

Directors:

Mike Duran, *President*

William Teague, *Vice President*

Dennis Coleman, *Secretary*

Scott Sear, *Director*

General Manager:

Joseph Glowitz, *MBA, PE, PMP*

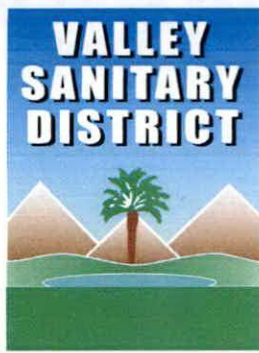
Special Meeting of the Board of Directors

Tuesday

March 5, 2019

at

12:30 P.M.



Directors:

Mike Duran, *President*

William Teague, *Vice President*

Dennis Coleman, *Secretary*

Scott Sear, *Director*

General Manager:

Joseph Glowitz, *MBA, PE, PMP*

**SPECIAL MEETING OF THE
BOARD OF DIRECTORS
Tuesday, March 5, 2019, 12:30 p.m.
AGENDA**

VALLEY SANITARY DISTRICT BOARD ROOM
45-500 VAN BUREN STREET
INDIO, CA 92201

RESOLUTION NO. 2019-1111
ORDINANCE NO. 2019-120
MINUTE ORDER NO. 2019-2866

CALL TO ORDER

1. Roll Call

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- a. Consideration of the February 12, 2019 Regular Board Meeting Minutes
- b. Approval of Cash and Investments for January, 2019
- c. Approval of Expenditures for February 7, 2019 to February 27, 2019

MINUTE ORDER NO.

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you

NON-HEARING ITEMS

2. Emergency Spending Authorization Approval – Project Update and Expenditures to Date

MINUTE ORDER NO.

3. Award Task Authorization No. 4 – Stantec, Inc. Structural Inspection of the Activated Sludge Selectors/Aeration Basins Structure

MINUTE ORDER NO.

4. General Manager's Report

DIRECTOR'S ITEMS

Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

INFORMATIONAL ITEMS

Informational items are for information only; no action will be taken on these items.

- Combined Monthly Account Summary for Expenses for January, 2019
- Monthly Income Summary for January, 2019

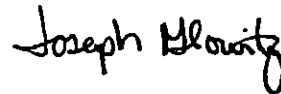
NON-HEARING ITEMS

5. Board of Directors Applicant Interviews

ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

POSTED AND MAILED February 28, 2019

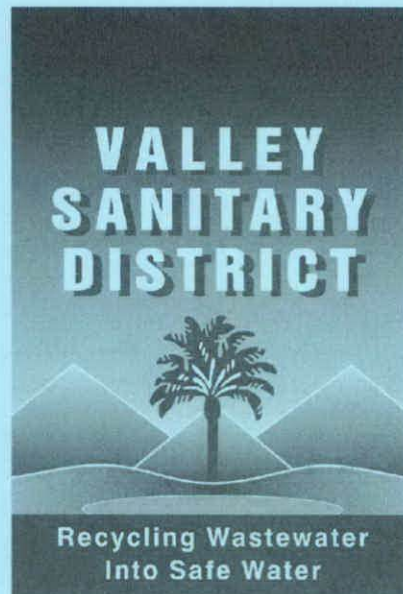


Joseph Glowitz, General Manager
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.

Consent Items



- a. Consideration of Board Meeting Minutes
- b. Approval of Cash and Investments
- c. Approval of Expenditures

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING
February 12, 2019**

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held at the District offices, 45-500 Van Buren Street, Indio, California, on Tuesday, February 12, 2019.

CALL TO ORDER, ROLL CALL

1. PRESIDENT MIKE DURAN called the meeting to order at 1:00 p.m. Those in attendance were as follows:

DIRECTORS PRESENT: Mike Duran, William Teague, and Dennis Coleman

DIRECTORS ABSENT: None

STAFF PRESENT: Joseph Glowitz, Holly Gould, Ron Buchwald, Joanne Padgham, and Branden Rodriguez

GUESTS: Scott Sear, Sarah Romero, Lucas Sear, Al Romero, Cathy Romero
Erica Harnick, BIA, and Tom Pavletic, Municipal Financial Services

CONSENT ITEMS

- a. Consideration of the January 17, 2019 Special Board Meeting and January 22, 2019 Regular Board Meeting Minutes
- b. Approval of Expenditures for January 17, 2019 to February 6, 2019

Check numbers 36866 to 36933 totaling \$378,227.12, and transfers of \$171,500.09 were issued.

ACTION TAKEN:

MOTION: SECRETARY TEAGUE made a motion to approve the minutes for the Special Board Meeting held January 17, 2019 and the Regular Board Meeting held January 22, 2019, and pay the disbursement items as presented. DIRECTOR COLEMAN seconded the motion. Motion carried by the following vote: 3 yes

MINUTE ORDER NO. 2019-2857

PUBLIC COMMENTS

This is the time set aside for public comment on any item not appearing in the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

OATH OF OFFICE

2. A. Administer Oath of Office to Appointed Director

Scott Sear was sworn in to fill the vacancy created by the passing of Merritt Wiseman, for a term ending December 3, 2022. MS. GOULD administered the oath of office to the newly appointed Director.

B. Election of Board Officers

ACTION TAKEN:

MOTION:

Nomination of President – DIRECTOR COLEMAN made a motion to nominate Mike Duran for the office of President of the Valley Sanitary District Board of Directors. DIRECTOR TEAGUE seconded the motion. Motioned carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

Nomination of Vice President – DIRECTOR DURAN made a motion to nominate William Teague for the office of Vice President of the Valley Sanitary District Board of Directors. DIRECTOR COLEMAN seconded the motion. Motioned carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

Nomination of Secretary – DIRECTOR TEAGUE made a motion to nominate Dennis Coleman for the office of Secretary of the Valley Sanitary Board of Directors. DIRECTOR DURAN seconded the motion. Motioned carried by the following roll call vote:

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

MINUTE ORDER NO. 2019-2858

NON-HEARING ITEMS

2. Study Session – Sewer Use Fee and Capacity Connection Fee Study

Tom Pavletic of Municipal Financial Services led a study session with the Board regarding the Sewer Use Fee and Capacity Connection Fee Study. The Board gave staff direction as how to proceed.

3. Set Public Hearing Date to Adopt Increase in the Sewer Use Fee

In accordance with California Proposition 218, notice is to be sent to the record owners and/or tenants via U.S. Mail at least 45 days before the Public Hearing in order to consider an increase to the Sewer Use rate. Additionally, notice of the Public Hearing will be advertised in the Desert Sun, a newspaper of general

circulation, on March 24 and March 31, 2019. It is recommended that the Board set a public hearing date of May 14, 2019.

**ACTION TAKEN:
MOTION:**

SECRETARY COLEMAN made a motion to set a public hearing date of May 14, 2019 to consider the increase in the Sewer Use Fee for Fiscal Year 2019/2020 and approve the Public Hearing Notice for publishing in the Desert Sun. DIRECTOR SEAR seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2859

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

4. Continuing Disclosure Annual Report for Fiscal Year 2017/2018 Assessment District No. 2004-VSD (Shadow Hills Interceptor)

Pursuant to the Continuing Disclosure Certificate, the Annual Report is due no later than February 15 each year. This Annual Report contains bond, financial and operating information.

**ACTION TAKEN:
MOTION:**

SECRETARY COLEMAN made a motion receive and file the Continuing Disclosure Annual Report for Fiscal Year 2017/2018 Assessment District No. 2004-VSD (Shadow Hills Interceptor). DIRECTOR SEAR seconded the motion. Motion carried by the following vote: 4 yes

MINUTE ORDER NO. 2019-2860

5. Award of Contract – Audit Services, The Pun Group, LLC

This procurement is a qualifications-based selection (QBS). Desired qualifications include the range of experience with similar entities, quality control, planning, services provided and fee proposals. Based on QBS, Staff recommends The Pun Group, LLP for this engagement of three (3) years for a cumulative cost of \$46,500. The Pun Group, LLP has done an outstanding job in the past five (5) years, including being thorough in their testing and methodology, changing their sampling and strategies each year, changing staff and/or supervisors each year for a fresh pair of eyes, and quality of work.

**ACTION TAKEN:
MOTION:**

VICE PRESIDENT TEAGUE made a motion to award the Audit Services Contract to The Pun Group, LLP of Santa Ana, California and authorize the General Manager to execute a three (3) year professional services contract in the amount of \$15,000 for 2018-19, \$15,500 for 2019-20, and \$16,000 for 2020-21. SECRETARY COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2861

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

6. Secondary Security Fence Panels Project Pay Application Number 1

Approximately 80% of all panels have been constructed and are currently being housed at the Tremblay Iron Works shop. Painting of the panels still remains to be completed. All remaining fence material has also been purchased and is being stored at the shop. All material and assembled panels have been verified by VSD staff to be at Tremblay Iron Works on February 1, 2019. VSD is currently in discussions with Tremblay Iron Works on two (2) potential project change orders. The first concerns changes required to the design of two (2) of the security panels which will be mounted adjacent to the large rolling gate located near the outfall building. The second concerns extra painting required on the rolling gate reinforcement that was installed previously by Tremblay Iron Works. It is recommended approving pay application number 1 for \$57,456 to Tremblay Iron Works.

