities	2,772,698	2,490,030
Net other postemployment benefits liabilities	175,673	135,252
<b>Total noncurrent liabilities</b>	<b>19,523,970</b>	<b>20,307,266</b>
<b>Total liabilities</b>	<b>21,465,797</b>	<b>22,056,929</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflows of resources related to pensions	131,956	35,698
Deferred inflows of resources related to other postemployment benefits	-	63
<b>Total deferred inflows of resources</b>	<b>131,956</b>	<b>35,761</b>
<b>NET POSITION</b>		
Net investment in capital assets	48,005,841	48,843,501
Restricted for debt service	2,005,722	2,005,722
Unrestricted	50,689,404	46,401,215
<b>Total net position</b>	<b>\$ 100,700,967</b>	<b>\$ 97,250,438</b>

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**Valley Sanitary District**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Years Ended June 30, 2020 and 2019**

	<b>Business-type Activities</b>	
	<b>2020</b>	<b>2019</b>
<b>OPERATING REVENUES:</b>		
Sewer service charges	\$ 11,198,100	\$ 11,139,580
Connection fees	832,348	1,010,031
Permit and inspection fees	21,225	25,390
Other services	13,640	10,950
<b>Total operating revenues</b>	<b>12,065,313</b>	<b>12,185,951</b>
<b>OPERATING EXPENSES:</b>		
General and administrative	2,270,072	1,804,611
Sewage collection	2,903,125	3,367,054
Sewage treatment	2,792,483	2,361,681
Depreciation	2,578,816	2,451,371
<b>Total operating expenses</b>	<b>10,544,496</b>	<b>9,984,717</b>
<b>NET OPERATING INCOME</b>	<b>1,520,817</b>	<b>2,201,234</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>		
Property taxes	902,872	862,297
Homeowners' tax relief	6,203	5,873
Investment income	1,143,028	1,193,840
Interest expenses	(391,814)	(428,612)
Other revenues	239,253	25,628
Gain (loss) on disposal of assets	30,170	(2,120,122)
<b>Total nonoperating revenues (expenses)</b>	<b>1,929,712</b>	<b>(461,096)</b>
<b>CHANGE IN NET POSITION</b>	<b>3,450,529</b>	<b>1,740,138</b>
<b>NET POSITION:</b>		
Beginning of year	97,250,438	95,510,300
End of year	<b>\$ 100,700,967</b>	<b>\$ 97,250,438</b>

**Valley Sanitary District**  
**Statements of Cash Flows**  
**For the Years Ended June 30, 2020 and 2019**

	<b>Business-type Activities</b>	
	<b>2020</b>	<b>2019</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Cash receipts from customers	\$ 12,375,676	\$ 12,235,472
Cash payments to suppliers and vendors for goods and services	(3,482,398)	(3,570,393)
Cash payments to employees for services	(4,198,509)	(4,009,205)
<b>Net cash provided by operating activities</b>	<b>4,694,769</b>	<b>4,655,874</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Property taxes	902,872	862,297
Homeowners' tax relief	6,203	5,873
Other nonoperating revenues	239,253	25,628
<b>Net cash provided by noncapital financing activities</b>	<b>1,148,328</b>	<b>893,798</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Acquisition of capital assets	(693,130)	(641,329)
Proceeds from sale of assets	30,170	35,908
Principal paid on bonds payable	(650,000)	(620,000)
Interest paid on bonds and loans payable	(453,157)	(489,831)
Principal paid on loans payable	(339,391)	(333,718)
<b>Net cash (used in) capital and related financing activities</b>	<b>(2,105,508)</b>	<b>(2,048,970)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Interest received	1,245,311	1,092,972
Cash payment to joint venture	(25,000)	(25,000)
<b>Net cash provided by investing activities</b>	<b>1,220,311</b>	<b>1,067,972</b>
<b>Net increase in cash and cash equivalents</b>	<b>4,957,900</b>	<b>4,568,674</b>
<b>CASH AND CASH EQUIVALENTS:</b>		
Beginning of year	49,192,557	44,623,883
End of year	<b>\$ 54,150,457</b>	<b>\$ 49,192,557</b>

**Valley Sanitary District**  
**Statements of Cash Flows (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

	<b>Business-type Activities</b>	
	<b>2020</b>	<b>2019</b>
<b>RECONCILIATION OF NET OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Net operating income	\$ 1,520,817	\$ 2,201,234
Adjustments to reconcile operating income to net cash provided by operating activities		
Depreciation	2,578,816	2,451,371
Changes in operating assets and liabilities:		
Accounts receivable	310,363	49,521
Inventories of materials	(4,824)	(33,761)
Prepaid items	(43,556)	12,485
Pensions related deferred outflows of resources	(235,710)	(197,470)
OPEB related deferred outflows of resources	(28,811)	13,463
Accounts payable	80,011	165,286
Accrued payroll and related liabilities	22,652	19,926
Compensated absences	75,727	49,779
Net pension liability	282,668	(61,251)
Other postemployment benefits liability	40,421	5,201
Pensions related deferred inflows of resources	96,258	(19,973)
OPEB related deferred inflows of resources	(63)	63
<b>Net cash provided by operating activities</b>	<b>\$ 4,694,769</b>	<b>\$ 4,655,874</b>
<b>NONCASH ITEMS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Amortization of deferred loss on refunding	\$ 41,877	\$ 41,877
Amortization of premium	\$ (100,512)	\$ (100,512)

**Valley Sanitary District**  
**Statements of Fiduciary Assets and Liabilities**  
**June 30, 2020 and 2019**

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	<b>Fiduciary Fund</b>	
	<b>2020</b>	<b>2019</b>
<b>ASSETS</b>		
Cash and investments	\$ 691,120	\$ 666,784
Cash with fiscal agent	629,134	623,134
Assessment receivable	8,831	15,129
Interest receivable	2,401	4,042
<b>Total assets</b>	<b>\$ 1,331,486</b>	<b>\$ 1,309,089</b>
<b>LIABILITIES</b>		
Due to bondholders	\$ 1,331,486	\$ 1,309,089
<b>Total liabilities</b>	<b>\$ 1,331,486</b>	<b>\$ 1,309,089</b>



**NOTES TO THE BASIC FINANCIAL STATEMENTS**

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**Valley Sanitary District**  
**Notes to the Basic Financial Statements**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 1 – Reporting Entity**

Valley Sanitary District (the “District”) was formed on June 1, 1925 under the Health and Safety Code, Sanitary District Act of 1923, Section 6400 et. seq., for the purpose of operation and maintenance of sewer collection, transmission and treatment facilities, and serving a population of approximately 89,000 in the City of Indio, portions of the City of Coachella, and adjacent unincorporated areas of the County of Riverside. The District is a municipal corporation governed by a 5-member elected board of directors.

The accompanying financial statements present the District and its component unit, an entity for which the District is considered to be financially accountable. Blended component units are, in substance, part of the primary government’s operations, even though they are legally separate entities. Thus, blended component units are appropriately presented as funds of the primary government.

**Blended Component Unit**

Valley Sanitary District Wastewater Facilities Corporation (the “Corporation”) was activated in 2006 by the District. The Corporation was organized pursuant to the Nonprofit Public Benefit Corporation Law of the State of California, being Part 2 of Division 2 of Title 1 of the California Corporation Code. It was formed for the purpose of providing financial assistance to the District by acquiring, constructing, improving and developing certain real and personal property, together with appurtenances and appurtenant work for the use, benefit and enjoyment of the public. The District’s Board of Directors sits as the Corporation’s Board of Directors. The Corporation’s activities are blended with those of the District in these financial statements. There was no activity in the Corporation until the fiscal year 2007-2008. Separate financial statements of the Corporation are not issued.

**Note 2 – Summary of Significant Accounting Policies**

**Basis of Presentation**

Financial statement presentation follows the recommendations promulgated by the Governmental Accounting Standards Board (“GASB”) commonly referred to as accounting principles generally accepted in the United States of America (“U.S. GAAP”). GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting standards.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

***Business-Type Activities***

The Financial Statements (i.e., the statement of net position, the statement of revenues, expenses and changes in net position, and the statement of cash flows) report information on all of the activities of the primary government and its component units. The District accounts for its operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)**

***Business-Type Activities (Continued)***

The Financial Statements are reported using the “*economic resources*” measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as all eligibility requirements have been met. Interest associated with the current fiscal period is considered to be susceptible to accrual and so has been recognized as revenue of the current fiscal period.

Operating revenues are those revenues that are generated from the primary operations of the District. The District reports a measure of operations by presenting the change in net position from operations as "operating income" in the statement of revenues, expenses, and changes in net position. Operating activities are defined by the District as all activities other than financing and investing activities (interest expense and investment income), grants and subsidies, settlement receivable allowance, and other infrequently occurring transactions of a non-operating nature. Operating expenses are those expenses that are essential to the primary operations of the District. All other expenses are reported as non-operating expenses.

***Fiduciary Fund Financial Statements***

The District reports an *Agency Fund*. Agency fund financial statements include a Statement of Fiduciary Net Position. The Agency Fund is purely custodial in nature (assets equal liabilities), and thus does not involve measurement of results of operations. The Agency Fund is used to account for assets for the Assessment District No. 2004 (Shadow Hills Interceptor) for which the District acts as an agent for its debt service activities.

**Cash, Cash Equivalents, and Investments**

Cash and cash equivalents include all highly liquid investments with original maturities of 90 days or less and are carried at cost, which approximates fair value. Investments are reported at amortized cost, which approximates fair value. Changes in fair value that occur during the fiscal year are recognized as investment income for that fiscal year.

The District participates in an investment pool managed by the State of California titled Local Agency Investment Fund (“LAIF”), which has invested a portion of the pooled funds in structured notes and asset-backed securities. LAIF’s investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and asset-backed securities are subject to market risk and to change in interest rates. The reported value of the pool approximates the fair value of the pool shares. The District also participates in CalTrust Medium Term Fund.

**Receivables and Allowance for Doubtful Accounts**

Customer accounts receivable consist of amounts owed by private individuals and organizations for services rendered in the regular course of business operations. Receivables are shown net of allowances for doubtful accounts. Uncollectable accounts are based on prior experience and management’s assessment of the collectability of existing accounts.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Inventory of Materials**

Inventories consist of expendable supplies, spare parts and fittings and are valued at cost using first-in first-out basis.

**Prepaid Items**

Payments made to vendors for services that will benefit periods beyond the fiscal year ended are recorded as prepaid items.

**Capital Assets**

Capital assets are valued at historical cost, or estimated historical cost, if actual historical cost was not available. Donated capital assets are valued at acquisition value on the date donated. The District policy has set the capitalization threshold for reporting capital assets at \$5,000, all of which must have an estimated useful life in excess of one year. Depreciation is recorded on a straight-line basis over estimated useful lives of the assets as follows:

Subsurface Lines	40 years
General Plant	10-40 years
Machinery and equipment	5-10 years
Collection, Treatment and Disposal Facilities	10-40 years

Major outlays for capital assets are capitalized as projects are constructed, and repairs and maintenance costs are expensed. Interest accrued during capital assets construction, if any, is capitalized as part of the asset cost, net of interest income on construction bond proceeds.

**Deferred Outflows of Resources and Deferred Inflows of Resources**

The Statement of Net Position reports separate sections for deferred outflows of resources, and deferred inflows of resources, when applicable.

**Deferred Outflows of Resources** represent outflows of resources (consumption of net position) that apply to future periods and that, therefore, will not be recognized as an expense until that time.

**Deferred Inflows of Resources** represent inflows of resources (acquisition of net position) that apply to future periods and that, therefore, are not recognized as revenue until that time.

**Compensated Absences**

District policy permits its employees to accumulate not more than two (2) times their current annual vacation. Employees are compensated twelve (12) days of sick leave per year with a maximum accrual not to exceed 120 days. The combined unused vacation and sick pay will be paid to employee or his/her beneficiary upon leaving the District's employment. The amount due will be determined using salary/wage rate in effect at the time of separation.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the plans and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value. The following timeframes are used for pension reporting:

For the year ended June 30, 2020

Valuation Date	June 30, 2018
Measurement Date	June 30, 2019
Measurement Period	July 1, 2018 to June 30, 2019

For the year ended June 30, 2019

Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Measurement Period	July 1, 2017 to June 30, 2018

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized using the straight-line method over five (5) years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

**Other Postemployment Benefits**

For purposes of measuring the net other postemployment benefits ("OPEB") liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the plans and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value. The following timeframes are used for pension reporting:

For the year ended June 30, 2020

Valuation Date	June 30, 2019
Measurement Date	June 30, 2019
Measurement Period	July 1, 2018 to June 30, 2019

For the year ended June 30, 2019

Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Measurement Period	July 1, 2017 to June 30, 2018

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Other Postemployment Benefits (Continued)**

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized using the straight-line method over five (5) years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

**Long-Term Debt**

Debt premiums and discounts are deferred and amortized over the life of the debt using the effective interest method. Long-term debt is reported net of the applicable bond premium or discount. Debt issuance costs are expensed when incurred.

**Arbitrage Rebate Requirement**

The District is subject to the Internal Revenue Code (“IRC”) Section 148(f), related to its tax-exempt revenue bonds. The IRC requires that investment earnings on gross proceeds of any revenue bonds that are in excess of the amount prescribed will be surrendered to the Internal Revenue Service. The District had no rebate liability for arbitrage as of June 30, 2020.

**Net Position**

Net position represents the difference between all other elements in the statement of net position and should be displayed in the following three components:

**Net Investment in Capital Assets** – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of those assets, net of deferred outflows/inflows of resources related to the debt.

**Restricted** – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

**Unrestricted** – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, then unrestricted resources as they are needed.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Property Taxes**

Property taxes are levied on July 1 and are payable in two installments: November 1 and February 1 of each year. Property taxes become delinquent on December 10 and April 10, for the first and second installments, respectively. The lien date is January 1. The County of Riverside, California (“County”) bills and collects property taxes and remits them to the District according to a payment schedule established by the County.

The County is permitted by State law to levy properties at 1% of full market value (at time of purchase) and can increase the property tax rate at no more than 2% per year. The District receives a share of this basic tax levy proportionate to what it received during the years 1976-1978.

Property taxes are recognized in the fiscal year for which the taxes have been levied.

No allowance for doubtful accounts was considered necessary.

**Use of Estimates**

The preparation of financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect the certain reported amounts and disclosure. Accordingly, actual results could differ from those estimates.

**Note 3 – Cash and Investments**

At June 30, 2020 and 2019, cash and investments are classified in the accompanying statements of net position as follows:

	2020			2019		
	Business-Type Activities	Fiduciary Fund	Total	Business-Type Activities	Fiduciary Fund	Total
Cash and investments	\$ 54,150,457	\$ 691,120	\$ 54,841,577	\$ 49,192,557	\$ 666,784	\$ 49,859,341
Cash and investments with fiscal agent	-	629,134	629,134	-	623,134	623,134
<b>Total cash and investments</b>	<b>\$ 54,150,457</b>	<b>\$ 1,320,254</b>	<b>\$ 55,470,711</b>	<b>\$ 49,192,557</b>	<b>\$ 1,289,918</b>	<b>\$ 50,482,475</b>

At June 30, 2020 and 2019, cash and investments consisted of the following:

	2020	2019
Cash on hand	\$ 500	\$ 500
Demand deposits	1,920,002	1,966,854
Investments	53,550,209	48,515,121
<b>Total cash and investments</b>	<b>\$ 55,470,711</b>	<b>\$ 50,482,475</b>



**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 3 – Cash and Investments (Continued)**

**Demand Deposits**

At June 30, 2020 and 2019, the carrying amount of cash deposit was \$1,920,002 and \$1,966,854, respectively, which was fully insured and/or collateralized with securities held by the pledging financial institutions in the District's name as discussed below.

The California Government Code requires California banks and savings and loan associations to secure the District's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the District's name.

The fair value of pledged securities must equal at least 110% of the District's cash deposits. California law also allows institutions to secure the District's deposits by pledging first trust deed mortgage notes having a value of 150% of the District's total cash deposits. The District may waive collateral requirements for cash deposits, which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The District, however, has not waived the collateralization requirements.

**Investments Authorized by the California Code and The District's Investment Policy**

Under the provisions of the District's investment policy and in accordance with California Government Code, the District is authorized to invest or deposit in the following:

- Local Agency Investment Fund (LAIF) established by the State Treasurer
- Bonds issued by the District with a 5-year maximum maturity
- United States Treasury Bills, Notes and Bonds with a 5-year maximum maturity
- Federally Insured Certificates of Deposit with a 5-year maximum maturity
- Collateralized bank deposits with a 5-year maximum maturity
- Fixed income instruments with an average maturity of one (1) year or less including: Mortgage-backed securities; asset-backed securities; banker's acceptances; commercial paper; certificates of deposits; repurchase agreements backed by 102% U.S. agency securities and U.S. Treasury obligations; medium-term notes; and rated money-market funds. All securities must be rated A- or better at the time of purchase
- United States Government Agency Notes & Bonds with a 5-year maximum maturity
- Shares of Beneficial Interest issued by joint powers authority

**Local Agency Investment Fund**

The District's investments with Local Agency Investment Fund ("LAIF") include a portion of the pooled funds invested in Structured Notes and Asset-Backed Securities. These investments include the following:

- **Structured Notes** - debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.
- **Asset-Backed Securities** - the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as CMO's) or credit card receivables.
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LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 3 – Cash and Investments (Continued)**

**Local Agency Investment Fund (Continued)**

As of June 30, 2020 and 2019, the District had \$51,829,740 and \$46,841,897 invested in LAIF, which had invested 3.37% and 1.77% of the pooled investment funds in Structured Notes and Asset-Backed Securities, respectively. LAIF is reported at amortized costs, which approximates fair value.

**CalTrust Medium Term Fund**

As of June 30, 2020 and 2019, the District had \$1,091,335 and \$1,050,090, respectively, invested in CalTrust Medium Term Fund. CalTrust Medium Term Fund is reported at amortized costs, which approximates fair value.

**Money Market Fund**

As of June 30, 2020 and 2019, the District had \$629,134 and \$623,134, respectively, invested in money market fund and held by the bond trustee. The District’s investments in money market fund are considered cash equivalents as they are short-term, highly liquid investments that are readily convertible to known amounts of cash that they present insignificant risk of changes in value because of changes in interest rates.

**Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment is, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. However, the District does not have a formal policy regarding interest rate risk.

As of June 30, 2020, all of the District’s investments had maturity dates of twelve (12) months or less.

**Disclosures Relating to Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District’s investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government’s indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

As of June 30, 2020 and 2019, the District had the following investments with the following ratings:

	2020				2019		
	Minimum Legal Rating	AAA	Not Rated	Total	AAA	Not Rated	Total
Local Agency Investment Fund	N/A	\$ -	\$ 51,829,740	\$ 51,829,740	\$ -	\$ 46,841,897	\$ 46,841,897
CalTrust Medium Trust Fund	N/A	-	1,091,335	1,091,335	-	1,050,090	1,050,090
Held by bond trustee:							
Money market fund	N/A	629,134	-	629,134	623,134	-	623,134
<b>Total investments</b>		<b>\$ 629,134</b>	<b>\$ 52,921,075</b>	<b>\$ 53,550,209</b>	<b>\$ 623,134</b>	<b>\$ 47,891,987</b>	<b>\$ 48,515,121</b>

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 4 – Accounts Receivable**

Accounts receivable primarily consists of sewer use fees - direct billings, connection fees, and reimbursements as well as the District's allocation of property taxes and sewer use charges collected but not remitted by the County of Riverside.

