

Directors:

Mike Duran, *President*

William Teague, *Vice President*

Dennis Coleman, *Secretary*

Debra Canero, *Director*

Scott Sear, *Director*

Interim General Manager:

Ron Buchwald, *PE*

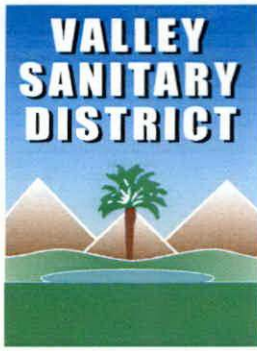
Regular Meeting of the Board of Directors

Tuesday

June 11, 2019

at

1:00 P.M.



Directors:
Mike Duran, *President*
William Teague, *Vice President*
Dennis Coleman, *Secretary*
Debra Canero, *Director*
Scott Sear, *Director*
Interim General Manager:
Ron Buchwald, *PE*

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
Tuesday, June 11, 2019, 1:00 p.m.
AGENDA**

VALLEY SANITARY DISTRICT BOARD ROOM
45-500 VAN BUREN STREET
INDIO, CA 92201

RESOLUTION NO. 2019-1114
ORDINANCE NO. 2019-120
MINUTE ORDER NO. 2019-2906

CALL TO ORDER

1. Roll Call

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- a. Consideration of the May 28, 2019 Regular Board Meeting Minutes
- b. Approval of Expenditures for May 22, 2019 to June 5, 2019

MINUTE ORDER NO.

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. Consideration of Budget Carryovers

MINUTE ORDER NO.

3. Approval of Blanket Purchase Orders by Vendor

MINUTE ORDER NO.

4. Set a Public Hearing Date for July 23, 2019 – Determining Certain Accounts to be Delinquent and Directing the Placement of these Accounts on the Property Tax Rolls for Collection

MINUTE ORDER NO.

5. Consideration to Cancel the July 9, 2019 Regular Board Meeting

MINUTE ORDER NO.

6. Staff Notes

PUBLIC HEARING

7. Public Hearing to adopt the Fiscal Year 2019/2020 Operations & Maintenance Budget and Capital Improvement Program, Fees and Charges Resolutions, and a Resolution Establishing the Appropriations Limit Pursuant to Government Code Section 6062a.

- A. General Notice and Call
- B. President Announces Public Hearing Procedures
- C. General Manager’s Report
- D. President Declares Public Hearing Open
- E. Public Comments
- F. President Declares Public Hearing Closed
- G. Board Discussion
- H. Consideration of Resolutions

7. A Consideration of Resolution Establishing Rates for Sewer Use for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1115

7. B Consideration of Resolution Establishing and Adopting the Operations & Maintenance Budget and Capital Improvement Program for the Fiscal Year 2019/2020

RESOLUTION NO. 2019-1116

7. C Consideration of Resolution Amending Fees and Charges for District Services for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1117

7. D Consideration of Resolution Amending the Compensation Plan for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1118

7. E Consideration of Resolution Establishing the Annual Appropriations Limit for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1119

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

INFORMATIONAL ITEMS

Informational items are for information only; no action will be taken on these items.

ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

POSTED: June 6, 2019

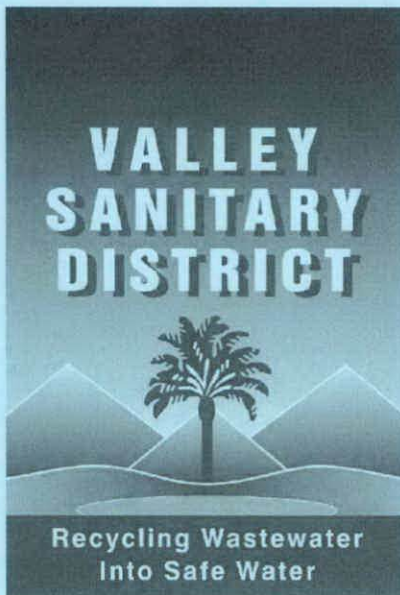


Holly Gould, Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

Consent Items



- a. Consideration of Board Meeting Minutes
- b. Approval of Expenditures

UNOFFICIAL UNTIL APPROVED

VALLEY SANITARY DISTRICT MINUTES OF REGULAR BOARD MEETING May 28, 2019

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, May 28, 2019.

CALL TO ORDER, ROLL CALL

1. PRESIDENT MIKE DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, William Teague, Dennis Coleman, Debra Canero and Scott Sear

DIRECTORS ABSENT: None

STAFF PRESENT: Ron Buchwald, Interim General Manager, Holly Gould, and Joanne Padgham

GUESTS: Dr. Bruce Underwood, Healthy Futures

CONSENT ITEMS

- a. Consideration of the May 8, 2019 Special Meeting, and May 14, 2019 Regular Meeting Minutes
- b. Approval of Cash and Investments for April 2019
- c. Approval of Expenditures for May 9, 2019 to May 22, 2019

Check numbers 37215 to 37255 totaling \$114,100.00 and transfers of \$129,060.58 were issued.

ACTION TAKEN:

MOTION: SECRETARY COLEMAN made a motion to approve the minutes for the Special Meeting held May 8, 2019, and Regular Meeting held May 14, 2019, approve the Summary of Cash & Investments for April 2019, and pay the disbursement items as presented. DIRECTOR CANERO seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2019-2903

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. CalPERS Unfunded Accrued Liability (UAL)

Several options of payment will reduce or eliminate the portion of the Employer's Contribution Rate attributable to the amortization of the UAL. The balance as of June 30, 2019 is \$2,147,987. In April 2018, the Board of Directors approved the five (5) year fresh start pre-payment option for Fiscal Year 2018/2019. This year CalPERS is adding new amortization layers, the largest of which is an assumption change base that is amortized over 20 years. If we let those bases come in according to the current schedule, we will have 4 large payments remaining followed by 16 small payments. If we do another 5-year fresh start, our payments for the next five (5) years are less than the current schedule. It is the consensus of the Board for Staff to bring the 5-year fresh start option back before the Board for approval at a future meeting. This is an information only item.

3. Budget Update/Review

Changes have been made to the draft budget presented to the Board of Directors on April 9, 2019 due to the proposed rate increase not being approved for fiscal year 2019/2020. The changes incorporate the current sewer use fee remaining at \$313 per EDU. The fiscal impact is a decrease of \$4,607,489 from the draft budget presented on April 9, 2019. This is an information only item.

4. Hardware Upgrade – Southwest Networks, Inc.

New computers are required to update the District to utilize Windows 365. Many of our computers are more than five (5) years old and have outlived their useful life. The Engineering Department needs more capacity to run their specialized software for GIS, AutoCAD, and sewer modeling. Laptops are also needed for the CCTV van and the Board Room. It is recommended that the Board of Directors authorize the purchase of 15 Prodesk 600 Mini computers, 1 HP EliteBook 850, 2 HP Workstation Z2 Mini computers, 6 Viewsonic 27" monitors, and 1 HP ProBook 450 from Southwest Networks, Inc., in an amount not to exceed \$23,491.24.

ACTION TAKEN:

MOTION: DIRECTOR SEAR made a motion to authorize the purchase of 15 Prodesk 600 Mini computers, 1 HP EliteBook 850, 2 HP Workstation Z2 Mini computers, 6 Viewsonic 27" monitors, and 1 HP ProBook 450 from Southwest Networks, Inc., in an amount not to exceed \$23,491. DIRECTOR CANERO seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2904

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

5. Award Contract – Healthy Futures, Inc.

Dr. Bruce Underwood started his personalized and customized approach to health-related matters for VSD in July 2007, at an annual cost of \$15,000. He has been meeting with employees on a monthly basis since that

time to help improve employee's health through behavior change, fitness, and nutrition. Employee participation is optional. Dr. Underwood stated he can make himself available more often, i.e. employee and board social functions, for a billable hourly amount to be determined. Dr. Bruce Underwood has not received an increase in payment in over 12 years. It is recommended to execute a new contract with Healthy Futures, Inc. and provide an increase in payment from \$15,000 annually to \$18,000 and to include any billable extra time for events attended outside of regularly scheduled meetings.

ACTION TAKEN:

MOTION:

VICE PRESIDENT TEAGUE made a motion to authorize the Interim General Manager to execute a contract with Healthy Futures, Inc. for the on-going wellness services of Dr. Bruce Underwood, at an annual cost of \$18,000 and to include any billable time for any events outside of regularly scheduled meetings. SECRETARY COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2905

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

6. Staff Notes

MR. BUCHWALD informed the Board of a meeting that Staff attended with the County of Riverside for potential reimbursement of some of the cost the District incurred for the flood damage that occurred during a rain event in February 2019. The District will be hosting a BBQ to welcome Beverli Marshall on Tuesday, June 25, 2019 at 11:00 a.m. MR. BUCHWALD presented the Board with automobile options for the General Manager's use. There were three (3) Ford options and one (1) Toyota option. Since the District has a Ford fleet it is the desire of the Board to stay with Ford however, they will leave the final decision up to Ms. Marshall.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

PRESIDENT DURAN thanked VICE PRESIDENT TEAGUE and SECRETARY COLEMAN and presented them with engraved pens for their hard work and efforts as the negotiations committee for the General Manager. SECRETARY COLEMAN suggested offering a fiscal health consultant to come to the District periodically so staff can discuss and get advice on personal financial matters. SECRETARY COLEMAN and VICE PRESIDENT TEAGUE thanked staff for thinking on their feet and coming back to Board so quickly with a revised budget. PRESIDENT DURAN suggested to offer a different meeting space for Dr. Underwood to meet with staff or to make his current space more inviting. VICE PRESIDENT TEAGUE invited Dr. Underwood to attend the BBQ on June 25, 2019. SECRETARY COLEMAN informed the Board of the Greater Coachella Valley Chamber of Commerce Annual Awards and Installation Dinner on June 25, 2019. It was suggested the Board attend.

INFORMATIONAL ITEMS

Informational items are for information only; no action will be taken on these items.

