



Tuesday, January 24, 2023 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

**BOARD OF DIRECTORS
REGULAR SESSION
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/82812767508>

Meeting ID: 828 1276 7508

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the

Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

5.1 [Approve Board Meeting Minutes of January 10, 2023](#)

Recommendation: Approve

5.2 [Approve Warrants for January 24, 2023](#)

Recommendation: Approve

5.3 [Monthly Revenue & Expense Report for the Period Ending December 31, 2022](#)

Recommendation: Approve

5.4 [Receive and File Credit Card Report for December 31, 2022](#)

Recommendation: Receive and File

6. NON-HEARING ITEMS

6.1 [Review Mid-Year Budget Report for Fiscal Year 2022-23 and Approve Requested Adjustments](#)

Recommendation: Approve

6.2 [Approve Change Order #3 to the Contract with the Downing-Dudek Design Build Entity for the Rehabilitation of the Influent Pump Station Project in an Amount not to Exceed 57,571.50
Authorize the General Manager to Execute the Documents](#)

Recommendation: Approve

7. GENERAL MANAGER'S REPORT

8. COMMITTEE REPORTS

8.1 [Draft Minutes of the Community Engagement Committee Meeting - January 17, 2023](#)

Recommendation: Discuss

9. DIRECTOR'S ITEMS

10. INFORMATIONAL ITEMS

11. PUBLIC COMMENT

This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Secretary at the beginning of the meeting if you wish to speak on a Closed Session item.

12. CONVENE IN CLOSED SESSION

13.1 Conference with Legal Counsel - Discussion to Consider Initiation of Litigation Pursuant to Government Code Section 54956.9 (d)(2) Under existing facts and circumstances, legal counsel believes that there is significant exposure to litigation

13.2 Public Employment Recruitment Pursuant to Government Code Section 54957 - Title: General Manager

13. CONVENE IN OPEN SESSION

14. ADJOURNMENT

POSTED January 19, 2023
Holly Gould
Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: Approve Board Meeting Minutes of January 10, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

None

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

The meeting minutes for the Board of Directors Meeting held January 10, 2023.

Recommendation

Approve

Attachments

[10 Jan 2023 Meeting Minutes.pdf](#)

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

January 10, 2023

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, January 10, 2023, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Jacky Barnum, Debra Canero, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, Holly Gould, Ron Buchwald, Jeanette Juarez, Dave Commons, Karen Hopper, Branden Rodriguez, Israel Garcia, and Craig Hayes, Best Best & Krieger

Guests Present:

Josh Boudreaux, Koff & Associates

3. PLEDGE OF ALLEGIANCE

4. EMPLOYEE ANNIVERSARIES – DECEMBER

- Israel Garcia, Engineering Technician – 1 year

The Board congratulated Israel for his hard work and year of service to the District.

5. PUBLIC COMMENT

Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item or any item not appearing on the agenda.

None.

6. CONSENT CALENDAR

- 6.1 Approve Board Meeting Minutes of December 13, 2022, and December 20, 2022, Special Meeting Minutes

- 6.2 Approve Warrants for January 10, 2023
 - 6.3 Receive and File Credit Card Report for November 30, 2022
 - 6.4 Approve Monthly Revenue & Expense Report for the Period Ending November 30, 2022
 - 6.5 Authorize General Manager to Execute and Record Two Easement Quitclaim Deeds Located Within a Subdivision South of Avenue 49 Between Jefferson Street and Madison Street
-

ACTION TAKEN:

MOTION: Director Sear motioned to approve the consent calendar as presented. Director Teague seconded the motion. Motion carried by the following roll call vote:
AYES: Barnum, Canero, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2023-3264

7. NON-HEARING ITEMS

- 7.1 Presentation of Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year 2022/23

The District received the Distinguished Budget Presentation Award for the Fiscal Year 2022/23 Budget from the Government Finance Officers Association of the United States and Canada (GFOA). President Canero presented Branden Rodriguez, Karen Hopper, and Jeanette Juarez with the GFOA Certificate of Recognition for Budget Preparation for their hard work in preparing the Fiscal Year 2022/23 Budget. The Board thanked staff for their achievements.

- 7.2 Discuss the Water Infrastructure Finance and Innovation (WIFIA) Loan for the Recycled Water Project Phases II and III and Authorize General Manager to Proceed with the Application Process

On December 21, 2022, the District received a response from the EPA notifying the General Manager that the Recycled Water Project was selected to apply for the Water Infrastructure Finance and Innovation Act (WIFIA) funding. Based on the estimated project cost of \$90.9 million, the total amount that the EPA has reserved for this project is \$44.06 million. The application phase requires a detailed financial and engineering review of the project by EPA staff. District staff will receive assistance from Engineering Solutions Services to compile and submit the loan application. The submission deadline is December 31, 2023. The costs associated with applying for the loan include a \$100,000 application fee and approximately \$25,000 in loan application assistance.

ACTION TAKEN:

MOTION:

Director Teague motioned to authorize the General Manager to proceed with the WIFIA loan application for the Recycled Water Project Phase II and III. Secretary/Treasurer Sear seconded the motion. Motioned carried by the following roll call vote:

AYES: Barnum, Sear, Teague

NOES: Canero, Duran

MINUTE ORDER NO. 2023-3265

7.3 Authorize Specific Directors to Attend the CASA 2023 Washington DC Policy Forum and the Reimbursement of Related Expenses

Each year the California Association of Sanitation Agencies holds a policy forum in Washington, D.C., to discuss and advocate for wastewater-related issues. In the past, three or four directors have attended this event. District policy requires prior approval by the Board for Directors to participate in events outside the local area (Coachella Valley). The cost associated with attending the conference is approximately \$4,500 per attendee. At the November 8, 2022, Board Meeting, before Director Barnum took office, the Board approved Directors Canero, Duran, and Sear to attend the conference. Director Duran stated that he would not attend the Washington, DC, conference. Director Barnum stated that she would like to attend.

ACTION TAKEN:

MOTION:

Director Duran motioned to authorize Directors Jacky Barnum, Debra Canero, and Scott Sear to attend the CASA 2023 Washington DC Policy Forum and the reimbursement of related expenses. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Barnum, Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3266

7.4 Receive and File the Annual Connection Capacity Fee Report

Government Code Section 66013 requires a financial accounting of the transactions dealing with sewer connection capacity fees to be made available to the public. The annual report shows actual values for the 2022/22 fiscal year and estimated values for the 2022/23 fiscal year. Pursuant to Government Code Section 66013, this report is for review purposes only. A copy of this report was mailed to the Desert Valley Builders Association (DVBA) and the Building Industry Association (BIA) for review and comment. The Board thanked Jeanette for keeping the District transparent.

ACTION TAKEN:

MOTION:

Director Duran motioned to receive and file the Annual Connection Capacity Fee Report. Director Barnum seconded the motion. Motion carried by the following roll call vote:

AYES: Barnum, Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3267

7.5 Review the Budget Timeline for the Fiscal Year 2023/24

The action for approval and adoption of the annual budget is completed in June of each calendar year. In preparation for the fiscal year 2023/24 budget, staff has prepared a budget timeline for the Board to review. The timeline includes deliverable due dates and meeting dates. The timeline will serve as a guide during the upcoming weeks to continue budget discussions and allow for any modifications if needed.

8. GENERAL MANAGER'S ITEMS

8.1 Monthly General Manager's Report – December 2022

Ron Buchwald, District Engineer, gave an update on the Influent Pump Station Project. He informed the Board that a change order was needed for two stormwater pipes that were heavily corroded. The 12-inch and 24-inch pipes will be cleaned and lined. This item will be taken to the Board at a future meeting.

9. COMMITTEE REPORTS

9.1 Draft Minutes of the Budget & Finance Committee Meeting – January 3, 2023

Chairperson Canero reported on the Budget & Finance Committee Meeting on January 3, 2023. The Committee discussed the budget timeline for fiscal year 2023/24 and the financing needs for the Rotary Screw Thickener and Phase II and III of the Recycled Water Project. They also discussed the invitation to apply for funding through the Water Infrastructure Finance and Innovation Act (WIFIA) for the Recycled Water Project Phase II and III for \$44M.

10. DIRECTOR'S ITEMS

The Directors discussed the upcoming Strategic Planning Workshop on January 20, 2023. The consultant will be emailing the Directors to set up interviews. Directors Barnum, Canero, Duran, and Sear requested to attend the CSRMA meeting on January 25, 2023, in Palm Springs.

11. INFORMATIONAL ITEMS

None.

12. PUBLIC COMMENT

Please notify the Clerk of the Board in advance of the meeting if you wish to speak on an item to be discussed in Closed Session.

None.

President Canero called for a short recess at 3:35 p.m. The Board of Directors reconvened at 3:40 p.m. Roll call was taken. Directors Barnum, Canero, Duran, Sear, and Teague were present.

13. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

- 13.1 Conference with Legal Counsel – Discussion to Consider Initiation of Litigation Pursuant Government Code Section 54956.9 (d)(2) Under existing facts and circumstances, legal counsel believes that there is significant exposure to litigation.
- 13.2 Public Employment Recruitment
Pursuant to Government Code Section 54957
Title: General Manager

The Board adjourned to Closed Session at 2:40 p.m.

