

Directors
Mike Duran, *President*
William Teague, *Vice President*
Dennis Coleman, *Secretary*
Debra Canero, *Director*
Scott Sear, *Director*
General Manager
Beverli A. Marshall

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
Tuesday, October 22, 2019, 1:00 p.m.**

AGENDA

VALLEY SANITARY DISTRICT BOARD ROOM
45-500 VAN BUREN STREET
INDIO, CA 92201

RESOLUTION NO. 2019-1123
ORDINANCE NO. 2019-120
MINUTE ORDER NO. 2019-2950

1. CALL TO ORDER

- a. Roll Call
- b. Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

3. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- a. Approval of the October 8, 2019 Regular Meeting Minutes (**Attachment**)
- b. Approval of Expenditures for October 3, 2019, to October 16, 2019 (**Attachment**)
- c. Approval of Summary of Cash and Investments for September 2019 (**Attachment**)
- d. Adopt Resolution 2019-1123 Establishing Designation of Valley Sanitary District's Authorized Agents – CalOES Form 130 (**Attachment**)
- e. Designate Identified Items as Surplus Equipment and Authority Disposition as Appropriate (**Attachment**)

- f. Cancel Board Meeting Scheduled for Tuesday, November 26, 2019 Due to the Thanksgiving Holiday ([Attachment](#))

MINUTE ORDER NO.

4. NON-HEARING ITEMS

- a. Authorize the Purchase of a Ford F750 Dump Truck from Fiesta Ford in an Amount Not to Exceed \$92,845 ([Attachment](#))

MINUTE ORDER NO.

- b. Authorize the Purchase of a Ford F450 Flatbed Truck from Fiesta Ford in an Amount Not to Exceed \$61,673 ([Attachment](#))

MINUTE ORDER NO.

- c. Adopt Resolution 2019-1124 Indicating Intent to Convert from At-Large to By-Ward Election System ([Attachment](#))

MINUTE ORDER NO.

- d. Staff Notes ([Attachment](#))

5. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

6. INFORMATIONAL ITEMS

- a. Combined Monthly Account Summary for September 2019 ([Attachment](#))
- b. Monthly Income Summary for September 2019 ([Attachment](#))

7. ADJOURNMENT

Adjourn in remembrance of Wilma Jean Hamel, grandmother of Ian Wilson, Chief Plant Operator

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

POSTED October 17, 2019

Holly Gould

Holly Gould, Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

UNOFFICIAL UNTIL APPROVED**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

October 8, 2019

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, October 8, 2019.

1. CALL TO ORDER

President Mike Duran called the meeting to order at 1:00 p.m.

a. Roll Call

Directors Present: Mike Duran, William Teague, Dennis Coleman, Debra Canero and Scott Sear

Staff Present: Beverli A. Marshall, General Manager, Holly Gould, Ron Buchwald, Joanne Padgham, Ian Wilson

Guests: Craig Hayes, Best Best & Krieger

b. Pledge of Allegiance**2. PUBLIC COMMENT**

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

a. Consideration of the September 24, 2019 Regular Board Meeting Minutes

b. Approval of Expenditures for September 19, 2019 to October 2, 2019

ACTION TAKEN:**MOTION:**

Secretary Coleman made a motion to approve the consent calendar as presented. Vice President Teague seconded the motion. Motion carried by the following vote: 5 ayes

MINUTE ORDER NO. 2019-2948**4. NON-HEARING ITEMS**

f. Staff Update

It was requested that item 4f be moved up on the agenda to accommodate the staff's time.

Ian Wilson, Plant Operations Manager, gave an update of the treatment and maintenance departments. He stated that efforts to minimize the ammonia content are proving successful. He explained that they are using the plant's own biology to minimize the ammonia content by adjusting the MCRT (Mean Cell Retention Time). The secondary clarifier #1 is being taken offline due to damage to the coating. Secondary clarifier #2 will be put online while the coating is repaired. Staff is also performing maintenance on the gas compressor that feeds gas to the boiler system to help maintain the temperature in the digester during the cooler months. Staff is also working with Trimax on the Influent PLC replacement and will be starting the floating dredge pipe project soon. Ian stated that the NPDES permit renewal has been submitted and stated that having a consultant help in the renewal process has been a great asset. Ian has applied for several awards for the upcoming CORBS Awards Dinner including Operator of the Year, Laboratory Person of the Year, and Plant of the Year.

Joanne Padgham, Administration and Finance Manager, gave an update on the administration department. She stated that the District's audit is complete, and the auditors will be issuing an unqualified opinion. Staff has been working on the CAFR (Comprehensive Annual Financial Report) for submittal. A dedication has been included in the CAFR in honor of Merritt Wiseman. Staff has been working together with Caselle on the implantation of the new accounting and permitting system. It is due to go live next year. The annual and quarterly billings have gone out and the tax roll submission is complete. The District has hired three new employees recently, one laboratory technician and two collection system maintenance technicians.

Ron Buchwald, Engineering Services Manager, reported that the Downtown Rehabilitation Project is moving forward. Staff is putting together a project of sewer lining of mains and manholes as a way of being less inconvenient to the public. They are also working on a design packet to go out for bid to CCTV the larger sewer mains that cannot be done inhouse. Harris and Associates will be providing an update in the next few months. The Westward Ho Sewer Siphon Repair is in Carollo's hands and they are moving forward with the scour analysis. The Arc Flash Study is complete, and staff has received the final report. Two-thirds of the study's recommendations can be done inhouse but some of the larger items will have to be contracted out. Staff has been working very hard on the Asset Management Program for the Treatment Plant. The walk of the plant is complete, and all items have been input into a spreadsheet that will be sent to Carollo for review. Ron stated that the influent pump station is probably the most critical repair now and staff is working with Stantec on a design-build project.

Ms. Marshall reported to the Board the dates for the Strategic Planning workshops are November 8, 2019 (8 hours) and December 4, 2019 (4 hours). She stated that these will be held offsite, and she will do a press release for the public. The District has submitted for Transparency Certification from the Special District Leadership Foundation. Ms. Marshall has emailed the Directors the Staffing Analysis that she will bring forward at a future meeting. She informed the Board that she has been updating the District's Facebook page. Ms. Marshall has been in contact with Linda York at the Wild Bird Center to partner on some outreach projects. She also met with Coachella Valley Waterkeeper, a new organization focusing on outreach and education for elementary, middle, and high school students. President Duran stated that he would like them to attend a meeting and give a presentation. Ms. Marshall informed the Board that the EVRA meeting is scheduled for Monday, October 28, 2019 at 3:00 p.m.

a. Authorize District Issued Cell Phone for Directors

The Public Records Act requires that all forms of district-related business communications be made available to the public if requested. If directors use their personal cell phones to conduct district business, it could subject all communications, personal and business-related on that device to public records requests. Mr. Hayes, District Counsel, stated that it is best practice to use a separate district issued cell phone to conduct district business.