ACTION TAKEN:

MOTION:

VICE PRESIDENT TEAGUE made a motion to approve Pay Application Number 1 to Tremblay Iron Works for \$54,583.20 and \$2,872.80 to be placed in retention. DIRECTOR SEAR seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2862

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

7. Purchase Authorization – Ford F250 Super Cab from Ford Fiesta

The District currently owns a 1999 F250 utility truck that needs to be replaced due to age, mileage and overall service cost. This utility truck is equipped to provide traffic control lighting, and for transporting and satisfies the City of Indio traffic control requirements. Procurement is with Government concession pricing from Fiesta Ford for \$40,027.74. The 1999 Ford F250 will be sold through GovDeals. The estimated surplus value is \$5,000 to \$8,000.

ACTION TAKEN:

MOTION:

DIRECTOR SEAR made a motion to authorize the General Manager to purchase one (1) F250 Super Cab utility truck from Fiesta Ford for the purchase price of \$ \$40,027.74. This price includes the arrow board, utility lift-gate and taxes. SECRETARY COLEMAN seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2863

AYES: Director(s) Coleman, Duran, Sear
NOES: None
ABSENT: None
ABSTAIN: Teague

8. Consideration to Authorize Surplus of Equipment

Staff has identified obsolete equipment that is no longer usable by the District. These items have been replaced by newer items and are no longer needed. It is recommended that the Board of Directors authorize surplus of the items listed on the attached Valley Sanitary District Equipment Disposition Form in accordance with VSD Policy 3030: Fixed-Asset Accounting Control.

ACTION TAKEN:

MOTION:

SECRETARY COLEMAN made a motion to authorize surplus of the items listed on the attached Valley Sanitary District Equipment Disposition Form in accordance with VSD Policy 3030: Fixed-Asset Accounting Control. DIRECTOR SEAR seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2864

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

9. Consideration to Cancel the February 26, 2019 Regular Board Meeting and schedule a Special Board Meeting for March 5, 2019

The regular board meetings are scheduled for the second and fourth Tuesday of every month at 1:00 P.M. Due to board members attending the CASA Conference in Washington D.C it is recommended to cancel the February 26, 2019 board meeting and schedule a special board meeting for Tuesday, March 5, 2019 at 1:00 P.M.

ACTION TAKEN:

MOTION:

DIRECTOR SEAR made a motion to cancel the Board Meeting of February 26, 2019 and schedule a Special Board Meeting for Tuesday, March 5, 2019. VICE PRESIDENT TEAGUE seconded the motion. Motion carried by the following roll call vote:

MINUTE ORDER NO. 2019-2865

AYES: Director(s) Coleman, Duran, Sear, Teague
NOES: None
ABSENT: None
ABSTAIN: None

10. General Manager's Report

Mr. Glowitz has been working with Innovative Federal Strategies on the agenda for the CASA DC Conference. Ralph Andersen and Associates would like to schedule interviews for the General Manager recruitment for April 15, 2019. They have five (5) applicants so far. Ralph Andersen will send the Board updates.

DIRECTOR'S ITEMS

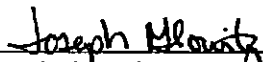
Director's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

It is the consensus of the Board to move forward with the ACWA membership. SECRETARY COLEMAN gave a report of the CASA Conference and CORBS Dinner. The Board expressed their pleasure of DIRECTOR SEAR joining the Board.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:20 p.m., and the next Special Board Meeting will be held March 5, 2019.

Respectfully submitted,



Joseph Glowitz, General Manager
Valley Sanitary District

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 01/01/2019 TO 01/31/2019 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	169,326	
Net Transfer from (to) Fund 11	(4,500)	
Interest (Pd quarterly - Int. Rate 2.40%)	1,035	
Fund 04 Ending Balance		<u>165,861</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	2,311	
Net Transfer from (to) Fund 11	(1,500)	
Interest (Pd quarterly - Int. Rate 2.40%)	14	
Fund 06 Ending Balance		<u>825</u>
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	15,159,222	
Net Transfer from (to) Fund 04	4,500	
Net Transfer from (to) Fund 06	1,500	
Net Transfer from (to) Fund 12	226,035	
Net Transfer from (to) Fund 13	(7,123)	
Fund Transfer from (to) LAIF - WF	(750,000)	
Interest (Pd quarterly - Int. Rate 2.40%)	92,685	
Fund 11 Ending Balance		<u>14,726,819</u>
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	19,704,789	
Net Transfer from (to) Fund 11	(226,035)	
Net Transfer from (to) Fund 13	0	
Interest (Pd quarterly - Int. Rate 2.40%)	120,477	
Fund 12 Ending Balance		<u>19,599,231</u>
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	4,965,541	
Connection Fees	7,123	
(Disbursements) or Reimbursements	<u>0</u>	
Net Transfer from (to) Fund 11	7,123	
Net Transfer from (to) Fund 12	0	
Interest (Pd quarterly - Int. Rate 2.40%)	30,359	
Fund 13 Ending Balance		<u>5,003,023</u>
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13		39,495,759

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	1,956,691	
Deposits	195,778	
Fund Transfer from (to) LAIF (net)	750,000	
Disbursements and Payroll	(533,693)	
Wells Fargo Ending Balance		<u>2,368,776</u>

CALTRUST - FUND 11

Beginning Balance	1,006,296	
Interest Income	0	
CalTRUST Ending Balance		<u>1,006,296</u>

TOTAL WELLS FARGO AND CALTRUST CHECKING	3,375,072
TOTAL CASH AND INVESTMENTS	<u>42,870,831</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).

DISBURSEMENTS

Approved at the Board Meeting of
March 5, 2019

36935 Mike Duran	Dental Reimbursement	\$109.00
36936 United Way of the Desert	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$50.00
36937 Vantage Point Transfer Agents - ICMA	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$1,345.00
36938 Air & Hose Source, Inc.	Replace Fire Hose on Old Vactor	\$396.73
36938 Air & Hose Source, Inc.	Fuel Filter	\$73.71
36939 Alliance Protection	Fire Alarm Monitoring 3/1/19-5/31/19	\$366.00
36940 American Material Company	Precision Tools for Shop	\$428.37
36940 American Material Company	Disposable Gloves	\$456.75
36941 American Water Works Association	Membership Renewal	\$277.00
36942 Analytical Technology, Inc.	Restock CL2 and Analyzer Parts	\$2,081.74
36942 Analytical Technology, Inc.	Sample Pumps, Motors & Tubing	\$1,003.11
36943 Automation Pride	Installation of Key Pad South Gate	\$1,459.19
36943 Automation Pride	Service Call for South Gate	\$95.00
36944 Best, Best & Krieger	Legal Services for January 2019	\$3,093.08
36945 Calif. Water Environment Assn.	Membership Renewal	\$188.00
36945 Calif. Water Environment Assn.	Membership Renewal	\$188.00
36945 Calif. Water Environment Assn.	Membership & Certificate	\$285.00
36945 Calif. Water Environment Assn.	Certificate Renewal	\$87.00
36946 Caltest Analytical Laboratory	NPDES Testing	\$690.00
36947 Carollo Engineering, Inc	*Arc Flash Study 1/1/19-1/31/19	\$8,568.00
36948 Cintas Corp	Uniforms, towels, mats, etc for week of 02/04/2019	\$766.26
36948 Cintas Corp	Uniforms, towels, mats, etc for week of 02/11/2019	\$742.48
36948 Cintas Corp	Uniforms, towels, mats, etc for week of 02/18/2019	\$742.48
36948 Cintas Corp	Uniforms, towels, mats, etc for week of 02/25/2019	\$907.24
36949 Cole-Parmer	Heat Gloves	\$128.33
36950 Consolidated Electrical Distributors, Inc.	Electrical Pipe & Material	\$874.44
36950 Consolidated Electrical Distributors, Inc.	Wire & Related Material	\$294.02
36951 D & H Water Systems	Ferric Chloride Building	\$30,261.31
36951 D & H Water Systems	Spare Rollers & Tubing for Ferric Pump	\$1,184.33
36952 Desert Electric Supply	Plugs	\$105.00
36952 Desert Electric Supply	Blower Fuse	\$221.18
36953 Desert Hose & Supply	Hydraulic Valves for Vactor Trucks	\$190.07
36954 Desert Resort Security	Plant Security 2/1/19-2/15/19	\$2,700.00
36954 Desert Resort Security	Plant Security 1/16/19-1/31/19	\$2,880.00
36955 E.S. Babcock & Sons, Inc.	Weekly CBOD Testing	\$53.00
36956 Eisenhower Occupational Health	DOT Exams	\$465.00
36957 Environmental Resource Associates	QA Testing for Lab	\$643.80
36958 Equipment Direct	Rechargeable Flashlights	\$298.00
36958 Equipment Direct	Flashlights	\$298.00
36959 Eurofins Eaton Analytical	Lab Testing	\$80.00
36960 FedEx	Shipping Fees for January 2019	\$286.39
36961 Ferguson Enterprises #1350	PVC Pipe	\$37.83
36962 Fleetcrew	Diesel Particulate Filter	\$634.95
36962 Fleetcrew	Diesel Particulate Filter	\$559.95
36963 Gierlich-Mitchell, Inc.	Parts for Primary Tank Repair	\$12,410.57
36964 Grainger	Safety Equipment	\$860.81
36964 Grainger	Drager Tubes	\$226.50
36964 Grainger	Extension Ladder	\$658.80
36964 Grainger	Outlets	\$126.61
36964 Grainger	Cable Clamps	\$18.06
36964 Grainger	Patch Cord	\$44.72
36964 Grainger	Restock First Aid Kits	\$118.20
36964 Grainger	Detector Tubes	\$123.06
36965 Hach Company	Potassium Iodide	\$328.31
36966 Harrington Industrial Plastics, Inc.	Restock Mesh Strainers	\$221.71
36967 Healthy Futures, Inc.	Wellness Program for February 2019	\$1,250.00
36968 Ian Wilson	Reimbursement for Training Course	\$99.39
36969 IDEXX Distribution, Inc.	Coliform Trays	\$515.67
36970 Innovative Document Solutions	Monthly Maintenance for Copy Machine	\$168.81
36971 Innovative Federal Strategies LLC	Federal Advocacy for January 2019	\$6,000.00
36972 Kaman Industrial Technologies	Conveyor Coupler for Headworks	\$49.08
36972 Kaman Industrial Technologies	Bearings for Bar Screen	\$2,224.66
36973 Lawson Products, Inc.	Extension Cords	\$351.08