14. CONVENE IN OPEN SESSION

Report out on Closed Session items

The Board reconvened in open session at 3:51 p.m. President Canero stated there was nothing to report.

15. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:51 p.m. The next regular Board meeting will be on January 24, 2023.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: Approve Warrants for January 24, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the warrants from January 4, 2023, through January 17, 2023, are \$876,991.35.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

The attached warrants list shows all disbursements from January 4, 2023, through January 17, 2023.

Recommendation

Staff recommends that the Board of Directors approve the warrants for January 24, 2023.

Attachments

[Warrants for 1-24 2023.pdf](#)

DISBURSEMENTS
Approved at the Board Meeting of
January 24, 2023

41170 Best, Best & Krieger	General legal services - November 2022	\$2,611.10
41170 Best, Best & Krieger	Installment sales agreement - Nov 2022	\$26.98
41170 Best, Best & Krieger	Labor legal services - Nov 2022	\$88.80
41171 Facilities Protection Systems	Sprinkler repair	\$3,040.00
41172 GPE Controls, Inc.	Single port regulator 6 inch	\$11,432.00
41173 Mark Wiseman	Grade 2 ww certification reimbursement	\$170.00
41174 Staples Advantage	New purchases - Dec 2022	\$1,241.15
41175 Superior Protection Consultants	Security services - 12/31/2022	\$9,828.00
41176 Tesco Controls, LLC	PLC 460 Upgrade	\$40,146.00
41177 United States Plastic Corp.	DBJ hdpe cap - white, 5gal carboy w/spigot	\$86.83
41178 Willdan Financial Services	Arbitrage rebate services - 9/2/2021-9/2/2022	\$775.00
41179 Beck Oil, Inc.	Shell corena oil	\$829.98
41180 Best, Best & Krieger	Energy Audit Design Build - December 2022	\$417.00
41180 Best, Best & Krieger	General legal services - 12/31/2022	\$2,516.00
41180 Best, Best & Krieger	Labor Issues - Dec 2022	\$562.40
41181 Caltest Analytical Laboratory	Cyanide study - 12/28/2022	\$489.24
41181 Caltest Analytical Laboratory	Weekly samples NPDES - 12/30/2022	\$383.40
41181 Caltest Analytical Laboratory	Weekly samples NPDES - 1/10/2023	\$383.40
41182 Cintas Corp	Uniforms, mats, towels, etc - 12/30/2022	\$481.58
41183 CivicPlus LLC	Civic CMS renewal 3/11/2022-3/10/2023	\$2,205.00
41184 Dave Commons	Reimbursement of drinking water certificate - Dave Commons	\$90.00
41185 Desert Arc	Janitorial - Dec 2022	\$3,500.36
41185 Desert Arc	Landscaping - Jan 2023	\$840.00
41186 Downing Construction, Inc	IPS rehab project progress payment # 14 - Dec 2022	\$538,720.00
41187 Eisenhower Occupational Health	Employee screening	\$155.00
41188 Ferguson Enterprises #1350	Galv cored plug, bushing, union	\$98.34
41189 Geotab USA, Inc	Vehicle telemetrics - 12/31/2022	\$591.32
41190 Harrell & Company Advisors, LLC	Prep & file of FY 21/22 conti. disclosure annual report	\$1,500.00
41191 Innovative Document Solutions	Canon copier maint. - Dec 2022	\$14.56
41192 Innovative Federal Strategies LLC	Federal advocacy - Dec 2022	\$6,500.00
41193 Master's Refreshment Services LLC	Water delivery - 12/27/2022	\$276.00
41193 Master's Refreshment Services LLC	Water dispenser rental	\$19.58
41194 McMaster-Carr Supply Co.	Corrosion resistant valves	\$1,273.93
41195 Northern Safety Co.	Driver gloves	\$169.65
41196 Paloma Air Conditioning	Check ac unit	\$100.00
41197 Southwest Networks, Inc.	Labor charges - Dec 2022	\$475.00
41197 Southwest Networks, Inc.	Guardian bdr storage - Feb 2023	\$699.00
41198 Todd Groundwater	GRRP hydrogeologic eval EVRA	\$16,674.65
41199 Tops 'N Barricades Inc.	Sign	\$39.15
41200 Townsend Public Affairs, Inc	State advocacy - Jan 2023	\$5,000.00
41201 United Refrigeration Inc.	Fam coil cleaner, sanitizer, detector	\$102.17
41201 United Refrigeration Inc.	Megaflow valve	\$546.76
41202 United Way of the Desert	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$20.00
41203 Univar Solutions	Hypo - 1/10/2023	\$13,632.85
41203 Univar Solutions	Bisulfite - 1/6/2023	\$6,789.18
41203 Univar Solutions	Hypo - 1/16/2023	\$13,938.81
41203 Univar Solutions	Hypo - 1/5/2023	\$13,944.47
41204 Walters Wholesale Electric	Steel beams	\$877.50
41204 Walters Wholesale Electric	Female union joints, hub, pliers	\$1,824.70
41205 Western Water Works	Spool flange, gaskets	\$4,421.01
41206 Yellow Mart	Boot allowance - Scott Graham	\$212.05
41206 Yellow Mart	Boot allowance - Rebecca Salas	\$173.99
202301102 Burrtec Waste & Recycling Svcs	Grit removal - December 2022	\$1,038.11
202301103 SPOK, Inc.	Pager service - January 2023	\$24.95
202301121 Spectrum (formerly Time Warner Cable/Charter Communications)	Telephone service - January 2023	\$1,167.03
202301122 Frontier Communications	Telephone service - January 2023	\$388.92
202301123 FedEx	Shipping charges - 12/20/2022	\$478.95
202301124 Grainger	Pistol oiler	\$110.81
202301124 Grainger	Wire marker, preprinted label	\$27.99
202301124 Grainger	Powder coated black top chest	\$1,352.46
202301124 Grainger	Battery, 9V	\$183.50
202301124 Grainger	Impact adapter	\$20.35
202301124 Grainger	Auto center punch	\$27.10
202301131 Paychex - Direct Deposit	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$89,317.07
202301132 Paychex - Garnishment	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$210.46
202301133 Paychex - Tax	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$42,247.19
202301134 Empower (formerly Mass Mutual)	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$10.00
202301135 Mission Square (formerly ICMARC / Vantage Point)	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$1,570.00
202301136 Nationwide Retirement Solution	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$1,813.00
202301137 Paychex - Fee	PR 12/23/2022 - 01/05/2023 PD 01/13/2023, 1099s, w-2s	\$779.85
202301138 CalPERS Retirement	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$22,755.71
202301139 CalPERS 457	PR 12/23/2022 - 01/05/2023 PD 01/13/2023	\$1,070.00
202301181 Desert Sun Publishing Company	Public notice - 12/2/2022-12/7/2022	\$228.80
202301201 SoCal Gas	Gas service - December 2022	\$1,235.15
	Totals	\$876,991.35



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: Monthly Revenue & Expense Report for the Period Ending December 31, 2022

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

Not applicable, this is not a project as defined by the California Environmental Quality Act (CEQA).

Background

The adopted operating and capital budget for the fiscal year 2022/23 includes \$17,767,816 in revenues and \$16,189,076 in operating expenditures. The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

Year-to-Date Summary

- As of December 31, 2022, the District has recorded \$18,379,422 in revenue. The revenues are \$1,970,524 or 12% above the annual budget. The variance is attributed to higher than projected interest income earned.
- As of December 31, 2022, the District has incurred \$7,117,458 in expenditures. The District's expenditures are \$977,080 or 12.1% under the FYTD straight-line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

Fund	Unaudited Fund Balance as of 12/31/22
Operating Fund (Fund 11)	\$18,490,254
Special Revenue Fund (Fund 11 and Fund 6)	\$1,052,894
Fiduciary Fund (Fund 4)	\$247,779
Capital Improvement Fund (Fund 13)	\$11,754,993
Restricted CIP Fund (Fund 12)	\$27,466,376
Total	\$59,012,296

Recommendation

Staff recommends that the Board receive and file the Revenue and Expense report for the period ending December 2022.