ACTION TAKEN:

MOTION:

Director Sear made a motion to provide cell phones to directors and to pay for the costs associated with the district-issued devices. Secretary Coleman seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2949

AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

b. Discuss Process for Transition to Election of Directors by Wards and Provide Direction to Staff

The California Voting Rights Act (CVRA) was enacted in 2001 to address disparities between ethnic demographics and elected officials. The CVRA prohibits special districts like VSD from using the “at-large” method of election that may impair the ability of a protected class from electing candidates of its choice or influencing the outcome of an election to their benefit. The City of Indio hired a consultant, the National Demographics Corporation, to determine if ward-based elections were warranted. The analysis identified key issues with regards to the Latino community and its representation within the City. Based on that analysis, and subsequent public input, the City adopted an ordinance in 2017 to move to district-based elections. To date, over 300 cities and special districts have changed to district-based elections. Typically, plaintiffs send a written notice (demand letter) before filing a lawsuit. There is a 45-day waiting period in which the receiving agency must adopt a resolution rather than going to court. If the agency chooses to go to court, there is a high likelihood that the plaintiffs would prevail and would have to pay the plaintiffs legal fees up to \$30,000. Rather than waiting to receive such a complaint, staff recommends that VSD voluntarily convert to ward-based elections. If initiated immediately, VSD could complete the process, including adopting the map and wards, for the November 2020 general election. It was the consensus of the Board to move forward with the conversion of the ward-based elections. Ms. Marshall stated that she will work with counsel to prepare a resolution that she will bring back before the board.

c. Adopt the Second Monday of October as Indigenous People’s Day as an Officially Recognized Valley Sanitary District Holiday

Ms. Marshall explained that the District observes 10 holidays compared to 11 observed by other comparable agencies in the area. In addition to the observed holidays, other comparable agencies in the area provide an average of two floating holidays, which the District does not offer. By adding this one additional holiday, VSD is competitive with other agencies in the area with regards to

employee benefits. President Duran asked for clarification as to what happened to the floating holiday that the Board previously approved. She explained that when the PTO (Paid Time Off) got absorbed into the vacation accrual one day was lost. President Duran requested that Ms. Marshall send him more information on the holiday. Director Canero requested to see a listing of all the District's holidays. Secretary Coleman was in approval of adding Indigenous People's Day as an officially recognized District holiday. No motion was made at this time and it was decided that more information be brought back before the board at a future meeting.

- d. Authorize the General Manager to Execute a Contract with Engineering Solutions Services, Inc. for As-Needed Grant Assistance Support Services in an Amount Not to Exceed \$50,000 for Fiscal Year 2019/20

Valley Sanitary District has several projects identified in its 20-year Capital Improvement Plan that may qualify for grants, loans, or other funding opportunities. Most of these opportunities have lengthy and time-consuming application processes and VSD staff does not have the experience with these grants and funding agencies that outside consultants can provide. Engineering Solutions Services, Inc. (ESS) has had significant success assisting Coachella Valley water and wastewater agencies in applying for grants, loans, and special funding opportunities. They have professional and technical experts that have significant experience with the non-profit, state, and other agencies providing these opportunities and high returns on the applications. Staff asked ESS to provide a quote for as-needed grant assistance to work with VSD on projects that it thinks best suit the available funding opportunities. Ms. Marshall explained that there are grant monies available now through Proposition 1A and Proposition 68 that would benefit the District for Plant Upgrades 2B and 2C. Director Canero asked if we went out to bid for this. Ms. Marshall stated that since the firm has done so much work with similar agencies in the area she did not. President Duran and Director Canero stated that this should wait until after the Strategic Planning is complete. Director Coleman stated that he likes that this firm is familiar with both state and federal levels. President Duran requested that the firm come make a presentation to the Board. No motion was made at this time. President Duran requested that this item come back before the board at a later date.

- e. Request Permission to Allow Volunteer Apiary on Valley Sanitary District Property to Support Local Bee Population and Harvest "#2 Gold" Honey as an Environmental Demonstration Project

Ms. Marshall asked the permission of the board to set up a volunteer apiary on district property. She proposed an area not accessible to the public that would house not more than 10 boxes as a way to promote urban beekeeping. The "#2 Gold" honey collected from the hives would be used for demonstration purposes. Director Canero asked if Ms. Marshall checked into the liabilities of having an apiary on district property. President Duran requested that Ms. Marshall check with CSRMA and counsel on what is the liability for this type of project and bring it back before the board with more information.

5. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

Director Canero requested staff to look into death benefits for employees. President Duran requested for staff to investigate options for the \$1,500 dental and vision reimbursement benefit for

directors. Secretary Coleman informed the board of Indio's Annual State of the City on October 31, 2019 and asked permission for board members to attend.

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:36 p.m. in memory of Jimmy Garcia's brother, Oscar Garcia, and in recognition of California Water Professionals Appreciation Week. The next board meeting will be a Regular Meeting held October 22, 2019.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

DISBURSEMENTS
APPROVED AT THE BOARD MEETING OF
October 22, 2019

37659 State Water Resources Control Board	OIT Application Fee	\$125.00
37660 United Way of the Desert	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$25.00
37661 Vantage Point Transfer Agents - ICMA	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$1,445.00
37662 Analytical Technology, Inc.	Sample Pump Housing & Motor	\$709.45
37663 Anna Bell	Work Boots Reimbursement	\$75.30
37663 Anna Bell	Laboratory Supply Reimbursement	\$169.85
37664 Around The Clock Call Center	Call Center Service for September 2019	\$125.10
37665 Associated Time Instruments	Attendance On Demand for September 2019	\$299.05
37666 Best, Best & Krieger	Form 700 Registration Fee	\$75.00
37667 Calif. Special District Association	Membership Renewal for 2020	\$7,615.00
37668 Caltest Analytical Laboratory	NPDES Weekly Samples	\$285.00
37669 Carollo Engineering, Inc	*Arc Flash Study September 2019	\$5,922.66
37670 Carquest Auto Parts	New Charges for September 2019	\$248.46
37671 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 10/07/2019	\$542.82
37671 Cintas Corp	Uniforms, Mats, Towels, Etc for Week of 10/14/2019	\$543.91
37672 Eisenhower Occupational Health	DOT Exams for Two Employees	\$275.00
37673 EOA, Inc.	NPDES Permit Renewal Assistance	\$6,474.13
37674 Equipment Direct	Sunscreen	\$120.91
37675 Eurofins Eaton Analytical	Total Dissolved Solids Testing for September 2019	\$90.00
37676 FedEx	Shipping Fees for September 2019	\$912.34
37677 Grainger	Plastic Jars for Lab	\$143.11
37677 Grainger	UPS Unit	\$149.48
37677 Grainger	Air Filters for Lab	\$427.50
37677 Grainger	Relays	\$375.14
37677 Grainger	Sample Pumps	\$1,226.49
37677 Grainger	Garment Rack for Ladies Locker Room	\$152.38
37678 Haaker Equipment Company	Hydraulic Transfer Case & Blower for Kenworth	\$3,084.67
37678 Haaker Equipment Company	Hydraulic Transfer Case & Blower for Old Vactor	\$2,700.60
37679 Healthy Futures, Inc.	Wellness Program for October 2019	\$1,500.00
37680 Innovative Document Solutions	Copier Machine Maintenance	\$150.56
37681 Innovative Federal Strategies LLC	Federal Advocacy for September 2019	\$6,000.00
37682 IPT Holdings, LLC	Rebuild Limitorque Mixing Valve	\$761.48
37683 Jim's Desert Radiator & Full Auto Repair	A/C Repair for Old Vactor	\$920.47
37684 Kaman Industrial Technologies	Belts	\$22.18
37684 Kaman Industrial Technologies	Bearings for Digester Mixing Valve Gearbox	\$337.72
37685 Lucity, Inc.	*Asset Management Implementation	\$1,110.00
37686 McMaster-Carr Supply Co.	Power Cable Hangers for Dredge	\$292.85
37686 McMaster-Carr Supply Co.	Thermocouple & Thermowell for Flare	\$133.87
37687 Peter Aldana, County Assessor	Assessor Information Request	\$42.50
37688 Pipe Logix, Inc.	Dongle Replacement	\$174.00
37689 Plumbers Depot Inc.	Rear View Camera Service for CCTV	\$468.22
37690 Polydyne, Inc.	Polymer for Belt Press	\$7,248.62
37691 Rudy's Pest Control	Pest Control for October 2019	\$185.00
37692 SC Fuels	Unleaded & Diesel Fuel	\$3,098.38
37693 South Coast A.Q.M.D	Emissions Fees 2019	\$136.40
37693 South Coast A.Q.M.D	Annual Renewal Fees 2019	\$12,065.98
37694 Southwest Networks, Inc.	*Server for Asset Management Program	\$21,528.45
37694 Southwest Networks, Inc.	Addition to Service Contract for New Server	\$308.00
37694 Southwest Networks, Inc.	BDR Storage for November 2019	\$699.00
37695 Superior Protection Consultants	Plant Security 9/16/19 to 9/30/19	\$2,990.00
37696 Tops 'N Barricades Inc.	Fire Sprinkler Signage	\$145.71
37696 Tops 'N Barricades Inc.	Traffic Cones for Vactor Unit	\$322.99
37696 Tops 'N Barricades Inc.	Safety Equipment	\$375.95
37697 Univar Solutions	Sodium Hypochlorite	\$6,675.34
37698 Vaughan's Industrial Repair Co. Inc.	Inspection & Repair of Spencer Gas Turbine	\$3,633.00
37699 Yellow Mart	Work Boots	\$225.00
201910091 Frontier Communications	Telephone Service for September 2019	\$209.53
201910101 Burrtec Waste & Recycling Svcs	Grit Removal for September 2019	\$2,167.63
201910101 Burrtec Waste & Recycling Svcs	Trash Service for October 2019	\$234.97
201910102 Humana Dental Insurance	Dental Insurance for October 2019	\$2,192.08
201910103 SPOK, Inc.	Pager Service for October 2019	\$23.89
201910111 Paychex - Direct Deposit	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$63,861.42

