

Budget & Finance Committee Meeting Tuesday, February 16, 2021 at 1:00 PM Valley Sanitary District Board 45-500 Van Buren Street, Indio, CA 92201

*****SPECIAL NOTICE - VIA VIDEOCONFERENCE****

Pursuant to the Governor's Executive Order N-25-20 issued on March 4, 2020 and N-29-20 issued on March 18, 2020; The Budget & Finance Committee special meeting will be conducted remotely through Zoom. Members of the public wanting to participate in the open session of the meeting may do so via the following Zoom registration link

https://zoom.us/j/93995876880?pwd=THZ0SDI3bnJHMjcwMXdPRURSTExoZz09 Meeting ID 939 9587 6880 or by telephone by calling 669-900-9128.

Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at hgould@valley-sanitary.org.

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1. CALL TO ORDER

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

3. DISCUSSION / ACTIONS ITEMS

3.1. Discussion of the Wastewater Rate Study Presented by NBS

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3.1 Review Wastewater Rate Study.pdf

3.1 Attachment Wastewater Rate Study.pdf

4. FUTURE MEETING ITEMS

5. ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.





Valley Sanitary District Budget & Finance Committee February 16, 2021

TO: Budget & Finance Committee

FROM: Jeanette Juarez, Business Services Manager

SUBJECT: Discussion of the Wastewater Rate Study Presented by NBS

□Board Action	□New Budget Approval	□Contract Award
☑ Board Information	□Existing FY Approved Budget	□Closed Session

Executive Summary

The purpose of this report is to review and discuss the presentation of the wastewater rate study presented by NBS.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5.3: Update rate structure to ensure it is up-to-date and fair to all classes of customers.

Fiscal Impact

There is no fiscal impact from this report.

Background

At the August 25, 2020 Board Meeting, the Board authorized the General Manager to execute a contract with NBS to perform a Comprehensive Wastewater Rate Study.

NBS has prepared a wastewater rate study presentation to review and examine four (4) components:

- 1. Financial Plan
- 2. Cost-of-Service Analysis
- 3. Rate Design & Proposed Rates
- 4. Monthly Bill Impacts

The rates presented in this report are preliminary and aligned to meet the District's financial plan and revenue requirements. The proposed rates are also designed in a "fair and equitable" manner that complies with Prop 218.

Recommendation

Recommend that the Budget and Finance Committee receive this report for information.

Attachments
Attachment A: Wastewater Rate Study Presentation



Presentation Overview

- Key Rate Study Issues & Assumptions
- Rate Study Technical Components
- Review Wastewater Rate Study:
 - Financial Plan
 - Cost-of-Service Analysis
 - Rate Design & Proposed Rates
 - Monthly Bill Impacts
- Overview of Proposition 218 Process
- Next Steps
- > Timeline
- Questions & Discussion



Key Rate Study Issues

- The rates presented today are preliminary; additional work needs to be done on the customer data.
- The number of dwelling units for Multi-Family Residential accounts was not available, so rates were calculated based on the number of accounts (or parcels).
- There are approximately 4,525 IWA water accounts (1.5 million HCF) that could not be matched to an APN. This excludes all city, irrigation, construction, and landscape & light accounts.



Key Rate Study Assumptions

- Combined all Commercial accounts into two categories:
 - 1. Commercial Low Strength (e.g., medical, churches, offices, shopping centers, etc.)
 - 2. Commercial High Strength (e.g., restaurants, groceries, hotels with dining, etc.).
- For Mobile Home and RV Parks, the number of accounts is based on the number of total lots.
- Timeshare units are charged the same as other multiunit parcels (i.e., condominiums).



Rate Study Technical Components

FINANCIAL PLAN /
REVENUE
REQUIREMENTS

COST-OF-SERVICE ANALYSIS

3 RATE DESIGN

Step 1: Financial Plan/ Revenue Requirements -

Compares current sources and uses of funds and determines the revenue needed from rates and projected rate adjustments.

Step 2: Cost-of-Service Analysis - Allocates the revenue requirements to the customer classes in a "fair and equitable" manner that complies with Prop 218. Step 3: Rate Design Considers what rate
structure alternatives
will best meet the
Utility's needs to collect
rate revenue from each
customer class.