Attachments

[Attachment A Monthly Income Summary - December 2022.pdf](#)

[Attachment B Monthly Budget Variance Report.pdf](#)

[Attachment C Summary of Cash and Investments - December 2022.pdf](#)

Valley Sanitary District

Monthly Income Summary

December 2022 (UNAUDITED)

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$49,157	\$16,593,413	\$15,686,490	106 %	(\$906,923)
Permit & Inspection Fees	\$1,740	\$13,280	\$35,874	37 %	\$22,594
Saddles/Disconnect Fees	\$0	\$80	\$0	0 %	(\$80)
Plan Check Fees	\$900	\$5,250	\$14,704	36 %	\$9,454
Other Services	\$400	\$1,480	\$3,397	44 %	\$1,917
Sale of Surplus Property	\$11,900	\$20,600	\$31,818	65 %	\$11,218
Taxes - Current Secured	\$260,934	\$260,934	\$855,412	31 %	\$594,478
Taxes - Current Unsecured	\$1,369	\$37,165	\$55,294	67 %	\$18,129
Supple Prop. Taxes - Current	\$0	\$10	\$0	0 %	(\$10)
Supple Prop. Taxes - Prior	\$0	\$564	\$0	0 %	(\$564)
Homeowners Tax Relief	\$1,053	\$1,053	\$6,090	17 %	\$5,037
Interest Income	\$2,103	\$327,821	\$36,068	909 %	(\$291,753)
Unrealized gains (losses)	\$1,081	(\$15,040)	\$0	0 %	\$15,040
Rebate Income	\$0	\$0	\$3,836	0 %	\$3,836
Non-Operating Revenues - Fnd 11	\$11,281	\$11,454	\$5,156	222 %	(\$6,298)
Interest Income	\$0	\$465,844	\$32,151	1,449 %	(\$433,693)
Connection Fees	\$25,412	\$473,299	\$996,915	47 %	\$523,617
Interest Income	\$0	\$182,215	\$4,611	3,952 %	(\$177,604)
Total Revenues	\$367,330	\$18,379,422	\$17,767,816	103 %	(\$611,606)

Valley Sanitary District
Budget Variance Report
December 2022

Description	Current Month				Fiscal Year to Date			
	FY23			Favorable	FY23	Favorable	Percentage	
	Total Budget	Actual	Budget	(Unfavorable)	FYTD Actual	YTD Budget	(Unfavorable) Remaining	
Revenues:								
Operating Revenue	16,769,198	89,509	1,397,433	(1,307,925)	17,107,402	15,909,589	1,197,813	-2.0%
Non-Operating Revenue	998,618	277,822	83,218	194,603	1,272,020	499,309	772,711	-27.4%
Total Operating Revenue	17,767,816	367,330	1,480,651	(1,113,321)	18,379,422	16,408,898	1,970,524	-3.4%
Operating Expenses:								
Salaries And Wages	3,543,600	412,399	295,300	(117,099)	1,740,088	1,771,800	31,712	50.9%
Director Fee/Payroll Tax-Board	94,985	5,700	7,915	2,215	33,200	47,493	14,293	65.0%
Bonus, Awards, Recertification	10,300	7,175	858	(6,317)	7,675	5,150	(2,525)	25.5%
Overtime	33,100	2,151	2,758	607	12,249	16,550	4,301	63.0%
Callout	13,000	4,459	1,083	(3,376)	13,989	6,500	(7,489)	-7.6%
Standby Pay	61,824	8,248	5,152	(3,096)	31,674	30,912	(762)	48.8%
Longevity	43,000	4,846	3,583	(1,263)	20,723	21,500	777	51.8%
Retirement Contributions	357,077	37,470	29,756	(7,714)	165,446	178,539	13,092	53.7%
Fica And Medicare	347,615	33,424	28,968	(4,456)	134,106	173,808	39,701	61.4%
Life Insurance	7,260	617	605	(12)	3,682	3,630	(52)	49.3%
Health Insurance	615,374	47,721	51,281	3,560	287,933	307,687	19,754	53.2%
Dental Insurance	44,232	3,554	3,686	132	21,535	22,116	581	51.3%
Vision Insurance	8,156	646	680	33	3,928	4,078	150	51.8%
Long Term Disability	10,416	896	868	(28)	5,381	5,208	(173)	48.3%
Accounting Services-Admin	77,771	8,769	6,481	(2,288)	32,525	38,886	6,360	58.2%
Certifications	24,080	1,835	2,007	172	3,497	12,040	8,543	85.5%
Chemicals	529,620	48,036	44,135	(3,901)	297,120	264,810	(32,310)	43.9%
Comprehensive Insurance	371,193	29,365	30,933	1,568	177,805	185,597	7,792	52.1%
Conferences/ Meetings	202,629	4,734	16,886	12,152	44,405	101,315	56,910	78.1%
Contracts	1,527,336	36,609	127,278	90,669	286,811	763,668	476,857	81.2%
County Expense	23,100	659	1,925	1,266	3,795	11,550	7,755	83.6%
Covid-19 Supplies	15,759	196	1,313	1,117	1,024	7,880	6,856	93.5%
Election Expense	70,000	-	5,833	5,833	-	35,000	35,000	100.0%
Electric	726,000	72,152	60,500	(11,652)	389,960	363,000	(26,960)	46.3%
Gas, Oil & Fuel	58,000	3,813	4,833	1,020	33,030	29,000	(4,030)	43.1%
Grit & Screening Removal	40,000	1,295	3,333	2,038	10,835	20,000	9,165	72.9%
Legal Services	70,000	5,778	5,833	55	33,345	35,000	1,655	52.4%
Debt Service	4,412,971	367,748	367,748	-	2,206,486	2,206,486	-	50.0%
Medical Services	32,943	5,753	2,745	(3,008)	6,738	16,472	9,734	79.5%
Memberships	60,298	2,562	5,025	2,463	32,088	30,149	(1,939)	46.8%
Misc. Professional Services	109,391	664	9,116	8,452	25,364	54,696	29,332	76.8%
Natural Gas	7,000	1,235	583	(652)	2,700	3,500	800	61.4%
Office Supplies	26,000	643	2,167	1,524	6,262	13,000	6,738	75.9%
Opeb Contribution	81,719	1,192	6,810	5,618	7,152	40,860	33,708	91.2%
Other Expenses	70,000	4,727	5,833	1,106	21,751	35,000	13,249	68.9%
Permits & Fees	117,925	10,376	9,827	(548)	20,249	58,963	38,713	82.8%
Projects	369,000	26,987	30,750	3,763	178,301	184,500	6,199	51.7%
Publications	3,500	229	292	63	1,077	1,750	673	69.2%
Repairs & Maintenance	650,637	41,043	54,220	13,177	257,686	325,319	67,633	60.4%
Research & Monitoring	97,000	5,595	8,083	2,488	27,231	48,500	21,269	71.9%
Supplies	247,306	13,570	20,609	7,038	73,738	123,653	49,915	70.2%
Telephone/Internet	34,569	3,735	2,881	(854)	15,605	17,285	1,680	54.9%
Tools & Equipment	44,300	-	3,692	3,692	606	22,150	21,544	98.6%
Tuition Reimbursement	12,000	-	1,000	1,000	4,292	6,000	1,708	64.2%
Uniform Services	45,620	2,188	3,802	1,613	13,209	22,810	9,601	71.0%
Unfunded Accrued Liability	736,606	61,384	61,384	-	368,303	368,303	-	50.0%
Water	27,500	1,716	2,292	576	12,045	13,750	1,705	56.2%
Workers Compensation	77,364	8,781	6,447	(2,334)	40,812	38,682	(2,130)	47.2%
Total Operating Expenses (Before Depreciation)	16,189,076	1,342,675	1,349,090	6,414	7,117,458	8,094,538	977,080	56.0%
Operating Expenses in Excess of Operating Revenue		(975,345)			11,261,963			

Valley Sanitary District
Budget Variance Report
December 2022

Description	FY23 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY23 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages	3,756,809	440,133	313,067	(127,065)	1,838,875	1,878,405	39,529	51.1%
Fringe Benefits	1,433,130	129,175	119,428	(9,747)	642,736	716,565	73,829	55.2%
Services	1,982,849	64,917	165,237	100,320	421,826	991,425	569,598	78.7%
Supplies and Materials	1,610,622	109,082	134,219	25,136	663,667	805,311	141,644	58.8%
Fuels and Lubricants	58,000	3,813	4,833	1,020	33,030	29,000	(4,030)	43.1%
Comprehensive Insurance	448,557	38,146	37,380	(766)	218,617	224,279	5,662	51.3%
Projects	369,000	26,987	30,750	3,763	178,301	184,500	6,199	51.7%
Utilities	800,500	76,398	66,708	(9,689)	415,541	400,250	(15,291)	48.1%
Debt Service	4,412,971	367,748	367,748	-	2,206,486	2,206,486	-	50.0%
Permits and Fees	141,025	11,035	11,752	717	24,044	70,513	46,468	83.0%
Unfunded Accrued Liability	736,606	61,384	61,384	-	368,303	368,303	-	50.0%
Other	439,007	13,858	36,584	22,726	106,032	219,504	113,471	75.8%
Total Operating Expenses (Before Depreciation)	16,189,076	1,342,675	1,349,090	6,414	7,117,458	8,094,538	977,080	56.0%
Revenues:								
Operating Revenue	16,769,198	89,509	1,397,433	(1,307,925)	17,107,402	15,909,589	1,197,813	-2.0%
Non-Operating Revenue	998,618	277,822	83,218	194,603	1,272,020	499,309	772,711	-27.4%
Total Revenue	17,767,816	367,330	1,480,651	(1,113,321)	18,379,422	16,408,898	1,970,524	-3.4%
Net Operating Gain (Loss)		(975,345)			11,261,963			

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 12/01/2022 TO 12/31/2022 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	247,779	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 04 Ending Balance		<u>247,779</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	751	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 06 Ending Balance		<u>751</u>
LAIF Fund 10 - Recycled Water Project		
Beginning Balance (Fund 10)	0	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 10 Ending Balance		<u>0</u>
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	17,399,973	
Net Transfer from (to) Fund 04	0	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	545,162	
Net Transfer from (to) Fund 13	14,734	
Fund Transfer from (to) LAIF - WF	(1,975,000)	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 11 Ending Balance		<u>15,984,869</u>
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	28,011,538	
Net Transfer from (to) Fund 11	(545,162)	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 12 Ending Balance		<u>27,466,376</u>
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	11,769,727	
Connection Fees	25,412	
(Disbursements) or Reimbursements	(40,146)	
Net Transfer from (to) Fund 11	(14,734)	
Fair Value Factor for quarter ending 12/31/2022	0	
Interest (Pd quarterly - Int. Rate 2.07%)	0	
Fund 13 Ending Balance		<u>11,754,993</u>
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13		<u>55,454,768</u>

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	2,156,951	
Deposits	516,849	
Fund Transfer from (to) LAIF (net)	1,975,000	
Disbursements and Payroll	(2,143,415)	
Wells Fargo Ending Balance		<u>2,505,385</u>

CALTRUST - FUND 11

Beginning Balance	1,048,959	
Interest Income	2,103	
Unrealized Gain / <Loss>	1,081	
CalTRUST Ending Balance		<u>1,052,143</u>

TOTAL WELLS FARGO AND CALTRUST CHECKING		<u>3,557,528</u>
TOTAL CASH AND INVESTMENTS		<u>59,012,295</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: Receive and File Credit Card Report for December 31, 2022

Suggested Action

Receive and File

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the credit card statement ending December 31, 2022, are \$16,693.98.