201910112 Paychex - Fee	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$170.48
201910113 Paychex - Tax	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$30,266.28
201910114 MassMutual	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$10.00
201910115 Nationwide Retirement Solution	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$2,301.59
201910116 TASC	PR 09/20/2019 - 10/03/2019 PD 10/11/2019	\$296.14
201910131 Time Warner Cable	Service for October 2019	\$1,138.85
201910161 SoCal Gas	Gas Service for September 2019	\$136.84
201910181 Bank of America #8846	New Charges for September 2019	\$1,050.70

*Capital Expenditures

\$209,950.42

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 09/01/2019 TO 09/30/2019 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund

Beginning Balance (Fund 4)	204,062	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2019	0	
Interest (Pd quarterly - Int. Rate 2.57%)	0	
Fund 04 Ending Balance	204,062	

LAIF Fund 6 - Wastewater Revenue Refunding Bonds

Beginning Balance (Fund 6)	6,149	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2019	0	
Interest (Pd quarterly - Int. Rate 2.57%)	0	
Fund 06 Ending Balance	6,149	

LAIF Fund 11 - Operating Fund

Beginning Balance (Fund 11)	16,982,225	
Net Transfer from (to) Fund 04	0	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	39,811	
Net Transfer from (to) Fund 13	(52,800)	
Fund Transfer from (to) LAIF - WF	(500,000)	
Fair Value Factor for quarter ending 06/30/2019	0	
Interest (Pd quarterly - Int. Rate 2.57%)	0	
Fund 11 Ending Balance	16,469,236	

LAIF Fund 12 - Reserve Fund

Beginning Balance (Fund 12)	22,722,925	
Net Transfer from (to) Fund 11	(39,811)	
Fair Value Factor for quarter ending 06/30/2019	0	
Interest (Pd quarterly - Int. Rate 2.57%)	0	
Fund 12 Ending Balance	22,683,114	

LAIF Fund 13 - Capital Improvement Fund

Beginning Balance	5,632,915	
Connection Fees	52,800	
(Disbursements) or Reimbursements	0	
Net Transfer from (to) Fund 11	52,800	
Fair Value Factor for quarter ending 06/30/2019	0	
Interest (Pd quarterly - Int. Rate 2.57%)	0	
Fund 13 Ending Balance	5,685,715	

TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13 **45,048,276**

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	1,983,052	
Deposits	209,846	
Fund Transfer from (to) LAIF (net)	500,000	
Disbursements and Payroll	(552,263)	
Wells Fargo Ending Balance	2,140,635	

CALTRUST - FUND 11

Beginning Balance	1,055,766	
Unrealized Gain / <Loss>	(3,130)	
Interest Income	1,896	
CalTRUST Ending Balance	1,054,532	

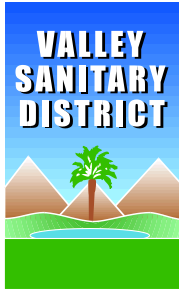
TOTAL WELLS FARGO AND CALTRUST CHECKING **3,195,167**

TOTAL CASH AND INVESTMENTS **48,243,443**

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).





Valley Sanitary District
Board of Directors Meeting
October 22, 2019

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Ronald Buchwald, District Engineer

SUBJECT: Adopt a Resolution Establishing Designation of Valley Sanitary District’s Authorized Agents – CalOES Form 130

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss the CalOES Form 130 Resolution and District’s Authorized Agents.

Fiscal Impact

This Resolution is necessary for the District to recover approximately \$231,163 of the cost for the emergency work.

Background

Staff has applied for FEMA federal funding assistance for the emergency work performed on the sewer siphon crossing the Coachella Stormwater Channel at Westward Ho caused by the flooding event on February 14, 2019. The District has received approval of the federal funding assistance from CalOES (the CA State agency in charge of FEMA reimbursements) for the emergency work performed to temporary by-pass and repair the sewer siphon.

In order to receive reimbursement for this emergency work, there are three CalOES forms that need to be completed and returned to CalOES. One of the forms, CalOES form 130 (Attachment A) is a resolution establishing the designation of Valley Sanitary District’s authorized agents that needs to be adopted by the Board of Directors and certified by the Clerk of the Board.

The total cost to perform the work by VSD was \$241,739.13. FEMA is reimbursing 75% of the total cost or \$181,304.35. CalOES is covering 75% of the remaining 25% plus administrative allowance or \$49,859. The total reimbursed cost is \$231,163, which is approximately 95% of the total cost.

Recommendation

It is recommended that the Board of Directors adopt CalOES Resolution Form 130 establishing the General Manager, District Engineer, and Administration & Finance Manager be authorized agents for the reimbursement of funds for the sewer siphon repair at Westward Ho.

Attachments

Attachment A: CalOES Resolution No. 130

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the _____, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20 _____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the _____
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20 _____.

(Signature)

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

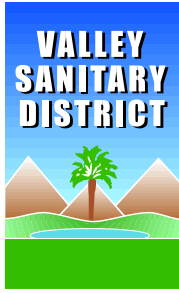
Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")



Valley Sanitary District
Board of Directors Meeting
October 22, 2019

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Joanne Padgham, Administration & Finance Manager

SUBJECT: Designate Identified Items as Surplus Equipment and Authorize Disposition as Appropriate

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review the list of surplus items.

Fiscal Impact

The 2000 Ford F750 dump truck and 1994 Ford F350 flatbed truck are in the process of being replaced. As soon as the new assets are received the dump truck and flatbed truck will be sold at auction through GovDeals. Any revenue generated from the disposition of these assets will offset the cost of the replacement items.

Background

Staff has identified obsolete equipment that is no longer usable by the District. These items will be replaced by newer items and are no longer needed.

Recommendation

Staff recommends that the Board of Directors designate identified items are surplus equipment and authorize disposition as appropriate.

