

Directors:
Mike Duran, President
William Teague, Vice President
Dennis Coleman, Secretary
Debra Canero, Director
Scott Sear, Director
General Manager:
Beverli A. Marshall

**SPECIAL MEETING OF THE
BOARD OF DIRECTORS
Tuesday, July 16, 2019, 1:00 p.m.
AGENDA**

VALLEY SANITARY DISTRICT BOARD ROOM
45-500 VAN BUREN STREET
INDIO, CA 92201
AND
VIA TELECONFERENCE
116 SARONA CIRCLE
PALM DESERT, CA 92211

RESOLUTION NO. 2019-1120
ORDINANCE NO. 2019-120
MINUTE ORDER NO. 2019-2917

CALL TO ORDER

1. Roll Call

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- a. Consideration of the June 25, 2019 Regular Meeting Minutes
- b. Approval of Expenditures for June 20, 2019 to July 10, 2019

MINUTE ORDER NO.

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

NON-HEARING ITEMS

2. Emergency Spending Authorization Approval – Replacement of Two (2) 24-inch Valves Feeding the Ponds

MINUTE ORDER NO.

3. Request Authorization to Purchase Computer Hardware and Software for the Operations Asset Management Program

MINIUTE ORDER NO.

4. CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment

MINUTE ORDER NO.

5. Resolution to Participate in CSDA/Umpqua Bank Credit Card Program

RESOLUTION NO.

6. Discussion of Codification

INFORMATION ONLY

7. Staff Notes

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

POSTED AND MAILED July 11, 2019



Holly Gould, Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

UNOFFICIAL UNTIL APPROVED

VALLEY SANITARY DISTRICT MINUTES OF REGULAR BOARD MEETING

June 25, 2019

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, June 25, 2019.

CALL TO ORDER, ROLL CALL

1. PRESIDENT MIKE DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, William Teague, Dennis Coleman, Debra Canero and Scott Sear

DIRECTORS ABSENT: None

STAFF PRESENT: Beverli A. Marshall, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, and Branden Rodriguez

GUESTS: None

CONSENT ITEMS

- a. Consideration of the June 11, 2019 Regular Board Meeting Minutes
- b. Approval of Cash and Investments for May 2019
- c. Approval of Expenditures for June 6, 2019 to June 19, 2019

Check numbers 37304 to 37341 totaling \$101,950.15 and transfers of \$116,262.43 were issued.

ACTION TAKEN:

MOTION: VICE PRESIDENT TEAGUE made a motion to approve the minutes for the Regular Meeting held June 11, 2019, approve the Summary of Cash & Investments for May 2019, and pay the disbursement items as presented. DIRECTOR SEAR seconded the motion. Motion carried by the following vote: 5 yes

MINUTE ORDER NO. 2019-2913

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting of you wish to speak on a non-hearing item.

NON-HEARING ITEMS

- 2. Request Authorization for Payment of Alleged Violations of Order No. R7-2010-0019 Issued by the RWQCB and Waiver of Right to a Hearing

The District received a Conditional Settlement Offer from the Regional Water Quality Control Board (RWQCB), dated June 6, 2019. There were three (3) alleged violations of order No. R7-2010-0019, NPDES No. CA0104477, for which the District is subject to civil liabilities pursuant to Water Code Sections 13385 and/or 13385.1. The violations occurred September 20, 2018, for the pond effluent exceeding the weekly average Carbonaceous BOD (cBOD) limitation of 60 mg/L; September 30, 2018, exceeding the average monthly cBOD limitation of 40 mg/L; and January 10, 2019, for the pond effluent exceeding the weekly average Carbonaceous BOD (cBOD) limitation of 60 mg/L. Each violation carries a minimum penalty of \$3,000.

ACTION TAKEN:

MOTION: DIRECTOR CANERO made a motion to authorize the General Manager to pay \$9,000 for alleged violations issued by Regional Water Quality Control Board and authorize the General Manger to waive our right to a hearing. SECRETARY COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2914

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

- 3. Secondary Security Fence Panels Pay Application Number 3

The Secondary Security Fence Panel Project is complete. It is recommended to approve the retention payment of \$7,182 to Tremblay Iron Works.

ACTION TAKEN:

MOTION: SECRETARY COLEMAN made a motion to approve Pay Application No. 3 for retention to Tremblay Iron Works for \$7,182. VICE PRESIDENT TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2915

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

4. Award of Contract – Sewer Siphon Replacement Crossing Coachella Stormwater Channel to Carollo Engineers, Inc.

On April 23, 2019, the Board authorized the General Manager to enter into a contract with Carollo Engineers, Inc. (Carollo) for a not to exceed price of \$125,534 for the preliminary design of the replacement of the sewer siphon. Adjacent to Valley Sanitary District’s (VSD) sewer siphon is an Indio Water Authority (IWA) water main that was also exposed. IWA is planning on using Carollo as well to provide a preliminary design to replace the water main. During our project kick off meeting with Carollo and IWA, it was suggested that a complete survey be performed now instead of at the completion of preliminary design in order to answer some questions on alignment, property right of ways, and easements. Since this survey would benefit both agencies, it was agreed that this cost should be split between them. Currently, VSD has a contract with Carollo and therefore it was decided that the survey costs would be added to VSD’s contract with Carollo with half being reimbursed by IWA at the completion of the survey work.

ACTION TAKEN:

MOTION: SECRETARY COLEMAN made a motion to authorize the General Manager to execute a contract addendum to Carollo Engineers, Inc. to provide surveying services for the sewer siphon replacement project not to exceed \$25,515. VSD is splitting the cost of this additional work with the Indio Water Authority (IWA) and will receive \$12,757.50 from them at the completion of the survey work. DIRECTOR CANERO seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2916

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

5. Resolution to Adopt the 2019 Sewer System Management Plan to Comply with the Statewide General waste Discharge Requirements

On May 2, 2006, the State Water Resources Control Board adopted a General Waste Discharge Requirement (WDR) for all public sanitary collection systems in California with more than 1-mile of sewer mains. As part of the WDR, a Sewer System Management Plan (SSMP) was to be created and then approved by the Board of Directors through a public hearing. Thereafter, the SSMP is to be audited by staff every two years to confirm the SSMP meets the needs of the collection system agency in order to reduce all sanitary sewer overflows. The SSMP is to be updated and revised as needed and approved by the Board every five years from the date of the original approval. The Board originally approved the SSMP in July of 2009 and approved updates to the document made by the District in 2014.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ADOPTING THE UPDATED VALLEY SANITARY DISTRICT SEWER SYSTEM MANAGEMENT PLAN (SSMP), AND AUTHORIZING THE GENERAL MANAGER AND DISTRICT ENGINEER TO SUBMIT THE ADOPTED SSMP TO THE STATE WATER RESOURCES CONTROL BOARD”