Environmental Review

Not applicable, this is not a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached report summarizes the District's credit card expenditures for the statement ending December 31, 2022.

Recommendation

Staff recommends that the Board of Directors receive the credit card statement for December 31, 2022.

Attachments

[Attachment A Credit Card Transaction December 2022.xlsx](#)
[UMPQUA Credit Card Statement December_Redacted.pdf](#)

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	12/26/2022	12/27/2022	AMZN Mktp US*DN3F30BM3	Book Stores	\$97.88	
ANNA BELL	12/21/2022	12/22/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$95.00	
ANNA BELL	12/21/2022	12/22/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$95.00	
ANNA BELL	12/21/2022	12/22/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$110.00	
ANNA BELL	12/21/2022	12/22/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$95.00	
ANNA BELL	12/21/2022	12/22/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewhe	\$202.00	
ANNA BELL	12/20/2022	12/21/2022	OWPASCSTATE	Civic Social & Fraternal Associations	\$116.53	
ANNA BELL	12/7/2022	12/9/2022	COCC 39 S 6	Eating Places Restaurants	\$135.92	
ANNA BELL	12/6/2022	12/6/2022	AMZN Mktp US*9N9J77Z3	Book Stores	\$14.13	
ANNA BELL	12/2/2022	12/4/2022	GENERAL PARTS-CARQUEST	Automotive Parts Accessories Stores	\$350.73	
ANNA BELL	12/1/2022	12/2/2022	PARTY CITY 760	Miscellaneous & Specialty Retail Store	\$166.71	
ANNA BELL	11/30/2022	12/1/2022	SPECTRUM	Cable Satellite Pay Telv And Radio Ice	\$1,167.03	
BEVERLI A MARSHALL	12/27/2022	12/28/2022	Palm Sp Desert Sun	Continuity/Subscription Merchants	\$14.99	
BEVERLI A MARSHALL	12/19/2022	12/20/2022	PE SUBSCRIPTIONS	Advertising Services	\$10.00	
BEVERLI A MARSHALL	12/19/2022	12/20/2022	SACBEE SUBSCRIPTION	News Dealers & Newsstands	\$15.99	
BEVERLI A MARSHALL	12/12/2022	12/13/2022	PAYPAL *QUICKYMARTL	Telecommunications Equipment Including	\$4.99	
DAVE COMMONS	12/6/2022	12/8/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$1,000.00	
DAVE COMMONS	12/7/2022	12/8/2022	SQ *TKB BAKERY & DELI	Express Payment Services (Fast Food)	\$24.45	
DAVE COMMONS	12/3/2022	12/4/2022	ADOBE *ACROPRO SUBS	Computer Software	\$14.99	
DEBRA CANERO	12/21/2022	12/23/2022	UNITED 0169818697229	United Airlines	\$18.00	
DEBRA CANERO	12/21/2022	12/23/2022	UNITED 0169818697228	United Airlines	\$18.00	
DEBRA CANERO	12/21/2022	12/23/2022	UNITED 0169818697227	United Airlines	\$18.00	
DEBRA CANERO	12/21/2022	12/23/2022	UNITED 0162453925555	United Airlines	\$755.55	
HEBERTO MORENO	12/7/2022	12/9/2022	ARCTIC GLACIER - INDIO	Miscellaneous & Specialty Retail Store	\$21.23	
HEBERTO MORENO	12/6/2022	12/7/2022	SMART AND FINAL 490	Grocery Stores Supermarkets	\$99.05	
HEBERTO MORENO	12/5/2022	12/6/2022	AMAZON.COM*J58E6B13 AMZN	Book Stores	\$231.98	
HEBERTO MORENO	12/2/2022	12/4/2022	NASSCO INC.	Charitable And Social Service Organiza	\$675.00	
HEBERTO MORENO	12/2/2022	12/4/2022	NASSCO INC.	Charitable And Social Service Organiza	\$675.00	
HOLLY GOULD	12/22/2022	12/23/2022	AMZN Mktp US*90802013	Book Stores	\$22.46	
HOLLY GOULD	12/21/2022	12/21/2022	INTERNET PMT-THANK YOU	Financial Institutions - Banks Savings		(\$10,982.42)
HOLLY GOULD	12/14/2022	12/16/2022	CALIFORNIA ASSOCIATION OF	Membership Organizations Not Elsewhe	\$3,125.00	
HOLLY GOULD	12/15/2022	12/16/2022	AMZN Mktp US*AR7ON2KX3	Book Stores	\$97.88	
HOLLY GOULD	12/13/2022	12/14/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$875.00	
HOLLY GOULD	12/13/2022	12/14/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$73.47	
HOLLY GOULD	12/13/2022	12/13/2022	PANERA BREAD #601254 0	Express Payment Services (Fast Food)	\$139.83	
HOLLY GOULD	12/9/2022	12/11/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$1,000.00	
HOLLY GOULD	12/8/2022	12/9/2022	FRANKLIN PLANNER	Stationery Office & School Supply Sto	\$71.71	
HOLLY GOULD	12/7/2022	12/8/2022	IN *CV BBO INC.	Caterers	\$2,187.17	
HOLLY GOULD	12/6/2022	12/8/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$1,000.00	
HOLLY GOULD	12/6/2022	12/8/2022	WAL-MART #1805	Grocery Stores Supermarkets	\$1,000.00	
HOLLY GOULD	12/5/2022	12/8/2022	WM SUPERCENTER #2181	Grocery Stores Supermarkets		(\$150.00)
HOLLY GOULD	12/6/2022	12/7/2022	WALMART.COM 800966546	Discount Stores	\$194.66	
HOLLY GOULD	12/6/2022	12/7/2022	SQ *BOSS DESIGNS	Computer Pragma Integrdt Sys Dsgn Dp	\$301.70	
HOLLY GOULD	12/5/2022	12/7/2022	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$150.00	
HOLLY GOULD	12/5/2022	12/6/2022	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$150.00	
HOLLY GOULD	12/5/2022	12/6/2022	PJS DESERT TROPHIES &	Gift Card Novelty & Souvenir Shops	\$36.43	
HOLLY GOULD	12/5/2022	12/6/2022	AMZN Mktp US*QH6I2043	Book Stores	\$24.96	
HOLLY GOULD	12/5/2022	12/5/2022	AMZN Mktp US*3P10J6BZ3	Book Stores	\$39.00	
HOLLY GOULD	12/4/2022	12/5/2022	AMZN Mktp US*JV9E76DK3	Book Stores	\$86.96	
HOLLY GOULD	12/1/2022	12/2/2022	BACKGROUNDS ONLINE	Information Retrieval Services	\$67.80	
HOLLY GOULD	12/1/2022	12/2/2022	AMZN Mktp US*G29XX61W3	Book Stores	\$15.21	
HOLLY GOULD	11/29/2022	12/2/2022	PAYPAL *CWEA	Charitable And Social Service Organiza	\$305.00	
HOLLY GOULD	12/1/2022	12/1/2022	AMZN Mktp US*QJ3HT0NW3	Book Stores	\$7.60	
HOLLY GOULD	11/30/2022	12/1/2022	SO *TIFFANY'S SWEET SPOT	Bakeries	\$183.04	
JEANETTE JUAREZ	12/27/2022	12/29/2022	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$168.50	
JEANETTE JUAREZ	12/22/2022	12/23/2022	Amazon.com*J12S51C3	Book Stores	\$16.63	
JEANETTE JUAREZ	12/20/2022	12/21/2022	AMZN Mktp US*X768Y8OQ3	Book Stores	\$29.83	
JEANETTE JUAREZ	12/19/2022	12/20/2022	J2 EFAK SERVICES	Continuity/Subscription Merchants	\$18.99	
JEANETTE JUAREZ	12/9/2022	12/11/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$1,000.00	
JEANETTE JUAREZ	12/6/2022	12/7/2022	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$1,000.00	
JEANETTE JUAREZ	12/6/2022	12/7/2022	GRAMMARLY COK7PFZXQ	Computer Software	\$144.00	
JEANETTE JUAREZ	12/5/2022	12/7/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$347.42	
JEANETTE JUAREZ	12/5/2022	12/6/2022	PANDA EXPRESS 1486	Express Payment Services (Fast Food)	\$60.00	
JEANETTE JUAREZ	12/5/2022	12/6/2022	PANDA EXPRESS 1486	Express Payment Services (Fast Food)	\$51.38	
JEANETTE JUAREZ	12/4/2022	12/5/2022	ADOBE *ACROPRO SUBS	Computer Software	\$186.89	
JEANETTE JUAREZ	12/2/2022	12/2/2022	AMZN Mktp US*191HY6V73	Book Stores	\$75.99	
JEANETTE JUAREZ	11/29/2022	12/1/2022	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$155.10	
JIMMY GARCIA	12/20/2022	12/22/2022	ARCO #42960 AMPM	Service Stations	\$8.00	
JIMMY GARCIA	12/12/2022	12/13/2022	SMART AND FINAL 718	Grocery Stores Supermarkets	\$158.53	
JIMMY GARCIA	12/12/2022	12/13/2022	RDOAG IND 010445	Commercial Equipment Not Elsewhere Cl	\$30.02	
JIMMY GARCIA	12/8/2022	12/9/2022	INLAND POWER EQUIPMENT	Miscellaneous Automotive Dealers Not E	\$95.15	
SCOTT SEAR	12/22/2022	12/25/2022	UNITED 0169818922509	United Airlines	\$12.99	
SCOTT SEAR	12/7/2022	12/8/2022	RINCON NORTEÑO	Eating Places Restaurants	\$40.24	
TINO TUERINA	12/28/2022	12/30/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$26.38	
TINO TUERINA	12/22/2022	12/25/2022	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$97.81	
TINO TUERINA	12/22/2022	12/25/2022	OFFICEMAX/DEPOT 6753	Stationery Office & School Supply Sto	\$34.63	
TINO TUERINA	12/21/2022	12/22/2022	WWW.IMC-DIRECT.COM	Miscellaneous General Merchandise	\$91.30	
TINO TUERINA	12/19/2022	12/21/2022	MCMMASTER-CARR	Industrial Supplies Not Elsewhere Clas	\$193.74	
TINO TUERINA	12/20/2022	12/21/2022	SO *TKB BAKERY & DELI	Express Payment Services (Fast Food)	\$175.24	
TINO TUERINA	12/19/2022	12/21/2022	CERTIFIED LABORATORIES	Chemicals And Allied Products Not Eise	\$707.04	
TINO TUERINA	12/20/2022	12/20/2022	CS-AMSCO	Hardware Equipment And Supplies	\$911.19	
TINO TUERINA	12/19/2022	12/20/2022	1000BULBS.COM	Hardware Stores	\$145.89	
TINO TUERINA	12/15/2022	12/18/2022	ARCO #42960 AMPM	Service Stations	\$8.00	
TINO TUERINA	12/15/2022	12/16/2022	USPS PO 0536780201	Postage Stamps	\$15.10	
TINO TUERINA	12/15/2022	12/16/2022	1000BULBS.COM	Hardware Stores	\$101.38	
TINO TUERINA	12/14/2022	12/15/2022	SUPERBREAKERS	Electronics Sales	\$76.16	
TINO TUERINA	12/13/2022	12/14/2022	RDOWA BRA 0601A2	Commercial Equipment Not Elsewhere Cl	\$413.14	
TINO TUERINA	12/13/2022	12/14/2022	THE LOCK SHOP	Business Services Not Elsewhere Classi	\$87.65	
TINO TUERINA	12/12/2022	12/13/2022	BLUEVOLT	Computer Software	\$179.00	
TINO TUERINA	12/6/2022	12/7/2022	ALLIED REFRIGERATION #7	Hardware Equipment And Supplies	\$219.52	
TINO TUERINA	12/5/2022	12/7/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$18.44	
TINO TUERINA	12/1/2022	12/2/2022	ACE HARDWARE COACHELLA	Hardware Stores	\$9.36	
TINO TUERINA	11/30/2022	12/1/2022	JL WINGERT COMPANY	Industrial Supplies Not Elsewhere Clas	\$3,119.35	
TINO TUERINA	11/30/2022	12/1/2022	VALLEY LOCK AND SAFE	Business Services Not Elsewhere Classi	\$48.39	