As of June 30, 2020 and 2019, the accounts receivable were as follows:

	2020	2019
Direct billing, connection fee and reimbursement receivables	\$ 125,799	\$ 409,123
Property taxes and sewer use receivable from County of Riverside	257,782	281,993
Other receivables	-	2,828
<b>Total accounts receivables</b>	<b>\$ 383,581</b>	<b>\$ 693,944</b>

**Note 5 – Capital Assets**

Summary of changes in capital assets for the year ended June 30, 2020 is as follows:

	Balance July 1, 2019	Additions	Deletions	Reclassification	Balance June 30, 2020
<b>Capital assets, not depreciated</b>					
Land	\$ 448,364	\$ -	\$ -	\$ -	\$ 448,364
Construction in progress	292,300	426,157	-	-	718,457
<b>Total capital assets, not depreciated</b>	<b>740,664</b>	<b>426,157</b>	<b>-</b>	<b>-</b>	<b>1,166,821</b>
<b>Capital assets, being depreciated</b>					
Subsurface	20,431,393	-	-	-	20,431,393
Sewage collection facilities	16,628,745	44,315	(74,196)	-	16,598,864
Wastewater treatment facilities	35,492,563	-	(27,403)	-	35,465,160
Sludge disposal facilities	24,711,950	-	-	-	24,711,950
General plant facilities	8,534,858	164,830	(28,141)	-	8,671,547
Laboratory facilities	10,123	22,727	(10,124)	-	22,726
Administrative facilities	93,130	35,101	-	-	128,231
<b>Total capital assets, being depreciated</b>	<b>105,902,762</b>	<b>266,973</b>	<b>(139,864)</b>	<b>-</b>	<b>106,029,871</b>
<b>Less accumulated depreciation</b>					
Subsurface	(12,450,670)	(290,641)	-	-	(12,741,311)
Sewage collection facilities	(3,097,613)	(419,543)	74,196	-	(3,442,960)
Wastewater treatment facilities	(16,517,702)	(717,464)	27,403	-	(17,207,763)
Sludge disposal facilities	(5,099,726)	(669,557)	-	-	(5,769,283)
General plant facilities	(2,373,529)	(454,108)	28,141	-	(2,799,496)
Laboratory facilities	(10,123)	(2,757)	10,124	-	(2,756)
Administrative facilities	(43,562)	(24,746)	-	-	(68,308)
<b>Total accumulated depreciation</b>	<b>(39,592,925)</b>	<b>(2,578,816)</b>	<b>139,864</b>	<b>-</b>	<b>(42,031,877)</b>
<b>Total capital assets, being depreciated, net</b>	<b>66,309,837</b>	<b>(2,311,843)</b>	<b>-</b>	<b>-</b>	<b>63,997,994</b>
<b>Total capital assets, net</b>	<b>\$ 67,050,501</b>	<b>\$ (1,885,686)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,164,815</b>

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 5 – Capital Assets (Continued)**

Summary of changes in capital assets for the year ended June 30, 2019 is as follows:

	Balance July 1, 2018	Additions	Deletions	Reclassification	Balance June 30, 2019
<b>Capital assets, not depreciated</b>					
Land	\$ 448,364	\$ -	\$ -	\$ -	\$ 448,364
Construction in progress	722,597	239,194	(14,263)	(655,228)	292,300
<b>Total capital assets, not depreciated</b>	<b>1,170,961</b>	<b>239,194</b>	<b>(14,263)</b>	<b>(655,228)</b>	<b>740,664</b>
<b>Capital assets, being depreciated</b>					
Subsurface	20,483,529	-	(52,136)	-	20,431,393
Sewage collection facilities	16,700,965	-	(72,220)	-	16,628,745
Wastewater treatment facilities	39,116,395	-	(3,623,832)	-	35,492,563
Sludge disposal facilities	24,752,529	-	(40,579)	-	24,711,950
General plant facilities	7,615,186	355,801	(91,357)	655,228	8,534,858
Laboratory facilities	31,120	-	(20,997)	-	10,123
Administrative facilities	87,903	46,334	(41,107)	-	93,130
<b>Total capital assets, being depreciated</b>	<b>108,787,627</b>	<b>402,135</b>	<b>(3,942,228)</b>	<b>655,228</b>	<b>105,902,762</b>
<b>Less accumulated depreciation</b>					
Subsurface	(12,211,794)	(291,012)	52,136	-	(12,450,670)
Sewage collection facilities	(2,750,917)	(418,915)	72,219	-	(3,097,613)
Wastewater treatment facilities	(17,331,928)	(671,688)	1,485,914	-	(16,517,702)
Sludge disposal facilities	(4,517,666)	(622,639)	40,579	-	(5,099,726)
General plant facilities	(2,024,700)	(440,186)	91,357	-	(2,373,529)
Laboratory facilities	(27,273)	(127)	17,277	-	(10,123)
Administrative facilities	(77,737)	(6,804)	40,979	-	(43,562)
<b>Total accumulated depreciation</b>	<b>(38,942,015)</b>	<b>(2,451,371)</b>	<b>1,800,461</b>	<b>-</b>	<b>(39,592,925)</b>
<b>Total capital assets, being depreciated, net</b>	<b>69,845,612</b>	<b>(2,049,236)</b>	<b>(2,141,767)</b>	<b>655,228</b>	<b>66,309,837</b>
<b>Total capital assets, net</b>	<b>\$ 71,016,573</b>	<b>\$ (1,810,042)</b>	<b>\$ (2,156,030)</b>	<b>\$ -</b>	<b>\$ 67,050,501</b>

Included in the disposal of wastewater treatment facilities is the Wetlands project developed in 1998. The development of the Wetlands project was a mitigating measure to reduce the environmental impact of the District's wastewater treatment plant expansion in meeting the California Environmental Quality Act ("CEQA") requirement. The wastewater treatment expansion was completed with the construction of Wetlands area to treat primary effluent to secondary effluent standards. No unavoidable adverse significant environmental impacts from the Wetlands project was identified in the initial measurement date of November 13, 1998. Certain mitigation measures were incorporated into the project to reduce the environmental effects to the level of insignificance. During the process of disposing the Wetlands, the District evaluated the environmental impact and obtained approval from United States Environmental Protection Agency on the disposal. It was determined that the District had no asset retirement obligation at June 30, 2019.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 6 – Investment in Joint Venture**

On December 18, 2013, the District entered into a joint powers agreement with the City of Indio (the “City”) to form the East Valley Reclamation Authority (the “JPA”) to plan, program, finance, design and operate a reclaimed water facility to bring a sustainable water supply and manage the water resources for the customers of the Indio Water Authority (a blended component unit of the City) and the District. The costs and expenses of the JPA are generally shared equally by the City and the District unless otherwise determined by the JPA’s Board of Directors, except that the District is responsible for 100% of the costs and expenses associated with the design and construction of facilities for the District’s compliance with any permit terms. During both years ended June 30, 2020 and 2019, the District made contribution to the JPA in the amount of \$25,000. As of June 30, 2020 and 2019, the District reported investments in joint venture in the amounts of \$155,000 and \$130,000, respectively. Copies of the annual financial report for the JPA may be obtained from the finance department of the City of Indio.

	June 30,	
	2020*	2019
Total Asset	\$ 259,852	\$ 205,897
Total Liabilities	-	308
Total Net Position	<u>\$ 259,852</u>	<u>\$ 205,589</u>
Operating Loss	<u>\$ (1,286)</u>	<u>\$ (3,973)</u>
Nonoperating Revenues	<u>\$ 55,549</u>	<u>\$ 52,621</u>

\*Unaudited balances

**Note 7 – Compensated Absences**

Summary of changes in compensated absences for the year ended June 30, 2020 and 2019 is as follows:

Year Ended	Beginning Balance	Additions	Deletions	Ending Balance	Due within One Year	Due in More Than One Year
June 30, 2020	\$ 438,771	\$ 334,373	\$ (258,646)	\$ 514,498	\$ 315,481	\$ 199,017
June 30, 2019	388,992	334,141	(284,362)	438,771	264,042	174,729

**Note 8 – Long-term Debt**

Summary of changes in long-term debt for the year ended June 30, 2020 is as follows:

	Balance July 1, 2019	Additions	Deletions	Balance June 30, 2020	Due within One Year	Due in More Than One Year
	2015 Wastewater Revenue Refunding Bonds	\$ 5,215,000	\$ -	\$ (650,000)	\$ 4,565,000	\$ 685,000
Bond Premium, net of amortization	695,209	-	(100,512)	594,697	-	594,697
State Water Resources Control Board Revolving Fund Loan	12,586,437	-	(339,391)	12,247,046	345,161	11,901,885
<b>Total long-term debt</b>	<u>\$ 18,496,646</u>	<u>\$ -</u>	<u>\$ (1,089,903)</u>	<u>\$ 17,406,743</u>	<u>\$ 1,030,161</u>	<u>\$ 16,376,582</u>

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 8 – Long-term Debt (Continued)**

Summary of changes in long-term debt for the year ended June 30, 2019 is as follows:

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019	Due within One Year	Due in More Than One Year
2015 Wastewater Revenue Refunding Bonds	\$ 5,835,000	\$ -	\$ (620,000)	\$ 5,215,000	\$ 650,000	\$ 4,565,000
Bond Premium, net of amortization	795,721	-	(100,512)	695,209	-	695,209
State Water Resources Control Board Revolving Fund Loan	12,920,155	-	(333,718)	12,586,437	339,391	12,247,046
<b>Total long-term debt</b>	<b>\$ 19,550,876</b>	<b>\$ -</b>	<b>\$ (1,054,230)</b>	<b>\$ 18,496,646</b>	<b>\$ 989,391</b>	<b>\$ 17,507,255</b>

**2015 Wastewater Revenue Refunding Bonds**

On August 26, 2006, the District issued the 2006 Certificates of Participation in the amount of \$12,915,000. The purpose of the Certificates was to fund Phase I of the District’s treatment plant expansion. Interest ranging from 3.50% to 4.375% is payable semi-annually on February 1st and August 1st commencing February 1, 2007.

On June 18, 2015, the District issued Wastewater Revenue Refunding Bonds, Series 2015 in the amount of \$7,540,000. The purpose of the bond issuance was to provide funds to defease and refund on current basis the District’s outstanding 2006 Certificates of Participation (Treatment Plan Expansion) and pay the costs of issuing the bonds. The bonds are payable from and secured by a lien on net revenue of the wastewater system of the District. The aggregate difference in debt service as result of the refinancing was in the amount of \$1,596,780. The economic gain on the refinancing was \$500,181. Interest rate of 5% (except for 2.125% in 2023) is payable semi-annually on each December 1 and June 1 beginning December 1, 2015. The bonds are not subject to redemption prior to maturity. The outstanding balances as of June 30, 2020 and 2019 were in the amounts of \$4,565,000 and \$5,215,000, respectively.

Future debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	685,000	206,688	\$ 891,688
2022	715,000	172,437	887,437
2023	750,000	136,687	886,687
2024	765,000	120,750	885,750
2025	805,000	82,500	887,500
2026	845,000	42,250	887,250
Total	<b>\$ 4,565,000</b>	<b>\$ 761,312</b>	<b>\$ 5,326,312</b>

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 8 – Long-term Debt (Continued)**

**State Water Resources Control Board Revolving Fund Loan**

The District executed the installment sale agreement with the State Water Resources Control Board (the “SWRCB”) for the construction of the Requa Avenue Sewer Interceptor Project. As part of the Requa Avenue Sewer Interceptor Project, the District constructed 4.2 miles of new gravity flow sewer pipeline and related utility improvements designed to collect and convey sanitary sewer flow within an existing public right-of-way through central Indio, California, to the existing District’s Water Reclamation Plant. The SWRCB provided financial assistance. The total amount of the loan funded was \$12,920,155 with no unused credit. There was no pledged asset as collateral. In event of default, the District upon demand by SWRCB, will immediately repay an amount equal to project funds disbursed, accrued interests, penalty assessments, and additional payments. Beginning June 2019, the District will repay the principal of the project funds, together with all interest accruing thereon, annually to the SWRCB. As of June 30, 2020 and 2019, the outstanding balances of the SWRCB revolving fund loan were in the amounts of \$12,247,046 and \$12,586,437, respectively.

Future debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2021	345,161	208,199	\$ 553,360
2022	351,029	202,332	553,361
2023	356,997	196,363	553,360
2024	363,065	190,296	553,361
2025	369,237	184,124	553,361
2026-2030	1,942,503	824,300	2,766,803
2031-2035	2,113,326	653,478	2,766,804
2036-2040	2,299,170	467,632	2,766,802
Thereafter	4,106,558	320,327	4,426,885
	<u>12,247,046</u>	<u>3,247,051</u>	<u>15,494,097</u>

A reserve account is required to be maintained equal to one (1) year of the SWRCB revolving fund loan debt service payments from unrestricted net revenues. The reserve requirement is \$553,360 for the duration of the loan. The balances held in the reserve at June 30, 2020 and 2019 were in the amounts of \$1,106,722 and \$1,106,722, respectively. Debt covenants of the SWRCB revolving fund loan require that the District have net revenues that are at least 125% of the total debt service payments (including 2015 Wastewater Revenue Refunding Bonds). Net revenue and total debt service paid during the year ended June 30, 2020 were in the amounts of \$4,099,633 and \$1,442,548, respectively, which resulted in ratio of 284%. Net revenue and total debt service paid during the year ended June 30, 2019 were in the amounts of \$4,652,605 and \$1,443,549, respectively, which resulted in ratio of 640%.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 9 – Conduit Debt**

**Limited Obligation Improvement Bonds**

On July 21, 2005, the District issued \$8,080,000 limited obligation improvement bonds, series 2005 for Assessment District No. 2004-VSD (Shadow Hills Interceptor). Interest ranging from 3.05% to 5.20% is payable semi-annually on March 2<sup>nd</sup> and September 2<sup>nd</sup> of each year commencing from March 2, 2006. The bonds mature September 2<sup>nd</sup> commencing September 2, 2007 and continuing through 2030 with optional call dates beginning September 2, 2014.

The bonds are limited obligations of the District payable solely from the installments of assessments levied on the assessment parcels within the District and other funds pledged under the fiscal agent agreement. The District shall only be obligated to pay the principal of the bonds, or the interest thereon, from funds described in the Indenture and neither the faith and credit nor the taxing power of the District, the State of California or any of its political subdivisions is pledged to the payment of principal or interest on the bonds. Therefore, the limited obligation improvement bonds are not included in the accompanying financial statements. As of June 30, 2020 and 2019, the outstanding balances of the bonds were in the amounts of \$5,025,000 and \$5,365,000, respectively.

**Note 10 – Pension Plans**

***General Information about the Pension Plan***

*Plan Description*

The District contributes to the California Public Employees’ Retirement System (“CalPERS”), a cost-sharing multiple-employer defined benefit pension plan. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. A full description of the pension plan, benefit provisions, assumptions (for funding, but not accounting purposes), and membership information are listed in the June 30, 2018 and 2017 Annual Actuarial Valuation Report. This report and CalPERS’ audited financial statements are publicly available reports that can be obtained at CalPERS’ website under Forms and Publications.

*Employees Covered by Benefit Terms*

At June 30, 2018 and 2017 valuation dates, the following employees were covered by the benefit terms:

	2018		2017	
	Classic	PEPRA	Classic	PEPRA
Active employees	17	7	18	10
Transferred and terminated employees	17	6	18	3
Retired Employees and Beneficiaries	12	-	10	-
Total	46	13	46	13



**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 10 – Pension Plans (Continued)**

***General Information about the Pension Plan (Continued)***

*Benefit Provided*

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. A classic CalPERS member becomes eligible for Service Retirement upon attainment of age 55 with at least five (5) years of credited service. Public Employee Pension Reform Act (PEPRA) miscellaneous members become eligible for service retirement upon attainment of age 62 with at least five (5) years of service. The service retirement benefit is a monthly allowance equal to the product of the benefit factor, years of service, and final compensation. The final compensation is the highest average annual compensation during any consecutive 12-or 36-month period of employment. Retirement benefits for classic miscellaneous employees are calculated as 2.5% of the highest average annual compensation during any consecutive 12-or 36-month period of employment. Retirement benefits for PEPRA miscellaneous employees are calculated as 2% of the average final three (3) year compensation.

Participant is eligible for non-industrial disability retirement if they become disabled and has at least five (5) years of credited service. There is no special age requirement. The standard non-industrial disability retirement benefit is a monthly allowance equal to 1.8% of final compensation, multiplied by service. Industrial disability benefits are not offered to miscellaneous employees.

An employee's beneficiary may receive the basic death benefit if the employee dies while actively employed. The employee must be actively employed with the District to be eligible for this benefit. An employee's survivor who is eligible for any other pre-retirement death benefit may choose to receive that death benefit instead of this basic death benefit. The basic death benefit is a lump sum in the amount of the employee's accumulated contributions, where interest is currently credited at 7.5% per year, plus a lump sum in the amount of one month salary for each completed year of current service, up to a maximum of six months' salary. For purposes of this benefit, one month salary is defined as the member's average monthly full-time rate of compensation during the 12 months preceding death. Upon the death of a retiree, a one-time lump sum payment of \$500 will be made to the retiree's designated survivor(s), or to the retiree's estate.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance. Beginning the second calendar year after the year of retirement, retirement and survivor allowances will be annually adjusted on a compound basis by 2%.

*Contributions*

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The Public agency cost-sharing plans covered by the miscellaneous risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the measurement period ended June 30, 2019, the active employee contribution rate for miscellaneous plan and PEPRA miscellaneous plan is 8.00% and 6.50% of annual pay, respectively, and the employer's contribution rate is 10.832% and 7.266% of annual payroll, respectively.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 10 – Pension Plans (Continued)**

***General Information about the Pension Plan (Continued)***

*Contributions (Continued)*

For the measurement period ended June 30, 2018, the active employee contribution rate for miscellaneous plan and PEPPA miscellaneous plan is 8.00% and 6.50% of annual pay, respectively, and the employer’s contribution rate is 10.277% and 6.903% of annual payroll, respectively.

***Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension***

*Actuarial Methods and Assumptions Used to Determine Total Pension Liability*

The June 30, 2018 and 2017 valuations were rolled forward to determine the June 30, 2019 and 2018 total pension liabilities, based on the following actuarial methods and assumptions:

*Actuarial Methods and Assumptions Used to Determine Total Pension Liability*

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table <sup>1</sup>	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	The lesser of contract COLA up to 2.50% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.50% thereafter

<sup>1</sup>The mortality table used in 2018 was developed based on CalPERS’ specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to December 2017 Experience Study Report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website at [www.calpers.ca.gov](http://www.calpers.ca.gov) under Forms and Publications.

The mortality table used in 2017 was developed based on CalPERS’ specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to 2014 experience study report.

*Change of Assumption*

In 2019, there were no changes of assumptions. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. There were no changes in the discount rate.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 10 – Pension Plans (Continued)**

***Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)***

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as followed:

Asset Class <sup>1</sup>	Assumed Asset Allocation	Real Return Years 1-10 <sup>2</sup>	Real Return Years 11+ <sup>3</sup>
Global Equity	50.00%	4.80%	5.98%
Fixed Income	28.00%	1.00%	2.62%
Inflation Assets	0.00%	0.77%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Estate	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%

<sup>1</sup>In the CalPERS' CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

<sup>2</sup>An expected inflation of 2.00% used

<sup>3</sup>An expected inflation of 2.92% used

Discount Rate

The discount rate used to measure the total pension liabilities was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 10 – Pension Plans (Continued)**

***Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)***

*Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the District’s proportionate share of the net pension liabilities of the Plan as of the measurement date at June 30, 2019 and 2018, calculated using the discount rate of 7.15%, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15%) or 1 percentage-point higher (8.15%) than the current rate:

Measurement Date	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate	Current Discount	Discount Rate
	- 1% (6.15%)	Rate (7.15%)	+ 1% (8.15%)
June 30, 2019	\$ 4,447,553	\$ 2,772,698	\$ 1,390,224
June 30, 2018	3,999,679	2,490,030	1,243,839

*Pension Plan Fiduciary Net Position*

Detail information about the plan’s fiduciary net position is available in the separately issued CalPERS financial reports and can be obtained from CalPERS’ website under Forms and Publications.

