



Board of Directors Regular Meeting
Tuesday, July 27, 2021 at 1:00 PM
Valley Sanitary District Board Room
45-500 Van Buren Street, Indio, CA 92201

Page

1. CALL TO ORDER


- 1.1. Roll Call
- 1.2. Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

3. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- 3.1. Approve July 13, 2021 Regular Board Meeting Minutes 5 - 10
[3.1 13 Jul 2021 Meeting Minutes.pdf](#) 
- 3.2. Approve Warrants for July 8 through July 21, 2021 11 - 12


[3.2 Warrants for July 8 to July 21, 2021.pdf](#) 

- 3.3. Accept Monthly Financial Report for Period Ending June 30, 2021 13 - 18

[3.3 Staff Report Monthly Financial Report for June 2021.pdf](#) 

[3.3 Attachment A Monthly Income Summary - June 2021.pdf](#) 

[3.3 Attachment B Monthly Variance Report FY21.pdf](#) 

[3.3 Attachment C Summary of Cash and Investments - June 2021.pdf](#)


- 3.4. Accept Credit Card Report for Period Ending June 30, 2021 19 - 26

[3.4 Staff Report Credit Card Statement May 2021.pdf](#) 

[3.4 Attachment A Credit Card Report.pdf](#) 

[3.4 Attachment B Credit Card Statement 06.30.21.PDF](#) 

4. PUBLIC HEARING

- 4.1. Adopt a Resolution Declaring Certain Accounts to be Delinquent and Directing Staff to Place These Accounts on the Property Tax Rolls for Collection 27 - 30


[4.1 Staff Report 2021 Delinquent Accounts.pdf](#) 

[4.1 Attachment A RES 2021-1150 Delinquent Accounts.pdf](#) 

[4.1 Attachment B 30 JUN 2021 DELINQUENCIES.pdf](#) 

- 4.2. Adopt a Resolution to Adopt a Mitigated Negative Declaration for the Proposed Collection System Rehabilitation and Replacement Project 31 - 103

[4.2 Staff Report Adopt MND for CS Rehab Replace Project.pdf](#) 

[4.2 Attachment A Initial Study - Pipeline Replacement -FINAL 07192021.pdf](#) 

5. NON-HEARING ITEMS

- 5.1. Authorize the General Manager to Execute a Professional Services Agreement with Innovative Federal Strategies to Advocate on Wastewater and Recycled Water-Related 104 - 113

Legislation and Policy Efforts in Washington D.C. for a 12-month Period in an Amount Not to Exceed \$75,000

[5.1 Staff Report Innovative Federal Strategies.pdf](#) 

[5.1 Attachment A IFS Proposal for Services.pdf](#) 

- 5.2. Authorize the Purchase of Four (4) Utility Carts from Cart Mart in an Amount not to Exceed \$63,353 114 - 127

[5.2 Purchase four \(4\) Utility Carts.pdf](#) 

[5.2 Attachment A CartMart 4 Passenger Cart Quote.pdf](#) 

[5.2 Attachment B CartMart Utility Cart Quote.pdf](#) 

- 5.3. Authorize the Purchase of Two 25 Horsepower Floating Brush Aerators from ECS House Industries to Replace Existing Aerators for a Total Amount Not to Exceed \$93,000 128 - 133

[5.3 Staff Report Purchase Replacement Aerators from ECS House Industries.pdf](#) 

[5.3 Attachment A ECS House Industrect Aerator Quote.pdf](#) 

- 5.4. Authorize the Purchase of a 430 Backhoe Loader form Quinn Company in an Amount Not to Exceed \$148,424 134 - 140

[5.4 Staff Report Purchase 430 Backhoe Loader.pdf](#) 

[5.4 Attachment A 430 Backhoe Loader Quote.pdf](#) 

- 5.5. Authorize the Purchase of a Stainless-Steel Slide Gate for the Influent Pump Station Rehabilitation Project in an Amount Not to Exceed \$42,115 141 - 155

[5.5 Staff Report Purchase New Slide Gate.pdf](#) 

[5.5 Attachment A Golden Harvest and Waterman Quotes.pdf](#) 

[5.5 Attachment B Slide Gate RFP & Specification.pdf](#) 

- 5.6. Discuss the Valley Sanitary District Investment Policy and Provide Direction 156 - 172

[5.6 Discussion Investment Policy.pdf](#) 

[5.6 Attachment A Investment Policy.pdf](#) 

[5.6 Attachment B Draft Investment Policy.pdf](#) 

6. GENERAL MANAGER'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

7. COMMITTEE REPORTS

8. DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

9. INFORMATIONAL ITEMS

10. ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

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VALLEY SANITARY DISTRICT MINUTES OF REGULAR BOARD MEETING

July 13, 2021

Valley Sanitary District conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 protocols.

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held via videoconference, on Tuesday, July 13, 2021.

1. **CALL TO ORDER**

President Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, General Manager, Holly Gould, Jeanette Juarez, Anna Bell, Ryan Williams, Adrian Contreras, Daniel Mills, Ivan Monroy, Ray Marroquin, Matthew Pittelli, and Robert Hargreaves, Best Best & Krieger

1.2 Pledge of Allegiance

1.3 July Employee Anniversaries

- Adrian Contreras, Assistant Engineer – 5 years
- Daniel Mills, Maintenance Technician I – 3 years
- Ivan Monroy, Environmental Compliance Tech I – 3 years
- Jeanette Juarez, Business Services Manager – 1 year

1.4 New Employee Introduction

- Ray Marroquin, Maintenance Tech Trainee
- Matthew Pittelli, Maintenance Tech Trainee

The Board congratulated Adrian, Daniel, Ivan, and Jeanette for their hard work and years of dedication to the District. The Board also welcomed the District's newest employees, Ray and Matthew.

2. **PUBLIC COMMENT**

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

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3. CONSENT CALENDAR

- 3.1 Approve June 22, 2021, Regular Meeting Minutes
- 3.2 Approve Warrants for June 16 through July 7, 2021

ACTION TAKEN:

MOTION: Vice President Coleman made a motion to approve the consent calendar items as presented. Director Teague seconded the motion. Motion carried unanimously.
MINUTE ORDER NO. 2021-3112

4. PUBLIC HEARING

- 4.1 Adopt Ordinance No. 2021-120 Setting Board Member Compensation

The Board passed a motion at the June 22, 2021 Board meeting to increase Board member compensation to \$300 for each regular or special meeting of the Board, Board Committee attended by the Director, or for each Day of Service rendered by the Director at the request of the Board. The days of service are not to exceed six (6) days in any calendar month. The Board of Directors shall review their compensation each July to determine whether it should be increased in accordance with California Health and Safety Code §6489 et seq. A five percent (5%) increase will be added to the compensation annually in September, only after review and approval from the Board of Directors. For transparency, Vice President Coleman added that the Directors also received the PEMHCA amount toward health reimbursements, which is currently \$143 per month. A Notice of Public Hearing was duly noticed in The Desert Sun, a newspaper of general circulation, on June 25, 2021, and June 30, 2021, as required by Government Code. No written communications were received. President Sear declared the public hearing open for public comment at 1:42 p.m. There being no correspondence, public comments, or additional comments from the Board, President Sear declared the Public Hearing closed at 1:44 p.m. It is recommended to adopt Ordinance No. 2021-120 Setting Board Member Compensation.

ACTION TAKEN:

MOTION: Secretary Canero made a motion to adopt Ordinance No. 2021-120 Setting Board Member Compensation. Vice President Coleman seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
ORDINANCE NO. 2021-120

5. NON-HEARING ITEMS

- 5.1 Adopt Resolution No. 2021-1148 Declaring Valley Sanitary District's Intention to Order the Dissolution of Certain Property from Indio Sanitary District Assessment District No. 2 (Indio Terrace) and City of Indio Assessment District No. 90-1 (Shadow Hills) and Rescind Resolution No. 2021-1147

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Due to an update in the language of Resolution 2021-1147, omitting the need for a public hearing, staff recommends rescinding Resolution No. 2021-1147 and adopting Resolution 2021-1148.

“RESOLUTION OF THE VALLEY SANITARY DISTRICT DECLARING ITS INTENTION TO ORDER THE DISSOLUTION OF CERTAIN PROPERTY FROM INDIO SANITARY DISTRICT ASSESSMENT DISTRICT NO. 2 (INDIO TERRACE) AND CITY OF INDIO ASSESSMENT DISTRICT NO. 90-1 (SHADOW HILLS)”

ACTION TAKEN:

MOTION:

Director Duran made a motion to adopt Resolution No. 2021-1148 declaring the District’s intention to order the dissolution of certain Property from Indio Sanitary District Assessment No. 2 (Indio Terrace) and City of Indio Assessment District No. 90-1 (Shadow Hills), and rescinding Resolution No. 2021-1147. Director Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2021-1148

- 5.2 Approve the Second Amendment to the Employment Agreement with Beverli A. Marshall, General Manager, Increasing the General Manager’s Salary Pursuant to Section 3 of the Agreement

The current employment agreement with the General Manager includes language requiring an annual performance evaluation as well as a merit increase upon achievement of a satisfactory evaluation. The performance evaluation was completed on June 22, 2021, and the General Manager’s performance was determined to be satisfactory. As authorized by the agreement, the Board authorized a 3% merit increase, to become effective as of June 26, 2021, to coincide with the start of the pay period immediately following the General Manager’s employment anniversary date. The fiscal impact of the amendment is \$9,591 in salary and approximately \$5,000 in benefits, for a total increase of approximately \$15,000, which is included in the Comprehensive Budget for Fiscal Year 2021/22

ACTION TAKEN:

MOTION:

Director Teague made a motion to approve the second amendment to the General Manager’s employment agreement. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2021-3113

- 5.3 Adopt a Resolution Amending the VSD Bi-Weekly Wage Schedule for Fiscal Year 2021/22

At the May 25, 2021 meeting, the Board of Directors adopted Resolution 2021-1145 establishing the VSD Bi-Weekly Wage Schedule (Schedule) effective July 1, 2021. After the Schedule was adopted, staff identified a typographical error on the line for the Development Services Supervisor. The adopted wage did not provide at least a 10% difference between the Supervisor and the Development Services Technician III. The proposed amended Schedule addresses this error. The amendment also addresses an error in section 11 standby pay that was off by \$1 due to rounding. A table explaining the parameters

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of call-back pay was added to section 11. A typographical error was also identified in section 14 Safety Shoes, the rate listed was the previous rate and not the current approved rate. The amendment corrects the error. The Schedule also includes the recently adopted merit and COLA increase for the General Manager, per the employment agreement.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT AMENDING EMPLOYEE WAGES & BENEFITS EFFECTIVE JULY 1, 2021 AND RESCINDING RESOLUTION 2021-1145”

ACTION TAKEN:

MOTION:

Director Teague made a motion to adopt Resolution No. 2021-1149 amending the Bi-Weekly Wage Schedule effective July 1, 2021, and rescinding Resolution No. 2021-1145. Secretary Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2021-1149

- 5.4 Select the Seat A Representative to the California Special District Association Board of Directors and Authorize the General Manager to Vote on Behalf of the District

After discussion, the Board selected to vote for Jo MacKenzie, for the Seat A representative to the California Special District Association Board of Directors, and authorize the General Manager to vote on behalf of the District.

ACTION TAKEN:

MOTION:

Vice President Coleman made a motion to vote for Jo MacKenzie for the Seat A representative to the California Special District Association Board of Directors and authorize the General Manager to vote on behalf of the District. Secretary Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2021-3114

- 5.5 Authorize Payment of the Annual Lump-Sum Prepayment of the Unfunded Accrued Liability (UAL)

Annual payment on the Unfunded Accrued Liability (UAL) is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. An annual lump-sum prepayment option of the Unfunded Accrued Liability (UAL) is available for employer contributions to CalPERS. The lump-sum is a discounted amount compared to the sum of the twelve-monthly installments, which include a 7% interest. The lump sum option would equal \$24,100 in savings.

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ACTION TAKEN:

MOTION:

Director Duran made a motion to authorize the payment of \$700,420 to CalPERS for the annual lump-sum prepayment of the UAL. Vice President Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2021-3115

5.6 Purchase Authorization Approval – Plug and Check Valves for the Influent Pump Station Rehabilitation Project

Part of the Influent Pump Station Rehabilitation Project is the replacement of six (6) 18” plug valves, the replacement of six (6) 18” check valves, and the installation of two (2) new 30” plug valves. Each of these valves has a 16-week or longer lead time from the time of ordering the valves to when we can expect the valves to arrive at the district. If we follow the normal course of the project, the contractor will place the order after the next phase of the project (60% design milestone) is approved by the Board. This would greatly extend the completion time of the project, prolonging necessary repairs to the pump station. Staff proposes to have the district procure the valves with Board approval now which will allow the lead time to be concurrent with finishing the next phase of the project. Staff solicited quotes from various vendors and directly with the two manufacturers. The two main valve manufacturers are Val-matic and Dezurik. Staff compared the prices of the plug valves from both manufacturers and Val-matic are much less expensive. Staff has had success with Val-matic plug valves as well. Staff recommends using Val-matic to purchase the 8 plug valves and 6 check valves in an amount not to exceed \$174,131.

ACTION TAKEN:

MOTION:

Director Duran made a motion to authorize the General Manager to purchase the 8 plug valves and 6 check valves from Val-matic, in an amount not to exceed \$174,131. Vice President Coleman seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2021-3116

6. GENERAL MANAGER’S ITEMS

6.1 Monthly General Manager’s Report – May 2021

Vice President Coleman asked how the transition is going with Anna Bell filling in as acting Facility Operations Manager. Mr. Marshall stated that it is going well. She can rely on Lorraine Shinnette and outside labs for laboratory needs and James Mills for operational needs while the recruitment continues to fill the Facility Operations Manager vacancy. Director Canero inquired about the location of the new training building. Ms. Marshall assured her that it is still going near the Operations Building as planned.

7. COMMITTEE REPORTS

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7.1 Budget & Finance Committee – July 6, 2021 Regular Meeting Minutes

Vice President Coleman gave a summary of the Budget & Finance Committee meeting held on July 6, 2021. He stated that the committee reviewed the updated Draft Investment Policy and discussed the Resolution of Notice of Intent to Proceed with the IBank loan application that will assist in funding the Training Building Project, Laboratory Building Project, and Collection System Rehabilitation Project. Both of these items will be brought before the full board at a future meeting.

8. DIRECTOR'S ITEMS

Director Canero requested that the sketch of the proposed parking lot be emailed to the directors.

9. INFORMATIONAL ITEMS

The Annual Employee Appreciation Luncheon is scheduled for Wednesday, July 28, 2021, at 11:00 a.m. and will be catered by CV BBQ.

10. PUBLIC COMMENT

This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Secretary in advance of the meeting if you wish to speak on an item.

None.

11. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

- 11.1 Pursuant to Government Code Section 54954.5
Public Employee Performance Evaluation
Title: General Manager
-

The Board adjourned to a closed session at 2:40 p.m.

12. CONVENE IN OPEN SESSION

Report out on Closed Session items

The Board reconvened to open session at 3:28 p.m. President Sear stated there was nothing to report.

13. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:29 p.m. The next regular Board meeting will be held on July 27, 2021.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

DISBURSEMENTS
Approved at the Board Meeting of
July 27, 2021

39452 ABM Office Solutions, Inc	Cubical rental - July 2021	\$1,476.79
39453 Associated Time Instruments	AOD activity - June 2021	\$285.98
39454 Best, Best & Krieger	Legal services - June 2021	\$3,437.73
39455 Bureau of Reclamation	Contract and license to construct - # 06-07-34-L1478	\$300.00
39456 Calif. Sanitation Risk Mgmt Authority	Workers comp deposit - 07/2021 - 06/2022	\$67,874.00
39457 Caltest Analytical Laboratory	Weekly samples NPDES (2015-2020)	\$372.75
39458 Caselle, Inc.	Contract support - August 2021	\$1,009.00
39459 Cassidy Laughy	Boot reimbursement	\$250.00
39460 Chemco Products Co.	Heavy duty degreaser	\$572.68
39462 County of Riverside, Auditor-Controller	LAFCO FY22 fees	\$2,930.70
39463 D & H Water Systems	Tube assembly, roller assembly, freight	\$1,756.52
39464 Desert Hose & Supply	Drain openers	\$197.33
39465 DRT Transport	DOT and BIT Inspection	\$285.00
39466 E.S. Babcock & Sons, Inc.	Pre Treatment SIU Yearly - Forage Project	\$894.00
39467 Eisenhower Occupational Health	(2) Pre employment screenings	\$190.00
39468 Ferguson Enterprises #1350	PVC pipe	\$56.40
39469 Fisher Scientific	Wire shelf	\$171.29
39470 Grainger	Ducted EVAP cooler, V belt pulley, cooler motor	\$1,040.32
39471 Healthy Futures, Inc.	Wellness services - June 2021	\$1,500.00
39472 J.G. Tucker & Sons, Inc.	Blower vac canister	\$351.63
39473 Kaman Industrial Technologies	V belts	\$34.68
39473 Kaman Industrial Technologies	Pillow block	\$30.65
39474 Lawson Products, Inc.	Coupling	\$24.51
39474 Lawson Products, Inc.	Bushings, Screw nuts, washers, bolt connectors, clamps	\$1,660.46
39475 Masters Refreshment Services LLC	Water Delivery - 06/21/2021	\$238.00
39475 Masters Refreshment Services LLC	Water Delivery - 06/11/2021	\$523.80
39475 Masters Refreshment Services LLC	Water delivery - 07/01/2021	\$176.18
39476 McMaster-Carr Supply Co.	Clamps, Blowgun	\$198.77
39476 McMaster-Carr Supply Co.	Magnetic Tray	\$53.58
39476 McMaster-Carr Supply Co.	Spartan Casters	\$1,062.23
39476 McMaster-Carr Supply Co.	Gaskets	\$30.17
39477 Paloma Air Conditioning	Daikin Condenser Motor	\$480.00
39478 Powerstride Battery Co.	Batteries, GA cables	\$937.98
39479 Praxair Distribution, Inc.	Tank Rental - June 2021	\$140.90
39480 ReadyRefresh by Nestle	Cooler rent adjustment, rent	\$387.62
39481 SC Fuels	Fuel delivery - 07/02/2021	\$3,687.97
39482 Southwest Networks, Inc.	Computer consulting - June 2021	\$2,161.25
39482 Southwest Networks, Inc.	BDR Storage - August 2021	\$699.00
39482 Southwest Networks, Inc.	2 desktops and 3 monitors	\$3,063.27
39483 Staples Advantage	Coffmate	\$209.93
39483 Staples Advantage	Black laptop backpack	\$74.36
39483 Staples Advantage	Expo markers, post its	\$63.01
39483 Staples Advantage	HP 05A Toner	\$155.60
39483 Staples Advantage	CVR Poly 2 PKT blue	\$10.96
39483 Staples Advantage	Highlighters, clipboards	\$60.12
39483 Staples Advantage	Logitech mice	\$53.80
39483 Staples Advantage	Disposable face mask	\$15.20
39483 Staples Advantage	Records book	\$169.08
39483 Staples Advantage	Paper, gel pens	\$136.26
39484 Superior Protection Consultants	Security patrol - June 2021	\$6,240.00
39485 Thomas Scientific	Magnetic stirrer	\$586.72
39486 Tops 'N Barricades Inc.	Signs, expoy, plastic chains	\$1,673.45
39487 Trittech Software Systems	Remote Service - 08/16/2020-08/22/2020	\$900.00
39487 Trittech Software Systems	Lucity Implementation	\$8,255.90
39488 United Refrigeration Inc.	EVAP cooler motor kit, float valve, Aerokroil spray	\$282.81
39489 Univar Solutions	Sodium hypochlorite delivery - 07/03/2021	\$7,056.56
39489 Univar Solutions	Sodium hypochlorite delivery - 06/24/2021	\$7,050.56
39490 USA Blue Book	Digital extension cable	\$451.47
39490 USA Blue Book	Cap kit for Hach LDO Model 2	\$1,095.91
39491 American Material Company	Safety glasses, tool kit	\$869.13
39491 American Material Company	Metric nut driver kit	\$230.44
39492 Aqua Staffing	Staffing of Temp Employee period ending 07/09/2021	\$6,382.80
39493 Carollo Engineering, Inc	CV sewer siphon, final design - June 2021	\$6,196.50
39494 Carquest Auto Parts	New charges - June 2021	\$119.24
39495 Coachella Valley Water District	Salt nutrient management plan FY 2020-2021	\$27,646.02
39496 Consolidated Electrical Distributors, Inc.	Switch, hub, grounds, clamps, terminal adapter	\$758.17
39497 Conveyor & Storage Solutions, Inc	Security doors for cage - part 2 delivery of inv 16689	\$5,450.13
39498 D & H Water Systems	Back pressure valve	\$1,503.58
39499 Davis Farr LLP	First progress billing for annual audit FY ending 06/30/2021	\$7,500.00

39500 Desert Arc	Landscaping services - July 2021	\$800.00
39500 Desert Arc	Janitorial services - June 2021	\$3,333.68
39501 Desert Sun Publishing Company	Notice of public hearing publishing 06/25/2021-06/30/2021	\$244.20
39502 Diamond Environmental Services, LP	Portable restroom rental - 04/14/2021-04/18/2021	\$130.32
39502 Diamond Environmental Services, LP	Portable restroom rental - 04/18/2021-05/16/2021	\$242.55
39502 Diamond Environmental Services, LP	Portable restroom rental - 05/17/2021-06/13/2021	\$242.55
39502 Diamond Environmental Services, LP	Portable restroom rental - 06/14/2021-07/11/2021	\$242.55
39503 Equipment Direct	Cooling towels & hard hat shades	\$268.96
39504 Facilities Protection Systems	Troubleshoot system - 07/01/2021	\$935.00
39505 Grainger	Interactive line	\$407.75
39506 Hach Company	Glass filter 47mm	\$346.59
39506 Hach Company	Assembly bearing	\$176.18
39507 Harris & Associates	Inspection services, CCTV outside services - June 30, 2021	\$23,889.60
39507 Harris & Associates	*PADM Collection Systems Project ph. 2 - June 2021	\$14,620.00
39508 Innovative Document Solutions	Copier maintenance - June 2021	\$300.36
39509 Interstate All Battery Center	Commercial battery	\$392.59
39510 Lawson Products, Inc.	Supertanium cobra drill bits	\$1,880.04
39511 Masters Refreshment Services LLC	Water delivery - 07/12/2021	\$324.13
39512 National Plant Services, Inc.	Sewer pipe cleaning and inspection - June 2021	\$52,834.74
39513 Paloma Air Conditioning	Add R412A and check 2 units	\$300.00
39514 Polydyne, Inc.	Polymer delivery - 07/08/2021	\$7,248.62
39514 Polydyne, Inc.	Polymer delivery - 07/12/2021	\$7,248.62
39515 Powerstride Battery Co.	AGM battery	\$257.25
39516 Quinn Company	Dump truck rental - 06/07/2021-07/05/2021	\$2,884.05
39517 Rudy's Pest Control	General pest - 07/12/2021	\$185.00
39518 Ryan Williams	CASA leadership summit reimbursement - R. Williams	\$780.54
39519 Thomas Scientific	30mm tube rack	\$17.00
39520 Tops 'N Barricades Inc.	Safety clothing	\$820.03
39521 United Way of the Desert	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$20.00
39522 Univar Solutions	Sodium bisulfite delivery - 07/09/2021	\$5,418.95
39523 Yellow Mart	Boots	\$212.05
39523 Yellow Mart	Safety boots	\$141.36
202107151 CalPERS Retirement	Unfunded Accrued Liability - PEPRA	\$15,796.00
202107152 CalPERS Retirement	Unfunded Accrued Liability - Classic	\$684,624.00
202107153 Basic	Section 125 FSA Admin - 07/01/2021 - 09/30/2021	\$150.00
202107161 Paychex - Direct Deposit	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$72,506.56
202107162 Paychex - Fee	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$190.73
202107163 Paychex - Garnishment	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$210.46
202107164 Paychex - Tax	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$34,698.00
202107165 CalPERS 457	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$1,025.00
202107166 Vantage Point Transfer Agents - ICMA	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$1,370.00
202107167 MassMutual	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$10.00
202107168 Nationwide Retirement Solution	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$1,385.00
202107169 CalPERS Retirement	PR 06/25/2021 - 07/08/2021 PD 07/16/2021	\$18,830.35
202107201 UPS	Shipping charges as of 07/10/2021	\$563.41
202107201 UPS	Shipping charges as of 07/03/2021	\$145.66
202107231 Umpqua Bank	New charges as of June 2021	\$18,598.37
	Totals	\$1,168,989.65



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Jeanette Juarez, Business Services Manager

SUBJECT: Monthly Revenue & Expense Report for the Period Ending June 30, 2021

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is to present the monthly revenue and expenses to the Board and the public for the District for the month of June 2021.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5: Long-Term Financial Strength.

Fiscal Impact

There is no fiscal impact from this report.

Background

The adopted operating and capital budget for fiscal year 2020/21 includes \$13,899,300 in revenues, \$9,151,339 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compares revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values.

Year to Date Summary

- As of June 30, 2021, the District’s has collected \$13,683,626 in revenue. The revenues are \$215,674 or 1.6% below the FYTD budget. The variance is attributed to lower interest income received than projected in the annual budget.
- As of June 30, 2021, the District has incurred \$8,436,767 in expenditures. The District’s expenditures are \$714,572 or 7.8% under the FYTD budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

FUND	UNAUDITED FUND BALANCE AS OF 06/30/2021	
OPERATING FUND (FUND 11)	\$	24,855,825
SPECIAL REVENUE FUND (FUND 11 AND FUND 6)		1,097,853
FIDUCIARY FUND (FUND 4)		713,813
CAPITAL IMPROVEMENT FUND (FUND 13)		7,157,922
RESTRICTED CIP FUND (FUND 12)		23,654,376
TOTAL	\$	57,479,789

Recommendation

Staff recommends that the Board receive and file the Revenue and Expense report for the period ending June 2021.

Attachments

- Attachment A: Monthly Income Summary for June 2021
- Attachment B: Budget Variance Report for June 2021
- Attachment C: Summary of Cash and Investments for June 2021

Valley Sanitary District

Monthly Income Summary

June 2021 (UNAUDITED)

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$345,073	\$11,799,054	\$11,979,000	98 %	\$179,946
Permit & Inspection Fees	\$3,690	\$37,270	\$15,000	248 %	(\$22,270)
Saddles/Disconnect Fees	\$0	\$80	\$0	0 %	(\$80)
Plan Check Fees	\$1,250	\$11,275	\$10,000	113 %	(\$1,275)
Other Services	\$50	\$50	\$1,800	3 %	\$1,750
Sale of Surplus Property	\$0	\$16,213	\$0	0 %	(\$16,213)
Taxes - Current Secured	\$159,359	\$931,561	\$700,000	133 %	(\$231,561)
Taxes - Current Unsecured	\$0	\$28,986	\$25,000	116 %	(\$3,986)
Taxes - Prior Secured	\$0	\$11,406	\$6,000	190 %	(\$5,406)
Supple Prop. Taxes - Current	\$9	\$11,486	\$6,000	191 %	(\$5,486)
Supple Prop. Taxes - Prior	\$1,000	\$6,189	\$2,000	309 %	(\$4,189)
Homeowners Tax Relief	\$0	\$5,669	\$6,000	94 %	\$331
Interest Income	\$345	(\$1,664)	\$300,000	(1)%	\$301,664
Unrealized gains (losses)	(\$1,067)	(\$4,262)	\$0	0 %	\$4,262
Rebate Income	\$0	\$1,435	\$0	0 %	(\$1,435)
Non-Operating Revenues - Fnd 11	\$77	\$362	\$500	72 %	\$138
Interest Income	\$0	(\$4,744)	\$0	0 %	\$4,744
Connection Fees	\$53,676	\$831,978	\$748,000	111 %	(\$83,978)
Interest Income	\$0	\$1,281	\$100,000	1 %	\$98,719
Total Revenues	\$563,462	\$13,683,626	\$13,899,300	98 %	\$215,674

Valley Sanitary District
Budget Variance Report
June 2021

Description	Current Month			Fiscal Year to Date				
	FY21 Total Budget	Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY21 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Revenues:								
Operating Revenue	12,753,800	404,866	1,062,817	(657,950)	12,697,048	12,753,800	(56,752)	0.4%
Non-Operating Revenue	1,145,500	159,724	95,458	64,265	987,705	1,145,500	(157,795)	13.8%
Total Operating Revenue	13,899,300	564,590	1,158,275	(593,685)	13,684,753	13,899,300	(214,547)	1.5%
Operating Expenses:								
Wages & Salaries	2,832,728	199,866	236,061	36,194	2,861,415	2,832,728	(28,687)	-1.0%
Callout	16,200	1,317	1,350	33	7,331	16,200	8,869	54.7%
Group Dental/Vision	20,466	3,591	1,706	(1,885)	45,771	20,466	(25,305)	-123.6%
Group Disability	9,640	675	803	128	8,782	9,640	858	8.9%
Group health	469,709	31,184	39,142	7,959	420,581	469,709	49,128	10.5%
Group life	7,030	496	586	90	6,245	7,030	785	11.2%
Longevity	37,900	2,492	3,158	666	34,915	37,900	2,985	7.9%
Overtime	23,800	672	1,983	1,311	21,888	23,800	1,912	8.0%
Payroll Taxes	216,300	16,469	18,025	1,556	217,401	216,300	(1,101)	-0.5%
Retirement	297,400	20,942	24,783	3,841	278,264	297,400	19,136	6.4%
Standby	37,500	2,960	3,125	165	36,924	37,500	576	1.5%
Unemployment	0	0	0	0	(142)	0	142	-
Workers Comp	56,020	3,546	4,668	1,122	49,501	56,020	6,519	11.6%
Certifications	12,810	502	1,068	566	4,430	12,810	8,380	65.4%
Chemicals	427,560	26,275	35,630	9,355	399,512	427,560	28,048	6.6%
Clothing/Safety	27,750	2,956	2,313	(644)	23,485	27,750	4,265	15.4%
Comprehensive insurance	308,300	25,742	25,692	(51)	308,396	308,300	(96)	0.0%
Contract Services	704,027	77,857	58,669	(19,188)	577,679	704,027	126,348	17.9%
County Charges	22,000	3	1,833	1,830	20,274	22,000	1,726	7.8%
Directors' Fees	46,500	3,550	3,875	325	46,050	46,500	450	1.0%
Election	70,000	0	5,833	5,833	6,470	70,000	63,530	90.8%
Electricity	607,750	44,439	50,646	6,207	595,948	607,750	11,802	1.9%
Gas/Oil	52,000	1,114	4,333	3,220	34,094	52,000	17,906	34.4%
Memberships/Subscriptions	41,495	4,540	3,458	(1,082)	43,911	41,495	(2,416)	-5.8%
Natural Gas	6,000	170	500	330	3,886	6,000	2,114	35.2%
Office Expense	16,000	1,453	1,333	(120)	16,427	16,000	(427)	-2.7%
Operating Supplies	215,200	10,973	17,933	6,960	193,811	215,200	21,389	9.9%
Other Expenses	107,000	13,475	8,917	(4,558)	63,637	107,000	43,363	40.5%
Permits & Fees	93,650	1,288	7,804	6,516	42,610	93,650	51,040	54.5%
Professional/Legal	212,750	69,415	17,729	(51,685)	216,407	212,750	(3,657)	-1.7%
Publications	2,000	901	167	(734)	3,673	2,000	(1,673)	-83.7%
Repairs/Maintenance	648,120	50,078	54,010	3,932	509,467	648,120	138,653	21.4%
Research & Monitoring	100,000	6,284	8,333	2,050	54,698	100,000	45,302	45.3%
Small Tools	33,500	1,520	2,792	1,272	14,739	33,500	18,761	56.0%
Telephone	20,500	1,659	1,708	50	20,911	20,500	(411)	-2.0%
Trash Collection	25,500	2,226	2,125	(101)	28,502	25,500	(3,002)	-11.8%
Travel/Mtgs/Ed	104,000	7,500	8,667	1,167	47,144	104,000	56,856	54.7%
Water	21,500	1,247	1,792	544	18,167	21,500	3,333	15.5%
Loan Payments	1,021,090	0	85,091	85,091	1,019,529	1,021,090	1,561	0.2%
Projects	179,644	32,391	14,970	(17,421)	134,036	179,644	45,608	25.4%
Total Operating Expenses (Before Depreciation)	9,151,339	671,768	762,612	90,844	8,436,767	9,151,339	714,572	7.8%
Operating Expenses in Excess of Operating Revenue		\$ (107,178)			\$ 5,247,986			

Valley Sanitary District
Budget Variance Report
June 2021

Description	FY21 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY21 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages & Salaries	2,910,228	204,816	242,519	37,703	2,927,557	2,910,228	(17,329)	-0.6%
Fringe Benefits	1,142,215	82,352	95,185	12,833	1,084,802	1,142,215	57,413	5.0%
Services	939,277	149,831	78,273	(71,557)	818,670	939,277	120,607	12.8%
Supplies and Materials	1,440,380	96,583	120,032	23,449	1,188,655	1,440,380	251,725	17.5%
Fuels and Lubricants	52,000	1,114	4,333	3,220	34,094	52,000	17,906	34.4%
Casualty and Liability	308,300	25,742	25,692	(51)	308,396	308,300	(96)	0.0%
Projects	179,644	32,391	14,970	(17,421)	134,036	179,644	45,608	25.4%
Utilities	660,750	48,082	55,063	6,980	646,502	660,750	14,248	2.2%
Loan Payments	1,021,090	0	85,091	85,091	1,019,529	1,021,090	1,561	0.2%
Permits and Fees	115,650	1,291	9,638	8,347	62,884	115,650	52,766	45.6%
Other	381,805	29,567	31,817	2,250	211,643	381,805	170,162	44.6%
Total Operating Expenses (Before Depreciation)	9,151,339	671,768	762,612	90,844	8,436,767	9,151,339	714,572	7.8%
Revenues:								
Operating Revenue	12,753,800	404,866	1,062,817	(657,950)	12,697,048	12,753,800	(56,752)	0.4%
Non-Operating Revenue	1,145,500	159,724	95,458	64,265	987,705	1,145,500	(157,795)	13.8%
Total Revenue	13,899,300	564,590	1,158,275	(593,685)	13,684,753	13,899,300	(214,547)	1.5%
Net Operating Gain (Loss)		\$ (107,178)			\$ 5,247,986			

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 06/01/2021 TO 06/30/2021 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	713,813	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2020	0	
Interest (Pd quarterly - Int. Rate 0.33%)	0	
Fund 04 Ending Balance	713,813	
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	2,794	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2020	0	
Interest (Pd quarterly - Int. Rate 0.33%)	0	
Fund 06 Ending Balance	2,794	
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	17,365,128	
Net Transfer from (to) Fund 04	0	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	254,194	
Net Transfer from (to) Fund 13	(53,676)	
Fund Transfer from (to) LAIF - WF	6,500,000	
Fair Value Factor for quarter ending 06/30/2020	0	
Interest (Pd quarterly - Int. Rate 0.33%)	0	
Fund 11 Ending Balance	24,065,646	
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	23,908,570	
Net Transfer from (to) Fund 11	(254,194)	
Fair Value Factor for quarter ending 06/30/2020	0	
Interest (Pd quarterly - Int. Rate 0.33%)	0	
Fund 12 Ending Balance	23,654,376	
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	7,104,246	
Connection Fees	53,676	
(Disbursements) or Reimbursements	0	
Net Transfer from (to) Fund 11	53,676	
Fair Value Factor for quarter ending 06/30/2020	0	
Interest (Pd quarterly - Int. Rate 0.33%)	0	
Fund 13 Ending Balance	7,157,922	
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13	55,594,550	

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	7,291,020	
Deposits	531,928	
Fund Transfer from (to) LAIF (net)	(6,500,000)	
Disbursements and Payroll	(532,768)	
Wells Fargo Ending Balance	790,180	

CALTRUST - FUND 11

Beginning Balance	1,095,782	
Unrealized Gain / <Loss>	(1,067)	
Interest Income	344	
CalTRUST Ending Balance	1,095,059	

TOTAL WELLS FARGO AND CALTRUST CHECKING

1,885,239

TOTAL CASH AND INVESTMENTS

57,479,789

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors
THROUGH: Beverli A. Marshall, General Manager
FROM: Jeanette Juarez, Business Services Manager
SUBJECT: Credit Card Statement for June 2021

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is to present the credit card statement for June 2021 to the Board of Directors.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5: Long-Term Financial Strength.