36973 Lawson Products, Inc.	Restock Shop Supplies	\$329.50
36973 Lawson Products, Inc.	Restock Shop Hardware	\$291.21
36974 McMaster-Carr Supply Co.	Pipe Fittings	\$239.47
36974 McMaster-Carr Supply Co.	Pipe Fittings	\$43.66
36974 McMaster-Carr Supply Co.	9 Volt Batteries	\$146.77
36974 McMaster-Carr Supply Co.	Metal Clamp	\$40.98
36974 McMaster-Carr Supply Co.	Installation of Ferric Building	\$207.38
36974 McMaster-Carr Supply Co.	Rubber Gasket	\$398.37
36974 McMaster-Carr Supply Co.	Iron Pipe Fitting	\$185.95
36975 MV Technologies	Media & Nets for Iron Sponge	\$6,415.65
36976 Paloma Air Conditioning	Repair Shop A/C Unit	\$135.00
36976 Paloma Air Conditioning	Repair A/C Unit in Shop	\$615.00
36977 Paul's Total Fleet Maintenance	Replace Cab Air Bags on Vactor	\$395.39
36977 Paul's Total Fleet Maintenance	BIT & Lube on New Vactor	\$732.33
36977 Paul's Total Fleet Maintenance	BIT Inspection	\$98.50
36978 Praxair Distribution, Inc.	Tank Rentals	\$73.24
36979 Quinn Company	Voltage Regulator Generator #3	\$860.31
36979 Quinn Company	Hour Button for Forklift	\$45.93
36980 Rudy's Pest Control	Pest Control for February 2019	\$175.00
36981 Sam's Fence Inc.	Fence Repair	\$560.00
36982 Sierra Instruments Inc.	Flow Meter Equipment	\$8,157.90
36983 South Coast A.Q.M.D	Annual Emissions Report Fee Facility ID 10198	\$23.50
36984 Southwest Networks, Inc.	Technical Support for January 2019	\$593.75
36984 Southwest Networks, Inc.	BDR Storage for March 2019	\$699.00
36984 Southwest Networks, Inc.	Patch Cable	\$3.19
36985 Sulzer	Electric Motor for Belt Press	\$1,410.01
36986 Superior Ready Mix Concrete, L.P.	Road Base	\$371.58
36987 Tops 'N Barricades Inc.	Traffic Control Signs	\$425.81
36987 Tops 'N Barricades Inc.	Traffic Control Signs	\$344.25
36987 Tops 'N Barricades Inc.	Caution Tape	\$35.40
36987 Tops 'N Barricades Inc.	Sand Bags	\$815.63
36988 United Way of the Desert	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$50.00
36989 Univar USA Inc.	Sodium Hypochlorite	\$7,215.61
36989 Univar USA Inc.	Sodium Bisulfite	\$4,930.31
36990 Vantage Point Transfer Agents - ICMA	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$1,345.00
36991 VER Sales, Inc.	Davit Mast	\$3,226.08
36991 VER Sales, Inc.	Safety Lifeline Replacement	\$4,496.33
36992 VWR International, Inc.	Filter Screens	\$113.51
36993 Walters Wholesale Electric	Ocal Conduit for Ferric Building	\$120.61
36994 Yellow Mart	Work Boots	\$173.98
36994 Yellow Mart	Work Boots	\$188.67
201903081 Verizon Wireless	Cell service for February 2019	\$671.21
201902151 Paychex - Direct Deposit	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$59,383.24
201902152 Paychex - Garnishment	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$75.00
201902153 Paychex - Tax	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$27,800.23
201902154 Paychex - Fee	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$187.91
201902155 MassMutual	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$10.00
201902156 Nationwide Retirement Solution	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$2,589.06
201902157 TASC	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$362.54
201902191 SoCal Gas	Gas service for January 2019	\$788.85
201902192 Bank of America #8846	New Charges for January 2019	\$5,303.89
201902193 CalPERS 457	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$3,405.00
201902194 CalPERS Retirement	PR 01/25/2019 - 02/07/2019 PD 02/15/2019	\$15,936.96
201902195 CalPERS Health	Health insurance for March 2019	\$29,371.37
201902201 Sun Life Financial	Vision insurance for March 2019	\$696.92
201902281 Domino Solar LTD	Electricity for January 2019	\$6,601.82
201902282 Standard Insurance Company	Life and disability insurance for March 2019	\$1,691.23
201902283 Paychex - Direct Deposit	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$61,041.46
201902284 Paychex - Garnishment	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$75.00
201902286 MassMutual	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$10.00
201902287 Nationwide Retirement Solution	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$2,530.76
201902288 Paychex - Tax	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$29,025.48
201902289 Paychex - Fee	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$193.02
201903031 Time Warner Cable	Telephone Service for February 2019	\$1,137.61
201903041 Imperial Irrigation District	Electricity for January 2019	\$31,100.67
201903043 TASC	PR 02/08/2019 - 02/21/2019 PD 03/01/2019	\$362.54
201903051 Imperial Irrigation District	Electricity for January 2019	\$272.19

*Capital Expenditures

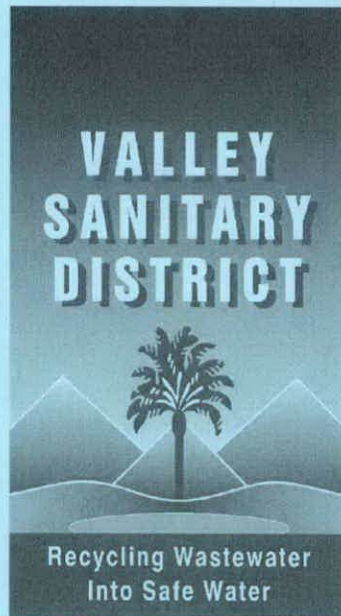
APPROVED:

Joseph Blawie

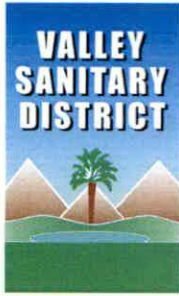
\$419,744.50

Agenda Item

2



Emergency Spending Authorization Approval –
Project Update and Expenditures to Date



Valley Sanitary District
Board of Directors Meeting
March 5, 2019

TO: Board of Directors
FROM: Joseph Glowitz
SUBJECT: Emergency Spending Authorization Approval – Project Update and Expenditures Spent to Date

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New expenditure request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors authorize emergency spending authority to the General Manager to repair a 12 inch sewer main siphon located at the end of Westward Ho and within the Whitewater storm channel.

Background:

On Thursday, February 14, 2019, the Whitewater storm channel was inundated with a high water volume that caused severe structural damage to many roadway and utility crossings through the Coachella Valley. Staff inspections on Friday, February 15, 2019, indicated that VSD potentially escaped any damage to our sewer main siphons crossing the channel. However, water was still flowing in the channel on Friday. On Tuesday, February 19, 2019 (with Monday being Presidents Day), the staff at Indio Water Authority performed additional inspections of their water main crossings and notified District staff in the afternoon that VSD had a possible exposure of one of their sewer mains within the storm channel. On Wednesday, February 20, 2019, VSD staff confirmed that a portion of the encased sewer main was indeed exposed and laying on the storm channel floor. Expecting rain that evening, staff from both IWA and VSD scrambled to place sandbags around each main in an effort protect them.

On Thursday, February 21, 2019, during the morning inspection staff found that the sewer main had cracked and leaked approximately 1,200 gallons of raw sewage into the channel in and around the main. Fortunately, no water was flowing in the storm channel; and for no apparent reason, the sewage flow stopped leaking from the main even though the main was full of sewage. Emergency action was needed to contain the sewage in the channel and submit the required reports to the State and Regional Boards. Once the sewage was contained, our top priority was to figure out how to prevent the sewage from leaking again.

Emergency spending authorization was requested by the General Manager and authorized by the Board President. This allowed staff to contact vendors and contractors to assist with developing a solution to this challenge. The solution was to build a sewer main by-pass through the Indian Springs Resort neighborhood using temporary piping provided by Rain for Rent. Phone calls and

emails were immediately made to the regulatory agencies to obtain permission to work in the storm channel to perform the necessary sewer main repairs. Construction is set to begin on Thursday, February 28, 2019, and is anticipated to be completed by March 8, 2019.

Fiscal Impact (Dollars):

1. Expenditures to Date: So far the District has approved a not to exceed limit of \$40,000 to Rain for Rent for labor and rental equipment. Additional expenses include approximately \$1,500 in miscellaneous supplies for hoses, traffic signs and other equipment needed.
2. Expenditures Pending: Borden Excavating provided a quote for the replacement of the sewer main within the storm channel. Borden's quote is for \$88,755 is based on about 80 lineal feet of sewer main replacement including removing and replacing the concrete encasement around the sewer main. We anticipate that the replacement length may increase.
3. Future Expenditures: The next phase will be the permanent replacement of the sewer main siphon. This will entail a complete new design of the sewer main siphon, environmental and regulatory approvals and then construction. It is anticipated that the cost could exceed \$1 million dollars and require a year or more to complete. The Board will be notified of and be requested to approve these expenditures as they arise through the normal Board meetings and actions.