*Proportionate Share of Net Pension Liability and Pension Expense*

The following table shows the plan’s proportionate share of the risk pool collective net pension liability over the measurement period:

	Increase (Decrease)		
	Total Pension Liability	Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at: 6/30/18 (Valuation date)	\$ 11,928,870	\$ 9,438,840	\$ 2,490,030
Balance at: 6/30/19 (Measurement date)	13,117,667	10,344,969	2,772,698
Net changes during 2018-2019	1,188,797	906,129	282,668
Balance at: 6/30/17 (Valuation date)	\$ 11,154,724	\$ 8,603,443	\$ 2,551,281
Balance at: 6/30/18 (Measurement date)	11,928,870	9,438,840	2,490,030
Net changes during 2017-2018	774,146	835,397	(61,251)

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 10 – Pension Plans (Continued)**

***Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)***

***Proportionate Share of Net Pension Liability and Pension Expense (Continued)***

The following is the approach established by the plan actuary to allocate the net pension liability and pension expense to the individual employers within the risk pool for the measurement periods ended June 30, 2019 and 2018.

- (1) In determining a cost-sharing plan’s proportionate share, total amounts of liabilities and assets are first calculated for the risk pool as a whole on the valuation date (June 30, 2018 and 2017). The risk pool’s fiduciary net position (“FNP”) subtracted from its total pension liability (“TPL”) determines the net pension liability (“NPL”) at the valuation date.
- (2) Using standard actuarial roll forward methods, the risk pool TPL is then computed at the measurement date (June 30, 2019 and 2018). Risk pool FNP at the measurement date is then subtracted from this number to compute the NPL for the risk pool at the measurement date. For purposes of FNP in this step and any later reference thereto, the risk pool’s FNP at the measurement date denotes the aggregate risk pool’s FNP at June 30, 2019 and 2018 less the sum of all additional side fund (or unfunded liability) contributions made by all employers during the measurement period (2018-2019 and 2017-2018).
- (3) The individual plan’s TPL, FNP and NPL are also calculated at the valuation date. TPL is allocated based on the rate plan’s share of the actuarial accrued liability. FNP is allocated based on the rate plan’s share of the market value assets.
- (4) Two ratios are created by dividing the plan’s individual TPL and FNP as of the valuation date from (3) by the amounts in step (1), the risk pool’s total TPL and FNP, respectively.
- (5) The plan’s TPL as of the measurement date is equal to the risk pool TPL generated in (2) multiplied by the TPL ratio generated in (4). The plan’s FNP as of the Measurement Date is equal to the FNP generated in (2) multiplied by the FNP ratio generated in (4) plus any additional side fund (or unfunded liability) contributions made by the employer on behalf of the plan during the measurement period.
- (6) The plan’s NPL at the measurement date is the difference between the TPL and FNP calculated in (5).

Deferred outflows of resources, deferred inflows of resources, and pension expense is allocate based on the District’s share of risk pool actuarial accrued liability at the beginning of measurement period.

The District’s proportionate share of the net pension liability was as follows:

2020		2019	
Measurement Date		Measurement Date	
June 30, 2018	0.02584%	June 30, 2017	0.02573%
June 30, 2019	0.02706%	June 30, 2018	0.02584%
Change - Increase		Change - Increase	
(Decrease)	0.00122%	(Decrease)	0.00011%

For the years ended June 30, 2020 and 2019, the District recognized pension expense in the amounts of \$859,369 and \$536,288, respectively.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 10 – Pension Plans (Continued)**

***Pension Liabilities, Pension Expenses, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)***

***Proportionate Share of Net Pension Liability and Pension Expense (Continued)***

The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized over 5-years straight line. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

The Expected Average Remaining Service Lifetime (“EARSL”) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the risk pool. The EARSL for risk pool for the measurement date ended June 30, 2019 and 2018 are both 3.8 years, which was obtained by dividing the total service years of 530,470 and 516,147 (the sum of remaining service lifetimes of the active employees) by 140,593 and 135,474 (the total number of participants: active, inactive, and retired), respectively.

At June 30, 2020 and 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	2020		2019	
	Deferred outflows of Resources	Deferred inflows of Resources	Deferred outflows of Resources	Deferred inflows of Resources
Pension contribution after measurement date	\$ 716,153	\$ -	\$ 814,982	\$ -
Changes of assumptions	132,216	(46,869)	229,059	-
Difference between expected and actual experience	192,576	(14,921)	67,368	-
Projected earnings on pension plan investments under/(in excess of) actual earnings	-	(48,479)	13,158	-
Adjustment due to differences in proportions	160,647	-	125,978	-
Employer's actual contributions in excess of/(under) employer's proportionate share of contribution	284,663	(21,687)	-	(35,698)
Total	<u>\$ 1,486,255</u>	<u>\$ (131,956)</u>	<u>\$ 1,250,545</u>	<u>\$ (35,698)</u>

Deferred outflows of resources related to pensions resulting from District’s contributions subsequent to the measurement date in the amount of \$716,153 and \$814,982 will be recognized as a reduction of the collective net pension liability in the years ended June 30, 2021 and 2020, respectively.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Deferred Outflows/ (Inflows) of Resources	Year Ending June 30,	Deferred Outflows/ (Inflows) of Resources
	2020		2019
2021	\$ 378,273	2020	\$ 305,550
2022	119,298	2021	190,872
2023	130,780	2022	(72,618)
2024	9,795	2023	(23,939)
2025	-	2024	-
Thereafter	-	Thereafter	-
	<u>\$ 638,146</u>		<u>\$ 399,865</u>

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 10 – Pension Plans (Continued)**

***Deferred Compensation Plans***

The District has made available to its employees four deferred compensation plans, whereby employees authorize the District to withhold funds from salary to be invested. Funds may be withdrawn by participants upon termination of employment or retirement. The District makes no contributions under the plans. Pursuant Internal Revenue Code (“IRC”) Section 457, the plan assets are held in trust in which all assets and income of the 457 plans were placed. The assets, all property and rights purchased with such amount, and all income attributable to such amounts, property, or rights are held in trust for the exclusive benefit of the participants and their beneficiaries. These assets are not the property of the District and, as such, are not subject to the claims of the District's general creditors. As a result, the assets of the 457 plan are not reflected in the financial statements.

**Note 11 – Other Postemployment Benefits (“OPEB”)**

***General Information about the OPEB Plan***

**Plan Description**

The District contributes to a single-employer defined benefit plan to provide postemployment medical benefits. Specifically, the District offers postretirement medical benefits to all employees who retire from the District after attaining age 50 with at least 5 years of service. The plan does not provide a publicly available financial report.

Benefits provided by the plan is as follow:

Benefit Types Provided	Medical only	
Duration of Benefits	Lifetime	
Required Services	5 years	
Minimum Age	50	
Dependent Coverage	Yes	
District Contribution %	100.00%	
District Cap	\$133.00 per month* for measurement period 18-19	\$126.35 per month* for measurement period 17-18

\* This amount will increase as provided in California Government Code Section 22892

**Employees Covered by Benefit Term**

At June 30, 2019 valuation date, the following employees were covered by the benefit term:

Active employees	28
Inactive employees receiving benefits	6
Inactive employees entitled to but not receiving benefits	-
Total	34

**Contribution**

The obligation of the District to contribute to the plan is established and may be amended by the District’s Board of Directors. For the years ended June 30, 2020 and 2019, the average contribution rate was not applicable. Employees are not required to contribute to the plan. The District made contributions on pay-as-you-go basis.

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 11 – Other Postemployment Benefits (Continued)**

***Net OPEB Liability***

The District’s 2020 and 2019 net OPEB liabilities were measured as of June 30, 2019 and 2018, respectively, and the total OPEB liabilities used to calculate the net OPEB liabilities were determined by an actuarial valuation as of June 30, 2019 and 2017, respectively.

**Actuarial Assumptions**

Total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Cost Method:	Entry age actuarial cost method
Actuarial Assumptions:	
Inflation	2.75%
Investment Rate of Return/Discount Rate	7.00%
Healthcare Cost Trend	4.00%
Payroll Increase	2.75%
Mortality Rate Table	2014 CalPERS Active Mortality for Miscellaneous Employees
Retirement Rate	Hired < 1/1/2013: 2009 CalPERS 2.5% @ 55 Rates for Misc. Employees Hired > 12/31/2012: 2009 CalPERS 2.0% @ 60 Rates for Misc. Employees adjusted to reflect minimum retirement age of 52
Service Requirement	100% at 5 Years of Service
Medical Costs	Future Retirees Pre-65 \$1,650 Future Retirees Post-65 \$1,650
Participation Rate	< 65 Non-Medicare Participation % at 60% > 65 Medicare Participation % at 60%
Turnover	2009 CalPERS Turnover for Miscellaneous Employees

**Discount Rate**

The discount rate of 7% was used in the valuation. It was assumed that contributions would be sufficient to fully fund the obligation over a period not to exceed 30 years. The District used historic 30 year real rates of return for each asset class along with the assumed long-term inflation assumption to set the discount rate. The District offset the expected investment return by investment expenses of 25 basis points. The following is the assumed asset allocation and assumed rate of return:

Asset Class	Percentage of Portfolio	Assumed Gross Return
US Large Cap	43.00%	7.795%
US Small Cap	23.00%	7.795%
Long-Term Corporate Bonds	12.00%	5.295%
Long-Term Government Bonds	6.00%	4.500%
Treasury Inflation Protected Securities (TIPS)	5.00%	7.795%
US Real Estate	8.00%	7.795%
All Commodities	3.00%	7.795%
	100.00%	

The District looked at rolling periods of time for all asset classes in combination to appropriately reflect correlation between asset classes. That means that the average returns for any asset class don’t necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average. The District used geometric means.



**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 11 - Other Postemployment Benefits (Continued)**

***Change in the Net OPEB Liability***

	<b>2020</b>		
	<b>Increase (Decrease)</b>		
	<b>Total OPEB Liability</b>	<b>Plan Fiduciary Net Position</b>	<b>Net OPEB Liability</b>
Balance at June 30, 2018 (measurement date)	\$ 265,685	\$ 130,433	\$ 135,252
Changes recognized for the measurement period:			
Service Cost	9,264	-	9,264
Interest on total OPEB liability	18,677	-	18,677
Difference between expected and actual experience	34,535	-	34,535
Difference in benefit payment	116	-	116
Employer contributions	-	14,136	(14,136)
Employee contributions	-	-	-
Actual investment income	-	8,063	(8,063)
Administrative expenses	-	(28)	28
Benefit payments	(7,126)	(7,126)	-
Net change during measurement period 2018-2019	55,466	15,045	40,421
Balance at June 30, 2019 (Measurement Date)	\$ 321,151	\$ 145,478	\$ 175,673

	<b>2019</b>		
	<b>Increase (Decrease)</b>		
	<b>Total OPEB Liability</b>	<b>Plan Fiduciary Net Position</b>	<b>Net OPEB Liability</b>
Rolled back balance at June 30, 2017	\$ 245,539	\$ 115,488	\$ 130,051
Changes recognized for the measurement period:			
Service Cost	9,016	-	9,016
Interest on total OPEB liability	17,288	-	17,288
Employer contributions	-	27,960	(27,960)
Employee contributions	-	-	-
Actual investment income	-	8,919	(8,919)
Administrative expenses	-	(193)	193
Benefit payments	(6,158)	(6,158)	-
Other	-	(15,583)	15,583
Net change during measurement period 2017-2018	20,146	14,945	5,201
Balance at June 30, 2018 (Measurement Date)	\$ 265,685	\$ 130,433	\$ 135,252

**Sensitivity of the Net OPEB Liability to Changes in the Discount Rate**

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0 percent) or 1-percentage-point higher (8.0 percent) than the current discount rate:

<b>Measurement Date</b>	<b>Net OPEB Liability</b>		
	<b>Discount Rate</b>	<b>Current Discount</b>	<b>Discount Rate</b>
	<b>- 1% (6.00%)</b>	<b>Rate (7.00%)</b>	<b>+ 1% (8.00%)</b>
June 30, 2019	\$ 222,163	\$ 175,673	\$ 137,581
June 30, 2018	175,099	135,252	102,812

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

**Note 11 - Other Postemployment Benefits (Continued)**

***Change in the Net OPEB Liability (Continued)***

***Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend***

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that is 1-percentage-point lower (4.0 percent decreasing to 3.0 percent) or 1-percentage-point higher (4.0 percent increasing to 5.0 percent) than the current healthcare cost trend rates:

Measurement Date	Net OPEB Liability		
	Healthcare Cost Trend Rate	Current Healthcare Cost Trend Rate	Healthcare Cost Trend Rate
	- 1% (3.00%)	Rate (4.00%)	+ 1% (5.00%)
June 30, 2019	\$ 136,740	\$ 175,673	\$ 221,697
June 30, 2018	79,760	135,252	206,373

***OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

For the years ended June 30, 2020 and 2019, the District recognized OPEB expense in the amounts of \$21,447 and \$32,863, respectively. At June 30, 2020 and 2019, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	2020		2019	
	Deferred outflows of Resources	Deferred inflows of Resources	Deferred outflows of Resources	Deferred inflows of Resources
OPEB contribution after measurement date	9,900	\$ -	14,136	\$ -
Changes of assumptions	32,045	-	-	-
Difference between expected and actual experience	1,002	-	-	-
Projected earnings on pension plan investments under/(in excess of) actual earnings	-	-	-	(63)
Total	\$ 42,947	\$ -	\$ 14,136	\$ (63)

Deferred outflows of resources related to OPEB resulting from District's contributions subsequent to the measurement date in the amounts of \$9,900 and \$14,136 will be recognized as a reduction of the net OPEB liability in the years ended June 30, 2021 and 2020, respectively.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	Deferred Outflows/ (Inflows) of Resources	Year Ending June 30,	Deferred Outflows/ (Inflows) of Resources
	2020		2019
2021	\$ 2,853	2020	\$ (16)
2022	2,853	2021	(16)
2023	2,854	2022	(16)
2024	2,866	2023	(15)
2025	2,606	2024	-
Thereafter	19,015	Thereafter	-
	\$ 33,047		\$ (63)

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 12 – Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. Premiums are paid annually by the District. For the years ended June 30, 2020 and 2019, the District had insurance expenses in the amounts of \$289,120 and \$293,286 in premium payments, respectively.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. As of June 30, 2020 and 2019, there were no liabilities to be reported. During the past three fiscal years there have been no settlements or judgments that exceeded insured coverage. There have been no significant reductions in insured liability coverage from coverage in the prior year.

**Note 13 – Commitments and Contingencies**

***Indio Terrace Assessment District No. 2***

In 1965, the District received proceeds from the sale of bonds from Indio Terrace Assessment District No. 2. Under the covenants of this assessment district, as parcels within Indio Terrace are developed and connected to the District's system, the Valley Sanitary District is required to give credits toward connection fees that are paid by the individual developers. As of June 30, 2020 and 2019, the total amount of unused credits were both in the amount of \$41,595. Estimated future revenue from connection fees based upon the current fee in effect is approximately \$162,000. Since no development occurred in the Indio Terrace Assessment District during the year, no connection fee income was reduced by these credits for both years ended June 30, 2020 and 2019.

***Shadow Hills Assessment District***

In September 1994, the District authorized oversize credits of \$343,403 against capital impact fees for developments occurring within Assessment District 90-1 that are benefiting from the sewer trunk line improvements installed in 1993. As of June 30, 2020 and 2019, credits of \$204,341 have been applied, leaving a balance of \$139,062 to be issued.

***Pending Legal Actions***

The District has not been named in any lawsuit. However, there could be pending litigation. While the outcome of these lawsuits is not presently determinable, in the opinion of management of the District, based in part on the advice of counsel, the resolution of these matters is not expected to have a material adverse effect on the financial position or results of operations of the District, or is adequately covered by insurance.

***Construction Commitments***

Outstanding construction commitments as of June 30, 2020:

	2020 Commitments
Projects:	
Sewer Main Rehabilitation or Replacement Design	\$ 451,900
Sewer Main Rehabilitation or Replacement Construction	529,510
Reclaim Water Project Phase I	2,200,000
	\$ 3,181,410

**Valley Sanitary District**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Note 13 – Commitments and Contingencies (Continued)**

*Construction Commitments (Continued)*

Outstanding construction commitments as of June 30, 2019:

	2019
	<u>Commitments</u>
Projects:	
Sewer Siphon Replacement Design	\$ 400,000
Collection System Design and Program Management	<u>101,000</u>
	<u>\$ 501,000</u>

**REQUIRED SUPPLEMENTARY INFORMATION  
(UNAUDITED)**

**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios**  
**For the Years Ended June 30, 2020 and 2019**

**Last Ten Fiscal Years**

**California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan**

Measurement date	June 30, 2014 <sup>1</sup>	June 30, 2015	June 30, 2016	June 30, 2017	June 30, 2018
District's proportion of the net pension liability	0.02185%	0.02397%	0.02461%	0.02573%	0.02584%
District's proportionate share of the net pension liability	\$ 1,359,412	\$ 1,645,582	\$ 2,129,724	\$ 2,551,281	\$ 2,490,030
District's covered payroll	\$ 1,805,145	\$ 1,980,191	\$ 2,004,667	\$ 2,279,280	\$ 2,059,259
District's proportionate share of the net pension liability as a percentage of covered payroll	75.31%	83.10%	106.24%	111.93%	120.92%
Plan's proportionate share of the fiduciary net position as a percentage of the total pension liability	83.77%	81.08%	77.15%	77.13%	79.13%

<sup>1</sup> Historical information is presented only for measurement periods for which GASB 68 is available for periods after GASB 68 implementation in 2013-14.

**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

---

Last Ten Fiscal Years

**California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan**

	June 30, 2019
Measurement date	
District's proportion of the net pension liability	0.02706%
District's proportionate share of the net pension liability	\$ 2,772,698
District's covered payroll	\$ 2,362,608
District's proportionate share of the net pension liability as a percentage of covered payroll	117.36%
Plan's proportionate share of the fiduciary net position as a percentage of the total pension liability	78.86%

<sup>1</sup> Historical information is presented only for measurement periods for which GASB 68 is available for periods after GASB 68 implementation in 2013-14.

**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of Contributions - Pension**  
**For the Years Ended June 30, 2020 and 2019**

**Last Ten Fiscal Years**

**California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan**

Fiscal year end	2013-14 <sup>1</sup>	2014-15	2015-16	2016-17	2017-18
Actuarially determined contribution <sup>2</sup>	\$ 340,629	\$ 279,922	\$ 203,392	\$ 303,301	\$ 323,626
Contribution in relation to the actuarially determined contribution <sup>2</sup>	<u>(1,126,986)</u>	<u>(279,922)</u>	<u>(203,392)</u>	<u>(303,301)</u>	<u>(323,626)</u>
Contribution deficiency/(excess)	<u>\$ (786,357)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll <sup>3</sup>	<u>\$ 1,805,145</u>	<u>\$ 1,980,191</u>	<u>\$ 2,004,667</u>	<u>\$ 2,279,280</u>	<u>\$ 2,059,259</u>
Contributions as a percentage of covered payroll	<u>62.43%</u>	<u>14.14%</u>	<u>10.15%</u>	<u>13.31%</u>	<u>15.72%</u>

<sup>1</sup> Historical information is presented only for measurement periods for which GASB No. 68 is available for periods after GASB 68 implementation in 2013-14. Additional years of information will be displayed as it becomes available.

<sup>2</sup> Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

**Notes to Schedule:**

Change in Benefit Terms: There were no changes to benefit terms.

Changes of Assumptions: In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. In 2017, the accounting discount rate reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts reported were based on the 7.5 percent discount rate.