Fiscal Impact

The total charges incurred for June 2021 are \$18,598.

Background

The attached report summarizes the District’s credit card expenditures for June 2021.

Recommendation

Staff recommends that the Board receive and file the credit card report and statement for the period ending June 30, 2021.

Attachments

- Attachment A: Valley Sanitary District Credit Card Report June 2021
- Attachment B: Credit Card Statement June 2021



UMPQUA BANK

BL ACCT [REDACTED]
VALLEY SANITARY DISTRICT
Account Number: [REDACTED]
Page 1 of 6



Account Summary

Table with 2 columns: Description and Amount. Rows include Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$18,598.37

Credit Summary

Table with 2 columns: Description and Amount. Rows include Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 1952, SPOKANE, WA 99210-1952

Payment Summary

Table with 2 columns: Description and Amount. Rows include NEW BALANCE \$18,598.37, MINIMUM PAYMENT \$18,598.37, PAYMENT DUE DATE 07/25/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$14,667.94-

Cardholder Account Summary

Table with 5 columns: JEANETTE JUAREZ, Payments & Other Credits \$0.00, Purchases & Other Charges \$1,546.02, Cash Advances \$0.00, Total Activity \$1,546.02

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Includes transactions for PPLN01, PAYPAL, Microsoft, and AROUND THE CLOCK CALL CTR.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 1952
SPOKANE WA 99210-1952



Account Number

5937

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date. Values: 06/30/21, \$18,598.37, \$18,598.37, 07/25/21

\$



BL ACCT 00002769-10000000
VALLEY SANITARY DISTRICT
45-500 VAN BUREN STREET
INDIO CA 92201

MAKE CHECK PAYABLE TO:

UMPQUA BANK
PO BOX 2310
SPOKANE WA 99210-2310

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/19	06/20	PPLN01	24692161170100826066982	J2 EFAX SERVICES 323-817-3205 CA	\$16.95
06/23	06/25	PPLN01	24137461175500932375973	OFFICEMAX/DEPOT 6753 LA QUINTA CA	\$931.97

Cardholder Account Summary

BEVERLI A MARSHALL	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$3,346.93	\$0.00	\$3,346.93

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/03	06/04	PPLN01	24906411154122771077518	SMK*SURVEYMONKEY.COM 971-2311154 CA	\$384.00
06/04	06/06	PPLN01	24204291155006647118735	Dropbox FCHZ44HJTGX4 141-58576933 CA	\$1,680.00
06/07	06/08	PPLN01	24493981159083330141326	PE SUBSCRIPTIONS 951-368-9000 CA	\$10.00
06/10	06/11	PPLN01	74083421161000007388430	VENNGAGE.COM TORONTO ON	\$190.00
06/10	06/11	PPLN01	74083421161000007388430	INTERNATIONAL TRANS FEE	\$3.80
06/12	06/13	PPLN01	24492151163894431998447	PAYPAL *QUICKYMARTL 402-935-7733 CA	\$4.99
06/16	06/18	PPLN01	24639231168900012500012	NACWA 202-5331804 DC	\$300.00
06/21	06/23	PPLN01	24943001173344900236986	AMERICAN AIR0017568426529 FORT WORTH TX MARSHALL/BEVERLI AIL 080221 PSP PHX AA V X ATL AA V O PHX AA V X PSP AA V	\$576.40
06/23	06/25	PPLN01	24692161175100219234614	SQ *BOSS DESIGNS gosq.com CA	\$187.75
06/28	06/29	PPLN01	24692161179100553191962	Palm Sp Desert Sun 888-426-0491 IN	\$9.99

Cardholder Account Summary

IAN WILSON	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$152.91	\$0.00	\$152.91

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/04	06/06	PPLN01	24943001155700690392606	ADOBE ACROPRO SUBS 800-443-8158 CA	\$152.91

Cardholder Account Summary

RYAN WILLIAMS	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$4,640.33	\$0.00	\$4,640.33

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/04	06/06	PPLN01	24269791156500889195633	KSC & SON CORPORATION - G INDIO CA	\$15.00
06/04	06/06	PPLN01	24269791156500889195716	KSC & SON CORPORATION - G INDIO CA	\$15.00
06/04	06/06	PPLN01	24269791156500889195898	KSC & SON CORPORATION - G INDIO CA	\$15.00
06/04	06/06	PPLN01	24269791156500889195971	KSC & SON CORPORATION - G INDIO CA	\$15.00
06/04	06/06	PPLN01	24269791156500889196052	KSC & SON CORPORATION - G INDIO CA	\$15.00
06/17	06/20	PPLN01	24431051169838000010167	NAPA PARTS 0049251 COACHELLA CA	\$4,565.33

Cardholder Account Summary					
HEBERTO MORENO [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,432.09	Cash Advances \$0.00	Total Activity \$1,432.09

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/14	06/16	PPLN01	24692161166100068484097	APPLE.COM/BILL 866-712-7753 CA	\$2.99
06/17	06/18	PPLN01	24445001168200113564079	4TE*KODIAK CONTROLS, INC. 630-629-3733 IL	\$1,429.10

Cardholder Account Summary					
TINO TIJERINA [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$260.96	Cash Advances \$0.00	Total Activity \$260.96

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/25	06/27	PPLN01	24943011177010184395419	THE HOME DEPOT #6874 INDIO CA	\$117.94
06/28	06/29	PPLN01	24387751179004046138796	ENM COMPANY 773-775-8400 IL	\$143.02

Cardholder Account Summary					
SCOTT SEAR [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,250.00	Cash Advances \$0.00	Total Activity \$1,250.00

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/02	06/04	PPLN01	24202981154030033440809	CALIFORNIA SPECIAL DISTRI 916-442-7887 CA	\$1,250.00

Cardholder Account Summary					
EDUARDO LUNA [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$57.72	Cash Advances \$0.00	Total Activity \$57.72

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/02	06/04	PPLN01	24943011154010185258373	THE HOME DEPOT #6874 INDIO CA	\$57.72

Cardholder Account Summary					
BRANDEN RODRIGUEZ [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$381.58	Cash Advances \$0.00	Total Activity \$381.58

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/04	06/06	PPLN01	24269791156500889196219	YOUR PIE - INDIO - ECOMME 760-333-2893 CA	\$78.46
06/07	06/07	PPLN01	24431061158083747499975	AMAZON.COM*2X38P8JPO AMZN	\$110.64
06/16	06/18	PPLN01	24692161168100683480858	AMZN.COM/BILL WA	\$192.48
				SQ *TKB BAKERY & DELI gosq.com CA	

Cardholder Account Summary					
HOLLY GOULD [REDACTED]		Payments & Other Credits \$0.00	Purchases & Other Charges \$4,927.13	Cash Advances \$0.00	Total Activity \$4,927.13

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/02	06/03	PPLN01	24431061154207045600117	TRI-STATE SEMINAR 602-332-3174 CA	\$792.00
06/02	06/04	PPLN01	24943001154698931549599	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698932021200	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698932331187	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698932536355	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698932730776	NYNY - ADV DEP 8552755733 NV	\$78.01

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/02	06/04	PPLN01	24943001154698932918645	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698933089552	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24943001154698933320593	NYNY - ADV DEP 8552755733 NV	\$78.01
06/02	06/04	PPLN01	24202981154030033440791	CALIFORNIA SPECIAL DISTRI 916-442-7887 CA	\$625.00
06/04	06/06	PPLN01	24692161156100460213864	Amazon.com*2R74Y7Y82 Amzn.com/bill WA	\$22.01
06/07	06/08	PPLN01	24011341158000050657829	NEOGOV HTTPSWWWW.NEOG CA	\$125.00
06/07	06/08	PPLN01	24492151158852183215235	PAYPAL *CWEA 402-935-7733 CA	\$290.00
06/07	06/09	PPLN01	24943001159698313326892	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698313751495	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698314217587	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698315083202	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698316637121	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698317381802	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698317684585	NYNY - ADV DEP 8552755733 NV	\$306.13
06/07	06/09	PPLN01	24943001159698317979571	NYNY - ADV DEP 8552755733 NV	\$306.13

Cardholder Account Summary

ANNA BELL	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$472.53	\$0.00	\$472.53

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/07	06/08	PPLN01	24755421159131597471983	BROWN AND CALDWELL 925-2102277 CO	\$200.00
06/09	06/10	PPLN01	24431061160200537700083	THE POOL STORE LA QUINTA CA	\$272.53

Cardholder Account Summary

JIMMY GARCIA	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$146.57	\$0.00	\$146.57

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/28	06/30	PPLN01	24943011180010184609053	THE HOME DEPOT #6874 INDIO CA	\$146.57

Cardholder Account Summary

DANIEL A MILLS	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$16.40-	\$0.00	\$0.00	\$16.40-

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/21	06/15		70002401166777166990014	TRFR FRAUD TRANSACTION	\$16.40-

Additional Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 07/11/21 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$18598.37

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$18,598.37
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

FROM: Beverli A. Marshall, General Manager

THROUGH: Jeanette Juarez, Business Services Manager

**SUBJECT: Public Hearing and Adoption of Resolution No. 2021-1150
Determining Certain Amounts to Be Delinquent and Directing the
Placement of These Accounts on The County Property Tax Roll
for Collection**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss delinquent accounts from Fiscal Year 2020/21.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5: Long-Term Financial Strength.

Fiscal Impact

If approved at the July 27, 2021 meeting of the Board of Directors, the collectability of the \$1,081.75 placed on the tax rolls will be secured.

Background

Each year staff reviews the outstanding invoices of all properties that have not paid their invoices for the various fees. Action to collect debts through the tax roll process is a cost effective and efficient method of debt collection and will result in a positive impact on revenue as it will ensure collection of delinquent amounts.

Pursuant to Government Code Section 6520.11, the Board of Directors set a public hearing date and notice was sent to each specific property and posted on the District website. In June, staff mailed notices to all delinquent accounts advising them that unless the payment was received by July 31, 2021, the delinquent amount would be placed on the property tax rolls for collection.

At the close of the Public Hearing, the Board of Directors will be asked to adopt Resolution 2021-1150, allowing the delinquent invoices to be placed on the property tax roll for collection.

Recommendation

It is recommended that, upon closing of the public hearing, the Board of Directors, by roll call vote, adopt Resolution No. 2021-1150 determining the amounts to be delinquent and directing the placement of these accounts on the county property tax roll for collection.

Attachments

Attachment A: Resolution No. 2021-1150

Attachment B: Schedule of Outstanding Miscellaneous Billings

RESOLUTION NO. 2021-1150

A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT DETERMINING CERTAIN ACCOUNTS TO BE DELINQUENT AND DIRECTING THE PLACEMENT OF THESE ACCOUNTS ON THE COUNTY PROPERTY TAX ROLL FOR COLLECTION

WHEREAS, the Board of Directors of Valley Sanitary District has determined that the collection of delinquent fees is essential to maintaining the health and safety of the community at large; and

WHEREAS, pursuant to Section 6520.10 of the California Health and Safety Code authorizes the District to collect delinquent charges for services bills through the placement of a special assessment to be collected with county taxes; and

WHEREAS, pursuant to Section 6520.11 of the California Health and Safety Code all property owners have been notified of the delinquent account and the public hearing has been noticed and held on July 27, 2021 and heard all protests thereto, and found that said accounts were delinquent and should be placed on the tax roll to be collected as special assessments; and

NOW, THEREFORE, the Board of Directors of Valley Sanitary District **HEREBY RESOLVES** as follows:

- Section 1: The unpaid fees and charges for collection of sewer service charges during July 1, 2020 to June 30, 2021, and prior service periods, as set forth in the Report, are hereby confirmed. The total amount of unpaid fees and charges confirmed herein shall constitute a lien against each respective parcel of land as it appears on the assessment roll for 2021/2022.
- Section 2: The District Secretary shall immediately forward and file a certified copy of this Resolution, along with a copy of the confirmed Report, to the County Tax Collector with the request that the County Auditor add the total amount of unpaid fees and charges for each parcel to the property tax roll for 2021/2022, and the amount of such charges shall be collected along with the general property taxes for the fiscal year.

PASSED, APPROVED, and ADOPTED this 27 day of July, 2021, by the following roll call vote:

AYES:
NAYES:
ABSENT:
ABSTAIN:

Scott Sear, President

ATTEST:

Debra Canero, Secretary

Valley Sanitary District
Schedule of Outstanding Miscellaneous Billings
Account 11-1310000-0
As of June 30, 2021

Invoice #	Year	Billed To	Description	Date	Amount	APN
6034	19/20	Mark and Maggie Croudy	Pro-rated Sewer Service Fee	02/28/21	\$ 93.75	602-560-021
6057	19/20	Ferando Avina and Veronica DeLara	Pro-rated Sewer Service Fee	04/23/21	\$ 162.50	692-080-011
6055	19/20	Adrian Hernandez	Pro-rated Sewer Service Fee	04/23/21	\$ 162.50	692-080-009
6059	19/20	Tyler and Melissa Jacobus	Pro-rated Sewer Service Fee	04/23/21	\$ 162.50	692-080-033
5945	19/20	Vivian and Essi Kashani	Pro-rated Sewer Service Fee	06/19/21	\$ 338.00	696-140-054
6054	19/20	Cynthia Ramirez	Pro-rated Sewer Service Fee	04/23/21	\$ 162.50	692-080-007
		Total Due			\$ 1,081.75	
Delinquencies to be added to the 2021/2022 Tax Rolls (less receipts prior to TR submittal)					\$ 1,081.75	



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors
THROUGH: Beverli A. Marshall, General Manager
FROM: Ronald Buchwald, Engineering Services Manager
SUBJECT: Public Hearing and Consideration of Adopting a Mitigated Negative Declaration for the Proposed Collection System Rehabilitation and Replacement Project

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board the Board of Directors to conduct a public hearing regarding adoption of a Mitigated Negative Declaration (MND) for the proposed Collection System Rehabilitation and Replacement Project in compliance with the California Environmental Quality Act.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3: Excellent Facilities.

Fiscal Impact

There is no fiscal impact with the adoption of the MND.

Background

To meet the regulatory requirements of the California Environmental Quality Act (CEQA), an Initial Study-Mitigated Negative Declaration for the Collection System Rehabilitation and Replacement Project was developed and distributed. A Notice of Availability / Notice of Intent to Adopt a Mitigated Negative Declaration was distributed through the State Clearinghouse to other agencies for their review and comment. The public review period started June 1 and ended July 2, 2021. The district did not receive any comment letters.

Valley Sanitary District, as a lead CEQA agency, is required per AB52 to notify Native American Tribes that have requested consultation on proposed discretionary projects. Notices were sent on December 17, 2020. No responses or requests for consultation were received within the 30-day response period which concluded on January 17, 2021.

VSD received a letter from the Agua Caliente Band of Cahuilla Indians on February 2, 2021, requesting consultation. A consultation meeting was held on February 23, 2021. A letter from the Agua Caliente Band of Cahuilla Indians dated March 26, 2021, concluding consultation was received on March 28, 2021.

A Notice of Public Hearing was duly noticed in The Desert Sun, a newspaper of general circulation, on July 21 and 23, 2021. The Initial Study - Mitigated Negative Declaration is included for your review

Recommendation

Staff recommends that the Board of Directors conduct a public hearing regarding adoption of a Mitigated Negative Declaration (MND) for the Collection System Rehabilitation and Replacement Project and adopt said MND after close of the public hearing.

Attachments

Attachment A: Final Initial Study – Mitigated Negative Declaration with tracked changes, and Mitigated Monitoring and Reporting Plan

VALLEY SANITARY DISTRICT

Sewer Main Rehabilitation and Replacement Project

Prepared for:

**Valley Sanitary District
45500 Van Buren Street
Indio, CA 92201**

Prepared by:



July 2021

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Appendices

- Appendix A - Project List – available upon request
- Appendix B - Air Emission Files – available upon request
- Appendix C - Habitat Assessment
- Appendix D - Phase I Cultural Resources Assessment
- Appendix E - Greenhouse Gas Emission Files – available upon request
- Appendix F – Response to Comments
- Appendix G – Mitigation Monitoring and Reporting Program

INITIAL STUDY

1. Project title:

Valley Sanitary District Sewer Main Rehabilitation and Replacement Project

2. Lead agency name and address:

Valley Sanitary District
45500 Van Buren Street
Indio, CA 92201

3. Contact person and phone number:

Ron Buchwald, PE
Engineering Services Manager
Valley Sanitary District
(760) 238-5400

4. Project location:

The projects are located within the service boundaries of Valley Sanitary District and within existing public right of way (ROW) or sewer main easement. Valley Sanitary District (VSD) currently provides wastewater conveyance and treatment services for approximately 82,000 residents as well as commercial and industrial generators within the City of Indio, California as well as the City of Coachella, portions of the City of La Quinta and areas within unincorporated Riverside County. VSD's Sewer Main Rehabilitation and Replacement Project would replace aging infrastructure and improve service capacity within the existing VSD system. Most projects are within the City of Indio. Some projects are within the City of Coachella and County of Riverside. The project location map is provided as Figure 1. The projects are shown in greater detail in Figures 2-5.

5. Project sponsor's name and address:

Valley Sanitary District
45500 Van Buren Street
Indio, CA 92201

6. General Plan designation:

Street corridors are not designated in the General Plan. VSD Wastewater Reclamation Facility is designated Public.

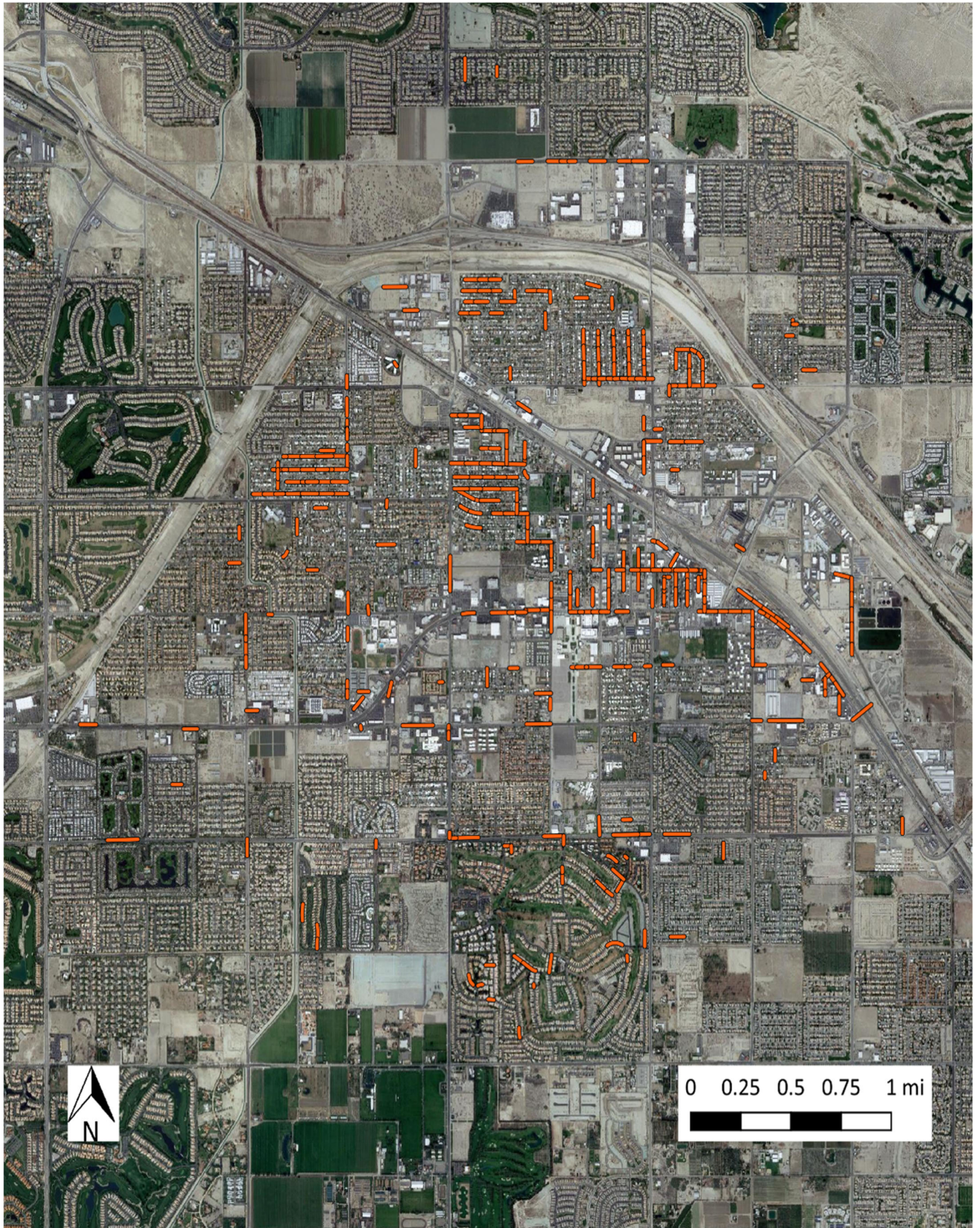


Figure 1—Project Area Map

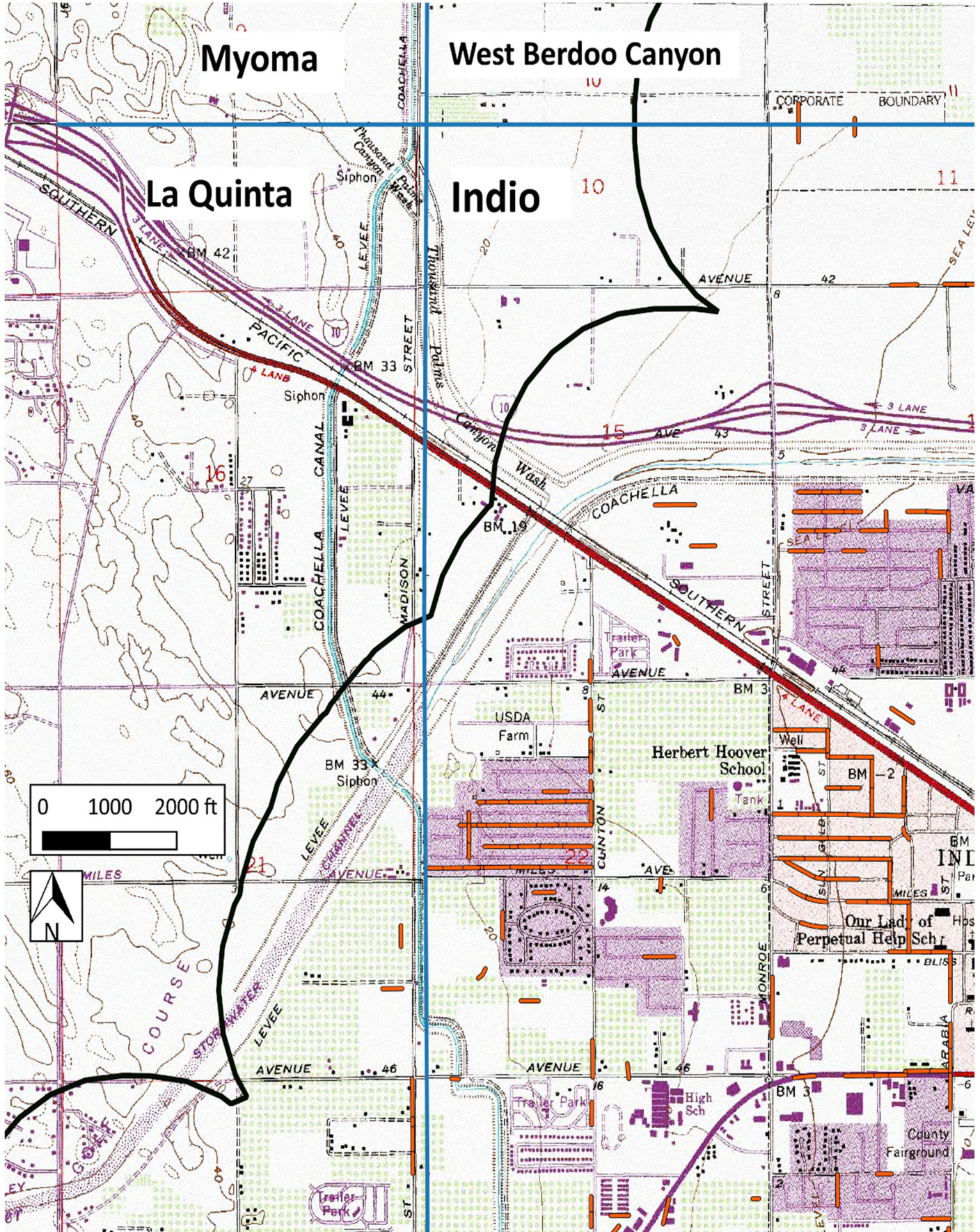


Figure 2—Project Location Map - NW Quadrant

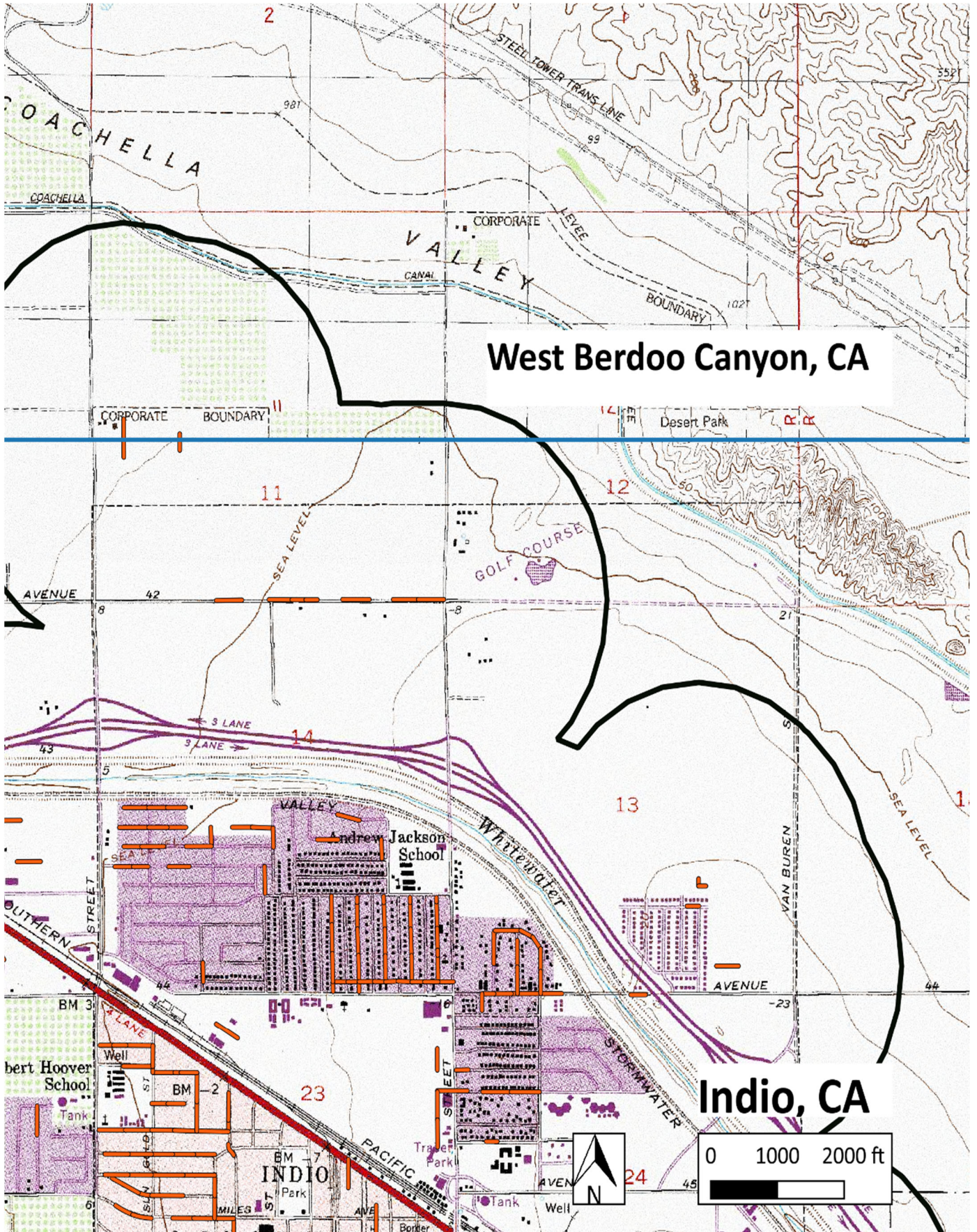


Figure 3 —Project Location Map - NE Quadrant

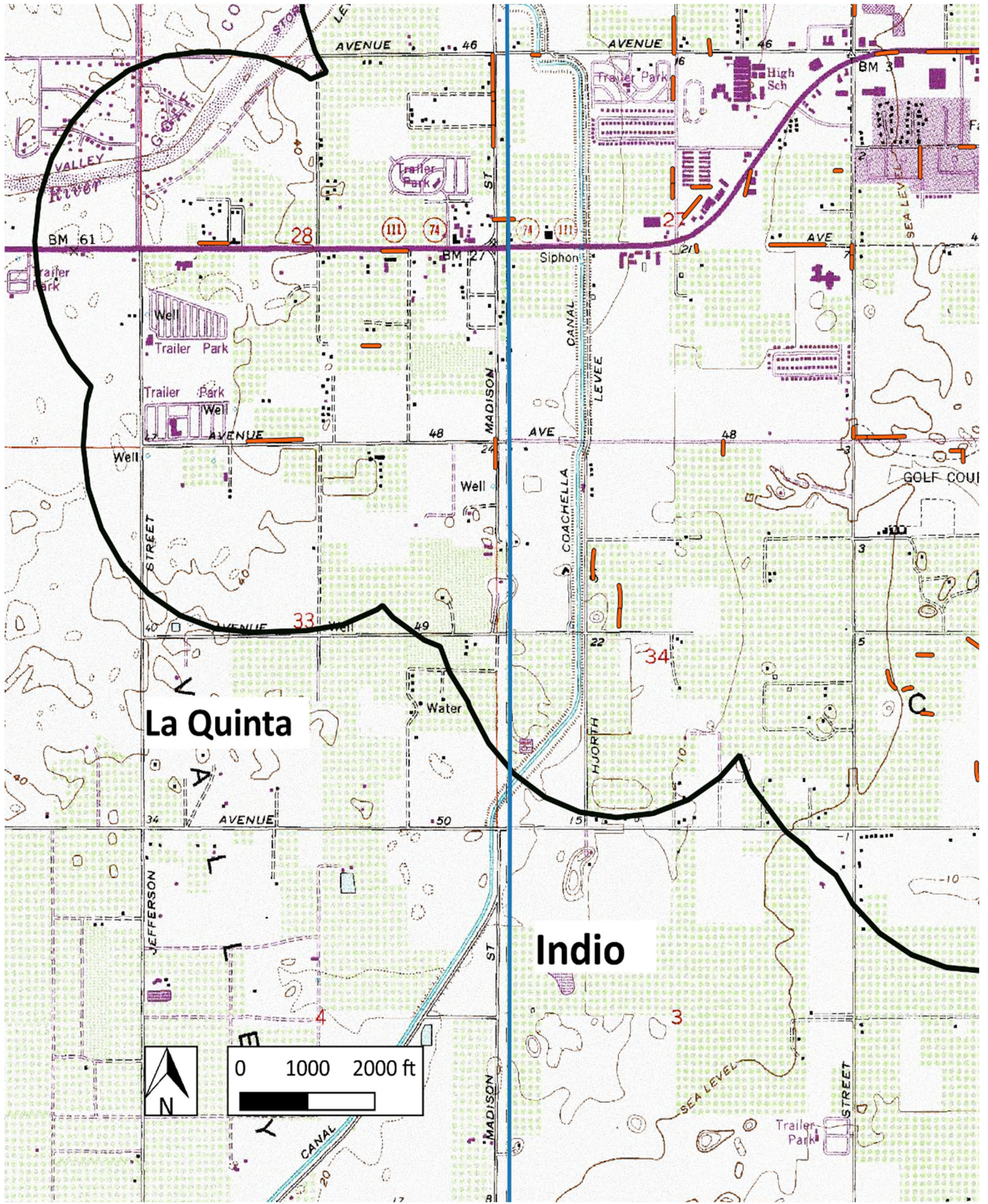


Figure 4 —Project Location Map - SW Quadrant

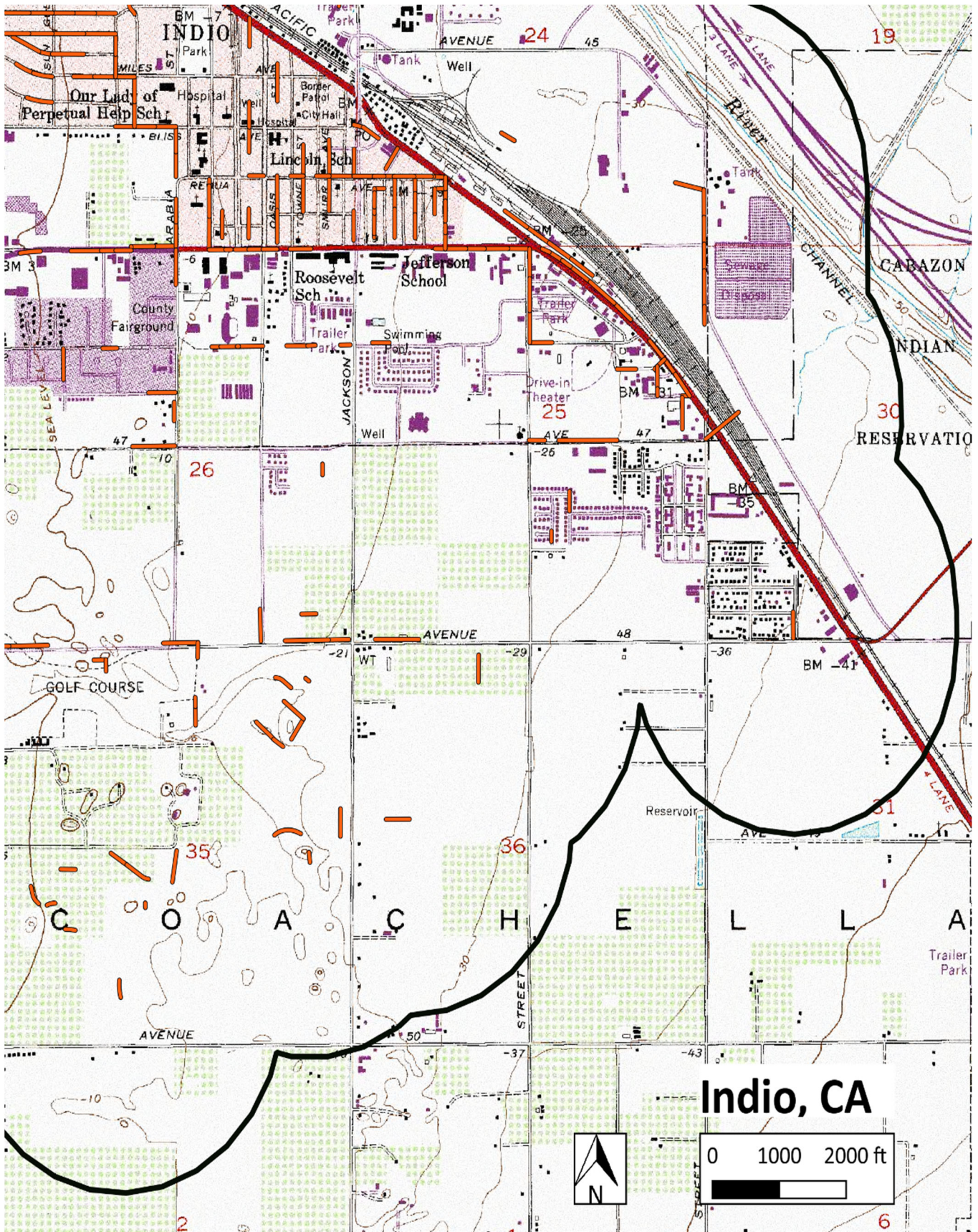


Figure 5 — Project Location Map - SE Quadrant

7. Zoning:

Street corridors are not provided a zoning designation. VSD Wastewater Reclamation Facility is designated Public.