Financial Plan







Financial Plan: 30-Year Debt Issue

Summary of Sources and Uses of Funds and		Budget		Projected	Rat	es for Adopti	on	Period		
Net Revenue Requirements	F	Y 2020/21	FY 2021/22	FY 2022/23		Y 2023/24		Y 2024/25	F	Y 2025/26
Sources of Sewer Funds										
Rate Revenue Under Prevailing Rates	\$	11,979,000	\$ 12,098,790	\$ 12,219,778	\$	12,341,976	\$	12,465,395	\$	12,590,049
Additional Revenue from Rate Increases ¹		-	1,451,855	3,108,711		5,307,247		8,034,177		8,942,701
Non-Rate Revenues		1,072,300	1,223,505	1,257,390		1,225,070		1,268,723		1,392,709
Total Sources of Funds	\$	13,051,300	\$ 14,774,150	\$ 16,585,879	\$	18,874,293	\$	21,768,295	\$	22,925,460
Uses of Sewer Funds										
Operating Expenses	\$	8,092,960	\$ 8,878,352	\$ 9,470,994	\$	9,808,141	\$	10,157,538	\$	10,519,638
Debt Service		1,445,048	3,827,601	3,826,851		3,825,913		8,601,269		8,601,019
Rate-Funded Capital Expenses		350,000	1,456,296	 629,681		1,854,235		343,492		1,006,391
Total Use of Funds	\$	9,888,008	\$ 14,162,250	\$ 13,927,526	\$	15,488,290	\$	19,102,299	\$	20,127,048
Surplus (Deficiency) before Rate Increase	\$	3,163,292	\$ 611,900	\$ 2,658,353	\$	3,386,003	\$	2,665,996	\$	2,798,412
Surplus (Deficiency) after Rate Increase	\$	3,163,292	\$ 2,063,755	\$ 5,767,064	\$	8,693,250	\$	10,700,173	\$	11,741,113
Projected Annual Rate Increase		0.00%	12.00%	12.00%		14.00%		15.00%		4.00%
Cumulative Rate Increases		0.00%	12.00%	25.44%		43.00%		64.45%		71.03%
Net Revenue Requirement ²	\$	8,815,708	\$ 12,938,745	\$ 12,670,137	\$	14,263,220	\$	17,833,576	\$	18,734,339
Debt Coverage After Rate Increase		3.43	1.54	1.86		2.37		1.35		1.44

^{1.} Assumes new rates are implemented July 1, 2021 and on July 1st each year thereafter.

^{2.} Total Use of Funds less Non-Rate Revenues. This is the annual amount needed from wastewater rates.



Financial Plan: 30-Year Debt Issue, cont.

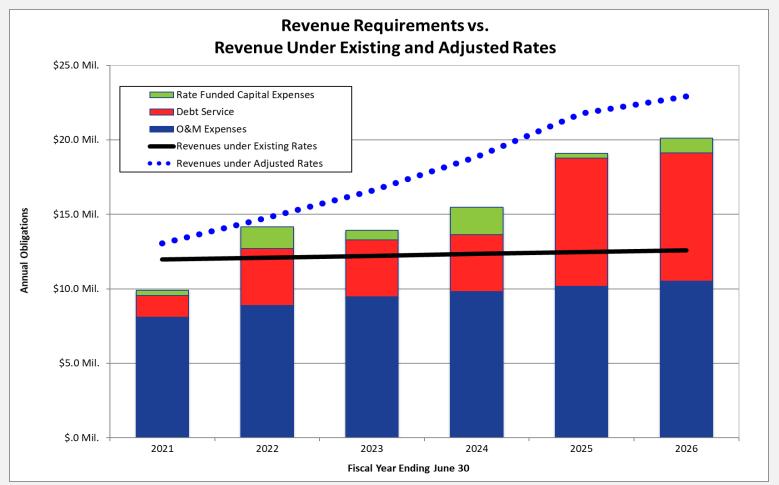
Financial Alternative: Full CIP with a \$185 Million Debt Issue