The emergency expenditures will be charged to Fund 12 as shown below. The amount shown is an estimate of what has been authorized to date.

<u>Account 12-3200-000-0</u>	<u>Emergency Spending Account</u>	<u>\$132,000</u>
Total	Fiscal Year 2018/19	\$132,000

Submitted By: Ronald Buchwald
Ronald Buchwald
District Engineer

Approved By: Joseph Glowitz
Joseph Glowitz
General Manager

Attachments: Three (3) Rain for Rent Quotes dated February 25 & 26, 2019
Borden Excavation Quote dated February 22, 2019

1036-IND-825066

Quotation Developed Especially for:

Ryan Williams
Valley Sanitary District
45500 Van Buren St
Indio, CA 92201
Phone: 760-238-5406

Prepared on 2/25/2019 by:

Jeremy Mattson
Cell: 909-332-0316
6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

www.rainforrent.com





Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825066

Prepared By: Jeremy Mattson

Job Description:

Revised Quote with 6in pipe and additional install labor- Customer requires a temporary bypass for Westward Ho & Meadow Lake Dr in Indio CA. Quote for one week rental. Quote includes all rental items, delivery, installation, removal, and demob. Req # R7527

Customer: Valley Sanitary District

Customer ID: 133004
Address: 45500 Van Buren St
City/State: Indio, CA 92201
Contact: Ryan Williams
Office: 760-238-5406
Fax:

Location:

Westward Ho & Meadow Lake Dr, Indio CA

Rental Sub Total: \$2,396.37

Sub Total: \$2,396.37

Recommended Optional Items - Rental: \$0.00
Recommended Optional Items - Sales: \$2,828.00
Does not include sales tax

Accept Decline Initial
[checkmarks]

By checking Accept and initialing customer is acknowledging that the additional cost for the above items will be added to the grand total.

Table with 2 columns: Item Description, Amount. Includes Est. Delivery Hauling, Est. Pick-up Hauling, Est. Install Labor, Est. Removal Labor, Est. Services, Est. Air Quality Fee, Est. Rev Air Quality Fee, Est. Enviro Recovery Fee, Est. Rev Enviro Recovery Fee.

Recommended Optional Item - RPP: \$272.58

(Does Not Include Sales Tax)

Grand Total: \$20,201.22

Date Prepared: 2/25/2019

Valid Until: 3/27/2019

Signature: [Handwritten Signature]
Customer

Signature: [Handwritten Date]
Date

By signing this quotation, customer represents that he/she has read and agreed to both the Statement of Work and Scope of Agreement sections, and is also agreeing to the grand total amount listed above, plus any recommended optional items if checked and initialed. If customer requires a Purchase Order number to process and submit payment, it must be supplied to Rain for Rent at the time of acceptance of this quotation. Please insert Purchase Order number here: R-7527

Rental Protection Plan

I have received and reviewed the Rental Protection Plan Agreement incorporated as the last page of this estimate. By initialing this paragraph, I understand that I am agreeing to enter into and be bound by the terms of the Rental Protection Plan Program Agreement and that I am authorized to enter into this Agreement on behalf of Customer. FOR ALL RENTALS OF EQUIPMENT, EXCEPT THOSE SPECIFICALLY EXCLUDED, YOU MAY EITHER SHOW PROOF OF PROPERTY INSURANCE IN ACCORDANCE WITH INSURANCE REQUIREMENTS AND RENTAL AGREEMENT, OR PURCHASE THE RENTAL PROTECTION. THE PURCHASE OF THE RENTAL PROTECTION PLAN FOR RENTALS OF EQUIPMENT IS NOT MANDATORY AND MAY BE DECLINED IF YOU HAVE PROOF OF ALL RISK PROPERTY INSURANCE AS REQUIRED BY CONTRACT

Initial here: [Handwritten Initials]



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825066

Application: sewer bypass Materials: sewage Flow: TBD Suction Lift: 3ft Friction Loss: 65ft

Static Head: 20ft

*Rain for Rent Cycle = 28 Days.

This quotation is a PREVAILING WAGE job.

Quote includes (1) 6in pump, 20ft suction, 2150ft 6in aluminum, 14 6in road crossings, isolation valves, air vent, flush T's, Raco call alarm, pipe supports, and all additionally required pipe and fittings.

Quote based on one week rental.

One Day \$798.79 One Week \$2,396.37 One (28 days) Cycle \$7,189.11



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825066

OPTIONAL PRODUCTS

Optional Sale Items

Qty	Unit	Item	Description	Unit Price	Extension
1	Each	M246	One Tech 12hrs Weekend Day (8hrs overtime 4 hrs double time)	\$1,554.00	\$1,554.00
1	Each	M246	One Tech 12hrs Regular Day (8hrs standard, 4 hrs overtime)	\$1,274.00	\$1,274.00

Sale Sub Total: \$2,828.00

Optional Total: \$2,828.00

1036-IND-825103

Quotation Developed Especially for:

Ryan Williams
Valley Sanitary District
45500 Van Buren St
Indio, CA 92201
Phone: 760-238-5406

Prepared on 2/25/2019 by:

Jeremy Mattson
Cell: 909-332-0316
6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

www.rainforrent.com





Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825103
Prepared By: Jeremy Mattson

Job Description:

Revised Quote with 3in contractor pump with 40ft 4in suction, and 20ft 3in camlock discharge hose, and 4in check valve. Quote for one week rental. Quote includes all rental items, delivery, and demob. Req # R7527

Customer: Valley Sanitary District
Customer ID: 133004
Address: 45500 Van Buren St
City/State: Indio, CA 92201
Contact: Ryan Williams
Office: 760-238-5406
Fax:

Location:

Westward Ho & Meadow Lake Dr, Indio CA

Rental Sub Total: \$145.72

Sub Total: \$145.72

Recommended Optional Items - Rental: \$0.00
Recommended Optional Items - Sales: \$2,828.00
Does not include sales tax

Accept Decline Initial
[checkmarks and initials RB]

By checking Accept and initialing customer is acknowledging that the additional cost for the above items will be added to the grand total.

Table with 2 columns: Item Description and Amount. Items include Est. Delivery Hauling, Est. Pick-up Hauling, Est. Install Labor, Est. Removal Labor, Est. Services, Est. Air Quality Fee, Est. Rev Air Quality Fee, Est. Enviro Recovery Fee, Est. Rev Enviro Recovery Fee.

Recommended Optional Item - RPP: \$11.54

(Does Not Include Sales Tax)

Grand Total: \$1,082.72

Date Prepared: 2/25/2019

Valid Until: 3/27/2019

[Signature: Old Buchold]
Customer

[Signature: 2/26/19]
Date

By signing this quotation, customer represents that he/she has read and agreed to both the Statement of Work and Scope of Agreement sections, and is also agreeing to the grand total amount listed above, plus any recommended optional items if checked and initialed. If customer requires a Purchase Order number to process and submit payment, it must be supplied to Rain for Rent at the time of acceptance of this quotation. Please insert Purchase Order number here: K-7527

Rental Protection Plan

I have received and reviewed the Rental Protection Plan Agreement incorporated as the last page of this estimate. By initialing this paragraph, I understand that I am agreeing to enter into and be bound by the terms of the Rental Protection Plan Program Agreement and that I am authorized to enter into this Agreement on behalf of Customer. FOR ALL RENTALS OF EQUIPMENT, EXCEPT THOSE SPECIFICALLY EXCLUDED, YOU MAY EITHER SHOW PROOF OF PROPERTY INSURANCE IN ACCORDANCE WITH INSURANCE REQUIREMENTS AND RENTAL AGREEMENT, OR PURCHASE THE RENTAL PROTECTION. THE PURCHASE OF THE RENTAL PROTECTION PLAN FOR RENTALS OF EQUIPMENT IS NOT MANDATORY AND MAY BE DECLINED IF YOU HAVE PROOF OF ALL RISK PROPERTY INSURANCE AS REQUIRED BY CONTRACT. Initial here: RB



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825103

Application: wastewater pump out Materials: sewage Flow: TBD Suction Lift: 3ft Friction Loss: 65ft

Static Head: 20ft

*Rain for Rent Cycle = 28 Days.

This quotation is a PREVAILING WAGE job.