Attachments

Attachment A: Valley Sanitary District Equipment Disposition Form

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VALLEY SANITARY DISTRICT EQUIPMENT DISPOSITION FORM

(This form is to be completed upon the disposition of fixed assets, including equipment for surplus)

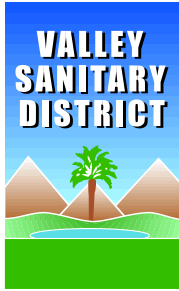
Date of Disposition: 10-22-2019	
Department: Administration/ Operations	Location: VSD

Justification for Disposition: Obsolete/No longer usable by the District
These items are for disposal/scrap or to be sold through GovDeals

Item #	Asset Tag #	Quantity	Description	Current Location	Value \$	
1		1	2000 Ford F750 Dump Truck	VSD	\$4500 - \$7500	GovDeals
2		1	1994 Ford F350 Flatbed Truck	VSD	\$2500 - \$6000	GovDeals
3						
4						
5						
6						
7						
8						
9						
10						

<p>Check One:</p> <p><input type="checkbox"/> Sold (Please attach supporting documentation and sale value.)</p> <p><input type="checkbox"/> Lost (Please include complete description of circumstances surrounding loss.)</p> <p><input type="checkbox"/> Donated to outside organization (Please attach supporting documentation.)</p> <p><input type="checkbox"/> Traded In (Please attach supporting documentation.)</p> <p><input type="checkbox"/> Reassigned for use as source of parts</p> <p><input type="checkbox"/> Stolen (Please attach police report or complete description of circumstances.)</p> <p><input type="checkbox"/> Destroyed (Please include complete description of circumstances.)</p> <p><input checked="" type="checkbox"/> Declared Surplus (Please attach documentation of Board Action)</p> <p><input type="checkbox"/> Other, Please explain:</p>

Department Supervisor:	General Manager:
District Board Action:	



**Valley Sanitary District
Board of Directors Meeting
October 22, 2019**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

SUBJECT: **Cancel Board Meeting Scheduled for Tuesday, November 26, 2019
Due to the Proximity to the Thanksgiving Holiday**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to authorize the cancellation of this regularly scheduled meeting.

Fiscal Impact

There is a small savings for cancelling this meeting.

Background

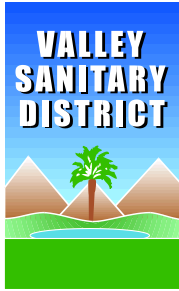
The regular board meetings are scheduled for the second and fourth Tuesday of every month at 1:00 P.M. In November, the fourth Tuesday is two days before the Thanksgiving holiday. Many staff and directors travel out of the area for this holiday. By cancelling the meeting, the allows everyone the opportunity to take full advantage of the holiday week to prepare for or travel this holiday.

Recommendation

Staff recommends that the Board of Directors cancel the Regular Board Meeting scheduled for November 26, 2019, due to its proximity to the Thanksgiving holiday.

Attachments

None



Valley Sanitary District
Board of Directors Meeting
October 22, 2019

Item 4a

TO: Board of Directors
THRU: Beverli A. Marshall, General Manager
FROM: Ryan Williams, Maintenance Supervisor
SUBJECT: **Purchase Authorization Approval – Ford F750 Dump Truck from Fiesta Ford**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss purchasing the necessary equipment for sludge processing.

Fiscal Impact

Funds to purchase the Ford F-750 Dump Truck is included in the adopted FY 2019/20 Budget.

Background

Staff has identified one (1) truck that needs to be replaced due to age, mileage and overall service cost. The dump truck is a needed asset in the sludge drying process at the District.

The 2000 Ford F750 will be sold through GovDeals. The estimated surplus value is \$4,500 to \$7,500.

Procurement is with Government concession pricing.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to purchase one (1) F750 Dump Truck in the amount of \$ 92,844.65. This price includes taxes.

Attachments

Attachment A: Quotes from Fiesta Ford

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FIESTA



VALLEY SANITARY
2021 F750
SALESPERSON: RON OLSON
10/14/2019 3:19 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

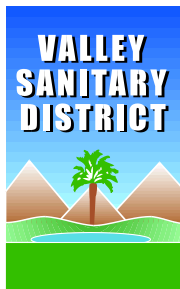
Market Value	78,605.00
Discount Savings	-12,305.35
Vehicle Price	66,299.65
Accessories	21,551.00
Document Prep Fee	85.00
Tire/Battery/VTR Fee	10.50
Sales Tax	7,695.29

Due On Delivery	95,641.44
-----------------	-----------

Tax: INDIO 8.75 %	8.75 %
-------------------	--------

On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price does not include Accessories. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %

Cash Total Includes: DUMP \$21551



**Valley Sanitary District
Board of Directors Meeting
October 22, 2019**

TO: Board of Directors

THRU: Beverli A. Marshall, General Manager

FROM: Ryan Williams, Maintenance Supervisor

SUBJECT: **Purchase Authorization Approval – Ford F450 Flatbed with Tiltbed from Fiesta Ford**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss purchasing the necessary equipment for the District to transport large and oversized equipment to and from job sites.

Fiscal Impact

Funds to purchase the Ford F-450 Flatbed Truck with tiltbed is included in the adopted FY 2019/20 Budget.

Background

Staff has identified one (1) truck that needs to be replaced due to age, mileage and overall service cost. The flatbed truck with tiltbed is used by multiple departments within the District. The flatbed truck is used and equipped for both transporting large oversized equipment and towing necessary equipment to and from the job site. The flatbed truck’s lightbar satisfies the City of Indio Traffic Control Standards within the District’s service area.

The 1994 Ford F350 will be sold through GovDeals. The estimated surplus value is \$2,500 to \$6,000.

Procurement is with Government concession pricing.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to purchase one (1) F450 Flatbed Truck with tiltbed in the amount of \$ 61,672.21. This price includes the lightbar and taxes.

Attachments

Attachment A: Quotes from Fiesta Ford



VALLEY SANITARY F450
20 F450
SALESPERSON: RON OLSON
10/14/2019 11:11 AM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

Market Value	45,485.00
Discount Savings	-8,900.20
Vehicle Price	36,584.80
Accessories	15,081.00
Document Prep Fee	85.00
Tire/Battery/VTR Fee	8.75
Sales Tax	4,528.96
Due On Delivery	56,288.51
Tax: INDIO 8.75 %	8.75 %

On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price does not include Accessories. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: Indio 8.75 %

Cash Total Includes: DUMP \$15081



(800) 852-TOPS
 topsnbarricade@aol.com
 topsnbarricades.com
 Contractors Lic.
 #787664

PLEASE REMIT TO:
TOPS N BARRICADES
 44-503 JACKSON ST., INDIO, CA 92201

44503 Jackson Street
 Indio, CA 92201
 Ph.(760) 347-2111
 Fx.(760) 347-3680

CONTRACT: 114444

BILL TO:
 VALLEY SANITARY DISTRICT
 45-500 VAN BUREN
 INDIO CA 92201

SHIP TO:
 TOPS YARD
 INDIO

QUOTE

CUSTOMER #: 175
BILLING TEL: 760-347-2356
DIVISION: HEAD OFFICE

CONTRACT PERIOD FROM: OCT 04/19 TO: OCT 05/19 **PICKUP**

CONTRACT NOTES:

INSTALL ON 2020 FLAT BED
 CUSTOMER RESPONSIBLE FOR ANY DAMAGE & OR LOSS
 MINIMUM RENTAL \$15.00

TERMS: NET 30
REF: RYAN

SALES#	QTY	DESCRIPTION	UNIT PRICE	EXTENDED AMT
S/LEDENFSG2A	4.00	NFORCE GRILLE 9LED AMB	\$110.00	\$440.00
L/ELUC2S010A	4.00	LED HIDEAWAY AMBER	\$70.85	\$283.40
GSWLE92006	2.00	ECCO LED WORK LIGHT 1365 LUM	\$55.69	\$111.38
S/LEDENT3W3F	2.00	INTERSECTOR SURFACE WHT	\$195.00	\$390.00
S/LEDENT3B3F	2.00	INTERSECTOR SURFACE AMB/WT LED	\$195.00	\$390.00
S/ET4CL21FB1	1.00	3RD BRAKE SUPERDUTY AMB/WHT	\$630.00	\$630.00
S/MISC	1.00	LIGHT BAR	\$2200.00	\$2,200.00
SUBTOTAL SALES:				\$4,444.78

SERVICES#	QTY	DESCRIPTION	UNIT PRICE	AMOUNT
6	1.00	INSTALLATION	\$550.00	\$550.00
SUBTOTAL SERVICES:				\$550.00

TAXES	TAXABLE	AMOUNT
INDIO	\$4,444.78	\$388.92
SUBTOTAL TAXES:		\$388.92
GRAND TOTAL:		\$5,383.70

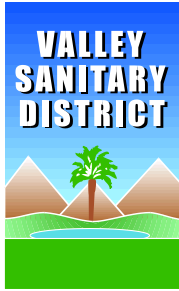
RENTAL AGREEMENT AND CONDITIONS

LESSEE ACKNOWLEDGES:-Receipt of said equipment in good working condition and repair and upon expiration of Lessees use thereof, Lessee shall return same to Lessor in as good condition and repair as when delivered, subject to reasonable wear and tear. Customer responsible for lost or stolen equipment.