Beginning Reserve Fund Balances and	Budget		Projecte	d Ra	tes for Adopti	on P	eriod	
Recommended Reserve Targets	FY 2020/21	FY 2021/22	FY 2022/23		FY 2023/24		FY 2024/25	Y 2025/26
Un-Restricted Reserves								
Operating Reserve								
Ending Balance	\$ 4,046,500	\$ 4,439,200	\$ 4,735,500	\$	4,904,100	\$	5,078,800	\$ 5,259,800
Recommended Minimum Target	\$ 4,046,500	\$ 4,439,200	\$ 4,735,500	\$	4,904,100	\$	5,078,800	\$ 5,259,800
Capital Rehabilitation & Replacement Reserve								
Ending Balance	\$ 22,409,818	\$ 21,980,568	\$ 24,756,085	\$	28,432,742	\$	31,443,363	\$ 34,702,969
Recommended Minimum Target	\$ 3,237,184	\$ 3,551,341	\$ 3,788,398	\$	3,923,257	\$	4,063,015	\$ 4,207,855
Emergency Fund Balance								
Ending Balance	\$ 404,648	\$ 443,918	\$ 443,918	\$	443,918	\$	443,918	\$ 443,918
Recommended Minimum Target	\$ 404,648	\$ 443,918	\$ 473,550	\$	490,407	\$	507,877	\$ 525,982
Total Ending Balance	\$ 26,860,966	\$ 26,863,685	\$ 29,935,502	\$	33,780,760	\$	36,966,081	\$ 40,406,687
Recommended Minimum Target	\$ 7,688,332	\$ 8,434,459	\$ 8,997,447	\$	9,317,764	\$	9,649,692	\$ 9,993,637
Restricted Reserves								
Connection Fee Reserve								
Ending Balance	\$ 6,838,607	\$ 404,648	\$ 443,918	\$	443,918	\$	443,918	\$ 443,918
Recommended Minimum Target	\$ -	\$ 39,270	\$ -	\$	-	\$	-	\$ -
Debt Reserve Fund								
Ending Balance	\$ 317,042	\$ 2,663,967	\$ 2,620,170	\$	2,571,560	\$	7,290,904	\$ 7,229,725
Recommended Minimum Target	\$ 317,042	\$ 2,663,967	\$ 2,620,170	\$	2,571,560	\$	7,290,904	\$ 7,229,725
CSWRCB Reserve Fund								
Ending Balance	\$ 1,123,323	\$ 1,140,173	\$ 1,157,275	\$	1,174,634	\$	1,192,254	\$ 1,210,138
Recommended Minimum Target	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
Total Ending Balance	\$ 8,278,972	\$ 4,208,787	\$ 4,221,363	\$	4,190,112	\$	8,927,076	\$ 8,883,780
Recommended Minimum Target	\$ 317,042	\$ 2,703,236	\$ 2,620,170	\$	2,571,560	\$	7,290,904	\$ 7,229,725

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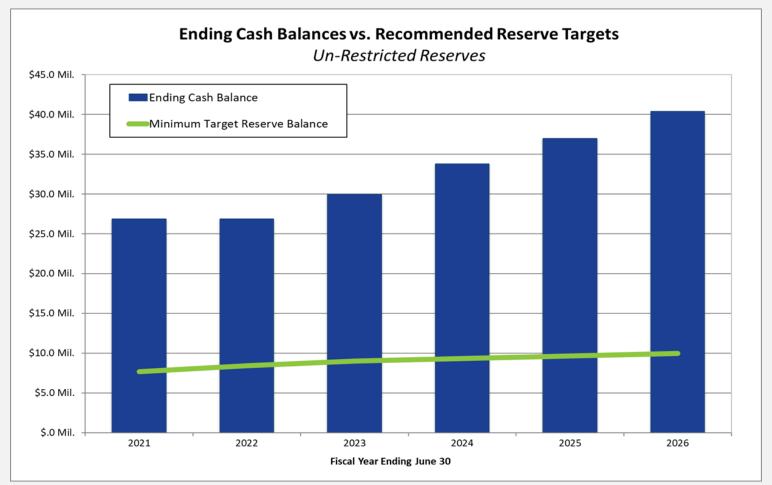


Financial Plan: 30-Year Debt Issue, cont.



Financial Plan: 30-Year Debt Issue, cont.

Financial Alternative: Full CIP with a \$185 Million Debt Issue



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Cost-of-Service Analysis







Cost-of-Service Analysis (COSA)



Flow related costs are primarily related to the sewer collection system which transports effluent from customers to the treatment facility.



Strength related costs related to the treatment of effluent at the Wastewater Treatment Plant. Two factors, Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) measure different aspects of the treatment process.



Customer related costs are associated with having a customer connected to the sewer system, such as billing, postage and customer service.



Cost-of-Service Analysis (COSA), cont.

Total Revenue Requirement is Distributed to Each Functional Cost Component:

Р	ercentage Alloca	ated to Each Facto	or	
Customer Class	Volume	BOD	TSS	Customer
Residential				
Single-Family Residential	73.5%	60.4%	60.7%	59.8%
Multi-Family Residential	9.5%	7.8%	7.9%	16.7%
Mobile Home	2.8%	2.3%	2.3%	4.5%
RV Park	3.7%	2.3%	1.4%	4.7%
Non-Residential Totals				
Commercial - Low Strength	2.4%	1.7%	1.7%	3.0%
Commercial - High Strength	8.1%	25.5%	26.0%	11.4%
Total:	100.0%	100.0%	100.0%	100.0%



Cost-of-Service Analysis (COSA), cont.