	12/11/2022	12/11/2022	AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		(\$10,821.75)
				Total	\$27,676.40	(\$21,954.17)



UMPQUA BANK

BL ACCT 00002769-10000000 VALLEY SANITARY DISTRICT Account Number: ####-####-#### Page 1 of 6



Account Summary

Table with 3 columns: Description, Sign, Amount. Rows include Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$16,693.98

Credit Summary

Table with 2 columns: Description, Amount. Rows include Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description, Amount. Rows include NEW BALANCE \$16,693.98, MINIMUM PAYMENT \$16,693.98, PAYMENT DUE DATE 01/25/2023.

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$10,821.75-

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Includes transactions from PPLN01.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE. ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK PO BOX 35142 - LB1181 SEATTLE WA 98124-5142



Account Number ####-####-####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

Amount of payment enclosed grid with dollar sign and a small square marker.

BL ACCT VALLEY SANITARY DISTRICT 45-500 VAN BUREN STREET INDIO CA 92201

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS PO BOX 35142 - LB1181 SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/05	12/06	PPLN01	24431062340838007871537	PANDA EXPRESS 1486 INDIO CA	\$51.38
12/05	12/06	PPLN01	24431062340838001406793	PANDA EXPRESS 1486 INDIO CA	\$60.00
12/05	12/07	PPLN01	24226382340360701572544	WAL-MART #2181 INDIO CA	\$347.42
12/06	12/07	PPLN01	24445002341400208968478	WM SUPERCENTER #2181 INDIO CA	\$1,000.00
12/06	12/07	PPLN01	24492152340715182120507	GRAMMARLY COK7PFZXQ GRAMMARLY.COM CA	\$144.00
12/09	12/11	PPLN01	24226382344091005273689	WAL-MART #2181 INDIO CA	\$1,000.00
12/19	12/20	PPLN01	24692162353103298350196	J2 EFAX SERVICES 323-817-3205 CA	\$18.99
12/20	12/21	PPLN01	24692162354103906645861	AMZN Mktp US*X768Y8OQ3 Amzn.com/bill WA	\$29.83
12/22	12/23	PPLN01	24692162356106099403061	Amazon.com*JE12S51C3 Amzn.com/bill WA	\$16.63
12/27	12/29	PPLN01	24412902362030023457714	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$168.50

Cardholder Account Summary				
BEVERLI A MARSHALL #### #### #### 5986	Payments & Other Credits \$0.00	Purchases & Other Charges \$45.97	Cash Advances \$0.00	Total Activity \$45.97

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/12	12/13	PPLN01	24492152346894866429072	PAYPAL *QUICKYMARTL 402-935-7733 CA	\$4.99
12/19	12/20	PPLN01	24001752354083163407011	SACBEE SUBSCRIPTION 800-284-3233 CA	\$15.99
12/19	12/20	PPLN01	24493982354083173406357	PE SUBSCRIPTIONS 951-368-9000 CA	\$10.00
12/27	12/28	PPLN01	24692162361109449179624	Palm Sp Desert Sun 888-426-0491 IN	\$14.99

Cardholder Account Summary				
HEBERTO MORENO #### #### #### 6026	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,702.26	Cash Advances \$0.00	Total Activity \$1,702.26

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/02	12/04	PPLN01	24275392336900013776377	NASSCO, INC. 301-6242400 MD	\$675.00
12/02	12/04	PPLN01	24275392336900013793448	NASSCO, INC. 301-6242400 MD	\$675.00
12/05	12/06	PPLN01	24431062339083713496997	AMAZON.COM*JI58E6BI3 AMZN AMZN.COM/BILL WA	\$231.98
12/06	12/07	PPLN01	24231682341837000078328	SMART AND FINAL 490 LA QUINTA CA	\$99.05
12/07	12/09	PPLN01	24323002342206075300042	ARCTIC GLACIER - INDIO INDIO CA	\$21.23

Cardholder Account Summary				
TINO TIJERINA #### #### #### 6034	Payments & Other Credits \$0.00	Purchases & Other Charges \$6,678.71	Cash Advances \$0.00	Total Activity \$6,678.71

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/30	12/01	PPLN01	24765012334206010408227	JL WINGERT COMPANY 909-635-0828 CA	\$3,119.35
11/30	12/01	PPLN01	24355892334247387179141	VALLEY LOCK AND SAFE 760-5685397 CA	\$48.39
12/01	12/02	PPLN01	24431062336091454000137	ACE HARDWARE COACHELLA COACHELLA CA	\$9.36
12/06	12/07	PPLN01	24493982341286770000103	ALLIED REFRIGERATION #7 760-324-1746 CA	\$219.52
12/05	12/07	PPLN01	24943012340010183834004	THE HOME DEPOT #6874 INDIO CA	\$18.44
12/12	12/13	PPLN01	24765012347286297089861	BLUEVOLT 503-223-2583 OR	\$179.00
12/13	12/14	PPLN01	24067202347213190501497	RDOWA BRA 0601A2 760-3448000 CA	\$413.14
12/13	12/14	PPLN01	24355892347249418752198	THE LOCK SHOP 760-3465214 CA	\$87.65
12/14	12/15	PPLN01	24492152348715429119363	SUPERBREAKERS 866-809-9078 NY	\$76.16
12/15	12/16	PPLN01	24489932350600176881891	1000BULBS.COM 800-624-4488 TX	\$101.38
12/15	12/16	PPLN01	24137462350001740899127	USPS PO 0536780201 INDIO CA	\$15.10
12/15	12/18	PPLN01	24034542350001912647406	ARCO #42960 AMPM INDIO CA	\$8.00
12/20	12/20	PPLN01	24692162354103700510824	CS-AMSCO 714-892-4200 CA	\$911.19
12/19	12/20	PPLN01	24489932354600205923868	1000BULBS.COM 800-624-4488 TX	\$145.89
12/19	12/21	PPLN01	24789302354195500008096	MCMMASTER-CARR 630-834-9600 IL	\$193.74