Rental Items

Qty	Unit	Duration	Item	Description	Day	Week	Cycle	Extension
2	Each	1 Week	723242	Hose 4"x20' Suction Ind Groove PVC	\$17.17	\$17.17	\$51.53	\$34.34
1	Each	1 Week	BE00028	PUMP 3" GAS CONTRACTOR	\$59.38	\$59.38	\$118.75	\$59.38
1	Each	1 Week	722933	Hose 3"x20' HD Tank Truck Camlock 150#	\$28.93	\$28.93	\$86.80	\$28.93
3	Each	1 Week	720764	Coupler 4" Ind Groove Heavy Wt Cast 77	\$1.88	\$1.88	\$5.65	\$5.64
1	Each	1 Week	725086	Valve 4" Check Ind Groove 716	\$8.29	\$8.29	\$24.88	\$8.29
1	Each	1 Week	727945	Adapter Reducing 4"x3" Ind Groove Cast 7150	\$4.22	\$4.22	\$12.67	\$4.22
1	Each	1 Week	720763	Coupler 3" Ind Groove Heavy Wt Cast 77	\$0.70	\$0.70	\$2.10	\$0.70
1	Each	1 Week	323336	Adapter 3" Male Cam x FNPT AL	\$4.22	\$4.22	\$12.67	\$4.22

Rental Sub Total: \$145.72

Sub Total: \$145.72



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825103

OPTIONAL PRODUCTS

Optional Sale Items

Qty	Unit	Item	Description	Unit Price	Extension
1	Each	M246	One Tech 12hrs Weekend Day (8hrs overtime 4 hrs double time)	\$1,554.00	\$1,554.00
1	Each	M246	One Tech 12hrs Regular Day (8hrs standard, 4 hrs overtime)	\$1,274.00	\$1,274.00

Sale Sub Total: \$2,828.00

Optional Total: \$2,828.00

1036-IND-825374

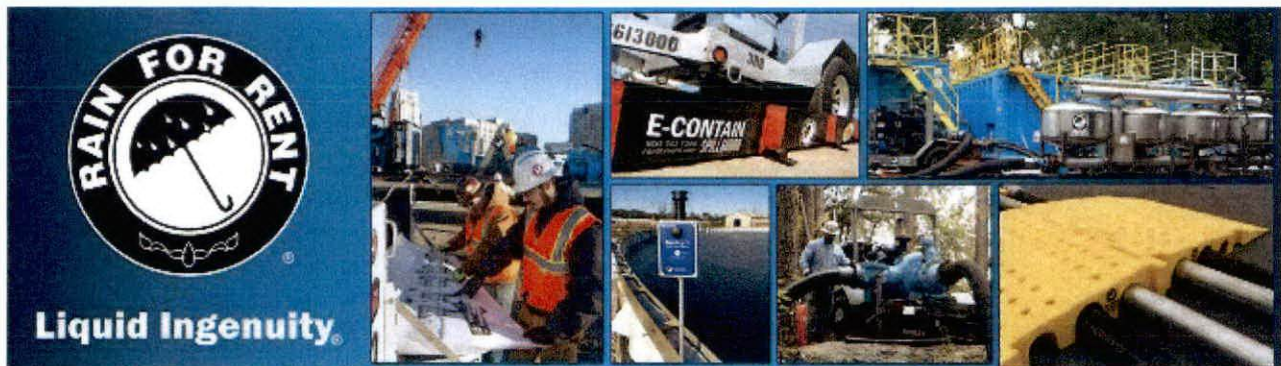
Quotation Developed Especially for:

Ryan Williams
Valley Sanitary District
45500 Van Buren St
Indio, CA 92201
Phone: 760-238-5406

Prepared on 2/26/2019 by:

Jeremy Mattson
Cell: 909-332-0316
6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

www.rainforrent.com





Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825374
Prepared By: Jeremy Mattson

Job Description:
Revised Quote with 3in contractor pump with 4in male camlock on discharge, and 3in male camlock on inlet. Quote for one week rental. Quote includes all rental items, delivery, and demob.

Customer: Valley Sanitary District
Customer ID: 133004
Address: 45500 Van Buren St
City/State: Indio, CA 92201
Contact: Ryan Williams
Office: 760-238-5406
Fax:

Location:
Westward Ho & Meadow Lake Dr, Indio CA

Rental Sub Total: \$80.08

Sub Total: \$80.08

Table with 2 columns: Item Description and Price. Includes items like Recommended Optional Items - Rental (\$0.00), Est. Delivery Hauling (\$822.20), Est. Pick-up Hauling (\$822.20), Est. Install Labor (\$0.00), Est. Removal Labor (\$0.00), Est. Services (\$0.00), Est. Air Quality Fee (\$0.00), Est. Rev Air Quality Fee (-\$0.00), Est. Enviro Recovery Fee (\$1.00), Est. Rev Enviro Recovery Fee (-\$0.00).

(Does Not Include Sales Tax)

Grand Total: \$1,725.48

Date Prepared: 2/26/2019

Valid Until: 3/28/2019

Signature: RB Buckle
Customer

Signature: 2/27/19
Date

By signing this quotation, customer represents that he/she has read and agreed to both the Statement of Work and Scope of Agreement sections, and is also agreeing to the grand total amount listed above, plus any recommended optional items if checked and initialed. If customer requires a Purchase Order number to process and submit payment, it must be supplied to Rain for Rent at the time of acceptance of this quotation. Please insert Purchase Order number here: R-7527

Rental Protection Plan

I have received and reviewed the Rental Protection Plan Agreement incorporated as the last page of this estimate. By initialing this paragraph, I understand that I am agreeing to enter into and be bound by the terms of the Rental Protection Plan Program Agreement and that I am authorized to enter into this Agreement on behalf of Customer. FOR ALL RENTALS OF EQUIPMENT, EXCEPT THOSE SPECIFICALLY EXCLUDED, YOU MAY EITHER SHOW PROOF OF PROPERTY INSURANCE IN ACCORDANCE WITH INSURANCE REQUIREMENTS AND RENTAL AGREEMENT, OR PURCHASE THE RENTAL PROTECTION. THE PURCHASE OF THE RENTAL PROTECTION PLAN FOR RENTALS OF EQUIPMENT IS NOT MANDATORY AND MAY BE DECLINED IF YOU HAVE PROOF OF ALL RISK PROPERTY INSURANCE AS REQUIRED BY CONTRACT. Initial here: RB



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825374

Application: wastewater pump out Materials: sewage Flow: TBD Suction Lift: 3ft Friction Loss: 65ft

Static Head: 20ft

*Rain for Rent Cycle = 28 Days.

This quotation is a PREVAILING WAGE job.

Rental Items

Qty	Unit	Duration	Item	Description	Day	Week	*Cycle	Extension
1	Each	1 Week	BE00028	PUMP 3" GAS CONTRACTOR	\$59.38	\$59.38	\$118.75	\$59.38
3	Each	1 Week	720764	Coupler 4" Ind Groove Heavy Wt Cast 77	\$1.88	\$1.88	\$5.65	\$5.64
1	Each	1 Week	727945	Adapter Reducing 4"x3" Ind Groove Cast 7150	\$4.22	\$4.22	\$12.67	\$4.22
2	Each	1 Week	720763	Coupler 3" Ind Groove Heavy Wt Cast 77	\$0.70	\$0.70	\$2.10	\$1.40
1	Each	1 Week	323336	Adapter 3" Male Cam x FNPT AL	\$4.22	\$4.22	\$12.67	\$4.22
1	Each	1 Week	320036	Adapter 4" Male Cam x FNPT AL	\$5.22	\$5.22	\$15.67	\$5.22

Rental Sub Total: \$80.08

Sub Total: \$80.08



Rental Quotation

Riverside

www.rainforrent.com

6400 Fischer Rd
Riverside CA 92507
Phone: 951-653-2171
Fax: 951-656-1926

Quotation Number: 1036-IND-825374

OPTIONAL PRODUCTS

Optional Sale Items

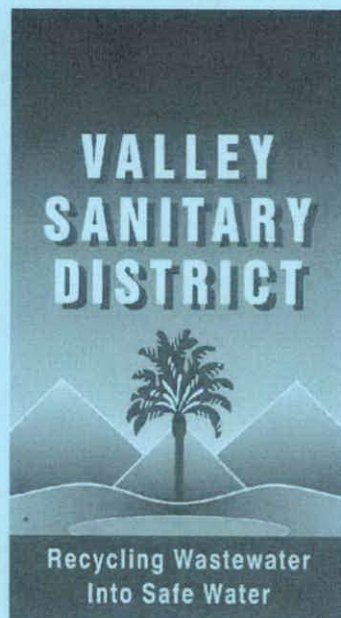
Qty	Unit	Item	Description	Unit Price	Extension
1	Each	M246	One Tech 12hrs Weekend Day (8hrs overtime 4 hrs double time)	\$1,554.00	\$1,554.00
1	Each	M246	One Tech 12hrs Regular Day (8hrs standard, 4 hrs overtime)	\$1,274.00	\$1,274.00

Sale Sub Total: \$2,828.00

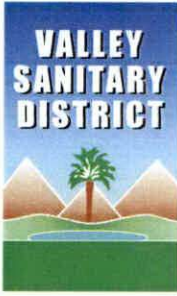
Optional Total: \$2,828.00

Agenda Item

3



**Award Task Authorization No. 4 –
Stantec, Inc. Structural Inspection of the
Activated Sludge Selectors/Aeration
Basins Structure**



Valley Sanitary District
Board of Directors Meeting
March 5, 2019

TO: Board of Directors
FROM: Joseph Glowitz
SUBJECT: Award Task Authorization No. 4 – Stantec, Inc. Structural Inspection of the Activated Sludge Selectors/Aeration Basins Structure

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New expenditure request	<input checked="" type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to execute a contract to Stantec Engineers to provide structural inspection services not to exceed \$58,000.

Background:


The Activated Sludge Selectors/Aeration Basins Structure was built in 1973-74. The concrete structure has seen considerable wear and tear over the years. More recent inspections have revealed spider cracks, concrete spalling (exposing rebar) and leakage through the concrete walls between basins and in other locations. Staff is concerned about the safety and the remaining life of this structure. This structure is scheduled to be eventually replaced with continued treatment plant expansion but the replacement is not anticipated to happen for many years.