LESSEE AGREES:-To pay the specified rent for use of said equipment.-To not release this equipment from Lessees control without prior authorization from Lessor.-To not move said equipment to any other job without prior consent of Lessor.-To assume sole responsibility of proper placing of said rented equipment on the job location.To indemnify Lessor against all loss, damage, expense and penalty arising from any action or claim on account of any injury to person or property of any character, whatsoever occasioned by the operation, handling, transportation and/or use of any of the barricades and/or warning lights during the rental period, and while said barricades are in the possession or under custody of Lessee.To pay to Lessor reasonable attorney fees and collection costs incurred by Lessor in enforcing the terms of this agreement, in the event Lessee breaches any of the terms of this agreement, of Lessee fails to pay rent or to pay for damages to said equipment while in Lessees possession.

LESSOR AGREES:-Assumes no responsibility from any cause whatsoever.

CUSTOMER'S SIGNATURE _____ DATE _____ TRUCK # _____ DRIVER _____ DATE _____ TIME _____



**Valley Sanitary District
Board of Directors Meeting
October 22, 2019**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

SUBJECT: **Adopt Resolution of Intent to Convert from At-Large to By-Ward Election System**

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to consider approval of a Resolution of Intent to change the District's election system from at-large, where the entire District votes for all Board members, to a by-ward system where only registered voters within a particular division vote for a potential Board member from their division.

Fiscal Impact

The fiscal impact is approximately \$25,000, which will be offset from budget savings in other areas.

Background

The California Voting Rights Act (CVRA) was enacted in 2001 to address disparities between ethnic demographics and elected officials. The CVRA prohibits special districts like VSD from using the "at-large" method of election that may impair the ability of a protected class from electing candidates of its choice or influencing the outcome of an election to their benefit. In other words, without ward-based elections, their voice might be diluted by the combined total of all voters.

To date, over 300 cities and special districts have changed to district-based elections. AB 350 established the steps to transition to proceed. Adoption of a resolution indicating the District's intent to move At-Large to By-Ward elections is the first official step in the process. The draft timeline for the process, with a target of the 2020 General Election, is as follows.

- | | |
|-------------------|---|
| December 17, 2019 | Public Hearing to Discuss Map Criteria #1 |
| January 14, 2020 | Public Hearing to Discuss Map Criteria #2 |
| March 10, 2020 | Public Hearing to Discuss Draft Maps #1 |
| April 21, 2020 | Public Hearing to Discuss Draft Maps #2 |
| May 12, 2020 | Board Adopts Map Establishing Wards |

During the third and fourth public hearings, the Board of Directors will also need to determine the "sequencing" of the elections. This means that the Board will need to decide which wards will first have elections. There is not a legal requirement that where incumbents reside is how the elections should be sequenced. In fact, recent legislative amendments set forth in AB 350 (Elections Code section 10010(b)) state that special consideration should be given to the CVRA's purposes in determining which wards are to have the first elections.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 2019-1124 indicating the District's intent to convert from At-Large to By-Ward election system.

Attachments

Attachment A: Resolution 2019-1124 Intent to Move to Election by Wards

RESOLUTION NO. 2019-1124

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-WARD ELECTIONS AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO BY-WARD ELECTIONS

WHEREAS, Board members of the Valley Sanitary District (“District”) are currently elected by at-large elections, as each member is elected through a District-wide vote; and

WHEREAS, the California Voting Rights Act (“CVRA”) became law in 2003 and provides a means for prospective plaintiffs to allege racially polarized voting and to seek a change from a jurisdiction’s at large election system to a different system, typically a by-district or by-division election system where only registered voters within a specific division may vote for a candidate running from their specific division, and also allows for the recovery of a plaintiff’s attorneys’ fees; and

WHEREAS, a violation of the CVRA may be established if it is shown that racially polarized voting has combined with an at-large voting system to impair the ability of a protected class of voters to elect candidates of its choice or to influence the outcome of an election; and

WHEREAS, “racially polarized voting” under the CVRA means voting in which there is a difference between the choice of candidates or other electoral choices that are preferred by voters in a protected class and in the choice of candidates and electoral choices preferred by voters in the rest of the electorate; and

WHEREAS, has not received a notice from a resident of the District, or an attorney representing a resident, asserting that the District’s at-large election system may violate the CVRA; and

WHEREAS, the District does not believe that its election system violates the CVRA or any other similar law; and

WHEREAS, the District Board has nevertheless determined due to the high cost of litigation, including the potential payment of plaintiff’s attorneys’ fees, that the public interest is better served by initiating a process for transition to a ward-based election system in order to avoid the costs associated with defending a lawsuit under the CVRA; and

WHEREAS, the California Legislature has provided in Elections Code § 10010 a method whereby a jurisdiction may expeditiously transition to a district- or division-based election system and avoid the high cost of litigation under the CVRA by its adoption of AB 350; and

WHEREAS, § 10010 will delay CVRA litigation and limit attorneys' fees associated with a CVRA claim if, within 45 days of receipt of a claim under the CVRA, the District adopts a resolution stating its intent to transition to ward-based elections and within 90 days thereafter (or as otherwise stipulated by the parties), the District takes action to transition to a district-based election system consistent with the intent and purpose of the California Voting Rights Act; and

WHEREAS, prior to the District's consideration of a resolution to establish boundaries for a ward-based electoral system, the District is first required under Elections Code § 10010 to hold public hearings where the public may provide input on the composition of the divisions, then to draw proposed maps that must be published and available for the public to comment on during at least two public hearings, and to thereafter adopt a resolution with the new maps showing the divisions; and

WHEREAS, the District Board now desires to declare its intention to adopt a resolution transitioning from an at-large to ward-based elections for its next election, establish specific steps it will undertake to facilitate this transition, and establish an estimated timeframe for doing so.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE VALLEY
SANITARY DISTRICT HEREBY RESOLVES:**

Section 1. Recitals

That the recitals set forth above are true and correct.

Section 2. Intent to Transition to District-Based Elections

That the Board of Directors intends to consider adoption of a resolution, consistent with and Elections Code § 10010, to transition to a ward-based election system for use in the District's next general election for its Board of Directors.

Section 3. Upcoming Actions

That the Board of Directors shall take, or shall cause District staff to take, the following actions, as close as possible to 90 days following the effective date of this Resolution, taking into consideration time required for public outreach and input, agenda requirements under the Brown Act, the Board of Directors' meeting schedule, and the timeframes established under Elections Code § 10010:

(a) Conduct public outreach, including to non-English speaking communities, to explain the districting process and to encourage public participation;

(b) Before drawing a draft map or maps of the proposed ward boundaries, hold at least two public hearings at which the public is invited to provide input regarding

the composition of the divisions and to consider division boundaries as provided in Elections Code § 10010;

(c) After drawing a draft map or maps, publish the draft map(s) and the potential sequence of the ward elections and hold at least two public hearings at which the public is invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections; and

(d) Hold a public hearing at which the Board of Directors will consider and adopt a resolution establishing ward elections, including the adoption of a ward boundary map and the sequence of the ward elections.