8. Project Description:

Valley Sanitary District (VSD) has developed a district-wide list of pipeline replacement projects. The purpose of these projects is to repair, rehabilitate, replace and/or realign aging or defective pipelines and/or segments projected to reach capacity within the foreseeable future. To date, VSD has identified a total of 371 segments or point locations throughout the District's service area that comprise the current list of repair/replacement projects. These are provided for reference in Appendix A. Additional segments may be identified and added as the projects are constructed. The scope of work for all added segments would be the same as described herein for the identified segments and point locations. The pipelines range from 8-inches to 27-inches in diameter. The majority of the segments are vitrified clay pipe ranging from 8- to 10-inches in diameter and were installed as far back as the 1930's. Most of the vitrified clay pipe currently in use was installed in the early 1950's; however, there are segments installed as recently as 2002. Other segments are comprised of polyvinyl chloride (PVC) and reinforced plastic which were installed beginning in the 1980's.

The vitrified clay pipe decays over time. Thus, these segments are subject to cracks/leaks/breaks which can impact overall service reliability as well as release wastewater into surrounding pipeline bedding material and soils. The PVC and reinforced plastic pipelines are also subject to breakage. Thus, the pipeline segments would be repaired, rehabilitated (i.e., relined) or replaced/realigned within existing pipeline corridors. Specific construction methods used for each segment have been identified and are comprised of the following methods:

Point Repair. This method would involve the repair of a specific location. The contractor would excavate down to the pipeline, locate the defect, repair the defect and replace the backfill and asphalt pavement. All work would occur within disturbed street, alley or easements where the existing pipelines are located. Temporary lane closures may be required when work occurs within street corridors; however, no previously undisturbed areas would be affected by point repair work.

Rehabilitation. This method would consist of accessing the pipeline via existing manholes and installing new lining material. All construction will be completed with motorized hand tools and support equipment. No excavation or surface disturbance would be required. No new areas of disturbance would be required for the rehabilitation work.

Replacement/Realignment. This method would require excavation down to the existing pipeline. The typical distance is approximately 15 feet below ground surface although the actual segment depth will vary depending on the location. A trench would be excavated, the existing

pipe removed, new bedding material will be placed and the new pipeline would be installed. After installation, the trench will be backfilled and the street surface restored.

The construction limits would be limited to the roadway width – gutter to gutter - to accommodate variations in the final alignment depending on the type of work performed. However, no more than one half the road corridor would be disturbed. When needed, asphalt and soil excavated from the trench would be hauled to a staging area. Staging areas include the existing VSD reclamation plant and previously used sites in proximity to the construction area. No new or previously undisturbed staging sites would be used. The material would be stored in piles for use as pipeline bedding material and backfill. For longer segments, asphalt would be ground and used as road base prior to placement of a new asphalt concrete road surface as segments are completed.

Depending on the segment, the existing pipeline may be removed and the new pipeline installed in its place or the new pipeline will be installed adjacent to the existing pipeline in the same corridor and the existing pipeline abandoned in place. All work would occur in disturbed corridors which are comprised of streets, alleys and existing sewer easements.

Where realignment is the preferred construction method, a new trench would be constructed within an existing street/alley corridor and a new pipeline segment installed using the methods described above. The existing segment would be abandoned in place.

Bore and Jack. For segments crossing the UPRR corridor, located under canals or in locations where surface disturbance needs to be avoided, bore and jack entrance pits would be excavated on one side of each crossing; exit pits would be located on the opposite side. The pipeline segment would be pulled through a bore hole and then connected to the existing pipeline on either end. All jack and bore work would occur within existing disturbed pipeline corridors.

The project types are quantified as follows:

- Replacement – 28 segments
- Rehabilitation – 157 segments (includes two jack and bore projects)
- Realignment – 71 segments
- Point Repair/Reinspection – 9 locations
- Point Repair/Rehabilitation – 14 locations
- Point Repair – 92 locations

As referenced, the total number of pipeline segments or locations that comprise the list of projects that would be completed total 371. All material/equipment staging would occur within VSD's Water Reclamation Facility located at 45-500 Van Buren Street provided suitable staging areas are not available in proximity to the construction area.

Individually, the projects identified could be completed using Categorical Exemptions per Section 15301 (Existing Facilities) or Section 15302 (Replacement or Reconstruction) of the

CEQA Guidelines. However, rather than file Notices of Exemptions for each project, VSD has elected to evaluate potential environmental effects for all of the projects to expedite construction of the individual projects consistent with the overall implementation goals and timeline and mitigation measures identified herein to avoid or minimize environmental impacts.

Construction of the projects is expected to begin in mid-2021 and would be completed over a ten-year period.

The Initial Study will be the primary document used to support approval of a Mitigated Negative Declaration (MND). The MND will demonstrate compliance with the California Environmental Quality Act (CEQA) required by the District as part of the discretionary review process for the proposed project. No additional CEQA review will be performed for pipeline replacement projects referenced herein.

9. Surrounding Land Uses and Setting

The purpose of the project is to identify and repair, rehabilitate, replace and/or realign aging or defective pipelines and/or segments projected to reach capacity within the foreseeable future. To date, VSD has identified a total of 371 segments or point locations throughout the District's service area that comprise the current repair/replacement program. These are provided for reference as Appendix A and in Figures 2 through 5. Land uses vary throughout VSD's service area and comprise residential, commercial, industrial, institutional, public areas (i.e., parks and public buildings) and undeveloped parcels.

10. Other public agencies whose approval is required:

City of Indio – Encroachment Permits

11. Have California Native American tribes traditionally and culturally affiliated with the project area requested consultation pursuant to Public Resources Code section 21080.3.1? If so, has consultation begun is there a plan for consultation?

A Phase I Cultural Resources Report was prepared for the proposed project. The findings were negative for cultural resources. As part of the process, a Sacred Lands File (SLF) search was conducted by the Native American Heritage Commission. Tribal representatives identified as part of the SLF search were noticed during preparation of the Phase I Cultural Resources Report. Responses are provided as part of the Phase I Cultural Resources Report (Appendix B of Appendix D) and summarized in Section V, *Cultural Resources*. VSD initiated tribal consultation on December 17, 2020. The 30-day period formally concluded on January 17, 2021. One request for consultation was received and consultation was concluded on March 26, 2021.

ENVIRONMENTAL FACTORS AFFECTED

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is “Potentially Significant” or “Potentially Significant Unless Mitigation Incorporated” as indicated by the checklist on the following pages.

- | | | |
|--|---|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture and Forest Resources | <input type="checkbox"/> Air Quality |
| <input checked="" type="checkbox"/> Biological Resources | <input checked="" type="checkbox"/> Cultural Resources | <input type="checkbox"/> Energy |
| <input type="checkbox"/> Geology/Soils | <input type="checkbox"/> Greenhouse Gas Emissions | <input type="checkbox"/> Hazards & Hazardous Materials |
| <input type="checkbox"/> Hydrology/Water Quality | <input type="checkbox"/> Land Use/Planning | <input type="checkbox"/> Mineral Resources |
| <input type="checkbox"/> Noise | <input type="checkbox"/> Population/Housing | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation | <input checked="" type="checkbox"/> Tribal Cultural Resources |
| <input type="checkbox"/> Utilities/Service Systems | <input type="checkbox"/> Wildfire | <input type="checkbox"/> Mandatory Findings of Significance |

DETERMINATION:

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a “potentially significant impact” or “potentially significant unless mitigated” impact on the environment, but at least one effect (1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and (2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potential significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signature

Date

Printed Name

ENVIRONMENTAL CHECKLIST

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
I. <u>AESTHETICS</u> – would the project:				
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) In non-urbanized areas, substantially degrade the existing visual character or quality of public view of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage point). If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

a) The City of Indio General Plan (2020) provides planning and policy guidance for development within the City. No specific visual features are noted in the General Plan nor does it include policy guidance referencing the protection or preservation of visual resources within the City.

The projects are located within existing street corridors or disturbed pipeline corridors as described above and shown in Figures 2-5. Views of the alignment are consistent with an urbanized area containing multiple land uses. Construction of the project would result in temporary disturbances associated with excavation and installation of the proposed projects. All disturbed areas would be returned to preconstruction conditions as segments of the

program are completed. The projects would not change the existing visual environment. No scenic views or resources would be affected. Thus, **no impact** to scenic vistas would occur.

b) There are three designated state scenic highways in Riverside County as defined by the California Department of Transportation. The nearest state-designated scenic highway to the study area is the segment of State Route 74 (SR-74) from the San Bernardino National Forest boundary to Highway 111 in the City of Palm Desert approximately 14 miles west of Indio. As noted, the project area is flat and comprised primarily of paved roadways and disturbed pipeline corridors. There are no trees, rock outcroppings, historic structures or other visually prominent features that would be affected by the project. **No impact** to these resources would occur as a result of the proposed project.

c) The project corridors are primarily comprised of local streets within VSD’s service area. Other location includes disturbed parcels, alleys and railroad rights of way. Project construction would temporarily change the visual appearance of the project sites. However, the project area does not have any distinctive visual characteristics; thus, project implementation would not substantially degrade the visual character of the site or surrounding areas. Impacts would be temporary and **less than significant**.

d) Street lighting occurs throughout the project area. The proposed projects are new subsurface pipelines and do not include any new lighting. Temporary lighting used to illuminate the construction area and equipment lights may be required; however, other than emergency repair work, construction would be limited to daytime hours. This light source would be terminated at the completion of construction. As noted, all improvements would be located subsurface. No new sources of glare would be constructed. Temporary light/glare impacts would be **less than significant**.

	Potentially Significant Unless Mitigation Incorporated	Potentially Significant	Less than Significant Impact	No Impact
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II. AGRICULTURE AND FOREST RESOURCES -- Would the project:

a) Convert Prime Farmland, Unique Farmland, Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
II. <u>AGRICULTURE AND FOREST RESOURCES</u> -- Would the project:				
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code Section 12220(g)), timberland (as defined by Public Resources Code Section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

a) The projects would be constructed within existing street corridors and disturbed areas. No Prime Farmland, Unique Farmland, or Farmland of Statewide Importance would be affected by program implementation. **No impact** would occur under this threshold.

b) The project area does not contain lands enrolled in a Williamson Act contract. The proposed projects would not conflict with any zoning designations designed to promote agriculture. **No impact** would occur under this threshold.

c-e) The project area lands are all disturbed street and/or pipeline corridors. These areas are not used for timber production. The program would not conflict with any zoning designations designed to preserve timber or agricultural resources. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
III. <u>AIR QUALITY</u> -- Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The material presented herein is based on air emission modeling performed by Birdseye Planning Group, September 2020. The modeling files are provided in Appendix B.

The project site is located within the South Coast Air Basin (Basin), which includes portions of Riverside, Los Angeles and Orange Counties. Air quality conditions in the South Coast Air Basin are under the jurisdiction of the South Coast Air Quality Management District (SCAQMD). The SCAQMD is required to monitor air pollutant levels to ensure that air quality standards are met and, if they are not met, to develop strategies to meet the standards. Depending on whether the standards are met or exceeded, the local air basin is classified as being in “attainment” or “non-attainment.” The Basin, in which the project area is located, is a non-attainment area for both the federal and state standards for ozone and Particulate Matter (PM)_{2.5}. The Basin is in attainment for the state and federal standards for PM₁₀, nitrogen dioxide (NO₂), and carbon monoxide (CO). Table 1 shows the significance thresholds that have been recommended by the SCAQMD for projects within the South Coast Air Basin.

Localized Significance Thresholds. In addition to the thresholds described above, the SCAQMD has developed Localized Significance Thresholds (LSTs). LSTs were devised in response to concern regarding exposure of individuals to criteria pollutants in local communities. LSTs

represent the maximum emissions from a project that will not cause or contribute to an air quality exceedance of the most stringent applicable federal or state ambient air quality standard at the nearest sensitive receptor, taking into consideration ambient concentrations in each source receptor area (SRA), project size and distance to the sensitive receptor. However, LSTs only apply to emissions within a fixed stationary location, including idling emissions during both project construction and operation. LSTs have been developed for Nitrogen Oxides (NO_x), CO, PM₁₀ and PM_{2.5}. LSTs are not applicable to mobile sources such as cars on a roadway (Final Localized Significance Threshold Methodology, SCAQMD, June 2003). As such, LSTs for operational emissions do not apply to the proposed development as the majority of emissions would be generated by cars on roadways.

Table 1
SCAQMD Air Quality Significance Thresholds

Mass Daily Thresholds		
Pollutant	Construction	Operation
Nitrogen Oxides (NO _x)	100 lbs/day	55 lbs/day
Reactive Organic Gases (ROG)	75 lbs/day	55 lbs/day
Particulate Matter 10 (PM ₁₀)	150 lbs/day	150 lbs/day
Particulate Matter 2.5 (PM _{2.5})	55 lbs/day	55 lbs/day
SO _x	No standard	150 lbs/day
CO	550 lbs/day	550 lbs/day

^a Ambient air quality thresholds for criteria pollutants based on SCAQMD Rule 1303, unless otherwise stated.

^b Ambient air quality threshold based on SCAQMD Rule 403.

*lbs/day = pounds
per day*

LSTs have been developed for emissions within areas up to five acres in size, with air pollutant modeling recommended for activity within larger areas.

The regional construction emissions associated with development of the proposed project were calculated using the CalEEMod Version 2016.3.2 (2016) software (see Appendix B). The construction emissions were compared to emission thresholds referenced in Table 1. The construction activities associated with development would generate diesel emissions and dust. Construction would require the use of equipment to excavate the trench, install the pipe segments, place backfill and repave the corridor as well as haul material to and from staging areas. Post-construction, the project would have no emissions though periodic maintenance inspections would occur similar to what is ongoing within the overall service area.

Project construction is expected to begin in mid-2021 and occur annually over a period of five years. Construction timing would be dependent on scheduling as determined by VSD. Operation of the project would generate vehicle trips which would be the primary source of

emissions. However, emissions from area and energy sources are also calculated and reported herein.

a) The proposed project is located within the South Coast Air Basin (Basin) and is within the jurisdiction of the SCAQMD. The Basin is bounded by the Pacific Ocean to the west and the San Gabriel, San Bernardino, and San Jacinto Mountains to the north and east. It includes all of Orange County and the non-desert portions of Los Angeles, Riverside, and San Bernardino Counties.

Under state law, the SCAQMD is required to prepare a plan for air quality improvement for pollutants for which the District is in non-compliance. The SCAQMD updates the plan every three years. Each iteration of the SCAQMD's Air Quality Management Plan (AQMP) is an update of the previous plan and has a 20-year horizon. SCAQMD adopted the 2016 AQMP in March 2017. The 2016 AQMP incorporates new scientific data and notable regulatory actions that have occurred since adoption of the 2012 AQMP.

The 2016 AQMP was prepared to ensure continued progress towards clean air and comply with state and federal requirements. This AQMP builds upon the approaches taken in the 2012 AQMP for the South Coast Air Basin for the attainment of State and federal ozone air quality standards. The 2016 AQMP incorporates the 2016 Regional Transportation Plan/Sustainable Communities Strategy and updated emission inventory methodologies for applicable source categories. The 2016 AQMP also includes the new and changing federal requirements, implementation of new technology measures, and the continued development of economically sound, flexible compliance approaches. The 2016 AQMP is available to download at <http://www.aqmd.gov/home/library/clean-air-plans/air-quality-mgt-plan/final-2016-aqmp>.

The 2016 AQMP assumes that development associated with general plans, specific plans, residential projects, and wastewater facilities will be constructed in accordance with the population growth projections identified by SCAG. The AQMP incorporates local General Plan land use assumptions and regional growth projections developed by SCAG to estimate stationary and mobile source emissions associated with projected population and planned land uses. If a new land use is consistent with the local General Plan and the regional growth projections adopted in the AQMP, then the emissions generated by the new project have been evaluated, are contained in AQMP. Thus, individual projects would not conflict with or obstruct implementation of the regional AQMP.

The proposed projects would replace existing sewer infrastructure. No development that would result in population growth in excess of forecasts for Riverside County or within the VSD serviced area would occur. The project would not conflict with the City of Indio General Plan. Thus, the proposed project would not conflict with the AQMP.

b-c) Project construction would generate temporary air pollutant emissions. Both construction emissions and vehicle emissions associated with operation of the facility are quantified herein. The CalEEMod output file for summer emissions are provided in Appendix B.

Construction Emissions

Construction vehicles and equipment operating on the graded site as well as grading/site preparation activities have the potential to generate fugitive dust (PM₁₀ and PM_{2.5}) through the exposure of soil to wind erosion and dust entrainment. Project related construction activities would also emit ozone precursors (oxides of nitrogen (NO_x), reactive organic gases (ROG)) as well as carbon monoxide (CO). The majority of construction-related emissions would result from site preparation and the use of heavy-duty construction equipment. However, emissions would also be associated with haul trips and worker/vendor trips and repaving.

The projects would be required to comply with SCAQMD Rule 403, which identifies measures to reduce fugitive dust and is required to be implemented at all construction sites located within the South Coast Air Basin. Rule 403 (2) was included in CalEEMod for site preparation and grading phases of construction. This is a standard regulatory requirement rather than mitigation. Modeling assumed the sites would be watered two times daily.

- 1. Minimization of Disturbance.** Construction contractors should minimize the area disturbed by clearing, grading, earth moving, or excavation operations to prevent excessive amounts of dust.
- 2. Soil Treatment.** Construction contractors should treat all graded and excavated material, exposed soil areas, and active portions of the construction site, including unpaved on-site roadways to minimize fugitive dust. Treatment shall include, but not necessarily be limited to, periodic watering, application of environmentally safe soil stabilization materials, and/or roll compaction as appropriate. Watering shall be done as often as necessary, and at least two times daily, preferably in the late morning and after work is done for the day.
- 3. Soil Stabilization.** Construction contractors should monitor all graded and/or excavated inactive areas of the construction site at least weekly for dust stabilization. Soil stabilization methods, such as water and roll compaction, and environmentally safe dust control materials, shall be applied to portions of the construction site that are inactive for over four days. If no further grading or excavation operations are planned for the area, the area shall be seeded and watered until landscape growth is evident, or periodically treated with environmentally safe dust suppressants, to prevent excessive fugitive dust.
- 4. No Grading During High Winds.** Construction contractors should stop all clearing, grading, earth moving, and excavation operations during periods of high winds (20 miles per hour or greater, as measured continuously over a one-hour period).
- 5. Street Sweeping.** Construction contractors should sweep all on-site driveways and adjacent streets and roads at least once per day, preferably at the end of the day, if visible soil material is carried over to adjacent streets

and roads.

CalEEMod calculates construction emissions during the various phases of project construction, including site preparation, excavation/grading and paving. As indicated in Table 2, maximum daily emissions from construction activities would not exceed SCAQMD construction thresholds. Compliance with SCAQMD Rule 403 for dust control would be a standard project feature. Construction impacts would be **less than significant**.

Table 2
Estimated Maximum Mitigated Daily Construction Emissions

Construction Phase	Maximum Emissions (lbs/day)					
	ROG	NO _x	CO	SO _x	PM ₁₀	PM _{2.5}
2021 Maximum lbs/day	0.8	8.5	8.1	0.01	1.3	0.9
2022 Maximum lbs/day	0.7	7.6	7.9	0.01	1.3	0.8
2023 Maximum lbs/day	0.7	6.5	7.8	0.01	1.2	0.7
2024 maximum lbs/day	0.7	6.2	7.8	0.01	1.2	0.7
2025 maximum lbs/day	0.6	5.8	7.8	0.01	1.2	0.7
SCAQMD Regional Thresholds	75	100	550	150	150	55
Threshold Exceeded 2019	No	No	No	No	No	No

Localized Significance Thresholds. The SCAQMD has published a “Fact Sheet for Applying CalEEMod to Localized Significance Thresholds” (South Coast Air Quality Management District 2011). CalEEMod calculates construction emissions based on the number of equipment hours and the maximum daily disturbance activity possible for each piece of equipment. Construction-related emissions reported by CalEEMod are compared to the localized significance threshold lookup tables. The CalEEMod output in Appendix B shows the equipment assumed for this analysis.

LSTs were devised in response to concern regarding exposure of individuals to criteria pollutants in local communities. LSTs represent the maximum emissions from a project that will not cause or contribute to an air quality exceedance of the most stringent applicable federal or state ambient air quality standard at the nearest sensitive receptor, taking into consideration ambient concentrations in each source receptor area (SRA), project size and distance to the sensitive receptor. However, LSTs only apply to emissions within a fixed stationary location, including idling emissions during both project construction and operation. LSTs have been developed for NO_x, CO, PM₁₀ and PM_{2.5}. LSTs are not applicable to mobile sources such as cars on a roadway (Final Localized Significance Threshold Methodology, SCAQMD, June 2003). The

projects would not generate on-site or stationary source emissions. All emissions would be generated during construction. Thus, LSTs for operational emissions would not apply.

LSTs have been developed for emissions within areas up to five acres in size, with air pollutant modeling recommended for activity within larger areas. The SCAQMD provides lookup tables for project sites that are one, two, or five acres in size. It is conservatively estimated that no more than one acre would be disturbed daily during construction; thus, the associated look up table values for one acre was used to evaluate potential impacts. The project site is located in Source Receptor Area 30 (SRA-30, Coachella Valley). LSTs for construction related emissions in the SRA 30 at varying distances between the source and receiving property are shown in Table 3. As shown in Table 2, the daily emissions do not exceed the LST values for a one-acre site at 25 meters. Thus, construction emission impacts would be **less than significant**.

Table 3
SCAQMD LSTs for Construction

Pollutant	Allowable emissions as a function of receptor distance in meters from a one-acre site (lbs/day)				
	25	50	100	200	500
Gradual conversion of NO _x to NO ₂	132	166	238	376	733
CO	878	1,387	2,565	6,021	24,417
PM ₁₀	4	13	35	80	214
PM _{2.5}	3	5	10	24	105

Source: <http://www.aqmd.gov/CEQA/handbook/LST/appC.pdf>, October 2009.

Operation Emissions

Operational emissions are primarily associated with vehicle trips and energy expended to maintain the infrastructure. As shown in Table 4, daily emissions would not exceed the SCAQMD thresholds. Therefore, the program’s regional air quality impacts (including impacts related to criteria pollutants, sensitive receptors and violations of air quality standards) would be **less than significant**.

d) Sensitive receptors are located along the majority of the street corridors where improvements would occur. As shown in Table 2, project construction would not exceed SCAQMD pollutant thresholds or LST thresholds. Project operation would not generate pollutants. The projects would require periodic inspection and maintenance visits by VSD staff. However, emissions generated by these activities are a routine part of VSD’s maintenance program and would not

**Table 4
 Estimated Operating Emissions**

	Estimated Emissions (lbs/day)					
	ROG	NO _x	CO	SO _x	PM ₁₀	PM _{2.5}
<i>Proposed Project</i>						
<i>Area</i>	0.11	0.0	0.01	0.0	0.0	0.0
<i>Energy</i>	0.01	0.04	0.03	0.01	0.01	0.01
<i>Mobile</i>	0.07	0.5	1.0	0.01	0.3	0.09
Maximum lbs/day	0.19	0.61	1.09	0.01	0.3	0.09
SCAQMD Thresholds	55	55	550	150	150	55
Threshold Exceeded?	No	No	No	No	No	No

See Appendix B for CalEEMod version. 2016.3.2 computer model output. The table shows 2021 operating values. Summer emissions shown.

be greater than what occurs under existing conditions. These emissions would be **less than significant**.

e) The program projects would be underground sewer pipelines. Odor control measures currently used by VSD throughout the service area would be implemented to avoid or minimize odors associated with use of the pipeline. Odor impacts would be **less than significant**.

	Potentially Significant Unless Mitigation Incorporated	Potentially Significant Impact	Less than Significant Impact	No Impact
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IV. BIOLOGICAL RESOURCES --

Would the project:

- a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
IV. <u>BIOLOGICAL RESOURCES</u> --				
Would the project:				
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The material presented herein is based on the *Biological Resources Report for Valley Sanitary District Pipeline Replacement Program* prepared by ELMT Consulting, Inc., September 2020. The report is provided as Appendix C.

a) A Biological Resources Report (September 2020) was performed for the proposed project to evaluate potential impacts to plants, animals and related habitat. The project site consists of both developed and undeveloped land within the City of Indio and is confined to existing paved road corridors or disturbed areas. The projects occur throughout the City, surrounded by residential, recreational, commercial, and industrial development with undeveloped parcels. Undeveloped areas within the site have been significantly impacted by decades of human disturbance (i.e. agricultural activities, storage/staging activities, ongoing weed abatement activities, on-site development, and surrounding development). Due to these disturbances, no plant communities were observed on-site. The site supports two (2) land cover types that would be classified as developed and disturbed.

Special-Status Plant Species. No special-status plant species were observed during the field investigation. Based on habitat requirements for specific species and the availability and quality of habitats, it was determined that the project sites do not have potential to support any of the special-status plant species documented as occurring within the service area affected by the projects. All are presumed absent. Therefore, no impacts to special-status plant species are expected to occur with project implementation.

Special-Status Wildlife Species. No special-status wildlife species were observed during the field investigation. Based on habitat requirements for specific species and the availability and quality of habitats, it was determined that the project area does not have potential to support any of the special-status wildlife species documented as occurring within the service area affected by the projects and all are presumed absent. It should be noted that an area within the Whitewater River has the potential to support burrowing owl; however, no burrowing owl or sign were observed in this area during the field investigation. Further, this area lies outside of the boundaries for the project and will not be impacted. Therefore, no impacts to special-status wildlife species are expected to occur as a result of project implementation.

Migratory Birds

Nesting birds are protected pursuant to the Migratory Bird Treaty Act (MBTA) and California Fish and Game Code (Sections 3503, 3503.3, 3511, and 3513 of the California Fish and Game Code prohibit the take, possession, or destruction of birds, their nests or eggs). If construction occurs between February 1st and August 31st, a pre-construction clearance survey for nesting birds should be conducted within three (3) days prior to starting any vegetation removal or ground disturbing activities, in locations where trees suitable for nesting occur, to ensure that no nesting birds will be disturbed during construction as specified below in Mitigation Measure BIO-1. The biologist conducting the clearance survey should document a negative survey with a brief letter report indicating that no impacts to active avian nests will occur. If an active avian nest is discovered during the pre-construction clearance survey, construction activities should stay outside of a 300-foot buffer around the active nest. For listed and raptor species, this buffer should be expanded to 500 feet. A biological monitor should be present to delineate the

boundaries of the buffer area and monitor the active nest to ensure that nesting behavior is not adversely affected by construction activities. Once the young have fledged and left the nest, or the nest otherwise becomes inactive under natural conditions, construction activities within the buffer area can occur.

Mitigation Measure BIO-1: Nesting Bird Surveys and Avoidance. To avoid the destruction of active nests and to protect the reproductive success of birds protected by MBTA, nesting bird surveys shall be performed not more than 3 days prior to the scheduled construction in areas adjacent to trees suitable for nesting. In the event that active nests are discovered, a suitable buffer should be established around such active nests and no construction within the buffer allowed until a qualified biologist has determined that the nest is no longer active (e.g. the nestlings have fledged and are no longer reliant on the nest). No ground disturbing activities shall occur within this buffer until the qualified biologist has confirmed that breeding/nesting is completed and the young have fledged the nest. Survey results shall be presented in a letter report and submitted to VSD. Nesting bird surveys are not required for construction activities occurring between September 1 and January 31.

Critical Habitat

Under the federal Endangered Species Act, "Critical Habitat" is designated at the time of listing of a species or within one year of listing. Critical Habitat refers to specific areas within the geographical range of a species at the time it is listed that include the physical or biological features that are essential to the survival and eventual recovery of that species. Maintenance of these physical and biological features requires special management considerations or protection, regardless of whether individuals or the species are present or not. All federal agencies are required to consult with the United States Fish and Wildlife Service (USFWS) regarding activities they authorize, fund, or permit which may affect a federally listed species or its designated Critical Habitat. The purpose of the consultation is to ensure that projects will not jeopardize the continued existence of the listed species or adversely modify or destroy its designated Critical Habitat. The designation of Critical Habitat does not affect private landowners, unless a project they are proposing is on federal lands, uses federal funds, or requires federal authorization or permits (e.g., funding from the Federal Highways Administration or a CWA Permit from the Corps). If there is a federal nexus, then the federal agency that is responsible for providing the funding or permit would consult with the USFWS.

The project is not located within federally designated Critical Habitat. The closest federally designated Critical Habitat is located approximately 2.7 miles southwest of the VSD reclamation plant site for Peninsular bighorn sheep (*Ovis canadensis nelsoni*) and 4.3 miles northeast of the reclamation plant site for Coachella Valley fringe-toed lizard (*Uma inornata*) and Coachella Valley milk-vetch (*Astragalus lentiginosus* var. *coachellae*). Therefore, implementation of the proposed project will not result in any impacts or adverse modification to designated Critical Habitat. **No impact** to designated critical habitats would occur.

b and c) No jurisdictional drainage and/or wetland features were observed within the project site during the field survey. The Whitewater River runs along the northern and eastern boundaries of the project site, however, all activities related to project implementation will be confined to existing developed right-of-way and the Whitewater River would not be affected. Therefore, development of the project site will not result in impacts to Corps, Regional Board, or CDFW jurisdiction and regulatory approvals will not be required. **No impact** would occur under these thresholds.

d) Habitat linkages provide links between larger habitat areas that are separated by development. Wildlife corridors are similar to linkages but provide specific opportunities for animals to disperse or migrate between areas. A corridor can be defined as a linear landscape feature of sufficient width to allow animal movement between two comparatively undisturbed habitat fragments. Adequate cover is essential for a corridor to function as a wildlife movement area. It is possible for a habitat corridor to be adequate for one species yet inadequate for others. Wildlife corridors are significant features for dispersal, seasonal migration, breeding, and foraging. Additionally, open space can provide a buffer against both human disturbance and natural fluctuations in resources.