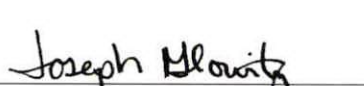
The District has an Indefinite Quantity / Indefinite Delivery (IDIQ) As-Needed contract with Stantec dated July 16, 2018. This project will be Task Authorization No. 4 of the IDIQ master services contract.

Fiscal Impact:

The cost of this project was not included in the FY 2018/19 budget. Under the Capital Replacement Fund, the Engineering & Maintenance section contains a budget carryover for a steel water main replacement project budgeted at \$200,000. Staff proposes to use a portion of this budget to fund this needed project.

12-2190-000-0	Engineering and Maintenance	\$58,000
Total	FY 2018/19	\$58,000

Submitted By: 
Ron Buchwald, PE
District Engineer

Approved By: 
Joseph Glowitz
General Manager

Attachment: Letter of Proposal, Stantec, dated January 17, 2019



Stantec Consulting Services Inc.
300 North Lake Avenue Suite 400, Pasadena CA 91101-4169

17 January 2019

Attention: Ron Buchwald

Dear Mr. Buchwald,

Stantec is pleased to submit this Task Order proposal to Valley Sanitary District to provide structural inspection services. Our proposed scope of work includes the following:

- Inspection of the Activated Sludge Selectors and Aeration Basins structure. Our local Structural team, based in Pasadena, will spend up to three days in the field: one day for initial investigation with basins on-line, and two follow-up visits on an as-needed basis. Part of Stantec evaluation will include recommendations to VSD to empty basins for the follow-up inspections - the goal of the first inspection is to coordinate timing and sequencing of basin emptying. Prior to Stantec's second visit, at least two selectors and two aeration basins will be emptied and dried. If possible, basins on-line during the second visit will be put off-line, emptied, and dried for the third visit to allow complete inspection of the overall structure.
- Field work. A condition assessment of the structures using visual observations and non-destructive testing only will be employed. No materials testing will be performed. Structures to inspect includes concrete basins (selectors, aeration basins), safety railing, and concrete bridge above the aeration tanks. The condition of the structures will be documented in the field through detailed notes and photos.
- A Technical Memorandum (TM) summarizing our findings and assumptions. Our TM will include recommendations as well as an AACE Class 5 (concept level) cost estimate for the recommended approach.

We propose to complete the work under an hourly agreement, as defined in our on-going Master Service Agreement for Professional Engineering, Planning & Environmental Consulting Services, and will not exceed the sum of \$58,000 without prior written authorization.

Regards,

Stantec Consulting Services Inc.

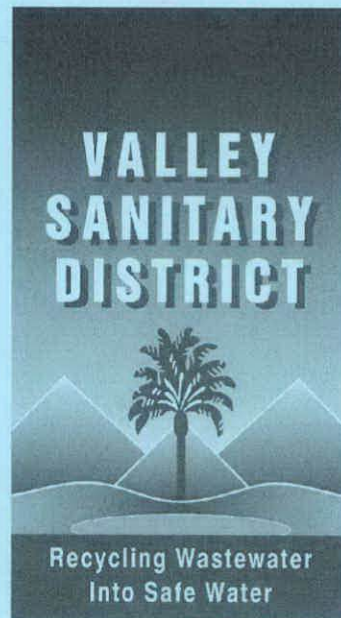
Venu Kolli, PE
Area Manager

Phone: (626) 568 6073
Venu.Kolli@stantec.com

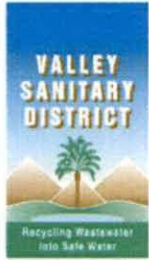
Design with community in mind

Agenda Item

4



General Manager's Report



General Manager's Report February 26, 2019

ADMINISTRATION & FINANCE

- The 2018 Government Compensation in California Report has been completed and submitted to the California State Controller.
- The FY 2019/20 budget preparation process continues. The Board of Director's initial budget study session is scheduled for the April 9, 2019 regular Board meeting.

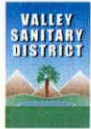
ENGINEERING & MAINTENANCE

- The wrought iron secondary security fence project has been given the Notice to Proceed and construction is underway.
- The Secondary Clarifier #3 coating project has been awarded to National Lining and Coating. The contractor has been given the Notice to Proceed and construction is underway.
- Staff has been working on the emergency sewer main siphon repair within the Whitewater storm channel off of Westward Ho. The by-pass is in place and the contractor is ready to start construction in the channel by February 28, 2019.
- Staff is continuing to work on the budget and rate study.
- Field Vactor crew is currently working in the area of Avenue 46 and Madison.
- CCTV Inspection work is currently being conducted in the area of Calhoun and Avenue 42.
- Annual roach spraying of manholes is being conducted in the service area south of Highway 111.

OPERATIONS

- Staff has placed primary clarifier #4 into service, and taken primary clarifier #3 offline. Staff will be cleaning clarifier #3 for inspection and preventive maintenance.
- Staff is conducting semi-annual bioassay sampling this week. The sampling is projected to be completed by Monday, March 4, 2019.
- Delivery of the iron sponge media was delayed even further due to weather and road conditions in the mid-west. The media arrived on February 20, 2019 and was installed on February 21, 2019. Iron Sponge vessel #2 is ready to go into service when needed.

- The results of the pond discharge CBOD samples, sent out to the contract labs on February 7, 2019, have been received. The result from VSD was 26.3 mg/L, the result from Eurofins was 12 mg/L with a MDL (minimum detection limit) of 2 mg/L, and the result from Babcock Lab was ND (non-detect) with a MDL of 20 mg/L. Lab staff reviewed the QA/QC results of each lab and determined that Babcock Laboratories fell outside of the acceptable range of the test method making their result invalid.
- On February 7, 2019, Lone Star Blowers was onsite to troubleshoot the vibration alarm issues on blower #3. It was determined that the vibration sensor was the incorrect sensor. Lone Star installed the correct sensor and Blower #3 has been in service without any alarm issues.
- The new Ferric Chloride pump building arrived earlier than anticipated on February 8, 2019, and was installed and the tank replumbed the week of February 11, 2019.
- Staff installed a new “bubbler” level transmitter at the primary scum pump sump.



VALLEY SANITARY DISTRICT DEVELOPMENT SERVICES REPORT

26-Feb-19

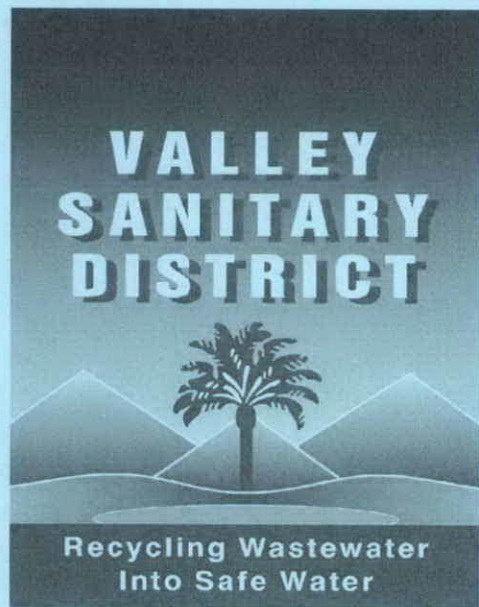
Plan Check in Progress
Inspection in Progress
New Project