ACTION TAKEN:

MOTION: SECRETARY COLEMAN made a motion to adopt Resolution No. 2019-1120 Adopting the Updated Valley Sanitary District Sewer System Management Plan (SSMP) and Authorizing the General Manager and District Engineer to Submit the Adopted SSMP to the State Water Resources Control Board. VICE PRESIDENT TEAGUE seconded the motion. Motion carried by the following roll call vote:

RESOLUTION NO. 2019-1120

AYES: Director(s) Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

6. Staff Notes

MS. MARSHALL stated she is looking forward to working with Board and Staff and thanked the Board for the opportunity to be a part of Valley Sanitary District. SECRETARY COLEMAN requested a status update on projects that the Board has approved.

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

SECRETARY COLEMAN stated how nice it is to have MS. MARSHALL come aboard and appreciated the Welcome BBQ that staff hosted. DIRECTOR SEAR thanked MR. BUCHWALD and Staff for their hard work and efforts during the transition between General Managers. SECRETARY COLEMAN requested staff come back to the Board with a discussion on the Voters Rights Act and how it will affect the District.

INFORMATIONAL ITEMS

Informational items are for information only; no action will be taken on these items.

- Combined Monthly Account Summary for Expenses for May 2019
- Monthly Income Summary for May 2019

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 1:54 p.m., and the next board meeting will be a Special Meeting held July 16, 2019.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

DISBURSEMENTS
Approved at the Board Meeting of
July 16, 2019

37342 South Coast A.Q.M.D	Administrative Charge	\$930.20
37343 Tremblay Iron Works	*Secondary Security Fence Panels Retention Pymt	\$7,182.00
37344 ECS House Industries, Inc.	Aerator parts	\$344.22
37345 Ian Wilson	Replace Ck #36968 - Returned by WF	\$99.39
37346 Petty Cash	Petty Cash Expense for July 2019	\$24.00
37346 Petty Cash	Petty Cash Expense for June 2019	\$463.96
37347 Rodarte Ice Distributors	Replacement of Freezer	\$250.00
37348 Vantage Point Transfer Agents - ICMA	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$1,445.00
37349 Analytical Technology, Inc.	Analyzer Parts	\$1,208.51
37350 Around The Clock Call Center	Call Center Service June 2019	\$123.70
37351 Associated Time Instruments	Attendance on Demand June 2019	\$280.12
37352 Best, Best & Krieger	Legal Services for June 2019	\$884.84
37353 Calif. Sanitation Risk Mgmt Authority	WC Retro Adjustment	\$16,581.00
37353 Calif. Sanitation Risk Mgmt Authority	WC Deposit for 2019-2020	\$49,903.00
37354 Calif. Water Environment Assn.	Certification Renewal	\$97.00
37354 Calif. Water Environment Assn.	Membership Renewal	\$188.00
37355 CALPELRA	Conference Registration	\$1,065.00
37355 CALPELRA	Conference Registration	\$1,065.00
37356 Cart Mart, Inc.	Service for Club Car	\$207.93
37357 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 06/24/2019	\$766.03
37357 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 07/01/2019	\$817.06
37357 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 07/08/2019	\$762.53
37358 Desert Hose & Supply	Lab Sample Hose	\$400.46
37358 Desert Hose & Supply	Fuel Filter	\$56.51
37359 Desert Steel Supply	Material for Ladder Rack	\$187.81
37360 Equipment Direct	Straw Hats	\$254.21
37360 Equipment Direct	Safety Equipment	\$104.52
37361 Eurofins Eaton Analytical	Total Dissolved Solids Testing June 2019	\$90.00
37362 Fastenal Company	A/C Filters	\$203.24
37362 Fastenal Company	Restock Nuts & Bolts	\$654.81
37363 Fiesta Ford	Seat Covers	\$388.02
37363 Fiesta Ford	Seat Covers	\$234.03
37364 Grainger	Detector Tubes	\$123.06
37364 Grainger	Detector Tubes	\$113.25
37364 Grainger	Laser Tachometer & Anemometer	\$376.32
37365 Hach Company	Glass Fiber Filters	\$284.20
37365 Hach Company	COD Vials	\$314.17
37365 Hach Company	BOD Reagents	\$187.53
37366 Innovative Document Solutions	Copy Machine Maintenance	\$340.36
37367 Innovative Federal Strategies LLC	Federal Advocacy for June 2019	\$6,000.00
37368 JB Finish, Inc.	Doors for Blower Building	\$5,576.59
37369 Kaman Industrial Technologies	Bearings for Belt Press	\$18.57
37369 Kaman Industrial Technologies	Coupler for Conveyor at Bar Screens	\$49.08
37369 Kaman Industrial Technologies	Exhaust Fan Belts	\$46.64
37369 Kaman Industrial Technologies	Belt Press Seal Kit	\$138.81
37370 Los Tio's Tacos	Employee Appreciation Luncheon	\$395.00
37371 McMaster-Carr Supply Co.	Brass Barbed Hose Fitting	\$27.23
37371 McMaster-Carr Supply Co.	Metal Mesh	\$973.12
37371 McMaster-Carr Supply Co.	Deadbolt Door Lock	\$109.44
37371 McMaster-Carr Supply Co.	Fittings for ASP Mixing Nozzles	\$63.51
37372 Ontario Refrigeration Service, Inc	Lab A/C Unit Repair	\$967.81
37373 Paloma Air Conditioning	Headworks A/C Unit Inspection	\$90.00
37374 Pitney Bowes, Inc.	Postage Meter Rental	\$127.24
37375 Praxair Distribution, Inc.	Tank Rentals	\$122.41
37375 Praxair Distribution, Inc.	Tank Rentals	\$85.51
37375 Praxair Distribution, Inc.	Rental Fee	\$1.56