- Combined Monthly Account Summary for Expenses for April 2019
- Monthly Income Summary for April 2019

SECRETARY COLEMAN thanked staff for their work in providing the Board with the Monthly Income Summary Report.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:57 p.m., and the next Regular Board Meeting will be held June 11, 2019.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

DISBURSEMENTS
Approved at the Board Meeting of
June 11, 2019

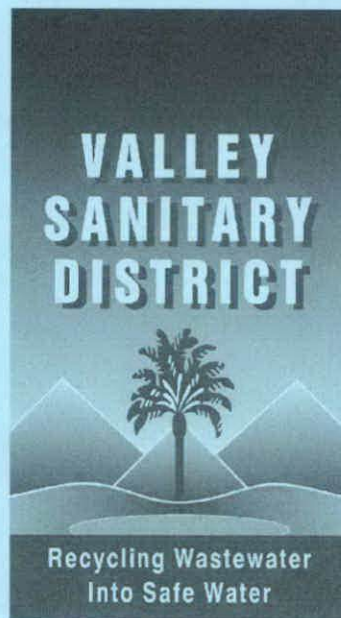
37256 AIC Coating Services, Inc.	* Clarifier #1 Inspection Service	\$520.00
37257 American Material Company	Gloves	\$489.38
37258 Anna Bell	Reimburse Grade 5 Exam Fee	\$365.00
37259 Around The Clock Call Center	Call Center Service for May 2019	\$145.70
37262 Carollo Engineering, Inc	* Environmental Engineering & Planning	\$3,620.50
37263 Carquest Auto Parts	New Charges for May 2019	\$441.00
37264 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 05/28/2019	\$738.73
37264 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 06/03/2019	\$749.18
37265 CivicPlus LLC	Website Design	\$4,250.00
37265 CivicPlus LLC	Website Design	\$4,250.00
37266 CSI Ceja Security International	Plant Security 5/16/19 - 5/31/19	\$2,880.00
37267 CTE Systems, Inc	Attendance On Demand for May 2019	\$278.74
37268 Desert Cornerstone Insurance Service, Inc	Comprehensive Insurance Package 2019/2020	\$283,456.20
37269 Desert Steel Supply	Steel Plate	\$342.56
37270 ECS Imaging Inc.	Laserfiche Renewal 2019	\$2,683.00
37271 Equipment Direct	Safety Equipment for Shop	\$254.28
37272 Fastenal Company	Clamps, Anchors & O-Rings	\$255.19
37273 Hach Company	Nitrogen Testing Standards	\$593.39
37274 Kaman Industrial Technologies	Cooler Belt	\$9.95
37274 Kaman Industrial Technologies	Bearings for Bar Screens	\$386.76
37274 Kaman Industrial Technologies	House Aerator	\$144.37
37274 Kaman Industrial Technologies	Sheave for Anoxic Selector	\$52.39
37274 Kaman Industrial Technologies	Heavy Duty Sheave	\$163.08
37274 Kaman Industrial Technologies	Bar Screen Gear Box & Bearings	\$950.71
37275 McMaster-Carr Supply Co.	Sandblasting Materials	\$105.59
37276 MCR Technologies, Inc.	Replace Main Board on Magmeter	\$750.00
37276 MCR Technologies, Inc.	Annual Instrument Calibrations	\$4,064.88
37277 Mike Duran	Lunch Meeting	\$42.13
37278 Municipal Financial Services	Evaluation of Sewer Capacity Charges	\$420.00
37278 Municipal Financial Services	Evaluation of Sewer Use Fees	\$700.00
37279 Ontario Refrigeration Service, Inc	Repair Lab A/C Unit	\$1,897.00
37280 Paloma Air Conditioning	Influent Pump Room A/C Repair	\$600.00
37281 Paul Associates, LLC	Business Cards	\$86.18
37281 Paul Associates, LLC	Business Cards	\$86.18
37282 Paul's Total Fleet Maintenance	Coolant Leak on Kenworth Vactor	\$249.91
37283 Polydyne, Inc.	Polymer for Belt Press	\$3,624.31
37284 Praxair Distribution, Inc.	Tank Rentals	\$103.43
37285 Purchase Power	Refill Postage Meter	\$208.99
37286 Ralph Andersen & Associates	Recruitment for General Manager	\$2,965.44
37286 Ralph Andersen & Associates	Recruitment for General Manager	\$12,000.00
37286 Ralph Andersen & Associates	Recruitment for General Manager	\$18,000.00
37287 ReadyRefresh by Nestle	Bottled Water for May 2019	\$793.35
37288 RESA Power LLC	Breakers	\$3,993.48
37289 Rudy's Pest Control	Pest Control for June 2019	\$175.00
37290 Southern California Boiler, Inc.	Boiler Inspection & Tune Up	\$1,499.80
37291 Southwest Networks, Inc.	Service Contract Additions	\$534.00
37291 Southwest Networks, Inc.	Office 365 for Board Members	\$55.00
37292 Superior Ready Mix Concrete, L.P.	Concrete	\$540.10
37293 Tops 'N Barricades Inc.	Signage Replacement	\$496.34
37293 Tops 'N Barricades Inc.	Hazard Sign Replacements	\$105.71
37294 Troemner, LLC	Annual Calibration of Weights	\$1,041.03
37295 Underground Service Alert	Dig Safe Board Fee	\$82.93
37295 Underground Service Alert	Dig Alerts for May 2019	\$196.45
37296 United Way of the Desert	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$50.00
37297 Univar USA Inc.	Sodium Hypochlorite	\$7,146.57
37297 Univar USA Inc.	Ferric Chloride	\$5,598.45
37297 Univar USA Inc.	Sodium Bisulfite	\$5,163.70
37298 USA Blue Book	Portable Sampler Rigging	\$708.45
37298 USA Blue Book	Circular Chart Paper	\$201.22
37299 Vantage Point Transfer Agents - ICMA	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$1,345.00
37300 Vulcan Industries, Inc.	Bar Screen Repair	\$6,635.58
37301 West Coast Rotor Inc.	Belt Press Cavity Pump Repair	\$10,128.53
37302 Yellow Mart	Work Boots	\$225.00

201905281	Indio Water Authority	Hydrant Water Agreement for April 2019	\$552.96
201905291	Imperial Irrigation District	Electricity for April 2019	\$26,436.67
201905292	TASC	PR 05/03/2019 - 05/16/2019 PD 05/24/2019	\$324.08
201905311	Domino Solar LTD	Electricity for April 2019	\$11,228.72
201905312	Imperial Irrigation District	Electricity for April 2019	\$279.62
201905313	Standard Insurance Company	Life and Disability Insurance for June 2019	\$1,586.43
201906011	Sun Life Financial	Vision Insurance for June 2019	\$686.61
201906012	Verizon Wireless	Cell Service for May 2019	\$986.65
201906041	Indio Water Authority	Water Service for April 2019	\$1,019.64
201906042	Home Depot Credit Services	New Charges for May 2019	\$1,355.42
201906071	Paychex - Direct Deposit	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$56,691.46
201906072	Paychex - Fee	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$151.55
201906073	Paychex - Tax	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$25,837.29
201906074	MassMutual	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$10.00
201906075	Nationwide Retirement Solution	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$2,530.76
201906076	TASC	PR 05/17/2019 - 05/30/2019 PD 06/07/2019	\$324.08
201906101	Humana Dental Insurance	Dental Insurance for June 2019	\$1,975.77
201906102	Burrtec Waste & Recycling Svcs	Trash Service for June 2019	\$222.38
201906103	SoCal Gas	Gas Service for May 2019	\$155.45
201906104	Burrtec Waste & Recycling Svcs	Grit Removal for May 2019	\$1,848.87
201906181	Bank of America #8846	New Charges for May 2019	\$4,736.62
			\$539,580.87

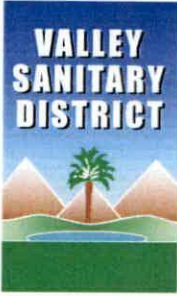
* Capital Expenditures

Approved:

Agenda Item 2



Consideration of Budget Carryovers



Valley Sanitary District
Board of Directors Meeting
June 11, 2019

TO: Board of Directors
FROM: Ron Buchwald
SUBJECT: Consideration of Budget Carryovers

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

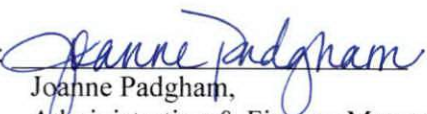
It is recommended that the Board of Directors authorize the attached list of Budget Carryovers from fiscal year 2018/2019 to fiscal year 2019/2020.


Background:

We have many projects that were started in fiscal year 2018/2019 that will be completed in fiscal year 2019/2020. The estimated amount to be carried over to fiscal year 2019/2020 is \$1,920,260 as per the attached list.

Fiscal Impact:

None.

Submitted by: 
Joanne Padgham,
Administration & Finance Manager

Approved by: 
Ron Buchwald,
Interim General Manager

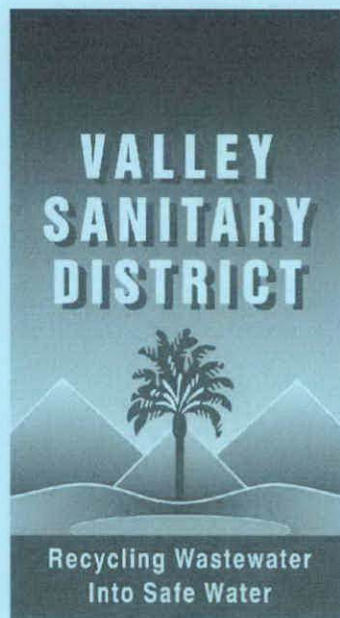
Attachment: List of Budget Carryovers

**VALLEY SANITARY DISTRICT
BUDGET CARRYOVERS
FROM 2018-2019 TO 2019-2020**

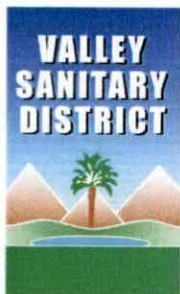
ACCOUNT	VENDOR/PROJECT	AMOUNT
11-5500-414-3	RATE MODEL UPDATE (ADMINISTRATION)	\$ 12,360
11-5500-410-1	SAFETY CONSULTANT	150,000
11-5554-414-3	ACCOUNTING/PERMITTING SOFTWARE UPGRADE	76,900
11-8630-000-0	MANHOLE FRAME AND COVERS	15,000
11-8660-000-0	WATER REUSE PROJECT (EVRA JPA) (GENERAL FACILITIES)	200,000
11-8660-000-0	COACHELLA VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP)	44,000
11-8660-000-0	DISTRICT CODIFICATION (ADMINISTRATION)	30,000
12-8642-000-0	STEEL WATERLINE ACTIVATED SLUDGE PLANT (OPERATIONS)	142,000
12-8632-000-0	SEWER MAIN REHABILITATION OR REPLACEMENT CONSTRUCTION	1,000,000
12-8642-000-0	PERIMETER FENCE EXTENSION PROJECT	150,000
13-8623-000-0	NEW TRAINING & OFFICE LIBRARY BUILDING	100,000
TOTAL		\$ 1,920,260

Agenda Item

3



Approval of Blanket Purchase Orders
by Vendor



Valley Sanitary District
Board of Directors Meeting
June 11, 2019

TO: Board of Directors
FROM: Ron Buchwald
SUBJECT: Approval of Blanket Purchase Orders by Vendor

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors approve the attached proposed requests for blanket purchase orders as submitted.

Background:

District staff has reviewed the purchases for the past fiscal year and the expenditures outlined within the Operations & Maintenance Budget for 2019/2020. Staff was able to identify \$2,263,305 of purchases which are done within the normal course of business as exempt goods and services.

