



East Valley Reclamation Authority  
Monday, June 8, 2020 at 2:00 PM  
Valley Sanitary District Board Room  
45-500 Van Buren Street, Indio, CA 92201

**\*\*\*\*\*SPECIAL NOTICE – Telephonic Accessibility\*\*\*\*\***

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020, as a response to mitigating the spread of coronavirus known as COVID-19, during the June 8, 2020, regular meeting of East Valley Reclamation Authority members of the public will be allowed to attend and address the Board of Directors during the open session of the meeting telephonically.

Members of the public wanting to listen to the open session of the meeting may do so by calling (425) 436-6376 and when prompted, enter access code 166514. Members of the public wanting to address the Board, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 12:30 p.m. on the day of the meeting to the East Valley Reclamation Authority's Clerk of the Board at hgould@valley-sanitary.org.

Page


**1. CALL TO ORDER**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. PUBLIC COMMENT**

*This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.*

**3. CONSENT CALENDAR**

- 3.1. Minutes of March 3, 2020 Recommendation: Approve 3 - 5  
[March 3, 2020 EVRA Meeting Minutes.pdf](#) 

**4. ADMINISTRATIVE ITEMS**

- 4.1. Resolution Adopting Fiscal Year 2020-2021 Budget 6 - 11

Recommendation: Approve

[Fiscal Year 2020-2021 EVRA Budget.pdf](#) 

5. GENERAL MANAGERS' REPORT
6. AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS
7. ADJOURN

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

**REGULAR MEETING**  
**MARCH 3, 2020**  
**MINUTES**

President William Teague called to order the Regular Meeting of the East Valley Reclamation Authority at 2:30 p.m. in the Valley Sanitary District Board Room located at 45-500 Van Buren Street, Indio, California.

**1. CALL TO ORDER**

1.1 Roll Call

Directors Present: Director William Teague (*Valley Sanitary District*)  
Councilmember Glenn Miller (*City of Indio*)  
Director Dennis Coleman (*Valley Sanitary District*)  
Councilmember Elaine Holmes (*City of Indio*)

Staff Present: Beverli A. Marshall – General Manager, *Valley Sanitary District*  
Trish Rhay – General Manager, *Indio Water Authority*  
Holly Gould – EVRA Clerk of the Board, *Valley Sanitary District*  
Reymundo Trejo – Assistant General Manager, *Indio Water Authority*  
Brian Kinder – Manager of Finance & Customer Service, *Indio Water Authority*  
Adekunle Ojo – Principal Management Analyst, *Indio Water Authority*

Guests: Scott Sear

1.2 Pledge of Allegiance

**2. PUBLIC COMMENT - NONE.**

**3. CONSENT CALENDAR**

3.1 Minutes of October 28, 2019

3.2 Warrants

It was moved by Councilmember Holmes, seconded by Director Coleman to adopt the consent Calendar as submitted, by the following vote. Councilmember Miller abstained.

*AYES: Coleman, Holmes, Teague*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: Miller*

## 4. **ADMINISTRATIVE ITEMS**

### 4.1 Election of Officers

Selection of East Valley Reclamation Authority Officers Nominations Results:

- President (Indio Water Authority)- Glenn Miller
- Vice President (Valley Sanitary District)- Dennis Coleman
- Secretary (Indio Water Authority)- Elaine Holmes
- Treasurer (Valley Sanitary District)- William Teague

### 4.2 Fiscal Year 2018/19 Audited Financial Statements Final

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation and reported on the Audited Financial Statements for Fiscal Year 2018/19.

After discussion, it was moved by Vice President Coleman, seconded by Secretary Holmes and unanimously carried to receive and file the Fiscal Year 2018/19 Audited Financial Statements Final.

### 4.3 Fiscal Year 2019/20 Midyear Budget Report Final

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation and reported on the Fiscal Year 2019/20 Midyear Budget Report Final.

After discussion, it was moved by Vice President Coleman, seconded by Secretary Holmes and unanimously carried to receive and file the Fiscal Year 2019/20 Midyear Budget Report Final.

