

Tuesday, August 15, 2023 at 2:30 PM
Valley Sanitary District Board Room
45500 Van Buren St., Indio, CA 92201

**EAST VALLEY RECLAMATION AUTHORITY
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/86593816151>

Meeting ID: 865 9381 6151

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be

removed from the consent calendar, it will be removed so that it may be acted upon separately.

5.1 [Approve Meeting Minutes of February 21, 2023](#)

Recommendation: Approve

6. ADMINISTRATIVE ITEMS

6.1 [Adopt Resolution 2023-24 Fiscal Year 2023-2024 Budget](#)

Recommendation: Approve

6.2 [Adopt Resolution 2023-25 Appointing an Administrator and Alternate Administrator for the East Valley Reclamation Authority](#)

Recommendation: Approve

6.3 [Adopt Resolution 2023-26 Establishing Meeting Dates and Times](#)

Recommendation: Approve

6.4 [Update on Recycled Water Mater Plan](#)

Recommendation: Discuss

7. GENERAL MANAGER'S REPORT

8. AUTHORITY BOARD MEMBER COMMENTS AND / OR QUESTIONS

9. ADJOURNMENT

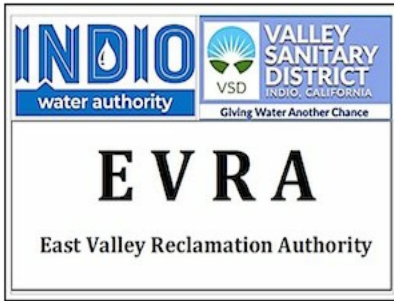
POSTED August 9, 2023

Holly Gould

EVRA Clerk of the Board

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



**ITEM 5.1
ACTION**

Valley Sanitary District

DATE: August 15, 2023
TO: East Valley Reclamation Authority
FROM: Holly Gould, EVRA Clerk of the Board
SUBJECT: Approve Meeting Minutes of February 21, 2023

Suggested Action

Approve

Strategic Plan Compliance

Fiscal Impact

None

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

The minutes of the East Valley Reclamation Authority meeting held February 21, 2023.

Recommendation

Approve

Attachments

[21 Feb 2023 EVRA Minutes.edited.doc](#)

UNOFFICIAL UNTIL APPROVED BY EAST VALLEY RECLAMATION AUTHORITY
EAST VALLEY RECLAMATION AUTHORITY
MEETING MINUTES
February 21, 2023

Secretary Elaine Holmes called to order the Meeting of the East Valley Reclamation Authority at 1:07 p.m. in the Valley Sanitary District Board Room located at 45-500 Van Buren Street, Indio, California.

1. CALL TO ORDER

2. ROLL CALL

Directors Present: Councilmember Elaine Holmes (*City of Indio*)
Director William Teague (*Valley Sanitary District*)
Director Scott Sear (*Valley Sanitary District*)

Directors Absent: Councilmember Glenn Miller (*City of Indio*)

Staff Present: Beverli Marshall – General Manager, *Valley Sanitary District*
Reymundo Trejo – General Manager, *Indio Water Authority*
Holly Gould – EVRA Clerk of the Board, *Valley Sanitary District*
Ron Buchwald – District Engineer, *Valley Sanitary District*
Brian Kinder – Manager of Finance & Customer Service, *Indio Water Authority*

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT - NONE.

5. CONSENT CALENDAR

5.1 Approve Meeting Minutes of September 9, 2023

It was moved by Director Teague, seconded by Director Sear, to **APPROVE** the Consent Calendar as submitted, 3-0.

6. ADMINISTRATIVE ITEMS

6.1 Elect Board Officers for Calendar Year 2023

Selection of East Valley Reclamation Authority Officers Nominations Results:

- President (City of Indio)- Glenn Miller
- Vice President (Valley Sanitary District)- Scott Sear
- Secretary (City of Indio)- Elaine Holmes
- Treasurer (Valley Sanitary District)- William Teague

6.2 Adopt Resolution 2023-23 Appointing an Administrator and Alternate Administrator for the East Valley Reclamation Authority

To facilitate administrative duties and act as a signatory of the East Valley Reclamation

Authority, it is recommended that the Board appoint Reymundo Trejo of Indio Water Authority as Administrator and Ron Buchwald of Valley Sanitary District as Alternate Administrator effective February 21, 2023. In accordance with Section 4.3 of the Joint Powers Authority Agreement, the term for this officer shall be no longer than one calendar year from January 1 to December 31. Staff recommends that the Board reappoint these positions in December 2023, effective January 1, 2024.

It was moved by Treasurer Teague, seconded by Secretary Holmes, and unanimously carried by roll call vote to **APPROVE** Resolution 2023-23 appointing Reymundo Trejo, of Indio Water Authority, as Administrator and Ron Buchwald, of Valley Sanitary District, as Alternate Administrator of the East Valley Reclamation Authority.