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Barber Shop TI	82900 Avenue42/Jackson Street	Plans submitted for TI of existing building. Plans approved and returned to the City 12/12/18.	Waiting for owner to process permit paperwork.
Best Western breakfast room Reno	81909 Indio Blvd	Plans submitted for tenant TI, renovation of breakfast room. Completed 1st plan check and returned to the City 7/11/17.	Perform 2nd plan check upon plan resubmittal.
Bravo Commercial Building	46331 Commerce Street/Van Buren Street	Plans submitted for new building. Plans approved and returned to the City 5/10/17.	Waiting for owner to process permit paperwork.
Burgerim Restaurant	44100 Jefferson Street, Ste 400/Fred Waring	Plans submitted for existing building TI. Plans approved and returned to the City 1/8/19.	Waiting for owner to process permit paperwork.
Burlington Building TI	42500 Jackson Street, Avenue 42	Plans submitted for TI of existing shell building. Plans approved and returned to the City 12/11/18. Issued permit 3798 on 1/4/19.	Inspect work improvements as scheduled.
Burlington Shell	42450 Jackson Street, Avenue 42	Plans submitted for TI of existing building. Plans approved and returned to the City 12/11/18.	Waiting for owner to process permit paperwork.
Chavez Tenant Improvement	45330 Jackson St / Civic Center	Plans submitted for TI of existing building. Demolition of interior walls and facilities. Completed 4th plan check and returned to the City 6/25/18. Issued permit 3755 on 7/9/18.	Inspect work improvements as scheduled.
Chevron/Circle K	42250 Jackson Street / Showcase Parkway	Plans submitted for new Valero gas station/Circle K. Plans approved and returned to the City 1/10/19.	Waiting for owner to process permit paperwork.
Circle K Store	79985 Hwy 111/Jefferson St	Plans submitted for TI. Plans approved and returned to the City 1/9/17.	Waiting for owner to process permit paperwork.
Clinica Medica Del Valle	45677 Oasis Street/Requa	Plans submitted for existing building TI. Plan approved and returned to the City 11/16/18.	Waiting for owner to process permit paperwork.
Coachella Valley Housing Coalition- TI	45701 Monroe Street/Highway 111	Plans submitted for tenant TI. Completed 1st plan check and returned to the City 8/21/17.	Perform 2nd plan check upon plan resubmittal.
DD's Discount Retail Store TI	82154 Hwy 111/Monroe Street	Plans submitted for TI of existing building. Plans approved and returned to the City 1/8/19. Issued permit 3801 on 1/30/19.	Inspect work improvements as scheduled.
Domino's Hwy 111 - TI	81942 Highway 111/Monroe Street	Plans submitted for tenant TI. Plans approved and returned to the City 11/6/17.	Waiting for owner to process permit paperwork.
East County Detention Center - Phase 1 Demolition. Phase 2 - Detention Center Design and Construction	Hwy 111 & Oasis	Received demolition plans on 9/16/13. Returned to consultant. Received conformed set of demolition plans on 12/5/13. Jail Expansion plans have been reviewed for 2nd plan check and returned on 10/1/14. Completed 4th plan check 11/07/2014, Art requested VSD not send 4th plan check back until he coordinates with the civil engineer. Plan Check is complete. Permit Fees paid 7/13/15. Issued permit 3510 on 7/23/15. Project scheduled to be complete April 2019.	Inspect work improvements as scheduled.
El Destino Nightclub - TI	83085 Indio Boulevard/Civic Cnter Mall	Plans submitted for existing building TI 11/30/2015. Plans approved and returned to the City 3/22/16. Issued permit 3577 on 5/24/16. Issued permit 3596 on 8/3/16.	Inspect work improvements as scheduled.
Fiesta Delights TI	82900 Avenue42/Jackson Street	Plans submitted for TI of existing building. Plans approved and returned to the City 12/12/18.	Waiting for owner to process permit paperwork.
Fred Young (Villa Hermosa Apts)	83801 Dr. Carreon Blvd / West of Van Buren	Plans submitted for apts at Fred Young Farm Labor Dev. 6/11/15. 1st plan check returned to the City 12/30/15. Issued permit 3697 on 9/14/17.	Inspect work improvements as scheduled.
Gallery at Indian Springs	Jefferson St / Westward Ho Drive	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 1/10/18. Completed 2nd plan check and returned to the Engineer 1/25/18. Plans approved 1/31/18.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Gallery Homes Tract -Indian Palms	Monroe & Avenue 50	Gallery Homes has recently purchased the 106 lots. Staff has inspected the site and prepared a list of improvements that need to be made prior to issuing connection permits. Plans submitted for home plans. Reviewed 1st plan check and returned back to the city on 6/4/2014. 2nd plan check returned to city 7/7/14. Model plans approved and returned to the City 8/22/14. New homes currently under construction.	Inspect work improvements as scheduled.
Haciendas II Tract 31975 -137 Lot Subdivision	North of Avenue 43 & East of Golf Center	Provide info to the engineer performing due diligence for a developer. The subdivision was formerly owned by Beazer Homes. The subdivision is in AD 2004-VSD. Received Architectural plans 12/31/15 for 1st check. 1st check complete and returned to City 2/11/16. Mainline repairs complete. Maintenance Bond start date: 07/13/16.	Inspect laterals as requested by builder.
Hampton Inn	TBD - Spectrum St/Atlantic Ave	Plans submitted for new 93 room, 4 story hotel. Completed 1st plan check and returned to the City. Plans approved and returned to the City 8/30/18. Issued permit 3776 on 10/12/18.	Inspect work improvements as scheduled.
Hampton Inn Sewer Main Extension	North West Corner of Spectrum St and Atlantic Ave	Plans submitted for the extension of a public sewer main for Hampton Inn at Atlantic Ave. Plan check fees paid 7/11/18. Completed 2nd plan check and returned plans to the engineer 8/9/18. Plans approved and returned to engineer 8/27/18.	Inspect work improvements as scheduled.
Indio Mall Fire Rebuild	82011 Highway 111/ Monroe Street	Plans submitted for existing building TI. Plans approved and returned to the City 8/29/18. Issued permit 3769 on 9/18/18.	Inspect work improvements as scheduled.
Indio Palms Sewer Main Extension	South East Corner of Avenue 42 and Monroe St	Plans submitted for the extension of a private sewer main for Indio Palms at Spectrum Street. Plan check fees paid 2/1/18. Completed 1st plan check and returned plans to engineer 2/21/18. Completed 2nd plan check and returned plans to engineer 3/20/18. Plans approved and returned to engineer 5/10/18.	Waiting on developer bonds for sewer agreement.
Indio Village Square TI	44075 Jackson St	Plans submitted for TI of 2 single occupancy tenant restrooms. Plans approved and returned to the City 2/16/18. Issued permit 3784 on 12/11/18.	Inspect work improvements as scheduled.
Jesus Yvette Salon - TI	45785 Towne Street/Hwy 111	Plans submitted for tenant TI. Completed 1st plan check and returned to the City 9/22/17. Plans approved and returned to the City 10/10/17.	Waiting for owner to process permit paperwork.
Les Schwab Tires	82361 Avenue 42/Monroe Street	Plans submitted for new building. Plans approved and returned to the City 10/26/17.	Waiting for owner to process permit paperwork.
Marshalls TI	42400 Jackson Street, Avenue 42	Plans submitted for existing shell building TI. Plans approved and returned to the City 11/15/18. Issued permit 3797 on 1/2/19.	Inspect work improvements as scheduled.
Maya Cinemas	82900 Avenue42/Jackson Street	Plans submitted for construction of new building for theater. Completed 1st plan check and returned to the City 2/13/19.	Perform 2nd plan check upon plan resubmittal.
Mex-American Tax Services	44250 Monroe St. / South of Indio Blvd	Plans submitted for an office addition, Returned 1st plan check back to City on 1/21/2014. Received 2nd submittal 3/13/2014. 2nd plan check completed and returned to the city on 3/31/2014. Received 3rd submittal 4/21/14. Reviewed, approved and returned plans back to the city on 5/15/2014. Issued permit 3518 on 8/4/15. Permit expired with the City.	Inspect work improvements as scheduled.
Mobile Gas Station TI	43411 Monroe Street/I-10	Plans submitted for TI. Plans approved and returned to the City 1/11/18. Issued permit 3775 on 10/8/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 33	Plans submitted for casita addition and storage building. Plans approved and returned to the City 7/19/18. Issued permit 3764 on 8/23/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 121	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/7/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 149	Plans submitted for casita addition and storage building. Plans approved and returned to the City 8/6/18. Issued permit 3765 on 8/29/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 157	Plans submitted for casita addition and storage building. Plans approved and returned to the City 8/27/18. Issued permit 3771 on 10/1/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 168	Plans submitted for casita addition and storage building. Plans approved and returned to the City 8/22/18.	Waiting for owner to process permit paperwork.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 170	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/7/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 198	Plans submitted for casita addition and storage building. Plans approved and returned to the City 4/27/18. Issued permit 3748 on 5/18/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 317	Plans submitted for casita addition and storage building. Plans approved and returned to the City 6/27/18.	Waiting for owner to process permit paperwork.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 354	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3751 on 6/7/18.	Inspect work improvements as scheduled.
Motorcoach CC - Casita Addition	80501 Avenue 48, Lot 366	Plans submitted for casita addition and storage building. Plans approved and returned to the City 5/2/18. Issued permit 3752 on 6/7/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 308	Plans submitted for casita and shade structure with indoor kitchen and restroom. Plans approved and returned to the City 11/20/18. Issued permit 3796 on 1/2/19.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 370	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 8/27/18. Issued permit 3770 on 9/26/18.	Inspect work improvements as scheduled.
North Outdoor Resorts - Casita Addition	80394 Avenue 48, Lot 371	Plans submitted for casita addition and shade structure with outdoor kitchen. Plans approved and returned to the City 6/27/18. Issued permit 3757 on 7/30/18.	Inspect work improvements as scheduled.
Paradiso Tract 31815	East of Monroe North of Ave 41	Model homes. No plan check is required. Permit and inspection fees need to be paid.	Perform inspection upon payment of required fees.
Parcel Map 36215	Dr. Carreon west of Van Buren	Civil plans submitted for 1st plan check. Plans approved and returned to the Engineer 1/18/18. Issued permit 3718 on 1/23/18.	Inspect work improvements as scheduled.
Regal Indio Metro 8 TI	81725 Highway 111	Plans submitted for TI of Metro 8 theater building. Completed 1st plan check and returned to the City 1/31/18.	Perform 2nd plan check upon plan resubmittal.
Sage Dental TI	82900 Avenue 42, Suite B-101	Plans submitted for existing building TI. Plans approved and returned to the City 9/20/18. Issued permit 3773 on 10/4/18.	Inspect work improvements as scheduled.
Sater's Apartment Complex / Avenue 44 Easement	Between Avenue 44 & Market St West of Jackson	VSD met with the Developer of an apartment complex and discussed sewer main connection options for the developer to tie into. Plans submitted for 6 building, 60 unit apartment complex. 3rd plan check returned to city 6/28/16. Plan approved and returned to the City 5/18/17. bonds and development agreement have been signed and recorded. Waiting for developer to finalize easement and permit project.	Waiting for owner to process permit paperwork.
Shadow Hills Plaza Ste F-102 TI	82900 Avenue 42/Jackson St	Plans submitted for existing building TI. Completed 1st plan check and returned to the City 6/15/18.	Perform 2nd plan check upon plan resubmittal.
Sun Community Credit Union TI	82195 Avenue 42/Monroe	Plans submitted for existing building TI. Plans approved and returned to the City 11/7/18. Issued permit 3788 on 11/16/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-3	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Working on getting the development agreement recorded. Bonds have been submitted. Construction work is in progress. Warranty Bond in place 3/28/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-4	North of Avenue 44 & East of Harrison	37 Lot Residential Tract Development. Plans submitted for plan check #1. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans approved and Fees paid. Warranty Bond in place 3/28/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-5	North of Avenue 44 & East of Harrison	50 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. 3rd plan check returned 3/10/2014. Plans approved June 3, 2014. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-6	North of Avenue 44 & East of Harrison	Plans submitted for plan check review on the next phase of development. 1st plan check ready to be picked up. Plans Approved 2/9/16. Performance Bond Released 3/20/2017. Warranty Bond released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-7	North of Avenue 44 & East of Harrison	Civil plans submitted plan check. Plans approved and returned to the Engineer 7/11/17. Issued permit 3715 on 1/29/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.