**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of Contributions - Pension (Continued)**  
**For the Years Ended June 30, 2020 and 2019**

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**Last Ten Fiscal Years**

**California Public Employees' Retirement System ("CalPERS") Miscellaneous Plan**

Fiscal year end	2018-19	2019-20
Actuarially determined contribution <sup>2</sup>	\$ 814,982	\$ 716,153
Contribution in relation to the actuarially determined contribution <sup>2</sup>	(814,982)	(716,153)
Contribution deficiency/(excess)	\$ -	\$ -
District's covered payroll <sup>3</sup>	\$ 2,362,608	\$ 2,427,580
Contributions as a percentage of covered payroll	34.50%	29.50%

<sup>1</sup> Historical information is presented only for measurement periods for which GASB 68 is available for periods after GASB 68 implementation in 2013-14.

<sup>2</sup> Employers are assumed to make contributions equal to the actuarially determined contributions. However, some employers may choose to make additional contributions towards their unfunded liability. Employer contributions for such plans exceed the actuarially determined contributions.

<sup>3</sup> Payroll from prior year (2019-20) was assumed to increase by the 2.75 percent payroll growth assumption.

**Notes to Schedule:**

Change in Benefit Terms: There were no changes to benefit terms.

Changes of Assumptions: In 2019, there were no changes. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. In 2017, the accounting discount rate reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense.) In 2014, amounts reported were based on the 7.5 percent discount rate.

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**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios**  
**For the Years Ended June 30, 2020 and 2019**

Last Ten Fiscal Years

Other Postemployment Benefits ("OPEB")

Measurement period	June 30, 2017 <sup>1</sup>	June 30, 2018	June 30, 2019
<b>Total OPEB liability</b>			
Service cost	\$ 8,775	\$ 9,016	\$ 9,264
Interest	15,962	17,288	18,677
Difference in benefit terms	-	-	116
Differences between expected and actual experience	-	-	34,535
Changes of assumption	-	-	-
Benefit payments	(5,921)	(6,158)	(7,126)
<b>Net change in total OPEB liability</b>	<b>18,816</b>	<b>20,146</b>	<b>55,466</b>
<b>Total OPEB liability, beginning</b>	<b>226,723</b>	<b>245,539</b>	<b>265,685</b>
<b>Total OPEB liability, ending (a)</b>	<b>245,539</b>	<b>265,685</b>	<b>321,151</b>
<b>OPEB fiduciary net position</b>			
Contributions - employer	21,565	27,960	14,136
Net investment income	9,580	8,919	8,063
Benefit payments	(5,921)	(6,158)	(7,126)
Administrative expense	(80)	(193)	(28)
Other	-	(15,583)	-
<b>Net change in plan fiduciary net position</b>	<b>25,144</b>	<b>14,945</b>	<b>15,045</b>
<b>Plan fiduciary net position, beginning</b>	<b>90,344</b>	<b>115,488</b>	<b>130,433</b>
<b>Plan fiduciary net position, ending (b)</b>	<b>115,488</b>	<b>130,433</b>	<b>145,478</b>
<b>Plan net OPEB liability - ending (a) - (b)</b>	<b>\$ 130,051</b>	<b>\$ 135,252</b>	<b>\$ 175,673</b>
<b>Plan's fiduciary net position as a percentage of the total OPEB liability</b>	<b>47.03%</b>	<b>49.09%</b>	<b>45.30%</b>
<b>Covered payroll</b>	<b>\$ 2,279,280</b>	<b>\$ 2,059,259</b>	<b>\$ 2,362,608</b>
<b>Plan net OPEB liability as a percentage of covered payroll</b>	<b>5.71%</b>	<b>6.57%</b>	<b>7.44%</b>

<sup>1</sup> Historical information is presented only for measurement periods for which GASB 75 is available for periods after GASB 75 implementation in 2016-17.

**Valley Sanitary District**  
**Required Supplementary Information (Unaudited)**  
**Schedule of Contributions - Other Postemployment Benefits**  
**For the Years Ended June 30, 2020 and 2019**

**Last Ten Fiscal Years**

**Other Postemployment Benefits ("OPEB")**

Fiscal year end	2016-17 <sup>1</sup>	2017-18	2018-19	2019-20
Actuarially determined contribution <sup>2</sup>	\$ 15,225	\$ -	\$ -	\$ -
Contribution in relation to the actuarially determined contribution <sup>2</sup>	<u>(21,565)</u>	<u>(27,599)</u>	<u>(14,136)</u>	<u>(9,900)</u>
Contribution deficiency/(excess)	<u>\$ (6,340)</u>	<u>\$ (27,599)</u>	<u>\$ (14,136)</u>	<u>\$ (9,900)</u>
Covered payroll	<u>\$ 2,279,280</u>	<u>\$ 2,059,259</u>	<u>\$ 2,362,608</u>	<u>\$ 2,427,580</u>
Contributions as a percentage of covered payroll	<u>0.95%</u>	<u>1.34%</u>	<u>0.60%</u>	<u>0.41%</u>

<sup>1</sup> Historical information is presented only for measurement periods for which GASB 75 is available for periods after GASB 75 implementation in 2016-17.

<sup>2</sup> The June 30, 2015 actuarial valuation provided the actuarially determined contributions for fiscal year ended June 30, 2017. There is no actuarially determined contribution for the years ended June 30, 2018, 2019 and 2020.

**Notes to Schedule:**

Valuation date:	June 30, 2019
Methods and assumptions used to determine contribution rates:	
Actuarial cost method:	Entry age actuarial cost method.
Inflation:	2.75% per year
Investment return/discount rate:	7.00% per year based on assumed long-term return on plan assets assuming 100% funding through CERBT. "Building Block Method" is used.
Healthcare cost trend:	4.00% per year
Payroll increase:	2.75% per year
Mortality:	2014 CalPERS active mortality for miscellaneous employees
Retirement rates:	Hired < 1/1/2013: 2009 CalPERS 2.5% @55 rates for miscellaneous employee Hired > 12/31/12: 2009 CalPERS 2.0% @62 rate for miscellaneous employees adjusted to reflect minimum retirement age of 52

**SUPPLEMENTARY INFORMATION**

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**Valley Sanitary District**  
**Schedule of Operating Expenses**  
**For the Year Ended June 30, 2020**

	<u>General and Administrative</u>	<u>Sewage Collection</u>	<u>Sewage Treatment</u>	<u>Total</u>
Salaries and wages	\$ 637,574	\$ 1,319,663	\$ 854,090	\$ 2,811,327
Employee benefits	368,370	754,024	468,180	1,590,574
Directors' fees	49,750	-	-	49,750
Insurance	289,120	-	-	289,120
Memberships	47,680	4,415	3,112	55,207
Office expense	13,887	-	-	13,887
Permits	3,049	15,516	61,912	80,477
Operating supplies	8,475	37,693	81,778	127,946
Professional services	3,300	-	-	3,300
Repairs and maintenance	4,397	423,408	56,967	484,772
Travel and seminars	59,725	22,859	21,501	104,085
Utilities and telephone	19,297	9,507	604,586	633,390
Chemicals	-	1,268	385,206	386,474
Clothing	-	13,061	9,368	22,429
Certifications	50	3,858	758	4,666
Gas, oil, and fuel	-	-	29,179	29,179
County charges	16,611	-	-	16,611
Contractual services	659,717	260,178	209,933	1,129,828
Publication/legal notices	3,717	-	-	3,717
Small tools	55,941	24,647	236	80,824
Other expenses	29,412	13,028	5,677	48,117
Total	<u>\$ 2,270,072</u>	<u>\$ 2,903,125</u>	<u>\$ 2,792,483</u>	<u>\$ 7,965,680</u>

Note: The Schedule of Operating Expenses excludes depreciation expense.

**Valley Sanitary District**  
**Schedule of Operating Expenses**  
**For the Year Ended June 30, 2019**

	<u>General and Administrative</u>	<u>Sewage Collection</u>	<u>Sewage Treatment</u>	<u>Total</u>
Salaries and wages	\$ 533,508	\$ 1,257,468	\$ 777,369	\$ 2,568,345
Employee benefits	241,868	593,243	374,987	1,210,098
Directors' fees	40,500	-	-	40,500
Insurance	293,286	-	-	293,286
Memberships	24,979	3,491	1,633	30,103
Office expense	20,439	-	-	20,439
Permits	8,358	12,269	53,130	73,757
Operating supplies	5,224	25,233	91,901	122,358
Professional services	3,400	-	-	3,400
Repairs and maintenance	1,607	461,053	59,672	522,332
Travel and seminars	25,284	9,307	4,172	38,763
Utilities and telephone	16,989	9,685	530,348	557,022
Chemicals	-	-	321,488	321,488
Clothing	-	20,595	12,000	32,595
Certifications	120	1,867	1,647	3,634
Gas, oil, and fuel	-	-	33,621	33,621
County charges	18,608	-	-	18,608
Contractual services	511,738	950,497	95,944	1,558,179
Publication/legal notices	1,633	-	-	1,633
Small tools	37,752	13,539	1,485	52,776
Other expenses	19,318	8,807	2,284	30,409
<b>Total</b>	<u>\$ 1,804,611</u>	<u>\$ 3,367,054</u>	<u>\$ 2,361,681</u>	<u>\$ 7,533,346</u>

Note: The Schedule of Operating Expenses excludes depreciation expense



**Valley Sanitary District**  
**Schedules of Changes in Fiduciary Assets and Liabilities - Agency Fund**  
**For the Years Ended June 30, 2020 and 2019**

	Balance July 1, 2019	Additions	Deletions	Balance June 30, 2020
<b>ASSETS</b>				
Cash and investments	\$ 666,784	\$ 651,962	\$ (627,626)	\$ 691,120
Cash with fiscal agent	623,134	7,848	(1,848)	629,134
Assessment receivable	15,129	625,847	(632,145)	8,831
Interest receivable	4,042	6,443	(8,084)	2,401
<b>Total assets</b>	<b>\$ 1,309,089</b>	<b>\$ 1,292,100</b>	<b>\$ (1,269,703)</b>	<b>\$ 1,331,486</b>
<b>LIABILITIES</b>				
Due to bondholders	\$ 1,309,089	\$ 1,292,100	\$ (1,269,703)	\$ 1,331,486
<b>Total liabilities</b>	<b>\$ 1,309,089</b>	<b>\$ 1,292,100</b>	<b>\$ (1,269,703)</b>	<b>\$ 1,331,486</b>

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019
<b>ASSETS</b>				
Cash and investments	\$ 631,153	\$ 654,420	\$ (618,789)	\$ 666,784
Cash with fiscal agent	624,042	12,523	(13,431)	623,134
Assessment receivable	18,596	627,252	(630,719)	15,129
Interest receivable	2,699	8,084	(6,741)	4,042
<b>Total assets</b>	<b>\$ 1,276,490</b>	<b>\$ 1,302,279</b>	<b>\$ (1,269,680)</b>	<b>\$ 1,309,089</b>
<b>LIABILITIES</b>				
Due to bondholders	\$ 1,276,490	\$ 1,302,279	\$ (1,269,680)	\$ 1,309,089
<b>Total liabilities</b>	<b>\$ 1,276,490</b>	<b>\$ 1,302,279</b>	<b>\$ (1,269,680)</b>	<b>\$ 1,309,089</b>

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**STATISTICAL SECTION  
(UNAUDITED)**

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**Valley Sanitary District**  
**Statistical Section**  
**(Unaudited)**

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This part of District's Comprehensive Annual Financial Report (CAFR) presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District's overall financial health.

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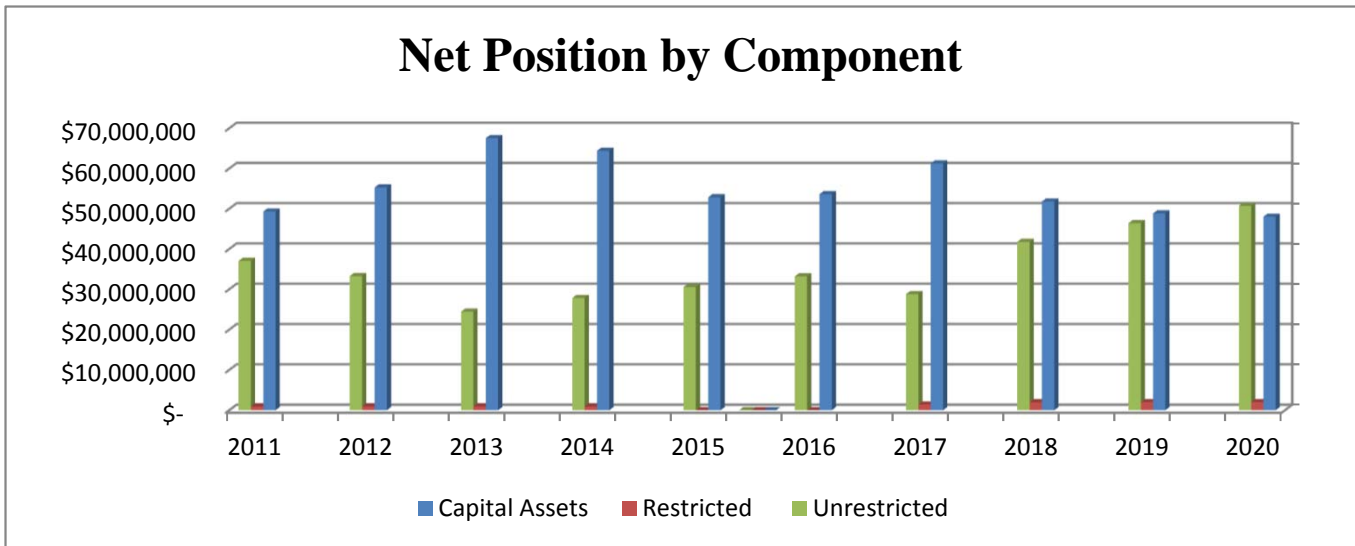
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**Valley Sanitary District**  
**Table of Net Position By Component**  
**Last Ten Fiscal Years**

	Fiscal Year Ended June 30				
	2020	2019	2018	2017	2016
				As Restated	
<b><u>NET POSITION:</u></b>					
Net investment in					
Capital Assets	\$ 48,005,841	\$ 48,843,501	\$ 51,797,220	\$ 61,242,162	\$ 53,603,070
Restricted	2,005,722	2,005,722	1,958,648	1,413,000	-
Unrestricted	50,689,404	46,401,215	41,754,432	28,777,592	33,187,943
<b>TOTAL NET POSITION</b>	<b><u>\$ 100,700,967</u></b>	<b><u>\$ 97,250,438</u></b>	<b><u>\$ 95,510,300</u></b>	<b><u>\$ 91,432,754</u></b>	<b><u>\$ 86,791,013</u></b>

**Valley Sanitary District**  
**Table of Net Position By Component (Continued)**  
**Last Ten Fiscal Years**

	Fiscal Year Ended June 30				
	2015	2014	2013	2012	2011
	As Restated	As Restated	As Restated	As Restated	
<b>NET POSITION:</b>					
Net investment in					
Capital Assets	\$ 52,839,192	\$ 64,388,904	\$ 67,535,369	\$ 55,265,910	\$ 49,305,860
Restricted	-	964,900	964,900	967,394	967,394
Unrestricted	30,548,647	27,817,622	24,444,820	33,266,658	37,028,724
<b>TOTAL NET POSITION</b>	<b>\$ 83,387,839</b>	<b>\$ 93,171,426</b>	<b>\$ 92,945,089</b>	<b>\$ 89,499,962</b>	<b>\$ 87,301,978</b>



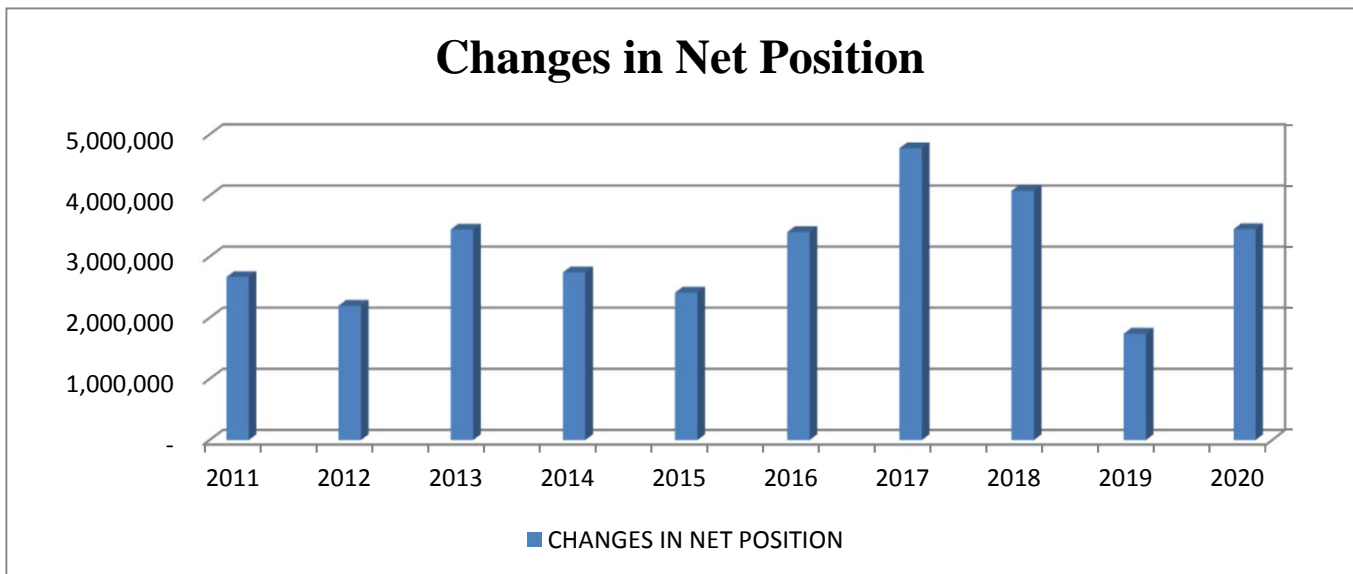
**Valley Sanitary District**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**Last Ten Fiscal Years**  
**Changes in Net Position**

	Fiscal Year Ended June 30				
	2020	2019	2018	2017	2016
<b>OPERATING REVENUES:</b>					
Sewer service charges	\$ 11,198,100	\$ 11,139,580	\$ 11,004,428	\$ 10,846,682	\$ 9,347,928
Connection fees	832,348	1,010,031	1,272,580	791,280	1,446,315
Permits and inspection fees	21,225	25,390	17,885	22,442	21,735
Other services	13,640	10,950	10,139	11,300	7,495
<b>TOTAL OPERATING REVENUES</b>	<b>12,065,313</b>	<b>12,185,951</b>	<b>12,305,032</b>	<b>11,671,704</b>	<b>10,823,473</b>
<b>OPERATING EXPENSES:</b>					
General and administrative	2,270,072	1,804,611	1,652,714	1,297,345	1,744,274
Sewage collection	2,903,125	3,367,054	2,604,267	2,091,041	856,871
Sewage treatment	2,792,483	2,361,681	2,413,567	2,048,207	3,104,860
Sewage disposal	-	-	-	-	-
<b>Total administrative and plant</b>	<b>7,965,680</b>	<b>7,533,346</b>	<b>6,670,548</b>	<b>5,436,593</b>	<b>5,706,005</b>
<b>Other Operating Expenses</b>					
Depreciation	2,578,816	2,451,371	2,444,764	1,980,043	2,309,350
<b>TOTAL OPERATING EXPENSES</b>	<b>10,544,496</b>	<b>9,984,717</b>	<b>9,115,312</b>	<b>7,416,636</b>	<b>8,015,355</b>
<b>NET OPERATING INCOME</b>	<b>1,520,817</b>	<b>2,201,234</b>	<b>3,189,720</b>	<b>4,255,068</b>	<b>2,808,118</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
Property taxes	902,872	862,297	794,367	761,756	709,233
Homeowner's tax relief	6,203	5,873	5,978	6,203	6,343
Investment income	1,143,028	1,193,840	479,862	170,869	142,649
Bond issue cost	-	-	-	-	-
Interest expense	(391,814)	(428,612)	(412,602)	(267,220)	(279,125)
Amortization	-	-	-	-	-
Gain (loss) on disposed assets	30,170	(2,120,122)	19,976	(160,033)	12,188
Other revenues	239,253	25,628	245	6,565	3,768
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>1,929,711</b>	<b>(461,096)</b>	<b>887,826</b>	<b>518,140</b>	<b>595,056</b>
<b>CHANGES IN NET POSITION</b>	<b>3,450,528</b>	<b>1,740,138</b>	<b>4,077,546</b>	<b>4,773,208</b>	<b>3,403,174</b>
<b>NET POSITION, beginning of the year</b>	<b>97,250,438</b>	<b>95,510,300</b>	<b>91,564,221</b>	<b>86,791,013</b>	<b>83,387,839</b>
<b>Prior period adjustments</b>	<b>-</b>	<b>-</b>	<b>(131,467)</b>	<b>-</b>	<b>-</b>
<b>NET POSITION, end of the year</b>	<b>\$100,700,966</b>	<b>\$ 97,250,438</b>	<b>\$ 95,510,300</b>	<b>\$ 91,564,221</b>	<b>\$ 86,791,013</b>