37376	Purchase Power	Postage	\$245.54
37377	Quinn Company	A/C Repairs for Skidsteer	\$2,069.97
37378	RDO Equipment Company	Filter Parts	\$90.32
37379	ReadyRefresh by Nestle	Bottled Water for June 2019	\$844.31
37380	Rudy's Pest Control	Pest Control for July 2019	\$175.00
37381	Safety-Kleen Systems, Inc.	Parts Washer	\$621.90
37382	SC Fuels	Unleaded & Diesel Fuel	\$2,983.16
37383	Southwest Networks, Inc.	* 15 HP ProDesk 600 Computers	\$22,540.32
37383	Southwest Networks, Inc.	Technical Support for June 2019	\$1,353.75
37383	Southwest Networks, Inc.	BDR Storage for August 2019	\$699.00
37383	Southwest Networks, Inc.	VGA Adaptor	\$42.42
37384	Stantec Consulting Services, Inc.	* Document Prep for Coating of Discharge Piping	\$3,261.50
37385	Sulzer	Bio Filter Electrical Motor	\$983.73
37386	Superior Ready Mix Concrete, L.P.	Road Base	\$1,055.97
37386	Superior Ready Mix Concrete, L.P.	Plaster Sand	\$867.44
37387	The Sherwin-Williams Co.	Safety Spray Paint	\$134.11
37387	The Sherwin-Williams Co.	Safety Spray Paint	\$119.86
37388	Thomas Scientific	Magnetic Stir Plate	\$536.65
37389	Tops 'N Barricades Inc.	* LED Light Bar & Arrow Board	\$6,416.82
37390	Trimax Systems. Inc.	Influent Pump Rotation	\$1,701.36
37391	Underground Service Alert	Dig Safe Board Fee	\$82.93
37391	Underground Service Alert	Dig Alerts for June 2019	\$143.65
37392	United Way of the Desert	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$50.00
37393	Univar USA Inc.	Ferric Chloride	\$5,588.88
37393	Univar USA Inc.	Sodium Bisulfite	\$5,224.70
37393	Univar USA Inc.	Sodium Hypochlorite	\$7,203.60
37393	Univar USA Inc.	Sodium Hypochlorite	\$7,104.55
37394	Vulcan Industries, Inc.	Shaft for Bar Screen Gear Box	\$1,125.49
37395	Western Pump, Inc.	Fuel Flow Meter	\$674.04
37396	Yellow Mart	Work Boots	\$225.00
37397	Carollo Engineering, Inc	*Sewer Siphon Replacement	\$12,293.00
37398	Coalition of Accredited Laboratories	CAL Contribution	\$1,000.00
37399	County of Riverside, Auditor - Controller	LAFCO Fees FY20	\$3,049.43
37400	CSI Ceja Security International	Plant Security 06/16/19 - 06/30/19	\$2,700.00
37401	Dennis Coleman	Vision Reimbursement	\$344.95
37402	Eisenhower Occupational Health	Pre-Employment Exam	\$125.00
37403	McMaster-Carr Supply Co.	Rubber Wheels	\$22.62
37404	Yellow Mart	Work Boots	\$195.74
201906121	Frontier Communications	Telephone Service for May 2019	\$202.98
201906122	Time Warner Cable	Telephone Service for June 2019	\$1,137.33
201906171	CalPERS Health	Health Insurance for July 2019	\$28,786.25
201906211	Paychex - Direct Deposit	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$56,880.07
201906212	Paychex - Fee	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$151.55
201906213	Paychex - Tax	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$25,911.62
201906214	MassMutual	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$10.00
201906215	Nationwide Retirement Solution	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$2,530.76
201906216	TASC	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$324.29
201906231	Office Depot Credit Plan	Restock Office Supplies for May 2019	\$651.87
201906251	TASC	FSA Admin and Renewal Fees for 07-09/2019	\$251.61
201906271	CalPERS 457	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$680.00
201906272	CalPERS Retirement	PR 05/31/2019 - 06/13/2019 PD 06/21/2019	\$14,303.05
201906291	Domino Solar LTD	Electricity for May 2019	\$11,195.68
201906301	Standard Insurance Company	Life and Disability Insurance for July 2019	\$1,586.43
201907011	Imperial Irrigation District	Electricity for May 2019	\$28,466.46
201907012	Verizon Wireless	Cell Service for June 2019	\$612.29
201907013	Sun Life Financial	Vision Insurance for July 2019	\$686.61
201907021	Indio Water Authority	VSD Hydrant Agreement for May 2019	\$523.12
201907021	Indio Water Authority	Water Service for May 2019	\$1,153.14
201907051	Paychex - Direct Deposit	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$64,101.86
201907052	Paychex - Fee	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$168.50
201907053	Paychex - Tax	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$30,905.60

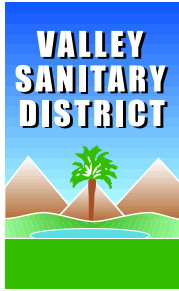
201907054	MassMutual	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$10.00
201907055	Nationwide Retirement Solution	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$2,530.76
201907081	TASC	PR 06/14/2019 - 06/27/2019 PD 07/05/2019	\$215.39
201907101	Humana Dental Insurance	Health Insurance for July 2019	\$2,080.33
201907102	SoCal Gas	Gas Service for June 2019	\$154.63
201907103	SPOK, Inc.	Pager Service for July 2019	\$23.87
201907121	Frontier Communications	Telephone service for June 2019	\$203.94
201907122	Time Warner Cable	Service for July 2019	\$1,137.33

* Capital Expenditures

\$466,711.73

APPROVED:





Valley Sanitary District
 Board of Directors Meeting
 July 16, 2019

TO: Board of Directors
 THRU: Beverli A. Marshall, General Manager
 FROM: Ronald Buchwald, District Engineer
 SUBJECT: Emergency Spending Authorization Approval – Replacement of Two (2) 24-inch Valves Feeding the Ponds

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors authorize emergency spending authority to the General Manager to replace two (2) 24-inch valves feeding the Ponds and use emergency reserve funds because these costs are not included in the current fiscal year budget.

Background:

On Friday, June 28, 2019, the treatment plant started experiencing flow inconsistencies from the primary clarifiers’ effluent and plant effluent. After several inspections and turning of valves, staff concluded that the pipeline from the primary effluent to the ponds was partially plugged. Staff spent the better part of that weekend trying to clear the line using the Vactor truck from Collections. In the process of trying to clear the pipeline and in working the valves controlling flow, the main valve to Pond 2 broke in the closed position. Since that time, all flow leaving the primary clarifier is now being directed to the North Cell pond. This will work temporarily, but the pipeline to Pond 2 needs to be activated ASAP.

There are two (2) 24-inch valves that control flow from the primary effluent to Pond 2 or to the North Cell. These valves are over 30 years old and have been difficult to operate (open and close) the past couple of years which led to the valve failure.