The current District purchasing policy no. 5.55 adopted March 26, 2013 qualifies many of the attached vendors as exempt from approval and subject to a blanket purchase order as the purchasing mechanism.

Exempt purchases within the District's Procurement and Purchasing Policy are defined as purchases of chemicals and fuel and any payments for benefits, CalPERS retirement benefits, insurance, laboratory services, legal services, payroll, taxes, uniform cleaning and utilities. Staff has expanded this list for the purpose of creating blanket purchase orders to include some additional routine business functions such as office supplies, automotive supplies and postage services.

Fiscal Impact:

There is no fiscal impact as the attached expenditures have been budgeted within the 2019/2020 budget.

Submitted By: Joanne Padgham
Joanne Padgham
Administration & Finance Manager

Approved By: Ron Buchwald
Ron Buchwald
Interim General Manager

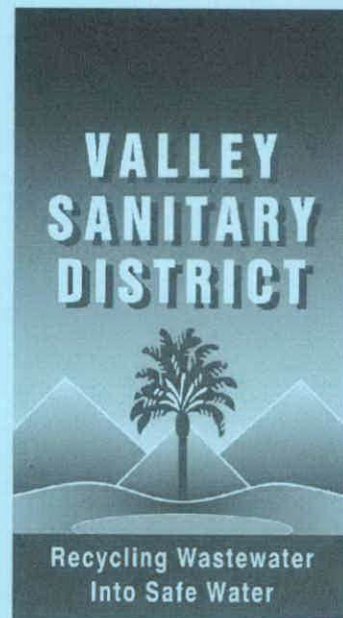
Attachment: Proposed Blanket Purchase Orders for FY 2019/2020

Valley Sanitary District								
Proposed Blanket Purchase Orders								
FY 2019/2020								
Vendor Name	Total Budget 2019/2020	Blanket PO 2019/2020	GL#	Description	410-1 eng / maint	411-1 ops	414-3 admin	total
Alliance Protection	4,250	4,250	11-5500-410-1	Building alarm monitoring	4,250			4,250
Around The Clock Call Center	1,800	1,800	11-5500-411-1	Call Center Service		1,800		1,800
Best, Best & Krieger	40,000	40,000	11-5552-414-3	Professional/Legal			40,000	40,000
Burrtec Waste & Recycling Svcs	35,000	35,000	11-5904-411-1	Trash Collection/Green/Grit		35,000		35,000
Cal Test	17,000	17,000	11-5750-414-2	Heptachlor, oil, grease, copper testing		17,000		17,000
CalPERS Health	409,500	409,500	11-5126-400-0	Health Insurance	196,000	129,000	84,500	409,500
CalPERS Health	1,400	1,400	11-5500-414-3	Annual Administrative Plan Fees			1,400	1,400
CalPERS Health	7,010	7,010	11-5545-414-3	OPEB health insurance fees			7,010	7,010
CalPERS Retirement	272,000	272,000	11-2282-000-0	Retirement	132,000	80,000	60,000	272,000
Cintas Corp	25,000	25,000	11-5152-400-0	Clothing	16,000	9,000		25,000
Cintas Corp	17,000	17,000	11-5450-410-1	Mats, Shop Towels, Etc, and Fees	17,000			17,000
City of Indio - ERICA	6,000	6,000	11-5500-410-1	Two Way Radios (8)	6,000			6,000
CTE Systems, Inc	3,500	3,500	11-5554-414-3	Employee Attendance / Timekeeping			3,500	3,500
CSI Ceja Security International	65,650	65,650	11-5500-414-3	Security guard service for plant			65,650	65,650
E.S. Babcock & Sons, Inc.	19,000	19,000	11-5750-414-2	Research/Monitoring		19,000		19,000
Eisenhower Occupational Health	1,500	1,500	11-5555-414-3	DOT and Preemployment Exams			1,500	1,500
Eurofins	1,300	1,300	11-5750-414-2	Monthly TDS testing		1,300		1,300
FedEx	1,500	1,500	11-5400-414-3	Office Expense - Postage / Delivery			1,500	1,500
FedEx	3,500	3,500	11-5750-414-2	Samples - Postage/Delivery		3,500		3,500
Foster-Gardner	3,500	3,500	11-5470-411-1	Calcium Hypochlorite		3,500		3,500
Frontier Communications	2,500	2,500	11-5901-414-3	Fire Control Alarms			2,500	2,500
Healthy Futures, Inc	18,000	18,000	11-5555-414-3	Wellness program			18,000	18,000
Humana (Employees pay 1/2)	14,250	28,500	11-5128-400-0	Dental	12,400	9,050	7,050	28,500
Imperial Irrigation District	424,300	424,300	11-5902-400-0	Electricity	4,300	420,000		424,300
Indio Water Authority	6,500	6,500	11-5905-410-1	Hydrant Water	6,500			6,500
Indio Water Authority	22,000	22,000	11-5905-411-1	Utility Water		22,000		22,000
Innovative Document Solutions	2,000	2,000	11-5700-414-3	Monthly Maintenance Cannon			2,000	2,000
Innovative Federal Strategies	75,000	75,000	11-5553-414-3	Federal advocacy			75,000	75,000
Nautilus Environmental, Inc	7,500	7,500	11-5750-414-2	Biannual bioassays		7,500		7,500
Pitney Bowes	700	700	11-5500-414-3	Office Expense - postage mach rental			700	700
Polydyne, Inc.	48,000	48,000	11-5450-411-1	Polymer		48,000		48,000
Praxair Distribution, Inc.	2,000	2,000	11-5710-411-1	Repairs & Maintenance		2,000		2,000
Purchase Power	1,000	1,000	11-5400-414-3	Office Expense - USPS Postage			1,000	1,000

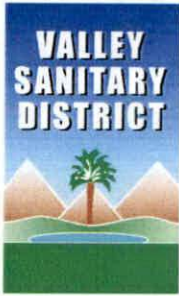
Valley Sanitary District								
Proposed Blanket Purchase Orders								
FY 2019/2020								
Vendor Name	Total Budget 2019/2020	Blanket PO 2019/2020	GL#	Description	410-1 eng / maint	411-1 ops	414-3 admin	total
Pyro-Comm Systems	1,600	1,600	11-5500-410-1	Fire Alarm Monitoring	1,600			1,600
Ready Fresh	5,000	5,000	11-5450-411-1	Water Service		5,000		5,000
Rudy's	2,700	2,700	11-5500-410-1	Pest Control Service	2,700			2,700
Safety Kleen	5,550	5,550	11-5500-410-1	Parts Washer and used oil disp	5,550			5,550
SoCal Gas Company	5,000	5,000	11-5903-411-1	Natural Gas		5,000		5,000
SoCo	52,000	52,000	11-5250-411-1	Fuel		52,000		52,000
Solar City	85,000	85,000	11-5902-411-1	Electricity		85,000		85,000
Southern California Boiler	14,000	14,000	11-5500-410-1	Boiler maintenance service contract	14,000			14,000
Southwest Networks, Inc.	25,100	25,100	11-5500-414-3	Computer Maintenance (contract)			25,100	25,100
Southwest Networks, Inc.	8,400	8,400	11-5500-414-3	Backup/Disaster Recovery			8,400	8,400
Southwest Networks, Inc.	50,000	50,000	11-5553-414-3	Computer Consulting (above cont \$)			50,000	50,000
SPOK	350	350	11-5500-410-1	Pager Service	350			350
Sun Life Financial	9,600	9,600	11-5128-400-0	Vision insurance	4,800	3,000	1,800	9,600
TASC	925	925	11-5500-414-3	FSA Admin fees			925	925
The Standard	6,300	6,300	11-5124-400-0	Group Life Ins.	3,100	1,950	1,250	6,300
The Standard	14,100	14,100	11-5132-400-0	Disability	7,000	4,500	2,600	14,100
Time Warner	14,000	14,000	11-5901-414-3	VOIP main telephone system			14,000	14,000
Underground Service Alert	3,500	3,500	11-5500-410-1	Dig Alert	3,500			3,500
Univar USA Inc.	214,770	214,770	11-5470-411-1	Sodium Hypochlorite		214,770		214,770
Univar USA Inc.	106,500	106,500	11-5470-411-1	Sodium Bisulfite		106,500		106,500
Univar USA Inc.	59,000	59,000	11-5470-411-1	Ferric Chloride		59,000		59,000
Verizon Wireless	3,500	3,500	11-5500-400-1	Cell phone service	2,000	1,500		3,500
Verizon Wireless	3,000	3,000	11-5901-414-3	Cell phone service			3,000	3,000
TOTAL	2,249,055	2,263,305			439,050	1,345,870	478,385	2,263,305

Agenda Item

4



Set a Public Hearing Date for July 23, 2019
– Determining and Directing the Placement
of these Accounts on the Property Tax Rolls
for Collection



Valley Sanitary District
Board of Directors Meeting
June 11, 2019

TO: Board of Directors
FROM: Joanne Padgham
SUBJECT: Set a Public Hearing date for July 23, 2019 – Determining Certain Accounts to be Delinquent and Directing the Placement of These Accounts on the Property Tax Rolls for Collection

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board set a public hearing date for July 23, 2019 to consider placing delinquent service charges on the county tax rolls.

Background:

Annually, District staff reviews the outstanding invoices of all properties that have not paid their invoices for various fees. In order to collect the unpaid charges and to ensure adequate procedural due process is provided, a Public Hearing date is required and notice is sent to each specific property and posted on the District website. At the public hearing the Board of Directors will be asked to adopt a resolution allowing the delinquent invoices to be placed on the property tax roll for collection.

Fiscal Impact:

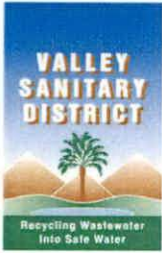
If approved at the July 23, 2019 meeting of the Board of Directors the collectability of the amounts placed on the tax rolls will be secured.

Submitted by: Joanne Padgham
Joanne Padgham,
Administration & Finance Manager

Approved by: Ron Buchwald
Ron Buchwald,
Interim General Manager

Attachment:

Notice of Public Hearing, Placement of Delinquent Service Charges on the County Tax Rolls



June 24, 2019

**NOTICE OF PUBLIC HEARING
PLACEMENT OF DELINQUENT SERVICE FEES ON THE COUNTY TAX ROLLS**

NOTICE IS HEREBY GIVEN that Valley Sanitary District will hold a public hearing in the Conference Room at Valley Sanitary District, 45-500 Van Buren Street, Indio, California beginning at 1:00 on July 23, 2019 to consider the following:

Pursuant to Health and Safety Code Sections 5470, 5473.5, 5473.6, 5473.7 and 5473.8, a written report has been filed with the District Secretary of Valley Sanitary District, containing a description of each parcel of real property receiving services for which payment is delinquent and containing the amount of delinquent service charges for each such parcel for the period ending June 30, 2019.