The majority of the project area is confined to existing disturbed and/or developed areas, which have removed natural plant communities from the project site. Further, the majority of the project site is surrounded by existing developments, which have eliminated connection to nearby wildlife movement corridors.

The Whitewater River generally extends west to east through the northern boundary and north to south through the eastern boundary of the VSD reclamation plant site, has not been identified in the Coachella Valley Multiple Species Habitat Conservation Plan (CVMSHCP) as a habitat linkage or migration corridor. Although channelized, the Whitewater River has the potential to provide local wildlife movement opportunities for a limited variety of wildlife species. Further, the riparian and emergent vegetation along the active channel of the Whitewater River has the potential to provide stopover habitat for migrating avian species.

All project activities would be confined within the boundaries of existing developed street and pipeline right-of-way. The Whitewater River channel would not be affected by the project. As a result, implementation of the proposed project will not disrupt or have any adverse effects on any migratory corridors or linkages. **No impact** would occur under this threshold.

e-f) The VSD reclamation plant is located on the southwestern portion of the Cabazon Conservation Area of the CVMSHCP. The proposed project is not listed as a planned "Covered Activity" under the published CVMSHCP but is still considered to be a current Covered Activity pursuant to Section 7.1 of the CVMSHCP. According to Section 7.1 of the CVMSHCP, take authorization will be provided for certain activities that take place outside of Conservation Areas including "new projects approved pursuant to county and city general plans, transportation improvement plans for roads in addition to those addressed in Section 7.2, master drainage plans, capital improvement plans, water and waste management plans, the County's adopted Trails Master Plan, and other plans adopted by the Permittees."

As a Covered Activity located outside designated conservation areas, implementation of the proposed project is expected to be consistent with the applicable avoidance, minimization, and mitigation measures described in Section 4.4 of the CVMSHCP (refer to Appendix C). Since the proposed project is considered a Covered Activity under Section 7.1 of the CVMSHCP, no further avoidance, minimization, and mitigation measures are required, and the projects would be in compliance with the CVMSHCP.

The purpose of Land Use Adjacency Guidelines is to avoid or minimize indirect effects from Development adjacent to or within the Conservation Areas. Adjacent means sharing a common boundary with any parcel in a Conservation Area. Such indirect effects are commonly referred to as edge effects, and may include noise, lighting, drainage, intrusion of people, and the introduction of non-native plants and non-native predators such as dogs and cats.

The proposed project is proximate but is not located within or immediately adjacent to any CVMSHCP Conservation Areas. Specifically, portions of the northern boundary of the proposed project are located approximately 0.5 mile south of the East Indio Hills Conservation Area. These areas of the project site are separated from the Conservation Area by existing development. Therefore, the CVMSHCP Land Use Adjacency Guidelines do not apply to implementation of the proposed project.

The CVMSHCP identifies modeled habitat for Coachella Valley fringe-toed lizard (*Uma inornata*), flat-tailed horned lizard (*Phrynosoma mcallii*), Coachella Valley round-tailed ground squirrel (*Spermophilus tereticaudus chlorus*), Palm Springs pocket mouse (*Perognathus longimembris bangsi*), Le Conte's thrasher (*Toxostoma lecontei*) and Coachella Valley giant sand-treader cricket (*Macrobaenetes valgum*) within portions of the proposed project site (refer to Appendix D, CVMSHCP Covered Species of Appendix C); therefore, extra time was taken to evaluate the habitat specifically for these species and determine its suitability. Of these species, the Coachella Valley fringe-toed lizard is a federally listed threatened species and the flat-tailed horned lizard is a state candidate for listing as endangered. The other species are not state or federally listed; however, all are considered sensitive species.

Based on the results of the field investigation, the project site consists of heavily disturbed and developed land that have been subject to a variety of anthropogenic disturbances. These disturbances have reduced, if not eliminated, the ability of the project area to provide suitable habitat for CVMSHCP Covered Species. As a result, the project site does not support suitable habitat for any of the CVMSHCP Covered Species, and no impacts to CVMSHCP Covered Species is expected to occur from project implementation. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
V. <u>CULTURAL RESOURCES</u> --				
would the project:				
a) Cause a substantial adverse change in the significance of a historical resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The background information and impact evaluation provided herein are based on data in the *Cultural Resources Assessment for the Valley Sanitary District Pipeline Replacement Program*, December 2020 (Appendix D).

Anza Resources Consultants (Anza) was retained to conduct a cultural resources study for the project area which is located entirely within the City of Indio, Riverside County, California (see Figure 1). The project area is located within Sections 11, 13-15, 22-28, 33, 35, and 36 of Township 5 South, Range 7 East, San Bernardino Base and Meridian. The project alignments with a half-mile buffer are depicted on portions of the United States Geological Survey (USGS) *Indio, CA, La Quinta, CA, and West Berdoo Canyon, CA* 7.5-minute topographical maps in Figures 2-5 above.

Anza requested a search of the California Historical Resources Information System (CHRIS) at the Eastern Information Center (EIC) located at University of California, Riverside. The search was requested to identify previous cultural resources studies and previously recorded cultural resources within a 0.5-mile radius of the program area. The CHRIS search was completed on October 29, 2020 and included a review of the National Register of Historic Places (NRHP), the California Register of Historical Resources (CRHR), the California Points of Historical Interest list, the California Historical Landmarks list, the Archaeological Determinations of Eligibility list, and the California State Historic Resources Inventory list. The EIC records search identified 217 cultural resources studies that have been conducted within a 0.5-mile radius of the program area. Of the total, 51 included or were adjacent to project alignments. An additional 19 studies provide general overviews of the region.

a) A total of 194 previously recorded resources were identified within 0.5 mile of the project site. Three of the 194 resources (P-33-008316, P-33-009498, and P-33-28567) intersect or overlap with project alignments. An additional 23 resources are adjacent to one or more project alignments. All 26 of the resources within or adjacent to a project alignment are historic built environment resources such as buildings, roads, or a railroad. No prehistoric or Native American resources are recorded within or adjacent to project alignments. Recorded historic resources that intersect or overlap with the project alignments are summarized as follows:

P-33-008316 (Arabian Nights Pageant)

The Arabian Nights Pageant located at the Riverside County Fairgrounds (P-33-008316) was recorded in 1983. The resource comprises “five structures in an Arabian motif” including the Arabian Nights pageant stage, commercial building, fairgrounds entrance, administrative office, and wall around the front of the fairgrounds. These structures were built in 1947. The Riverside County Built Environment Resource Directory (BERD) identifies the resource as eligible for local listing or designation in the National Register of Historic Places (NRHP). A total of four project segments would be constructed within a road corridor located on the fairgrounds property. Of the four projects, three are rehabilitation projects and one is a point repair/rehabilitation. The projects would not affect any of the structures that comprise this resource.

P-33-009498 (Union Pacific Railroad/Southern Pacific Railroad)

A portion of the Union Pacific Railroad/Southern Pacific Railroad is recorded as P-33-009498 and CA-RIV-006381. The Riverside County BERD identifies the resource as eligible for the California Register of Historic Resources (CRHR) by the State Historical Resources Commission (SHRC). The railroad was most recently studied for NHRP and CRHR eligibility in 2005. The railroad segment closest to the pipeline project that was evaluated is approximately 0.64 mile south of the project location. This segment was recommended as not eligible for NRHP or CRHR listing. The project would jack and bore under the UPRR; and thus, would not affect the UPRR corridor.

P-33-28567 (Highway 111)

A segment of Highway 111 was recorded and evaluated in 2015. Two projects would occur in proximity to Highway 111. One is a point repair, the other a rehabilitation. Both are within and adjacent to the evaluated segment of this resource. The Riverside County BERD states this segment is not eligible for listing on the NRHP. It was not evaluated for CRHR or local listing.

The Cultural Resources Assessment determined that the project would not affect the integrity of the resource; and therefore, would be **less than significant** under CEQA.

b) On October 27, 2020, a windshield survey of the paved project alignments were surveyed. A pedestrian survey of accessible unpaved alignments was conducted on December 4, 2020. The pedestrian survey of unpaved alignments consisted of walking transects spaced no more than 10 meters apart, typically one transect up and one back resulting in a 20 meter wide (66 feet wide) survey corridor, where possible. Transects were oriented following the alignments using hand-held GPS unit. All areas of exposed ground surface were examined for prehistoric artifacts (e.g.,

chipped stone tools and production debris, stone milling tools, ceramics), historic debris (e.g., metal, glass, ceramics), or soil discoloration that might indicate the presence of a cultural midden. The windshield survey confirmed that all but 12 of the segments are located within paved roads. Exceptions include five alignments along property lines between houses. These are defined as follows; Arabia Street (rehabilitation), Oasis Street (realignment – two segments), Main Street (realignment – two segments).

Four alignments are located in a fenced unpaved area and are defined as Valencia Drive (rehabilitation – two segments); and Sue Street (rehabilitation) and Sue Street (replacement). One alignment crosses the UPRR right of way and is partially paved - Van Buren Street (rehabilitation); one segment is located in an open dirt area (Van Buren Street – rehabilitation) and one is located along an unpaved powerline corridor (Van Buren Street – rehabilitation).

Ground visibility during the survey was zero for project alignments located within paved streets and varied (i.e., clear of any obstructions to partially obscured by disturbed vegetation, previous ground disturbance and trash).

The five alignments between houses along a fence line were not surveyed because of access limitations. The project segment within the UPRR railroad right-of-way was not surveyed because entry in this area was not permitted.

No archaeological or Native American resources were identified within or adjacent to any of the 371 project alignments/point repair locations. Based on these results, the archaeological sensitivity of the project site is considered low. Thus, no impact to these resources is anticipated. No further cultural resources study is recommended; however, the following management recommendations are included to avoid potential impacts from the unanticipated discovery of cultural resources during project related ground disturbing activities. With implementation of Mitigation Measure CUL-1, impacts to these archaeological or Native American resources would be **less than significant**.

Mitigation Measure CUL-1. If cultural resources are encountered during ground-disturbing activities, work in the immediate area must halt and an archaeologist meeting the Secretary of the Interior’s Professional Qualifications Standards for archaeology (National Park Service 1983) must be contacted immediately to evaluate the find. If the discovery proves to be significant under CEQA, additional work such as data recovery excavation may be warranted.

Native American Coordination.

To initiate the scoping process with Native American Tribes, a Sacred Lands File (SLF) search by the Native American Heritage Commission (NAHC) was requested on June 22, 2020. The NAHC sent a response on June 23, 2020, stating that a search of the SLF was completed with negative results (i.e., no sacred lands or resources important to Native Americans are recorded within the vicinity of the project site; see Appendix E of Appendix D). The NAHC provided a list of 20 Native American contacts that may have knowledge regarding Native American cultural resources within or near the project site.

On June 24, 2020, letters were mailed to the 20 Native American contacts describing the project and asking if they had knowledge regarding cultural resources of Native American origin within or near the project sites.

A representative from the Fort Yuma Quechan Tribe responded in an email on July 31, 2020, stating that the Quechan Tribe has no comments regarding the project and deferred to local tribes. The Agua Caliente Band of Cahuilla Indians (ACBCI) responded via letter attached to an email on October 2, 2020, stating that the proposed project area exists within ACBCI's traditional use area and requests a copy of the project shapefiles, records search results and cultural survey report and any relevant documentation. ACBCI provided no information regarding resources within the project area. Because the project area is so close to the Cabazon Indian Reservation, on September 17, 2020, an electronic copy of the mailed scoping letter was e-mailed to the Cabazon Band of Mission Indians, in a second attempt to solicit a response. No response to the scoping letter or email was received.

c) There is always the possibility that ground-disturbing activities during construction may uncover previously unknown buried human remains. If human remains are discovered during any phase of construction, including disarticulated or cremated remains, all ground-disturbing activities should cease within 100 feet of the remains and the County Coroner and the Lead Agency (Valley Sanitary District) should be immediately notified. The protocol for addressing the unanticipated discovery of human remains is provided as Mitigation Measure CUL-2. With implementation of Mitigation Measure CUL-2, if needed, impacts associated with the unanticipated discovery of human remains would be **less than significant**.

Mitigation Measure CUL-2. The discovery of human remains is always a possibility during ground disturbing activities. If human remains are found, the State of California Health and Safety Code Section 7050.5 states that no further disturbance shall occur until the county coroner has made a determination of origin and disposition pursuant to Public Resources Code Section 5097.98. In the event of an unanticipated discovery of human remains, the county coroner must be notified immediately. If the human remains are determined to be prehistoric, the coroner will notify the Native American Heritage Commission, which will determine and notify a Most Likely Descendant. The Most Likely Descendant shall complete the inspection of the site within 48 hours of notification and may recommend scientific removal and nondestructive analysis of human remains and items associated with Native American burials.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
VI. ENERGY – would the project:				
a) Result in potentially significant adverse impact due to wasteful, inefficient, consumption of energy resources during project construction or operation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

a) Project construction would utilize common methods for site preparation, excavation and related activities. These methods would consist of removing existing asphalt, constructed a trench down to the existing pipeline, removal of the pipeline, installation of the new pipeline, placement of backfill and asphalt if needed. This is standard approach for pipeline replacement projects. Techniques are not expected to be wasteful or otherwise result in inefficient use of fuels or other sources of energy.

During operation, the project would not consume energy associated with electricity use, water/wastewater treatment, employee commuting and fuel associated with the operation of trucks that haul material to/from the facility. **No impact** would occur under this threshold.

b) The project would not generate additional energy demand. Operation of the pipelines would require the same level of energy as used to operate the current infrastructure. This would not represent a significant impact with respect to energy consumption nor would it conflict with state or local plans for renewable energy or energy efficiency. The project would not conflict with a state or local plan regarding renewable energy or energy efficiency. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
VII. <u>GEOLOGY AND SOILS</u> –				
would the project:				
a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction, or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on expansive soil, as defined in Table 1-B of the Uniform Building Code, creating substantial direct or indirect risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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VII. GEOLOGY AND SOILS –

would the project:

- f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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a (i-ii) There are three major known faults located in Riverside County: the San Andreas, San Jacinto, and Elsinore faults. The nearest active faults are strands of the San Andreas Fault, Coachella Valley segment, located northeast of the service area and approximately 2.5 miles northeast of the VSD reclamation facility. This fault segment extends from the San Geronio Pass to the Salton Sea (Earth Consultants International, August 2000). No projects are located within the boundaries of an Earthquake Fault Zone as defined by the Alquist-Priolo Earthquake Fault Zoning Act of 1972 (California Department of Conservation, website visited September 2020). There are no known active or potentially active faults traversing the area and the risk of ground rupture resulting from fault displacement beneath the site is low.

During the life of the proposed improvements, the service area will likely experience moderate to occasionally high ground shaking from known faults, as well as background shaking from other seismically active areas of the Southern California region. However, compliance with standard practices regarding the placement of bedding material and backfill would minimize potentially adverse impacts associated with geological conditions including ground shaking. Impacts would be **less than significant**.

a (iii) Groundwater levels within the VSD service area are expected to be 100 feet or more below the surface (HDR Engineering, March 2014). Project excavation would be as deep as 18 feet; however, this is above the depth of known groundwater. The potential for encountering groundwater and related impacts associated with liquefaction at the subject site is considered low; however temporary dewatering and localized perched groundwater conditions could be encountered during construction. If this were to occur, a dewatering plan would be prepared to address this issue. Impacts would be **less than significant**.

a (iv) The project area is generally flat. No existing slopes would be disturbed during construction of the projects; thus, the potential for landslide is low. Trenches greater than 5 feet in depth should be laid back or shored to meet Occupational Safety and Health Administration (OSHA) requirements (HDR Engineering, March 2014). No landslide conditions would be created as a result of project implementation. **No impact** would occur under this threshold.

b) Based on the borings performed within the service area, the onsite soils are generally alluvial consisting of fine sands with varying amounts of silts and occasionally trace of clays. From the surface to 25 feet deep, the soils are loose to dense. Below this depth, soils are generally dense to very dense (HDR Engineering, March 2014). As referenced, the service area is flat which limits erosion potential. Corridors greater than one acre in size would be subject to State Water Resources Control Board General Construction Permit during construction to minimize soil erosion. For additional information, see Section IX, *Hydrology and Water Quality*. With implementation of Best Management Practices (BMPs) specified in the Stormwater Pollution Prevention Plan (SWPPP) prepared for the project, soil erosion hazard impacts would be **less than significant**.

c, d) Land subsidence is defined as the sinking or settling of land to a lower level. Causes can include: (1) earth movements; (2) lowering of ground water level; (3) removal of underlying supporting materials by mining or solution of solids, either artificially or from natural causes; (4) compaction caused by wetting (hydrocompaction); (5) oxidation of organic matter in soils; or (6) added load on the land surface. The pipelines would be installed on compacted bedding material and then covered with compacted backfill as a standard construction practice. The roadbed and pavement would be installed above the backfill. While the Coachella Valley is has had occurrence of subsidence, no evidence of subsidence is present within the service area. Assuming construction occurs consistent with engineering recommendations, the potential for subsidence at the subject site is considered low. Therefore, impacts would be **less than significant**.

e) The proposed project is a sewer pipeline replacement program. No septic systems would be installed as part of the project. **No impact** would occur under this threshold.

f) Construction of the program projects would not impact, either directly or indirectly, any known unique paleontological resource or unique geologic features. Given the construction history, depth of previous disturbance in the service area and the fact that the improvements would occur within disturbed areas, the potential for locating undiscovered paleontological or geological resources is remote. However, with implementation of management recommendation CUL-1 if needed, a **less than significant** impact to paleontological resources would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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VIII. GREENHOUSE GAS EMISSIONS-

Would the project:

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|
| a) Generate greenhouse gas emissions, either directly or indirectly, that may | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|

have a significant impact on the environment?

b) Conflict with any applicable plan, policy, or regulation adopted for the purpose of reducing the emissions of greenhouse gases?

The material presented herein is based on the air modeling performed for the proposed project by Birdseye Planning Group, September 2020. The modeling files for greenhouse gases are provided as Appendix E.

Gases that trap heat in the atmosphere are often referred to as greenhouse gases (GHGs), analogous to the way in which a greenhouse retains heat. Common GHG include water vapor, carbon dioxide (CO₂), methane (CH₄), nitrous oxides (N₂O_x), fluorinated gases, and ozone. GHGs are emitted by both natural processes and human activities. Of these gases, CO₂ and CH₄ are emitted in the greatest quantities from human activities. Emissions of CO₂ are largely by-products of fossil fuel combustion, whereas CH₄ results from off-gassing associated with agricultural practices and landfills. Man-made GHGs, many of which have greater heat-absorption potential than CO₂, include fluorinated gases, such as hydrofluorocarbons (HFCs), perfluorocarbons (PFC), and sulfur hexafluoride (SF₆). The accumulation of GHGs in the atmosphere regulates the earth's temperature. Without the natural heat trapping effect of GHGs, Earth's surface would be about 34° C cooler. However, it is believed that emissions from human activities, particularly the consumption of fossil fuels for electricity production and transportation, have elevated the concentration of these gases in the atmosphere beyond the level of naturally occurring concentrations (Cal EPA, 2006).

Pursuant to the requirements of SB 97, the *CEQA Guidelines* were amended to include feasible mitigation of GHG emissions and analysis of the effects of GHG emissions. The adopted *CEQA Guidelines* provide regulatory guidance on the analysis and mitigation of GHG emissions in CEQA documents, while giving lead agencies the discretion to set quantitative or qualitative thresholds for the assessment and mitigation of GHGs and climate change impacts.

The majority of individual projects do not generate sufficient GHG emissions to create a project-specific impact through a direct influence to climate change; therefore, the issue of climate change typically involves an analysis of whether a project's contribution towards an impact is cumulatively considerable. "Cumulatively considerable" means that the incremental effects of an individual project are significant when viewed in connection with the effects of past projects, other current projects, and probable future projects (CEQA Guidelines, Section 15355).

Potential GHG impacts are evaluated per the annual threshold of 900 metric tons CO₂E as specified in the City of Indio Climate Action Plan (CAP) approved September 2019. Projects generating less than 900 MT CO₂E are determined to have a less than significant impact on

climate change. GHG emissions associated with the project’s construction period were estimated for 2021 and extrapolated over a period of 5 years to accommodate the construction cycle assumed for implementation of the projects. CalEEMod input parameters and output files are shown in Appendix E. The discussion below addresses project specific GHG emissions relative to the 900 MT CO2E annual emission threshold referenced above.

a) Construction activities would generate greenhouse gas (GHG) emissions. The project-related construction emissions would occur annually and were conservatively estimated assuming construction activities would occur during weekdays (263 days each year) over the course of year for five years. Modeling assumed a typical project would be completed in 18 workdays and generate 10.4 metric tons of CO2E. Assuming all projects are completed over a 5-year period, a total of 74 projects would need to be completed annually. The projects would generate 770 MT CO2E annually. Consistent with GHG methodology, emissions were amortized over a 30-year period to determine the annual construction-related GHG emissions over the life of the project. The proposed project would generate approximately 25.6 MT CO2E of GHG emissions annually as shown in Table 5 below.

Table 5
Estimated Greenhouse Gas Emissions

Emission Source	Annual Emissions (metric tons CO2E)
2021-2025 annually	770
Construction (amortized over 30 years)	25.6

Sources: Emissions reported are from CalEEMod mitigated construction data. See Appendix E for calculations.

Project emissions would be lower than the CAP threshold of 900 metric tons per year threshold.
Impacts would be less than significant.

b) The proposed project is the replacement/repair of sewer pipelines within the VSD service area. The projects do not include residential, commercial, or industrial development that would generate ongoing operational GHG emissions. Any GHG emissions associated with project inspection and maintenance would be the same as what occurs under existing conditions. No additional emissions would be generated. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
IX. HAZARDS AND HAZARDOUS MATERIALS - Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within ¼ mile of an existing or proposed school	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d) Be located on a site which is included on a list of hazardous material sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Expose people or structures, either directly or indirectly, to a significant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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IX. HAZARDS AND HAZARDOUS MATERIALS - Would the project:

risk of loss, injury, or death involving wildland fires?

a, b, c) The projects would require the use of diesel fuel and lubricants to operate the construction equipment and trucks; however, a fueling service would be used rather than storing fuel at the construction area. The projects are sewerline replacements. It does not include manufacturing or other activities that would involve the routine use, handling, storage, or transport of hazardous materials. Schools are located throughout the service area and projects will occur within proximity to schools. However, the fuel and other lubricants that may be used on-site would not generate hazardous emissions or otherwise be considered acutely hazardous materials or substances. A **less than significant** impact would occur.

d) Based on a review of available databases listing known hazard sites (Geotracker, Envirostar), there is evidence of hazardous environmental conditions having occurred within or in proximity to the project area. However, the projects do not involve residential or commercial development or development of sensitive uses on a site included on a list of hazardous material sites compiled pursuant to Government Code Section 65962.5. **No impact** would occur under this threshold.

e) Thermal Airport, is located approximately 5 miles from the VSD reclamation facility. The listed projects are not located within the Thermal Airport land use boundary or within 2 miles of a public use airport. **No impact** would occur.

f) Some of the projects may result in lane closures to accommodate construction; however, as segments of the projects are completed, the streets would be repaired and reopened. A traffic control plan would be prepared and provided to the local jurisdiction for review/approval prior to construction. As part of the review process, local emergency service providers would be consulted regarding project actions that could impact evacuation routes or otherwise impair emergency vehicle routing or evacuation during emergencies. Impacts would be **less than significant**.

g) The service area is not located in a Fire Hazard Severity Zone as designated in maps prepared by the California Department of Forestry and Fire Protection (CalFire FHSZ Viewer, access September 2020). The proposed projects are located in an urban area and do not involve residential or commercial development that would expand the population of the service area, and upon completion of project construction, the corridor would be returned to existing

conditions. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
IX. <u>HYDROLOGY AND WATER QUALITY</u> – Would the project:				
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that project may impede sustainable groundwater management of the basin?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or through the addition of impervious surveys, in a manner which would:				
(i) result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) substantially increase the rate or amount of surface water runoff which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iii) create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) Otherwise impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
IX. <u>HYDROLOGY AND WATER QUALITY</u> – Would the project:				
d) In flood hazard, tsunami or seiche risk release of pollutants due to project inundation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

a) The project area is primarily comprised of paved road corridors. The program consists of 371 segments or point locations throughout the VSD service area that have been identified as needing repair, rehabilitation or replacement/realignment. These projects vary in size and scope. Any project that would cumulatively affect more than one (1) acre would be required to comply with the 2009 General Construction Permit (Department of Water Resources (DWR)). These projects would also require filing a Notice of Intent with DWR and preparation of a Stormwater Pollution Prevention Plan to identify Best Management Practices (BMPs) that would be implemented to avoid or minimize erosion and discharge impacts associated with the proposed project. Any program projects that would affect less than one (1) acre would implement best management practices per a Water Quality Management Plan.

The projects would replace the existing ground cover (i.e., pavement or soil) and would not create more impervious area than what occurs under existing conditions. The projects would not substantially degrade water quality or otherwise violate discharge standards. Impacts would be **less than significant**.

b) The projects would not require potable water service. Project construction would not increase the amount of impervious surface; thus, groundwater recharge potential would not be affected. The VSD service area overlies the Whitewater River (Indio) Subbasin of the Coachella Valley Groundwater Basin. Groundwater is managed via the Coachella Valley Water Management Plan Update (2012) <https://www.cvwd.org/DocumentCenter/View/1322/Coachella-Valley-Water-Management-Plan-Executive-Summary-PDF?bidId=>. The project would not deplete groundwater or interfere with groundwater recharge or otherwise conflict with the Coachella Valley Water Management Plan. **No impact** would occur.

c) i) The project would install new sewer infrastructure. It would not modify on-site drainage or alter the course of an existing stream or river that would result in on- or off-site erosion or siltation. The projects would be subject to BMPs incorporated into the WQMP to address off-

site erosion of disturbed soils during construction. No off-site erosion or siltation would occur. **No impact** would occur under this threshold.

ii) The project would replace aging sewer infrastructure. The project would not increase the rate or amount of surface water runoff which would result in flooding on- or off-site. The project would not impede or redirect flood flows. The project would not expose people or structures to flood hazard from severe storm events. **No impact** would occur under this threshold.

iii) As referenced, the project would replace aging stormwater infrastructure. It would not generate substantial additional sources of polluted runoff. **No impact** would occur under this threshold.

iv) The project will not incorporate features that would impede storm flows or other drainage features such that on- or off-site flooding would occur. As referenced, the projects would replace sewer infrastructure. **No impact** would occur under this threshold.

d) The program projects are located within Zone X (FEMA Flood Insurance Rate Map No. 06065C2251G, 06065C2252G, 06065C2253G, 06065C2254G August 2008). The chance of annual flooding within Zone X is less than 0.2%. The program projects would not impede or redirect flood flows. The project does not include a residential component; thus, no housing would be constructed. The program area is not located in a dam inundation zone. Project implementation would not expose people or structures to flood hazard from severe storm events or dam failure. Seiches are oscillations of the surface of inland bodies of water that vary in period from a few minutes to several hours. Seismic excitations can induce such oscillations. Tsunamis are large sea waves produced by submarine earthquakes or volcanic eruptions. The service area is located well inland from the Pacific Ocean and there are no open water bodies in proximity to the service area that would impact the improvements should a seiche event occur. The service area is generally flat; thus, there are no slopes that would create a mudflow hazard. **No impact** would occur under this threshold.

e) This section provides an evaluation of project consistency with the Coachella Valley Water Management Plan Update (2012).

Coachella Valley Water Management Plan Update

The Coachella Valley Water Management Plan was initially adopted in September 2002. The goal of the Water Management Plan is to reliably meet current and future water demands in a cost-effective and sustainable manner. The 2010 Water Management Plan Update (2010 WMP Update) meets that need by defining how water demand will be met given changing conditions regarding water supplies, water demands, and evolving federal and state laws and regulations.

The projects would require minimal water use primarily for dust control. Post-construction, the projects would not require potable water. The project would not conflict with a water control or groundwater plan. **No impact** would occur under this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XI. LAND USE AND PLANNING

-- Would the proposal:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Physically divide an established community? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Cause a significant environmental impact due to a conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

a) The projects are located in heavily urbanized areas with residential, commercial, light industrial and institutional uses as well as undeveloped parcels. All construction would occur within street corridors or disturbed areas and all improvements would be located below ground. The project would not physically divide an existing community. **No impact** would occur.

b) The proposed project is subject to goals and policies within the City of Indio General Plans. The General Plan each contain language supporting the development of infrastructure as needed to serve current and future populations. The projects are one element of the overall capital facilities program being implemented by VSD to address demand for wastewater conveyance infrastructure. Installation of new sewer infrastructure would not conflict with any policy of the applicable planning documents. **No impact** would occur per this threshold.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XII. MINERAL RESOURCES --

Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XII. MINERAL RESOURCES --

Would the project:

- b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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a, b) The City of Indio General Plan 2040 EIR (2020) shows sections of the project area is within mapped Mineral Resource Zone 1 (MRZ 1). MRZ 1 includes areas where available geologic information indicates that little likelihood exists for the presence of significant mineral resources. These are primarily sand and gravel resources. The proposed project would require excavation within existing disturbed street and pipeline corridors to replace aging sewer infrastructure. This would not require the extraction of mineral resources nor would construction result in the loss of availability of any known regional or local mineral resources. Therefore, **no impact** to mineral resources would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XIII. NOISE – Would the project result in:

- a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?
- b) Generation of excessive groundborne vibration or groundborne noise levels?

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XIII. NOISE – Would the project result in:

- c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Noise levels (or volume) are generally measured in decibels (dB) using the A-weighted sound pressure level (dBA). The A-weighting scale is an adjustment to the actual sound power levels consistent with the human hearing response, which is most sensitive to frequencies around 4,000 Hertz (about the highest note on a piano) and less sensitive to low frequencies (below 100 Hertz).

Sound pressure level is measured on a logarithmic scale with the 0 dB level based on the lowest detectable sound pressure level that people can perceive (an audible sound that is not zero sound pressure level). Based on the logarithmic scale, a doubling of sound energy is equivalent to an increase of 3 dB, and a sound that is 10 dB less than the ambient sound level has no effect on ambient noise. Because of the nature of the human ear, a sound must be about 10 dB greater than the reference sound to be judged as twice as loud. In general, a 3 dB change in community noise levels is noticeable, while 1-2 dB changes generally are not perceived. Quiet suburban areas typically have noise levels in the range of 40-50 dBA, while those along arterial streets are in the 50-60+ dBA range. Normal conversational levels are in the 60-65 dBA range, and ambient noise levels greater than 65 dBA can interrupt conversations.

In addition to the instantaneous measurement of sound levels, the duration of sound is important since sounds that occur over a long period of time are more likely to be an annoyance or cause direct physical damage or environmental stress. One of the most frequently used noise metrics that considers both duration and sound power level is the equivalent noise level (L_{eq}). The L_{eq} is defined as the single steady A-weighted level that is equivalent to the same amount of energy as that contained in the actual fluctuating levels over a period of time (essentially, the average noise level). Typically, L_{eq} is summed over a one-hour period.

The time period in which noise occurs is also important since noise that occurs at night tends to be more disturbing than that which occurs during the daytime. Two commonly used noise

metrics – the Day-Night average level (L_{dn}) and the Community Noise Equivalent Level (CNEL) recognize this fact by weighting hourly L_{eq} over a 24-hour period. The L_{dn} is a 24-hour average noise level that adds 10 dB to actual nighttime (10:00 PM to 7:00 AM) noise levels to account for the greater sensitivity to noise during that time period. The CNEL is identical to the L_{dn} , except it also adds a 5 dB penalty for noise occurring during the evening (7:00 PM to 10:00 PM).

Vibration is sound radiated through the ground. The rumbling sound caused by the vibration of room surfaces is called ground borne noise. Ground borne vibration is almost exclusively a concern inside buildings and is rarely perceived as a problem outdoors. Ground-borne vibration related to human annoyance is generally related to velocity levels expressed in vibration decibels (VdB). However, construction-related groundborne vibration in relation to its potential for building damage can also be measured in inches per second (in/sec) peak particle velocity (PPV) (Federal Transit Administration, May 2006). Based on the FTA's *Transit Noise and Vibration Impact Assessment* and the California Department of Transportation's 1992 *Transportation-Related Earthborne Vibration, Technical Advisory*, vibration levels decrease by 6 VdB with every doubling of distance.

Noise exposure goals for various types of land uses reflect the varying noise sensitivities associated with those uses. Residences, hospitals, schools, guest lodging, libraries, and parks are most sensitive to noise intrusion; and therefore, have more stringent noise exposure targets than commercial or industrial uses that are not subject to impacts such as sleep disturbance. Sensitive land uses generally should not be subjected to noise levels that would be considered intrusive in character. Therefore, the location, hours of operation, type of use, and extent of development warrant close analysis in an effort to ensure that noise sensitive receptors are not substantially affected by noise.

Noise Standards

Federal Noise Policies. There are no federal noise requirements or regulations that apply directly to the City of Indio. However, there are federal regulations that influence the audible landscape, especially for projects where federal funding is involved. For example, the FHWA requires abatement of highway traffic noise for highway projects through rules in the Code of Federal Regulations (23 CFR Part 772), the Federal Transit Administration (FTA), and Federal Railroad Administration (FRA). Each agency recommends thorough noise and vibration assessments through comprehensive guidelines for any highway, mass transit, or high-speed railroad projects that would pass by residential areas.

Federal Vibration Policies. The Federal Transit Administration (FTA) has published guidelines for assessing the impacts of groundborne vibration associated with construction activities, which have been applied by other jurisdictions to other types of projects. The FTA measure of the threshold of architectural damage for non-engineered timber and mason buildings (e.g., residential units) is 0.2 in/sec PPV. The threshold of perception of vibration is 0.01 in/sec PPV (Federal Transit Administration, Office of Planning and the Environment, 2006).