**Valley Sanitary District**  
**Statements of Revenues, Expenses, and Changes in Net Position (Continued)**  
**Last Ten Fiscal Years**  
**Changes in Net Position**

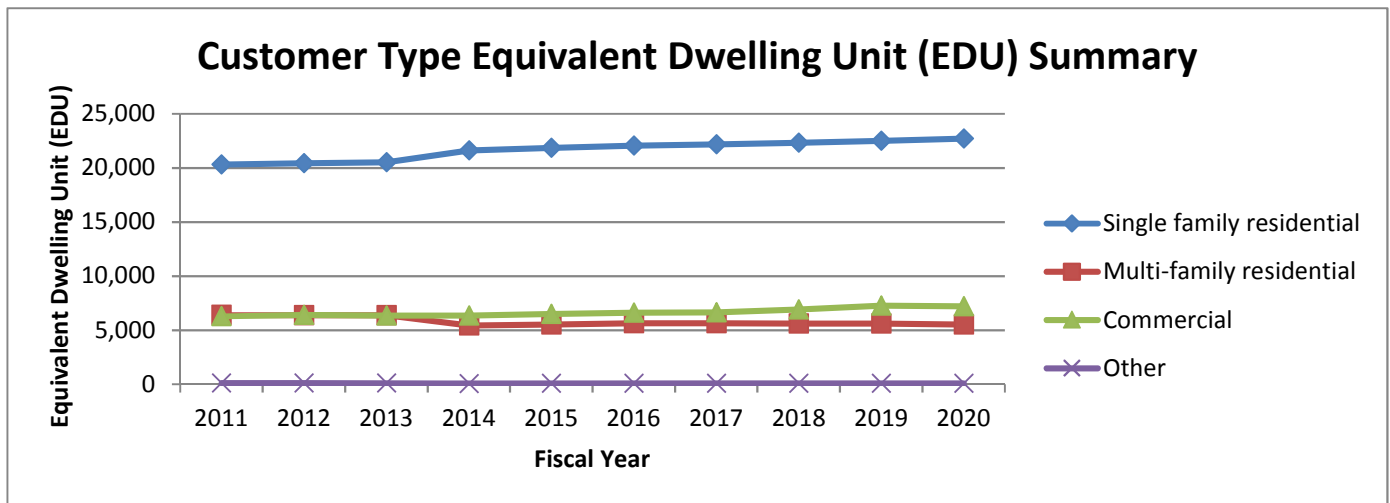
	Fiscal Year Ended June 30				
	2015	2014	2013	2012	2011
	As Restated	As Restated	As Restated	As Restated	
<b>OPERATING REVENUES:</b>					
Sewer service charges	\$ 9,218,538	\$ 9,187,360	\$ 9,053,022	\$ 8,808,414	\$ 8,385,726
Connection fees	897,863	1,998,788	548,527	192,763	723,985
Permits and inspection fees	17,264	40,202	12,017	7,362	28,544
Other services	27,425	46,100	7,039	11,173	4,726
<b>TOTAL OPERATING REVENUES</b>	<b>10,161,090</b>	<b>11,272,450</b>	<b>9,620,605</b>	<b>9,019,712</b>	<b>9,142,981</b>
<b>OPERATING EXPENSES:</b>					
General and administrative	1,819,626	1,997,332	1,403,644	1,559,137	1,501,410
Sewage collection	866,622	855,884	917,799	846,598	809,998
Sewage treatment	3,140,480	3,631,992	2,588,299	2,147,581	2,019,251
Sewage disposal	-	-	338	317,791	551,369
<b>Total administrative and plant</b>	<b>5,826,728</b>	<b>6,485,208</b>	<b>4,910,080</b>	<b>4,871,107</b>	<b>4,882,028</b>
<b>Other Operating Expenses</b>					
Depreciation	2,334,398	2,335,264	1,841,601	1,835,054	1,870,504
<b>TOTAL OPERATING EXPENSES</b>	<b>8,161,126</b>	<b>8,820,472</b>	<b>1,841,601</b>	<b>1,835,054</b>	<b>6,752,532</b>
<b>NET OPERATING INCOME</b>	<b>1,999,964</b>	<b>2,451,978</b>	<b>2,868,924</b>	<b>2,313,551</b>	<b>2,390,449</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>					
Property taxes	745,800	605,711	899,670	585,004	585,628
Homeowner's tax relief	6,461	6,604	6,690	6,851	7,183
Investment income	75,611	52,007	75,110	123,009	154,896
Bond issue cost	(193,516)	-	-	-	-
Interest expense	(175,454)	(402,257)	(422,157)	(638,155)	(458,830)
Amortization	-	-	-	(205,908)	(21,966)
Gain (loss) on disposed assets	(46,408)	14,176	-	-	-
Other revenues	310	14,735	16,890	13,632	9,556
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>412,804</b>	<b>290,976</b>	<b>576,203</b>	<b>(115,567)</b>	<b>276,467</b>
<b>CHANGES IN NET POSITION</b>	<b>2,412,768</b>	<b>2,742,954</b>	<b>3,445,127</b>	<b>2,197,984</b>	<b>2,666,916</b>
<b>NET POSITION, beginning of the year</b>	<b>94,251,725</b>	<b>92,945,089</b>	<b>89,499,962</b>	<b>87,301,978</b>	<b>84,635,062</b>
	(13,276,654)	(1,436,318)			
<b>NET POSITION, end of the year</b>	<b>\$ 83,387,839</b>	<b>\$ 94,251,725</b>	<b>\$ 92,945,089</b>	<b>\$ 89,499,962</b>	<b>\$ 87,301,978</b>



## Valley Sanitary District Customer Type Equivalent Dwelling Unit (EDU) Summary Last Ten Fiscal Years

Customer Type	Fiscal Year Ended June 30									
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Single family residential	22,704	22,516	22,321	22,180	22,061	21,863	21,623	20,514	20,433	20,326
Multi-family residential	5,521	5,613	5,623	5,635	5,643	5,513	5,431	6,389	6,389	6,394
Commercial	7,209	7,267	6,913	6,633	6,629	6,504	6,344	6,353	6,409	6,275
Other	67	67	66	63	62	62	59	103	103	103
<b>Total</b>	<b>35,501</b>	<b>35,463</b>	<b>34,923</b>	<b>34,511</b>	<b>34,395</b>	<b>33,942</b>	<b>33,457</b>	<b>33,359</b>	<b>33,334</b>	<b>33,098</b>

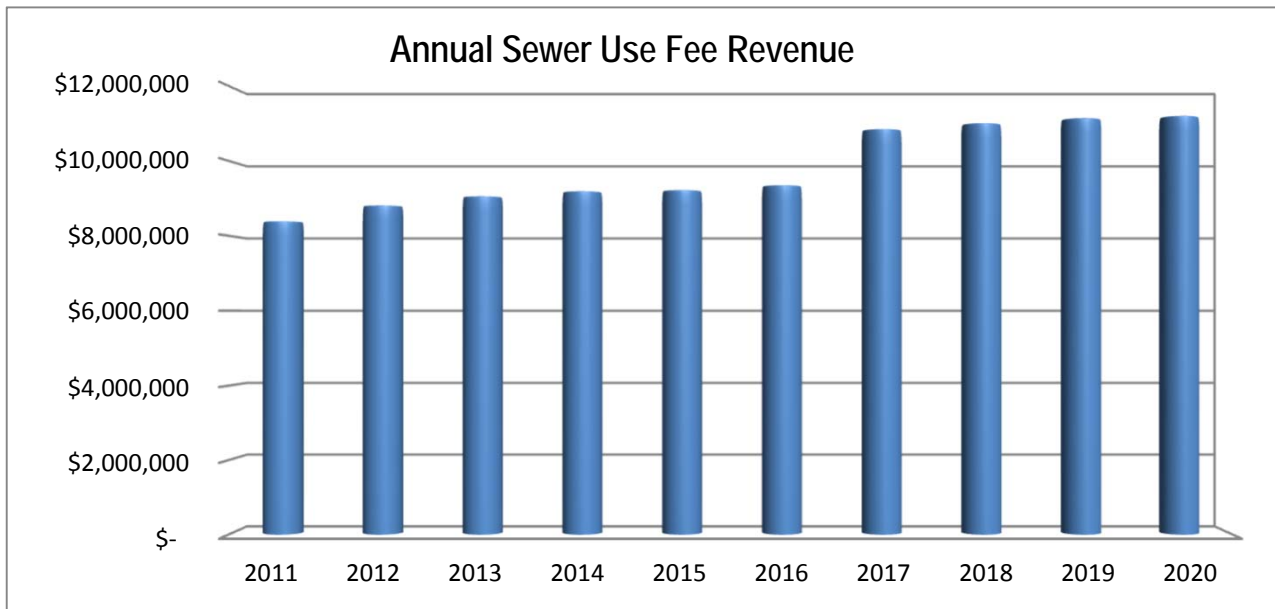
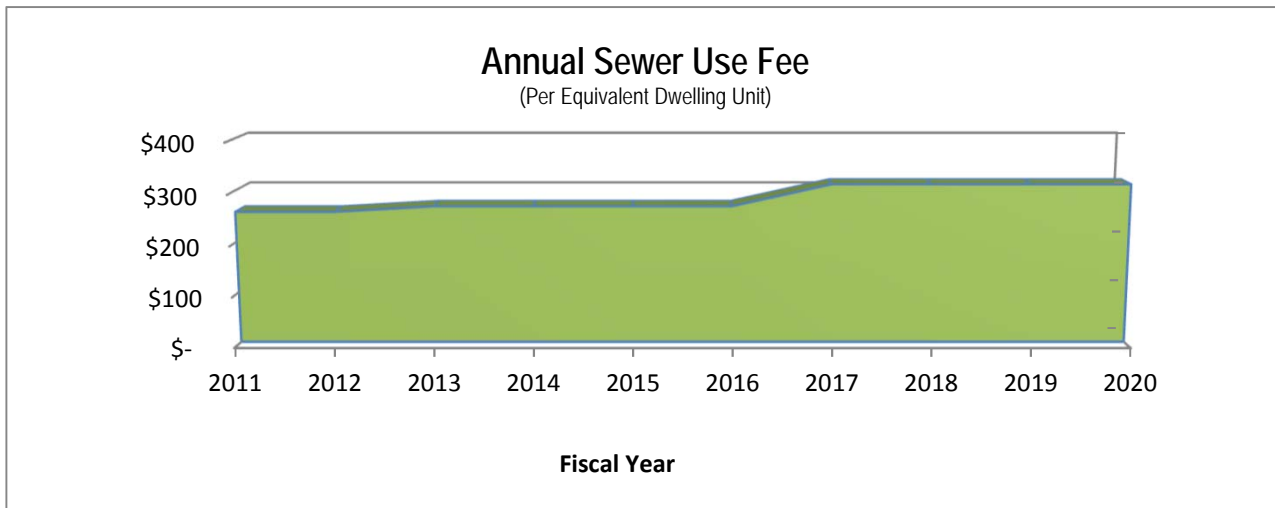
Source: Valley Sanitary District



## Valley Sanitary District Annual Sewer Use Fee and Fiscal Year Revenue Last Ten Fiscal Years

Fiscal Year Ended June 30	Annual fee / EDU		Revenue	
2020	\$	313	\$	11,198,100
2019		313		11,139,580
2018		313		11,004,428
2017		313		10,846,682
2016		270		9,347,928
2015		270		9,218,538
2014		270		9,187,360
2013		270		9,053,022
2012		259		8,808,414
2011		259		8,385,726

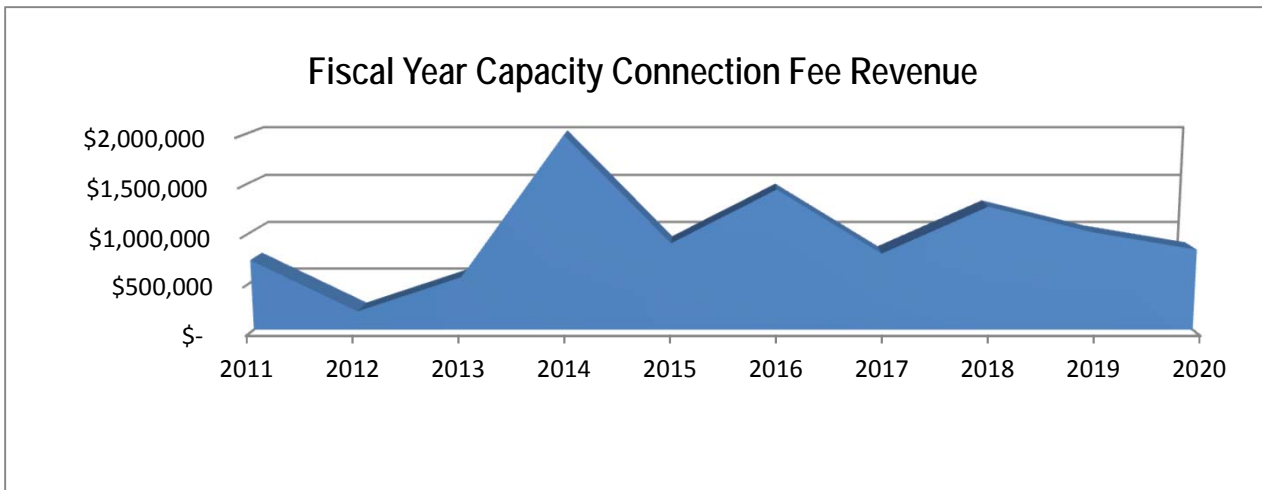
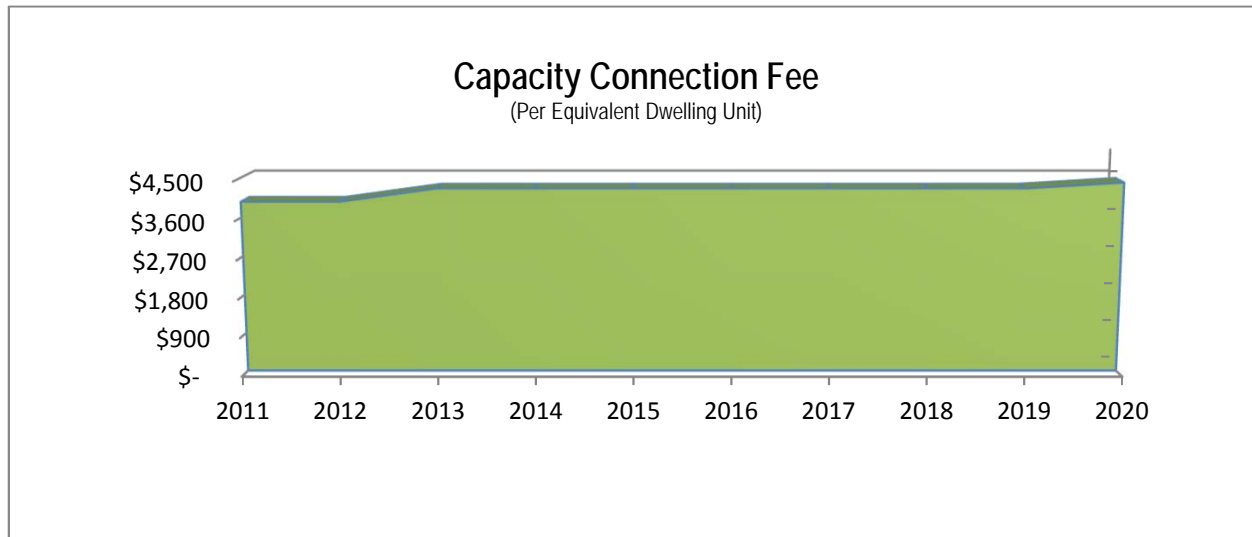
Source: Valley Sanitary District



## Valley Sanitary District Capacity Connection Fee and Fiscal Year Revenue Last Ten Fiscal Years

Fiscal Year Ended June 30	Fee / EDU	Revenue
2020	\$ 4,400	\$ 832,348
2019	4,265	1,010,031
2018	4,265	1,272,500
2017	4,265	791,280
2016	4,265	1,446,315
2015	4,265	897,863
2014	4,265	1,998,788
2013	4,265	548,527
2012	3,957	192,763
2011	3,957	723,985

Source: Valley Sanitary District



**Valley Sanitary District  
Principal Users  
Current Year and Nine Years Ago**

Principal Users	Year Ended June 30			Year Ended June 30		
	2020			2011		
	Amount Billed	Rank	Percent of District Total \$	Amount Billed	Rank	Percent of District Total \$
Desert Sands Unified School District	\$ 245,079	1	2.19%	\$ 223,258	1	2.66%
The Wells Mobile Home Association	93,900	2	0.84%	77,700	3	0.93%
Forager Project Inc	93,132	3	0.83%	-		0.00%
Smoketree Polo Club Apartments	90,144	4	0.80%	74,592	4	0.89%
Fantasy Springs Casino	88,892	5	0.79%	73,556	5	0.88%
Sunrise Point Apartments	85,136	6	0.76%	70,448	6	0.84%
Casa Monroe Apartments	70,738	7	0.63%	87,801	2	1.05%
Indio Palms Apartments	69,486	8	0.62%	60,347	8	0.72%
Del Mar Apartments	58,844	9	0.53%	48,692	9	0.58%
Arabian Gardens Mobile Estates	58,218	10	0.52%	48,174	10	0.57%
Fred Young Housing				67,599	7	0.81%
Bermuda Palms Mobile Estates				-		0.00%
						0.00%
<b>Total</b>	<b>\$ 953,569</b>			<b>\$ 832,167</b>		
<b>District total customer charges</b>	<b>\$ 11,198,100</b>			<b>\$ 8,385,726</b>		

Source: Valley Sanitary District

**Valley Sanitary District**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**

Fiscal Year Ended June 30	Business-Type Activities			Total				
	Certificates of Participation (1) (net of amortization)	Wastewater Revenue Refunding Bonds Series 2015 (2) (net of amortization)	State Water Resource Control Board Revolving Fund Loan	Debt	Population (3)	Personal Income (3)	Percentage of Personal Income	Debt Per Capita
2020	\$ -	5,159,697	\$12,247,046	\$17,406,743	90,387	\$ 25,143	0.77%	193
2019	-	5,910,209	12,586,437	18,496,646	89,863	24,398	0.84%	206
2018	-	6,630,721	12,920,155	19,550,876	89,127	24,994	0.88%	219
2017	-	7,321,233	7,643,459	14,964,692	88,485	23,103	0.73%	169
2016	-	7,986,745	-	7,986,745	86,544	22,336	0.41%	92
2015	-	8,637,257	-	8,637,257	84,201	20,607	0.50%	103
2014	9,379,080	-	-	9,379,080	82,398	21,702	0.52%	114
2013	9,920,254	-	-	9,920,254	81,393	20,645	0.59%	122
2012	10,436,428	-	-	10,436,428	77,165	19,748	0.68%	135
2011	11,403,307	-	-	11,403,307	83,675	22,350	0.61%	136

Sources: (1) Valley Sanitary District  
(2) Valley Sanitary District - Refinancing of Certificates of Participation  
(3) CA Department of Finance

**Valley Sanitary District  
Pledged Revenue Coverage  
Last Ten Fiscal Years**

Fiscal Year Ended June 30	Revenue & Expenses			Debt Service			Coverage Ratio (3)
	Net Revenues	Operating Expenses (1)	Net Available Revenues	Principal (2)	Interest	Total	
2020	\$ 14,356,669	\$ 7,965,680	6,390,989	\$ 989,391	\$ 453,157	\$ 1,442,548	<b>4</b>
2019	14,273,589	7,533,346	6,740,243	953,718	489,831	1,443,549	<b>5</b>
2018	13,192,858	6,670,548	6,522,310	590,000	299,688	889,688	<b>7</b>
2017	12,189,844	5,436,593	6,753,251	565,000	327,938	892,938	<b>8</b>
2016	11,418,529	5,706,005	5,712,524	550,000	338,653	888,653	<b>6</b>
2015	10,573,894	5,826,728	4,747,166	-	415,378	415,378	<b>11</b>
2014	11,563,426	6,485,208	5,078,218	570,000	402,257	972,257	<b>5</b>
2013 As Restated	10,196,808	4,910,080	5,286,728	550,000	422,157	972,157	<b>5</b>
2012 As Restated	8,904,145	4,871,107	4,033,038	525,000	440,705	965,705	<b>4</b>
2011	9,419,448	4,882,028	4,537,420	505,000	458,830	963,830	<b>5</b>

Notes:

(1) Excludes Depreciation

(2) Due to refinancing of the COPs, no principal payment was due in fiscal year 2014/2015. Costs to refinance are included in interest.