The two valves are located near the ponds and there are a lot of utilities in the area. Due to the proximity of the utilities, it was difficult to assess how long it would take to dig down to the valves to inspect them. Staff asked Borden Excavating to provide a time and equipment estimate to dig down and inspect the valves to determine whether they needed to be replaced or repaired. This effort took two and half days.

The inspection revealed that the valves are very old and badly corroded, and therefore need to be replaced. Due to the age of the valves, replacement parts are not available. The challenge is that in order to replace the valves, the pipeline entering the ponds needs to be plugged so that flow does not enter the excavation pit. This process will take a professional diver to perform. Borden

put together a cost estimate to replace the valves. The quote came in at \$69,136.18, which includes hiring a professional diver for two (2) days. In order to perform the valve replacement, the primary clarifier effluent pipeline needs to be by-passed around the valves. This effort will be handled by Staff. Staff is in the process of receiving quotes from two (2) different companies to rent pumps and the temporary piping to by-pass the main line into the ponds.

This work is scheduled to take place on Wednesday, July 17, 2019 with the diver beginning his initial inspection of the two (2) pipelines entering each pond.

Fiscal Impact (Dollars):

1. Expenditures to date: Borden Excavating provided a time and material quote to excavate down to the two (2) 24-inch valves due to the conflicting utilities in proximity to the valves. The cost per day is \$4,148 and Borden spent about 2.5 days for a total cost of \$10,370.
2. Expenditures pending: Borden Excavating provided a quote to replace the two (2) 24-inch valves, including divers, piping and other miscellaneous items for \$69,136. Based on the initial quotes from rental companies, the cost to rent the pump and pipeline is estimated at \$5,000.

The emergency spending expenditures will be charged to Fund 12 as shown below. The amount shown is an estimate of what has been authorized to date.

Account 12-3200-000-0	Emergency Spending Account	\$84,506
Total	Fiscal Year 2019/20	\$84,506

Attachments: Borden Excavating Quote for time and equipment dated July 3, 2019
 Borden Excavating Quote to replace valves dated July 10, 2019



Work Performed:

Please see cost breakdown for proposed valve replacement. Please Note there could be additional diver charges if we cannot remove plugs.

Equipment	Qty	Hours	Idle YES/NO	Idle Rate	Operating Rate	Extended Amount
Excavator Komatsu PC138	1	40	No	11.20	58.93	\$ 2,357.20
Excavator New Holland E 35B T-4	1	40	No	10.72	56.43	\$ 2,257.20
Truck Utility	1	40	No	3.85	29.60	\$ 1,184.00
Truck Pickup Foreman	1	40	No	3.40	26.15	\$ 1,046.00
24" Plug	2	40	No	5.00	5.25	\$ 420.00

Equipment Total \$ 7,264.40

Labor	Hours	Hourly Rate	Overtime Hours	Overtime Rate	Per Diem Rate	Extended Amount
Team Leader	40.0	75.23		86.70		\$ 3,009.20
Operator	40.0	75.23		86.70		\$ 3,009.20
Pipelayer	40.0	60.43		76.83		\$ 2,417.20
Top Man	40.0	58.88		74.50		\$ 2,355.20
		0		0	0	\$ -
		0		0	0	\$ -
		0		0	0	\$ -
		0		0	0	\$ -
		0		0	0	\$ -

Labor Burden & Workers Compensation 35.00% \$ 3,776.78

Labor Total \$ 14,567.58

Subcontractors / Owner Operator	Qty	Unit Cost	Amount
Diver	2.00	\$ 3,850.00	\$ 7,700.00
			\$ -
			\$ -
			\$ -

Subcontract Total: \$ 7,700.00

Materials:	Vender	Qty	Unit Price	Amount
24X15 DI C153 MJ SOLID SLV TC	Western Water Works	3.00	634.70	\$ 1,904.10
24 SGRIP SERIES 3000 W/ACC	Western Water Works	6.00	367.88	\$ 2,207.28
24 PVC SGRIP SERIES 4000 W/ACC	Western Water Works	1.00	358.65	\$ 358.65
24 LSXPII FLG BUTTERFLY VLV OL BSN 250B/125	Western Water Works	2.00	6,465.94	\$ 12,931.88
24X6' FXF DI SPOOL	Western Water Works	2.00	1,961.45	\$ 3,922.90
24 DI FLG TEE-BLK(IN/OUT)	Western Water Works	1.00	2,570.37	\$ 2,570.37
24 DI MJ CAP	Western Water Works	1.00	377.74	\$ 377.74
24 B/N SET 150# G5 PLAIN MUELLER BUTTERFLY	Western Water Works	4.00	198.25	\$ 793.00
24X1/16 150# FFNA GASKET	Western Water Works	5.00	66.02	\$ 330.10
24 B/N SET 150# GRADE 5 PLAIN 1-1/4X5-1/2	Western Water Works	1.00	198.25	\$ 198.25
Valve Box & Lid	Western Water Works	2.00	257.22	\$ 514.44

Material Tax 8.75% \$ 2,284.51

Material Total \$ 28,393.22

Summary:

Description	Sub Totals	Mark-up	Extended	Total
Labor	\$ 14,567.58	15%	\$ 2,185.14	\$ 16,752.72
Equipment	\$ 7,264.40	15%	\$ 1,089.66	\$ 8,354.06
Material	\$ 28,393.22	15%	\$ 4,258.98	\$ 32,652.21
Subcontractors	\$ 7,700.00	5%	\$ 385.00	\$ 8,085.00

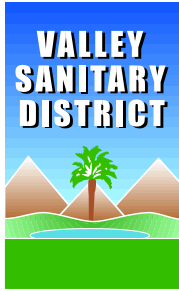
Company Overhead 5.00% \$ 3,292.20

General Liability Insurance 0.00% \$ -

Payment & Performance Bonds 0.00% \$ -

Report Total \$ 69,136.18

Note: We reserve the right to supplement and/or correct report. Appropriate extensions requested.



Valley Sanitary District
 Board of Directors Meeting
 July 16, 2019

TO: Board of Directors
 THRU: Beverli A. Marshall, General Manager
 FROM: Ronald Buchwald, District Engineer
 SUBJECT: Request Authorization to Purchase Computer Hardware and Software for the Operations Asset Management Program

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

Staff recommends that the Board of Directors authorize the General Manager to purchase computer hardware and software for the Operations Department Asset Management Program not to exceed \$72,000. There are two vendors involved with supplying the needed computer hardware and software. Lucity, Inc. to supply computer software, installation and training for a not to exceed fee of \$49,600. Southwest Networks to supply computer hardware and installation to support the new software not to exceed \$22,400.