State Noise Policies. Title 24, Section 3501 et. seq. of the California Code of Regulations codifies California Noise Insulation Standards. This code section uses the Community Noise Equivalency Level (CNEL) as its primary noise evaluation measurement. The CNEL measurement assesses noise variation during different times of the day for the purposes of averaging noise over a 24-hour period. Essentially, CNEL takes average sound levels at an observation point and adds a weighted penalty to those sounds that occur during the evening and nighttime hours. An interior noise level of 45 dBA CNEL is often considered the desirable noise exposure level for single-family residential units. An exterior noise level of 65 dBA is generally considered an acceptable level for residential and other noise-sensitive land uses.

State Vibration Policies. There are no state standards for traffic-related vibrations. California Department of Transportation’s (Caltrans) position is that highway traffic and construction vibrations generally pose no threat to buildings and structures. For continuous (or steady-state) vibrations; however, Caltrans considers the architectural damage risk level to be somewhere between 0.2 and 2.0 inches/second (California Department of Transportation, 2002).

City of Indio Noise Standards. The City of Indio Municipal Code Section 95C.08(C) limits the use of construction equipment between as follows:

- (1) Pacific Standard Time.
 - (a) Monday through Friday, 7:00 a.m. through 6:00 p.m.
 - (b) Saturday, 8:00 a.m. through 6:00 p.m.
 - (c) Sunday, 9:00 a.m. through 5:00 p.m.
 - (d) Government Holidays, 9:00 a.m. through 5:00 p.m.
- (2) Pacific Daylight Time.
 - (a) Monday through Friday, 6:00 a.m. through 6:00 p.m.
 - (b) Saturday, 7:00 a.m. through 6:00 p.m.
 - (c) Sunday, 9:00 a.m. through 5:00 p.m.
 - (d) Government Holidays, 9:00 a.m. through 5:00 p.m.

a) Temporary, construction-related noise would occur over the duration of project construction. The noise levels associated with the operation of common construction equipment are shown in Table 6. The noise levels are provided for reference purposes; not all equipment shown would be used for the proposed project. Noise levels are expected to occur within the ranges shown.

**Table 6
 Typical Construction Equipment Noise Levels**

Equipment Onsite	Typical Level (dBA) 25 Feet from the Source	Typical Level (dBA) 50 Feet from the Source	Typical Level (dBA) 100 Feet from the Source
Air Compressor	84	78	64
Backhoe	84	78	64

**Table 6
 Typical Construction Equipment Noise Levels**

Equipment Onsite	Typical Level (dBA) 25 Feet from the Source	Typical Level (dBA) 50 Feet from the Source	Typical Level (dBA) 100 Feet from the Source
Bobcat Tractor	84	78	64
Concrete Mixer	85	79	73
Bulldozer	88	82	76
Jack Hammer	95	89	83
Pavement Roller	86	80	74
Street Sweeper	88	82	76
Man Lift	81	75	69
Dump Truck	82	76	70

Source: Hanson, Towers and Meister, May 2006

Noise levels based on FHWA Roadway Construction Noise Model (2006) Users Guide Table 1.

Noise levels based on actual maximum measured noise levels at 50 feet (L_{max}).

Construction equipment associated with the projects would include concrete saws, backhoes, loaders, concrete trucks, pavers and rollers. A doubling of sound energy yields an increase of three decibels, so multiple pieces of equipment operating together may cause relatively small increases in dBA above the decibel levels associated with one piece of such equipment.

Assuming three pieces of construction equipment operating at one time in the construction area, the worst-case combined noise level during the site preparation phase of construction is an estimated 93 dBA at a distance of 50 feet from the active construction area. There are residential areas within the program area that could experience temporary noise levels within this range. However, as referenced above, the City of Indio municipal codes exempt construction projects from noise standards, provided that the project complies with construction hour restrictions referenced above. The proposed project would comply with the limitation on hours of construction activity; thus, noise impacts during the construction phase would be **less than significant**.

The projects do not include noise generating equipment. Periodic maintenance visits would occur; however, that would be consistent with current activities throughout the VSD service area. Impacts would be **less than significant**.

b) Vibration is a unique form of noise because its energy is carried through buildings, structures, and the ground, whereas noise is simply carried through the air. Thus, vibration is generally felt rather than heard. Some vibration effects can be caused by noise; e.g., the rattling of windows from truck pass-bys. This phenomenon is caused by the coupling of the acoustic energy at frequencies that are close to the resonant frequency of the material being vibrated.

Typically, groundborne vibration generated by manmade activities attenuates rapidly as distance from the source of the vibration as vibration rapidly diminishes in amplitude with distance from the source. In the U.S., the ground motion caused by vibration is measured as particle velocity in inches per second and is referenced as vibration decibels (VdB).

The vibration velocity level threshold of perception for humans is approximately 65 VdB. A vibration velocity of 75 VdB is the approximate dividing line between barely perceptible and distinctly perceptible levels for many people. Typical outdoor sources of perceptible groundborne vibration in the vicinity of the proposed project are construction equipment and heavy duty vehicle traffic. If a roadway is smooth, the groundborne vibration from traffic is barely perceptible. The range of interest is from approximately 50 VdB, which is the typical background vibration velocity, to 100 VdB, which is the general threshold where minor damage can occur in fragile buildings.

Construction activity would be temporary and any vibrations would likely not persist for long periods. Assuming vibration levels would be similar to those associated with a loaded truck, typical groundborne vibration levels would be 86 VdB at 25 feet, 80 VdB at 50 feet, and 74 Vdb at 100 feet, based on the Federal Transit Administration’s (FTA’s) *Transit Noise and Vibration Impact Assessment* Manual (September 2018) as shown in Table 7.

Table 7
Typical Vibration Source Levels for Construction
Equipment

Equipment	Approximate VdB		
	25 Feet	50 Feet	100 Feet
Large Bulldozer	87	81	75
Loaded Trucks	86	80	74
Small Bulldozer	58	52	46

Source: Federal Transit Administration, 2018

Construction activity in the program area with the potential to cause groundborne vibration would be temporary in duration and occur within the timeframe designated within the Municipal Code sections referenced herein. Therefore, project construction would not involve any vibration sources that would expose people to excessive or prolonged groundborne vibration or groundborne noise levels. Impacts would be **less than significant**.

c) Thermal Airport is the closest airport and is located approximately 5 miles from the nearest projects. The projects are not located within the Thermal Airport land use boundary, within 2 miles of a public use airport. The project areas are located outside the boundaries of any airport

land use plan. No private airstrips are located in proximity to the program area. The program would not result in the construction of residential or other sensitive uses that could be adversely affected by airport noise. **No impact** would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XIV. POPULATION AND HOUSING –

Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Induce substantial unplanned population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

a) The program is to repair, rehabilitate or replace existing sewer pipelines in the VSD service area. The program would serve existing and anticipated demand within the VSD service area. The program would not induce population growth directly through the development of new residential occupancies or indirectly through the extension of utility infrastructure to a currently unserved area. Therefore, the program would result in **no impact** related to population growth.

b, c) The projects would be constructed within the urbanized VSD service area to increase capacity or improve reliability of the existing collection and conveyance system. The projects would not result in the removal of existing housing or the displacement of residents. **No impact** would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XV. PUBLIC SERVICES

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, or the need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

i) Fire protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Police protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

a (i-v) The program would not induce population growth directly through the development of new residential occupancies or indirectly through the extension of utility infrastructure to a currently unserved area. The program would address existing and future demand for wastewater conveyance services and improve the reliability of the existing infrastructure. Demand for public services would not change as a result of project implementation and operation. Thus, the program would not require the provision of new or physically altered governmental facilities to maintain acceptable levels of service. **No impact** would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XVI. RECREATION --

a) Would the project increase the use of existing neighborhood and regional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XVI. RECREATION --

parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?

- b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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a-b) The pipeline replacement projects would expand capacity and/or improve the reliability of the existing collection and conveyance system. The projects would not increase demand for recreational facilities such that the deterioration of such facilities would be accelerated. Further, the projects would not require the construction or expansion of recreational facilities that might have an adverse physical effect on the environment. **No impact** would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XVII. TRANSPORTATION -- Would the project:

- a) Conflict with a program, plan, ordinance or policy addressing the circulation system including transit, roadway, bicycle and pedestrian facilities?
- b) Would the project conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)?
- c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible use (e.g., farm

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XVII. TRANSPORTATION -- Would the project:
 (equipment)?

d) Result in inadequate emergency access?

a) Construction of the projects may temporarily impede traffic flow when construction occurs within street corridors. Post- construction, the projects would not generate traffic with the exception of periodic maintenance visits that currently occur throughout the service area. A traffic control plan would be prepared by the contractor and submitted to VSD and the City of Indio for review and approval prior to construction. The purpose of the traffic control plan is to identify measures that would be implemented to address street/lane closures, identify construction haul routes and detour routes if needed. A **less than significant impact** would occur under this threshold.

b) No new vehicle trips would be required to operate and maintain the projects. The projects would not increase the Vehicle Miles Traveled (VMT) within the service area; and thus, would be inconsistent with CEQA Guidelines section 15064.3, subdivision (b). **No impact** would occur under this threshold.

c) The projects would not require any road improvements. All road surfaces would be returned to preconstruction conditions after completion of the individual projects. Thus, it would not result in design features that would increase hazards. **No impact** would occur.

d) The program projects would not alter emergency access routes. The traffic control plan would identify measures to ensure emergency access is maintained during construction. Post construction, no project-related activity would impair emergency access to the area. **No impact** would occur.

	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XVIII. TRIBAL CULTURAL RESOURCES -- Would the project:

a) Cause a substantial adverse change in the significance of a

tribal cultural resource, defined in the Public Resource Code section 21074 as either a site, feature, place cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place or object with cultural value to a California Native American tribe, and that is:

- i. Listed or eligible for listing in the California Register of Historic Places, or in a local register of historical resources as defined in Public Resource Code section 5020.1(k), or
- b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resource Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resources Code 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.

a) As part of the Phase I Cultural Resources Assessment methodology, Anza Resource Consultants, Inc., contacted the Native American Heritage Commission (NAHC) requesting a Sacred Lands File database search (SLS). A total of 20 scoping letters were sent to the Tribes and individuals named by the NAHC. Three (3) responses were received as summarized in Section V, *Cultural Resources*.

Valley Sanitary District, as a lead CEQA agency, is required per AB52 to notify Native American Tribes that have requested consultation on proposed discretionary projects. Notices were sent on December 17, 2020. No responses or requests for consultation were received within the 30-day response period which concluded on January 17, 2021. VSD received a letter from the Agua Caliente Band of Cahuilla Indians on February 2, 2021 requesting consultation. A consultation meeting was held on February 23, 2021. A letter from the Agua Caliente Band of Cahuilla Indians dated March 26, 2021, concluding consultation was received on March 28,

2021. Mitigation Measure TCR-1 is provided below to address concerns regarding Tribal Cultural Resources.

TCR-1: Should human remains be discovered during construction of the proposed project, the project contractor would be subject to either the State law regarding the discovery and disturbance of human remains or the Tribal burial protocol. In either circumstance all destructive activity in the immediate vicinity shall halt and the County Coroner shall be contacted pursuant to State Health and Safety Code §7050.5. If the remains are determined to be of Native American origin, the Native American Heritage Commission (NAHC) shall be contacted. The NAHC will make a determination of the Most Likely Descendent (MLD). The City and Developer will work with the designated MLD to determine the final disposition of the remains.

Implementation of Mitigation Measure CUL-1, CUL-2 and TCR-1 would reduce potential impacts to Tribal Cultural Resources to **less than significant**.

b) The *Phase I Cultural Resources Assessment* referenced above, did not identify significant cultural resources within the project area pursuant to criteria set forth in subdivision (c) of Public Resource Code Section 5024.1. While no evidence has been presented to indicate the potential presence of undiscovered resources within the pipeline corridors, it is possible that previously undiscovered resources may occur. Mitigation Measure CUL-1 and TCR-1 would be implemented as needed to reduce potential impacts to less than significant.

Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
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XIX. UTILITIES AND SERVICE SYSTEMS -- Would the project:

a) Require or result in the relocation or construction of new or expanded water, or wastewater treatment or storm water drainage, electric power, natural gas, or telecommunications facilities or expansion of existing facilities, the construction or relocation of which could cause significant environmental effects?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
XIX. UTILITIES AND SERVICE SYSTEMS -- Would the project:				
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry and multiple dry years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Generate solid waste in excess of State or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

a, c) The projects would convey wastewater to the existing VSD reclamation facility. They would address the need to repair and/or replace aging or undersized infrastructure. The projects would not create additional demand on existing facilities such that wastewater treatment standards would be exceeded or new or expanded facilities required. **No impact** would occur.

b) Some potable water may be required during construction for dust suppression. No potable water would be required for operation of the improvements. Thus, no new water entitlements would be necessary. **No impact** would occur.

d) The program projects would generate minimal construction/demolition waste (CDW). It is presumed that waste would be comprised of excavation materials that can't be reused and general construction debris. It is anticipated that most of the material excavated would be recycled and included as pipeline bedding and backfill. The California Integrated Waste

Management Act (CIWMA) of 1989 mandates that all cities and counties in California reduce solid waste disposed at landfills generated within their jurisdictions by 75%. CDW associated with the program projects will be recycled to the extent practicable with the remainder sent to a landfill. This would ensure compliance with the 75% reduction goal set by CIWMA. **A less than significant impact** would occur under this threshold.

e) The applicant and project contractor will comply with all local, state, and federal requirements for integrated waste management (e.g., recycling, green waste) and solid waste disposal as required by the CIWMA of 1989. **No impact** would occur under this threshold.

XX. WILDFIRES -- Would the project:

- a) Substantially impair an adopted emergency response plan or emergency evacuation plan?
- b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to, pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?
- c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?
- d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?

a) The work area is located within urbanized areas within the City of Indio. Construction work would be temporary and may affect traffic operation where lane closures are required. However, traffic control plans would be implemented as needed to ensure emergency vehicle access is maintained. The projects will not add traffic, conflict with emergency response plans or impact evacuation routes. Thus, a **less than significant** impact would occur under this threshold.

b) The program area includes residential, commercial and industrial development. Prevailing wind is from the west/northwest and the service area is generally flat. There are no areas of native habitat within the service area that could burn in the event a wildfire occurs. Further, all project improvements would be underground; and thus, not subject to damage from wildfire. **No impact** would occur under this threshold.

c) The majority of the project area is comprised of urban street corridors. Provided traffic control plans are in place to ensure emergency access is maintained during construction, construction of program projects would not require improvements designed to address fire risk. **No impact** would occur under this threshold.

d) The program area is generally flat and urbanized. If the area were to burn, fires are anticipated to be isolated and would not result in substantive risk from landslide or mudflows from fire damage. **No impact** would occur under this threshold.

Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

XVIII. MANDATORY FINDINGS OF SIGNIFICANCE –

a) Does the project have the potential to substantially degrade the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self- sustaining levels, eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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projects, and the effects of probable future projects)?

- c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

a) The project would be constructed within urban street corridors, alleys and other disturbed areas. There are no threatened, endangered or sensitive plant or animal species occurring on the project area. Implementation of BIO-1 would avoid potential impacts to nesting bird species.

The project site has a low sensitivity to cultural or paleontological resources. However, Mitigation Measure CUL-1 is provided to address unanticipated discoveries of archaeological resources. Mitigation Measure CUL-2 and TCR-1 is provided to address unanticipated discoveries of human remains during excavation. These recommendations would avoid or minimize potentially significant impacts to previously undiscovered cultural resources. With implementation of Mitigation Measure CUL-1, CUL-2 and TCR-1, impacts to previously undiscovered tribal cultural resources would be **less than significant**.

b) As presented in the discussion of environmental checklist Sections I through XX, the program would have no impact, a less than significant impact, or a potentially significant impact unless mitigation is incorporated with respect to all environmental issues. With mitigation measures, potentially significant biological, cultural and tribal cultural resources impacts would be reduced to **less than significant**. Based on the limited scope of direct physical impacts to the environment associated with the proposed project, the impacts are project-specific in nature. Consequently, the program along with other cumulative projects would result in a **less than significant** cumulative impact with respect to all environmental issues with mitigation incorporated.

c) In general, impacts to human beings are associated with air quality, hazards and hazardous materials and noise. As presented in the environmental checklist discussions, impacts related to these topical areas would be less than significant or no impact. No significant or adverse impacts related to air quality, noise or hazards or hazardous materials were identified. Therefore, the project would have a **less than significant** impact on human beings.

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APPENDICES A-E
Available Upon Request

APPENDIX F RESPONSE TO COMMENTS

RESPONSES to COMMENTS on the DRAFT IS-MND

This section includes the comments received during circulation of the Draft Initial Study and Mitigated Negative Declaration (IS-MND) prepared for the Sewer Main Rehabilitation and Replacement Project and responses to those comments. Corrections or additional text discussed in the responses to comments are also shown in the text of the Final IS-MND in ~~striketrough~~ (for deleted text) and underline (for added text) format. (Additional minor clarifications and corrections to typographical errors not based on responses to comments may also be shown in strikeout/underline format in the Final IS-MND. None of these changes introduce significant new information or affect the conclusions of the IS-MND.)

The IS-MND was circulated for a public review period that began on June 1, 2021 and concluded on July 2, 2021. Valley Sanitary District received no comments on the Draft IS-MND.

**APPENDIX G
MITIGATION
MONITORING AND
REPORTING PROGRAM**

MITIGATION MONITORING AND REPORTING PROGRAM

The Final Initial Study-Mitigated Negative Declaration identifies the mitigation measures that will be implemented to reduce the impacts associated with the Valley Sanitary District sewer Main Replacement and Rehabilitation Project. The California Environmental Quality Act (CEQA) was amended in 1989 to add Section 21081.6, which requires a public agency to adopt a monitoring and reporting program for assessing and ensuring compliance with any required mitigation measures applied to proposed development. As stated in Section 21081.6 of the Public Resources Code:

... the public agency shall adopt a reporting or monitoring program for the changes made to the project or conditions of project approval, adopted in order to mitigate or avoid significant effects on the environment.

Section 21081.6 also provides general guidelines for implementing mitigation monitoring programs and indicates that specific reporting and/or monitoring requirements, to be enforced during project implementation, shall be defined as part of adopting a mitigated negative declaration.

The mitigation monitoring table lists those mitigation measures included as conditions of approval for the project. To ensure that the mitigation measures are properly implemented, a monitoring program has been devised which identifies the timing and responsibility for monitoring each measure. Valley Sanitary District (VSD) as the project proponent will be primarily responsible for monitoring and reporting the implementation of the mitigation measures.

Valley Sanitary District Requa Interceptor Project Initial Study-Mitigated Negative Declaration Mitigation Monitoring and Reporting Plan						
Mitigation Measure	Responsible Department	Monitoring Action	Implementation Schedule	Verification of Completion		
				Check Box	Date	
Cultural Resources						
CR-1	If cultural resources are encountered during ground-disturbing activities, work in the immediate area must halt and an archaeologist meeting the Secretary of the Interior’s Professional Qualifications Standards for archaeology (National Park Service 1983) must be contacted immediately to evaluate the find. If the discovery proves to be significant under CEQA, additional work such as data recovery excavation may be warranted.	VSD Engineering Department	Inform construction workers of the need to monitor for cultural resources when working in areas of undisturbed native soils.	During construction of all segments when excavating within undisturbed native soils.		
CR-2	The discovery of human remains is always a possibility during ground disturbing activities. If human remains are found, the State of California Health and Safety Code Section 7050.5 states that no further disturbance shall occur until the County Coroner has made a determination of origin and disposition pursuant to Public Resources Code Section 5097.98. In the event of an unanticipated discovery of human remains, the county coroner must be notified immediately. If the human remains are determined to be prehistoric, the coroner will notify the Native American Heritage Commission, which will determine and notify a Most Likely Descendant. The Most Likely Descendant shall complete the inspection of the site within 48 hours of notification and may	On-site construction manager, VSD	Inform construction workers of the need to monitor for human remains when working in areas of undisturbed native soils.	As needed during excavation and construction.		

Valley Sanitary District Requa Interceptor Project Initial Study-Mitigated Negative Declaration Mitigation Monitoring and Reporting Plan						
Mitigation Measure		Responsible Department	Monitoring Action	Implementation Schedule	Verification of Completion	
					Check Box	Date
	recommend scientific removal and nondestructive analysis of human remains and items associated with Native American burials.					
BIO-1	<p>Mitigation Measure BIO-1: Nesting Bird Surveys and Avoidance. To avoid the destruction of active nests and to protect the reproductive success of birds protected by MBTA, nesting bird surveys shall be performed not more than 3 days prior to the scheduled construction in areas adjacent to trees suitable for nesting. In the event that active nests are discovered, a suitable buffer should be established around such active nests and no construction within the buffer allowed until a qualified biologist has determined that the nest is no longer active (e.g. the nestlings have fledged and are no longer reliant on the nest). No ground disturbing activities shall occur within this buffer until the qualified biologist has confirmed that breeding/nesting is completed and the young have fledged the nest. Survey results shall be presented in a letter report and submitted to VSD. Nesting bird surveys are not required for construction activities occurring between September 1 and January 31.</p>	On-site construction manager, VSD	Perform nesting bird surveys not more than 3 days prior to construction as stated in BIO-1.	Not more than 3 days prior to construction in areas adjacent to trees suitable for nesting.		

Valley Sanitary District Requa Interceptor Project Initial Study-Mitigated Negative Declaration Mitigation Monitoring and Reporting Plan						
Mitigation Measure		Responsible Department	Monitoring Action	Implementation Schedule	Verification of Completion	
					Check Box	Date
TCR-1	Should human remains be discovered during construction of the proposed project, the project contractor would be subject to either the State law regarding the discovery and disturbance of human remains or the Tribal burial protocol. In either circumstance all destructive activity in the immediate vicinity shall halt and the County Coroner shall be contacted pursuant to State Health and Safety Code §7050.5. If the remains are determined to be of Native American origin, the Native American Heritage Commission (NAHC) shall be contacted. The NAHC will make a determination of the Most Likely Descendent (MLD). The City and Developer will work with the designated MLD to determine the final disposition of the remains.	VSD Engineering Department	Inform construction workers of the need to monitor for human remains when excavating in areas of undisturbed native soils.	As needed during excavation and construction.		



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

BY: Beverli A. Marshall, General Manager

SUBJECT: **Authorize the General Manager to Execute a Professional Services Agreement with Innovative Federal Strategies for Federal Advocacy Services in an Amount Not to Exceed \$75,000 for a 12-Month Period**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss the need for federal advocacy services in Washington D.C. on behalf of the District.

Fiscal Impact

The total cost for the 12-month period is \$75,000 and is included in the adopted Combined Budget for Fiscal Year 2021/22.

Background

In 2016, the Board of Directors discussed the benefits of having a consultant provide advocacy services in Washington D.C. on behalf of the District. At that time, Valley Sanitary District received proposals from several firms, which were reviewed by a subcommittee of the Valley Sanitary District Board of Directors. The subcommittee recommended that Innovative Federal Strategies (IFS) provide these services, which the Board approved.

IFS continued to provide services through June 30, 2020, until the funding was eliminated from the budget during the COVID-19 pandemic. As part of the Combined Budget for Fiscal Year 2021/22, the Board reinstated funding for these services. Staff contacted IFS for an updated scope and cost of services (Attachment A).

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to execute a professional services contract with Innovative Federal Strategies for federal advocacy services in an amount not to exceed \$75,000 for a 12-month period.

Attachments

Attachment A: Innovative Federal Strategies' Scope and Cost of Services

INNOVATIVE FEDERAL STRATEGIES, LLC

Comprehensive Government Relations

July 14, 2021

Ms. Beverli A. Marshall
General Manager
Valley Sanitary District
45500 Van Buren Street
Indio, California 92201

Dear Beverli:

I wanted to express my thanks to you and the Board of Directors for the opportunity to resume the relationship between Valley Sanitary District (VSD) and Innovative Federal Strategies (IFS). Moving forward, IFS believes there will be several strategic opportunities to make significant progress on a number of VSD's federal legislative priorities. We would be honored to rejoin your team and continue working on your behalf in Washington, DC. We look forward to continuing to build on the strong working relationships VSD and IFS have with our congressional delegation, their staff, and within federal agencies.

Innovative Federal Strategies is well suited to continue assisting VSD in efforts to track, report on, and advocate for relevant legislation and policy efforts in Congress, to build and maintain relationships with key Members of Congress and staff, and to implement congressional outreach campaigns regarding ongoing and future federal issues. The members of our bipartisan firm have over 150 years of combined federal service. We offer comprehensive business development, consulting and strategic advocacy services to a broadly diverse set of clients. We maintain outstanding awareness across a wide-range of germane federal agencies, topics, issues, and programs. We understand the nuanced, complex federal planning, programming, budgeting, contracting, and regulatory processes used throughout the Executive Branch.

Members of the firm have unique expertise in the intricate legislative processes that Congress uses for annual authorizations, appropriations, regulatory and policy issues, and agency oversight. Our firm works effectively with officials in both political parties, and works closely with Senators, Members and staff in the United States Congress and officials in many federal agencies. We currently serve 47 clients including local governments and municipal organizations, small businesses, non-profit research entities, and major defense corporations. We work on issues across the federal ecosystem and spanning appropriations, authorization, local government issues, natural resources, tax, acquisition policy/reform, emergency response, science and technology policy, energy, and national security policy.

Specifically, we look forward to continuing our work on behalf of VSD on issues related to water recycling, replacement of aging infrastructure, and water/energy infrastructure legislation. We will also work to identify federal funding opportunities that align with VSD's short-and long-term infrastructure priorities, including through the return of Community Project Funding, Congressionally Directed Spending, and Member Designated Projects. Additionally,

Innovative Federal Strategies LLC

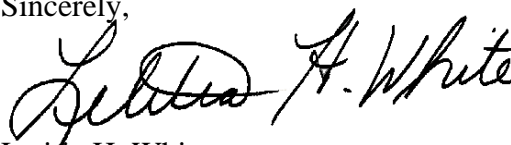
IFS will continue to work with VSD staff to identify and resolve federal issues that could impact the District.

IFS proposes that it receive a monthly retainer fee of \$6,100 payable NET30 upon receipt of a monthly invoice, and reimbursement for customary business expenses beginning August 1, 2021 and continuing through June 30, 2022. Expenses would be capped at \$1,500 for the proposed period of the agreement and will be limited to those supporting IFS travel to California or supporting VSD officials or priorities in DC.

IFS proposes that either party may terminate the agreement with 60 days written notice, at which time all obligations with the exception of any nondisclosure agreements and outstanding payments due would cease.

Again, thank you for the opportunity to provide this renewal proposal. Innovative Federal Strategies looks forward continuing to advance VSD's government engagement priorities.

Sincerely,

A handwritten signature in black ink, appearing to read "Letitia H. White". The signature is fluid and cursive, with the first name being the most prominent.

Letitia H. White
Principal

About Innovative Federal Strategies

Innovative Federal Strategies specializes in strategic legislative engagement and problem solving in the intricate, nuanced federal government milieu. IFS was founded in 1992 under a different name and is located a few blocks from Capitol Hill. In the past, IFS has successfully advocated for policies and funding favorable to our clients' priority interests in authorization and appropriations bills across the federal government trade space. We have assisted clients through a wide variety of engagements with federal agencies, ranging from influencing complex policy issues to getting appropriated funds on contract. We work collaboratively as one team, enabling us to be agile and responsive to clients' needs. The IFS team includes:

- Letitia White, a partner who served as a senior staff member for the Chairman of the House Appropriations Committee;
- Jean Denton, a partner who served as a senior staff member for a Member of the House Appropriations Committee;
- Carl Kime, a partner who served as an officer in the United States Marine Corps, a military fellow to the Chairman of the House Appropriations Committee, and as a special advisor to the Director of the Defense Advance Projects Research Agency and other agencies in the national security and intelligence communities;
- Bill Lowery, a partner who represented San Diego in the United States House of Representatives and served on the House Appropriations Committee;
- Drew Tatum, the firm's vice president of policy and operations who has served on the staff of two United States Senators, the Senate Rules Committee, and for an officer of the House of Representatives;
- Dave Kilian, a senior advisor who worked for 29 years in the Department of Defense, the Department of the Treasury, and on the Professional Staff of the House Appropriations Committee;
- Taylor Jordan, the firm's director of policy who brings a decade of federal service, experience, and expertise from the House Science Committee and the National Oceanic and Atmospheric Administration;
- Susan Carr, a senior advisor who worked for a number of Members of Congress in the North Carolina Congressional delegation, and in the Department of Agriculture's Office of White House liaison;
- Zack Linick, the firm's legislative director who served as the legislative director for a Member of Congress in the Texas delegation;
- Erynn Hook, an associate who served as chief of staff for a Member of Congress in the New York delegation;

- Benjamin Jarrett, an associate who served in the executive branch at the Appalachian Regional Commission and on Capitol Hill as a military legislative assistant;
- Katelyn Costello, an executive associate who brings over a decade of experience in administrative management, communications, politics, and public policy from the Consumer Product Safety Commission and Capitol Hill;
- Anne Lord, a junior associate who brings national security, defense, and foreign affairs experience from serving as a legislative aide to a Senator from the Nebraska delegation;
- Bobbie Schwier, an executive assistant with more than 20 years of experience in the consulting and legal industries;
- Sarah Persichetti, who interned with Senator Marco Rubio, Representative Chris Smith, and the House Foreign Affairs Committee while completing her studies at American University.

IFS members served as staff to Members of Congress from the states of Alabama, California, Florida, Maine, Missouri, Nebraska, New Jersey, New York, North Carolina, Pennsylvania, Texas, and Washington. Two IFS members are former military officers. IFS officials have served as Professional Staff on Congressional committees. Several IFS members hold security clearances.

Expertise

IFS is fully able to perform the services of federal legislative advocacy and consulting for Valley Sanitary District. Our firm's leadership and staff have extensive experience in performing similar work for current and past clients, and we have been extremely successful in doing so. We believe that we have achieved an unprecedented level of success in helping advocate for federal funding and policy issues on behalf of our California-based clients. IFS is exceptionally effective at Congressional relations with an emphasis on Congressional appropriations and authorizations and the interplay between Congress and federal agencies. IFS provides services to local government agencies, major corporations, non-profit organizations, research institutions, and startup companies.

IFS is widely recognized as extraordinarily proficient in Congressional appropriations – specifically understanding and predicting the environment, knowing the timing of when to act, developing effective legislative proposals, and obtaining timely meetings with Members of Congress, their staff, and committee Professional Staff. IFS has been named by Bloomberg Government as a top lobbying firm in Washington, DC. Among the criteria, Bloomberg recognizes firms for client retention rate; our team prides itself on building and maintaining long-term relationships with our clients built on a solid foundation of understanding our clients' needs and providing tangible value.

We believe that bipartisanship is a critical component of our firm's success for our clients, especially municipal organizations and special districts. It is also our strong belief that the issues facing special districts are not partisan in nature but rather are ones that deserve the full support of both sides of the political spectrum. All of the members of our firm are comfortable working with Republican and Democrat offices in order to meet our clients' needs.

IFS provides prompt strategic information on the emerging and evolving federal budget environment based on conversations with Members of Congress and their staff, review of professional publications, and collaboration with fellow consultants on multifaceted strategic federal budget issues. We pay particular attention to issues that affect local governments and special districts, influence the operation of the federal government, impose spending restrictions on federal agencies, affect polities governing federal research and development investments, target programs as candidates for reduction or efficiency measures, and result in the introduction of policies that affect client business operations.

Working with Congressional sponsors, members of the firm have participated in successful funding efforts on behalf of local government clients for a variety and mix of appropriations and authorizations. We are hands-on and success-oriented, and we urge our clients to focus on issues that have the most impact and the best chance of success. We also have a deep understanding and appreciation for the burdens placed on local governments and special districts.

We believe the most effective representation of local governments and special districts involves arranging access for local officials at crucial times to key decision-makers at the federal level. We create an ongoing dialogue between our clients and their federal counterparts, facilitated by our experience and breadth of contacts so that the client is pro-active in the debate regarding their issues. IFS works with clients to develop the most effective advocacy strategy given the relevant issues and the existing political landscape. We devote an extensive amount of time to clients in order to immerse ourselves in relevant issues, understand the clients' perspectives and work hand-in-hand with our clients to devise the most effective strategy to achieve their goals.

IFS monitors Congressional activity and hearings on a daily basis, to include monitoring the schedule for future hearings and researching transcripts/reporting of relevant past hearings to address client interests. We closely monitor federal data sources such as General Accountability Office reports, Congressional Budget Office and Congressional Research Service Reports, Grants.gov, paid publication subscriptions, agency web sites, and a wide variety of press clippings to provide clients with timely information to facilitate lobbying objectives.

Statement of Work

Innovative Federal Strategies will continue to assist Valley Sanitary District in the following areas during the proposed period of the contract:

- Tracking and Reporting on Legislation and Emerging Policy
 - Continue to meet collaboratively with VSD to remain intimately familiar with the District's priorities and the breadth of policies and issues of interest to the District;
 - Perform research on salient federal requirements, programs, processes, and legislative histories;
 - Track and report on legislation that affects programs or funding in areas of interest to the District;
 - Provide real-time situational awareness into the complex evolving current year budget environment to include passage of fiscal year 2022 appropriations and authorization bills; and fiscal year 2022 Continuing Resolutions;
 - Provide timely information on fiscal year 2022 and 2023 Congressional processes, schedules, and content; Member office and Committee appropriations and authorization request deadlines; Congressionally Directed Spending deadlines, Congressional hearing schedules, topics, and witnesses; Subcommittee and full Committee legislation mark-ups, subsequent floor debate and amendments; and conferences between the House and Senate;
 - Review committee hearing transcripts and other proceedings for relevant information of interest to the District;
- Build and Maintain Congressional Relationships with Members and Staff
 - Develop a Congressional relations engagement strategy, to include initiating, developing, maintaining, strengthening, and expanding relations between the District and its Congressional delegation;
 - Increase the visibility of District issues and priorities with Professional Staff Members on key Congressional committees;
 - Identify opportunities for District officials to testify before Congressional Committees if desired and, as appropriate, support testimony by District officials;
 - Track and provide real-time information on key personnel changes in Congressional offices and to membership of and assignments for Professional Staff Members of relevant Congressional Committees;

- Facilitate meetings with Members of Congress, their staff and Professional Staff Members to provide information and advocate for District priorities.
- Implement Congressional Outreach Campaigns
 - Develop a comprehensive annual legislative strategy to address and accomplish District objectives;
 - Develop specific legislative proposals that align with District priorities for Congressional authorization and/or appropriations bills when appropriate;
 - Develop Congressional Subcommittee, Committee, and Floor strategies and tactics to address and advocate for District priority programs and legislation;
 - Draft and edit briefings, issue papers, technical amendments, testimony, other Congressional correspondence, and appropriations/authorization office and committee request forms as needed;
 - Develop questions for use by Members of Congress at hearings with federal agency witnesses on District priorities.