### 4.4 Budget Process for Fiscal Year 2020/21

Since both VSD and IWA have new General Managers, Beverli Marshall wanted to open a conversation on the budget process. Trish Rhay inquired how the process worked in the past. Historically IWA has been the fiscal agent for EVRA. There was agreement that IWA continue to handle the finance aspect of the JPA and VSD take care of the Administration tasks. Ms. Marshall stated that she would bring back a resolution to formalize the duties. Ms. Rhay questioned how the JPA process works. It was explained that decisions made at the EVRA meetings would then be taken back to each agencies board or council to be approved.

### 4.5 Recycled Water Project Update

Reymundo Trejo, Assistant Manager, IWA, gave a project update. He has reviewed all the studies that have been done so far. The hope is to replenish the water table by way of injection at VSD. President Miller prefers to start putting money into the project and stop pushing it off. The board would like to see the full wish list reflected into the budget. Ms. Marshall and Ms. Rhay stated their goal is for both agencies work as a team. Ms. Marshall thanked IWA for moving forward with this.

5. **GENERAL MANAGERS' REPORT**

Trish Rhay, General Manager, IWA gave an update Indio Water Authority's upcoming water supply project, finalization of details of long-range plan including rehabilitation and growth needs. She also spoke of a letter sent out by the Regional Water Board not accepting Salt and Nutrient Plans for the Coachella Valley.

6. **AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS**

Vice President Coleman gave a brief report of his attendance at the CASA DC Forum in Washington DC.

7. **ADJOURN**

There being no further business to discuss, the meeting ***ADJOURNED*** at 3:36 p.m.

**Holly Gould**  
**EVRA Clerk of the Board**



**SUBMITTAL TO THE JOINT POWERS AUTHORITY  
EAST VALLEY RECLAMATION AUTHORITY**

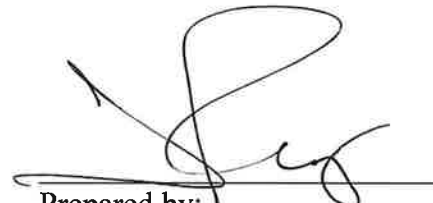
Board of Directors Meeting  
June 08, 2020

**FROM:** EVRA JPA Staff


**SUBJECT:** Resolution Adopting Fiscal Year 2020-2021 Budget

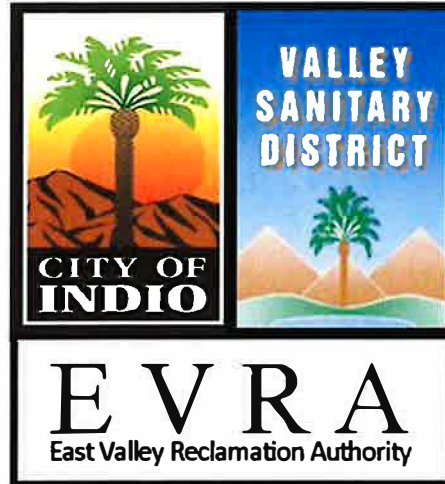
**RECOMMENDED MOTION:** Adopt Resolution of the East Valley Reclamation Authority adopting the Fiscal Year 2020-2021 budget and authorizing expenditures and appropriations.

**SUMMARY:** The Joint Powers Agreement establishing the East Valley Reclamation Authority provides that the Board shall prepare and adopt annual budgets for its operation. Staff has prepared the budget for Fiscal Year 2020-2021, which is attached to this report as **Exhibit A**. EVRA Staff recommends that the Board adopt the budget by Resolution (**Exhibit B**) in the amount of \$321,000 as detailed in the budget.

  
 Prepared by:  
 Trish Rhay, General Manager  
 Indio Water Authority

|                                   | <b>Account Number</b> | <b>Dollars</b> |
|-----------------------------------|-----------------------|----------------|
| Costs associated with this action |                       | \$321,000      |
| Current Fiscal Year Budget        |                       | \$0            |

| <b>Legal Review</b>             |                  |   |
|---------------------------------|------------------|---|
| City of Indio Review            | Trish Rhay       |  |
| Valley Sanitary District Review | Beverli Marshall |   |



**East Valley Reclamation Authority  
Recommended Operating Budget  
Fiscal Year 2020-21**

**Governing Board Members**

Glenn Miller, President (City of Indio)

Dennis Coleman, Vice President (Valley Sanitary District)

Elaine Holmes, Secretary (City of Indio)

William Teague, Treasurer (Valley Sanitary District)

**EVRA Management Staff**

Beverli Marshall, General Manager (Valley Sanitary District)

Trish Rhay, General Manager (Indio Water Authority)

Brian M. Kinder, Manager of Finance (Indio Water Authority)

## 1. BUDGET INTRODUCTION

The East Valley Reclamation Authority (EVRA) was formed on December 18, 2013 with joint partnering agencies, the City of Indio-Indio Water Authority (the City of Indio's municipal water supplier), and Valley Sanitary District (wastewater provider for serving Indio).