Financial Alternative: Full CIP with a \$185 Million Debt Issue

Total Revenue Requirement of \$13,550,645 is Distributed to Each Customer Class Based on the Allocation Factors:

		Co	ost Classification	on C	Components		Co	ost-of-Service	
Customer Class	Walana		Treat	mei	nt		et Revenue	% of COS Net Revenue Reg'ts	
	Volume		BOD		TSS	Related		Req'ts.	nevenue neg ts.
Net Revenue Requirements ¹	\$ 7,170,133	\$	2,034,414	\$	2,034,414	\$ 2,311,682	\$	13,550,645	
	52.9%		15.0%		15.0%	17.1%		100.0%	
Residential									
Single-Family Residential	\$ 5,267,437	\$	1,229,152	\$	1,235,333	\$ 1,818,533	\$	9,550,455	70.5%
Multi-Family Residential	683,221		159,429		160,231	27,134		1,030,014	7.6%
Mobile Home ²	199,273		46,500		46,734	139,131		431,638	3.2%
RV Park ²	268,766		46,589		28,815	256,408		600,579	4.4%
Residential Totals	\$ 6,418,697	\$	1,481,670	\$	1,471,112	\$ 2,241,207	\$	11,612,686	85.7%
Non-Residential									
Commercial - Low Strength	\$ 171,025	\$	34,207	\$	34,379	\$ 9,288	\$	248,899	1.8%
Commercial - High Strength	580,412		518,537		528,923	61,188		1,689,060	12.5%
Non-Residential Totals	\$ 751,437	\$	552,744	\$ 563,302		\$ \$ 70,476		1,937,959	14.3%
Total	\$ 7,170,133	\$			2,034,414	\$ 2,311,682	\$	13,550,645	100%

^{1.} Revenue requirement for each customer class is determined by multiplying the revenue requirement from each cost classification by the allocation factors for each customer class.

^{2.} Number of accounts for Mobile Homes and RV Parks are based on the number of lots.



Rate Design & Proposed Rates



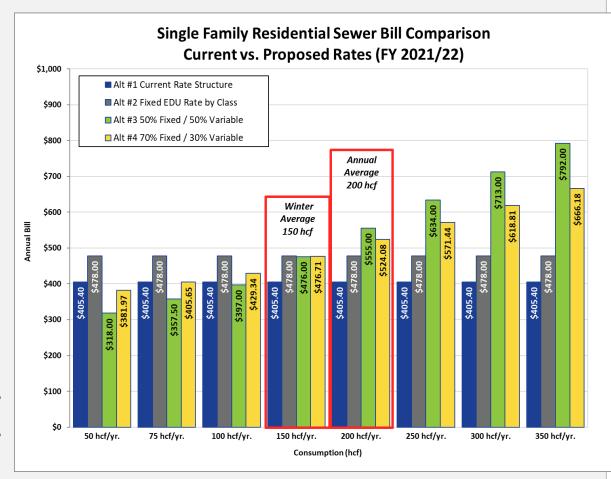




Rate Study Alternatives Considered

Four Rate Alternatives were Evaluated:

- Current Rate Structure (same fixed rates for all customers)
- Revenue Collected from Fixed Rates – Varies by Class
- Revenue Collected from Fixed vs. Volumetric Rates:
 - 50% Fixed / 50% Vol.
 - 70% Fixed / 30% Vol.





Proposed Rates – 30-Year Debt Issue

Financial Alternative: Full CIP with a \$185 Million Debt Issue

Alternative 1 - 100% Fixed based on EDU - Same for all Classes

Sewer Rate Schedule	Current	Year 1	Year 2	Year 3	Year 4	Year 5
	Rates	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Projected Increase in Rate Revenue per Financial Plan:		12.00%	12.00%	14.00%	15.00%	4.00%
Annual Service Charges						
Per EDU (All Customer Classes)	\$330.00	\$405.40	\$454.05	\$517.62	\$595.26	\$619.07



Proposed Rates – 30-Year Debt Issue, cont.

Financial Alternative: Full CIP with a \$185 Million Debt Issue

Alternative 2 - 100% Fixed based on EDU - Varies by Class

Sewer Rate Schedule	Command	Year 1	Year 2	Year 3	Year 4	Year 5
Sewer kate Schedule	Current	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Projected Increase in Rate Revenue per Financial Plan:	Rates	12.00%	12.00%	14.00%	15.00%	4.00%
Fixed Service Charges (Per EDU)						
Residential						
Single-Family Residential	\$330.00	\$478.00	\$535.36	\$610.31	\$701.86	\$729.93
Multi-Family Residential	\$330.00	\$185.05	\$207.26	\$236.28	\$271.72	\$282.59
Mobile Home	\$330.00	\$284.44	\$318.57	\$363.17	\$417.65	\$434.36
RV Park	\$330.00	\$380.96	\$426.68	\$486.42	\$559.38	\$581.76
Non-Residential						
Commercial - Low Strength	\$330.00	\$251.29	\$281.44	\$320.84	\$368.97	\$383.73
Commercial - High Strength	\$330.00	\$445.13	\$498.55	\$568.35	\$653.60	\$679.74



Proposed Rates – 30-Year Debt Issue, cont.

