



Tuesday, January 9, 2024 at 1:00 PM  
Valley Sanitary District Board Room  
45500 Van Buren Street, Indio, CA 92201

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**BOARD OF DIRECTORS  
REGULAR SESSION  
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/89751836508>

Meeting ID: 897 5183 6508

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org) or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at [hgould@valley-sanitary.org](mailto:hgould@valley-sanitary.org). Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. JANUARY EMPLOYEE ANNIVERSARIES
  - *Israel Garcia, Engineering Technician - 2 years*
5. PRESENTATION

*Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA)  
for the Fiscal Year 2023/24*

5.1 PRESENTATION OF DISTINGUISHED BUDGET PRESENTATION AWARD FROM GOVERNMENT  
FINANCE OFFICERS ASSOCIATION (GFOA)

Recommendation: Review

6. PUBLIC COMMENT

7. CONSENT CALENDAR

*Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.*

7.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD DECEMBER 12,  
2023

Recommendation: Approve

7.2 APPROVE WARRANTS FOR JANUARY 9, 2024

Recommendation: Approve

7.3 ACCEPTANCE OF THE GRANT OF EASEMENT FOR SEWER MAIN PURPOSES

Recommendation: Approve

7.4 MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

7.5 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

7.6 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2023

Recommendation: Approve

8. NON-HEARING ITEMS

8.1 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE CONTRACT  
WITH LEIGHTON & ASSOCIATES FOR THIRD-PARTY INSPECTION SERVICES FOR THE RECYCLED  
WATER PROJECT - PHASE 1 IN AN AMOUNT NOT TO EXCEED \$143,248.

Recommendation: Approve.

8.2 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH COUNTY OF  
RIVERSIDE TRANSPORTATION AND LAND MANAGEMENT AGENCY FOR THE ADJUSTMENT OF  
VSD'S EXISTING SEWER MANHOLES AS PART OF THE COUNTY'S AVENUE 48 STREET WIDENING  
IMPROVEMENT PROJECT.

Recommendation: Approve.

8.3 RECEIVE AND FILE THE ANNUAL CONNECTION CAPACITY FEE REPORT

Recommendation: Review

8.4 REVIEW THE BUDGET TIMELINE FOR THE FISCAL YEAR 2024/25

Recommendation: Review

**9. GENERAL MANAGER'S REPORT**

9.1 [RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR DECEMBER 2023](#)

Recommendation: Review

**10. COMMITTEE REPORTS**

10.1 [DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - JANUARY 2, 2024](#)

Recommendation: Discussion

**11. DIRECTOR'S ITEMS**

**12. INFORMATIONAL ITEMS**

**13. ADJOURNMENT**

POSTED January 4, 2024  
Holly Gould  
Clerk of the Board  
Valley Sanitary District

**PUBLIC NOTICE**

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.