The purpose of the hearing is to determine whether the delinquent charges described in said report shall be collected on the tax roll in the same manner, by the same person and at the same time as, together with and not separately from, the general taxes. This means that, if the delinquent charges are not paid in a timely manner, they may be assessed against the property and collected as a tax lien. Delinquent charges collected on the tax roll shall be subject to an additional administrative fee of \$25.00.

A copy of the invoice detailing the delinquent charges and the parcel information in which they pertain is enclosed for your review. Please contact the Administration & Finance Department at (760) 238-5400 if you have additional questions regarding the delinquent service charges.

Response to this notice can be made verbally at the Public Hearing and/or in writing before the hearing. Written comments can be made to the District Board by letter (for mail or hand delivery) to:

VALLEY SANITARY DISTRICT, BOARD OF DIRECTORS
45500 VAN BUREN STREET, INDIO, CA 92201

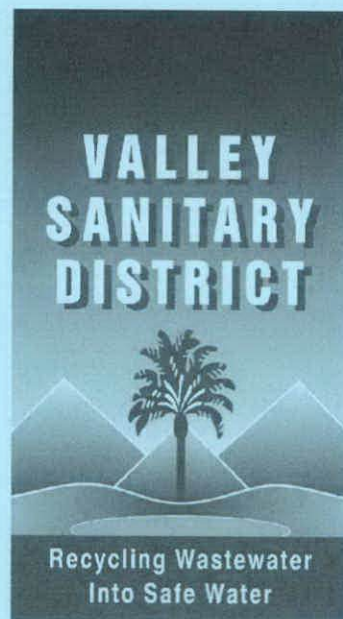
Any challenge of the proposed charge in court may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Administration & Finance Department at, or prior, to the public hearing. (Government Code Section 65009(b) (2).

To avoid having a lien placed against your property you must make payment directly to the Valley Sanitary District by July 23, 2019. When making payment please write LIEN on your payment envelope as well as your check/money order.

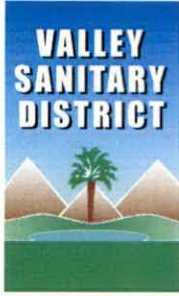
Sincerely,

Beverli A. Marshall
General Manager

Agenda Item
5



Consideration to Cancel the July 9, 2019
Regular Board Meeting



Valley Sanitary District
Board of Directors Meeting
June 11, 2019

TO: Board of Directors
FROM: Ron Buchwald, Interim General Manager
SUBJECT: Consideration to Cancel the July 9, 2019 Regular Board Meeting

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors cancel the Board Meeting of July 9, 2019 and schedule a Special Board Meeting for a later date if they so choose.

Background:

The regular board meetings are scheduled for the second and fourth Tuesday of every month at 1:00 P.M. Due to four (4) board members attending the CSDA Conference in Napa, CA, there will not be a quorum. Therefore, it is recommended to cancel the July 9, 2019 board meeting and schedule a special board meeting at a later if they so choose.

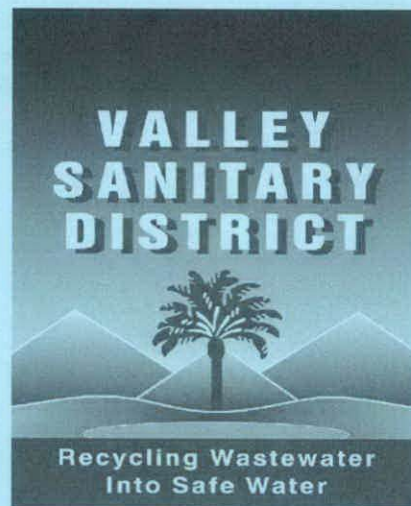
Fiscal Impact:

None

Submitted by: Holly Gould
Holly Gould
Clerk of the Board

Approved by: Ron Buchwald
Ron Buchwald
Interim General Manager

Agenda Item
6



Staff Notes

STAFF NOTES

June 4, 2019

ADMINISTRATION & FINANCE.

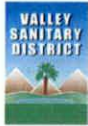
- Working with Caselle to upgrade permitting and accounting software.
- Working with Civic Plus to upgrade the District's website. Due to go live on June 11, 2019.
- Reviewing the Assessor Parcel billing information that is due to the Riverside County Tax Collector on or before August 9, 2019.

ENGINEERING & MAINTENANCE

- Staff is working on updating the Sewer System Management Plan (SSMP). This plan will need to be re-adopted by the Board by July 2019. Staff is expecting to bring this to the Board on June 25, 2019.
- Staff is working on obtaining an updated quote and schedule for Lucity Web services and software implementation for the treatment plant asset management system. This will be brought to the Board in the new fiscal year (July 2019).
- Staff is looking into obtaining reimbursement from FEMA for the damage caused by the February storm event which damaged the sewer siphon at Westward Ho Drive.
- Staff is working with Carollo Engineering to design a new sewer siphon at Westward Ho Drive to avoid or minimize potential damage during future storm events.
- Field Vector crew is currently working in the area of Dr. Carreon and Monroe Street.
- CCTV Inspection work is currently being conducted in the area of Jackson and Avenue 42.

OPERATIONS

- New electrical circuit breakers have been installed for the grit chamber and activated sludge plant galleries per the arc flash study recommendations.
- After the site visit to CVWD WRP-10, operations staff made significant process control changes on the activated sludge plant and has observed some positive results. Staff will continue to monitor ammonia and nitrate throughout the plant daily to optimize treatment of ammonia.



VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

4-Jun-19

Plan Check in Progress
Inspection in Progress
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Accessory Dwelling Unit - 81069 Carefree Drive	81069 Carefree Drive	Plans submitted for accessory dwelling unit. Plans approved and returned to the City 3/5/19.	Waiting for owner to process permit paperwork.
AM Tax Service TI	45561 Oasis Street/Requa	Plans submitted for TI of existing building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Best Western breakfast room Reno	81909 Indio Blvd	Plans submitted for tenant TI, renovation of breakfast room. Plans approved and returned to the City 3/11/19. Issued permit 3817 on 5/21/19.	Inspect work improvements as scheduled.
Bravo Commercial Building	46331 Commerce Street/Van Buren Street	Plans submitted for new building. Plans approved and returned to the City 5/10/17. Issued permit 3805 on 3/6/19.	Inspect work improvements as scheduled.
Burgerim Restaurant	44100 Jefferson Street, Ste 400/Fred Waring	Plans submitted for existing building TI. Plans approved and returned to the City 1/8/19.	Waiting for owner to process permit paperwork.
Buzzbox	42625 Jackson Street #112	Plans submitted existing building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Chavez Tenant Improvement	45330 Jackson St / Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on 7/9/18.	Inspect work improvements as scheduled.
Chevron/Circle K	42250 Jackson Street / Showcase Parkway	Plans submitted for new Valero gas station/Circle K. Plans approved and returned to the City 1/10/19.	Waiting for owner to process permit paperwork.
Citadel RV Storage-Phase 1	83667 Dr. Carreon Blvd/Calhoun Street	Plans submitted for construction of new RV storage facility. Completed 1st plan check and returned to the City 3/19/19.	Perform 2nd plan check upon plan resubmittal.
Clinica Medica Del Valle	45677 Oasis Street/Requa	Plans submitted for existing building TI. Plan approved and returned to the City 11/16/18.	Waiting for owner to process permit paperwork.
DFC Tax Center TI	44100 Jefferson Street #E505	Plans submitted for TI of existing building. Plans approved and returned to the City 3/20/19.	Waiting for owner to process permit paperwork.
East County Detention Center - Phase 1 Demolition. Phase 2 - Detention Center Design and Construction	Hwy 111 & Oasis	Received demolition plans on 9/16/13. Returned to consultant. Received conformed set of demolition plans on 12/5/13. Jail Expansion plans have been reviewed for 2nd plan check and returned on 10/1/14. Completed 4th plan check 11/07/2014, Art requested VSD not send 4th plan check back until he coordinates with the civil engineer. Plan Check is complete. Permit Fees paid 7/13/15. Issued permit 3510 on 7/23/15. Project scheduled to be complete August 2019.	Inspect work improvements as scheduled.
El Destino Nightclub - TI	83085 Indio Boulevard/Civic Center Mall	Plans submitted for existing building TI 11/30/2015. Plans approved and returned to the City 3/22/16. Issued permit 3577 on 5/24/16. Issued permit 3596 on 8/3/16.	Inspect work improvements as scheduled.
EOS Fitness Gym	SWC of Spectrum Street & Avenue 42	Plans submitted for construction of new gym facility. Completed 1st plan check and returned to the City 5/2/19.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Public Sewer Extension	SWC of Spectrum Street & Avenue 42	Civil plans submitted for sewer extension in Spectrum Street. Completed 1st plan check and returned plans to the engineer 5/2/19. Completed 2nd plan check and returned to the engineer 5/15/19. Plans approved and returned to the engineer 6/3/19.	Waiting on developer bonds for sewer agreement.
Fiesta Delights TI	82900 Avenue42/Jackson Street	Plans submitted for TI of existing building. Plans approved and returned to the City 12/12/18.	Waiting for owner to process permit paperwork.
Five Below Retail Store TI	42350 Jackson Street	Plans submitted for TI. Completed 1st plan check and returned to the City 3/28/19.	Perform 2nd plan check upon plan resubmittal.
Fred Young (Villa Hermosa Apts)	83801 Dr. Carreon Blvd / West of Van Buren	Plans submitted for apts at Fred Young Farm Labor Dev. 6/11/15. 1st plan check returned to the City 12/30/15. Issued permit 3697 on 9/14/17.	Inspect work improvements as scheduled.
Gallery at Indian Springs	Jefferson St / Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.