Financial Alternative: Full CIP with a \$185 Million Debt Issue

Alternative 3 - 50% Fixed / 50% Volumetric

		Year 1	Year 2	Year 3	Year 4	Year 5
Sewer Rate Schedule	Current	Tear 1	Tear 2	rear 5	rear 4	rear 5
	Rates	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Projected Increase in Rate Revenue per Financial Plan:		12.00%	12.00%	14.00%	15.00%	4.00%
Fixed Service Charges						
Residential	Rate Per EDU					
Single-Family Residential	\$330.00	\$239.00	\$267.68	\$305.16	\$350.93	\$364.97
Multi-Family Residential **	\$330.00	\$1,728.21	\$1,935.60	\$2,206.58	\$2,537.57	\$2,639.07
Mobile Home	\$330.00	\$142.22	\$159.29	\$181.59	\$208.83	\$217.18
RV Park	\$330.00	\$190.48	\$213.34	\$243.21	\$279.69	\$290.88
Non-Residential	Rate Per EDU		R	ates Per Account		
Commercial - Low Strength	\$330.00	\$1,220.09	\$1,366.50	\$1,557.81	\$1,791.48	\$1,863.14
Commercial - High Strength	\$330.00	\$1,256.74	\$1,407.55	\$1,604.61	\$1,845.30	\$1,919.11
Volumetric Rate (\$/hcf of annualized average winter wate	r consumption)					
Residential				Rates Per HCF		
Single-Family Residential		\$1.58	\$1.77	\$2.02	\$2.32	\$2.41
Multi-Family Residential **		\$1.58	\$1.77	\$2.02	\$2.32	\$2.41
Mobile Home		\$1.58	\$1.77	\$2.02	\$2.32	\$2.41
RV Park		\$1.97	\$2.21	\$2.52	\$2.90	\$3.02
Non-Residential						
Commercial - Low Strength		\$1.28	\$1.43	\$1.63	\$1.87	\$1.94
Commercial - High Strength		\$2.57	\$2.88	\$3.28	\$3.77	\$3.92

Proposed Rates – 30-Year Debt Issue, cont.

Financial Alternative: Full CIP with a \$185 Million Debt Issue

Alternative 4 - 70% Fixed / 30% Volumetric

0 0 0 1		Year 1	Year 2	Year 3	Year 4	Year 5									
Sewer Rate Schedule	Current	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27									
Projected Increase in Rate Revenue per Financial Plan:	Rates	12.00%	12.00%	14.00%	15.00%	4.00%									
Fixed Service Charges (Per EDU)															
Residential	Rate Per EDU	Rate Per EDU Rates Per EDU													
Single-Family Residential	\$330.00	\$334.60	\$374.75	\$427.22	\$491.30	\$510.95									
Multi-Family Residential ** **	\$330.00	\$2,419.50	\$2,709.84	\$3,089.22	\$3,552.60	\$3,694.70									
Mobile Home	\$330.00	\$199.11	\$223.00	\$254.22	\$292.35	\$304.04									
RV Park	\$330.00	\$266.67	\$298.68	\$340.50	\$391.58	\$407.24									
Non-Residential	Rate Per EDU		R	Rates Per Account											
Commercial - Low Strength	\$330.00	\$1,708.13	\$1,913.10	\$2,180.93	\$2,508.07	\$2,608.39									
Commercial - High Strength	\$330.00	\$1,759.44	\$1,970.57	\$2,246.45	\$2,583.42	\$2,686.76									
Volumetric Rate (\$/hcf of annualized average winter water	r consumption)														
Residential		Rates Per HCF													
Single-Family Residential		\$0.95	\$1.06	\$1.21	\$1.39	\$1.45									
Multi-Family Residential ** **		\$0.95	\$1.06	\$1.21	\$1.39	\$1.45									
Mobile Home		\$0.95	\$1.06	\$1.21	\$1.39	\$1.45									
RV Park		\$1.18	\$1.32	\$1.50	\$1.73	\$1.80									
Non-Residential															
Commercial - Low Strength		\$0.77	\$0.86	\$0.98	\$1.13	\$1.18									
Commercial - High Strength		\$1.54	\$1.72	\$1.96	\$2.25	\$2.34									