Innovative Federal Strategies will assist Valley Sanitary District in maintaining strict compliance with all applicable federal statutes, regulations, rulings and filing requirements including but not limited to laws, regulations and rules pertaining to lobbying activities conducted in connection with an IFS contract. IFS will comply with all federal, state, and local laws, regulations and rulings, including but not limited to all laws, regulations and rulings governing the registration and activities of advocates to the extent that said laws are applicable in our capacity as a registered lobbyist under the contract.

Project Management

Letitia White and Jean Denton will be the principal partners, and Drew Tatum and Sarah Persichetti will directly support the District's day-to-day engagement. However, all IFS members will be available to support the District's legislative priorities and interests.

Innovative Federal Strategies will provide monthly reports detailing all actions taken on behalf of Valley Sanitary District to give real-time visibility into the work we are performing and the progress we are making to address and accomplish the District's priorities. Additionally, we will have periodic scheduled conference calls to discuss strategy, actions taken, and future plans, along with occasional ad-hoc calls to discuss emergent issues in response to legislative action or intelligence received from other congressional engagement.

Innovative Federal Strategies has a strict conflict of interest policy. In the event issues arise where interests between existing clients might conflict, the firm will notify both clients of

the potential conflict in the interest of full disclosure and to judge whether, from either client's perspective, a conflict exists that requires remediation. In the event a conflict is determined to exist, the firm, on a specific case-by-case basis and after discussion with both clients, will remain neutral on the issue in conflict. At this time, we do not believe any conflicts of interest exist between the District and the firm's existing clients.

Because we appreciate the challenges that cities face, IFS prides itself on offering very reasonable retainers to our municipal clients. We understand that you are responsible for providing a vast number of services to your residents.

Innovative Federal Strategies has a valid license to conduct business in the District of Columbia, has paid required annual federal income taxes, has complied fully with all lobbying activity disclosure and reporting requirements to the U.S. Senate and the House of Representatives, and has no pending disputes with any clients or vendors.



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

THRU: Beverli A. Marshall, General Manager

FROM: Ryan Williams, Facilities Maintenance Supervisor

SUBJECT: Authorize the Purchase of Four (4) Utility Carts from Cart Mart in an Amount Not to Exceed \$63,353

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss the need to purchase of Four (4) Utility Carts.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3.2: Increase use of technology to lower costs and improve reliability.

Fiscal Impact

The fiscal impact from the recommendation actions is approximately \$63,353 included in the adopted Comprehensive Budget for FY 2021/22. This purchase is being made with government concession pricing.

The surplus value for both carts is estimated between \$3,200 to \$8,500, which will be applied to replacement costs.

Background

Staff determined that the existing utility carts need to be replaced due to age, mileage, and overall annual maintenance costs. These carts are used primarily by the Operations division and are equipped for daily job site purposes from equipment transportation to towing necessary equipment to and from the job site.

Once the replacement carts are in service, the surplus carts will be sold through GovDeals.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to purchase of Four (4) Utility Carts from Cart Mart in the amount of \$ 63,352.26, which includes tax and delivery.

Attachments

Attachment A: Cart Mart Quote for Four (4) Passenger Cart

Attachment B: Cart Mart Quote for Utility Cart

CARTMART

GOLF CARTS, PARTS & SERVICE SINCE 1959

Quote Number: VS,T6E-R3
Date: June 24, 2021

ACCOUNT INFORMATION		
Customer Name: Valley Sanitary District	Contact: Ryan Williams, Maintenance Supervisor	
Billing Address: 45-500 Van Buren	Mobile Phone: 760.702.4844	
City, State, Zip: Indio, CA 92201	E-Mail Address: rwilliams@valley-sanitary.org	

SALES PERSON	PHONE NUMBER	EMAIL ADDRESS	ESTIMATED DELIVERY	PAYMENT TERMS
Sean McHenry	(760) 744-4420 ext. 3002	Sean.Mchenry@cartmart.com	60-90 Days	DUE ON RECEIPT

QUANTITY	OPTION #	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	NISO	2022 Club Car Transporter, electric, transportation vehicle, four passenger, 48V 8-6V batteries, 500 amp controller w/ programmable settings, DC converter 25 amp, on board Delta Q charger, aluminum frame/chassis, self adjusting rack and pinion steering, four wheel brakes, 12V plug, hour meter, battery indicator, heavy duty front suspension, flat bed, stakeside kit, standard lights(tail/brake lights/horn), 20x10-10 6 ply tires.	\$13,341.00	\$13,341.00
1	OOEM	Fold down rear seat	\$1,075.00	\$1,075.00
1	OOEM	Canopy top	\$922.00	\$922.00
1	OOEM	Windshield, hinged	\$175.00	\$175.00
1	OOEM	Rear view mirror, wink	\$88.00	\$88.00
1	OOEM	Wheel covers	\$72.00	\$72.00
1	OOEM	Heavy duty front brush guard	\$369.00	\$369.00
		Indio sales tax 8.75%		
		EXTENDED WARRANTY HAS BEEN DECLINED		

<p>INSPECTION BEFORE DELIVERY: To provide the best experience for our customers and to reduce errors or misunderstandings regarding your order, customers are required to approve and sign off on the final order in person, prior to delivery. Whenever possible, buyers are encouraged to return to the retail store with the intent to inspect and approve the vehicle prior to delivery. At that time, we will collect all remaining payments to Cart Mart in full, and a delivery date will be established. If Customer is unable or refuses to return to the store for final inspection only to refuse delivery later, the buyer agrees to pay a redelivery charge in an amount no less than the amount listed on this quotation as "Delivery". Customer is also aware that change orders after completion, may incur an additional charge.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: none;">SUB-TOTAL</td> <td style="border-bottom: none; text-align: right;">\$16,042.00</td> <td style="border-bottom: none; text-align: right;">\$16,042.00</td> </tr> <tr> <td style="border-top: none;">SPECIAL DISCOUNT</td> <td style="border-top: none; text-align: right;">(\$3,073.35)</td> <td style="border-top: none; text-align: right;">(\$3,073.35)</td> </tr> <tr> <td style="border-top: none;">DEALER PREP / INSTALL</td> <td style="border-top: none; text-align: right;">\$575.00</td> <td style="border-top: none; text-align: right;">\$575.00</td> </tr> <tr> <td style="border-top: none;">LOCAL DELIVERY</td> <td style="border-top: none; text-align: right;">\$125.00</td> <td style="border-top: none; text-align: right;">\$125.00</td> </tr> <tr> <td style="border-top: none;">TAXABLE SUB-TOTAL</td> <td style="border-top: none; text-align: right;">\$13,668.65</td> <td style="border-top: none; text-align: right;">\$13,668.65</td> </tr> <tr> <td style="border-top: none;">SALES TAX</td> <td style="border-top: none; text-align: right;">\$1,196.01</td> <td style="border-top: none; text-align: right;">\$1,196.01</td> </tr> <tr> <td style="border-top: none;">EXTENDED WARRANTY</td> <td style="border-top: none; text-align: right;">\$0.00</td> <td style="border-top: none; text-align: right;">\$0.00</td> </tr> <tr> <td style="border-top: none;">INBOUND FREIGHT / ORIGIN</td> <td style="border-top: none; text-align: right;">\$949.00</td> <td style="border-top: none; text-align: right;">\$949.00</td> </tr> <tr> <td style="border-top: none;">DMV / DOCUMENT FEES</td> <td style="border-top: none; text-align: right;">\$0.00</td> <td style="border-top: none; text-align: right;">\$0.00</td> </tr> <tr> <td style="border-top: none;">REVISED SUB TOTAL</td> <td style="border-top: none; text-align: right;">\$15,813.66</td> <td style="border-top: none; text-align: right;">\$15,813.66</td> </tr> <tr> <td style="border-top: none;">TOTAL TRADE IN VALUE</td> <td style="border-top: none; text-align: right;">\$0.00</td> <td style="border-top: none; text-align: right;">\$0.00</td> </tr> <tr> <td style="border-top: none;">LESS DEPOSIT / PAYMENT</td> <td style="border-top: none; text-align: right;">\$0.00</td> <td style="border-top: none; text-align: right;">\$0.00</td> </tr> <tr> <td style="border-top: none;">TOTAL BALANCE DUE</td> <td style="border-top: none; text-align: right;">\$15,813.66</td> <td style="border-top: none; text-align: right;">\$15,813.66</td> </tr> </table>	SUB-TOTAL	\$16,042.00	\$16,042.00	SPECIAL DISCOUNT	(\$3,073.35)	(\$3,073.35)	DEALER PREP / INSTALL	\$575.00	\$575.00	LOCAL DELIVERY	\$125.00	\$125.00	TAXABLE SUB-TOTAL	\$13,668.65	\$13,668.65	SALES TAX	\$1,196.01	\$1,196.01	EXTENDED WARRANTY	\$0.00	\$0.00	INBOUND FREIGHT / ORIGIN	\$949.00	\$949.00	DMV / DOCUMENT FEES	\$0.00	\$0.00	REVISED SUB TOTAL	\$15,813.66	\$15,813.66	TOTAL TRADE IN VALUE	\$0.00	\$0.00	LESS DEPOSIT / PAYMENT	\$0.00	\$0.00	TOTAL BALANCE DUE	\$15,813.66	\$15,813.66
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<p>WARRANTY DISCLAIMER: Buyer verifies and accepts the attached Warranty Disclaimer and the designation for coverage, if any. Buyer further agrees that a representative of Cart Mart has explained and reviewed the coverage under the attached warranty designations and that no representation beyond what is listed in this proposal has been made.</p>																																								
<p>PRICING DISCOUNTS AND PAYMENT TERMS ON LOW SPEED VEHICLES (LSV's): As of January 1, 2019, LSV's require licensing and titling at the time of sale therefore, all LSV documentation and payments must be settled prior to delivery. Commercial pay terms for LSV's are no longer available so if you wish to take the Net 30 day pay option, you agree to forego the proposed purchase discount. This option also requires Cart Mart be listed as a Lienholder on title until settled. Additional charges may apply.</p>																																								
OMNIA Contract # EV2671-01																																								

BY SIGNING AND ACCEPTING THIS QUOTATION, I AM FULLY COMMITTED TO THE PURCHASE OF THIS VEHICLE(S). I HAVE RECEIVED THE TERMS AND DISCLAIMERS AND I HEARBY AUTHORIZE CART MART TO COMMENCE THE SOURCING AND BUILDING OF THIS ORDER. I UNDERSTAND THAT THE TIME AND WORK INVOLVED MAY INCLUDE THE PROCUREMENT OF THE ACTUAL VEHICLE OR SOURCING OF COMPONENTS AND MAY ALSO REQUIRE ADDITIONAL CUSTOM MODIFICATIONS TO THE VEHICLE. BECAUSE OF THAT, I ACCEPT THAT MY ORDER MAY NOT BE CANCELLED AND THAT MY DOWN PAYMENT IS NON-REFUNDABLE AFTER 24 HOURS.

X	X	X
REVIEWED & ACCEPTED BY:	PRINTED NAME / TITLE:	DATE:

CORPORATE HEADQUARTERS: 237 SOUTH BENT AVENUE, SAN MARCOS, CA 92078

SAN DIEGO | RANCHO MIRAGE | LA QUINTA | ORANGE COUNTY | LOS ANGELES | AUGUSTA, GA | NASHVILLE, TN

WWW.CARTMART.COM (800) 660-4421

CMI Commercial Quote_V2021.3

This quotation is valid for 30 days only

LEASE OPTION

TERM, MONTHLY	MONTHLY RATE, EACH	MONTHLY RATE, EXT.
24	\$0.00	\$0.00
36	\$0.00	\$0.00
48	\$0.00	\$0.00
60	\$0.00	\$0.00

LEASE TERMS & CONDITIONS

- A. Unless otherwise stated, this lease represents a "True Lease" (AKA Rental Agreement) and not a "Capital Purchase" or "Finance Agreement" to purchase the vehicle(s).
- B. Above pricing includes vehicle(s) + accessories, dealer preparation, inbound freight, local delivery, installation & training.
- C. Pricing does not include applicable taxes.
- D. Pricing is based on approved credit.
- E. This lease option is for estimating purposes only, and these numbers represent approximate monthly prices based on approved credit.
- F. This quote is valid for 30 days only.

CUSTOMER agrees to accept sole responsibility for any loss or damage to its returned cars beyond ordinary wear due to normal use. The returned cars must meet the following conditions:

- 1.) All cars must be free of all liens and encumbrances.
- 2.) All cars must be capable of running for at least 8 hours.
- 3.) All cars must be the same make, model, year and quantity as originally leased.
- 4.) All cars must have a working charger.
- 5.) All cars must have four serviceable tires that retain proper air pressure.
- 6.) All cars must steer properly in all directions.
- 7.) All batteries must be free of corrosion, and properly filled with water.

Furthermore, CUSTOMER agrees to pay the repair or replacement charges if the below conditions are found upon Cart Mart and/or Lender's inspection of the returned vehicles:

- 1.) Severely Damaged or Missing Chargers – Minimum \$250.00 per charger or replacement value.
- 2.) Inoperable Cars - Minimum \$500.00 per vehicle or replacement value.
- 3.) Minor Damage (Damage to Bodies, Bumpers or Seats)- Minimum \$400.00 per vehicle or replacement value.
- 4.) Major Damage (Frame Damage, Wrecked Cars, Etc.) - Minimum \$1,000.00 per vehicle or replacement value.

DEFINITIONS FROM PAGE ONE

SUB TOTAL	The Sub Total is the combined sum (value) of the Vehicle(s) and additional accessories prior to discounts, taxes and fees.
SPECIAL DISCOUNT	Special Discounts are generally promotions run by dealer, or manufacturer and often change without notice. Discounts are only available on specific models during special sales or promotions.
DEALER PREP & INSTALL	Dealer Prep / Install covers the time required for the preparation of the vehicle(s), including the procurement, installation of custom accessories and detail prior to delivery. This is a taxable charge.
LOCAL DELIVERY	Local Delivery charges cover the cost to deliver the vehicle(s) from our retail location to the buyers final destination (locally). Delivery is considered a service, thereby making it a taxable charge.
TAXABLE SUB-TOTAL	Covers the vehicle(s), accessories, extended warranties, dealer prep and delivery. These items are all taxable and shown in the Taxable Sub Total.
CA SALES TAX	California State Sales Tax is charged on all sales orders for units delivered and used in California. Tax rates vary per county. If your County rate is improperly quoted in the initial proposal, Cart Mart reserves the right to adjust and charge accordingly for the Sales Tax based on your location.
INBOUND FREIGHT / ORIGIN	Inbound Freight / Origin charges are the costs charged by Manufacturer to ship the vehicle(s) from the Origin Manufacturer, direct to one of our locations. This is a Non Taxable charge.
EXTENDED WARRANTY	Extended Warranty charges are an additional option that is generally purchased at the time of sale. This is a taxable charge.
DMV / DOCUMENT FEES	DMV / Document fees cover the cost to register the vehicle(s) with the DMV (including actual registration costs), and the cost to register the vehicle(s) with the Manufacturer.
REVISED SUB TOTAL	Essentially, this is the total cost of the vehicle(s), inclusive of taxes and fees. This does not include any credits for trade-in's or deposits.
TRADE IN VALUE	A mutually agreed value for the vehicle to be traded back to the dealer. Trade-in's reduce the "Revised Sub Total" by the amount agreed, and are referred to as an After Sales Tax reduction in the price. Trade-in's must be in good working order, or as promised and include all components such as battery chargers, keys and service records.
LESS DEPOSIT / PAYMENT	We accept Purchase Orders from approved commercial entities. We require all Consumer made-to-order transactions be paid in full at the time of sale, or prior to delivery. Cart Mart does not accept credit cards as method for payment and prefers wire transfer or bank check whenever possible.

X

Reviewed and Accepted by: _____

X

Date Approved: _____

WARRANTY DISCLAIMERS

It is the buyer's responsibility to understand the warranty coverage associated with your vehicle purchase. Please review this document carefully, as this covers important information related to the Cart Mart, the Manufacturer of the vehicle you are purchasing and the limited warranty associated with it.

Dealer to select at least one of the following:

LIMITED 30-DAY CART MART WARRANTY

LIMITED 30-DAY CART MART WARRANTY: We stand behind our work with our Limited 30 Day Cart Mart Warranty. If this vehicle(s) is eligible for coverage under this program, and something should happen to the vehicle that was not caused by negligence on the owner, we will do everything in our capacity to make you happy. This includes servicing the vehicle with new or used components during the coverage term. Buyer understands that only certain non-wear and tear parts, and the labor to replace them, may be covered under this agreement. It is further understood that our limited 30-DAY limited warranty does not cover the pick up or redelivery of a vehicle(s) after Customer has accepted delivery and buyer is aware that there will be a minimum \$100.00 deductible charged, per claim, for warranty claims up to 30 DAYS after delivery. Damages incurred to the vehicle after delivery are not covered under this agreement and generally, claims after 30 days will not be approved.

LIMITED 1 YEAR CART MART WARRANTY ON RECONDITIONED VEHICLES

LIMITED 1 YEAR CART MART WARRANTY ON RECONDITIONED VEHICLES: Cart Mart offers a limited 1 year, in house warranty on reconditioned vehicles reconditioned by Cart Mart. We refer to these types of reconditioned cars as "Factory Remanufactured, Gold Standard, Sabel Edition or Venturi Edition's". If your vehicle(s) is eligible for our 1 YEAR limited warranty, buyer understands that only certain non-wear and tear parts, and the labor to replace them, may be covered under this agreement. It is further understood that our limited 1 YEAR warranty does not cover the pick up or redelivery of a vehicle(s) after Customer has accepted delivery and buyer is aware that there will be a minimum \$100.00 deductible charged, per claim, for warranty claims up to 1 YEAR after delivery. Damages incurred to the vehicle after delivery are not covered under this agreement and generally, claims after 1 YEAR of delivery will not be approved.

NEW VEHICLE - MANUFACTURER'S WARRANTY

LIMITED WARRANTY FOR NEW VEHICLES: New vehicles are covered under the Manufacturer's Warranty for defects in materials, recalls or known problems related to the performance and operation, and only for a limited period. The buyer has been advised of the Manufacturers warranty terms and conditions, including the limited warranty coverage at the time of sale and those terms were clearly explained or designated verbally, through documentation found in the product manual, online or on the attached proposal. It is the responsibility of the buyer to understand and accept those terms, and to report all warranty related issues or manufacturers defects to the Authorized Dealer immediately. Failure to report issues to an Authorized Dealer in a timely manner may result in the voiding of the Manufacturers Limited Warranty. It is further understood that all service to the vehicle must be performed by a certified and authorized dealer of the product while under manufacturers warranty.

AS IS – NO DEALER WARRANTY

AS-IS WARRANTY DISCLAIMER: Buyer accepts our policy on "AS IS" orders which states there shall be no warranty coverage on AS IS purchases whatsoever. Specifically, No Dealer Warranty means that all defects in materials or workmanship, and that all necessary repairs after delivery, are the responsibility of the customer. AS IS - NO WARRANTY means the buyer is aware of the condition of the vehicle(s) and has accepted the vehicle(s) in AS IS condition, and accepts the possibility that they are responsible for paying for parts, labor and additional services related to the repair under this agreement. Specifically, Batteries, Tires, Seats, Battery Chargers and all other wear and tear components are NOT covered under the AS-IS Warranty agreement.

EXTENDED WARRANTY

EXTENDED WARRANTY: Cart Mart offers extended warranties on certain new and pre-owned vehicles for an additional cost. On occasion, we may elect to select a third-party warranty provider that allows certified and authorized dealers to perform repairs at no additional charge to the customer (e.g.: no deductible on electric vehicles, no pick up or delivery charges and no parts or labor charges) for the term of the warranty purchased at the time of sale. Claims must meet the approved guidelines to be paid. Under the Cart Mart Extended Warranty program, batteries over and battery chargers 1 year old are not covered however, new batteries installed in a new or reconditioned vehicle are covered through the Manufacturer on a pro-rated basis, in in most cases, only up to 1 YEAR. Cart Mart charges a \$50.00 deductible, per occurrence, on gas powered vehicles.

LIMITED NEW BATTERY WARRANTY

LIMITED WARRANTY ON NEW BATTERIES: Batteries, when replaced new at the time of sale, are warranted through the Battery manufacturer for a period up to 1 YEAR. Customer is aware that batteries are perishable and require service on a regular basis, especially in extreme hot or cold climates. If the customer fails to maintain the batteries per the manufacturers specific guidelines on battery maintenance, the customer is aware that the limited warranty on batteries may be void. Customer further accepts the warranty on batteries are pro-rated meaning only a portion of the cost to repair or replace the batteries may be covered under this warranty.

X

Reviewed and Accepted by: _____

X

Date: _____

Transaction Disclaimers

Notice to Buyer

It is the buyer's responsibility to understand their legal rights associated with the purchase of this vehicle(s). Please review the document carefully, as this document covers important information related to the transaction you are entering, the vehicle, our liabilities in the sale and service to this vehicle and the written warranties associated to the vehicle you are purchasing.

X
Initial

X
Date

Warranty Disclaimer

This and any other warranty shall be void if the vehicle or any component of the vehicle is abused or used in an unintended manner or shows indications that it has been altered in any way. Including, but not limited to, modification of the speed governor, braking system, steering transaxle, or other operating systems of the car to cause it to perform outside manufacturer specifications. The warranty is likewise void if the vehicle shows indications that reasonable or necessary maintenance as outlined in the owner's manual and maintenance and service manual was not performed at the time and in the manner specified in such manuals and performed by a certified and qualified technician and through an authorized dealer of the specific product.

X
Initial

X
Date

No-Cooling-Off

State law does not provide for a "cooling-off" or other cancellation period for vehicle lease or purchase contracts. Therefore, you cannot later cancel such a contract simply because you change your mind, decide you are not happy with the price you agreed to pay, or simply desire to purchase from another dealer. After you sign this vehicle purchase contract, lease agreement, proposal, or quotation, it may only be canceled with the agreement of the seller or lessor or for legal cause, such as misrepresentation or fraud. Buyer also agrees that Cart Mart is not responsible for any delays by its suppliers in delivery of the vehicle and its components and will not be entitled to cancel Buyer's order or refund of its deposit in case of any such delays.

X
Initial

X
Date

Arbitration Provision

Buyer and Cart Mart agree that any dispute, claim or controversy arising out of or relating to this transaction or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in San Diego County, California before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures, which can be obtained from JAMS' website at <https://www.jamsadr.com>. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The arbitrator may, in the Award, allocate all or part of the costs of the arbitration, including the fees of the arbitrator and the reasonable attorneys' fees of the prevailing party.

X
Signed and Accepted by:

X
Date

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

Customer Name: Valley Sanitary District

Address: 45-500 Van Buren **City/State/Zip:** Indio, CA 92201

Description of Vehicle: 2022 Club Car Transporter, electric, tra

Description of the Work:

1. I (Customer) acknowledge and assume the unusual risks involved and hazards connected with operating a golf car, low speed vehicle or other small motorized utility vehicle (collectively, a "Vehicle") and hereby release, waive, discharge and covenant not to sue Cart Mart, Inc. (CMI), or their officers, agents, servants, or employees ("Releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or any of the property belonging to me, whether caused by the negligence of the Releasees, or otherwise, whether due to the installation of certain parts and accessories provided by CMI, including, but not limited to, those designed to enhance the performance of the above described Vehicle or to increase the clearance of the Vehicle's frame with the ground ("lift"), increase the speed, or to add restraints ("seatbelts"), or otherwise. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, or any loss or damage of property owned by me, as a result of being engaged in such activity, whether caused by the negligence of releasees, or otherwise.

2. As the Customer, I further hereby agree to indemnify and hold harmless the Releasees from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my operating a Vehicle, whether caused by negligence of Releasees, or otherwise.

3. It is my express intent, as the Customer, that this Waiver of Liability and Hold Harmless Agreement ("Agreement") shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a release, waiver, discharge and covenant not to sue the above-named Releasees.

4. As the Customer, I further expressly agree that this Agreement shall be construed in accordance with, and is intended to be as broad and inclusive as is permitted by, the laws of the state in which CMI provides its services, and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

In signing this release, I acknowledge and represent that I, as the Customer, have read the foregoing Agreement, understand it and sign it voluntarily as my own free act and deed; I understand that I am giving up substantial rights, including my right to sue; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Agreement for full, adequate and complete consideration fully intending to be bound by same; and I intend my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

Signed on this _____ day of _____, 20_____.



X

Printed Name

X

Signature

CREDIT CARD AUTHORIZATION FORM

Credit Card Holder - Billing Address Information:


Business Name: _____

Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

I HEREBY AUTHORIZE CART MART, INC. TO CHARGE MY CREDIT CARD FOR THE TRANSACTION DATED _____, AMOUNTING TO \$ _____, ONLY. 



(circle one)

Credit Card Holder - Card information:

Credit card number: _____ Exp. Date: _____

Billing address: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Email: _____

Verification PIN (Four digit number on front or three digits on back of card): _____

I AM AWARE OF, AND AGREE TO THE TERMS OF THIS PURCHASE THROUGH CART MART, INC. WHEN I SUBMIT THIS FORM, I AM AUTHORIZING CART MART TO COMMENCE WORKING ON MY ORDER AND PROCURE THE VEHICLE OR NECESSARY COMPONENTS TO COMPLETE MY ORDER TO MY CUSTOM SPECIFICATIONS. I AM FULLY AWARE THAT BECAUSE SERVICES WILL COMMENCE IMMEDIATELY, MY DOWN PAYMENT OR FULL PAYMENT IS NON-REFUNDABLE AFTER ONE BUSINESS DAY.

SIGNATURE: X _____ DATE: X _____

PLEASE, PROVIDE A COPY OF YOUR VALID DRIVER'S LICENSE WITH THIS DOCUMENT.

CARTMART

GOLF CARTS, PARTS & SERVICE SINCE 1959

Quote Number: VS,CA700E,2021-R3

Date: June 24, 2021

ACCOUNT INFORMATION		
Customer Name: Valley Sanitary District	Contact: Ryan Williams, Maintenance Supervisor	
Billing Address: 45-500 Van Buren	Mobile Phone: 760.702.4844	
City, State, Zip: Indio, CA 92201	E-Mail Address: rwilliams@valley-sanitary.org	

SALES PERSON	PHONE NUMBER	EMAIL ADDRESS	ESTIMATED DELIVERY	PAYMENT TERMS
Sean McHenry	(760) 744-4420 ext. 3002	Sean.Mchenry@cartmart.com	60-90 Days	DUE ON RECEIPT

QUANTITY	OPTION #	DESCRIPTION	UNIT PRICE	EXT. PRICE
3	NISO	2022 Club Car CARRYALL 700, electric, two passenger utility vehicle, 48V, 3.7HP(2.7kW) peak 20HP(14.9kW) DC motor, 500 amp controller w/programmable settings, on-board Delta Q charger w/ reel cord, aluminum frame/chassis, front/rear independent leaf springs w/dual hydraulic shocks, four wheel brakes, self adjusting rack and pinion steering, headlights, 12V accessory plug, hour meter, DC converter 25A, electric bed lift, 20x10-10 6ply tires	\$12,912.00	\$38,736.00
3	OOEM	Cargo box with tailgate tethers	\$851.00	\$2,553.00
3	OOEM	Battery capacity indicator	\$126.00	\$378.00
3	OOEM	Extended range batteries	\$667.00	\$2,001.00
3	OOEM	Differential guard	\$42.00	\$126.00
3	OOEM	Heavy duty 2" rear receiver hitch	\$114.00	\$342.00
3	OOEM	Standard lights; adds tail, brake lights & horn	\$236.00	\$708.00
3	OOEM	Canopy top, short	\$482.00	\$1,446.00
3	OOEM	Windshield, split	\$175.00	\$525.00
3	OOEM	Rear view mirror, wink	\$88.00	\$264.00
3	OOEM	Extra heavy duty front suspension	\$0.00	
3	OOEM	VersAttach ladder rack (pair)	\$359.00	\$1,077.00
		Indio sales tax 8.75%		
		EXTENDED WARRANTY HAS BEEN DECLINED		

<p>INSPECTION BEFORE DELIVERY: To provide the best experience for our customers and to reduce errors or misunderstandings regarding your order, customers are required to approve and sign off on the final order in person, prior to delivery. Whenever possible, buyers are encouraged to return to the retail store with the intent to inspect and approve the vehicle prior to delivery. At that time, we will collect all remaining payments to Cart Mart in full, and a delivery date will be established. If Customer is unable or refuses to return to the store for final inspection only to refuse delivery later, the buyer agrees to pay a redelivery charge in an amount no less than the amount listed on this quotation as "Delivery". Customer is also aware that change orders after completion, may incur an additional charge.</p>	SUB-TOTAL	\$16,052.00	\$48,156.00
	SPECIAL DISCOUNT	(\$3,053.40)	(\$9,160.20)
	DEALER PREP / INSTALL	\$575.00	\$1,725.00
	LOCAL DELIVERY	\$125.00	\$375.00
	TAXABLE SUB-TOTAL	\$13,698.60	\$41,095.80
	SALES TAX	\$1,198.60	\$3,595.80
<p>WARRANTY DISCLAIMER: Buyer verifies and accepts the attached Warranty Disclaimer and the designation for coverage, if any. Buyer further agrees that a representative of Cart Mart has explained and reviewed the coverage under the attached warranty designations and that no representation beyond what is listed in this proposal has been made.</p>	EXTENDED WARRANTY	\$0.00	\$0.00
	INBOUND FREIGHT / ORIGIN	\$949.00	\$2,847.00
	DMV / DOCUMENT FEES	\$0.00	\$0.00
<p>PRICING DISCOUNTS AND PAYMENT TERMS ON LOW SPEED VEHICLES (LSV's): As of January 1, 2019, LSV's require licensing and titling at the time of sale therefore, all LSV documentation and payments must be settled prior to delivery. Commercial pay terms for LSV's are no longer available so if you wish to take the Net 30 day pay option, you agree to forego the proposed purchase discount. This option also requires Cart Mart be listed as a Lienholder on title until settled. Additional charges may apply.</p>	REVISED SUB TOTAL	\$15,846.20	\$47,538.60
	TOTAL TRADE IN VALUE	\$0.00	\$0.00
	LESS DEPOSIT / PAYMENT	\$0.00	\$0.00
OMNIA Contract # EV2671-01	TOTAL BALANCE DUE	\$15,846.20	\$47,538.60

BY SIGNING AND ACCEPTING THIS QUOTATION, I AM FULLY COMMITTED TO THE PURCHASE OF THIS VEHICLE(S). I HAVE RECEIVED THE TERMS AND DISCLAIMERS AND I HEARBY AUTHORIZE CART MART TO COMMENCE THE SOURCING AND BUILDING OF THIS ORDER. I UNDERSTAND THAT THE TIME AND WORK INVOLVED MAY INCLUDE THE PROCUREMENT OF THE ACTUAL VEHICLE OR SOURCING OF COMPONENTS AND MAY ALSO REQUIRE ADDITIONAL CUSTOM MODIFICATIONS TO THE VEHICLE. BECAUSE OF THAT, I ACCEPT THAT MY ORDER MAY NOT BE CANCELLED AND THAT MY DOWN PAYMENT IS NON-REFUNDABLE AFTER 24 HOURS.

X	X	X
REVIEWED & ACCEPTED BY:	PRINTED NAME / TITLE:	DATE:

CORPORATE HEADQUARTERS: 237 SOUTH BENT AVENUE, SAN MARCOS, CA 92078

SAN DIEGO | RANCHO MIRAGE | LA QUINTA | ORANGE COUNTY | LOS ANGELES | AUGUSTA, GA | NASHVILLE, TN

WWW.CARTMART.COM (800) 660-4421

This quotation is valid for 30 days only

LEASE OPTION

TERM, MONTHLY	MONTHLY RATE, EACH	MONTHLY RATE, EXT.
24	\$0.00	\$0.00
36	\$0.00	\$0.00
48	\$0.00	\$0.00
60	\$0.00	\$0.00

LEASE TERMS & CONDITIONS

- A. Unless otherwise stated, this lease represents a "True Lease" (AKA Rental Agreement) and not a "Capital Purchase" or "Finance Agreement" to purchase the vehicle(s).
- B. Above pricing includes vehicle(s) + accessories, dealer preparation, inbound freight, local delivery, installation & training.
- C. Pricing does not include applicable taxes.
- D. Pricing is based on approved credit.
- E. This lease option is for estimating purposes only, and these numbers represent approximate monthly prices based on approved credit.
- F. This quote is valid for 30 days only.

CUSTOMER agrees to accept sole responsibility for any loss or damage to its returned cars beyond ordinary wear due to normal use. The returned cars must meet the following conditions:

- 1.) All cars must be free of all liens and encumbrances.
- 2.) All cars must be capable of running for at least 8 hours.
- 3.) All cars must be the same make, model, year and quantity as originally leased.
- 4.) All cars must have a working charger.
- 5.) All cars must have four serviceable tires that retain proper air pressure.
- 6.) All cars must steer properly in all directions.
- 7.) All batteries must be free of corrosion, and properly filled with water.

Furthermore, CUSTOMER agrees to pay the repair or replacement charges if the below conditions are found upon Cart Mart and/or Lender's inspection of the returned vehicles:

- 1.) Severely Damaged or Missing Chargers – Minimum \$250.00 per charger or replacement value.
- 2.) Inoperable Cars - Minimum \$500.00 per vehicle or replacement value.
- 3.) Minor Damage (Damage to Bodies, Bumpers or Seats)- Minimum \$400.00 per vehicle or replacement value.
- 4.) Major Damage (Frame Damage, Wrecked Cars, Etc.) - Minimum \$1,000.00 per vehicle or replacement value.