The purpose of the EVRA is to develop and implement a planning, programming, funding, construction and operation strategy for a joint reclaimed/recycled water facility. This joint project will allow IWA to provide either recycled water for non-potable use or treated water for groundwater replenishment. Both uses will reduce the City of Indio's overall dependence on existing groundwater supply.

## 2. REVENUE

For fiscal year 2020-21, EVRA will acquire revenue totaling \$63,855 which will be contributed equally from each partnering agency (31,927.50 each). An expected ending fund balance from fiscal year 2019-20 of \$257,145 will bring the total operating fund balance available to \$321,000 for fiscal year 2020-21. EVRA will also continue to seek grant funding as needed for future projects during the upcoming fiscal year

## 3. EXPENDITURES AND USES

Total expenses are proposed to be \$321,000, which will be allocated towards legal fees, feasibility study, office supplies, professional dues to recycled water association, Board stipends, and meetings and travel for both the Board and Management staff to attend recycled water conferences and meetings.

|                          | <b>Recommended<br/>Budget<br/>FY 2020-21</b> |
|--------------------------|--|
| <b>REVENUE</b>           |  |
| Indio Water Authority    | 31,927.50                                    |
| Valley Sanitary District | <u>31,927.50</u>                             |
| Total Revenue            | \$63,855                                     |
| <b>REVENUE SUMMARY</b>   |  |



|                         |                |
|-------------------------|----------------|
| <u>Source of Funds</u>  |                |
| Program Revenue         | 63,855         |
| Prior Year Fund Balance | <u>257,145</u> |
| Total Sources of Funds  | \$321,000      |

**EXPENSES / USE OF FUNDS**

|  |            |
|--|------------|
| Board Stipends                           | 2,400      |
| Professional Services/ Legal Services    | 10,000     |
| Feasibility Study Spreading vs Injection | 300,000    |
| Audit Fees                               | 3,500      |
| Travel and Training                      | 2,500      |
| Dues and Publications                    | 2,000      |
| Office Supplies                          | <u>600</u> |
| Total Expenditures                       | 321,000    |
| Estimated Ending Fund Balance            | \$0        |

The East Valley Reclamation Authority looks forward to a productive and success FY 2020-21.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE EAST VALLEY RECLAMATION AUTHORITY ADOPTING THE 2020-21 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO**

WHEREAS, the East Valley Reclamation Authority (the “Authority”) is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the “Act”) pursuant to that certain Joint Exercise of Powers Agreement, dated as of November 18, 2013, (the “Joint Powers Agreement”), by and between the City of Indio (the “City”) and the Valley Sanitary District (the “District”);

WHEREAS, the proposed 2020-21 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Authority and concurrently provides a work force to accomplish them; and

WHEREAS, the Authority intends to use the recommended 2020-21 budget as a guide for determining Authority priorities.

**NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The proposed 2020-21 budget, as detailed in the budget document entitled “East Valley Reclamation Authority Fiscal Year 2020-21 Recommended Operating Budget,” and filed with the Secretary, and as summarized below is hereby adopted:

| Year Ending June 30 | Authorized Expenditures |
|---------------------|-------------------------|
| FY 2020-21          | \$321,000               |

Section 3. The Authority members recognizes that the recommended fiscal year 2020-21 budget will require adjustments from time to time, and accordingly, the Board or their designee is authorized to redistribute allocated budgeted amounts within or between agencies.

Section 4. The Board President shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

Section 5. This Resolution shall take effect immediately upon adoption.

**PASSED, APPROVED, and ADOPTED** this 8th day of June 2020, by the following roll call vote:

AYES:  
 NAYS:  
 ABSENT:  
 ABSTAIN:

---

**GLENN MILLER, BOARD PRESIDENT**

**ATTEST:**

---

**HOLLY GOULD,  
EVRA SECRETARY (VALLEY SANITARY DISTRICT)**