(3) The coverage ratio is a measure of the District's liquidity and how many times the District's revenues will cover their annual bond/loan expense.

Source: Valley Sanitary District

**Valley Sanitary District  
Principal Employers  
Current Year and Nine Years Ago**

Employer (1) (2)	Fiscal Year Ended June 30 2020			Fiscal Year Ended June 30 2011		
	Number of Employees	Rank	Percent of Total Employment	Number of Employees	Rank	Percent of Total Employment
Desert Sands Unified School District	1,179	1	3.02%	1,070	3	4.71%
County of Riverside	1,163	2	2.98%	1,288	1	5.67%
Fantasy Springs Casino	1,157	3	2.97%	1,200	2	5.29%
John F. Kennedy Memorial Hospital	630	4	1.62%	681	4	3.00%
Walmart Supercenter	265	5	0.68%	-	-	-
Granite Construction	250	6	0.64%	324	5	-
City of Indio	246	7	0.63%	241	6	1.06%
Riverside Superior Court	176	8	0.45%	218	7	0.96%
Mathis Brothers	127	9	0.33%	-	-	0.00%
Cardena's Market	94	10	0.24%	-	-	-
Home Depot		-	0.00%	137	9	0.60%
Ralphs		-	0.00%	-	-	0.00%
Super Targer		-	0.00%	175	8	0.77%
Jackalope Ranch		-	0.00%	125	10	0.55%
<b>Total Employment Listed</b>	<b>5,287</b>		<b>13.56%</b>	<b>5,459</b>		<b>24.05%</b>
<b>Total City Employment (2)</b>	<b>39,000</b>			<b>22,700</b>		

*"Total Employment" as used above represents the total employment of all employers located within the District.*

Sources: (1) City Indio 2019 CAFR  
(2) Valley Sanitary District



**Valley Sanitary District**  
**Total Customers and Number of Permits Issued**  
**Last Ten Fiscal Years**

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<b>Fiscal Year Ended June 30</b>	<b>Total Customers</b>	<b>Number of Permits Issued</b>
2020	28,028	67
2019	27,849	67
2018	27,668	71
2017	27,535	87
2016	27,417	86
2015	27,164	69
2014	26,908	83
2013	26,807	45
2012	26,762	44
2011	26,648	46

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Source: Valley Sanitary District

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**Valley Sanitary District**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended June 30</b>	<b>Population (1)</b>	<b>Median Age (2)</b>	<b>Average Household Size (1)</b>	<b>Median Household Income (1)</b>	<b>Per Capita Personal Income (1)</b>	<b>Unemployment Rate (3)</b>
2020	90,387	44.70	3.18	\$ 57,645	\$ 25,143	17.80%
2019	89,863	43.50	3.19	56,961	24,398	5.40%
2018	89,127	40.50	3.19	56,571	24,994	5.80%
2017	88,485	33.90	3.30	54,179	23,103	5.10%
2016	86,544	34.00	3.25	53,183	22,336	7.20%
2015	84,201	33.10	3.25	50,068	20,607	6.50%
2014	82,398	31.40	3.25	50,528	21,702	10.70%
2013	81,393	32.60	3.60	47,642	20,645	11.10%
2012	77,165	34.30	3.23	41,082	19,748	14.00%
2011	83,675	29.30	3.12	53,824	22,350	15.90%

Sources: (1) California Home Town Locator  
(2) City of Indio 2019 CAFR  
(3) U.S. Bureau of Labor Statistics

**Valley Sanitary District  
Operating Indicators  
Last Ten Fiscal Years**

	<b>Fiscal Year Ended June 30</b>				
	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Equivalent Dwelling Units (EDU)	35,501	35,463	34,923	34,511	34,395
Rainfall (inches) (1)	5.42	6.14	2.19	6.46	2.90
Flow (MGD) (2)	5.60	5.49	5.44	5.31	5.30
CBOD (mg/L)	256.50	280.00	281.00	289.00	257.40
CBOD (PE) (3)	70,468	75,413	74,993	75,285	66,928
Suspended solids (mg/L)	252.30	279.00	266.00	262.00	234.2
Suspended solids (PE) (4)	58,917	63,872	60,342	68,252	51,755
Tonnage of biosolids produced	853	805	1,411	1,362	468
Tonnage of biosolids applied to land	950	1,438	0	1,162	0
<b>Total waste treated (million gallons/year)</b>	<b>2,211</b>	<b>2,169</b>	<b>2,081</b>	<b>2,080</b>	<b>2,022</b>

Notes:

(1) Annual rainfall for the Coachella Valley from [www.desertweather.com](http://www.desertweather.com)

(2) Million gallons per day

(3) Carbonaceous Biochemical Oxygen Demand (CBOD) Population Equivalent (PE) based on a conversion factor of 0.17

(4) Suspended solids population equivalent based on a conversion factor of 0.20

Source: Valley Sanitary District

**Valley Sanitary District  
Operating Indicators (Continued)  
Last Ten Fiscal Years**

	Fiscal Year Ended June 30				
	2015	2014	2013	2012	2011
Equivalent Dwelling Units (EDU)	33,942	33,457	33,359	33,334	33,098
Rainfall (inches) (1)	2.70	0.92	2.02	1.75	5.43
Flow (MGD) (2)	5.57	5.97	6.18	6.10	6.12
CBOD (mg/L)	246.92	219.75	215.66	213.50	216.33
CBOD (PE) (3)	68,446	63,706	65,385	63,892	64,951
Suspended solids (mg/L)	192.08	188.25	219.83	171.66	176.08
Suspended solids (PE) (4)	45,096	47,083	57,263	44,937	44,936
Tonnage of biosolids produced	1,440	1,505	1,882	1,849	1,685
Tonnage of biosolids applied to land	1,440	1,200	718	2,007	1,117
<b>Total waste treated (million gallons/year)</b>	<b>2,034</b>	<b>2,254</b>	<b>2,257</b>	<b>2,227</b>	<b>2,234</b>

Notes:

(1) Annual rainfall for the Coachella Valley from [www.desertweather.com](http://www.desertweather.com)

(2) Million gallons per day

(3) Carbonaceous Biochemical Oxygen Demand (CBOD) Population Equivalent (PE) based on a conversion factor of 0.17

(4) Suspended solids population equivalent based on a conversion factor of 0.20

Source: Valley Sanitary District

**Valley Sanitary District**  
**Capital Assets and Operating Information**  
**Last Ten Fiscal Years**

	<b>Fiscal Year Ended June 30</b>				
	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
<b>Sanitary Sewer Service Operations</b>					
Equivalent Dwelling Units (EDUs)	35,501	35,463	34,923	34,511	34,395
<b>Treatment Plant Operations</b>					
Plant flow (Units = Million Gallons Per Day (mgd))					
Monthly average	170	167	165	161	161
Permit limitation (dry weather)	12.50	12.50	12.50	12.50	12.50
Annual rainfall (inches) (1)	5.42	6.14	2.19	6.46	2.90
<b>Collection System Operations</b>					
Sewer lines					
Length (ft)	1,341,120	1,341,120	1,351,680	1,335,840	1,336,682
Inspected (ft)	167,913	158,940	174,030	135,472	175,178
Cleaned (ft)	610,629	741,600	728,314	731,159	796,840

Notes:

(1) Annual rainfall for the Coachella Valley from [www.desertweather.com](http://www.desertweather.com)

Source: Valley Sanitary District

**Valley Sanitary District**  
**Capital Assets and Operating Information (Continued)**  
**Last Ten Fiscal Years**

	<b>Fiscal Year Ended June 30</b>				
	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
<b>Sanitary Sewer Service Operations</b>					
Equivalent Dwelling Units (EDUs)	33,942	33,457	33,359	33,334	33,098
<b>Treatment Plant Operations</b>					
Plant flow (Units = Million Gallons Per Day (mgd))					
Monthly average	170	182	188	186	186
Permit limitation (dry weather)	13.50	13.50	11.00	11.00	11.00
Annual rainfall (inches) (1)	2.70	0.92	2.02	1.75	5.43
<b>Collection System Operations</b>					
Sewer lines					
Length (ft)	1,323,035	1,298,880	1,288,320	1,276,660	1,275,836
Inspected (ft)	136,838	106,350	95,040	56,203	86,241
Cleaned (ft)	708,071	562,472	776,160	538,569	671,085

Notes:

(1) Annual rainfall for the Coachella Valley from [www.desertweather.com](http://www.desertweather.com)

Source: Valley Sanitary District

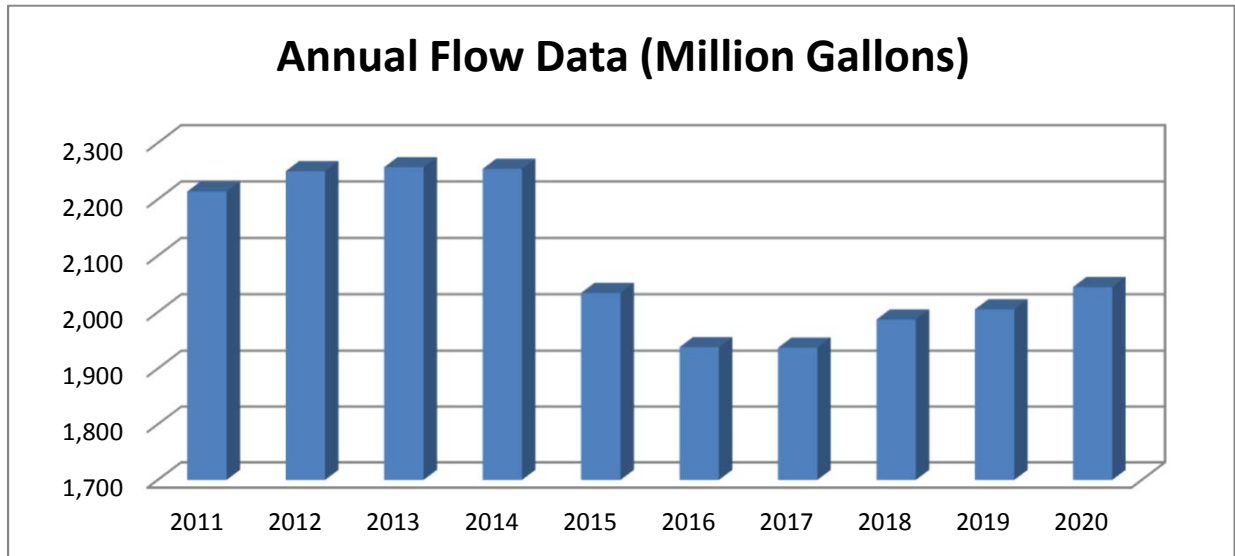
**Valley Sanitary District**  
**Annual Flow Data (Million Gallons)**  
**Last Ten Fiscal Years**

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<b>Fiscal Year Ended</b>	<b>Annual Flow</b>
2020	2,045
2019	2,005
2018	1,987
2017	1,937
2016	1,938
2015	2,034
2014	2,254
2013	2,257
2012	2,250
2011	2,214

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Source: Valley Sanitary District

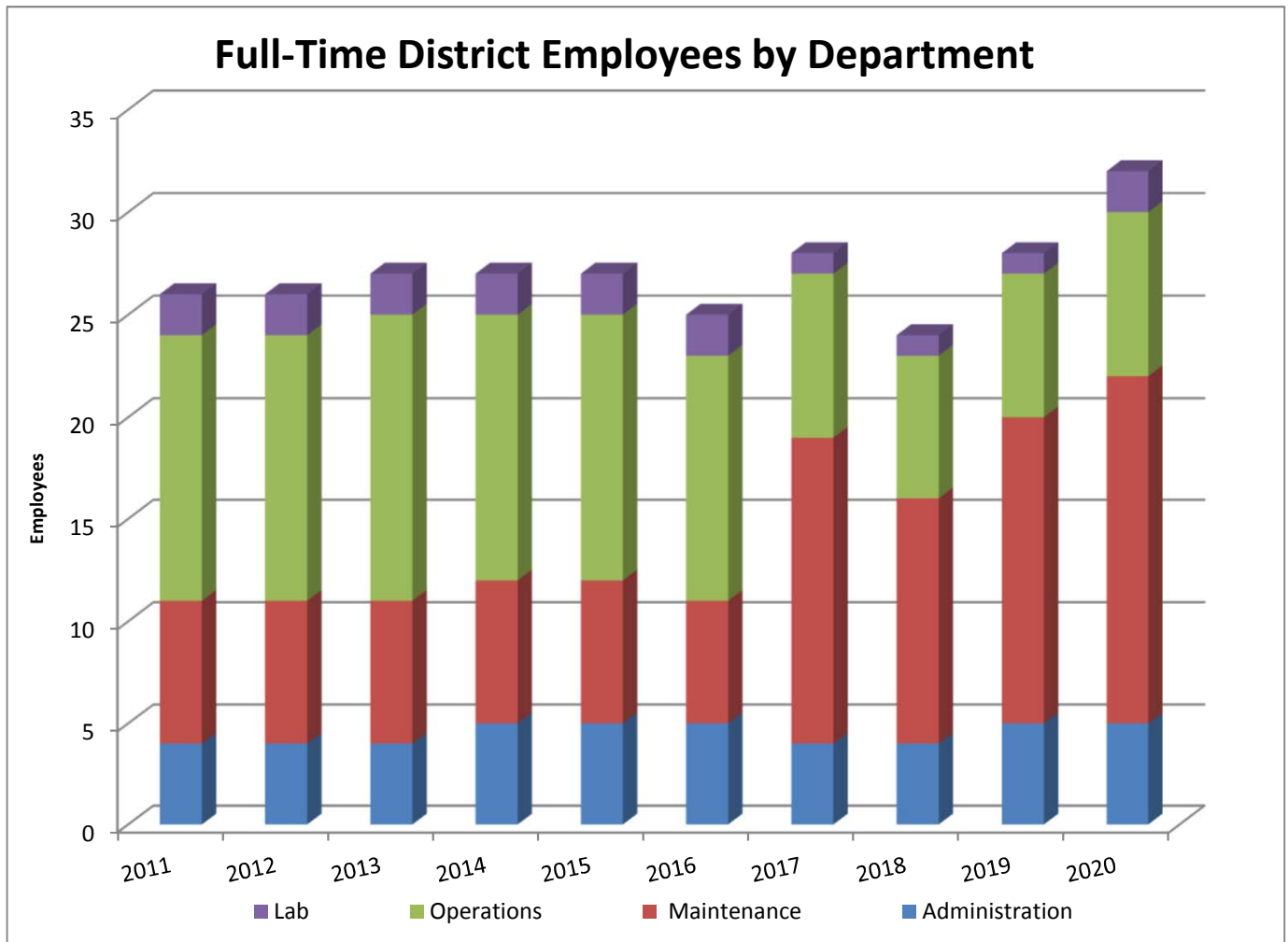




## Valley Sanitary District Full-Time District Employees by Department Last Ten Fiscal Years

Fiscal Year Ended June 30	Administration	Engineering & Maintenance	Operations	Lab	Total
2020	5	17	8	2	32
2019	5	15	7	1	28
2018	4	12	7	1	24
2017	4	15	8	1	28
2016	5	6	12	2	25
2015	5	7	13	2	27
2014	5	7	13	2	27
2013	4	7	14	2	27
2012	4	7	13	2	26
2011	4	7	13	2	26

Source: Valley Sanitary District



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

***Independent Auditors' Report***

To the Board of Directors  
of the Valley Sanitary District  
Indio, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and fiduciary fund of the Valley Sanitary District, California (the "District"), as of and for the years ended June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 4, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Board of Directors  
of the Valley Sanitary District  
Indio, California  
Page 2

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California  
November 4, 2020

November 4, 2020

To the Board of Directors  
of the Valley Sanitary District  
Indio, California

We have audited the financial statements of the business-type activities and the fiduciary fund of the Valley Sanitary District (the “District”) for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 20, 2020. Professional standards require that we provide you with the following information related to our audit.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 2 to the basic financial statements. No other new accounting policies were adopted and the application of existing policies was not changed during 2020. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the District’s financial statements were:

- Management’s estimate of the depreciation on capital assets is based on the industry standard and past experience on actual useful life of the asset groups. We evaluated the key factors and assumptions used to develop the depreciation on capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management’s estimate of the net pension liabilities is based on the proportionate share of actuarial valuation on total pension liability and based on proportionate share of the audited fiduciary net position for CalPERS plans. We evaluated the key factors and assumptions used to develop the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.

