



Tuesday, November 14, 2023 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

**BOARD OF DIRECTORS
REGULAR SESSION
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/82836595958>

Meeting ID: 828 3659 5958

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. NOVEMBER EMPLOYEE ANNIVERSARIES
 - *Mark Wiseman, Wastewater Operator II - 3 years*
 - *Dave Commons, Chief Operating Officer - 2 years*
 - *Mario Luna, Laboratory Technician II - 1 year*

5. PRESENTATIONS

5.1 CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE FISCAL YEAR ENDING JUNE 30, 2022

Recommendation: Review

6. PUBLIC COMMENT

7. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

7.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD OCTOBER 10, 2023

Recommendation: Approve

7.2 APPROVE WARRANTS FOR NOVEMBER 14, 2023

Recommendation: Approve

7.3 CREDIT CARD REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2023

Recommendation: Approve

7.4 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2023

Recommendation: Approve

7.5 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2023

Recommendation: Approve

8. NON-HEARING ITEMS

8.1 AWARD OF CONTRACT FOR BULK CHEMICAL DELIVERY TO UNIVAR SOLUTIONS USA, INC. FOR A ONE-YEAR TERM PLUS TWO (2) OPTION YEARS WITH AN INITIAL COST FOR YEAR ONE IN AN AMOUNT NOT TO EXCEED \$551,335

Recommendation: Approve

8.2 AWARD OF CONTRACT FOR GRANT WRITING SERVICES TO CAROLLO ENGINEERS, INC. FOR A ONE-YEAR TERM PLUS TWO (2) OPTION YEARS WITH AN INITIAL COST FOR YEAR ONE IN AN AMOUNT NOT TO EXCEED \$80,000

Recommendation: Action

8.3 AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WASHINGTON DC POLICY FORUM AND REIMBURSE RELATED EXPENSES

Recommendation: Discussion

8.4 AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WINTER CONFERENCE IN PALM SPRINGS, CA AND REIMBURSE RELATED EXPENSES

Recommendation: Discussion

- 8.5 CANCEL THE REGULAR BOARD MEETING ON TUESDAY, DECEMBER 26, 2023, DUE TO ITS PROXIMITY TO THE DISTRICT-OBSERVED HOLIDAY
Recommendation: Approve
- 8.6 APPROVE CHANGE ORDER NO.'S 2 -5 FOR THE INDIO DOWNTOWN DISTRICT SEWER IMPROVEMENT PROJECT FOR A NOT TO EXCEED COST OF \$73,785.94 AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE CHANGE ORDERS
Recommendation: Action
- 8.7 APPROVE CHANGE ORDER NO. 6 FOR THE INDIO DOWNTOWN DISTRICT SEWER IMPROVEMENT PROJECT AND GEOTECHNICAL FEES FOR THE EMERGENCY STREET REPAIR ON REQUA STREET FOR A NOT TO EXCEED COST OF \$286,603.00 AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE CHANGE ORDER AND PAY INVOICES.
Recommendation: Action
- 8.8 PROVIDE THE BOARD OF DIRECTORS AN UPDATE ON THE EMERGENCY REPAIR OF THE WESTWARD HO SEWER SIPHON AND AUTHORIZE THE GENERAL MANAGER TO REIMBURSE THE CITY OF INDIO THE AMOUNT OF \$147,261.97 FOR HALF THE COST OF THE EMERGENCY REPAIR (TOTAL COST TO INSTALL THE BERM IS \$294,523.59)
Recommendation: Action
- 9. **GENERAL MANAGER'S REPORT**
- 9.1 RECEIVE MONTHLY GENERAL MANAGERS REPORT FOR OCTOBER 2023
Recommendation: Review
- 10. **COMMITTEE REPORTS**
- 10.1 DRAFT MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING - NOVEMBER 7, 2023
Recommendation: Discuss
- 11. **DIRECTOR'S ITEMS**
- 12. **INFORMATIONAL ITEMS**
- 13. **ADJOURNMENT**

POSTED November 9, 2023
Holly Gould
Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.