PROJECT NAME	STREET ADDRESS / CROSS STREET	CURRENT PROJECT STATUS	NEXT ACTION ITEM
Terra Lago Four Seasons Tract 32341-8	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 12/4/17.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-9	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18. Payment and Performance Bonds Released 1/10/2019. Maintenance Bond in place 1/3/19.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-10	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Plans approved and returned to the Engineer 4/3/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32341-11	North of Avenue 44 & East of Harrison	Civil plans submitted for plan check. Completed 1st plan check and returned to the Engineer 12/12/18. Plans Approved 1/23/19.	Waiting for owner to process permit paperwork.
Terra Lago Four Seasons Tract 32462	North of Avenue 44 & East of Harrison	19 Lot Residential Tract Development. Plans submitted for 1st plan check. 1/6/14 received 2nd submittal. 01/21/14 received 3rd submittal. Plans revised and resubmitted due to field issues. Warranty Bond Released 5/10/18.	Inspect work improvements as scheduled.
Terra Lago Four Seasons Tract 32462-2	North of Avenue 44 & East of Harrison	Plans approved from previous developer. Development agreement has been recorded. Bonds have been submitted. Construction work is in progress.	Inspect work improvements as scheduled.
The Daily Grind Coffee - TI	45810 Fargo Street/Hwy 111	Plans submitted for tenant TI. Plans approved and returned to the City 1/24/18. Issued permit 3737 on 3/9/18.	Inspect work improvements as scheduled.
The Palms Building 10	Avenue 42/Monroe - Address TBD	Plans submitted for new buildings. Plans approved and returned to the City 6/8/17.	Waiting for owner to process permit paperwork.
Tower Market Gas Station	84417 Indio Blvd, Avenue 48	Plans submitted for gas station and convenience store. Plans approved and returned to the City 1/29/19. Issued permit 3803 on 2/4/19.	Inspect work improvements as scheduled.
Tractor Supply TI	42625 Jackson Street #100	Plans submitted for TI of existing building. Plan check completed and returned to the City 2/5/19.	Waiting for owner to process permit paperwork.
U Save Market TI	46527 Calhoun Street/Date Avenue	Plans submitted for existing building TI. Plan approved and returned to the City 12/12/18. Issued permit 3794 on 12/18/18.	Inspect work improvements as scheduled.



Informational Items

Valley Sanitary District
Combined Monthly Account Summary
 January 2019 (UNAUDITED)

<u>Account Description</u>	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Budget</u>	<u>% Expended</u>	<u>Balance</u>
Operating Expenses					
Salaries	192,411	1,405,686	2,496,500	56 %	1,090,814
Callout	555	3,554	7,000	51 %	3,446
Group dental/vision	3,671	12,717	26,100	49 %	13,383
Group disability	1,071	7,135	12,300	58 %	5,165
Group health	32,727	226,173	433,600	52 %	207,427
Group life	493	3,270	5,900	55 %	2,630
Longevity	2,677	19,477	35,200	55 %	15,723
Overtime	3,518	21,954	15,500	142 %	(6,454)
Payroll taxes	14,382	105,513	195,600	54 %	90,087
Retirement	17,539	133,854	272,000	49 %	138,146
Standby	2,910	20,098	35,000	57 %	14,902
Workers comp	3,445	26,496	48,800	54 %	22,304
Certifications	352	2,321	8,100	29 %	5,779
Chemicals	26,528	191,006	366,030	52 %	175,024
Clothing/Safety	2,483	17,155	38,400	45 %	21,245
Comprehensive insurance	0	293,286	295,000	99 %	1,714
Contract services	25,594	213,453	550,085	39 %	336,632
County charges	5	553	22,000	3 %	21,447
Directors' fees	1,000	18,000	36,500	49 %	18,500
Electricity	7,177	251,474	509,300	49 %	257,826
Gas/Oil	2,772	23,652	52,000	45 %	28,348
Memberships/Subscriptions	634	27,206	37,385	73 %	10,179
Natural gas	789	2,469	4,000	62 %	1,531
Office expense	216	7,577	16,000	47 %	8,423
Operating supplies	13,898	63,855	153,100	42 %	89,245
Other expenses	2,082	8,421	30,000	28 %	21,579
Permits & fees	3,892	72,650	81,950	89 %	9,300
Pretreatment	0	0	1,000	0 %	1,000
Professional/Legal	22,377	119,695	404,840	30 %	285,145
Publications	30	619	4,500	14 %	3,881
Repairs/Maintenance	60,313	333,772	567,600	59 %	233,828
Research & monitoring	1,525	21,242	89,300	24 %	68,058
Small tools	48	8,690	17,750	49 %	9,060
Telephone	1,539	10,626	19,500	54 %	8,874
Trash collection	2,515	16,540	35,000	47 %	18,460
Travel/Mtgs/Ed	5,993	26,118	74,000	35 %	47,882
Water	1,189	10,033	27,500	36 %	17,467
Total Expenses	458,350	3,726,342	7,024,340	53 %	3,297,998

Valley Sanitary District
Combined Monthly Account Summary
 January 2019 (UNAUDITED)

<u>Account Description</u>	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Budget</u>	<u>% Expended</u>	<u>Balance</u>
Capital Expenses					
Capital O & M Fund 11	33,918	160,386	400,000	40 %	239,614
Capital Replacement Fund 12	223,864	534,136	2,657,020	20 %	2,122,884
Capital Improvement Fund 13	0	0	211,240	0 %	211,240
Total Capital Expenses	257,783	694,521	3,268,260	21 %	2,573,739

Valley Sanitary District

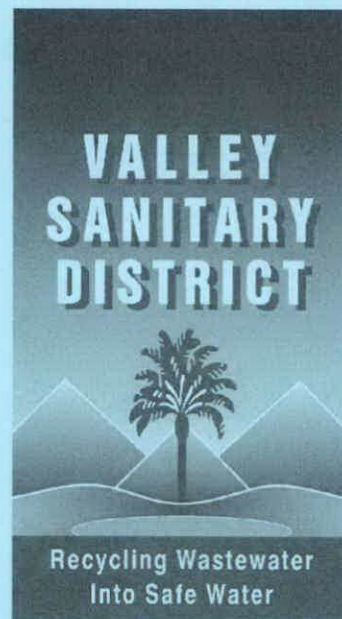
Monthly Income Summary

January 2019 (UNAUDITED)

Revenues	Current Month	Fiscal YTD	Annual Projection	% Received	Balance
11-4120000-0 Sewer Service Chgs-Current	\$105,688	\$10,614,407	\$11,005,080	96 %	\$390,673
11-4140000-0 Sewer Service Chgs-Penalties	\$0	\$0	\$1,000	0 %	\$1,000
11-4210000-0 Permit & Inspection Fees	\$245	\$19,775	\$10,000	198 %	(\$9,775)
11-4260000-0 Saddles/Disconnect Fees	\$80	\$160	\$0	0 %	(\$160)
11-4270000-0 Plan Check Fees	\$900	\$6,325	\$10,000	63 %	\$3,675
11-4285000-0 Other Services	\$0	\$0	\$1,800	0 %	\$1,800
11-4310000-0 Sale of Surplus Property	\$0	\$1,816	\$0	0 %	(\$1,816)
11-4430000-0 Taxes - Current Secured	\$164,379	\$325,556	\$700,000	47 %	\$374,444
11-4440000-0 Taxes - Current Unsecured	\$0	\$23,010	\$21,000	110 %	(\$2,010)
11-4450000-0 Taxes - Prior Secured	\$0	\$0	\$6,000	0 %	\$6,000
11-4465000-0 Taxes - Penalties	\$0	\$0	\$1,500	0 %	\$1,500
11-4470000-0 Supple Prop. Taxes - Current	\$0	\$0	\$7,000	0 %	\$7,000
11-4480000-0 Supple Prop. Taxes - Prior	\$0	\$0	\$3,200	0 %	\$3,200
11-4500000-0 Homeowners Tax Relief	\$2,055	\$2,936	\$6,000	49 %	\$3,064
11-4510000-0 Interest Income	\$92,685	\$214,873	\$140,000	153 %	(\$74,873)
11-4574000-0 Non-Operating Revenues - Fnd 11	\$69	\$891	\$500	178 %	(\$391)
12-4510000-0 Interest Income	\$120,477	\$267,866	\$0	0 %	(\$267,866)
13-4200000-0 Connection Fees	\$7,123	\$616,335	\$895,650	69 %	\$279,315
13-4510000-0 Interest Income	\$30,360	\$63,060	\$55,000	115 %	(\$8,060)
Total Revenues	\$524,059	\$12,157,010	\$12,863,730	95 %	\$706,720

ok
JO
2/28/19

Agenda Item 5



Board of Directors Applicant Interviews