Section 4. Severability

That the Board of Directors declares that, should any provision, section, paragraph, sentence, or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions

That all of the provisions heretofore adopted by the District or the Board of Directors that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date

That this Resolution shall take effect upon its adoption.

Section 7. CEQA

That a transition from at-large to ward-based elections is exempt from environmental review under the California Environmental Quality Act ("CEQA") (Public Resources Code §§ 21000 *et seq.*) pursuant to State CEQA Guidelines (Cal. Code Regs., tit. 14 § 15000 *et seq.*) §§ 15061(b)(3), 15320, and 15378(b)(3). Adoption of this Resolution is an organizational and administrative activity of the District, does not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment, and is therefore not a project for purposes of CEQA. In the event adoption of this Resolution does constitute a project, it is categorically exempt under Class 20 (Changes in the Organization of Local Governments) categorical exemption.

Section 8. Certification

That the Clerk shall certify to the passage and adoption of this Resolution.

Passed, approved, and adopted this 22nd day of October, 2019, by the following roll call vote:

AYE:

NAYE:

ABSENT:

ABSTAIN:

Mike Duran, President

ATTEST:

Dennis Coleman, Secretary

STAFF NOTES
October 15, 2019

ANNIVERSARIES

- Holly Gould – 10 Years

ADMINISTRATION & FINANCE

- Reviewing the Comprehensive Annual Financial Report (CAFR). The auditors will be presenting to the Board at the November 12, 2019 Board meeting.
- Continuing to work with Caselle to upgrade permitting and accounting software.

ENGINEERING & MAINTENANCE

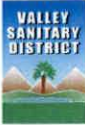
- Staff is looking into obtaining reimbursement from FEMA for the damage caused by the February storm event which damaged the sewer siphon at Westward Ho Drive. Staff has received forms to be completed and returned and documents to be reviewed. The temporary repair work looks to be reimbursed by FEMA & CalOES in the next couple of months.
- Staff is working with Carollo Engineering on the preliminary design of a new sewer siphon at Westward Ho Drive to avoid damage caused by future storm events. Additional work is necessary to meet the permit conditions of CVWD. Carollo is gathering all required information to provide the Preliminary Design Report by the end of January 2020.
- Staff is continuing to work with Harris and Associates on the Collections System Rehabilitation and Maintenance project. Currently, Harris is devising a methodology for determining which pipes within the collection system will be candidates for rehabilitation or replacement and their order of importance. They are also working on putting together bid documents for the CCTV inspection of sewer mains that need special requirements or technology.
- Staff is working with Lucy on implementing an asset management system for the treatment plant using Lucy Web software. Staff has completed the verification of assets and edits to the asset register. Carollo will review and provide comments on VSD's edits by Friday, October 17, 2019. The installation of the new Lucy Web server was completed by Southwest Networks and Lucy is scheduled to install the program on Monday October 21, 2019.

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- Field Vactor crew is currently working in the area of Market and Fleming.
- CCTV Inspection work is currently being conducted in the area of Miles and Rubidoux.

OPERATIONS

- Operations staff is pressure washing secondary clarifier #1 during the week of October 14, 2019. National Coating will be scheduled to repair the delaminated coating on the clarifier as soon as possible.
- The new doors for the blower building are expected to arrive sometime during the week of October 14, 2019. Staff will be doing the installation as soon as they arrive.
- Annual calibration of digester gas and natural gas flow meters associated with the flare and boiler are being scheduled.
- Influent pump #4 VFD has been ordered. Installation will be scheduled as soon as parts come in.



VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

15-Oct-19

Plan Check in Progress
Inspection in Progress
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Accessory Dwelling Unit - 81069 Carefree Drive	81069 Carefree Drive	Plans submitted for accessory dwelling unit. Plans approved and returned to the City 3/5/19.	Waiting for owner to process permit paperwork.
AM Tax Service TI	45561 Oasis Street/Requa	Plans submitted for TI of existing building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Animal Samaritans - TI	42150 Jackson Street, Ste's 105-106	Plans submitted for building TI. Completed 2nd plan check and returned to the City 10/9/19.	Perform 3rd plan check upon plan resubmittal.
Bel Cielo - Tr 32425	West of Clinton South of Ave 44	Model homes. No plan check is required. Permit and Inspection fees need to be paid. Issued permit 3840 on 9/13/19.	Inspect work improvements as scheduled.
Bravo Commercial Building	46331 Commerce Street/Van Buren Street	Plans submitted for new building. Plans approved and returned to the City 5/10/17. Issued permit 3805 on 3/6/19.	Inspect work improvements as scheduled.
Buzzbox	42625 Jackson Street #112	Plans submitted existing building TI. Completed 1st plan check and returned to the City 2/22/19.	Perform 2nd plan check upon plan resubmittal.
Chavez Tenant Improvement	45330 Jackson St / Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on 7/9/18.	Inspect work improvements as scheduled.
Chevron/Circle K	42250 Jackson Street / Showcase Parkway	Plans submitted for new Valero gas station/Circle K. Plans approved and returned to the City 1/10/19. Issued permit 3811 on 6/11/19.	Inspect work improvements as scheduled.
Citadel RV Storage-Phase 1	83667 Dr. Carreon Blvd/Calhoun Street	Plans submitted for construction of new RV storage facility. Completed 1st plan check and returned to the City 3/19/19.	Perform 2nd plan check upon plan resubmittal.
Clinica Medica Del Valle	45677 Oasis Street/Requa	Plans submitted for existing building TI. Plan approved and returned to the City 11/16/18.	Waiting for owner to process permit paperwork.
DFC Tax Center TI	44100 Jefferson Street #E505	Plans submitted for TI of existing building. Plans approved and returned to the City 3/20/19. Issued permit 3835 on 8/22/19.	Inspect work improvements as scheduled.
Donuts Bistro	82151 Avenue 42, Ste 104	Plans submitted for construction of new restaurant. Plans approved and returned to the City 8/28/19.	Waiting for owner to process permit paperwork.
Dunn Edwards Paint Store	81921 Hwy 111/Las Palmas	Plans submitted for new retail building. Completed 1st plan check and returned to applicant 10/3/19.	Perform 2nd plan check upon plan resubmittal.
East County Detention Center - Phase 1 Demolition. Phase 2 - Detention Center Design and Construction	Hwy 111 & Oasis	Received demolition plans on 9/16/13. Returned to consultant. Received conformed set of demolition plans on 12/5/13. Jail Expansion plans have been reviewed for 2nd plan check and returned on 10/1/14. Completed 4th plan check 11/07/2014, Art requested VSD not send 4th plan check back until he coordinates with the civil engineer. Plan Check is complete. Permit Fees paid 7/13/15. Issued permit 3510 on 7/23/15. Project scheduled to be complete November 2019.	Inspect work improvements as scheduled.
El Destino Nightclub - TI	83085 Indio Boulevard/Civic Cnter Mall	Plans submitted for existing building TI 11/30/2015. Plans approved and returned to the City 3/22/16. Issued permit 3577 on 5/24/16. Issued permit 3596 on 8/3/16.	Inspect work improvements as scheduled.
EOS Fitness Ave 42 Gym	SWC of Spectrum Street & Avenue 42	Plans submitted for construction of new gym facility. Completed 1st plan check and returned to the City 5/2/19.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Hwy 111	Highway/Jefferson Street	Plans submitted for construction of new gym facility. Completed 1st plan check and returned to the City 6/11/19.	Perform 2nd plan check upon plan resubmittal.
EOS Fitness Public Sewer Extension	SWC of Spectrum Street & Avenue 42	Civil plans submitted for sewer extension in Spectrum Street. Completed 1st plan check and returned plans to the engineer 5/2/19. Completed 2nd plan check and returned to the engineer 5/15/19. Plans approved and returned to the engineer 6/3/19.	Waiting on developer bonds for sewer agreement.
Five Below Retail Store TI	42350 Jackson Street	Plans submitted for TI. Plans approved and returned to the City 7/11/19. Issued permit 3834 on 8/21/19.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Gallery at Indian Springs	Jefferson St / Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
George Fregoso SFD	46600 Padua Circle	Plans submitted for new SFD. Completed 1st plan check and returned to the applicant 9/9/19.	Perform 2nd plan check upon plan resubmittal.
Haciendas II Tract 31975 -137 Lot Subdivision	North of Avenue 43 & East of Golf Center	Provide info to the engineer performing due diligence for a developer. The subdivision was formerly owned by Beazer Homes. The subdivision is in AD 2004-VSD. Received Architectural plans 12/31/15 for 1st check. 1st check complete and returned to City 2/11/16. Mainline repairs complete. Maintenance Bond start date: 07/13/16.	Inspect laterals as requested by builder.
Hampton Inn	TBD - Spectrum St/Atlantic Ave	Plans submitted for new 93 room, 4 story hotel. Completed 1st plan check and returned to the City. Plans approved and returned to the City 8/30/18. Issued permit 3776 on 10/12/18.	Inspect work improvements as scheduled.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18.	Inspect work improvements as scheduled.
IDK Buffet Indio Blvd	82485 Indio Blvd/Arabia Street	Plans submitted for restaurant building TI. Plans approved and returned to applicant 10/7/19.	Waiting for owner to process permit paperwork.
Indian Water RV Community Bldg.	47202 Jackson Street	Plans submitted for new community building. Completed 1st plan check and returned to applicant. 9/25/19.	Perform 2nd plan check upon plan resubmittal.
Indio Mall Fire Rebuild	82011 Highway 111/ Monroe Street	Plans submitted for existing building TI. Plans approved and returned to the City 8/29/18. Issued permit 3769 on 9/18/18.	Inspect work improvements as scheduled.
Indio Palms Sewer Main Extension	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Completed 1st plan check and returned plans to engineer 2/21/18. Completed 2nd plan check and returned plans to engineer 3/20/18. Plans approved and returned to engineer 5/10/18.	Waiting on developer bonds for sewer agreement.
Jackson Street Liquor Store	44350 Jackson Street/Ruby Avenue	Plans submitted existing building TI. Plans approved and returned to the City 4/29/19. Issued permit 3829 on 7/26/19.	Inspect work improvements as scheduled.
John Nobles Apartments	TBD - Rubidoux Street/John Nobles Ave	Plans submitted new apartment complex. Completed 1st plan check and returned to the City 2/27/19.	Perform 2nd plan check upon plan resubmittal.
Lala's Waffles	42250 Jackson Street, Ste A-105/ Showcase Parkway	Plans submitted for building TI. Plans approved and returned to the applicant 9/25/19. Issued permit 3841 on 9/25/19.	Inspect work improvements as scheduled.
Market Street Business Park Bldg B4 - TI	82855 Market Steet, Bldg B4	Plans submitted for building TI. Plans approved and returned to the City 8/20/19.	Waiting for owner to process permit paperwork.
Market Street Business Park Bldg F6 - TI	82855 Market Steet, Bldg F6	Plans submitted for building TI. Completed 1st plan check and returned to applicant 8/14/19.	Perform 2nd plan check upon plan resubmittal.
Market Street Business Park Bldg H8 - TI	82855 Market Steet, Bldg H8	Plans submitted for building TI. Plans approved and returned to the City 8/20/19.	Waiting for owner to process permit paperwork.
Market Street Business Park Bldg J10 - TI	82855 Market Steet, Bldg J10	Plans submitted for building TI. Plans approved and returned to the City 8/20/19.	Waiting for owner to process permit paperwork.
Maya Cinemas	82900 Avenue42/Jackson Street	Plans submitted for construction of new building for theater. Completed 1st plan check and returned to the City 2/13/19.	Perform 2nd plan check upon plan resubmittal.
Mex-American Tax Services	44250 Monroe St. / South of Indio Blvd	Plans submitted for an office addition, Returned 1st plan check back to City on 1/21/2014. Received 2nd submittal 3/13/2014. 2nd plan check completed and returned to the city on 3/31/2014. Received 3rd submittal 4/21/14. Reviewed, approved and returned plans back to the city on 5/15/2014. Issued permit 3518 on 8/4/15. Permit expired with the City.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 30	Plans submitted for casita addition and storage building. Plans approved and returned to the City 2/28/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 105	Plans submitted for casita addition and storage building. Plans approved and returned to the City 7/1/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 145	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 170	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/7/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 198	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/27/18. Issued permit 3748 on 5/18/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 225	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/8/19. Issued permit 3814 on 5/8/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 305	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/18/19. Issued permit 3819 on 5/29/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 318	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/23/19. Issued permit 3820 on 6/3/19.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 320	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/9/19.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 342	Plans submitted for casita addition and storage building. Plans approved and returned to the City 3/28/19.	Waiting for owner to process permit paperwork.
Nargizyan Dental Group TI	81637 Highway 111, Suite 1-B	Plans submitted for TI of existing suite. Completed 1st plan check and returned to the City 7/1/19.	Perform 2nd plan check upon plan resubmittal.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 245	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/15/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 349	Plans submitted for shade structure with outdoor kitchen. Plans approved and returned to the City 5/29/18.	Waiting for owner to process permit paperwork.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 373	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18. Issued permit 3815 on 5/13/19.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 417	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 5/6/18. Issued permit 3816 on 5/16/19.	Inspect work improvements as scheduled.
Octavio Rosales SFD	43645 Saguaro Street/Avenue 44	Plans submitted for new SFD. Completed 2nd plan check and returned to the City 8/26/19.	Perform 3rd plan check upon plan resubmittal.
One Stop Shop Grease Interceptor Install	84051 Indio Blvd/Van Buren Street	Preliminary plan submitted for grease interceptor TI 4/19/19. Completed 1st plan check and returned to owner's representative 4/30/19.	Perform 2nd plan check upon plan resubmittal. Perform inspection upon payment of required fees.
Paradiso Tract 31815	East of Monroe North of Ave 41	Model homes. No plan check is required. Permit and Inspection fees need to be paid.	
Parcel Map 36215	Dr. Carreon west of Van Buren	Civil plans submitted for 1st plan check. Plans approved and returned to the Engineer 1/18/18. Issued permit 3718 on 1/23/18.	Inspect work improvements as scheduled.
Raspados Esmeralda - TI	81106 Hwy 111, 4B/Madison Street	Plans submitted for building TI. Plans approved check and returned to the City 7/11/19.	Waiting for owner to process permit paperwork.
Renovar Assisted Living - TI	82380 Miles Avenue/Palm Street	Plans submitted for building TI. Completed 1st plan check and returned to the City 6/5/19.	Perform 2nd plan check upon plan resubmittal.
Sater's Apartment Complex / Avenue 44 Easement	Between Avenue 44 & Market St West of Jackson	VSD met with the Developer of an apartment complex and discussed sewer main connection options for the developer to tie into. Plans submitted for 6 building, 60 unit apartment complex. 3rd plan check returned to city 6/28/16. Plan approved and returned to the City 5/18/17. bonds and development agreement have been signed and recorded. Waiting for developer to finalize easement and permit project.	Waiting for owner to process permit paperwork.
Shadow Hills Plaza Ste F-102 TI	82900 Avenue 42/Jackson St	Plans submitted for existing building TI. Completed 1st plan check and returned to the City 6/15/18.	Perform 2nd plan check upon plan resubmittal.
Showcase Indio Pad 5	42225 Jackson Street	Plans submitted for new shell building. Completed 1st plan check and returned to applicant 9/18/19.	Perform 2nd plan check upon plan resubmittal.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Terra Lago Four Seasons Tract 32341-3	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Working on getting the development agreement recorded. Bonds have been submitted. Construction work is in progress. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-4	North of Avenue 44 & East of Harrison	37 Lot Residential Tract Development. Plans submitted for plan check #1. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans approved and Fees paid. Warranty Bond Released 5/10/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-5	North of Avenue 44 & East of Harrison	50 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. 3rd plan check returned 3/10/2014. Plans approved June 3, 2014. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-6	North of Avenue 44 & East of Harrison	Plans submitted for plan check review on the next phase of development. 1st plan check ready to be picked up. Plans Approved 2/9/16. Performance Bond Released 3/20/2017. Warranty Bond released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-7	North of Avenue 44 & East of Harrison	Civil plans submitted plan check. Plans approved and returned to the Engineer 7/11/17. Issued permit 3715 on 1/29/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-8	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 12/4/17.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-9	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-10	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18. Issued permit 3827 on 7/19/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-11	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 12/12/18. Plans Approved 1/23/19.	Waiting for owner to process permit paperwork.
Terra Lago Four Seasons Tract 32462	North of Avenue 44 & East of Harrison	19 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans revised and resubmitted due to field issues. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32462-2	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress.	Inspect work improvements as scheduled.
The Daily Grind Coffee - TI	45810 Fargo Street/Hwy 111	Plans submitted for tenant TI. Plans approved and returned to the City 1/24/18. Issued permit 3737 on 3/9/18.	Inspect work improvements as scheduled.
The Palms Building 4	82111 Avenue 42/Monroe Street	Plans submitted for new building. Completed 1st plan check and returned to the City 9/26/19.	Perform 2nd plan check upon plan resubmittal.
Tower Market Gas Station	84417 Indio Blvd, Avenue 48	Plans submitted for gas station and convenience store. Plans approved and returned to the City 1/29/19. Issued permit 3803 on 2/4/19.	Inspect work improvements as scheduled.
Ulta Beauty Supply - TI	42300 Jackson Street/Avenue 42	Plans submitted for building TI. Completed 1st plan check and returned to the City 5/22/19.	Perform 2nd plan check upon plan resubmittal.
Ulta Beauty/Five Below Bldg	42300 Jackson Street/Avenue 42	Plans submitted for new building. Plans approved and returned to the City 4/29/19. Issued permit 3818 on 5/22/19.	Inspect work improvements as scheduled.
VIP Urgent Care - TI	81930 Hwy 111/Monroe	Plans submitted for building TI. Plans approved and returned to the City 6/25/19.	Waiting for owner to process permit paperwork.