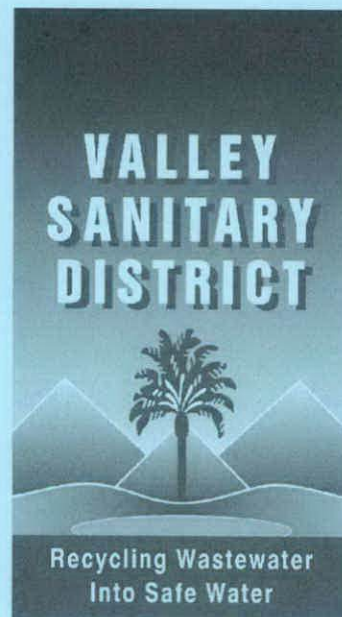
PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
Haciendas II Tract 31975 -137 Lot Subdivision	North of Avenue 43 & East of Golf Center	Provide info to the engineer performing due diligence for a developer. The subdivision was formerly owned by Beazer Homes. The subdivision is in AD 2004-VSD. Received Architectural plans 12/31/15 for 1st check. 1st check complete and returned to City 2/11/16. Mainline repairs complete. Maintenance Bond start date: 07/13/16.	Inspect laterals as requested by builder.
Hampton Inn	TBD - Spectrum St/Atlantic Ave	Plans submitted for new 93 room, 4 story hotel. Completed 1st plan check and returned to the City. Plans approved and returned to the City 8/30/18. Issued permit 3776 on 10/12/18.	Inspect work improvements as scheduled.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18.	Inspect work improvements as scheduled.
Indio Mall Fire Rebuild	82011 Highway 111/ Monroe Street	Plans submitted for existing building TI. Plans approved and returned to the City 8/29/18. Issued permit 3769 on 9/18/18.	Inspect work improvements as scheduled.
Indio Palms Sewer Main Extension	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Completed 1st plan check and returned plans to engineer 2/21/18. Completed 2nd plan check and returned plans to engineer 3/20/18. Plans approved and returned to engineer 5/10/18.	Waiting on developer bonds for sewer agreement.
Jackson Street Liquor Store	44350 Jackson Street/Ruby Avenue	Plans submitted existing building TI. Plans approved and returned to the City 4/29/19.	Waiting for owner to process permit paperwork.
Jesus Yvette Salon - TI	45785 Towne Street/Hwy 111	Plans submitted for tenant TI. Completed 1st plan check and returned to the City 9/22/17. Plans approved and returned to the City 10/10/17.	Waiting for owner to process permit paperwork.
John Nobles Apartments	TBD	Plans submitted new apartment complex. Completed 1st plan check and returned to the City 2/27/19.	Perform 2nd plan check upon plan resubmittal.
Marshalls TI	42400 Jackson Street, Avenue 42	Plans submitted for existing shell building TI. Plans approved and returned to the City 11/15/18. Issued permit 3797 on 1/2/19.	Inspect work improvements as scheduled.
Maya Cinemas	82900 Avenue42/Jackson Street	Plans submitted for construction of new building for theater. Completed 1st plan check and returned to the City 2/13/19.	Perform 2nd plan check upon plan resubmittal.
Mex-American Tax Services	44250 Monroe St. / South of Indio Blvd	Plans submitted for an office addition, Returned 1st plan check back to City on 1/21/2014. Received 2nd submittal 3/13/2014. 2nd plan check completed and returned to the city on 3/31/2014. Received 3rd submittal 4/21/14. Reviewed, approved and returned plans back to the city on 5/15/2014. Issued permit 3518 on 8/4/15. Permit expired with the City.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 30	Plans submitted for casita addition and storage building. Plans approved and returned to the City 2/28/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 145	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 168	Plans submitted for casita addition and storage building. Plans approved and returned to the City 8/22/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 170	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/7/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 198	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/27/18. Issued permit 3748 on 5/18/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 225	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/8/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 305	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/18/19. Issued permit 3819 on 5/29/19.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 318	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/23/19. Issued permit 3820 on 6/3/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 320	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 342	Plans submitted for casita addition and storage building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 354	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3751 on 6/7/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 366	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3752 on 6/7/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 245	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/15/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 308	Plans submitted for casita and shade structure with indoor kitchen and restroom. Plans approved and returned to the City 11/20/18. Issued permit 3796 on 1/2/19.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 349	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/29/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 370	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 8/27/18. Issued permit 3770 on 9/26/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 371	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 6/27/18. Issued permit 3757 on 7/30/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 373	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 417	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18.	Waiting for owner to process permit paperwork.
Octavio Rosales SFD	43645 Saguaro Street/Avenue 44	Plans submitted for new SFD. Completed 1st plan check and returned to the City 5/6/18.	Perform 2nd plan check upon plan resubmittal.
One Stop Shop Grease Interceptor Install	84051 Indio Blvd/Van Buren Street	Preliminary plan submitted for grease interceptor TI 4/19/19. Completed 1st plan check and returned to owner's representative 4/30/19.	Perform 2nd plan check upon plan resubmittal.
Paradiso Tract 31815	East of Monroe North of Ave 41	Model homes. No plan check is required. Permit and Inspection fees need to be paid.	Perform inspection upon payment of required fees.
Parcel Map 36215	Dr. Carreon west of Van Buren	Civil plans submitted for 1st plan check. Plans approved and returned to the Engineer 1/18/18. Issued permit 3718 on 1/23/18.	Inspect work improvements as scheduled.
Regal Indio Metro 8 TI	81725 Highway 111	Plans submitted for TI of Metro 8 theater building. Completed 1st plan check and returned to the City 1/31/18.	Perform 2nd plan check upon plan resubmittal.
Sater's Apartment Complex / Avenue 44 Easement	Between Avenue 44 & Market St West of Jackson	VSD met with the Developer of an apartment complex and discussed sewer main connection options for the developer to tie into. Plans submitted for 6 building, 60 unit apartment complex. 3rd plan check returned to city 6/28/16. Plan approved and returned to the City 5/18/17. bonds and development agreement have been signed and recorded. Waiting for developer to finalize easement and permit project.	Waiting for owner to process permit paperwork.
Shadow Hills Plaza Ste F-102 TI	82900 Avenue 42/Jackson St	Plans submitted for existing building TI. Completed 1st plan check and returned to the City 6/15/18.	Perform 2nd plan check upon plan resubmittal.
Terra Lago Four Seasons Tract 32341-3	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Working on getting the development agreement recorded. Bonds have been submitted. Construction work is in progress. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-4	North of Avenue 44 & East of Harrison	37 Lot Residential Tract Development. Plans submitted for plan check #1. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans approved and Fees paid. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-5	North of Avenue 44 & East of Harrison	50 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. 3rd plan check returned 3/10/2014. Plans approved June 3, 2014. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.

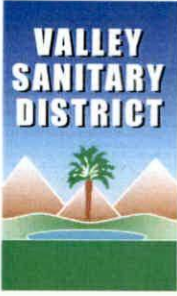
PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Terra Lago Four Seasons Tract 32341-6	North of Avenue 44 & East of Harrison	Plans submitted for plan check review on the next phase of development. 1st plan check ready to be picked up. Plans Approved 2/9/16. Performance Bond Released 3/20/2017. Warranty Bond released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-7	North of Avenue 44 & East of Harrison	Civil plans submitted plan check. Plans approved and returned to the Engineer 7/11/17. Issued permit 3715 on 1/29/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-8	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 12/4/17.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-9	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-10	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-11	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 12/12/18. Plans Approved 1/23/19.	Waiting for owner to process permit paperwork.
Terra Lago Four Seasons Tract 32462	North of Avenue 44 & East of Harrison	19 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans revised and resubmitted due to field issues. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32462-2	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress.	Inspect work improvements as scheduled.
The Daily Grind Coffee - TI	45810 Fargo Street/Hwy 111	Plans submitted for tenant TI. Plans approved and returned to the City 1/24/18. Issued permit 3737 on 3/9/18.	Inspect work improvements as scheduled.
Tower Market Gas Station	84417 Indio Blvd, Avenue 48	Plans submitted for gas station and convenience store. Plans approved and returned to the City 1/29/19. Issued permit 3803 on 2/4/19.	Inspect work improvements as scheduled.
Tractor Supply TI	42625 Jackson Street #100	Plans submitted for TI of existing building. Plans approved and returned to the City 2/5/19. Issued permit 3810 on 3/26/19.	Inspect work improvements as scheduled.
Ulta Beauty/Five Below Bldg	42300 Jackson Street/Avenue 42	Plans submitted for new building. Plans approved and returned to the City 4/29/19. Issued permit 3818 on 5/22/19.	Inspect work improvements as scheduled.
Ulta Beauty Supply - TI	42300 Jackson Street/Avenue 42	Plans submitted for building TI. Completed 1st plan check and returned to the City 5/22/19.	Perform 2nd plan check upon plan resubmittal.

Agenda Item

7



Public Hearing to Adopt the Fiscal Year
2019/2020 Operations & Maintenance Budget
and Capital Improvement Program, Fees and
Charges Resolutions, and a Resolution
Establishing the Appropriations Limit Pursuant
to Government Code Section 6062a



Valley Sanitary District
Board of Directors Meeting
June 11, 2019
PUBLIC HEARING

TO: Board of Directors
FROM: Ron Buchwald
SUBJECT: Adoption of Fiscal Year 2019/2020 Budget - Public Hearing

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors conduct a Public Hearing to approve the Fiscal Year Budget for 2019/2020 and adopt the Annual Appropriations Limit for Fiscal Year 2019/2020.

Additionally, it is recommended that the Board of Directors adopt the following Resolutions:

Resolution 2019-1115

Consideration of Resolution Establishing Rates for Sewer Use for Fiscal Year 2019/2020.

Resolution 2019-1116

Consideration of Resolution Establishing and Adopting the Operations & Maintenance Budget and Capital Improvement Program for Fiscal Year 2019/2020.

Resolution 2019-1117

Consideration of Resolution Amending Fees and Charges for District Services for Fiscal Year 2019/2020.

Resolution 2019-1118

Consideration of Resolution Amending the Compensation Plan for Fiscal Year 2019/2020.

Resolution 2019-1119

Consideration of Resolution Establishing the Annual Appropriations Limit for Fiscal Year 2019/2020.

Background:

In accordance with California law, a Notice of Public Hearing was duly noticed in The Desert Sun, a newspaper of general circulation on April 28, 2019 and May 12, 2019.

The District held a Budget workshop on April 9, 2019. The Board provided direction to Staff to continue on the budget preparation process. The following changes have been made to the budget presented to the Board of Directors on April 9, 2019:

- Decreased Sewer Service revenue \$605,302: due to sewer use fee remaining at \$313 per EDU.
- Decreased Engineering & Maintenance Contract Services \$146,000:
 - decreased \$150,000 for Safety Consultant (carry over)
 - increased \$2,000 for Standby
 - increased \$2,000 for AQMD test.
- Increased Operations salaries \$63,325, including payroll taxes and benefits (for Laboratory Technician range 10).
- Increased Operations memberships and travel, meetings & education \$3,700 (for new Laboratory Technician and increase in allowance from \$1,000 to 1,250 per employee).
- Administration increased \$44,175:
 - decreased ACWA \$7,725
 - decreased insurance \$4,500
 - decreased Certifications \$100
 - increased General Manager salary & benefits \$33,500,
 - increased wellness program \$3,000
 - increased Rate model update \$5,000
 - added Prop. 218 mailing expense \$15,000.
- Decreased E & M – Facilities Fund 11 \$112,000:
 - moved slurry seal plant asphalt, \$50,000, to Fund 12
 - moved blower building re-roof, \$50,000, to Fund 12
 - decreased \$15,000 for Manhole frame and covers (carry over)
 - decreased \$42,000 for Reserve account
 - removed \$60,000 for remodel restroom in Collection building
 - increased \$30,000 for Information system upgrades
 - added Asset management system \$75,000.
- Decreased Phase 2B/2C plant expansion design \$4,955,992 (this is expected to be paid with debt service).