- Management’s estimate of the net other postemployment benefits (“OPEB”) liability is based on actuarial valuation on total OPEB liability and based on fiduciary net position for OPEB plan. We evaluated the key factors and assumptions used to develop the net OPEB liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- Note 2 – Summary of Significant Accounting Policies
- Note 10 – Pension Plans
- Note 11 – Other Postemployment Benefits
- Note 13 – Commitments and Contingencies

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit’s financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 4, 2020.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Other Matters**

We applied certain limited procedures to the Management's Discussion and Analysis, the Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios, the Schedule of Contributions - Pensions, the Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios, and the Schedule of Contributions - Other Postemployment benefits, which is required supplementary information ("RSI") that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Operating Expenses and the Schedule of Changes in Fiduciary Assets and Liabilities - Agency Fund, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the Introductory and Statistical Sections, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Restriction on Use**

This information is intended solely for the information and use of the Board of Directors and management of the Valley Sanitary District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*The PwC Group, LLP*

Santa Ana, California



# Valley Sanitary District

Presentation to the Board of Directors  
For the Fiscal Year Ended June 30, 2020

**November 10, 2020**



## Contents

- Audit Responsibilities
- Approach to the Audit
- Overview of Financial Statements
- Key Pension and OPEB Information
- Audit Results





# Audit Responsibilities

## Management Responsibilities

- Responsible for the Financial Statements
- Present the Financial Statements in accordance with Accounting Principles Generally Accepted in the United States of America
- Adopt sound accounting policies
- Establish and maintain internal controls over financial reporting
- Provide evidence supporting the amounts and disclosures in the financial statements
- Fair presentation of financial statements that are free from material misstatements, whether due to fraud or error
- Prevent and detect fraud

## Auditors' Responsibilities

- Perform the audit in conformity with Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*
- Communicate with “Those Charged with Governance”
- Assess audit risk of internal control over financial reporting
- Determine fairness in presentation of the financial statements
- Issue recommendations to Management, if any



# Approach to the Audit

## The Pun Group's Audit Approach

- Phase I – Detail Planning
- Phase II – Risk Based Review of Internal Controls Over Systems
  - Financial Reporting
  - Revenues – Billings and Cash receipts
  - Expenses – Purchasing and Cash Disbursements
  - Payroll and Related Liabilities
  - General IT Controls
  - Census Data Testing
- Phase III – Validation of Account Balances
- Phase IV – Assist in Preparing Financial Statements and Issue Audit Opinion



# Overview of the Financial Statements

## Valley Sanitary District Summary Statements of Net Position June 30, 2020 and 2019

	<b>2020</b>	<b>2019</b>
<b>Net Position:</b>		
Net investments in capital assets	48,006,000	48,843,000
Restricted	2,006,000	2,006,000
Unrestricted	50,689,000	46,401,000
<b>Total Net Position</b>	<b>\$ 100,701,000</b>	<b>\$ 97,250,000</b>



**Valley Sanitary District**  
**Summary Statements of Revenues, Expenses and Changes in Net Position**  
**For the Years Ended June 30, 2020 and 2019**

	<u>2020</u>	<u>2019</u>
<b>Revenues</b>		
Operating revenues	\$ 12,065,000	\$ 12,186,000
Nonoperating revenues	1,930,000	(461,000)
<b>Total revenues</b>	<u>13,995,000</u>	<u>11,725,000</u>
<b>Expenses</b>		
Operating expenses	<u>10,544,000</u>	<u>9,985,000</u>
<b>Total expenses</b>	<u>10,544,000</u>	<u>9,985,000</u>
<b>Changes in Net Position</b>	<u>\$ 3,451,000</u>	<u>\$ 1,740,000</u>

**Valley Sanitary District**  
**Summary Statements of Cash Flows**  
**For the Years Ended June 30, 2020 and 2019**

	<u>2020</u>	<u>2019</u>
<b>Cash Flows from Operating</b>	\$ 4,695,000	\$ 4,656,000
<b>Cash Flows from Noncapital Financing Activities</b>	1,148,000	894,000
<b>Cash Flows from Capital and Related Financing Activities</b>	(2,105,000)	(2,049,000)
<b>Cash Flows from Investing Activities</b>	<u>1,220,000</u>	<u>1,068,000</u>
<b>Changes in cash and cash equivalents</b>	<u>\$ 4,958,000</u>	<u>\$ 4,569,000</u>



# Key Pension and OPEB Information

**Valley Sanitary District**  
**GASB 68 – Net Pension Liability**  
**For the Years Ended June 30, 2020 and 2019**

	<u><b>2020</b></u>	<u><b>2019</b></u>
<b>Plan Total Pension Liability</b>	\$ 13,118,000	\$ 11,929,000
<b>Plan Fiduciary Net Position</b>	10,345,000	9,439,000
<b>Net Pension Liability</b>	<u>\$ 2,773,000</u>	<u>\$ 2,490,000</u>
 <b>Fund Ratio</b>	 <u>79%</u>	 <u>79%</u>
 <b>Contribution Made</b>	 <u>\$ 716,000</u>	 <u>\$ 815,000</u>

**Valley Sanitary District**  
**GASB 75 – Net Other Postemployment Benefits Liability**  
**For the Years Ended June 30, 2020 and 2019**

	<u><b>2020</b></u>	<u><b>2019</b></u>
<b>Plan Total OPEB Liability</b>	\$ 321,000	\$ 265,000
<b>Plan Fiduciary Net Position</b>	145,000	130,000
<b>Net OPEB Liability</b>	<u>\$ 176,000</u>	<u>\$ 135,000</u>
 <b>Fund Ratio</b>	 <u>45%</u>	 <u>49%</u>
 <b>Contribution Made</b>	 <u>\$ 9,900</u>	 <u>\$ 14,000</u>



# Audit Result

## Audit Result

- **Unmodified Opinion**
  - Financial Statements are fairly presented in all material respects
  - Significant accounting policies have been consistently applied
  - Estimates are reasonable
  - Disclosures are properly reflected in the financial statements
- **Other Results**
  - No disagreements with Management
  - No material weaknesses in internal controls
  - No accounting issues

## For more information, contact:

**Frances Kuo, CPA, CGMA**

Direct +1 949 777 8805

[frances.kuo@pungroup.com](mailto:frances.kuo@pungroup.com)





**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors  
**THROUGH:** Beverli A. Marshall, General Manager  
**FROM:** Jeanette Juarez, Business Services Manager  
**SUBJECT:** **Resolution No. 2020-1139 State of California Governor’s Office of Emergency Services (Cal OES) Disaster Specific Designation of Applicants.**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to authorize Resolution No. 2020-1139 State of California Governor’s Office of Emergency Services (Cal OES) Disaster Specific Designation of Applicants.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 5.5: Align long-term financial planning with strategic priorities.

**Fiscal Impact**

The approval of this item will ensure that Valley Sanitary District is able to receive funding from Cal OES for qualifying events.

**Background**

The State of California Governor’s Office of Emergency Services (Cal OES) requires a resolution from the Board of Directors authorizing the CEO/General Manager or designee to file applications with Cal OES for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/state financial assistance under the California Disaster Assistance Act.

This is a disaster specific resolution and is effective for only disaster number 4431 DR-CA.

**Recommendation**

Recommend that the Board of Directors approve Resolution No. 2020-1139, which grants authorization to the CEO/General Manager or designee to file and execute the required documentation to apply for federal assistance and obtain funds.

**Attachments**

Attachment A: Resolution No. 2020-1139 Cal OES 130 Disaster Specific Designation of Applicants

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
(Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the \_\_\_\_\_, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
(Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the \_\_\_\_\_ of the \_\_\_\_\_  
(Governing Body) (Name of Applicant)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Jeanette Juarez, Business Services Manager

**SUBJECT: Resolution No. 2020-1140 State of California Governor’s Office of Emergency Services (Cal OES) Universal Resolution Designation of Applicants.**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to authorize Resolution No. 2020-1139 State of California Governor’s Office of Emergency Services (Cal OES) Universal Resolution Designation of Applicants.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 5.5: Align long-term financial planning with strategic priorities.

**Fiscal Impact**

The approval of this item will ensure that Valley Sanitary District is able to receive funding from Cal OES for qualifying events.

**Background**

The State of California Governor’s Office of Emergency Services (Cal OES) requires a resolution from the Board of Directors authorizing the CEO/General Manager or designee to file applications with Cal OES for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/state financial assistance under the California Disaster Assistance Act.

This is a universal resolution and is effective for all open and future disasters out o three (3) years following the date of approval.

**Recommendation**

Recommend that the Board of Directors approve Resolution No. 2020-1140, which grants authorization to the CEO/General Manager or designee to file and execute the required documentation to apply for federal assistance and obtain funds.

**Attachments**

Attachment A: Resolution No. 2020-1140 Cal OES 130 Universal Resolution Designation of Applicants.

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
(Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_, a public entity  
(Name of Applicant)  
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the \_\_\_\_\_, a public entity established under the laws of the State of California,  
(Name of Applicant)  
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
(Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the \_\_\_\_\_ of the \_\_\_\_\_  
(Governing Body) (Name of Applicant)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors  
**THROUGH:** Beverli A. Marshall, General Manager  
**SUBJECT:** **Appoint Beverli A. Marshall to be the Representative from VSD to the CSRMA Board of Directors and Appoint Jeanette Juarez as Alternate**

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is for the Board to discuss representation on the CSRMA Board of Directors.

**Strategic Plan Compliance**

This item complies with VSD Strategic Plan Objective 6.6: Improve Governance.

**Fiscal Impact**

There is only cost for appointing a representative is the costs associated with travelling to the Board meetings, which occur twice each year.

**Background**

Every CSRMA member agency has an opportunity to participate on the Board of Directors. Each District appoints its representative (and alternate) to the Board. At its meeting on November 12, 2019, the Board appointed the General Manager and the Administrative Services & Finance Manager to be representatives on behalf of VSD. The Administrative Services & Finance Manager has since retired, and the title was changed to Business Services Manager. In addition to representing VSD on the CSRMA Board of Directors, there is the possibility of sitting on the Workers' Compensation standing committee, should an opening occur.

**Recommendation**

Staff recommends that the Board of Directors appoint Beverli A. Marshall to be the representative from VSD to the CSRMA Board of Directors and appoint Jeanette Juarez as alternate.

**Attachments**

Attachment A: CSRMA Board of Directors Status Form

# BOARD OF DIRECTORS STATUS FORM

CSRMA Program Administrators  
 Myron Leavell  
 Alliant Insurance Services, Inc.  
 100 Pine Street, 11<sup>th</sup> Floor  
 San Francisco, CA 94111

**ACTIVE PARTICIPATION**

	Name	Email
<b>Representative:</b>		
<b>Alternate:</b>		
<b>Alternate:</b>		
<b>Alternate:</b>		

**INACTIVE PARTICIPATION**

We do not wish to actively participate on the Board of Directors at this time in accordance with Article II, Section 2.1 of the Bylaws. It is understood that should we wish to become active at any time, we may do so by written notice to the Authority and by completing the required Conflict of Interest statements.

Agency: Valley Sanitary District  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_





**Valley Sanitary District  
Board of Directors Meeting  
November 10, 2020**

**TO:** Board of Directors

**THROUGH:** Beverli A. Marshall, General Manager

**SUBJECT:** **Monthly General Managers Report – September 2020**

<input type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

**Executive Summary**

The purpose of this report is to keep the Board and public informed on VSD’s day-to-day operations.

**Strategic Plan Compliance**

The recommendation complies with the VSD Strategic Plan Goal 6: Improve Planning, Administration, and Governance.

**Fiscal Impact**

There is no fiscal impact from this report.

**Background**

The following data represents the activities and metrics for the month of August 2020.

*Administrative Services*

- Working on the Annual Connection Capacity Fee Report for approval at the December 08, 2020 Board meeting.
- The District office will be closed on November 26 & 27, 2020 for Thanksgiving.
- Interest payment of \$103,343.75 for Wastewater Revenue Refunding Bonds, Series 2015 is due December 1, 2020.
- Continuing to work with Caselle to upgrade permitting and accounting software.

*Operations & Maintenance*

- Staff received and installed the Ammonium/Nitrate sensors at the end of the aeration basins.
- Staff installed the new grit pump at the aerated grit tank.

- The discovery of a crack in the south sodium hypochlorite tank led to the tank being taken out of service for replacement. Staff was able to utilize the chemical that was in the tank before removing and demolishing the tank. A new tank has been ordered and is expected to be onsite by the end of November or beginning of December.
- Staff conducted inspection and cleanup of check valves on all the RAS pumps, and four (4) of the six (6) influent pumps.
- Installation of a new House Industries aerator was put in service in Pond 2.
- A new motorized actuator was installed at the waste activated sludge (WAS) plug valve. This actuator will adjust the valve to maintain a given flow setpoint to extend the wasting time for a full 24-hour period.
- All grade III operators and above have been trained in performing pH and dissolved oxygen (D.O.) calibrations on the lab bench top meters. Any operator that may be asked to work as a lone operator needs to be trained and signed off on these tasks to be able to perform mandatory tests required daily by the NPDES permit.
- An update on the Toxicity Reduction Evaluation (TRE) was submitted to the Regional Water Quality Control Board.
- Secondary Clarifier #3 was taken out of service and #2 was put online.

#### *Development Services*

- DR Horton is in the process of developing 126 homes in the 300 lot Monte Vina subdivision after it sat idle for more than 12 years. After assessing the condition of the unfinished sewer mains, it was discovered some repairs would need to be done prior to breaking ground on the Lots.
- Construction has begun on the Acadia Behavioral Health Hospital; an 80-bed Acute Psychiatric Hospital located on the northwest corner of Cheyenne Road and Buffalo Trail near JFK Hospital.
- TKB Deli & Bakery has stated construction on a new building at a new location on the southeast corner of Golf Center Parkway and Avenue 45, Across the intersection from their existing location.

#### *Collection Services*

- No-Spill report for October 2020 will be submitted to the California Integrated Water Quality System, as required by the Waste Discharge Requirements Monitoring and Reporting Program. The report is due on or before November 30, 2020.
- Pump#2 from Carver Lift Station was pulled out and sent in to be serviced. Discovered an issue with the pump impeller seized up and would not turn. This was during a recent issue with the lift station pumps ragging up due to influx of "flushable wipes" in the system.
- The Field Vector Crew is currently working in Fred Waring and Clinton.

- CCTV pipe assessment inspections are currently being conducted in Date and Calhoun.

#### *Capital Improvement Program*

- The Preliminary Design Report for the replacement of the sewer siphon at Westward Ho Drive is complete. This is a FEMA funded project to replace the damaged sewer siphon from the February 2019 storm. Design is in progress. Staff and the consultant had a preliminary meeting with CVWD regarding requirements for crossing the channel. Carollo has provided a preliminary progress submittal of design plans which District staff has reviewed and submitted back to Carollo for revision. 50% design plans and an updated project cost schedule have been submitted and are being reviewed by staff. The complete design plans and specifications are scheduled to be ready by January 2021.
- Staff is continuing to work with Harris and Associates on the Collections System Rehabilitation and Maintenance project. Harris has put together bid documents for the CCTV inspection of sewer mains that need special requirements or technology which have been approved by VSD and the City of Indio. This project is scheduled to go out to bid later this year. The first rehabilitation project was put out to bid and advertised to potential bidders on August 3, 2020 and the bid was closed on September 10, 2020 with 5 companies submitting bids. The lowest responsible bidder was Insituform with a bid of \$240,483. Insituform is currently acquiring the required bonding and insurance documents to submit to VSD and once all the documents have been collected and approved, VSD will schedule a preconstruction meeting. Harris is also developing plans for the first sewer construction project near Salton Street. This is being done to replace deficient sewer mains in the allies and alleviate service from businesses and residences with old laterals between Sage and Flower Street. Preliminary plans are expected by end of November 2020.
- VSD has chosen SGH Architects as the architectural firm for the preliminary design of a new single-story training/office building. Staff had a second meeting with the architect to discuss ideas for a functional and adequate building. Staff has selected a new location for the building that will allow the single-story building with minimal demolition. Staff comments and revisions based on the single-story design have been submitted to the architect for incorporation.
- VSD is currently working with Stantec, who is acting as an Owner's Representative, on the repair and rehabilitation of the Influent Pump Station. Stantec and staff have received five (5) Statement of Qualifications as part of the Request for Qualification (RFQ) solicitation. Staff and Stantec shortlisted three (3) of the firms to move on to the next step of submitting a proposal for the work to be completed. The Request for Proposal (RFP) was released on August 28, 2020 and was closed on September 28, 2020. The Board awarded the project to the DCI / Dudek team and staff is currently working with the design-build team on revisions to the project contract documents.

- VSD has received one bid for a landscape contractor to install gravel and rock material along the existing fence line alongside Cabazon Road to prevent washout during heavy rain events. The project was awarded to Desert Concepts who has completed the first phase of the project. The Board has approved the first project change order which extends the work to the north of the original project site up to the corner of the Bird Rescue Center gate. VSD is waiting for the contractor to sign the change order and begin work on this next phase.
- Staff is working on implementing an asset management system for the treatment plant using Lucy web software. VSD is currently working on building out the Lucy Web system with the help of a Lucy implementor. The latest session of virtual training from the implementor was completed on August 25, 2020. The next session will be scheduled once Operations and Maintenance staff has had a chance to practice using the system. Staff has finished the installation of Lucy Mobile and is pursuing the implementation of plant wide WiFi which will allow access to the asset management system from a mobile device anywhere in the plant facility.

**Recommendation**

Staff recommends that the Board receive the Manager's Report for activities during the month of September.

**Attachments**

- Attachment A: Administrative Services Report for September
- Attachment B: Monthly NPDES Report for September
- Attachment C: Collection Services Report for September
- Attachment D: Development Services Report for September
- Attachment E: Capital Improvement Program Update for September

## Administrative Services - Task Summary 2020

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Active litigation filed	1	-	-	-	-	-	-	-	-				1
Board meeting	2	2	2	2	2	2	2	2	3				19
Budget/Finance Committee meeting	-	-	-	-	-	-	-	-	1				1
Employee anniversaries	-	3	2	-	3	4	4	3	2				21
Employee promotions	1	1	-	-	1	1	2	1	1				8
Facebook postings	1	9	9	6	7	7	2	2	10				53
Insurance claims initiated	-	-	-	-	-	-	-	-	1				1
Lost time work incidents	-	-	-	-	-	-	-	-	-				-
Media coverage items	-	-	-	1	-	-	-	-	-				1
New hires	-	2	-	-	2	1	1	-	-				6
Press release	-	-	3	1	1	-	-	-	-				5
Public records request	-	-	-	-	-	-	-	-	1				1
Resignations	1	1	1	-	-	-	-	-	-				3
Retirements	-	-	-	-	-	-	1	-	-				1

September 2020	Plant Influent		ASP Flow	ASP Effluent Composite		Pond Effluent Flow	Pond Effluent Composite	
	CBOD (mg/L)	TSS (mg/L)	Monthly Average Flow (MGD)	CBOD (mg/L)	TSS (mg/L)	Monthly Average Pond Effluent Flow (MGD)	CBOD (mg/L)	TSS (mg/L)
1								
2								
3	254	280		9.51	4.8		18.7	39.8
4								
5								
6								
7								
8								
9								
10	232	188		9.58	2.6		12	20.8
11								
12								
13								
14								
15								
16								
17	218	186		9.58	4.8		18	30.4
18								
19								
20								
21								
22								
23								
24	262	240		9.5	3.6		25.2	32.8
25								
26								
27								
28								
29								
30			4.56			1.307		
<b>Average</b>	242	224	4.56	9.54	4.0	1.307	18.5	31.0
<b>Minimum</b>	218	186	4.56	9.5	2.6	1.307	12	20.8
<b>Maximum</b>	262	280	4.56	9.58	4.8	1.307	25.2	39.8
<b>Exceedences</b>	0	0	0	0	0	0	0	0

<b>Permit LIMITS</b>			25	30		40.0	49.0
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<b>Laboratory</b>	<b>Collected (# of Samples)</b>	288
	<b>Analyzed (# of Tests)</b>	717

Total Plant Discharge (Outfall) Grab									
EColi (MPN/100ml)	CL2 Residual (mg/L)	Oil and Grease (mg/L)	Copper (ug/L)	Di(2-ethylhexyl)phthalate (ug/L)	Cyanide (total) (ug/L)	Ammonia (total, as N) (mg/L)	Nitrate (as N) (mg/L)	Nitrite (as N) (mg/L)	Total Nitrogen (mg/L)
77.6	< 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01								
50.4	< 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01	< 1.4	3.4	< 0.50	2.6	7.5	7.3	1.4	18
10.8	< 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01								
13.4	< 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01 < 0.01								
15.2	< 0.01 < 0.01 < 0.01								
24.4*	0.01	1.4	3.4	0.50	2.6	7.5	7.3	1.4	18
10.8	< 0.01	< 1.4	3.4	< 0.50	2.6	7.5	7.3	1.4	18
77.6	< 0.01	< 1.4	3.4	< 0.50	2.6	7.5	7.3	1.4	18
0	0	0	0	0	0	0	0	0	0
126	<0.01	25	9.0	5.9	4.3				