Background:

On February 13, 2018, the Board authorized the General Manager to enter into a consulting agreement with Carollo Engineering for a not to exceed amount of \$109,000 to assist in setting up an Asset Management Program for the Operations Department. Staff have been working on collecting the required data on all its assets and they are nearing completion of this task. Staff is now ready to purchase the computer hardware and software needed to complete the Asset Management Program.

The Collection’s Department has used Lucity for its asset management needs for the past several years with great success. It is recommended that we use the Lucity asset management software for the Operations Department as well.

Fiscal Impact:

The adopted budget for FY 2019/2020 includes the funds to purchase the computer hardware and software needed to complete the Asset Management Program for the Operations Department.

11-8680-000-0	Capital O&M Fund Administration	\$72,000
Total	FY 2019/2020	\$72,000

Attachments: Quote from Lucity, Inc. dated May 28, 2019, for \$49,520
 Quote from Southwest Networks dated May 29, 2019, for \$22,335.38



Lucity, Inc.
 10561 Barkley Street, Suite 100
 Overland Park, KS 66212
 Phone # 913-341-3105

Quotation

Prepared For
Valley Sanitary District Ryan Williams RWilliams@valley-sanitary.org 45-500 Van Buren St. Indio, CA 92201

Date	5/28/2019
Quote #	89179R

Project

Description	Qty	Rate	Total
Lucity Work	5	2,000.00	10,000.00T
Lucity Assets	2	2,000.00	4,000.00T
Constant Connection Program (Annual Support & Maintenance) - will be pro-rated at time of purchase to expire with existing on 03/31/20	1	2,800.00	2,800.00T
PROJECT MANAGEMENT			
Initiation - Remote	2	150.00	300.00T
Progress - Remote	16	150.00	2,400.00T
INSTALLATION & KICKOFF			
IT Audit - Remote	4	180.00	720.00T
Kickoff Meeting/Discovery - Onsite	16	225.00	3,600.00T
SYSTEM CONFIGURATION			
Functional Groups - Onsite	40	225.00	9,000.00T
Functional Groups - Remote	40	150.00	6,000.00T
TRAINING			
Production - Onsite	16	225.00	3,600.00T
Production - Remote	8	150.00	1,200.00T
Estimated Direct Expenses	1	5,900.00	5,900.00T
NOTES:			
- Directs are estimated costs only and will be billed at actual cost.			
- Constant Connection Program			
* Year 1 fee is twenty percent (20%) of total amount of software license fees for products covered under the Program			
* Fees in subsequent years subject to annual increase of two and one-half percent (2.5%)			

Total



Lucity, Inc.
 10561 Barkley Street, Suite 100
 Overland Park, KS 66212
 Phone # 913-341-3105

Quotation

Prepared For
Valley Sanitary District Ryan Williams RWilliams@valley-sanitary.org 45-500 Van Buren St. Indio, CA 92201

Date	5/28/2019
Quote #	89179R

Project

Description	Qty	Rate	Total
<p>PURCHASE TERMS:</p> <ol style="list-style-type: none"> Above quoted prices are good for sixty (60) days from date of quote. Above prices are in U.S. dollars. Sales tax is an estimate only at the time. License fees for any Lucity GIS solutions do not include Esri software. Invoice terms are net due upon receipt. Finance charges at the maximum allowable rate will be incurred 30 days from invoice date. Shipping and handling is included. Solutions that are priced "per install" do not include the cost of the device or any further software that may be required to run the Lucity program. Preprinted conditions and any terms stated on purchase orders or other Customer documents which are related to the products and services provided by Lucity, Inc., are of no force or effect. The terms and conditions of Lucity's Software License/Solutions Agreement and any amendments thereto shall control. Acceptance of the products and/or services related to this Quote, or any notice to proceed issued by Customer, shall be deemed acceptance of this Quote and its terms and conditions contained herein. <p>Valley Sanitary District Approved by: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Total sales tax calculated by AvaTax</p>		<p>0.00</p> <p>0.00%</p>	<p>0.00</p> <p>0.00</p>
Total			\$49,520.00



Quote

Salesperson:	Matt Disher
Date:	5/29/2019
Terms:	Net 20
Valid For:	10 days

Issued To:

Adrian Contreras
 Valley Sanitary District
 45500 Van Buren Street
 Indio, CA 92253
 P: (760) 347-2356
 F: (760) 347-9979

Qty	Description	Price	Extended Price
1	Intel 2U Rackmount Server - 2 x 2.1Ghz 8-core Xeon, 128GB, RMM, 4 x 10G, 2 x 1300W Power, RAID w/ Battery Backup, 2 x 3.2TB NVMe SSD, 4 x 4TB SATA, 5 Year Warranty, Windows Server 2019 Std - 16Cores, 1 x SQL ServerStandard 2017, 25 x SQL Server 2017 User CAL	\$19,490.00	\$19,490.00

Dear Adrian,

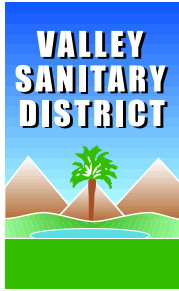
Here is the quote you requested.

Please call me with any questions.

Sincerely,

 Matt Disher

Subtotal	\$19,490.00
Tax rate	8.75%
Sales tax	\$1,705.38
Bench Setup	\$1,140.00
Onsite Labor	TBD
Total	\$22,335.38



Valley Sanitary District
Board of Directors Meeting
July 16, 2019

TO: Board of Directors
 THRU: Beverli A. Marshall, General Manager
 FROM: Joanne Padgham, Administration & Finance Manager
 SUBJECT: CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors approve the payment of \$459,350.00 to CalPERS for the annual lump-sum prepayment option for Fiscal Year 2019-2020.

Background:

An annual lump-sum prepayment option is available for employer contributions to CalPERS. The lump-sum is a discounted amount compared to the sum of the twelve (12) monthly installments of \$38,805.04 for a total of \$465,660.48 for Tier I and twelve (12) monthly installments of \$837.48 for a total of \$10,049.76 for Tier II. Total combined monthly installments equal \$475,710.24. If the District remits \$459,350.00 by July 31, 2019, the annual savings will be \$16,360.24.

Fiscal Impact:

Savings of \$16,360.24 for Retirement expense.