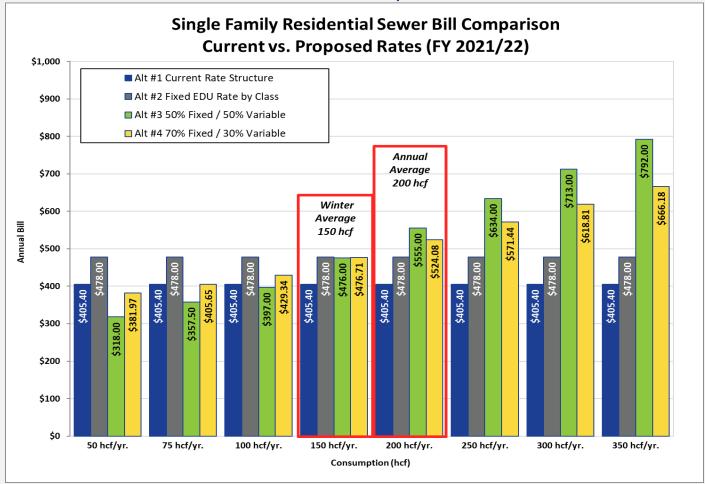
Customer Bill Impacts



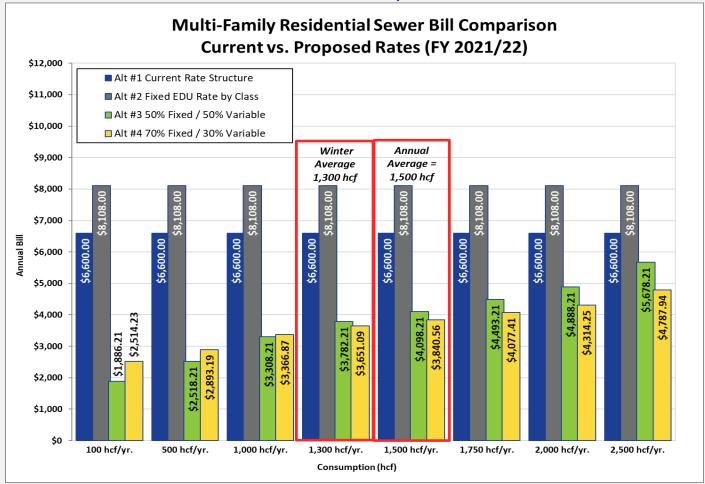




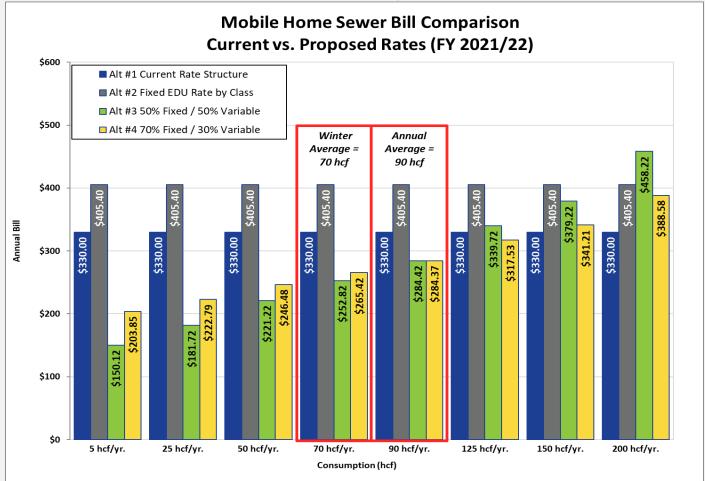
Bill Impact – Residential: 30-Year Debt Issue



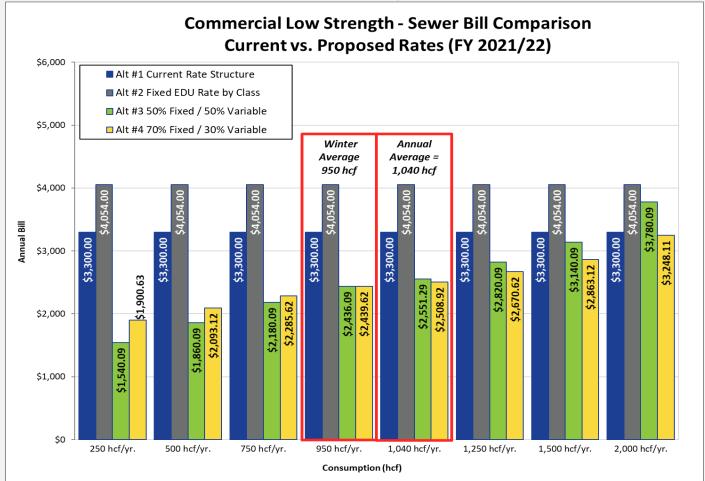
Bill Impact - Multi-Family: 30-Year Debt Issue