Due to the above changes:

Fund 11 has been decreased by \$146,750.

Fund 12 has been decreased by \$2,468,195.

Fund 13 has been decreased by \$1,982,797.

Fiscal Impact:

The Fiscal Impact is included in the attached Fiscal Year 2019/2020 Budget.

Submitted by: Joanne Padgham Approved by: Ron Buchwald
Joanne Padgham, CPA Ron Buchwald,
Administration & Finance Manager Interim General Manager

Attachments:

Fiscal Year 2019/2020 Budget
Resolution No. 2019-1115 through Resolution No. 2019-1119
Certificate of Publication



PROOF OF PUBLICATION

**STATE OF CALIFORNIA SS.
COUNTY OF RIVERSIDE**

VALLEY SANITARY DISTRICT
45500 VAN BUREN ST

INDIO CA 92201

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

04/28/19, 05/12/19

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.. Executed on this 13th of May 2019 in Green Bay, WI, County of Brown.

DECLARANT

Ad#:0003512617
P O :
of Affidavits :1

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on Tuesday, the 11th day of June 2019, at 1:00 P.M. at the regular meeting place of the Governing Board of the Valley Sanitary District, 45-500 Van Buren Street, Indio, California, said Board will hold a public hearing regarding the proposed Operations and Maintenance Budget and Capital Improvement Program; Fees and Charges Resolutions; and the Resolution establishing the Appropriations Limit, for the Fiscal year beginning July 1, 2019, and ending June 30, 2020. The Board will consider written and public comments. Written comments should be addressed to Board Secretary, Valley Sanitary District, 45-500 Van Buren St., Indio, CA 92201. Your letter must identify the property you own by service address and be signed by the owner of record and be received prior to the close of the public hearing on June 11, 2019.

After completion of the Public Hearing; the Board may vote to approve adopting said fees and budget. If you would like more information about the proposed Budget and Capital Improvement Program, Fees and Charges, or Appropriations Limit, please call 760-238-5400.

BY ORDER OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT
Ronald Buchwald, Interim General Manager
Published: 4/28, 5/12/20

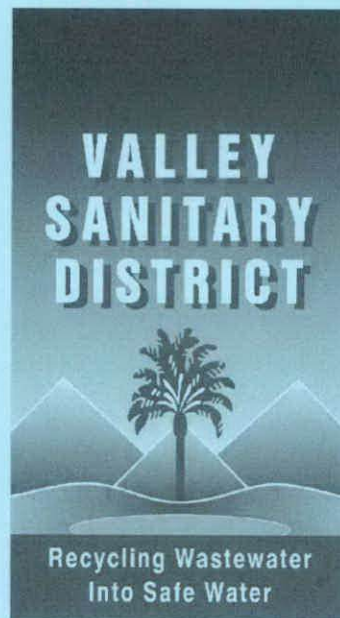
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After completion of the Public Hearing; the Board may vote to approve adopting said fees and budget. If you would like more information about the proposed Budget and Capital Improvement Program, Fees and Charges, or Appropriations Limit, please call 760-238-5400.
BY ORDER OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT
Ronald Buchwald, Interim General Manager
Published: 4/28, 5/12/2019

RECEIVED

MAY 20 2019

Valley Sanitary District

Agenda Item
7A



Resolution No. 2019-1115
Consideration of Resolution Establishing Rates
for Sewer Use for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1115
A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT
RATES FOR SEWER USE

WHEREAS, pursuant to Ordinance 94-115 the Board of Directors established the authority under State law to collect fees and charges for costs reasonably borne and charges levied by the District; and,

WHEREAS, California Government Code Sections 66016, 66018 and 66010, state that the setting or adjusting of fees shall be cause for public notice and hearing before the Board in conjunction with the annual budget process; and,

WHEREAS, on May 14, 2019, the Board of Directors held a duly advertised public hearing on the proposed fees contained in this resolution, and at that time invited oral and written comments from the public.

NOW, THEREFORE, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES**:

SECTION 1: DOMESTIC SEWER USE FEE

Definition: "Equivalent Dwelling Unit" (EDU) shall mean the numerical value designation where 1 EDU represents an average sewage flow of 230 gallons per day from one single family household. For non-household uses, the value of equivalency to a household is for purposes of computing uniform financial obligations.

Formula for the EDU User Fee of Domestic Wastewater: The operations expenses for revising the annual EDU Rate for sewer use charges shall be as follows:

FUND 11 ONLY:

Total revenues needed for O&M budget, Capital and O&M Reserve	\$ 14,811,875
LESS: Tax, Interest, Other income & Depreciation	<u>- 3,664,700</u>
BALANCE OF REVENUE TO BE COLLECTED:	\$ 11,147,175

Estimated EDU's on Tax rolls and Accounts Receivable	35,606
BALANCE OF REVENUE TO BE COLLECTED ÷ Estimated Equivalent Dwelling Units	
\$11,147,175 ÷ 35,606 = \$	313.07

2019/2020 EQUIVALENT DWELLING UNIT FEE: \$313.00 per year

The EDU fee as determined by the above formula shall be applicable to each equivalent dwelling unit, and the same shall be due at the time the user connects to the collection system as determined by the General Manager based on best available data. Users shall be billed directly for service that is not collected by the County Tax Collector. Prorated fees will be assessed from issuance of final permit through June 30, 2020.

On or before the 10th day of August of each year, the District Secretary shall file with the Auditor of the County of Riverside a copy of said report with a statement endorsed thereon over his/her signature that it had been finally adopted by the Board of Directors of the Valley Sanitary District and the Auditor of the County of Riverside shall enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll.

SECTION 2: ASSIGNMENT OF EQUIVALENT DWELLING UNITS

The following dwelling unit equivalents are hereby fixed and established for the classifications of types of property and use. Any use that is not on this schedule may be calculated by the Uniform Plumbing Code or other appropriate authority.

UNIT OF SERVICE SCHEDULE

User Classification	NUMBER OF UNITS
Single Family Dwellings Condominiums/Townhouses/Apartments/Permanent Mobile Homes/Duplex units	1 each
Recreation Vehicle/Motel Rooms/Hotel Rooms	½ each
Recreation Vehicle (Mobile Unit) with permanent structure connected to sewer service	1 each
Library/Church	1 each
Church with Kitchen	2 each
Professional Building (Tenant)	1 each
Administrative Offices-city, county, state	1 each (5 employees)
Hospital	1 each (2 beds)
Rest Homes	1 each (3 beds)
Laundry/Laundromat	1 each (3 washers)
Restaurant/Tavern	3
Restaurant and Tavern or Drive-Thru	4
Gas Station	2
Gas Station with Wash Rack	3
Car Wash	3
Animal Hospital/Clinic/Kennel	3
Barber Shop/Beauty Shop	1 each (2 sinks)
Retail Stores	1 each (2000 sq. ft. or fraction thereof)
Warehousing	1 each restroom
Food Markets	1 each (2000 sq. ft. or fraction thereof)
Plus	12 each (food grinder)

SCHOOLS

Pre-School, K-5	1 each (23 students)
Junior High/High/Continuation/Adult	1 each (14 students)

INDUSTRIES/MANUFACTURING

Shall mean all structures designed for the purpose of providing permanent housing for an enterprise engaged in the production, manufacturing, or processing of material. The EDU for Industrial/Manufacturing shall be determined as follows:

A.	For domestic wastewater: 20 gallons per fixture unit flow per day. Fixture units as defined by Uniform Plumbing Code.
B.	For non-domestic wastewater, compute the information contained on the industrial waste permit, using the non-domestic wastewater formula in Section 2.

INSTITUTIONAL

A.	County Sheriff Substation/County Jail	1 each (3.5 employees)
	County Juvenile Hall	1 each (5 employees)
B.	County administration, courts, clinics, mental health NOTE: Or, calculated based on actual flow metering of discharge from a specific facility	20 gal./fixture
C.	Restrooms in parks	1 EDU per restroom

CABAZON BAND OF MISSION INDIANS FACILITIES

A.	All users specifically on this schedule shall be charged the same EDU as others.
B.	Casino Facilities: 20 Gallons per day per fixture unit per the Uniform plumbing code for a 365-day year or based on direct flow metering of the discharge.

MOVIE THEATERS

Theaters	1 each (100 seats)
Other theaters	1 each (100 seats allowed by Uniform Fire Code)

RV DUMP STATIONS

Recreational vehicle park without hook-ups, but with dump station	1/6 each (per space)
Recreational "rally field" with dump stations:	1/2 each (per acre)
Dump stations for RV's and buses:	15 each (per station)

NONRESIDENTIAL SURVEY/PRE-TREATMENT PERMITS

A.	Survey/Application: Make deposit based on cost estimate for consultant and district staff time. Final invoice will be based on actual cost to the District.
B.	Monitoring Program: Fee to be established as part of the permit. Based on 100% cost recovery to the District.

CHANGES IN USE

When a change in use of a property or building is reported to the District, a new determination will be made about the classification in use for the EDU fee and the connection capacity fee. The new EDU fee shall be effective on the date the new certificate of occupancy is issued based on official records of a public agency. Any other change in use not covered under a certificate of occupancy shall become effective on the date the District is notified. Such notification is to be made within 30 days of the change. When calculating the EDU for purposes of the connection capacity fee, there shall be credit given for the existing or past use on record for the building. Change in use shall include increased discharges in excess of a property's or a facility's permitted volume. It is the responsibility of the property owner to notify the District of a proposed change in use.

SECTION 3: NON-DOMESTIC SEWER USE FEE

A Wastewater Discharge Permit fee shall be paid to the District upon receipt thereof. The frequency of analysis and reporting shall be set forth in the discharge permit. The treatment surcharge shall be based on the Valley Sanitary District's sewer system total maintenance, operation and capital expenditures for providing industrial wastewater collection, treatment and disposal services. Except as otherwise provided, all fees, charges and penalties established by this Resolution are due and payable upon receipt of notice thereof.

Penalties charged under this section shall not accrue to those invoices successfully appealed, provided the District receives written notification of said appeal prior to the payment due date.

Payment of disputed charges is still required by the due date during District review of any appeal submitted by permittees.

Payment of permit fees must be received by the District prior to the issuance of either a new permit or a renewed permit. Each permittee shall also pay delinquent invoices in full prior to new permit issuance. Prorated fees will be assessed from issuance of final permit through June 30, 2019.

Any permit issued may be conditional upon financial security to guarantee payment of all annual fees and charges to be incurred, in accordance with the provisions of Section 717 of the District's Sewer Construction and Use Ordinance.