Attachments: CalPERS invoices for Tier I & II dated July 01, 2019



California Public Employees' Retirement System

July 01, 2019

Valley Sanitary District
 Margaret J Padgham
 45-500 VAN BUREN STREET
 INDIO, CA 92201

Business Unit: 1900
 CalPERS ID: 4105945466
 Invoice Number 100000015709012
 Invoice Date: July 01, 2019
 Payment Due Date: July 31, 2019

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2017 Actuarial Valuation for Rate Plan Identifier 3242.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table data-bbox="191 1045 633 1113"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$38,805.04</td> <td>July 31, 2019</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$449,646.00 to the invoice number above by July 31, 2019 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2017 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting MyCalPERS.CA.GOV.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</p>	Amount	Due Date	\$38,805.04	July 31, 2019	
Amount	Due Date				
\$38,805.04	July 31, 2019				
Total Due	\$38,805.04				



California Public Employees' Retirement System

July 01, 2019

Valley Sanitary District
 Margaret J Padgham
 45-500 VAN BUREN STREET
 INDIO, CA 92201

Business Unit: 1900
 CalPERS ID: 4105945466
 Invoice Number 100000015709015
 Invoice Date: July 01, 2019
 Payment Due Date: July 31, 2019

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2017 Actuarial Valuation for Rate Plan Identifier 27210.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="191 1045 633 1108"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$837.48</td> <td>July 31, 2019</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$9,704.00 to the invoice number above by July 31, 2019 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2017 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting MyCalPERS.CA.GOV.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</p>	Amount	Due Date	\$837.48	July 31, 2019	
Amount	Due Date				
\$837.48	July 31, 2019				
Total Due	\$837.48				



Valley Sanitary District
Board of Directors Meeting
July 16, 2019

TO: Board of Directors
 THRU: Beverli A. Marshall, General Manager
 FROM: Joanne Padgham, Administration & Finance Manager
 SUBJECT: Resolution to Participate in CSDA/Umpqua Bank Credit Card Program

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors adopt Resolution No. 2019-1121 authorizing staff to participate in the CSDA credit card program through Umpqua Bank.

Background:

The California Special District Association (CSDA) has negotiated with Umpqua Bank to provide a Purchasing Card Program for vendor payments, purchasing, or travel to members of the CSDA. The CSDA credit card program is designed specifically for Special Districts and offers a dividend at the end of each year.

We currently use a Bank of America business program for our credit card program.

Fiscal Impact:

none

Attachments: Resolution No. 2019-1121

RESOLUTION NO. 2019-1121

**A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT
AUTHORIZING AGREEMENT WITH UMPQUA BANK TO PARTICIPATE IN THE CSDA
DISTRICT PURCHASING CARD PROGRAM**

WHEREAS, Credit cards and purchasing cards are mechanisms for purchasing goods and services for the convenience of the Valley Sanitary District; and

WHEREAS, the California Special Districts Association (CSDA) has negotiated with Umpqua Bank to provide a Purchasing Card Program for vendor payments, purchasing, travel or fleet transactions; and

WHEREAS, the CSDA District Purchasing Card Program is available to members of the CSDA and the District is a member of the CSDA; and

WHEREAS, the Program requires an application for credit approval, a resolution by the District Governing Board, and District policy and procedures regarding the use of the credit cards; and

WHEREAS, the District has a Standard Practice of procedures for using credit cards as required by the Program,

NOW THEREFORE BE IT RESOLVED, that the Governing Board of the Valley Sanitary District directs the following actions:

- a. Authorize participation with Umpqua Bank in the CSDA District Purchasing Card program
- b. Authorize the application to the Program for credit cards or purchasing cards;
- c. Authorize the Board President to execute any necessary agreements
- d. Authorize the General Manager, or the Administration and Finance Manager, to add new participants or cancel former employees.

BE IT FURTHER RESOLVED, that this Resolution shall be effective July 16, 2019 upon adoption.

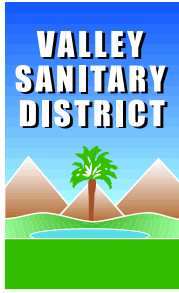
PASSED, APPROVED, and ADOPTED this 16th day of July 2019, by the following roll call vote:

AYES:
NAYES:
ABSENT:
ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary



Valley Sanitary District
Board of Directors Meeting
July 16, 2019

TO: Board of Directors
THRU: Beverli A. Marshall, General Manager
FROM: Joanne Padgham, Administration & Finance Manager
SUBJECT: Discussion of Codification

<input type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

None at this time.

Background:

The Board will discuss District Policies and Procedures regarding codification.

Fiscal Impact:

none

STAFF NOTES
July 9, 2019

ADMINISTRATION & FINANCE.

- The Campaign Disclosure Statements (Form 470) are due for all Board Members by July 31, 2019. They will be available at the July 16, 2019 Board of Directors meeting.
- Reviewing the Assessor Parcel billing information that is due to the Riverside County Tax Collector on or before August 12, 2019.
- Preparing documents and schedules requested by auditors for audit field work scheduled for August 26-30, 2019.
- Working with Caselle to upgrade permitting and accounting software.

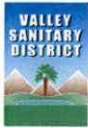
ENGINEERING & MAINTENANCE

- Staff is looking into obtaining reimbursement from FEMA for the damage caused by the February 2019 storm event which damaged the sewer siphon at Westward Ho Drive.
- Staff is working with Carollo Engineering to design a new sewer siphon at Westward Ho Drive to avoid possible damage that may result from future storm events. Staff has met with FEMA representatives and is working on required forms and records.
- Staff is working with Carollo Engineering on the Arc Flash report update. Carollo Engineering is completing the final draft of the report update for review by Staff. This is anticipated to be completed by August 2019.
- Staff is continuing to work with Harris and Associates on the Collections System Rehabilitation and Maintenance project. Currently, Harris is devising a methodology for determining which pipes within the collection system will be candidates for rehabilitation or replacement and their order of importance. They are also working on putting together bid documents for the CCTV inspection of sewer mains that need special requirements or technology.
- Collections staff completed night work on Avenue 48 on July 11, 2019. They conducted jetting and CCTV inspection on 2700 feet of sewer main.

OPERATIONS

- On June 28, 2019 the butterfly valve allowing primary effluent to flow to pond 2 broke. During this time staff discovered a restriction in the primary effluent line going to pond 2. The on-call collections employee was called to assist with unclogging the line but was unsuccessful.