DEFINITIONS FROM PAGE ONE

SUB TOTAL	The Sub Total is the combined sum (value) of the Vehicle(s) and additional accessories prior to discounts, taxes and fees.
SPECIAL DISCOUNT	Special Discounts are generally promotions run by dealer, or manufacturer and often change without notice. Discounts are only available on specific models during special sales or promotions.
DEALER PREP & INSTALL	Dealer Prep / Install covers the time required for the preparation of the vehicle(s), including the procurement, installation of custom accessories and detail prior to delivery. This is a taxable charge.
LOCAL DELIVERY	Local Delivery charges cover the cost to deliver the vehicle(s) from our retail location to the buyers final destination (locally). Delivery is considered a service, thereby making it a taxable charge.
TAXABLE SUB-TOTAL	Covers the vehicle(s), accessories, extended warranties, dealer prep and delivery. These items are all taxable and shown in the Taxable Sub Total.
CA SALES TAX	California State Sales Tax is charged on all sales orders for units delivered and used in California. Tax rates vary per county. If your County rate is improperly quoted in the initial proposal, Cart Mart reserves the right to adjust and charge accordingly for the Sales Tax based on your location.
INBOUND FREIGHT / ORIGIN	Inbound Freight / Origin charges are the costs charged by Manufacturer to ship the vehicle(s) from the Origin Manufacturer, direct to one of our locations. This is a Non Taxable charge.
EXTENDED WARRANTY	Extended Warranty charges are an additional option that is generally purchased at the time of sale. This is a taxable charge.
DMV / DOCUMENT FEES	DMV / Document fees cover the cost to register the vehicle(s) with the DMV (including actual registration costs), and the cost to register the vehicle(s) with the Manufacturer.
REVISED SUB TOTAL	Essentially, this is the total cost of the vehicle(s), inclusive of taxes and fees. This does not include any credits for trade-in's or deposits.
TRADE IN VALUE	A mutually agreed value for the vehicle to be traded back to the dealer. Trade-in's reduce the "Revised Sub Total" by the amount agreed, and are referred to as an After Sales Tax reduction in the price. Trade-in's must be in good working order, or as promised and include all components such as battery chargers, keys and service records.
LESS DEPOSIT / PAYMENT	We accept Purchase Orders from approved commercial entities. We require all Consumer made-to-order transactions be paid in full at the time of sale, or prior to delivery. Cart Mart does not accept credit cards as method for payment and prefers wire transfer or bank check whenever possible.

X

Reviewed and Accepted by: _____

X

Date Approved: _____

WARRANTY DISCLAIMERS

It is the buyer's responsibility to understand the warranty coverage associated with your vehicle purchase. Please review this document carefully, as this covers important information related to the Cart Mart, the Manufacturer of the vehicle you are purchasing and the limited warranty associated with it.

Dealer to select at least one of the following:

LIMITED 30-DAY CART MART WARRANTY

LIMITED 30-DAY CART MART WARRANTY: We stand behind our work with our Limited 30 Day Cart Mart Warranty. If this vehicle(s) is eligible for coverage under this program, and something should happen to the vehicle that was not caused by negligence on the owner, we will do everything in our capacity to make you happy. This includes servicing the vehicle with new or used components during the coverage term. Buyer understands that only certain non-wear and tear parts, and the labor to replace them, may be covered under this agreement. It is further understood that our limited 30-DAY limited warranty does not cover the pick up or redelivery of a vehicle(s) after Customer has accepted delivery and buyer is aware that there will be a minimum \$100.00 deductible charged, per claim, for warranty claims up to 30 DAYS after delivery. Damages incurred to the vehicle after delivery are not covered under this agreement and generally, claims after 30 days will not be approved.

LIMITED 1 YEAR CART MART WARRANTY ON RECONDITIONED VEHICLES

LIMITED 1 YEAR CART MART WARRANTY ON RECONDITIONED VEHICLES: Cart Mart offers a limited 1 year, in house warranty on reconditioned vehicles reconditioned by Cart Mart. We refer to these types of reconditioned cars as "Factory Remanufactured, Gold Standard, Sabel Edition or Venturi Edition's". If your vehicle(s) is eligible for our 1 YEAR limited warranty, buyer understands that only certain non-wear and tear parts, and the labor to replace them, may be covered under this agreement. It is further understood that our limited 1 YEAR warranty does not cover the pick up or redelivery of a vehicle(s) after Customer has accepted delivery and buyer is aware that there will be a minimum \$100.00 deductible charged, per claim, for warranty claims up to 1 YEAR after delivery. Damages incurred to the vehicle after delivery are not covered under this agreement and generally, claims after 1 YEAR of delivery will not be approved.

NEW VEHICLE - MANUFACTURER'S WARRANTY

LIMITED WARRANTY FOR NEW VEHICLES: New vehicles are covered under the Manufacturer's Warranty for defects in materials, recalls or known problems related to the performance and operation, and only for a limited period. The buyer has been advised of the Manufacturers warranty terms and conditions, including the limited warranty coverage at the time of sale and those terms were clearly explained or designated verbally, through documentation found in the product manual, online or on the attached proposal. It is the responsibility of the buyer to understand and accept those terms, and to report all warranty related issues or manufacturers defects to the Authorized Dealer immediately. Failure to report issues to an Authorized Dealer in a timely manner may result in the voiding of the Manufacturers Limited Warranty. It is further understood that all service to the vehicle must be performed by a certified and authorized dealer of the product while under manufacturers warranty.

AS IS – NO DEALER WARRANTY

AS-IS WARRANTY DISCLAIMER: Buyer accepts our policy on "AS IS" orders which states there shall be no warranty coverage on AS IS purchases whatsoever. Specifically, No Dealer Warranty means that all defects in materials or workmanship, and that all necessary repairs after delivery, are the responsibility of the customer. AS IS - NO WARRANTY means the buyer is aware of the condition of the vehicle(s) and has accepted the vehicle(s) in AS IS condition, and accepts the possibility that they are responsible for paying for parts, labor and additional services related to the repair under this agreement. Specifically, Batteries, Tires, Seats, Battery Chargers and all other wear and tear components are NOT covered under the AS-IS Warranty agreement.

EXTENDED WARRANTY

EXTENDED WARRANTY: Cart Mart offers extended warranties on certain new and pre-owned vehicles for an additional cost. On occasion, we may elect to select a third-party warranty provider that allows certified and authorized dealers to perform repairs at no additional charge to the customer (e.g.: no deductible on electric vehicles, no pick up or delivery charges and no parts or labor charges) for the term of the warranty purchased at the time of sale. Claims must meet the approved guidelines to be paid. Under the Cart Mart Extended Warranty program, batteries over and battery chargers 1 year old are not covered however, new batteries installed in a new or reconditioned vehicle are covered through the Manufacturer on a pro-rated basis, in in most cases, only up to 1 YEAR. Cart Mart charges a \$50.00 deductible, per occurrence, on gas powered vehicles.

LIMITED NEW BATTERY WARRANTY

LIMITED WARRANTY ON NEW BATTERIES: Batteries, when replaced new at the time of sale, are warranted through the Battery manufacturer for a period up to 1 YEAR. Customer is aware that batteries are perishable and require service on a regular basis, especially in extreme hot or cold climates. If the customer fails to maintain the batteries per the manufacturers specific guidelines on battery maintenance, the customer is aware that the limited warranty on batteries may be void. Customer further accepts the warranty on batteries are pro-rated meaning only a portion of the cost to repair or replace the batteries may be covered under this warranty.

X

Reviewed and Accepted by: _____

X

Date: _____

Transaction Disclaimers

Notice to Buyer

It is the buyer's responsibility to understand their legal rights associated with the purchase of this vehicle(s). Please review the document carefully, as this document covers important information related to the transaction you are entering, the vehicle, our liabilities in the sale and service to this vehicle and the written warranties associated to the vehicle you are purchasing.

X
Initial

X
Date

Warranty Disclaimer

This and any other warranty shall be void if the vehicle or any component of the vehicle is abused or used in an unintended manner or shows indications that it has been altered in any way. Including, but not limited to, modification of the speed governor, braking system, steering transaxle, or other operating systems of the car to cause it to perform outside manufacturer specifications. The warranty is likewise void if the vehicle shows indications that reasonable or necessary maintenance as outlined in the owner's manual and maintenance and service manual was not performed at the time and in the manner specified in such manuals and performed by a certified and qualified technician and through an authorized dealer of the specific product.

X
Initial

X
Date

No-Cooling-Off

State law does not provide for a "cooling-off" or other cancellation period for vehicle lease or purchase contracts. Therefore, you cannot later cancel such a contract simply because you change your mind, decide you are not happy with the price you agreed to pay, or simply desire to purchase from another dealer. After you sign this vehicle purchase contract, lease agreement, proposal, or quotation, it may only be canceled with the agreement of the seller or lessor or for legal cause, such as misrepresentation or fraud. Buyer also agrees that Cart Mart is not responsible for any delays by its suppliers in delivery of the vehicle and its components and will not be entitled to cancel Buyer's order or refund of its deposit in case of any such delays.

X
Initial

X
Date

Arbitration Provision

Buyer and Cart Mart agree that any dispute, claim or controversy arising out of or relating to this transaction or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in San Diego County, California before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures, which can be obtained from JAMS' website at <https://www.jamsadr.com>. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The arbitrator may, in the Award, allocate all or part of the costs of the arbitration, including the fees of the arbitrator and the reasonable attorneys' fees of the prevailing party.

X
Signed and Accepted by:

X
Date

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

Customer Name: Valley Sanitary District

Address: 45-500 Van Buren **City/State/Zip:** Indio, CA 92201


Description of Vehicle: 2022 Club Car CARRYALL 700, electric

Description of the Work:


1. I (Customer) acknowledge and assume the unusual risks involved and hazards connected with operating a golf car, low speed vehicle or other small motorized utility vehicle (collectively, a "Vehicle") and hereby release, waive, discharge and covenant not to sue Cart Mart, Inc. (CMI), or their officers, agents, servants, or employees ("Releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or any of the property belonging to me, whether caused by the negligence of the Releasees, or otherwise, whether due to the installation of certain parts and accessories provided by CMI, including, but not limited to, those designed to enhance the performance of the above described Vehicle or to increase the clearance of the Vehicle's frame with the ground ("lift"), increase the speed, or to add restraints ("seatbelts"), or otherwise. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, or any loss or damage of property owned by me, as a result of being engaged in such activity, whether caused by the negligence of releasees, or otherwise.
2. As the Customer, I further hereby agree to indemnify and hold harmless the Releasees from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my operating a Vehicle, whether caused by negligence of Releasees, or otherwise.
3. It is my express intent, as the Customer, that this Waiver of Liability and Hold Harmless Agreement ("Agreement") shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a release, waiver, discharge and covenant not to sue the above-named Releasees.
4. As the Customer, I further expressly agree that this Agreement shall be construed in accordance with, and is intended to be as broad and inclusive as is permitted by, the laws of the state in which CMI provides its services, and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

In signing this release, I acknowledge and represent that I, as the Customer, have read the foregoing Agreement, understand it and sign it voluntarily as my own free act and deed; I understand that I am giving up substantial rights, including my right to sue; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute this Agreement for full, adequate and complete consideration fully intending to be bound by same; and I intend my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

Signed on this _____ day of _____, 20_____.



Printed Name



Signature

CREDIT CARD AUTHORIZATION FORM

Credit Card Holder - Billing Address Information:


Business Name: _____

Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

I HEREBY AUTHORIZE CART MART, INC. TO CHARGE MY CREDIT CARD FOR THE TRANSACTION DATED _____, AMOUNTING TO \$ _____, ONLY. 



(circle one)

Credit Card Holder - Card information:

Credit card number: _____ Exp. Date: _____

Billing address: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Email: _____

Verification PIN (Four digit number on front or three digits on back of card): _____

I AM AWARE OF, AND AGREE TO THE TERMS OF THIS PURCHASE THROUGH CART MART, INC. WHEN I SUBMIT THIS FORM, I AM AUTHORIZING CART MART TO COMMENCE WORKING ON MY ORDER AND PROCURE THE VEHICLE OR NECESSARY COMPONENTS TO COMPLETE MY ORDER TO MY CUSTOM SPECIFICATIONS. I AM FULLY AWARE THAT BECAUSE SERVICES WILL COMMENCE IMMEDIATELY, MY DOWN PAYMENT OR FULL PAYMENT IS NON-REFUNDABLE AFTER ONE BUSINESS DAY.

SIGNATURE: X _____ DATE: X _____

PLEASE, PROVIDE A COPY OF YOUR VALID DRIVER'S LICENSE WITH THIS DOCUMENT.



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors
THROUGH: Beverli A. Marshall, General Manager
FROM: Ryan Williams, Facilities Maintenance Supervisor
SUBJECT: Authorize the Purchase of two 25HP Floating Brush Aerators from ECS House Industries in an Amount Not to Exceed \$93,000

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss the need to purchase two aerators to replace existing equipment.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3.2: Increase use of technology to lower costs and improve reliability.

Fiscal Impact

These items are included in the adopted Comprehensive Budget for FY2021/22. Ancillary costs may include concrete and rental cost for installation of tie down posts.

Background

Staff requests that the Board authorize the purchase of two aerators to the current fiscal year budget. This is a sole source procurement of aerators from ECS House Industries due to the severity of breakdowns of S&N Airoflo in the aeration ponds. In the future, the District will purchase similar aerators from the same manufacturer, which will allow for the exchange and salvage of spare parts.

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to purchase two 25-horsepower Floating Brush Aerators from ECS House Industries in an amount not to exceed \$93,000 (including tax and delivery).

Attachments

Attachment A: 25 HP Floating Brush Aerator Proposal – ECS House Industries



ECS
**House
Industries**
INCORPORATED

www.houseindustriesinc.com Cherry Valley, Arkansas

25HP, MODEL SDB162TA5253250
FLOATING BRUSH AERATOR QUOTATION





To: Jonathan Sanchez
26602 Estanciero Dr.
Mission Viejo, California 92691

From: Chad House
ECS House Industries, Inc.
3720 Highway 1 South
Cherry Valley, Arkansas 72324

For: Valley Sanitation District
45500 Van Buren Street
Indio, California 92201

REF: JCH-011-02092021

Date: February 9, 2021

ECS House Industries, Inc., represented by JBI Water & Wastewater, would like to offer the following Floating Brush Aeration Equipment.

ECS House Industries' Floating Brush Aerators provide effective and efficient wastewater treatment through superior oxygen transfer and mixing rates. The ECS House Industries' Floating Brush Aerators have a Standard Aeration Efficiency of 3.0 lbs.O₂/hp/hr and mixing rates over 3,500 gpm/hp. The oxygen transfer and mixing rates described above are 25% to 40% better than other styles of surface aeration systems.

The House Brush Rotor design has been utilized in wastewater treatment plants for over 30 years, and has proven to be the industry leader in Floating Brush Aerator Technology. We appreciate the opportunity to bid our equipment for this project. Below is our scope of equipment for this project:

Two (2) 25HP ECS House Industries Floating Brush Aerators:

25hp, TGIC Powder Coated & 304L Stainless Steel, Floating Brush Aerator include:

Aerator Rotor Assembly, Aerator Main Frame, Drive Enclosure, and *Mooring System are made out of TGIC Powder Coated, ASTM A36 Steel.

Splash Shield Protection System, Stainless Steel Walkways, Grip Strut & Handrails, Foam Filled Floats, Floatation Band Attachments, Non-Drive End Bearing Cover, Electric Motor Cover are made out of 304L Stainless Steel.

Drive End and Non Drive End Shafts will be made out of 316L stainless steel.

*Further detailed build characteristics and materials details are in the aerator specifications.

*Mooring system will include two (2) 18' parallel mooring arms, one (1) cross-brace assembly, and two (2) shore mount anchors.

*Further detailed build characteristics and materials details are in the aerator specifications and specification review. ECS House Industries, Inc. Floating Brush Aerators meet specifications detailed by Valley Sanitation District.

Process Performance & Aerator Operations:

- Each ECS House Industries, Inc. Floating Brush Aerator shall produce 67.5 lbs.02/hr (based on clean water transfer rates)
- ECS House Industries, Inc. Floating Brush Aerators shall produce a minimum pumping rate of 3,500 gpm/hp

Delivery:

- ECS House Industries, Inc. can guarantee delivery 30-50 days after receipt of approved purchase order agreement

Start-Up & Training Procedures:

ECS House Industries, Inc Representative will complete a startup/warranty certification that will help train plant personnel how to properly maintain the Floating Brush Aerators. The startup will include the following:

- Proper oil changing procedure & oil change frequency
- Proper grease lubrication procedures & lubrication frequencies
- Raptor Coupler alignment & replacement
- Drive & Non-Drive End Bearing replacement
- Review Aerator set-up & trouble shooting guide
- Visual aerator inspection: seal surfaces, bearings, & shafts
- Rotor & blade depth adjustment

- After aerator start-up, the Contractor/Representative/or Owner will check the Floating Brush Aerators for proper rotor assembly rotation, and the amperage draw of each electric motor. Each electric motor shall operate at a 90% load based on the nameplate data.
- If any rotor assembly adjustments are necessary to improve the amperage draw and aerator performance, then this adjustment shall be performed in strict accordance to “Aerator Set-Up & Trouble Shooting Guide” provided by ECS House Industries, Inc.
- After Floating Brush Aerators are operating properly, ECS House Industries shall provide documentation reports to the Contractor and Operator certifying the Floating Brush Aerators are operating properly.
- Online Webinars are available to further assist in any start-up and/or training.

Warranty:

ECS House Industries, Inc. will provide a two-year warranty on defects in materials and workmanship. This warranty will cover aerators parts, components, and assemblies manufactured by ECS House Industries, Inc.

Project Total:

Two (2) 25hp, ECS House Industries, Inc. Floating Brush Aerators, Model #SDB162TA5253250 (\$46,500.00 each)	\$93,000.00
*Freight to Indio, California	Included
*Start-up & Warranty Certification	Included
Final Project Total: \$93,000.00	

***Pricing DOES include state and/or local taxes**

If you have any further questions and/or comments, then please contact me for assistance.
Thank you for the opportunity to become your Wastewater Treatment partner.

Prepared By:

Chad House
CEO, ECS House Industries, Inc.

(870) 588-3773 Office
(870) 588-4669 Fax
(870) 945-0880 Cell

chad@houseindustriesinc.com
www.houseindustriesinc.com



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Ryan Williams, Facilities Maintenance Supervisor

SUBJECT: Authorize the Purchase of a 430 Backhoe Loader from Quinn Company in an Amount Not to Exceed \$148,424

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss the need to replace the existing Backhoe Loader.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3: Excellent Facilities.

Fiscal Impact

The fiscal impact from the recommendation actions is \$ 148,423.77; \$ 165,698.77 for replacing the existing telehandler is included in the adopted Comprehensive Budget for FY 2021/22. The Trade-in value for the 2002 420D Backhoe Loader is \$ 17,275.00, which will be applied to replacement costs.

Background

Staff determined that the existing equipment, a 2002 420D Backhoe Loader, needs to be replaced due to age, emissions, and overall annual maintenance costs. This vehicle is used by the Operations division and is equipped to be used for multiple purposes around the facility from job site excavation for water line breakage, to weed abatement, and pond bank cleanup and repair.

Staff identified the 430 Backhoe Loader model as the one that meets current and forecasted needs. They obtained quotes on it from three Cat dealers in Southern California (Attached).

Quinn Company	\$148,423.77
Peterson Cat	\$248,500.75
Hawthorne Cat	\$250,512.63

Recommendation

Staff recommends that the Board authorize the purchase of a 430 Backhoe Loader from Quinn Company in the amount of \$148,424, which includes tax and delivery.

Attachments

Attachment A: Quote from Quinn Company

Attachment B: Quote from Peterson Cat

Attachment C: Quote from Hawthorne Cat

[Quote with Trade-in](#)



150073-01

July 19, 2021

VALLEY SANITARY DISTRICT
Attention: Account Payable
45500 VAN BUREN STREET
INDIO, California 92201-3435

Attention: RYAN WILLIAMS

Dear Sir,



We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Inc. Model: 430 Backhoe Loader including standard and optional equipment as listed below.

STOCK NUMBER: **SERIAL NUMBER:** **YEAR:** **SMU:**

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Jose Farias
Machine Sales Representative
Phone 760.399.6404
Email jose.farias@quinncompany.com

One (1) New Caterpillar Inc. Model: 430 Backhoe Loader including standard and optional equipment as listed below.

Standard Equipment

BOOMS, STICKS, AND LINKAGES

BACKHOE

- 15' Center pivot backhoe
4.5 Meters
- Boom and swing transport locks
- Pilot operated backhoe and electro hydraulic stabilizer controls
- Street type stabilizer shoes
- Anti-drift hydraulics (boom, stick, and E-stick)
- Cat Cushion Swing(tm) system

POWERTRAIN

- Water separator
- Thermal starting aid system
- Dry type axial seal air cleaner with integral precleaner
- Automatic dust ejection system
- Filter condition indicator
- Hydraulically boosted multi-plate wet disk brake with dual pedals & interlock
- Differential lock

HYDRAULICS

- Pilot hoe and mechanical loader controls
- Load sensing, variable flow system with 43 gpm (162 L/min) axial piston pump
- 6 micron hydraulic filter

ELECTRICAL

- 12 volt electrical start
- Horn, front and rear
- Backup alarm
- Hazard flashers/turn signals
- Halogen head lights (2)
- Halogen rear flood lights (2)
- Stop and tail lights

OPERATOR ENVIRONMENT

LOADER

- Single Tilt Loader
- Lift cylinder brace
- Self-leveling loader with single lever control
- Return-to-dig
(automatic bucket positioner)
- Transmission neutralizer switch
- Bucket level indicator

- Drive-line parking brake
- Torque converter
- Neutral safety switch
- Spin-on filters for
Fuel
Engine oil
Transmission oil
- Outboard Planetary Rear Axles
- Diesel particulate filter
- Hydrostatic power steering

- Caterpillar XT-3 hose
- Hydraulic oil cooler
- Pilot control shutoff switch
- Flow-sharing hydraulic valves
- Hydraulic suction strainer

- Audible system fault alarm
- Key start/stop system
- 850 CCA maintenance free battery
- Battery disconnect switch
- External Power Receptacle (12v)
- Diagnostic ports for engine and machine Electronic Control Modules

- Interior rearview mirror
- ROPS canopy, Rear Fenders
- 2-inch (50mm) retractable seat belt
- Tilt steering column
- Steering knob
- Hand and foot throttle

- Automatic Engine Speed Control
- One Touch Low Idle
- Floor mat and Coat Strap
- Lockable storage area
- Air suspension seat

FLUIDS

- Antifreeze - Extended Life Coolant

-20F (-30C)

OTHER STANDARD EQUIPMENT

- Standard Storage Box
- Transport tie-down points
- Ground line fill fuel tank with
42.3 gal (160L) capacity & 5 gal (19L)
diesel exhaust fluid
- Rubber impact strips on radiator

- guard
- CD-ROM Parts Manual
- Safety Manual
- Operations and Maintenance Manual
- Lockable hood
- Tire Valve Stem Protection

MACHINE SPECIFICATIONS

430 07A BACKHOE LOADER CFG2	543-3343
HRC MACHINE	
LANE 2 - AVAILABLE FROM LEICESTER FACTORY	
LANE 3 - AVAILABLE FROM LEICESTER FACTORY	
AVAILABLE FOR: AM-N and PUERTO RICO	
LANE 3 ORDER	0P-9003
STICK, EXTENDABLE, 15FT	543-4286
PT, 4WD/2WS, AUTOSHIFT, LTC	544-1059
HYD, MP, 6FCN/8BNK, ST, QC	554-4188
CAB, DELUXE	544-0883
DISPLAY, STANDARD	545-5047
WORKLIGHTS (8) LED LAMPS	491-6736
SEAT, DELUXE FABRIC	573-4524
SEAT BELT, 3" SUSPENSION	206-1748
AIR CONDITIONER, T4F	542-7810
PRODUCT LINK, DUAL MODE, PLE683	559-1294
TIRES, 340 80R18/500 70R24, MX	320-2384
STEERING STOP	570-9674
COUNTERWEIGHT, 1015 LBS	337-9696
STABILIZER PADS, FLIP-OVER	9R-6007
INSTRUCTIONS, ANSI	559-0872
SERIALIZED TECHNICAL MEDIA KIT	421-8926
RIDE CONTROL	551-6453
COUPLING, QD, THREADED WITH CAPS	456-3390
LINES, COMBINED AUX, E-STICK	548-1233
BEACON, MAGNETIC MOUNT, STROBE	433-0154
RADIO, FM BLUETOOTH	540-2298
FAN, STANDARD CAB/ CANOPY	454-6610
SECURITY BLUETOOTH KEY	549-5531
AUTO-UP STABILIZERS	567-5090
FENDERS, FRONT 4WD	563-6098
MIRRORS, EXTERNAL, BOTH SIDES	382-2499
LINES, HYD CPLR 15FT EXT PILOT	555-2397
BUCKET-MP, 1.4 YD3, IT (4-1 FRONT BUCKET)	216-8840
CUTTING EDGE, TWO PIECE, WIDE	9R-5320
BUCKET-HD, 24", 7.3 FT3, PL	247-1950
COUPLER, PG, HYD.D.LOCK, BHL	485-5303

WARRANTY & COVERAGE

Standard Warranty: 12 Months Full Machine
Extended Coverage: 36 MONTHS / 1500 HR PREMIER

SELL PRICE	\$179,562.00
GOVERNMENTAL DISCOUNT	(\$27,201.76)
NET BALANCE DUE	\$152,360.24
TIRE FEE	\$7.00
SALES TAX (8.75%)	\$13,331.52
AFTER TAX BALANCE	\$165,698.77
TRADE IN: 2002 420D SN: FDP08898 4,224 Hours	(\$17,275.00)
TOTAL DUE	\$148,423.77

F.O.B/TERMS:

Accepted by _____ on _____

Signature



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Ronald Buchwald, Engineering Services Manager

SUBJECT: Authorize the Purchase of a Stainless-Steel Slide Gate for the Influent Pump Station Rehabilitation Project

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board to discuss the purchase of a stainless-steel slide gate for the Influent Pump Station.

Strategic Plan Compliance

Fiscal Impact

Funding for the slide gate is included in the adopted FY 2021/22 Capital Improvement Budget as part of the Influent Pump Station Rehabilitation Project. The fiscal impact of this purchase is \$42,115.

Background

Part of the Influent Pump Station Rehabilitation Project is the replacement of the slide gate separating the forebay to the influent pump station. This slide gate is necessary in order fully utilize the forebay and allow staff to by-pass the pump station for emergency maintenance work as is needed from time to time. Slide gates are built to order due to the size and shape of the opening they are to cover and the fluids they are to stop. Specifications are needed to specify the type of slide gate, the material, the hardware to operate it, how it is connected to a structure, etc. The slide gate has a 14-to-22-week lead time from the time of ordering to arriving at the district. If the normal course of the project is followed, the contractor will place the order after the next phase of the project (60% design milestone) is approved by the Board. This would greatly extend the completion time of the project, prolonging necessary repairs to the pump station.

Staff proposes to have the district procure the slide gate with Board approval now which will allow the lead time to be concurrent with finishing the next phase of the project. By following this path, the slide gate would most likely be onsite by the time the contractor

is ready to start work. The district procurement policy was followed in procuring the quotes for this slide gate.

Staff solicited quotes from two leading, nationally recognized manufacturers of slide gates (Golden Harvest and Waterman). Both make high quality, long lasting slide gates. The price quotes and order lead times are as follows:

<u>Manufacturer</u>	<u>Quote</u>	<u>Delivery Time</u>
Golden Harvest	\$38,725	22 weeks
Waterman	\$39,958	14 weeks

Golden Harvest is the lowest price, and the district has had good success and experience with Golden Harvest. VSD is currently using their slide gates in the influent pump station. They have proven to be effective in the wastewater industry. The only disadvantage is the longer time needed to order. However, there will be time to order the slide gate prior the contractor needing it for installation. Taxes were not included in the above quotes. Staff added the tax to the Golden Harvest quote to derive the not to exceed amount.

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to purchase the slide gate from Golden Harvest in an amount not to exceed \$42,115.

Attachments

- Attachment A: Quotes from Golden Harvest and Waterman
- Attachment B: Request for Proposal & Slide Gate Specifications



Golden Harvest, Inc.

Golden Gates™



Phone: 360-757-4334
Fax: 360-757-1135
Email: sales@goldenharvestinc.com

Post Office Box 287
Burlington, WA 98233
Web: www.goldenharvestinc.com

QUOTATION #21-0658 Rev-2

PAGE 1 OF 1

FOR ANSWERS TO QUESTIONS REGARDING THIS QUOTATION CONTACT: David Wise @ 1-800-338-6238

PLEASE RESPOND TO:

GOBLE SAMPSON AND ASSOCIATES, INC
3569 LILA STREET
RIVERSIDE, CA 92504

DATE: July 12, 2021
QUOTE EXPIRES: 30 days
JOB: Gate Estimate, Valley Sanitation District
Indio, CA
ENGINEERS: Montgomery Watson
PHONE:
FAX:
FOB: FACTORY (Full Freight Allowed)
SHIPPING NOTE: Split shipments available. **REQUEST QUOTE.**
TERMS: Net 30
SUBMITTALS: 2-4 weeks following receipt of order.
SHIPMENT: 12-18 weeks following submittal approval.
ADDENDA REC'D: N/A

ATTN:
Matt Bentley CELL: 704-650-7332

FAX:
801-268-8790

EMAIL: mbentley@goblesampson.com

SCOPE

SPECIFICATION:		N/A				
#	LOCATION	GATE	SIZE	TYPE	QTY	TOTAL
	HEADWORKS	1-G-1	72" x 90"	MODEL GH-46DHVY TYPE 316L STAINLESS STEEL SLIDE GATE. SELF CONTAINED WALL MOUNTED FRAME. UHMW SEATS. J-BULB SEALS. TYPE 316 STAINLESS STEEL STEM WITH COLD ROLLED THREADS, UHMW STEM GUIDE BUSHINGS. PEDESTAL MOUNTED DUAL OPERATOR WITH INTERCONNECTING SHAFT. CLEAR STEM COVERS WITH MYLAR STRIP INDICATORS. STOP NUTS. ANCHOR BOLTS. Gate designed for 24' seating head only.	1	
TOTAL:					1	\$38,725.00

NOTES:

1) No provision for factory service is made. A factory service representative is available for \$1000 for the first day and \$750 per day thereafter plus actual travel and maintenance expenses. REQUEST SHOULD BE MADE 21 DAYS BEFORE SERVICE REPRESENTATIVE IS REQUIRED.

1. Stainless steel anchor bolts are included for concrete mounted frames.
2. Epoxy adhesive by contractor.

3. SALES TAX NOT INCLUDED IN PRICE.
4. Mill finish on stainless steel surfaces.



QUOTATION NO: WQ21- A-51821

DATE: July 14, 2021

25500 ROAD 204 EXETER, CA 93221-0458

PAGE 1 OF 4

To: Dudek

ATT: Courtney Carr <ccarr@dudek.com>

Subject to the terms and conditions attached, or as modified in writing, we are pleased to offer this quotation.

Valley Sanitation District IPS Project,
Indio, CA

PLEASE REFER TO ABOVE QUOTATION NUMBER ON ALL CORRESPONDENCE.

CS Amsco

Nathan Kramer

Phone: 714-892-4200



QUOTATION NO: WQ21- A-51821
 DATE: July 14, 2021

Item	Description	Quantity	Price	Total
------	-------------	----------	-------	-------

~~1 96 x 80 Inch 304 Stainless Steel Slide Gate 1 @ \$ 60,465.00 \$ 60,465.00~~

Wall Mounted Frame
 Gate Mounted on Grout Pad (Grout by Others)
 UHMW Seat
 Neoprene Seals
 2 (ea) 316 SS Stem Guides
 Additional Stem Length
 Submittal Drawings
 Manual gear operation

~~2 96 x 80 Inch 304 Stainless Steel Slide Gate 1 @ \$ 65,465.00 \$ 65,465.00~~

Opt

Wall Mounted Frame
 Gate Mounted on Grout Pad (Grout by Others)
 UHMW Seat
 Neoprene Seals
 2 (ea) 316 SS Stem Guides
 Additional Stem Length
 Submittal Drawings
EM operation

3 72 x 90 Inch 304 Stainless Steel Slide Gate 1 @ \$ 39,083.00 \$ 39,083.00

Wall Mounted Frame
 Gate Mounted on Grout Pad (Grout by Others)
 UHMW Seat
 Neoprene Seals
 2 (ea) 316 SS Stem Guides
 Additional Stem Length
 Submittal Drawings
 Manual gear operation

Freight Freight for an estimated (1) shipment(s). Any partial shipments at buyers request will be pre pay and add. Freight \$875.00
 Delivery term is EXW (Incoterms 2010) sellers dock.

Notes:

- Please verify all sizes, quantities, materials, and product application which are listed in this quotation. If the customer finds that Waterman Valve has not proposed the correct information, contact your Waterman representative for proposal review.



QUOTATION NO: WQ21- A-51821
DATE: May 20, 2021

Page 3 of 4

Item	Description	Quantity	Price	Total
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This quotation is subject to the Conditions of Sale contained herein and can be amended only in writing by an authorized agent of Waterman Valve, LLC.

Prices offered are EXW (Incoterms 2010) seller dock. Freight prepaid when freight option in this quote is purchased with equipment. This quotation is firm for 12 weeks from the date of this quotation. This quotation was prepared with current material prices. If material prices change substantially, at the time of purchase, Waterman Valve, LLC reserves the right to update this quote.

TAXES, if applicable, are NOT included in this quotation.

TERMS: Net 30 days after delivery subject to credit approval, or cash in advance

SUBMITTALS: Estimated best time for submittals is 6 weeks after receipt of order. Drawings for submittals will be scheduled upon receipt of purchase order and based on current engineering schedules at that time. Waterman Valve, LLC anticipates return of submittals within 6 weeks after submittal. Waterman Valve, LLC will not be held responsible for issues that may arise due to delayed return of submittals.