Abbreviations. The following abbreviations have the designated meanings:

COD - Chemical Oxygen Demand

gpd - Gallons per day

mg/L - Milligrams per liter

Q - Flow

SS - Suspended Solids

The industrial wastewater treatment surcharge shall be computed by the following formula:

Rate Basis: Equivalent Dwelling Unit (EDU)

Definition: 1 EDU: Flow = 230 GPD: COD = 650 mg/L SS = 300 mg/L

$$\text{EDU Formula: } \# \text{ EDU} = \frac{Q}{230} \left[.42 + \frac{(A)}{650} + \frac{(B)}{650} + \frac{(C)}{300} \right]$$

Where,

Q = Daily sewage flow in gallons

COD = Quarterly 92-day Average, COD concentration in mg/L for COD in excess of 650 mg/L.

SS = Quarterly 92-day Average, SS concentration in mg/L for SS in excess of 300 mg/L.

*COD = Concentrations of 650 mg/L or less will be calculated at 650 mg/L.

**SS = Concentrations of 300 mg/L or less will be calculated at 300 mg/L.

(A) = The total Collection System Expenses + 1/2 of Treatment Personnel Expenses + 1/2 of Treatment Electric Expenses + 1/3 General Plant Expenses + 1/3 Laboratory Expenses + 1/3 Administration Expenses + 1/3 Reserve Funding.

(B) = Deduct 1/2 of Treatment Personnel and Treatment Electric Expenses from Treatment O & M Budget Expenses + 1/3 General Plant Expenses + 1/3 Laboratory Expenses + 1/3 Administration Expenses + 1/3 Reserve Funding.

(C) = To the Sludge O & M Budget Expenses + 1/3 General Plant Expense + 1/3 Laboratory Expense + 1/3 Administration Expense + 1/3 Reserve Funding.

Example: Average daily flow = 59,800 gpd
Average COD loading for 92 days = 3,520 mg/L
Average SS loading for 92 days = 273 mg/L

$$\frac{59,800 \text{ gpd}}{230 \text{ gpd/EDU}} \left[.42 + (.36) \frac{3,520 \text{ mg/L}}{650 \text{ mg/L}} + (.22) \frac{273 \text{ mg/L}}{300 \text{ mg/L}} \right]$$

$$260 \text{ EDU} \quad [.42 + 1.95 + 0.20]$$

$$260 \text{ EDU} \quad [2.57] = 668$$

$$668 \text{ EDU} \left(\frac{\$330.00 * \text{EDU}}{4 \text{ qtr/yr}} \right) = \$55,110/\text{qtr}$$

The quantities for quarterly total flows, COD, and suspended solids used in the above formula may be established by engineering estimation, short term sampling, analysis and flow measurement extrapolated to a quarterly total; or by extensive sampling, analysis and flow measurement; all as approved by the District Manager. The District Manager shall set the minimum requirements for sampling, analysis and flow measurement by the discharger necessary to establish quantities to be used in the above formula. Sampling and flow monitoring equipment shall be installed and maintained by the discharger. Costs incurred by the District for sample collection and analysis of the industrial discharge shall be recovered from the discharger.

Industrial dischargers may be restricted to discharging during specified periods of the day to protect the discharge from adversely affecting District operations.

SECTION 4: ADMINISTRATION, APPEALS, AND EFFECTIVE DATE

- A. Administration: The General Manager shall be responsible for the administration and implementation of this resolution.
- B. Appeals: Appeals of an administrative decision related to this resolution may be made in writing to the Board of Directors.
- C. Effective Date: This resolution shall become effective sixty (60) days after its adoption by the Board of Directors. Effective date: August 11, 2019, for the fiscal year 2019/2020.

PASSED, APPROVED, and ADOPTED this 11th day of June 2019, by the following roll call vote. A summary notice thereof has been published twice in a newspaper of general circulation in the Valley Sanitary District prior to said hearing as required by law. Resolution 2018-1100 is hereby repealed at the effective date of this resolution.

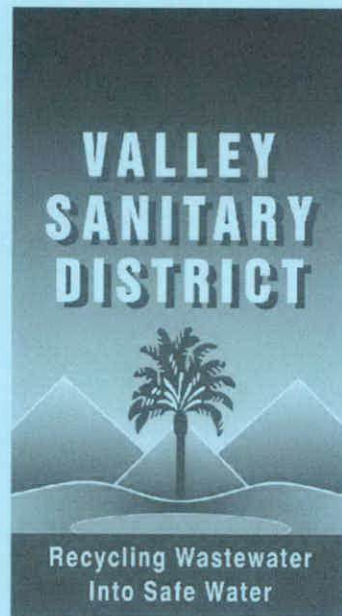
AYES:
NAYES:
ABSENT:
ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

Agenda Item
7B



Resolution No. 2019-1116
Consideration of Resolution Establishing and
Adopting the Operations & Maintenance Budget
and Capital Improvement Program for the
Fiscal Year 2019/2020

RESOLUTION NO. 2019-1116

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING AND ADOPTING THE OPERATIONS & MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEAR 2019/2020

WHEREAS, on April 9, 2019, the General Manager submitted to the Board of Directors a proposed budget for operations and maintenance, and capital improvement projects for the fiscal year beginning July 1, 2019, and ending June 30, 2020; and

WHEREAS, on April 9, 2019, the Board of Directors reviewed the proposed budget for operations and maintenance; including projected revenues, employee benefits, fees and charges for District services and capital projects; and

WHEREAS, on June 11, 2019, the Board of Directors held a duly advertised public hearing at their regular Board meeting to hear public testimony on the proposed budget, and the proposed changes to fees and charges; and

WHEREAS, the Board of Directors determined that the budget is necessary for the operation and maintenance of District services and facilities; and that continuation of a Connection Capacity/Capital Impact fee is essential.

NOW, THEREFORE, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES** as follows:

Section 1: That the annual budget for fiscal year 2019/2020 for operations and maintenance, and capital projects, is approved in the manner and form presented.

PASSED, APPROVED, and ADOPTED this 11th day of June, 2019, by the following roll call vote:

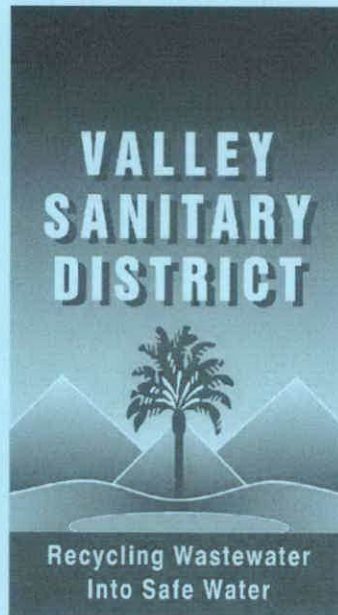
AYES:
NAYES:
ABSENT:
ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

Agenda Item
7C



Resolution No. 2019-1117
Consideration of Resolution Amending
Fees and Charges for District Services
for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1117

**A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT
AMENDING FEES AND CHARGES FOR DISTRICT SERVICES**

WHEREAS, pursuant to Ordinance 94-115 the Board of Directors established the authority under State law to collect fees and charges for costs reasonably borne and charges levied by the District; and,

WHEREAS, pursuant to California Government Code Section 66016, 66018 and 66010, the setting or adjusting of fees shall be cause for public notice and hearing before the Board in conjunction with the annual budget process; and,

WHEREAS, on June 11, 2019, the Board of Directors held a duly advertised public hearing on the proposed fees contained in this resolution, and at that time invited oral and written comments from the public.

NOW, THEREFORE, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES**:

SECTION 1: The Following fees and charges are applicable:

ADMINISTRATIVE/DEVELOPMENT SERVICES

Copies of plans or maps	\$ 5.00/sheet (\$10.00/sheet color)
Bid documents (or amount specified in Bid Documents)	\$ 25.00/each
Photocopies 8 ½" X 11" – 8 ½" X 14" black & white	\$.25/page
Photocopies 11" X 17" black & white	\$.40/page
Photocopies 8 ½" X 11" – 8 ½" X 14" color	\$.40/page
Photocopies 11" X 17" color	\$.80/page
Copy of Board meeting recording	\$ 15.00/recording
Notary fee	\$ 20.00/each signature
Returned Check Fee-Non-sufficient funds check or closed account check	\$ 25.00/check
Inspections (By District Staff depending on availability):	
• Laterals, single (\$240.00 initial deposit required before inspections)	\$ 80.00/hour with one hour minimum
• Laterals, multiple (\$55.00 initial deposit per lateral or \$240.00 minimum deposit)	\$ 80.00/hour with one hour minimum
• Mainline (\$500.00 minimum deposit required before inspections)	\$ 80.00/hour with one hour minimum
• Disconnect inspection/permit (\$240.00 initial deposit required before inspections)	\$ 80.00/hour with one hour minimum
Inspections (By Contract Inspector):	
• Laterals, mainline or any sewer related inspections (actual cost + expenses)	\$125.00/hour (estimated)
Plan Check & Developmental Services	
• District Staff (minimum \$150.00 initial deposit required for single residence. All other project categories minimum \$500.00 deposit)	\$150.00/hour with one hour minimum
• District Contract Engineer-(billed at actual cost) (\$150.00 initial deposit required for single residence. All other project categories minimum \$1,000.00 deposit.)	\$150.00/hour with one hour minimum plus \$15.00 administration fee per set of plans
• GIS/Collection System hydraulic model update fee (\$1,000.00 minimum deposit required)	Billed at actual cost
• Any services not covered in this schedule shall be billed at actual cost (\$1,000.00 minimum deposit required)	Billed at actual cost
• Miscellaneous Administrative Costs not otherwise listed	Billed at actual cost

SECTION 2: CAPITAL IMPACT/CONNECTION CAPACITY CHARGES

Pursuant to the Evaluation of Sewer Capacity Charges prepared by Municipal Financial Services dated May 2019, and adjusted annually by the Engineering News Record (ENR) 20-City Construction Cost Index from May 2009 to May 2019, the charge for connecting to the collection and treatment system is justified in increasing to \$4,400 per equivalent dwelling unit (EDU).

SECTION 3: ADMINISTRATION

A. Administration: The General Manager shall be responsible for the administration and implementation of this resolution.

PASSED, APPROVED and ADOPTED this 11th day of June 2019, by the following roll call vote. A summary notice thereof has been published twice in a newspaper of general circulation in the Valley Sanitary District prior to said hearing as required by law. Resolution 2018-1102 is hereby repealed at the effective date of this resolution.