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/19	12/21	PPLN01	24941682354286903800112	CERTIFIED LABORATORIES 972-438-0831 TX	\$707.04
12/20	12/21	PPLN01	24692162354104288465860	SQ *TKB BAKERY & DELI Indio CA	\$175.24
12/21	12/22	PPLN01	24492162355000036985103	WWW.IMC-DIRECT.COM WWW.IMCDIRECT NJ	\$91.30
12/22	12/25	PPLN01	24692162357106758777390	THE HOME DEPOT 6874 INDIO CA	\$97.81
12/22	12/25	PPLN01	24137462357100470283859	OFFICEMAX/DEPOT 6753 LA QUINTA CA	\$34.63
12/28	12/30	PPLN01	24943012363010178849753	THE HOME DEPOT #6874 INDIO CA	\$26.38

Cardholder Account Summary				
SCOTT SEAR #### ##### 6109	Payments & Other Credits \$0.00	Purchases & Other Charges \$53.23	Cash Advances \$0.00	Total Activity \$53.23

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/07	12/08	PPLN01	24323042341040300028400	RINCON NORTENO INDIO CA	\$40.24
12/22	12/25	PPLN01	24692162357106671972979	UNITED 0169818922509 800-932-2732 TX	\$12.99

Cardholder Account Summary				
HOLLY GOULD #### ##### 7260	Payments & Other Credits \$11,132.42-	Purchases & Other Charges \$11,154.88	Cash Advances \$0.00	Total Activity \$22.46

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/30	12/01	PPLN01	24692162335100344644906	SQ *TIFFANY'S SWEET SPOT LaQuinta CA	\$183.04
12/01	12/01	PPLN01	24692162335100399042774	AMZN Mktp US*QJ3HTONW3 Amzn.com/bill WA	\$7.60
12/01	12/02	PPLN01	24692162335101117602618	AMZN Mktp US*G29XX61W3 Amzn.com/bill WA	\$15.21
12/01	12/02	PPLN01	24493982336206133302720	BACKGROUNDS ONLINE 800-838-4804 CA	\$67.80
11/29	12/02	PPLN01	24492152335894179675778	PAYPAL *CWEA 510-382-7800 CA	\$305.00
12/04	12/05	PPLN01	24692162338100759588306	AMZN Mktp US*JV9E76DK3 Amzn.com/bill WA	\$86.96
12/05	12/05	PPLN01	24692162339101015991754	AMZN Mktp US*3P10J6BZ3 Amzn.com/bill WA	\$39.00
12/05	12/06	PPLN01	24445002340400220573562	WM SUPERCENTER #2181 INDIO CA	\$150.00
12/05	12/06	PPLN01	24692162339101231824862	AMZN Mktp US*QH612043 Amzn.com/bill WA	\$24.96
12/05	12/06	PPLN01	24323042339044000020034	PJ S DESERT TROPHIES & INDIO CA	\$36.43
12/06	12/07	PPLN01	24445002340300681671444	WALMART.COM 8009666546 800-966-6546 AR	\$194.66
12/05	12/07	PPLN01	24445002340500671577978	WM SUPERCENTER #2181 INDIO CA	\$150.00
12/06	12/07	PPLN01	24692162340102420504551	SQ *BOSS DESIGNS gosq.com CA	\$301.70
12/06	12/08	PPLN01	24226382341360708259557	WAL-MART #1805 LA QUINTA CA	\$1,000.00
12/06	12/08	PPLN01	24226382341360708259565	WAL-MART #2181 INDIO CA	\$1,000.00
12/07	12/08	PPLN01	24692162341103394554423	IN *CV BBQ, INC. 760-6683370 CA	\$2,187.17
12/05	12/08	PPLN01	24445002340500671577978	WM SUPERCENTER #2181 INDIO CA	\$150.00-
12/08	12/09	PPLN01	24692162342103777255449	FRANKLIN PLANNER 800-654-1776 UT	\$71.71
12/09	12/11	PPLN01	24226382344091005408616	WAL-MART #2181 INDIO CA	\$1,000.00
12/13	12/13	PPLN01	24692162347107795995048	PANERA BREAD #601254 O 760-564-3750 CA	\$139.83
12/13	12/14	PPLN01	24226382348091001045160	WAL-MART #2181 INDIO CA	\$73.47
12/13	12/14	PPLN01	24226382348091003583317	WAL-MART #2181 INDIO CA	\$875.00
12/15	12/16	PPLN01	24692162349109729273037	AMZN Mktp US*AR7QN2KX3 Amzn.com/bill WA	\$97.88
12/14	12/16	PPLN01	24207852349163401176434	CALIFORNIA ASSOCIATION OF 916-4460388 CA	\$3,125.00
12/21	12/21		3305667	INTERNET PMT-THANK YOU	\$10,982.42-
12/22	12/23	PPLN01	24692162356106142097738	AMZN Mktp US*9O80T2013 Amzn.com/bill WA	\$22.46

Cardholder Account Summary				
ANNA BELL #### ##### 7278	Payments & Other Credits \$0.00	Purchases & Other Charges \$2,645.93	Cash Advances \$0.00	Total Activity \$2,645.93

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11/30	12/01	PPLN01	24692162334100212218545	SPECTRUM 855-707-7328 MO	\$1,167.03
12/01	12/02	PPLN01	24692162335100675676063	PARTY CITY 760 INDIO CA	\$166.71
12/02	12/04	PPLN01	24431062336083739196814	GENERAL PARTS-CARQUEST 800-726-3449 NC	\$350.73
12/06	12/06	PPLN01	24692162340101929522312	AMZN Mktp US*9N9J7ZJ3 Amzn.com/bill WA	\$14.13
12/07	12/09	PPLN01	24013392342000947339126	COCO 39 S 6 PALM DESERT CA	\$135.92
12/20	12/21	PPLN01	24492152354852281059329	OWPSACSTATE 916-278-6142 CA	\$116.53
12/21	12/22	PPLN01	24801972356690683347958	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$202.00

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/21	12/22	PPLN01	24801972356690683547177	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$95.00
12/21	12/22	PPLN01	24801972356690683574353	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$110.00
12/21	12/22	PPLN01	24801972356690683662513	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$95.00
12/21	12/22	PPLN01	24801972356690683687718	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$95.00
12/26	12/27	PPLN01	24692162360108478938810	AMZN Mktp US*DN3F30BM3 Amzn.com/bill WA	\$97.88

Cardholder Account Summary					
JIMMY GARCIA #### #### #### 7450		Payments & Other Credits \$0.00	Purchases & Other Charges \$291.70	Cash Advances \$0.00	Total Activity \$291.70

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/08	12/09	PPLN01	24717052342273422187109	INLAND POWER EQUIPMENT INDIO CA	\$95.15
12/12	12/13	PPLN01	24067202346212190502852	RDOAG IND 010445 INDIO CA	\$30.02
12/12	12/13	PPLN01	24231682347837000073398	SMART AND FINAL 718 COACHELLA CA	\$158.53
12/20	12/22	PPLN01	24034542355002574585103	ARCO #42960 AMPM INDIO CA	\$8.00

Cardholder Account Summary					
DAVE COMMONS #### #### #### 7327		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,039.44	Cash Advances \$0.00	Total Activity \$1,039.44

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/03	12/04	PPLN01	24492152337868758671554	ADOBE *ACROPRO SUBS 4085366000 CA	\$14.99
12/06	12/08	PPLN01	24226382341360708523341	WAL-MART #2181 INDIO CA	\$1,000.00
12/07	12/08	PPLN01	24692162341103242879238	SQ *TKB BAKERY & DELI gosq.com CA	\$24.45

Cardholder Account Summary					
DEBRA CANERO #### #### #### 2806		Payments & Other Credits \$0.00	Purchases & Other Charges \$809.55	Cash Advances \$0.00	Total Activity \$809.55

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/21	12/23	PPLN01	24692162356105906103864	UNITED 0162453925555 800-932-2732 TX CANERO/DEBRAANN 022623 PSP IAH UA U X DCA UA U O IAH UA S X PSP UA S O	\$755.55
12/21	12/23	PPLN01	24692162356105906398415	UNITED 0169818697227 800-932-2732 TX	\$18.00
12/21	12/23	PPLN01	24692162356105906398423	UNITED 0169818697228 800-932-2732 TX	\$18.00
12/21	12/23	PPLN01	24692162356105906398431	UNITED 0169818697229 800-932-2732 TX	\$18.00

Additional Information About Your Account
 IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 01/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$16693.98

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$16,693.98
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Dr. Beverli A. Marshall, General Manager
SUBJECT: Review Mid-Year Budget Report for Fiscal Year 2022-23 and Approve Requested Adjustments

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

None, no budget amendment is required.