SHIPMENTS can be made in an estimated 8 weeks after receipt of order and approval of any submittal drawings required, subject to unavoidable delays as noted on Conditions of Sale.



GENERAL NOTES:

1. Quotation reflects **no addenda**. Should additional addenda be issued, please check for possible variations.
2. Spare parts are not required.
3. A suitable alternate paint system will be used where Governmental restrictions prohibit application of specified system.
4. Cost of any inspection or material certifications performed by non-Waterman personnel, if required are not included and are to be paid by purchaser or by issuance of a separate purchase order.
5. This is not a guaranteed bill of materials but is our best estimate of engineering requirements from **e-mail** information only, as complete plans and specifications are not available. Please verify quantities and materials prior to contract letting.

FIELD SERVICE RATES

Title	Per Hour/Per Person (Normal Work Day)	Weekend /Holiday
Engineer	\$200.00	\$300.00
Factory Specialist	\$150.00	\$225.00
*Note: Minimum charge of 4 hours @ 100 mile radius, 8 hour minimum charge over 100 mile radius from Exeter California.		

1. Hours are “portal to portal” thus include travel time. (Excludes off job site meal and rest periods.)
2. Expenses are billable at cost.
3. Travel expenses include: transportation, communications, food, lodging, and reasonable incident expenses.
4. Parts are billable at prevailing list price, except warranty items.
5. Equipment rentals and other locally procured goods and services are billed at cost.

THE WATERMAN VALVE, LLC TERMS AND CONDITIONS OF SALE, FOUND AT www.watermanusa.com UNDER THE TERMS AND CONDITIONS TAB (“ONLINE TERMS”), INCLUDING BUT NOT LIMITED TO ALL WARRANTIES, DISCLAIMERS OF IMPLIED WARRANTIES AND LIMITATIONS ON LIABILITY, ARE INCORPORATED HEREIN BY THIS REFERENCE. All sales of Goods by Waterman Valve, LLC to Buyer are governed by the Online Terms which supersede any other or inconsistent terms of either party.

Terms of Sale reviewed and accepted by: _____ Date: _____
 (Signature of Buyer’s Representative)

Name: (please type or print) _____ Title: _____

Courtney Carr

From: Courtney Carr
Sent: Thursday, July 1, 2021 4:22 PM
To: Courtney Carr
Subject: Slide Gate Quote - Valley Sanitary District IPS Project
Attachments: Slide Gate Specification.doc

Hello,

We are currently moving forward with the procurement process of a stainless steel slide gate for the Valley Sanitary District Influent Pump Station Project. The District would like to receive two quotes from reputable manufacturers before we proceed with the ordering process. Your company was chosen to provide a quotation to manufacture and deliver a slide gate which meets the attached specification.

Please provide by no later than 5:00 PM PST Friday, July 9th. The quote shall include complete packaging and delivery to the District's Wastewater Treatment Facility located at 45500 Van Buren Street, Indio, California, 92201. The District will be responsible for unloading the acquired gate upon delivery if the gate is delivered during normal business hours.

If you have any questions please let me know.

Thank you,

Courtney Carr

Project Engineer

DUDEK

605 Third Street, Encinitas, CA 92024

O: 760.479.4167

C: 442.287.7902

www.dudek.com

[Click here](#) to upload files.



VSD

VALLEY SANITARY DISTRICT
45-500 VAN BUREN
INDIO, CALIFORNIA 92201

INFLUENT PUMP STATION SLIDE GATES

July 21, 2021
Job-Contract No. 2021 - XXXX

TECHNICAL SPECIFICATIONS

APPROVED:

BEVERLI A. MARSHALL
GENERAL MANAGER

PART 1 SLIDE GATES

PART 1 - GENERAL

1.01 SCOPE OF WORK

- A. The equipment provided under this section shall be fabricated, assembled, erected, and placed in proper operating condition in full conformity with the drawings, specifications, engineering data, instructions, and recommendations of the equipment manufacturer unless exceptions are noted by the engineer.
- B. Gates and operators shall be supplied with all the necessary parts and accessories indicated on the drawings, specified or otherwise required for a complete and properly operating installation, and shall be the latest standard product of a manufacturer regularly engaged in the production of fabricated water control gates.
- C. Unit Responsibility: To ensure compatibility of all components directly related to the slide gates, unit responsibility for the slide gates, actuators and accessories as described in this section shall be the responsibility of the slide gate manufacturer unless specified otherwise.

1.02 SUBMITTALS

- A. Submittals shall be in accordance with the specifications and as specified herein. Submittals shall include as a minimum:
 - 1. Shop Drawings
 - 2. Leakage Rates
 - 3. Anchor bolt data and sizing calculations
 - 4. Manufacturer's operation and maintenance manuals and information.
 - 5. Manufacturer's installation certificate.
 - 6. Manufacturer's equipment warranty.
 - 7. Manufacturer's performance affidavit in accordance with Section .
 - 8. Design calculations demonstrating lift loads and deflection in conformance to the application requirements. Design calculations shall be approved by a licensed engineer (PE) and shall be available upon request.
 - 9. Detailed assembly, installation, and start-up procedures

1.03 REFERENCES

- A. Definitions
 - 1. Design Head: The maximum differential head that will be applied on the gate under worst case conditions, measured from the gate invert.
 - 2. Seating Head: Head applied on a wall mounted gate, in the direction that pushes the gate against the wall it is installed on.
 - 3. Unseating Head: Head applied on a wall mounted gate in the direction pulling the gate away from the wall it is installed on.

4. Operating Head: The highest differential head that is to be applied on the gate when it needs to be operated, measured from the gate invert.

B. Reference Standards

1. ANSI/AWWA C561 – Fabricated Stainless Steel Slide Gates.
2. ASTM A240/A240M – Standard Specification for Chromium and Chromium Nickel Stainless Steel Plate, Sheet and Strip for Pressure Vessels and for General Applications.
3. ASTM A276 – Standard Specification for Stainless Steel Bars and Shapes.
4. ASTM A582/A582M - Standard Specification for Free-Machining Stainless Steel Bars.
5. ASTM A790/790M - Standard Specification for Seamless and Welded Ferritic / Austenitic Stainless Steel Pipe.
6. ASTM B179 - Standard Specification for Aluminum Alloys in Ingot and Molten Forms for Castings from All Casting Processes.
7. ASTM B584 - Standard Specification for Copper Alloy Sand Castings for General Applications.
8. ASTM D2000 - Standard Classification System for Rubber Products in Automotive Applications.
9. ASTM D4020 - Standard Specification for Ultra-High-Molecular-Weight Polyethylene Molding and Extrusion Materials.
10. ASTM F593 - Standard Specification for Stainless Steel Bolts, Hex Cap Screws, and Studs.

1.04 QUALITY ASSURANCE

A. Qualifications

1. All of the equipment specified under this Section shall be furnished by a single manufacturer with a minimum of 20-years of experience designing and manufacturing slide gates. The manufacturer shall have manufactured stainless steel slide gates of the type described herein for a minimum of 20 similar projects.
2. The sealing system shall be certified and tested for operation and performance to leakage specifications compliant with AWWA C-561 for a minimum of 100,000 cycles.
3. The project design is based on the Golden Harvest GH-46D Fabricated Slide Gate as manufactured by Golden Harvest, Inc. of Burlington, WA. Proposed alternates must be pre-approved, per addendum, at least 14-days prior to close of bid. Requests for alternates must be supplemented with detailed drawings, specifications, and references. Any/all additional costs for structure modifications or other changes associated with utilizing a brand other than Golden Harvest are to be borne by the contractor.
4. To ensure quality and consistency, the slide gates listed in this section shall be manufactured and assembled in a facility owned and operated by the slide gate manufacturer. Third-party manufacturers contracted for fabrication and assembly of the slide gates will not be permitted.

1.05 DELIVERY

- A.** The manufacturer shall use due and customary care in preparing the gates and accessories for shipment. Self contained frame gates shall be shipped assembled with stem and manual operator, whenever size permits. When shipping several gates together, every item shipped separately must be clearly marked to the gate it belongs to.

1.06 SITE CONDITIONS

- A. Location:
1. Raw wastewater influent wet well
- B. Exposure:
1. Corrosive environment due to wastewater
 - a. Partial submergences
 - b. Splashing
 - c. Hydrogen sulfide gases
 - d. Hydrocarbon gases
 - e. Sulfuric acid

1.07 WARRANTY

- A. The slide gates and manual operating accessories shall be covered by a five (5) year warranty from the manufacturer against defects in materials, design and workmanship. The warranty period will start from the date of delivery of the equipment to the installation site

PART 2 - EQUIPMENT

2.01 GENERAL

- A. Manufacturer:
1. Gates shall be manufactured by Golden Harvest, Inc. of Burlington, WA, or approved equal.
- B. The gates shall be self-contained with yoke and bench stand operators, in accordance with the requirements of these specifications.
- C. The gates shall be compliant with the latest version of AWWA C561 as described below.
- D. Specific configurations shall be as noted on the gate schedule or as shown on the plans.
- E. Materials:

COMPONENTS	MATERIALS
Frame, Yoke, Cover Slide	316L Stainless Steel
Gate Head	316L Stainless Steel
Invert Seal and Invert Seal Retainer	Neoprene Rubber Seal and 316 Stainless Steel Seal Retainer
Stems	316 Stainless Steel
Stem cover	Clear Butyrate Plastic with Mylar Strip Indicator Calibrated in 1/10" Increments with PVC End Cap
Stem Guides	316 Stainless Steel Angle with Ultra High Molecular Weight Stem Guide Bushing
Drive	Pedestal mounted dual operator with interconnecting

	shaft
Fasteners and Anchor Bolts	316 Stainless Steel
Finish	Mill Finish

F. Gate Schedule

Equipment Number	Gate Size, inch ¹	Gate type ²	Opening Direction ³	Bottom Seating ⁴	Design Head, feet		Operator Type
					Seating ⁵	Unseating	
I-G-1	72" WIDE 90" HIGH	Y	U	FB	24'	0'	HAND WHEEL

Notes

- (1) Clear opening width by height.
- (2) E = embedded frame, W = wall mounted, Y = self-contained, F = flatback
- (3) U = upward, D = downward
- (4) FB = flush bottom

G. Performance Criteria

1. Leakage rate: 0.05 gpm per foot of gate perimeter (maximum)

2.02 FRAME AND GUIDERAILS

- A. The gate frame shall be composed of stainless steel guide rails with UHMW seat/seals upstream and downstream. The seat/seals shall form a tight seal between the frame and the slide (disc). The guides will be of sufficient length to support ½ the height of the slide when in the full open position.
- B. Yoke shall not deflect more than 1/360th of the span under full head break load.
- C. Seals shall be replaceable without removing the frame from the wall. In the case of embedded gates, they shall be constructed in a manner that allows replacement of the seals without removal of the gate frame from the embedment.

2.03 STEM AND STEM GUIDE

A. Material

1. The stem shall be solid stainless steel of the specified grade.

B. Design:

1. Guides shall be adjustable with split stem sleeves. Guides shall be spaced per the manufacturer's recommendations. The stem L/r ratio shall not exceed 200.
2. Stem threads shall be cold rolled full Acme.
3. Nominal diameter of the stem shall not be less than the crest of the threaded portion.

2.04 SEALS

- A. The seals shall be self-adjusting. Seals requiring periodic maintenance and adjustments to maintain specified leakage rates will not be permitted.
- B. The top seal design on upward opening gates consisting of four side seals shall incorporate a self-cleaning wiping function that prevents debris from building-up above the top seal and causing premature wear of the seats, seals, and gate face.
- C. The self-adjusting seal system shall provide an allowable leakage rate of no more than ½ AWWA leakage rate per minute per peripheral foot of perimeter opening for seating and unseating heads.

2.05 SLIDE COVER

- A. The slide cover (disc) shall be stainless steel plate reinforced with structural shapes welded to the plate.
 - 1. The slide cover shall not deflect more than 1/720th of the span, or 1/16” at the seated sealing surface of the gate under maximum specified head.
 - 2. The stem to gate connection shall be either the clevis type, with structural members welded to the slide and a bolt or bolts to act as a securing method, or a threaded and bolted (or keyed) thrust nut supported in a welded nut pocket.
 - 3. The clevis, or pocket and yoke, of the gate shall be capable of taking, without damage, at least twice the rated thrust output of the operator at 40 pounds of pull on a hand wheel or hand crank, and at locked-rotor stall of a motor operator.
 - 4. The slide cover shall be constructed with vertical and horizontal reinforcement ribs.
 - 5. All welds shall be performed by an AWS-certified welding technician.

2.06 ANCHOR BOLTS

- A. Anchor hardware shall be provided by the slide gate manufacturer.
 - 1. The size, quantity, and location of the anchor hardware shall be engineered by the slide gate manufacturer. Upon client request manufacturer shall provide calculations for anchor bolt sizing and quantity.
 - 2. Anchor hardware consisting of studs, nuts and washers shall be provided by the manufacturer.

PART 3 - EXECUTION

3.01 INSTALLATION

- A. Installation of the gates shall be performed in accordance with standard industry practices. It shall be the responsibility of the CONTRACTOR to handle, store, and install the equipment specified in this Section in strict accordance with the Manufacturer’s recommendations.
- B. The CONTRACTOR shall review the installation drawings and installation instructions prior to installing the gates.
- C. The gate frames shall be installed in a true vertical plane, square and plumb, with no twist, convergence, or divergence between the vertical legs of the guide frame.

- D. The CONTRACTOR shall fill any void between the guide frames and the structure with non-shrink grout as shown on the installation drawing and in accordance with the grout manufacturer's recommendations.
- E. The frame cross rail shall be adjusted as required to maintain consistent seal compression across the full width of the gate.

3.02 FILED TESTING

- A. After installation, all gates will be field tested in the presence of the ENGINEER and OWNER to ensure that all items of equipment are in full compliance with this Section. Each gate assembly shall be water tested by the CONTRACTOR at the discretion of the ENGINEER and OWNER, to confirm that leakage does not exceed the specified allowed leakage.

END OF SECTION



**Valley Sanitary District
Board of Directors Meeting
July 27, 2021**

TO: Board of Directors
FROM: Jeanette Juarez, Business Services Manager
SUBJECT: Discussion of the Valley Sanitary District Investment Policy

<input type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input checked="" type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss the District’s current investment policy before it is brought forth for annual approval on August 10, 2021.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 6.3.1: Review 10% of policies annually and update as needed.

Fiscal Impact

There is no fiscal impact from this report.

Background

California Government Code Section 53646 requires that all public agencies adopt an investment policy and that the policy be reviewed and approved annually. On April 14, 2015, the District adopted Resolution No. 2015-1063 adopting the VSD Investment Policy and no amendments have been executed.

Local Agency Investment Guidelines highly recommend that the internal treasury staff conduct a review annually. According to the California Debt and Investment Advisory Commission (2020), “an update in the investment policy is warranted if treasury staff’s review results in a material change in policy due to either a change in statute or a change in the agency’s goals and objectives for safety, liquidity and yield” (P.14).

Bringing forth this item for full Board examination and analysis will allow ample time for recommendations before the policy is presented for approval.

Recommendation

Staff recommends that the Board of Directors receive this report for information.

Attachments

Attachment A: Valley Sanitary District Investment Policy

Attachment B: Draft Revised Investment Policy



Adopted: 4/14/2015

I. PURPOSE

The purpose of this policy is to provide guidelines for the prudent investment of the Valley Sanitary District's (the "District") surplus monies not required for the immediate necessities of the District in accordance with the provisions of California Government Code Sections 5921 and 53601 et seq. Effective January 1, 1996, the California Legislature modified state law pertaining to deposit and investment of public funds and this Investment Policy conforms to the model provided by the state for local public agencies (California Government Code (CGC) Sections 53600 et seq.).

It is the duty of the General Manager of the District to annually prepare and submit a statement of investment policy and such policy changes deemed necessary to said policy to the Board of Directors for their review and approval at a public meeting

II. SCOPE

The investment policy applies to all financial assets of the District. These funds are accounted for in the Annual Audit Report and include: General Fund #11; Capital Project Funds #12 and #13.

Funds not included in this policy include: retirement funds, deferred compensation funds, operating cash kept in local checking accounts, monies held by the Riverside County Treasurer during tax collection and user fee collection periods.

Proceeds of debt issuance shall be invested in accordance with the general investment philosophy of the District as set forth in this policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures.

III. POLICY

There is a broad spectrum of investment opportunities allowed by State law; however, it is the policy of the Board of Directors to limit the range of investments for ease of administration and control by the Board of investment options. For purposes of this policy, the following rules shall govern as the District's investment policy:

1. Prudence: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercised in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (CGC Section 53600.3) and shall be applied in the context of managing an overall portfolio.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided the deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

2. Objectives: As specified in CGC Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objectives, in priority order, of the investment activities shall be:
 - a. Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income from the remainder of the portfolio.
 - b. Liquidity: The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.
 - c. Return on investments: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.
3. Delegation of Authority: Authority to manage the investment program is derived from California Government Code Sections 53600, et seq. Limited management responsibility for the investment program is hereby delegated to the Treasurer of the District. The investment program shall be consistent with this investment policy. For purposes of management of the District's investment program, the following shall apply:
 - a. Safekeeping and custody: All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by CGC Section 53601.

- b. Wire transfers, withdrawal of funds et cetera: The officers of the Board and management of the District shall abide by this Investment Policy, which limits the authority for making wire transfers and withdrawing funds from the District's accounts to the Treasurer, President, or Vice President of the Board of Directors.
- c. Investment Decisions: All investment decisions outside of deposits in the Local Agency Investment Fund (LAIF) shall be made by the Board of Directors. The investment options presented to the Board by the General Manager and Treasurer shall be limited as follows, as permitted by CGC Section 53601 et seq.:
- 1) Local Agency Investment Fund (LAIF) managed by the Treasurer of the State of California.
 - 2) Bonds issued by the District: 5-year maximum maturity.
 - 3) United States Treasury Bills, Notes & Bonds: 5-year maximum maturity.
 - 4) Federally Insured Certificates of Deposit: 5-year maximum maturity.
 - 5) Collateralized bank deposits: 5-year maximum maturity.
 - 6) Fixed income instruments with an average maturity of one year or less including: Mortgage-backed securities; asset-backed securities; banker's acceptances; commercial paper; certificates of deposits; repurchase agreements backed by 102% U.S. agency securities and U.S. Treasury obligations; medium- term notes; and rated money-market funds. All securities must be rated A- or better at the time of purchase.
 - 7) United States Government Agency Notes & Bonds: 5-year maximum maturity.
 - 8) Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (o) as provided, provided that:
 - the pool's investment advisor meets the requirements of 53601(p);
 - the pool is rated "AA" or better by a Nationally Recognized Statistical Rating Organization (NRSRO);
 - the pool maintains a minimum volatility rating of "S or better"; and
 - if the District has funds invested in a pool, a copy of the pool's information statement shall be maintained on file for due diligence. In addition, the Treasurer should review the pool's summary holdings on a quarterly basis.

In no event shall the District invest any funds in inverse floaters, range notes, interest only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity (CGC Section 53601.6 and 53631.5).

- d. Diversification: The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. The District's diversification strategy shall be:

- 1) LAIF is a diversified investment pool; and therefore, meets the requirements for diversification. LAIF also offers liquidity of funds for operations; therefore, LAIF deposits can be counted in an assessment of cash reserves.
 - 2) Cash flow projections for current operations and obligations for the current fiscal year, and any contractual obligations beyond, shall be made before investing in time limited investments.
- e. Ethics and conflicts of interest: Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
- f. Authorized financial institutions and dealers: The Administration and Finance Manager will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the District shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission (SEC), the Financial Industry Regulatory Authority (FINRA) or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the General Manager shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the District's account with that firm has reviewed the District's Investment Policy and that firm understands the policy and intends to present investment recommendations and transaction to the District that are appropriate under the terms and conditions of the Investment Policy.

4. Reporting: In accordance with CGC Section 53646(b)(1), the Treasurer shall submit to each member of the Board of Directors a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values, and the current market values of each component of the portfolio, including funds managed for the District by third party contractors. The report will also include the source of the portfolio valuation. As specified in CGC Section 53646(e), if all funds are placed in LAIF, FDIC-insured accounts and/or in a county investment pool, the foregoing report elements may be replaced by copies of the latest statements from such institutions.

The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and (2) the District will meet its expenditure obligations for the next six months as required by CGC Section 53646(b)(2) and (3), respectively. The Treasurer shall maintain complete and timely record of all investment transactions.



Investment Policy

I. Purpose

The purpose of this investment policy (the "Policy") is to provide guidelines for the prudent investment of the Valley Sanitary District's (the "District") surplus monies not required for the immediate necessities of the District in accordance with federal, state, and other legal requirements, including applicable portions of California Government Code sections 53600 through 53686 and the District Resolution as adopted by the Board of Directors for the Valley Sanitary District (the "Board").

The Board delegates the duty to annually prepare and submit a statement of the Policy and such policy changes deemed necessary to said Policy for their review and approval at a public meeting to the General Manager of the District who oversees the finances of the District. (California Government Code section 53646(a).)

II. Scope

This Policy applies to the investment of all District funds, excluding CalPERS, OPEB Trusts, the investment of employees' deferred compensation funds invested pursuant to California Government Code section 53609, and bond proceeds invested pursuant to their bond documents. Except for cash in certain restricted and special funds, the District will consolidate cash balances for all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping of assets, and administration. Investment income will be allocated to the various funds based on their respective cash balances and in accordance with generally accepted accounting principles.

Proceeds of debt issuance shall be invested in accordance with the general investment philosophy of the District as set forth in this Policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures.

III. General Objectives

As specified in California Government Code section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of investment activities shall be:

1. **Safety:** Safety of principal is the foremost objective of the District's investment program. Investments shall be undertaken in a manner that seeks to avoid

capital losses from financial institution default, broker-dealer default or the erosion of market value. The objective is to mitigate credit risk and interest rate risk.

- a) **Credit Risk.** The District will minimize credit risk, which is the risk of loss due to issuer default by doing the following:
 - i. Limiting investments to the types of securities listed in Section VII of this Policy.
 - ii. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the District will do business in accordance with Section V of this Policy.
 - iii. Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
 - b) **Interest Rate Risk.** The District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- 2. Liquidity:** Liquidity is the second most important objective of the District's investment program. The investment portfolio shall remain sufficiently liquid to enable the District to meet all operating and capital requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrently with cash needs to meet anticipated demands.
- 3. Return on Investments** The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

IV. Standard of Care

The District's investment program is a fiduciary responsibility, and shall be conducted using the following standards of care:

1. Prudence

The standard of prudence to be used by District investment officials shall be the "prudent investor standard" as required by California Government Code section 53600.3. The "prudent investor standard" requires investment officials investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, to act with care, skills, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity

would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

2. Ethics and Conflicts of Interest

Investment officials and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program, or which could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and investment officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

3. Delegation of Authority

Authority to manage the investment program is derived from California Government Code section 53600, et seq. Management responsibility for the investment program is vested solely in the Board. California Government Code section 53607 allows the Board to delegate such responsibility to the Treasurer of the District. The Board and the Treasurer of the District hereby delegate the responsibility to the General Manager of the District and the Business Services Manager of the District, both of whom oversee the financial affairs of the District, to invest, reinvest, purchase, acquire, exchange and sell investments in accordance with the Policy herein.

The Board may also delegate day-to-day investment decision making and execution authority to an investment advisor. The advisor shall follow the Policy herein and such other written instructions as are provided.

V. Authorized Financial Institutions, Depositories, and Broker/Dealers

1. For District Directed Investments

The District shall select only financial institutions and depositories authorized to provide investment services to the District who are licensed and are in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations. In addition, the District will select security broker/dealers based on their creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least 5 years of operation), and may select Primary Dealers, as designated by the Federal Reserve, or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- a) Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- b) Proof of Financial Industry Regulatory Authority (FINRA) certification (not applicable to Certificate of Deposit counterparties).
- c) Proof of state registration.
- d) Completed broker/dealer questionnaire provided by the District (not applicable to Certificate of Deposit issues).
- e) A signed certification form attesting that the individual has read and understood and agrees to comply with this Policy.

All Time Certificates of Deposit will be purchased directly from the institution receiving the deposit. An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the General Manager or Business Services Manager. A list of qualified financial institutions and broker/dealers will be reported annually to the Board concurrently with the Board's review of the Policy.

2. For Investments Executed by an Investment Advisor

Upon approval of the Board, an investment advisor ("Advisor") engaged by the District may use the District's approved issuers and broker/dealers for transactions on behalf of the District. For investments not purchased directly from the issuer, the Advisor will ensure that it has confirmed each broker/dealer's:

- a) Securities Exchange Commission (SEC) registration as a broker-dealer.
- b) Membership in Financial Industry Regulatory Authority (FINRA).
- c) FINRA State registration or licensure.

VI. Safekeeping and Custody

1. Safekeeping

All security transactions entered into by the District shall be conducted on a delivery-versus-payment basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code section 53601. Securities held by an independent third-party custodian shall be evidenced by safekeeping receipts in the District's name and the third-party custodian shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70).

2. Internal Controls

The Administration Department is responsible for ensuring compliance with the Policy as well as establishing systems of internal control to prevent losses due to fraud, employee error, misrepresentations by third parties, imprudent actions by

staff, etc. The internal control structure shall be designed to provide reasonable assurance that these objectives are met.

Compliance with these internal control procedures will be assured through the District's annual independent audit and reported to the District's General Manager, Business Services Manager, and Board. District internal controls include the following:

- a) An employee who initiates the investment transaction cannot approve the disbursement of funds.
- b) The record keeping of investment transactions should be performed by an employee not involved in the investment process.
- c) All marketable securities purchased shall be held by a third-party custodian to ensure that no funds are released until the securities are delivered. Additionally, by having a third party serve as the custodian, the District will be notified if the security purchased is not delivered on time. The District shall take from the third-party custodian institution a receipt for securities so deposited.
- d) Pursuant to Government Code section 53608, the District may deposit for safekeeping with a federal or state association, a trust company or a state or national bank located within California or with the Federal Reserve Bank of San Francisco or any branch thereof within California, or with any Federal Reserve bank or with any state or national bank located in any city designated as a reserve city by the Board of Governors of the Federal Reserve System.

The Administration Department shall establish and update, as needed, written procedures for the operation of the investment program consistent with this Policy. Procedures will include steps to be taken in preparation for investing, authorized financial institutions, authorized investments, selecting investment maturities and cash flow forecasting, investment safekeeping, wire transfer procedures, investing in the Riverside County Treasurer's Pooled Investment Fund ("TPIF"), minimum dollar amounts to be kept in TPIF or other Local Government Investment Pool Shares ("LGIPs") for liquidity purposes, banking service contracts, and other business functions associated with maintaining the investment program.

VII. Suitable and Authorized Investments

1. Investment Types

The District is empowered by the California Government Code section 53601 and 53635 et seq. to invest in the following:

- a) United States Treasury notes, bonds, bills, or certificates of indebtedness, with a final maturity not exceeding five years from the date of purchase.
- b) Federal agency or United States government-sponsored enterprise obligations or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

- c) Federal Instrumentality (government-sponsored enterprise) obligations or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- d) Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a Nationally Recognized Statistical Rating Organization ("NRSRO").
- e) Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a NRSRO.
- f) Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, include bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Obligations eligible for investment under this subdivision must be rated in a rating category of "A" or its equivalent or better by a NRSRO.
- g) Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by section 5102 of the California Financial Code), a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. Purchases are limited to securities rated in a rating category of "A" (long-term) or "A-1" (short-term) or their equivalents or better by a NRSRO. No more than 30% of the District's investment portfolio may be invested in negotiable certificates of deposit.
- h) Eligible Bankers Acceptances that are drawn on and accepted by a commercial bank. Eligible bankers' acceptances shall have the highest ranking or the highest letter and number rating as provided for by a NRSRO and a maximum maturity of 180 days. No more than 10% of the District's total portfolio may be invested in banker's acceptances of any one issuer, and the aggregate investment in banker's acceptances shall not exceed 15% of the District's total portfolio.
- i) Prime Commercial Paper with a maturity not exceeding 270 days. Maximum portfolio exposure is limited to 25% in the aggregate and 10% of the outstanding paper and medium-term notes of a single issuer. Investment is limited to commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall either be organized and operating in the United States as a general corporation with total assets in excess of five hundred million dollars (\$ 500,000,000), a debt other than commercial paper, if any, that is rated in a rating

category of "A" or higher, or the equivalent, by a NRSRO OR the entity shall be organized within the United States as a special purpose corporation, trust, or limited liability company, with program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond and commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO.

- j) Medium-term corporate notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of 5 years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better by a NRSRO. No more than 20% of the District's investment portfolio may be invested in medium-term notes, and no more than 10% in outstanding paper and medium-term notes of a single issuer.
- k) Riverside County TPIF.
- l) Funds may be invested in the District's own bonds.
- m) Money Market Funds registered under the Investment Company Act of 1940 that (1) are "no-load" (meaning no commission or fee shall be charged on purchases or sales of shares); (2) strive to maintain a net asset value per share of \$1.00; (3) invest only in the securities and obligations authorized in the applicable California statutes; (4) have a rating of at least two of the following: AA+ by Standard and Poor's, Aaa by Moody's or AAA/V1+ by Fitch; and (5) retain an investment advisor registered or exempt from registration with the SEC with no less than five years' experience managing money market funds with assets under management in excess of \$500,000,000. No more than 10% of the District's total portfolio may be invested in money market funds of any one issuer, and the aggregate investment in money market funds shall not exceed 20% of the total portfolio.
- n) LGIPs. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in the California Government Code. The District will limit investments to LGIPs that seek to maintain a stable net asset value and have a rating of AAA or the equivalent by an NRSRO.
- o) Supranationals which are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA", its equivalent, or better by at least one NRSRO. Purchases of supranationals shall not exceed 30% of the investment portfolio of the District.
- p) Asset-Backed Securities ("ABS") including mortgage pass-through securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable pass-through

certificates, or consumer receivable-backed bonds of a maximum of five years' maturity. Securities eligible for investment under this subdivision shall be issued by an issuer having a rating in a rating category of "A" its equivalent, or higher rating for the issuer's debt as provided and rated in a rating category of "AA" or its equivalent or better by at least one NRSRO. Purchase of securities authorized by this subdivision may not exceed 20% of the District's total portfolio.

- q) Non-government investments other than Riverside County TPIF or other LGIPs may only be purchased by the District's Investment Advisor.

It is the intent of the District that the foregoing list of authorized securities is strictly interpreted. Any deviation from this list must be preapproved in writing. In the event of conflict between investments authorized in this Policy and investments authorized by California Government Code sections 53601 and 53635 et seq., the Government Code shall control.

Credit criteria and maximum percentages apply at the time a security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the District's investment advisor will take appropriate action regarding the disposition of the investment and will notify the Director of Finance and General Manager.

2. Unauthorized Investments

Unauthorized investments are defined in California Government Code section 53601.6, which disallows the following investments: inverse floaters, range notes, or mortgage derived interest-only strips. In addition, and more generally, investments are further restricted as follows:

- a) No investment will be made that has either (1) an embedded option or characteristic which could result in a loss of principal if the investment is held to maturity, or (2) an embedded option or characteristic which could seriously limit accrual rates or which could result in zero accrual periods.
- b) No investment will be made that could cause the portfolio to be leveraged.

However, such unauthorized investments shall not be construed to eliminate Income Funds, Electronic Traded Funds or Real Estate Investment Trusts.

3. Collateralization

Collateralization of District investments will be directed pursuant to California Government Code section 53652. Full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit (including FDIC insurance). The District will regularly verify that all active deposits (checking accounts) and inactive deposits (certificates of deposit) are properly collateralized.

VIII. Investment Parameters

1. Diversification

The District's investment program shall be diversified by:

- a) Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury and Federal Agency securities).
- b) Limiting investment in securities that have higher credit risks.
- c) Investing in securities with varying maturities.
- d) Investing a portion of the portfolio in readily available funds such as Riverside County TPIF, LGIPs, AAA rated money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following diversification limitations shall be imposed on the portfolio:

- i. Non-government investments, other than TPIF or LGIPs, will be restricted to no more than 5% of the District's portfolio in any one institution at any one time regardless of security type.
- ii. Maturity: The maximum maturity of any single investment in the portfolio shall be limited to 5 years unless the Board determines that there is a specific purpose to make an investment with a maturity longer than 5 years and provides approval no less than three months prior to the investment. Investment maturities shall take into consideration the anticipated cash flow needs of the District.
- iii. Liquidity risk: A portion of the portfolio will be continuously invested in readily available funds such as TPIF, LGIPs, or money market funds to ensure that appropriate liquidity is maintained to meet the District's ongoing obligations.
- iv. Whenever practical, investments with a minimum par value of \$1 million will be made, in order to efficiently and effectively manage the District's portfolio.

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements.

2. Competitive Bids

At least three (3) competitive bids/offers shall be obtained and recorded on all investment transactions conducted for securities in the secondary market. The bids/offers shall be retained with other related investment documentation.

IX. Reporting

The Business Services Manager shall prepare a monthly investment report within 30 days following the end of the month. This report will include a management summary that provides an analysis of the status of the current investment portfolio and the individual transactions executed over the last month. This management summary will be prepared in a manner which will allow the District to ascertain whether investment activities during the reporting period have conformed to the Policy. The report will be provided to the Board in the General Manager's monthly report. The report will include the following:

1. List of all investments held at end of month, including the name of the institution, type of investment, issuer, effective interest rate, maturity date, cost, par value, and current market value for each investment, and for the portfolio as a whole.
2. Investment transactions.
3. The weighted average yield to maturity of the portfolio as of the end of the month.
4. Certification from the General Manager that the portfolio is in compliance with the Policy and that sufficient liquidity is available to meet the District's expenditure requirements within the next six (6) months.

X. Policy Considerations

The Policy shall be reviewed and adopted by the Board annually. The General Manager may approve necessary revisions that may arise during the year, which will be later reported to the Board of Directors.