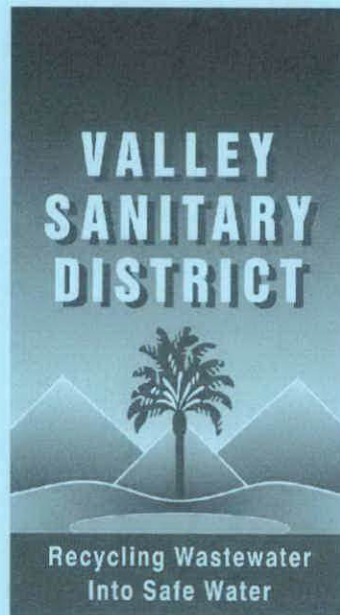
AYES:
NAYES:
ABSENT:
ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

Agenda Item
7D



Resolution No. 2019-1118
Consideration of Resolution Amending
the Compensation Plan for
Fiscal Year 2019/2020

RESOLUTION NO. 2019-1118
A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY
DISTRICT AMENDING THE EMPLOYEE COMPENSATION PLAN FOR FISCAL
YEAR 2019-2020

WHEREAS, the General Manager submitted to the Board of Directors a draft budget for fiscal year 2019-2020 that included employee compensation; and,

WHEREAS, the Board of Directors has considered the issues relating to employee wages from a cost of living viewpoint and has concluded that a 2.7 percent (2.7%) COLA adjustment is warranted.

NOW, THEREFORE, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES**:

SECTION 1: That the attached Salary Schedules are hereby adopted.

SECTION 3: That the District will contribute the CalPERS determined Employer Contribution Rate of 11.533% towards the retirement of all legacy employees enrolled in the District's Tier 1 CalPERS Retirement Plan and 7.072% for all employees enrolled in the District's Tier 2 CalPERS Retirement Plan.

SECTION 4: That the Employee member will contribute the Employee Contribution rate of 8% for all legacy employees enrolled in the District's Tier 1 CalPERS Retirement Plan and 7.25% for all employees enrolled in the District's Tier 2 CalPERS Retirement Plan.

SECTION 5: That the amount Board members can access under the District's supplemental self-insurance for dental and vision benefits shall be \$1,500.00.

SECTION 6: Longevity Pay: That the employees shall be granted a \$100 per month increase when said employee has completed his/her 7th anniversary and each 5th anniversary of continuous service thereafter, effective the first day of the pay period following each longevity anniversary.

SECTION 7: Standby Pay: That the District's compensation for Standby Time shall be paid at a rate of \$36.00 per weekday and \$77.00 per weekend day and observed District holidays.

SECTION 8: That effective date of these changes shall be July 1, 2019.

The effective date of this resolution is July 1, 2019 and Resolution No. 2019-1118 rescinds Resolution No. 2018-1103.

PASSED, APPROVED, and ADOPTED this 11th day of June 2019, by the following roll call vote:

- AYES:
- NAYES:
- ABSENT:
- ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

VALLEY SANITARY DISTRICT**2019/2020 SALARY SCHEDULE****FOR EMPLOYEES HIRED ON OR AFTER 7/1/2016**

NEW	A	B	C	D	E	F	G
1	3,038	3,190	3,349	3,517	3,693	3,877	4,071
2	3,190	3,349	3,517	3,693	3,877	4,071	4,275
3	3,349	3,517	3,693	3,877	4,071	4,275	4,488
4	3,517	3,693	3,877	4,071	4,275	4,488	4,713
5	3,693	3,877	4,071	4,275	4,488	4,713	4,948
6	3,877	4,071	4,275	4,488	4,713	4,948	5,196
7	4,071	4,275	4,488	4,713	4,948	5,196	5,456
8	4,275	4,488	4,713	4,948	5,196	5,456	5,728
9	4,488	4,713	4,948	5,196	5,456	5,728	6,015
10	4,713	4,948	5,196	5,456	5,728	6,015	6,316
11	4,948	5,196	5,456	5,728	6,015	6,316	6,631
12	5,196	5,456	5,728	6,015	6,316	6,631	6,963
13	5,456	5,728	6,015	6,316	6,631	6,963	7,311
14	5,728	6,015	6,316	6,631	6,963	7,311	7,677
15	6,015	6,316	6,631	6,963	7,311	7,677	8,060
16	6,316	6,631	6,963	7,311	7,677	8,060	8,463
17	6,631	6,963	7,311	7,677	8,060	8,463	8,887
18	6,963	7,311	7,677	8,060	8,463	8,887	9,331
19	7,311	7,677	8,060	8,463	8,887	9,331	9,797
20	7,677	8,060	8,463	8,887	9,331	9,797	10,287
21	8,060	8,463	8,887	9,331	9,797	10,287	10,802
22	8,463	8,887	9,331	9,797	10,287	10,802	11,342
23	8,887	9,331	9,797	10,287	10,802	11,342	11,909
24	9,331	9,797	10,287	10,802	11,342	11,909	12,504
25	9,797	10,287	10,802	11,342	11,909	12,504	13,129
26	10,287	10,802	11,342	11,909	12,504	13,129	13,786
27	10,802	11,342	11,909	12,504	13,129	13,786	14,475
28	11,342	11,909	12,504	13,129	13,786	14,475	15,199
29	11,909	12,504	13,129	13,786	14,475	15,199	15,959
30	12,504	13,129	13,786	14,475	15,199	15,959	16,757

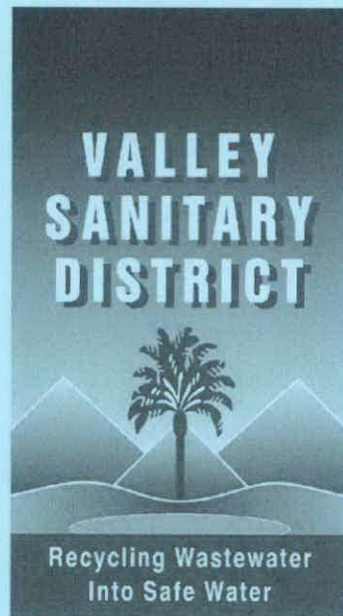
VALLEY SANITARY DISTRICT

2019/2020 SALARY SCHEDULE

FOR EMPLOYEES HIRED ON OR BEFORE 6/30/2016

LEGACY	a	b	c	d	e	f	g	h	i	j	k	l	m	n
1	2,963	3,038	3,114	3,190	3,270	3,349	3,433	3,517	3,605	3,693	3,785	3,877	3,974	4,071
2	3,114	3,190	3,270	3,349	3,433	3,517	3,605	3,693	3,785	3,877	3,974	4,071	4,173	4,275
3	3,270	3,349	3,433	3,517	3,605	3,693	3,785	3,877	3,974	4,071	4,173	4,275	4,381	4,488
4	3,433	3,517	3,605	3,693	3,785	3,877	3,974	4,071	4,173	4,275	4,381	4,488	4,599	4,713
5	3,605	3,693	3,785	3,877	3,974	4,071	4,173	4,275	4,381	4,488	4,599	4,713	4,830	4,948
6	3,785	3,877	3,974	4,071	4,173	4,275	4,381	4,488	4,599	4,713	4,830	4,948	5,071	5,196
7	3,974	4,071	4,173	4,275	4,381	4,488	4,599	4,713	4,830	4,948	5,071	5,196	5,325	5,456
8	4,173	4,275	4,381	4,488	4,599	4,713	4,830	4,948	5,071	5,196	5,325	5,456	5,591	5,728
9	4,381	4,488	4,599	4,713	4,830	4,948	5,071	5,196	5,325	5,456	5,591	5,728	5,871	6,015
10	4,599	4,713	4,830	4,948	5,071	5,196	5,325	5,456	5,591	5,728	5,871	6,015	6,164	6,316
11	4,830	4,948	5,071	5,196	5,325	5,456	5,591	5,728	5,871	6,015	6,164	6,316	6,472	6,631
12	5,071	5,196	5,325	5,456	5,591	5,728	5,871	6,015	6,164	6,316	6,472	6,631	6,796	6,963
13	5,325	5,456	5,591	5,728	5,871	6,015	6,164	6,316	6,472	6,631	6,796	6,963	7,136	7,311
14	5,591	5,728	5,871	6,015	6,164	6,316	6,472	6,631	6,796	6,963	7,136	7,311	7,491	7,677
15	5,871	6,015	6,164	6,316	6,472	6,631	6,796	6,963	7,136	7,311	7,491	7,677	7,868	8,060
16	6,164	6,316	6,472	6,631	6,796	6,963	7,136	7,311	7,491	7,677	7,868	8,060	8,259	8,463
17						7,311		7,677		8,060		8,463		8,887
18						7,677		8,060		8,463		8,887		9,331
19						8,060		8,463		8,887		9,331		9,797
20						8,463		8,887		9,331		9,797		10,287
21						8,887		9,331		9,797		10,287		10,802
22						9,331		9,797		10,287		10,802		11,342
23						9,797		10,287		10,802		11,342		11,909
24						10,287		10,802		11,342		11,909		12,504
25						10,802		11,342		11,909		12,504		13,129
26						11,342		11,909		12,504		13,129		13,786
27						11,909		12,504		13,129		13,786		14,475

Agenda Item
7E



Resolution No. 2019-1119
Consideration of Resolution Establishing
the Annual Appropriations Limit
for Fiscal Year 2019/2020

RESOLUTION NO. 2019-1119
A RESOLUTION OF THE BOARD OF DIRECTORS
OF VALLEY SANITARY DISTRICT ESTABLISHING THE ANNUAL
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020

WHEREAS, Article XIII B of the California Constitution and Government Code Section 7903 requires that a local government in California may not appropriate any proceeds of taxes that the agency receives in excess of the "appropriations limit" established for fiscal year 1978-1979, adjusted annually for population and cost of living increases; and

WHEREAS, "proceeds of taxes" levied for and by the District include property taxes, user charges and user fees to the extent such proceeds exceed the costs reasonably borne by the District in carrying out its services; and

WHEREAS, the appropriations limit for fiscal year 2018-2019 was \$9,883,480 as announced by the California Department of Finance for Riverside County on May 2018; and

NOW, THEREFORE, the Board of Directors of Valley Sanitary District HEREBY RESOLVES:

Section 1: The allowable change in appropriations limit is 1.0527% above the 2018-2019 appropriations limit of \$9,883,480 for a new appropriations limit for fiscal year 2019-2020 of \$9,935,566.

Section 2: The proposed budget for 2019-2020 does not exceed the property tax spending limit pursuant to the California Constitutional limit; therefore, the Board hereby finds that the proposed budget is in compliance with California law.

PASSED, APPROVED, and ADOPTED this 11th day of June 2019, by the following vote:

AYES:
NAYES:
ABSENT:
ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

EXHIBIT "A"

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020

2019-2020:

Per Capita Income Change = 3.85 percent

City Population Change = 1.37 percent

Per Capita converted to a ratio: $\frac{3.85 + 100}{100} = 1.0385$

Population converted to a ratio: $\frac{1.37 + 100}{100} = 1.0137$

Calculation of factor for FY 2019-2020: $1.0385 \times 1.0137 = 1.0527$

2018-2019 Appropriations Limit X 2019-2020 calculation factor:

\$9,883,480 X 1.00527 = \$9,935,566

2019-2020 Appropriations Limit: \$9,935,566