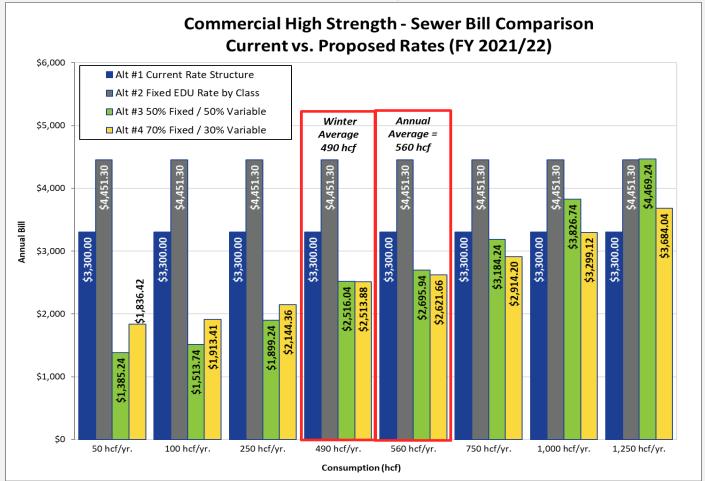
Bill Impact – Mobile Home: 30-Year Debt Issue



Commercial – Low Strength: 30-Year Debt Issue



Commercial – High Strength: 30-Year Debt Issue



Overview of Proposition 218 Process

Procedural Requirements for the Prop. 218 Protest Procedure:

- 1. Board directs staff to mail out 218 Notices.
- 2. Mail Notices to all customers/property owners.
- 3. Hold Public Hearing no sooner than 45-days after mailing notices.
- 4. Collect and count all written protests collected through the end of the Public Hearing.
- 5. If no majority protest (50% + 1), new rates can be adopted.



Next Steps

- Accept the draft rate study (or request changes) and select rate alternatives to proceed with.
- Review final report and direct staff to mail Proposition 218 Notice, <u>Or</u> provide direction on modifications
- Complete Proposition 218 Protest Ballot Process
- Board can approve new rates after the Public Hearing if there is no majority protest



Timeline

Project Timeline		Jan	uary			February		March			April				May				June				July				August						
# Weeks from January 19th				1	2	3	4	5	6	3 [7 8	3 .	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
Tasks to Complete in Rate Study and Tax Roll Submittal:																																	
Customer Classifications																																	
Rate Alternatives																																	
Final Rate Study																																	
Prop. 218 Notification																																	
Public Hearing																																	
Finalize New Tax Rolls																																	

- Active Task Work, Notification Period
- Review/Meeting with District Staff
- Review/Meeting with Board or Finance Committee
- Submittal of Tax Roll to Riverside County