- June 29, 2019 additional operations staff came in to continue work on unclogging the primary effluent line but had no success. The #3 primary clarifier was put into service to alleviate some of the BOD load on the activated sludge plant.
- June 30, 2019 the plant operator was assisted by the on-call employee to operate the plant while the Sunday operator ran mixed liquor samples to determine the solids inventory for process control.
- July 1, 2019 the collections staff partially unclogged the primary effluent line going to the ponds. The collections staff was asked to return on July 2, 2019 to attempt to fully unclog the line and had tremendous success. The primary effluent line was filled with grease and the collections staff will jet the line again in six months to avoid further issues in the future.
- July 8, 2019 a new operations employee began orientation and training on operational duties.
- July 8, 2019 Borden Excavation was onsite to expose the broken 24" valve going into Pond 2. Once the valve is exposed, staff will decide on how to proceed with repair of the valve. Until then, primary effluent is being sent to the N. Cell.



VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

9-Jul-19

Plan Check in Progress
Inspection in Progress
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Accessory Dwelling Unit - 81069 Carefree Drive	81069 Carefree Drive	Plans submitted for accessory dwelling unit. Plans approved and returned to the City 3/5/19.	Waiting for owner to process permit paperwork.
AM Tax Service TI	45561 Oasis Street/Requa	Plans submitted for TI of existing building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Animal Samaritans - TI	42150 Jackson Street, Ste's 105-106	Plans submitted for building TI. Completed 1st plan check and returned to the City 6/28/19.	Perform 2nd plan check upon plan resubmittal.
Best Western breakfast room Reno	81909 Indio Blvd	Plans submitted for tenant TI, renovation of breakfast room. Plans approved and returned to the City 3/11/19. Issued permit 3817 on 5/21/19.	Inspect work improvements as scheduled.
Bravo Commercial Building	46331 Commerce Street/Van Buren Street	Plans submitted for new building. Plans approved and returned to the City 5/10/17. Issued permit 3805 on 3/6/19.	Inspect work improvements as scheduled.
Burgerim Restaurant	44100 Jefferson Street, Ste 400/Fred Waring	Plans submitted for existing building TI. Plans approved and returned to the City 1/8/19.	Waiting for owner to process permit paperwork.
Buzzbox	42625 Jackson Street #112	Plans submitted existing building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Chavez Tenant Improvement	45330 Jackson St / Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on 7/9/18.	Inspect work improvements as scheduled.
Chevron/Circle K	42250 Jackson Street / Showcase Parkway	Plans submitted for new Valero gas station/Circle K. Plans approved and returned to the City 1/10/19.	Waiting for owner to process permit paperwork.
Citadel RV Storage-Phase 1	83667 Dr. Carreon Blvd/Calhoun Street	Plans submitted for construction of new RV storage facility. Completed 1st plan check and returned to the City 3/19/19.	Perform 2nd plan check upon plan resubmittal.
Clinica Medica Del Valle	45677 Oasis Street/Requa	Plans submitted for existing building TI. Plan approved and returned to the City 11/16/18.	Waiting for owner to process permit paperwork.
DFC Tax Center TI	44100 Jefferson Street #E505	Plans submitted for TI of existing building. Plans approved and returned to the City 3/20/19.	Waiting for owner to process permit paperwork.
Donuts Bistro	82151 Avenue 42, Ste 104	Plans submitted for construction of new restaurant. Completed 1st plan check and returned to the City 6/28/19.	Perform 2nd plan check upon plan resubmittal.
East County Detention Center - Phase 1 Demolition. Phase 2 - Detention Center Design and Construction	Hwy 111 & Oasis	Received demolition plans on 9/16/13. Returned to consultant. Received conformed set of demolition plans on 12/5/13. Jail Expansion plans have been reviewed for 2nd plan check and returned on 10/1/14. Completed 4th plan check 11/07/2014, Art requested VSD not send 4th plan check back until he coordinates with the civil engineer. Plan Check is complete. Permit Fees paid 7/13/15. Issued permit 3510 on 7/23/15. Project scheduled to be complete August 2019.	Inspect work improvements as scheduled.
El Destino Nightclub - TI	83085 Indio Boulevard/Civic Cnter Mall	Plans submitted for existing building TI 11/30/2015. Plans approved and returned to the City 3/22/16. Issued permit 3577 on 5/24/16. Issued permit 3596 on 8/3/16.	Inspect work improvements as scheduled.
EOS Fitness Ave 42 Gym	SWC of Spectrum Street & Avenue 42	Plans submitted for construction of new gym facility. Completed 1st plan check and returned to the City 5/2/19.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Hwy 111	Highway/Jefferson Street	Plans submitted for construction of new gym facility. Completed 1st plan check and returned to the City 6/11/19.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Public Sewer Extension	SWC of Spectrum Street & Avenue 42	Civil plans submitted for sewer extension in Spectrum Street. Completed 1st plan check and returned plans to the engineer 5/2/19. Completed 2nd plan check and returned to the engineer 5/15/19. Plans approved and returned to the engineer 6/3/19.	Waiting on developer bonds for sewer agreement.
Fiesta Delights TI	82900 Avenue42/Jackson Street	Plans submitted for TI of existing building. Plans approved and returned to the City 12/12/18.	Waiting for owner to process permit paperwork.
Five Below Retail Store TI	42350 Jackson Street	Plans submitted for TI. Completed 1st plan check and returned to the City 3/28/19.	Perform 2nd plan check upon plan resubmittal.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Fred Young (Villa Hermosa Apts)	83801 Dr. Carreon Blvd / West of Van Buren	Plans submitted for apts at Fred Young Farm Labor Dev. 6/11/15. 1st plan check returned to the City 12/30/15. Issued permit 3697 on 9/14/17.	Inspect work improvements as scheduled.
Gallery at Indian Springs	Jefferson St / Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
Haciendas II Tract 31975 -137 Lot Subdivision	North of Avenue 43 & East of Golf Center	Provide info to the engineer performing due diligence for a developer. The subdivision was formerly owned by Beazer Homes. The subdivision is in AD 2004-VSD. Received Architectural plans 12/31/15 for 1st check. 1st check complete and returned to City 2/11/16. Mainline repairs complete. Maintenance Bond start date: 07/13/16.	Inspect laterals as requested by builder.
Hampton Inn	TBD - Spectrum St/Atlantic Ave	Plans submitted for new 93 room, 4 story hotel. Completed 1st plan check and returned to the City. Plans approved and returned to the City 8/30/18. Issued permit 3776 on 10/12/18.	Inspect work improvements as scheduled.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18.	Inspect work improvements as scheduled.
Indio Mall Fire Rebuild	82011 Highway 111/ Monroe Street	Plans submitted for existing building TI. Plans approved and returned to the City 8/29/18. Issued permit 3769 on 9/18/18.	Inspect work improvements as scheduled.
Indio Palms Sewer Main Extension	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Completed 1st plan check and returned plans to engineer 2/21/18. Completed 2nd plan check and returned plans to engineer 3/20/18. Plans approved and returned to engineer 5/10/18.	Waiting on developer bonds for sewer agreement.
Jackson Street Liquor Store	44350 Jackson Street/Ruby Avenue	Plans submitted existing building TI. Plans approved and returned to the City 4/29/19.	Waiting for owner to process permit paperwork.