Environmental Review

Not applicable, this is not a project as defined by the California Environmental Quality Act (CEQA).

Background

The Mid-Year Budget report provides the Board of Directors the opportunity to examine the District's revenue and expenditures Year-to-Date as of December 31, 2022. The adopted operating and capital budget for the fiscal year 2022/23 includes \$17,767,816 in revenues and \$16,189,076 in operating expenditures.

Year-to-Date Summary

- As of December 31, 2022, the District has recorded \$18,379,422 in revenue. The revenues are \$1,970,524 or 12% above the annual budget. The variance is attributed to higher than projected interest income earned.
- As of December 31, 2022, the District has incurred \$7,117,458 in expenditures. The District's expenditures are \$977,080 or 12.1% under the FYTD straight-line budget.

Using year-to-date data revenues are expected to be \$1,749,554 or 10% over budget for the fiscal year. The additional revenue is attributed to higher-than-expected interest income. The interest has

increased due to the federal reserve’s increase in rates compared to last year. Also, the Bank of America loan escrow account resulted in additional interest revenue. The sewer rate revenue was also higher than projected due to the second-year rate increase. There was higher than anticipated water consumption for some commercial customers.

The expenditures are estimated to come in at \$1,294,508 or 8% under budget for the fiscal year. The savings in expenditures are mainly attributed to savings in Wages, Fringe, Services, and Supplies. There have been several vacancies throughout the year leading to savings in Wages and Fringe. Additionally, there have been savings in contracted services due to non-renewal and services not rendered. The savings in supplies and materials are due to savings in operational maintenance and repairs. Attached to this report is a budget variance comparison table and graph.

Budget Adjustments

The table below depicts the requested budget adjustment appropriations needed to balance accounts. Budget savings will be used to cover needed budget adjustments.

Line Item	FYTD Actual	YTD Budget	YTD Variance	FY23 Budget	FY23 Projection	Projected Variance
Chemicals	\$297,120	\$264,810	\$(32,310)	\$529,620	\$594,240	\$(64,620)
Electric	\$389,960	\$363,000	\$(26,960)	\$726,000	\$779,920	\$(53,920)
Gas, Oil & Fuel	\$33,030	\$29,000	\$(4,030)	\$58,000	\$66,060	\$(8,060)
Workers Compensation	\$40,812	\$38,682	\$(2,130)	\$77,364	\$81,623	\$(4,259)

Recommendation

Staff recommends that the Board of Directors review the mid-year budget report for Fiscal Year 2022-23 and approve requested adjustments.

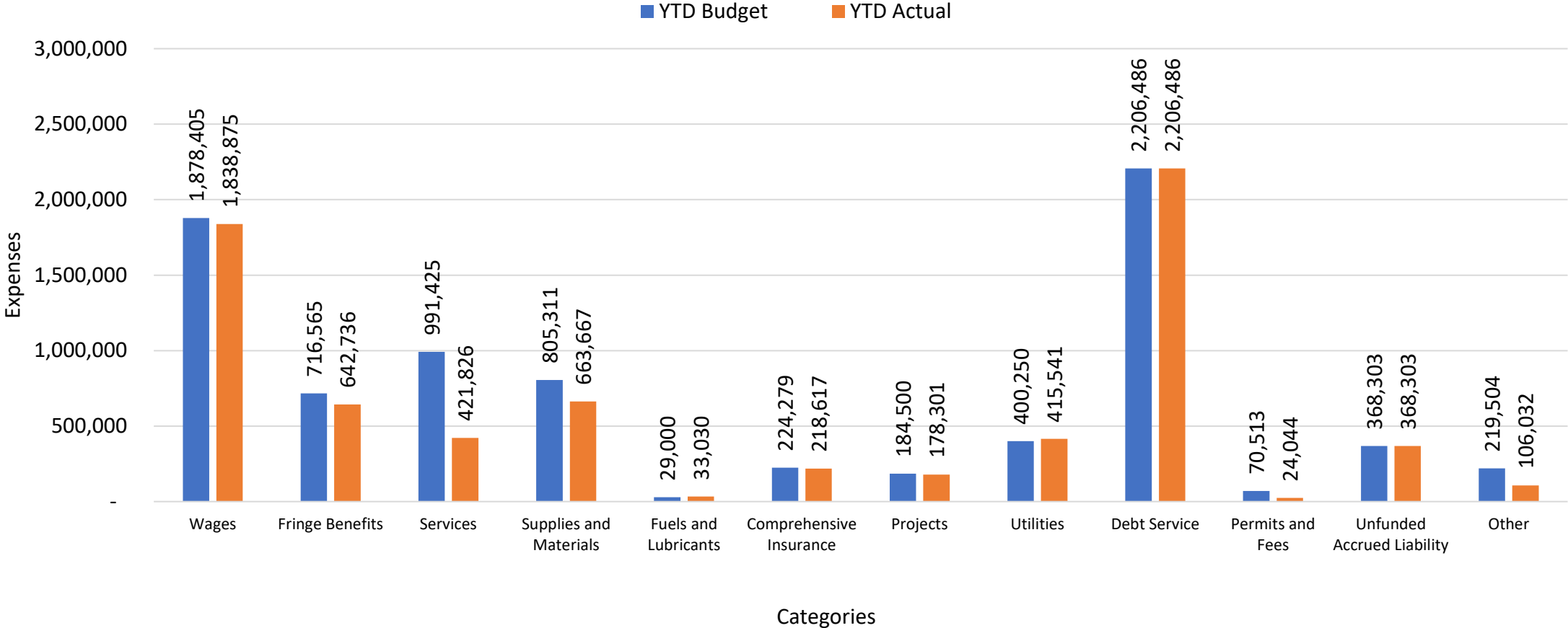
Attachments

[Budget Variance Comparison.pdf](#)

FY23 YTD Budget vs. YTD Actual

Operating Expenses:	YTD Budget	YTD Actual	Variance	%Variance
Wages	\$ 1,878,405	\$ 1,838,875	\$ 39,529	2.1%
Fringe Benefits	716,565	642,736	73,829	10.3%
Services	991,425	421,826	569,598	57.5%
Supplies and Materials	805,311	663,667	141,644	17.6%
Fuels and Lubricants	29,000	33,030	(4,030)	-13.9%
Comprehensive Insurance	224,279	218,617	5,662	2.5%
Projects	184,500	178,301	6,199	3.4%
Utilities	400,250	415,541	(15,291)	-3.8%
Debt Service	2,206,486	2,206,486	-	0.0%
Permits and Fees	70,513	24,044	46,468	65.9%
Unfunded Accrued Liability	368,303	368,303	-	0.0%
Other	219,504	106,032	113,471	51.7%
Total Operating Expenses	\$ 8,094,538	\$ 7,117,458	\$ 977,080	12.1%

FY23 YTD Budget vs. YTD Actual





Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Ron Buchwald
SUBJECT: Approve Change Order #3 to the Contract with the Downing-Dudek Design Build Entity for the Rehabilitation of the Influent Pump Station Project in an Amount not to Exceed 57,571.50 Authorize the General Manager to Execute the Documents

Suggested Action

Approve

Strategic Plan Compliance

GOAL 3: Excellent Facilities

Fiscal Impact

The total cost of Change Order #3 is \$57,571.50, which is within the Project budget of \$3.6 million included in the adopted Comprehensive Budget.

Environmental Review

This item is not a "Project" as defined by CEQA and does not require any CEQA action.

Background

The Influent Pump Station Rehabilitation Project is approaching the halfway point in the construction schedule. While it is a little behind schedule due some activities taking longer than expected and the holidays, it is progressing.

The design build team is finding additional items to repair but so far most of the cost has been absorbed into the project. However, further inspection of the storm drain lines into the forebay of the Influent Pump Station found that the deterioration was excessive and will become a more costly problem in the future if not corrected now. The storm drain lines collect discharge water from various treatment facilities as well as from some storm drain catch basins.

The design build team called a contractor (Sancon Engineering - Sancon) who specializes in the repair of underground pipelines including ductile iron pipe with excess corrosion. Sancon came out to the site

to inspect the two drain lines and determined that the drain lines could be cleaned of the corrosion and most likely be able to be lined with a plastic liner after it was cleaned. Sancon provided a quote to the design build team to clean the lines and verify that the drain lines could be lined.

The total cost to remove the corrosion was \$13,020.00 and was based on two days of cleaning work, which is within the General Manager's authorization. Due to the urgency of fitting it within the current schedule, the General Manager authorized this extra work order. However, it only took one day to clean the two drain lines and, therefore, the extra work cost is reduced by half (\$6,510).

Inspection of the drains after cleaning revealed that the pipes can be lined. One of the two drain lines did have holes in the pipe with visible voids indicating dirt was getting into line. Sancon provided a quote to line the two main lines with a cured-in-place plastic pipe.

Lining the drainpipes will provide over 30 years additional life to the drain lines. The total change order amount is estimated at \$51,061.50. The above extra work costs will be combined into one change order (CO #3).

Recommendation

Staff recommends that the Board of Directors approve Change Order #3 in an amount not to exceed \$57,571.50 and authorize the General Manager to execute the documents.

