



Tuesday, April 2, 2024 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren St., Indio, CA 92201

**OPERATIONS
COMMITTEE MEETING
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/88217469697>

Meeting ID: 882 1746 9697

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. DISCUSSION / ACTION ITEMS
- 5.1 [APPROVE MINUTES FOR THE OCTOBER 3, 2023, AND FEBRUARY 6, 2024, OPERATIONS](#)

COMMITTEE MEETINGS

Recommendation: Approve

5.2 SELECT A COMMITTEE CHAIRPERSON

Recommendation: Approve

5.3 CIP AND OPERATIONS OVERVIEW

Recommendation: Review

6. ADJOURNMENT

POSTED March 28, 2024

Holly Gould

Clerk of the Board

Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



Valley Sanitary District

DATE: April 2, 2024
TO: Operations Committee
FROM: Jason Dafforn, General Manager
SUBJECT: APPROVE MINUTES FOR THE OCTOBER 3, 2023, AND FEBRUARY 6, 2024, OPERATIONS COMMITTEE MEETINGS

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this item.

Environmental Review

This item does not qualify as a project for the purposes of CEQA.

Background

The minutes from the October 3, 2023, and February 6, 2024, Operations Committee meetings are presented for review and approval.

Recommendation

Approve the minutes from the October 3, 2023, and February 6, 2024, Operations Committee meetings.

Attachments

[03 Oct 2023 Meeting Minutes.edited.doc](#)

[06 Feb 2024 Meeting Minutes.edited.doc](#)

**VALLEY SANITARY DISTRICT
OPERATIONS COMMITTEE
REGULAR MEETING MINUTES**

October 3, 2023

A meeting of the Valley Sanitary District (VSD) Operations Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, October 3, 2023.

1. CALL TO ORDER

Chairperson Jacky Barnum called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Chairperson Jacky Barnum

Committee Member William Teague

Staff Present:

Jason Dafforn, General Manager; Ron Buchwald, District Engineer; Dave Commons, Chief Operating Officer; and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary before the meeting if you wish to speak on a non-hearing item.

None.

5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for the June 6, 2023, Operations Committee

Committee member Teague motioned to approve the minutes of the Operations Committee held on June 6, 2023. Chairperson Barnum seconded the motion.

5.2 Laboratory Calibration & Verification

Mario Luna, Laboratory Technician II, gave a presentation to the Committee explaining laboratory calibration and verification practices and their importance to the sampling and testing done by the District.

5.3 Provide an Update on the Lystek Biosolids Conversion Project

Ron Buchwald, District Engineer, reported that Staff has recently met with Lystek to discuss their proposed draft Feasibility Study for Implementation of Lystek THP Advanced Biosolids Management Program. VSD staff provided several comments and revisions to the report and discussed capital and life cycle costs. Lystek staff will be finalizing the report by addressing VSD comments and revisions. The next step will be a second site visit and further discussion of the types of partnerships and financing available to VSD.

5.4 Provide Capital Improvement Program Update

The Staff has reached out to NBS and requested an update to the District's sewer rate model with our current fiscal year budget and revised Capital Improvement Plan. This update will determine what the financial outcomes will be under the current scheduled rate increases. In addition, Staff will evaluate how much capital budget funds are available and can further adjustments provide opportunities for the District to move forward on any delayed CIP projects. Once the results of the update are received, they will be shared with the Committee.

6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:33 p.m. The next regular committee meeting will be on December 5, 2023.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District

**VALLEY SANITARY DISTRICT
OPERATIONS COMMITTEE
REGULAR MEETING MINUTES**

February 6, 2024

A meeting of the Valley Sanitary District (VSD) Operations Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, February 6, 2024.

1. CALL TO ORDER

Committee Member Teague called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:
Committee Member William Teague

Staff Present:
Jason Dafforn, General Manager; Ron Buchwald, District Engineer; James Mills, Operations Supervisor; and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary before the meeting if you wish to speak on a non-hearing item.

None.

5. DISCUSSION / ACTION ITEMS

5.1 Presentation of Process Modification for Ammonia Removal Pilot Project Results Given at the Tri-State Seminar on August 8, 2023

Dave Commons, Chief Operating Officer, and James Mills, Operations Supervisor, presented at the Tri-State Seminar in Las Vegas in August 2023. James shared the presentation with the Committee. He explained the pilot study process and its results. The Committee discussed permit limitations for ammonia.

5.2 Capital Improvement Projects Updates

Ron Buchwald, District Engineer, gave an update on the Capital Improvement projects. The update included the status of projects, what projects will be carried over to the next fiscal year,

and new projects being added. The Committee discussed the Downtown Sewer Rehabilitation Project. Ron stated that the project should be complete by March 2024.

6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 1:36 p.m. The next regular committee meeting will be on April 2, 2024.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: April 2, 2024
TO: Operations Committee
FROM: Jason Dafforn, General Manager
SUBJECT: SELECT A COMMITTEE CHAIRPERSON

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact.

Environmental Review

This item does not qualify as a project for the purposes of CEQA.

Background

Each year the Board President appoints directors to serve on the various committees. Each committee then selects which director shall serve as chairperson.

Recommendation

Staff recommends that the members select a chairperson for the Operations Committee.



Valley Sanitary District

DATE: April 2, 2024
TO: Operations Committee
FROM: Jason Dafforn
SUBJECT: CIP AND OPERATIONS OVERVIEW

Suggested Action

Review

Strategic Plan Compliance

GOAL 3: Excellent Facilities

Fiscal Impact

There is no fiscal impact.

Environmental Review

This item does not qualify as a project for the purposes of CEQA.

Background

Staff will provide an update on the CIP program followed by a tour of the facility.

Recommendation

Review