Jesus Yvette Salon - TI	45785 Towne Street/Hwy 111	Plans submitted for tenant TI. Completed 1st plan check and returned to the City 9/22/17. Plans approved and returned to the City 10/10/17.	Waiting for owner to process permit paperwork.
John Nobles Apartments	TBD - Rubidoux Street/John Nobles Ave	Plans submitted new apartment complex. Completed 1st plan check and returned to the City 2/27/19.	Perform 2nd plan check upon plan resubmittal.
Marshalls TI	42400 Jackson Street, Avenue 42	Plans submitted for existing shell building TI. Plans approved and returned to the City 11/15/18. Issued permit 3797 on 1/2/19.	Inspect work improvements as scheduled.
Maya Cinemas	82900 Avenue42/Jackson Street	Plans submitted for construction of new building for theater. Completed 1st plan check and returned to the City 2/13/19.	Perform 2nd plan check upon plan resubmittal.
Mex-American Tax Services	44250 Monroe St. / South of Indio Blvd	Plans submitted for an office addition, Returned 1st plan check back to City on 1/21/2014. Received 2nd submittal 3/13/2014. 2nd plan check completed and returned to the city on 3/31/2014. Received 3rd submittal 4/21/14. Reviewed, approved and returned plans back to the city on 5/15/2014. Issued permit 3518 on 8/4/15. Permit expired with the City.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 30	Plans submitted for casita addition and storage building. Plans approved and returned to the City 2/28/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 105	Plans submitted for casita addition and storage building. Plans approved and returned to the City 7/1/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 145	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 168	Plans submitted for casita addition and storage building. Plans approved and returned to the City 8/22/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 170	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/7/18.	Waiting for owner to process permit paperwork.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 198	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/27/18. Issued permit 3748 on 5/18/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 225	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/8/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 305	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/18/19. Issued permit 3819 on 5/29/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 318	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/23/19. Issued permit 3820 on 6/3/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 320	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 342	Plans submitted for casita addition and storage building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 354	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3751 on 6/7/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 366	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3752 on 6/7/18.	Inspect work improvements as scheduled.
Nargizyan Dental Group TI	81637 Highway 111, Suite 1-B	Plans submitted for TI of existing suite. Completed 1st plan check and returned to the City 7/1/19.	Perform 2nd plan check upon plan resubmittal.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 245	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/15/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 308	Plans submitted for casita and shade structure with indoor kitchen and restroom. Plans approved and returned to the City 11/20/18. Issued permit 3796 on 1/2/19.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 349	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/29/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 370	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 8/27/18. Issued permit 3770 on 9/26/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 371	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 6/27/18. Issued permit 3757 on 7/30/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 373	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 417	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18.	Waiting for owner to process permit paperwork.
Octavio Rosales SFD	43645 Saguaro Street/Avenue 44	Plans submitted for new SFD. Completed 1st plan check and returned to the City 5/6/18.	Perform 2nd plan check upon plan resubmittal.
One Stop Shop Grease Interceptor Install	84051 Indio Blvd/Van Buren Street	Preliminary plan submitted for grease interceptor TI 4/19/19. Completed 1st plan check and returned to owner's representative 4/30/19.	Perform 2nd plan check upon plan resubmittal.
Paradiso Tract 31815	East of Monroe North of Ave 41	Model homes. No plan check is required. Permit and Inspection fees need to be paid.	Perform inspection upon payment of required fees.
Parcel Map 36215	Dr. Carreon west of Van Buren	Civil plans submitted for 1st plan check. Plans approved and returned to the Engineer 1/18/18. Issued permit 3718 on 1/23/18.	Inspect work improvements as scheduled.
Raspados Esmeralda - TI	81106 Hwy 111, 4B/Madison Street	Plans submitted for building TI. Completed 1st plan check and returned to the City 6/3/19.	Perform 2nd plan check upon plan resubmittal.
Regal Indio Metro 8 TI	81725 Highway 111	Plans submitted for TI of Metro 8 theater building. Completed 1st plan check and returned to the City 1/31/18.	Perform 2nd plan check upon plan resubmittal.
Renovar Assisted Living - TI	82380 Miles Avenue/Palm Street	Plans submitted for building TI. Completed 1st plan check and returned to the City 6/5/19.	Perform 2nd plan check upon plan resubmittal.
Rincon Norteño - TI	83011 Indio Blvd/Fargo Street	Plans submitted for building TI. Plans approved and returned to the City 6/25/19.	Waiting for owner to process permit paperwork.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Sater's Apartment Complex / Avenue 44 Easement	Between Avenue 44 & Market St West of Jackson	VSD met with the Developer of an apartment complex and discussed sewer main connection options for the developer to tie into. Plans submitted for 6 building, 60 unit apartment complex. 3rd plan check returned to city 6/28/16. Plan approved and returned to the City 5/18/17. bonds and development agreement have been signed and recorded. Waiting for developer to finalize easement and permit project.	Waiting for owner to process permit paperwork.
Shadow Hills Plaza Ste F-102 TI	82900 Avenue 42/Jackson St	Plans submitted for existing building TI. Completed 1st plan check and returned to the City 6/15/18.	Perform 2nd plan check upon plan resubmittal.
Terra Lago Four Seasons Tract 32341-3	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Working on getting the development agreement recorded. Bonds have been submitted. Construction work is in progress. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-4	North of Avenue 44 & East of Harrison	37 Lot Residential Tract Development. Plans submitted for plan check #1. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans approved and Fees paid. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-5	North of Avenue 44 & East of Harrison	50 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. 3rd plan check returned 3/10/2014. Plans approved June 3, 2014. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-6	North of Avenue 44 & East of Harrison	Plans submitted for plan check review on the next phase of development. 1st plan check ready to be picked up. Plans Approved 2/9/16. Performance Bond Released 3/20/2017. Warranty Bond released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-7	North of Avenue 44 & East of Harrison	7/11/17. Issued permit 3715 on 1/29/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-8	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 12/4/17.	Inspect work improvements as scheduled.