Questions & Discussion





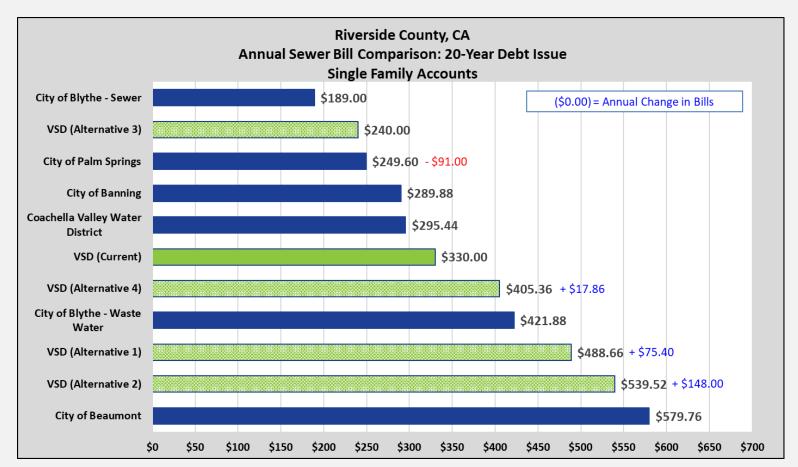
Supplemental Charts



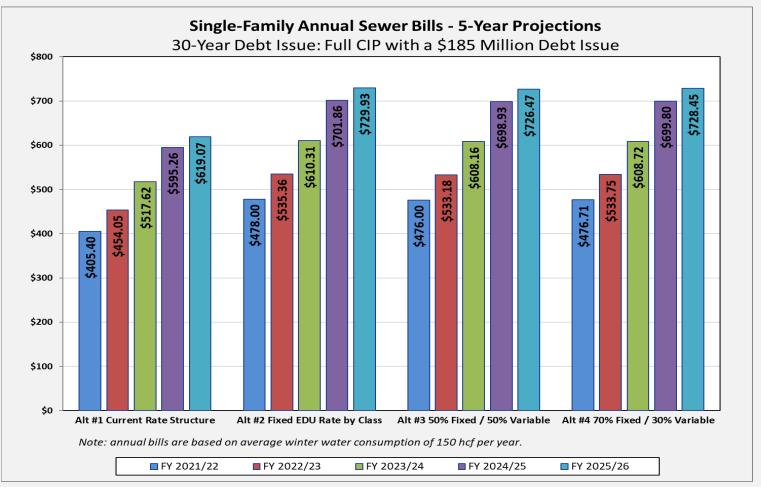




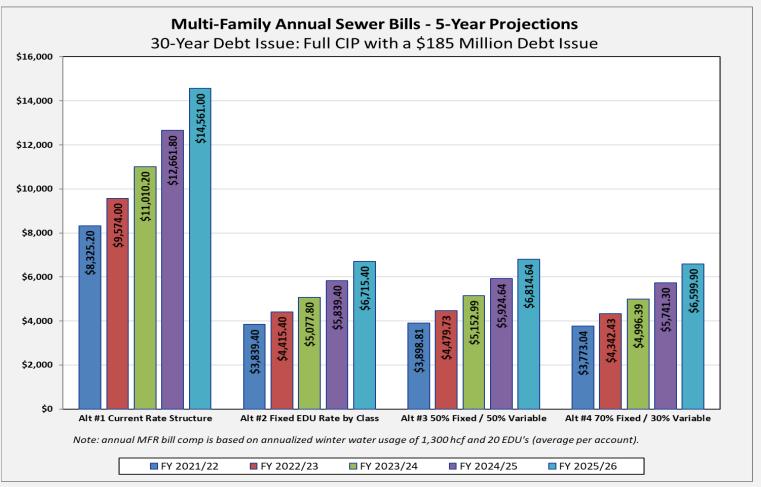
Bill Impact – Residential: 30-Year Debt Issue



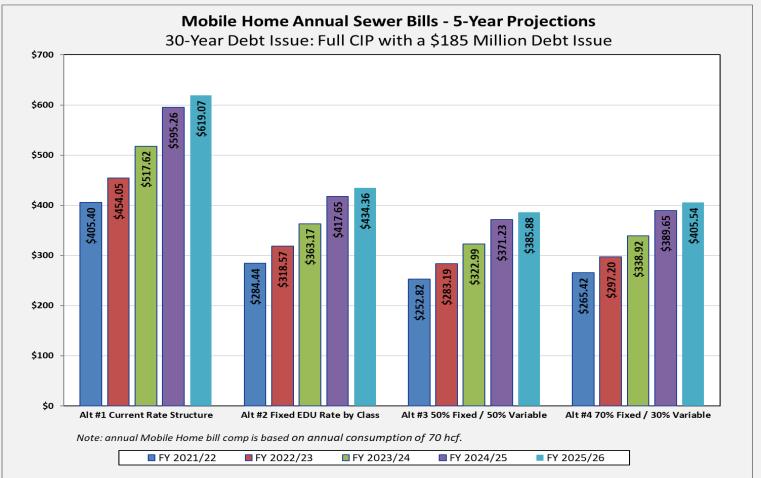
Bill Impact – Residential: 30-Year Debt Issue



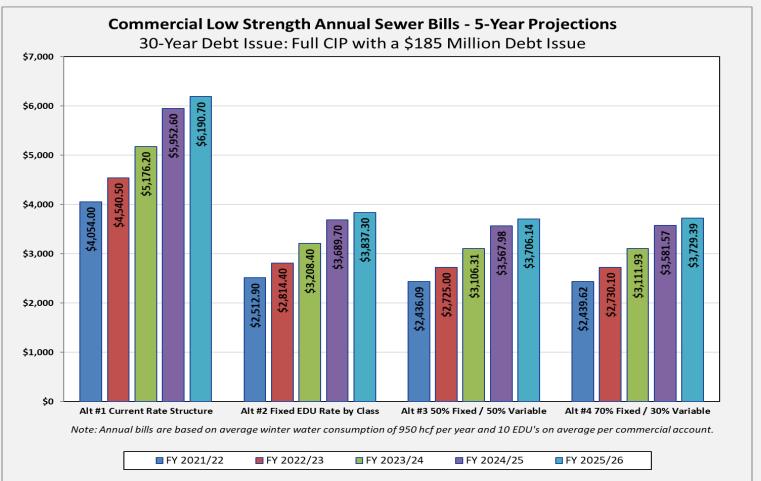
Bill Impact – MFR: 30-Year Debt Issue



Bill Impact – MH: 30-Year Debt Issue



Commercial – Low Strength: 30-Year Debt Issue



Commercial – High Strength: 30-Year Debt Issue