Attachments

[PCO 002 for Added Pipe Cleaning Prior to Lining - Signed 1-4-23.pdf](#)

[PCO 003 for DCI Influent Pump Station Project Added Pipe Lining of Two DI Sewer Pipes.pdf](#)
[Reduction of PCO02 by half.pdf](#)

PRELIMINARY CHANGE ORDER REQUEST

From: *Downing Construction, Inc.*
32194 Outer Highway 10 South
Redlands, CA 92373

PCO#: 002
Date: 1/02/2023

To: Valley Sanitary District
Attn: Ron Buchwald, PE

Project: Influent Pump Station Rehabilitation Project
Contract No. 2020-0105

Amount of this Change Order Request: \$13,020.00

The contractor agrees to perform, and the owner agrees to pay for the following requested changes to this contract.

Offered by: Downing Construction, Inc.

REFERENCE:

- Provide additional cleaning of two pipes within IPS that are in poor condition. The intent is to clean in order to line existing pipes in the near future.

DESCRIPTION OF WORK

Please see attached SANCON proposal to clean and inspect (2) pipelines 12" and 24" as detailed in **Bid # BT23095**.

Additional calendar days requested for this Change Order Request: **Zero**

Approved by Owner's Representative:

Yu, Ruoren Digitally signed by Yu, Ruoren
DN: CN=Yu, Ruoren,
OU=Internal, OU=users,
OU=Sanitec, DC=corp, DC=ads
Date: 2023.01.04 12:27:35-0800'

Signature Date

Approved by Valley Sanitary District:

Bevli A Marshall 1/4/23

Signature Date

Submitted by Downing Construction, Inc:

Kevin Ellis 1/02/23

Signature Date

PRELIMINARY CHANGE ORDER REQUEST

From: *Downing Construction, Inc.*
32194 Outer Highway 10 South
Redlands, CA 92373

PCO#: 002
Date: 1/02/2023

To: Valley Sanitary District
Attn: Ron Buchwald, PE

Project: Influent Pump Station Rehabilitation Project
Contract No. 2020-0105

Amount of this Change Order Request: \$13,020.00

The contractor agrees to perform, and the owner agrees to pay for the following requested changes to this contract.

Offered by: Downing Construction, Inc.

REFERENCE:

- Provide additional cleaning of two pipes within IPS that are in poor condition. The intent is to clean in order to line existing pipes in the near future.

DESCRIPTION OF WORK

Please see attached SANCON proposal to clean and inspect (2) pipelines 12" and 24" as detailed in **Bid # BT23095.**

Additional calendar days requested for this Change Order Request: **Zero**

Approved by Owner's Representative:

Signature Date

Approved by Valley Sanitary District:

Bevli A Marshall 1/4/23
Signature Date

Submitted by Downing Construction, Inc:

Kevin Ellis 1/02/23
Signature Date

PRELIMINARY CHANGE ORDER REQUEST

From: *Downing Construction, Inc.*
32194 Outer Highway 10 South
Redlands, CA 92373

PCO#: 003
Date: 1/10/2023

To: Valley Sanitary District
Attn: Ron Buchwald, PE

Project: Influent Pump Station Rehabilitation Project
Contract No. 2020-0105

Amount of this Change Order Request: \$51,061.50 LS

The contractor agrees to perform, and the owner agrees to pay for the following requested changes to this contract.

Offered by: Downing Construction, Inc.

REFERENCE:

- Provide additional scope to rehabilitate the designated 12" x27' and 24" x 91' DI Sewer lines within IPS that are in poor condition

DESCRIPTION OF WORK

Please see attached SANCON proposal to line (2) pipelines 12" and 24" as detailed in **Bid # BT23102.**

Additional calendar days requested for this Change Order Request: **Zero**

Approved by Owner's Representative:

Signature Date

Approved by Valley Sanitary District:

Signature Date

Submitted by Downing Construction, Inc:

Kevin Ellis 1/10/23

Signature Date

SANCON TECHNOLOGIES, INC.

GENERAL ENGINEERING CONTRACTOR
STATE CONTRACTORS LICENSE #774055
DIR REGISTRATION # 1000008879

Tel: (714) 891-2323
Fax: (714) 891-2524

Bid # BT23102

Date: January 10, 2023
To: Downing Construction
Attention: Kenny Most
Phone: 909-797-7444
Project: IPS Rehab
Owner / Agency: Valley Sanitary District

Email: kenny@downingconstructioninc.com

Based on information furnished to Sancon, please find below our proposal to rehabilitate the designated 12" x 27' and 24" x 91' DI sewer lines as follows.

Our proposal includes:

- Prevailing wage / certified payroll if required, In-Place insurance coverage
- Pre-video of pipeline just prior to lining to confirm and document immediate acceptability for lining.
- Install Sancon CIPP liner 12" diameter at 6 mm thickness
- Install Sancon CIPP liner 24" diameter at 10.5 mm thickness
- Final video inspection to confirm successful CIPP liner installation and lateral re-instatement.

Assumptions / Notes:

- Lines will remain bypassed during our work
- Clear access to Manholes and Wetwell will be provided during our work
- If liner is wetout per agreed schedule and is not installed within 5 days, Costs for liner will be borne by customer.
- Proposal is subject to mutually acceptable contract language and must be incorporated in any subsequent contract/purchase order

This proposal excludes:

- BMP's, Survey and Staking, Preparing As-builts

Price: \$48,630.00 (lump sum)

STANDBY OR WORK OUTSIDE OF OUR SCOPE WILL BE BILLED AT \$250.00 / MANHOUR WHICH IS INCLUSIVE OF EQUIPMENT. PRICE IS BASED ON ONE MOBILIZATION. ADDITIONAL MOBILIZATIONS BILLED AT: \$6,950.00 EACH. SANCON SHALL NOT BE RESPONSIBLE FOR LIQUIDATED DAMAGES OR PENALTY DUE TO DELAY BY OTHERS. BOND, IF REQUIRED, WOULD ADD 1% TO TOTAL BID PRICE. PRICE IS BASED ON RETENTION BEING WITHHELD A MAXIMUM OF 90 DAYS AFTER COMPLETION OF OUR WORK. PRICE IS FIRM FOR A PERIOD OF THIRTY DAYS FROM RECEIPT. PAYMENT TERMS NET 30 DAYS OR PER CONTRACT.

Respectfully Submitted,



Chuck Parsons
Sancon Technologies, INC.

Accepted By: _____

Date: _____

PO: _____

Ron Buchwald

From: Kevin Ellis <kevin@downingconstructioninc.com>
Sent: Wednesday, January 11, 2023 11:18 AM
To: Ron Buchwald
Cc: Adrian Contreras; Kenny Most; Michelle La Van Way; Russ Marion
Subject: Re: Job-2006 PDB VSD Rehabilitate the existing Influent Pump Station facility - PCO 002

Ron,

As discussed this morning the cleaning of the existing (2) pipes resulted in one day of work rather than two, therefore it is acceptable to execute a change order for half the cost of PCO 002 and combine with PCO 003.

Regards,

Kevin Ellis

President



32194 Outer Highway 10 S
Redlands, CA 92373
kevin@downingconstructioninc.com
Cell: (951) 377-7896



Valley Sanitary District

DATE: January 24, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: Draft Minutes of the Community Engagement Committee Meeting
- January 17, 2023

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

Attached are the draft minutes of the Community Engagement Committee meeting held on January 17, 2023.

Recommendation

Staff recommends that the Board receive an update from the Committee members.

Attachments

[17 Jan 2023 Meeting Minutes.pdf](#)

**VALLEY SANITARY DISTRICT
COMMUNITY ENGAGEMENT COMMITTEE
REGULAR MEETING MINUTES**

January 17, 2023

A meeting of the Valley Sanitary District (VSD) Community Engagement Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, January 17, 2023.

1. CALL TO ORDER

Committee Member Scott Sear called the meeting to order at 1:02 p.m.

2. ROLL CALL

Directors Present:

Committee Member Mike Duran

Committee Member Scott Sear

Staff Present:

Beverli Marshall, General Manager, and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

5. DISCUSSION / ACTION ITEMS

5.1 Select Committee Chairperson

Committee Member Mike Duran nominated Scott Sear as the Community Engagement Committee Chairperson for 2023.

5.2 Approve Minutes for the November 15, 2022, Community Engagement Committee

Committee member Duan motioned to approve the minutes of the Community Engagement Committee held on November 15, 2022. Chairperson Sear seconded the motion.

5.3 Identify Items for Future Meetings

The Committee discussed fine-tuning the purpose and goals of the Community Engagement Committee to include governance. The Committee would like to meet with Townsend and IFS before attending conferences when possible. The members also discussed being a point of contact during conferences. Staff will discuss expanding the Committee to include governance before the entire board. The Committee discussed ways of partnering with the Wild Bird Center for public outreach. Committee Member Duran requested that funds be put aside in the next

budget for this purpose. He also suggested becoming more active in Chamber of Commerce events. Beverli Marshall, General Manager, gave an update on the Coachella Valley History Museum project. She also informed the Committee that the table banners and easy-up have arrived and are on hand for any events. The Committee would like the next meeting in March to include talking points from Townsend before attending the Legislative Days Conference. Chairperson Sear requested new shirts for the Board of Directors.

6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:49 p.m. The next regular committee meeting will be on March 21, 2023.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District