## Collection Services Task Summary Report for 2020

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total To Date
Customer Service Calls						3	2	3	3				11
F.O.G. Inspection - Completed	27	30	47	37	20	27	14	32					73
F.O.G. Inspection - Fail	-	-	-	-	-	-	-	1					1
F.O.G. Inspection - Pass	27	30	47	37	20	27	14	31					72
Hot spot cleaning (total)*						-	26	-	-				26
Lift station inspection						19	23	19	19				80
Manhole inspection						120	104	147	169				540
Sewer line CCTV (feet)						21,192	23,248	32,459	36,459				113,358
Sewer line cleaning (feet)						42,853	43,908	62,101	66,082				214,944
SSO Response - Cat 1						0	0	0	0				0
SSO Response - Cat 2						0	0	0	0				0
SSO Response - Cat 3						0	0	0	0				0
USA Markings						44	67	52	40				203

\*Note: Hot spot cleaning is performed quarterly





## VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

13-Oct-20

Plan Check in Progress  
Inspection in Progress  
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
7-Eleven Golf Center	44925 Golf Center/Avenue 45	Civil plans submitted for new 7-Eleven store approved. Completed 1st Arch. plan check and returned to the applicant 8/10/20 via email.	Civil Plans approved Perform 2nd Arch plan check upon plan resubmittal.
A&J Nails TI	82151 Avenue 42, Ste 108	Plans submitted for TI of existing nail salon. Plans approved and notified the applicant. 8/12/20. Issued permit 3899 on 8/21/2020	Inspect work improvements as scheduled.
Abel Lupian Commercial Bldg.	45105 Commerce Street	Plans submitted for new commercial building. Completed 1st plan check and returned to the applicant 4/3/20.	Perform 2nd plan check upon plan resubmittal.
Albert Luna SFR Sewer Connection	46-161 Madison St/Mary Lane	Plans submitted for plan check.	In Queue
Animal Samaritans - TI	42150 Jackson Street, Ste's 104-106	Plans submitted for building TI. Plans approved and returned to the applicant 2/4/2020. Issued permit 3874 on 2/28/2020.	Inspect work improvements as scheduled.
Arbys' Restaurant TI	82111 Avenue 42/Monroe Street	Plans submitted for TI of existing shell building. Plans approved and notified applicant 8/20/20.	Waiting for owner to process permit paperwork.
Bel Cielo - Tr 32425	West of Clinton South of Ave 44	Model homes. No plan check is required. Permit and Inspection fees need to be paid. Issued permit 3840 on 9/13/19.	Inspect work improvements as scheduled.
Buzzbox	42625 Jackson Street #112	Plans submitted existing building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Cardenas Single Family Dwelling (SFD)	82266 Stallone Drive	Plans submitted for new SFD. Plans approved, notified the applicant 6/16/20.	Waiting for owner to process permit paperwork.
Carranza Residence -Additional Dwelling Unit	81-450 Palmyra Avenue	Plans submitted for additional dwelling unit. Completed 1st plan check and notified applicant 9/1/20.	Perform 2nd plan check upon plan resubmittal.
Chandi Plaza	SW Corner of Indio Blvd/Avenue 44	Civil plans submitted for plan check. Completed 2nd plan check and notified applicant 9/30/20.	Perform 3rd plan check upon plan resubmittal.
Chandi Plaza Building "B" Shell	81-971 Indio Blvd/Avenue 44	Plans submitted for plan check.	In Queue
Chandi Plaza Building Restaurant Shell	81-977 Indio Blvd/Avenue 44	Plans submitted for plan check.	In Queue
Chandi Plaza Car Wash	81-983 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st plan check and returned to applicant 9/16/20.	Perform 2nd plan check upon plan resubmittal.
Chandi Plaza Convenience Store	81-965 Indio Blvd/Avenue 44	Plans submitted for plan check. Completed 1st plan check and returned to applicant 9/16/20.	Perform 2nd plan check upon plan resubmittal.
Chavez Tenant Improvement	45330 Jackson St/Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on	Inspect work improvements as scheduled.
Chipotle Mexican Grill TI	42213 Jackson Street, Suite 106	Plans submitted for TI of existing shell building. Plans approved and returned to applicant 7/16/20.	Waiting for owner to process permit paperwork.
Citadel RV Storage-Phase 1	83667 Dr. Carreon Blvd/Calhoun Street	Plans submitted for construction of new RV storage facility. Plans approved and returned to the applicant 3/17/2020.	Waiting for owner to process permit paperwork.
Corso Residence	49491 Braley Court	Plans submitted for single family residence. Completed 1st plan check and notified applicant 8/25/20.	Perform 2nd plan check upon plan resubmittal.
Demo Unlimited Storage Yard	83-845 Ave 45/Vam Buren St	Plans submitted for plan check. Completed 2nd plan check and returned to applicant 9/25/20.	Perform 3rd plan check upon plan resubmittal.
Donuts Bistro	82151 Avenue 42, Ste 104	Plans submitted for construction of new restaurant. Plans approved and returned to the City 8/28/19.	Waiting for owner to process permit paperwork.
Dunn Edwards Paint Store	81921 Hwy 111/Las Palmas	Plans submitted for new retail building. Plans approved and returned to applicant 4/13/20. Issued permit 3884 on 5/12/2020.	Inspect work improvements as scheduled.
EOS Fitness Ave 42 Gym	SWC of Spectrum Street & Avenue 42	Plans submitted for construction of new gym facility. Completed 2nd plan check and returned to the City 11/13/19.	Perform 3rd plan check upon plan resubmittal.
EOS Fitness Hwy 111	Highway/Jefferson Street	Plans submitted for construction of new gym facility. Plans approved and notified applicant 4/27/20.	Waiting for Development Agreement and Bonds before owner can process permit paperwork.
EOS Fitness Public Sewer Extension	SWC of Spectrum Street & Avenue 42	Plans approved and returned to the engineer 6/3/19. Bond and Development agreement in place. Waiting to receive recorded agreement.	Inspect work improvements as scheduled.
Fred Young (Villa Hermosa Apts Phase III)	83801 Dr. Carreon Blvd / West of Van Buren	Plans submitted for apts at Fred Young Farm Labor Dev. Plans approved and returned to the applicant 7/17/2019. Submitted revision to approved plans 9/16/20	Perform plan check on revisions to approved plans

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Gallery at Indian Springs	Jefferson St/Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
Gallery Links - 3	Indian Palms Country Club - Monroe/Avenue 48	Plans submitted for installation of 5 sewer laterals for new SFD. Plans approved and returned to the applicant 4/13/20.	Inspect work improvements as scheduled.
George Fregoso SFD	46600 Padua Circle	Plans submitted for new SFD. Plans approved and notified the applicant 5/7/20.	Waiting for owner to process permit paperwork.
Golden Corral Restaurant	Atlantic Ave/Caspian near Ave 42 and Jackson	Plans submitted for new restaurant building. Arch plans approved 6/12/20. Completed 1st plan check on civil plans and returned to the applicant 6/12/20.	Perform 2nd plan check upon plan resubmittal.
Habitat for Humanity SFD	43655 Towne Street	Received plans for the construction of a new home on vacant lot. Plans approved and returned to the applicant 3/11/20.	Waiting for owner to process permit paperwork.
Habitat for Humanity SFD	43689 Arabia Street	Received plans for the construction of a new home on vacant lot. Plans approved and returned to the applicant 3/11/20.	Waiting for owner to process permit paperwork.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to	Waiting for owner to submit Warranty Bond
Indian Water RV Community Bldg.	47202 Jackson Street	Plans submitted for new community building. Completed 1st plan check and returned to applicant. 9/25/19. Issued permit 3873 on 2/26/2020.	Inspect work improvements as scheduled.
Indio Behavioral Health Hospital	81655 JFK Court	Civil plans submitted for new mental health facility. Completed 1st plan check and returned to the engineer 12/2/19. Plans approved 6/24/20. Issued permit 3900 on	Inspect work improvements as scheduled.
Indio Juvenile Court	47671 Oasis St/ Ave 48	Plans submitted to demo existing juvenile court building and construct new building on the same site. Completed 1st plan check and returned to the City 2/23/16. Completed 2nd plan check and returned to the applicant 6/8/2020.	Perform 3rd plan check upon plan resubmittal.
Indio Palms Sewer Main Extension( Street A)	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Plans approved and returned to engineer 5/10/18. Development agreement and Bonds in place.	Sewer Main Complete. Need recorded bond to release Bonds
Jackson Street Liquor Store	44350 Jackson Street/Ruby Avenue	Plans submitted existing building TI. Plans approved and returned to the City 4/29/19. Issued permit 3829 on 7/26/19.	Inspect work improvements as scheduled.
Jacqueline & Oscar Lua Residence	80-555 Ridgeback Court	Plans submitted for single family residence. Completed 1st plan check and notified applicant 8/25/20.	Perform 2nd plan check upon plan resubmittal.
John Nobles Apartments	TBD - Rubidoux Street/John Nobles Ave	Plans submitted new apartment complex. Completed 1st plan check and returned to the City 2/27/19.	Perform 2nd plan check upon plan resubmittal.
Kennedy School Bldg Additions	45100 Clinton Street	Plans submitted for new building additions. Completed 1st plan check and returned to the applicant 11/6/19. Plans approved check and returned to the applicant 2/3/2020. Issued permit 3875 on 2/28/2020.	Inspect work improvements as scheduled.
Maya Cinemas	82900 Avenue 42/Jackson Street	Plans submitted for construction of new building for theater. Completed 2nd plan check and returned to the City 10/16/19.	Perform 3rd plan check upon plan resubmittal.
Mex-American Tax Services	44250 Monroe St./South of Indio Blvd	Plans submitted for an office addition, Returned 1st plan check back to City on 1/21/2014. Received 2nd submittal 3/13/2014. 2nd plan check completed and returned to the city on 3/31/2014. Received 3rd submittal 4/21/14. Reviewed, approved and returned plans back to the city on 5/15/2014. Issued permit 3518 on 8/4/15. Permit expired with the City.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 225	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/8/19. Issued permit 3814 on 5/8/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 145	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19. Issued permit 3849 on 10/29/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 321	Plans submitted for casita addition and storage building. Plans approved and returned to the applicant 12/17/19. Issued permit 3863 on 12/30/19.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 328	Plans submitted for casita addition and storage building. Plans approved and returned to the applicant 5/5/20. Issued permit 3882 on 5/5/2020.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 6	Plans submitted for casita addition and storage building. Plans approved and notified applicant 7/7/20.	Inspect work improvements as scheduled.
Nargizyan Dental Group TI	81637 Highway 111, Suite 1-B	Plans submitted for TI of existing suite. Completed 1st plan check and returned to the City 7/1/19.	Perform 2nd plan check upon plan resubmittal.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 245	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/15/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 349	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/29/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 258	Plans submitted for casita addition and storage building. Plans approved and returned to the applicant 10/29/19. Issued permit 3850 on 10/29/19.	Inspect work improvements as scheduled.

**Monthly Capital Improvement Project Update - September 30, 2020**

<b>Project Title</b>	<b>Project Description</b>	<b>Current Status</b>	<b>Fiscal Year Budget</b>	<b>Total Spent to Date</b>
Westward Ho Sewer Siphon Replacement Design and Construction	Carollo Engineers is currently working with VSD on the final design of a new sewer siphon that crosses the CVWD storm channel at Westward Ho Drive that will be below the new channel scour depth. The design being proposed would utilize horizontal directional drilling to create a new sewer siphon alignment under the channel. Permit processing with at least CVWD and possibly other regulatory agencies may extend the design/permit period. Some or possibly all the project costs will be reimbursed by FEMA / CalOES.	Carollo Engineers is preparing to submit 50% design plans, an updated cost estimate and an updated schedule to the District by the end of October 2020.	\$1,325,000.00	\$277,034.50
Collections System Rehabilitation Projects	Harris & Associates is assisting the District in creating a 10-year rehabilitation and replacement program for the collections system. Staff is currently working with Harris to prepare two projects for this fiscal year. The first project will consist of the rehabilitation of approximately 2,300 feet of sewer located in Indio Boulevard and underneath the railroad near Cabazon Avenue using cured in place lining. The second project will consist of construction a new sewer main within the alley between Salton and Flower Street and replace existing sewer within the alley between Salton and Sage Street. This is being done replace deficient sewer mains in the allies and alleviate service from businesses and residences with old laterals between Sage and Flower Street. Near term projects are in the early planning & design stages and will continue towards bidding and construction.	VSD staff will request the board award Insituform the contract for Rehab Project #1. Harris is currently preparing a preliminary design for the new sewer near Salton Street.	\$2,643,928.00	\$270,546.75
Reclaimed Water Project Phase 1	The contract for this project was awarded to Schneider Electric / Stantec. The project design cost is \$2,200,000 and project schedule is approximately 460 days. Construction costs will be determined during the design phase and will be awarded to Schneider Electric / Stantec upon approval of the Board. The Reclaimed Water Project – Phase 1 will replace an aging and capacity restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. This project will also include adding a biofilter, a sludge holding tank, and a sludge thickener building.	Schneider is currently gathering preliminary information and input from VSD staff in order to begin design of an additional bar screen and new grit chamber.	\$5,749,692.00	\$0.00
Influent Pump Station Rehabilitation	Stantec is assisting the District as an Owner’s Representative for the rehabilitation of the influent pump station structure which is showing significant signs of deterioration. VSD is currently soliciting proposals from three shortlisted design-build entities that were selected during the RFQ process. The request for proposals will close on September 28th. Stantec will also provide construction management services after the project has been awarded to a design-build entity.	VSD and Stantec are reviewing the proposals in order to select the most qualified entity to present to the Board for award of contract in October 27, 2020.	\$1,200,000.00	\$40,212.00
New Training and Office Building	The District selected SGH Architects for the initial design of a new training and office building. As part of this initial design a schematic layout of the building will be determined along with an estimated construction cost. This building will provide space for new offices for collections and maintenance personnel as well as a training area for company events and meetings.	VSD is working with the architects to develop a preliminary, single story and two story floor plans.	\$100,000.00	\$23,366.00
Van Buren Slope Protection	The slope along the south end of the District’s property is being eroded during flooding events which is causing the posts of the chain link fence to become exposed and weakened. The District has awarded the project to Desert Concepts who is currently obtaining the required encroachment permit and approved traffic control plans from the City of Indio.	Waiting for the contractor to acquire a City of Indio encroachment permit and approved traffic control plans. Work is expected to begin the week of October 12.	\$250,000.00	\$0.00
Completion of Perimeter Fence Project	This project has been postponed due to the need for a design of the fence before construction. The location and terrain of the proposed fence is such that it will need design. Staff is limited with the number of projects already in process that have a higher priority than this project. Current night security patrol has limited the theft and damage of District property.	Project has not started.	\$280,000.00	\$0.00

**Monthly Capital Improvement Project Update - September 30, 2020**

<b>Project Title</b>	<b>Project Description</b>	<b>Current Status</b>	<b>Fiscal Year Budget</b>	<b>Total Spent to Date</b>
Additional Parking and Landscaping	The District is need of additional parking for employees and customers. Staff proposes to remove the lawn at the front of the property and replace it with parking and drought tolerant landscaping. This project has been selected as a team building group project for staff to work on. Staff will be developing a preliminary plan showing the layout of the parking spaces and drought tolerant garden.	Project is in preliminary design process.	\$250,000.00	\$0.00
Steel WaterLine Replacement	The above ground, steel waterline adjacent to the aeration basins is old and prone to leaks, especially at the grooved joints, and has exceeded its useful life. The new steel waterline will have traditional joints that will provide a longer life. This project has been on the books for several years and has been a lower priority due to lack of leaks in recent years and the difficult nature of replacement.	Project has not started.	\$142,000.00	\$0.00
Recycled Water Main Extension	Staff would like to extend the secondary effluent pipeline system about 250 feet to the pond chlorine contact chamber to save significant potable water when cleaning the pond chlorine contact chamber. This will allow the use of secondary effluent water to be used to clean the chamber instead of potable water. This project has been in the budget for the second year. It has been on hold waiting for staff to have time to install the water main themselves.	Project has not started.	\$60,000.00	\$0.00

# UNOFFICIAL UNTIL APPROVED

## VALLEY SANITARY DISTRICT BUDGET & FINANCE COMMITTEE MEETING MINUTES

November 3, 2020

### \*\*\*\*\*SPECIAL NOTICE – Telephonic Accessibility\*\*\*\*\*

*Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the November 3, 2020 regular meeting of the Budget & Finance Committee, members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.*

**Members of the public wanting to listen to the open session of the meeting were able to do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, were requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org).**

A regular Meeting of the Valley Sanitary District (VSD) Budget & Finance Committee was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, November 3, 2020.

### 1. CALL TO ORDER

Director Coleman called the meeting to order at 1:00 p.m.

#### 1.1 Roll Call

Directors Present:

Dennis Coleman (via telephone), Scott Sear

Staff Present:

Beverli Marshall, General Manager, Jeanette Juarez, Business Services Manager, Holly Gould

#### 1.2 Pledge of Allegiance

### 2. PUBLIC COMMENT

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

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None.

### 3. DISCUSSION / ACTION ITEMS

#### 3.1 Audit Update and Involvement

Jeanette Juarez gave the committee an audit update before the audit report is presented at the November 10, 2020 board meeting. The District's external financial auditors, The Pun Group, completed the field work and have submitted a draft opinion letter included in the CAFR. Overall, the auditors provided an unmodified opinion of the District's financial reports. Frances Kuo, CPA, The Pun Group will be providing the

Board with a presentation at the next board meeting. Total assets and total net position increased by \$3.45 million, from \$97.25 million to \$100.70 million. In accordance to Generally Accepted Accounting Principles (GAAP) for State and local governments, the District prepares a Comprehensive Annual Financial Report (CAFR) for the fiscal year. Ms. Juarez explained the differences in the different funds. A discussion took place regarding OPEB and how it has increased liability.

### 3.2 Sewer Rate Study Update

Jeanette Juarez updated the committee on the progress of the Sewer Rate Study. At the August 25, 2020 Board Meeting, the Board authorized the General Manager to execute a contract with NBS to perform a Sewer Rate Study and aid with the public hearing process. On October 1, 2020, the General Manager and the senior management team met with NBS via zoom to meet the project team, discuss goals, objectives, deliverables, and answer clarifying questions. NBS provided a list of project data requests. The requested information entails financial data, customer billing data, system operations, design, and planning information. All departments have been actively providing the requested information. A discussion took place regarding accessory dwelling units and what the rate structure is for those. NBS plans to present an update to the board by December 2020.

### 3.3 Discussion of COLA Increase for Employees

Beverli Marshall presented the item to the committee. It was decided that Jeanette Juarez will bring the item before the full board at a future meeting.

### 3.4 Discussion of Draft Request for Proposal (RFP) Auditing Services

Jeanette Juarez informed the committee that the District has a policy that it must change auditors every five (5) years. Ms. Juarez has brought the draft RFP to the committee for discussion. Valley Sanitary District is inviting RFP responses from highly qualified and experienced independent certified public accounting firms with proven records of accomplishments for a three-year agreement to perform the annual audit of the District's financial statements. The RFP will be released on November 10, 2020 and close December 1, 2020. The proposals will be brought before the committee at the January 5, 2021 meeting.

## **4. FUTURE MEETING ITEMS**

## **5. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 2:38 p.m. The next regular committee meeting will be held January 5, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board  
Valley Sanitary District