



Directors
Mike Duran, President
Scott Sear, Vice President
Debra Canero, Secretary
Dennis Coleman, Director
William Teague, Director
General Manager
Beverli A. Marshall

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
Tuesday, March 24, 2020, 1:00 p.m.**

*******SPECIAL NOTICE – Telephonic Accessibility*******

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the March 17, 2020, special meeting of Valley Sanitary District Board of Directors members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.

Members of the public wanting to listen to the open session of the meeting may do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the Valley Sanitary District's Clerk of the Board at hevans@valley-sanitary.org.

AGENDA

**VALLEY SANITARY DISTRICT BOARD ROOM
45-500 VAN BUREN STREET
INDIO, CA 92201**

1. CALL TO ORDER

1.1 Roll Call

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

3. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

3.1 Approve March 17, 2020 Special Meeting Minutes

3.2 Approve Warrants for March 5 to March 18, 2020

MINUTE ORDER NO.

4. PUBLIC HEARING

4.1 Public Hearing to Receive Input from the Community Regarding the Boundaries and the Composition of Wards to be Established for Ward-Based Elections

- General Notice and Call
- President Announces Public Hearing Procedures
- General Manager's Report
- President Declares Public Hearing Open
- Public Comments
- President Declares Public Hearing Closed
- Board Discussion

5. NON-HEARING ITEMS

5.1 Adopt a Resolution Proclaiming a Local Emergency Due to the COVID-19 Virus

RESOLUTION NO. 2020-1126

5.2 Modify Administration & Finance Manager Job Description to Change Title to Business Services Manager and to Change from FLSA Non-Exempt to Exempt Status for the Purpose of Overtime

MINUTE ORDER NO.

5.3 Modify Chief Plant Operator Job Description to Change Title to Facility Operations Manager and to Change from FLSA Non-Exempt to Exempt Status for the Purpose of Overtime

MINUTE ORDER NO.

5.4 Approve the Human Resources Specialist Job Description

MINUTE ORDER NO.

5.5 Adopt VSD Exempt Employees Manual Establishing Terms and Conditions of Employment

MINUTE ORDER NO.

5.6 Discuss and Consider Adopting a New VSD Logo Image

MINUTE ORDER NO.

- 5.7 Discuss Allowing District Directors to Enroll in the CalPERS Medical Plans Offered by the District to its Employees

MINUTE ORDER NO.

6. GENERAL MANAGER'S ITEMS

General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

- 6.1 Oral Update on COVID-19

7. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

8. INFORMATIONAL ITEMS

- 8.1 Recognize April 6 – April 12, 2020, as National Public Health Week, sponsored by the American Public Health Association. Each day has a theme and the theme for Thursday, April 9, is Environmental Health, which encourages advocacy and action to support science and funding for environmental health issues like clean water. Find more information at: <http://www.nphw.org/nphw-2020/environmental-health>



NATIONAL
PUBLIC
HEALTH
WEEK

National Public Health Week

April 6 - 12, 2020

NPHW @ 25: Looking Back, Moving Forward.

9. ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

POSTED March 20, 2020

Holly Gould

Holly Gould, Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II).

All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.