Valley Sanitary District
Combined Monthly Account Summary
 September 2019 (UNAUDITED)

Item 6a

Account Description	Current Month	Fiscal YTD	Annual Budget	% Expended	Balance
Operating Expenses					
Salaries	195,480	593,639	2,615,000	23 %	2,021,361
Callout	575	6,246	9,000	69 %	2,754
Group dental/vision	1,832	5,530	30,500	18 %	24,970
Group disability	1,133	3,228	13,750	23 %	10,522
Group health	32,800	96,774	440,700	22 %	343,927
Group life	518	1,485	6,650	22 %	5,165
Longevity	2,677	8,169	37,000	22 %	28,831
Overtime	1,444	5,612	19,500	29 %	13,888
Payroll taxes	14,702	47,687	205,200	23 %	157,513
Retirement	18,752	57,286	269,500	21 %	212,214
Standby	2,754	8,170	38,000	22 %	29,830
Workers comp	2,881	10,846	47,400	23 %	36,554
Certifications	506	603	8,794	7 %	8,191
Chemicals	37,042	106,240	383,770	28 %	277,530
Clothing/Safety	134	6,314	39,625	16 %	33,311
Comprehensive insurance	23,621	70,864	296,500	24 %	225,636
Contract services	20,814	73,443	417,110	18 %	343,667
County charges	43	43	22,000	0 %	21,958
Directors' fees	2,500	12,250	36,500	34 %	24,250
Electricity	44,262	138,056	519,000	27 %	380,944
Gas/Oil	0	5,318	52,000	10 %	46,682
Memberships/Subscriptions	768	7,286	32,860	22 %	25,574
Natural gas	137	404	5,000	8 %	4,596
Office expense	207	2,434	16,000	15 %	13,566
Operating supplies	14,561	31,907	160,500	20 %	128,593
Other expenses	2,411	5,318	35,000	15 %	29,682
Permits & fees	12,202	18,844	88,450	21 %	69,606
Pretreatment	0	0	1,000	0 %	1,000
Professional/Legal	14,857	35,549	269,230	13 %	233,681
Publications	0	803	4,500	18 %	3,697
Repairs/Maintenance	35,576	128,020	592,200	22 %	464,180
Research & monitoring	11,202	18,058	92,800	19 %	74,742
Small tools	0	14,873	31,500	47 %	16,627
Telephone	1,631	4,257	19,500	22 %	15,243
Trash collection	2,403	7,609	35,000	22 %	27,391
Travel/Mtgs/Ed	6,422	34,097	81,250	42 %	47,153
Water	1,698	5,049	28,500	18 %	23,451
Total Expenses	508,544	1,572,308	7,000,789	22 %	5,428,481

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Valley Sanitary District
Combined Monthly Account Summary
September 2019 (UNAUDITED)

<u>Account Description</u>	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Budget</u>	<u>% Expended</u>	<u>Balance</u>
Capital Expenses					
Capital O & M Fund 11	49,672	65,485	235,000	28 %	169,515
Capital Replacement Fund 12	33,888	115,661	2,469,410	5 %	2,353,749
Capital Improvement Fund 13	0	0	40,000	0 %	40,000
Total Capital Expenses	83,560	181,146	2,744,410	7 %	2,563,264



Valley Sanitary District
Monthly Income Summary
 September 2019 (UNAUDITED)

Item 6b

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$203,920	\$10,548,065	\$11,144,678	95 %	\$596,613
Sewer Service Chgs-Penalties	\$0	\$0	\$1,000	0 %	\$1,000
Permit & Inspection Fees	\$740	\$4,100	\$20,000	21 %	\$15,900
Plan Check Fees	\$800	\$2,750	\$10,000	28 %	\$7,250
Other Services	\$0	\$0	\$1,800	0 %	\$1,800
Sale of Surplus Property	\$0	\$5,225	\$0	0 %	(\$5,225)
Taxes - Current Secured	\$0	\$0	\$700,000	0 %	\$700,000
Taxes - Current Unsecured	\$0	\$0	\$25,000	0 %	\$25,000
Taxes - Prior Secured	\$0	\$0	\$6,000	0 %	\$6,000
Taxes - Penalties	\$0	\$0	\$1,500	0 %	\$1,500
Supple Prop. Taxes - Current	\$0	\$0	\$7,000	0 %	\$7,000
Supple Prop. Taxes - Prior	\$0	\$0	\$3,200	0 %	\$3,200
Homeowners Tax Relief	\$0	\$0	\$6,000	0 %	\$6,000
Interest Income	\$1,896	(\$24,780)	\$300,000	(8)%	\$324,780
Unrealized gains (losses)	(\$3,130)	\$1,042	\$0	0 %	(\$1,042)
Non-Operating Revenues - Fnd 11	\$70	\$138	\$500	28 %	\$362
Interest Income	\$0	(\$38,984)	\$0	0 %	\$38,984
Connection Fees	\$52,800	\$224,400	\$1,100,000	20 %	\$875,600
Interest Income	\$0	(\$9,292)	\$120,000	(8)%	\$129,292
Total Revenues	\$257,095	\$10,712,665	\$13,446,678	80 %	\$2,734,013

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