6.3 Fiscal Year 2021-22 Audited Financial Statements

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation and reported on the Audited Financial Statements for Fiscal Year 2021-22. He stated that the total net position for all EVRA totaled \$760,721, increasing \$442,286 from the prior year. Total revenues from operating and nonoperating came in at \$446,336. Operating expenses totaled \$4,050, a decrease of \$863 from the prior year. The capital investment for the Recycled Water Injection Project came in at \$132,336, an increase of \$6,170 from the prior year. The auditors had no findings for this fiscal year.

6.4 Fiscal Year 2022-23 Mid-Year Budget Report

Brian Kinder, IWA Manager of Finance & Customer Service, gave a PowerPoint presentation and reported on the Fiscal Year 2022-23 Midyear Budget Report. He summarized that as of December 31, 2022, EVRA has spent \$400. Three consulting firms are currently working on the Recycled Water Project, and spending is estimated to increase by year-end.

6.5 Receive and Discuss the Final Geophysical Survey Report by Geoscience

On July 20, 2020, the EVRA Board of Directors authorized a contract with Geoscience to conduct a geophysical survey to determine the feasibility of utilizing treated effluent to recharge the local groundwater basin using spreading or injection wells. The resulting analysis was that spreading was not feasible, but injection wells would be geologically possible. The next step in the analysis was to determine if any discharged treated effluent was passively entering the basin through the stormwater channel as it traveled to the Salton Sea. Geoscience has concluded the analysis and determined that very little passive recharge is occurring due to the thick clay layer that exists both under the reclamation plan and the stormwater channel. The final report was included in the analysis conducted by Todd Groundwater and Carollo Engineers to assess further the feasibility of non-potable water (NPW) and indirect potable water (IPW) reuse options.

6.6 Receive and Discuss the Hydrogeological Evaluation and Preliminary Injection Well Modeling Report Prepared by Todd Groundwater

At the September 6, 2022, EVRA meeting, the Board of Directors authorized Valley Sanitary

District's General Manager to execute a contract with Todd Groundwater to complete a groundwater model under and around Valley Sanitary District reclamation plant to determine if groundwater injection was a viable option for recycled water. After several months of data gathering, analysis, and discussions with staff from Valley Sanitary District and Indio Water Authority, the consultants prepared the report. Based on the analysis, the consultants concluded that a single 2MGD well or two 2MGD wells, for a total of up to 4MGD, of recycled water could be injected into the aquifer under the Valley Sanitary District reclamation plant. The results of this study were shared with Carollo Engineers to be incorporated as part of the feasibility study authorized by the EVRA Board at the September 6, 2022, meeting.

6.7 Receive and Discuss Draft Recycled Water Feasibility Study Presentation prepared by Carollo Engineers

At the September 6, 2022, EVRA meeting, the Board of Directors authorized Valley Sanitary District's General Manager to execute a contract with Carollo Engineers, Inc. to complete an updated Comprehensive Recycled Water Master Plan. The first step of the process was to conduct a feasibility study utilizing existing data, updated information, and a hydrogeologic groundwater model for injection wells. Based on the analysis, the consultants concluded that there are several feasible options for non-potable water (NPW), indirect potable water (IPW), and direct potable water (DPW) reuse. Valley Sanitary District staff will continue working with Carollo to refine these options and seek funding for the NPW and IPW project options.

7. **GENERAL MANAGERS' REPORT**

Reymundo Trejo, IWA General Manager, thanked Beverli Marshall for the opportunity to work with her over the past three years.

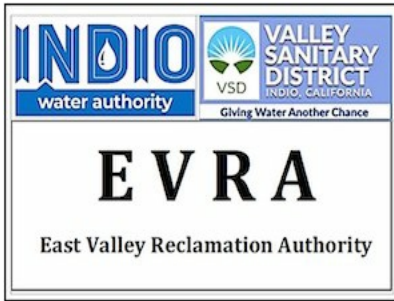
8. **AUTHORITY BOARD MEMBER COMMENTS AND/OR QUESTIONS**

Treasurer Teague thanked the staff for the phenomenal work they are doing.

9. **ADJOURN**

There being no further business to discuss, the meeting was **ADJOURNED** at 2:48 p.m.

Holly Gould
EVRA Clerk of the Board
Approved:



**ITEM 6.1
ACTION**

Valley Sanitary District

DATE: August 15, 2023
TO: East Valley Reclamation Authority
FROM: Reymundo Trejo, General Manager - Indio Water Authority
SUBJECT: Adopt Resolution 2023-24 Fiscal Year 2023-2024 Budget

Suggested Action

Approve

Strategic Plan Compliance

Fiscal Impact

The proposed EVRA budget for the Fiscal Year 2023-24 is \$703,870.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

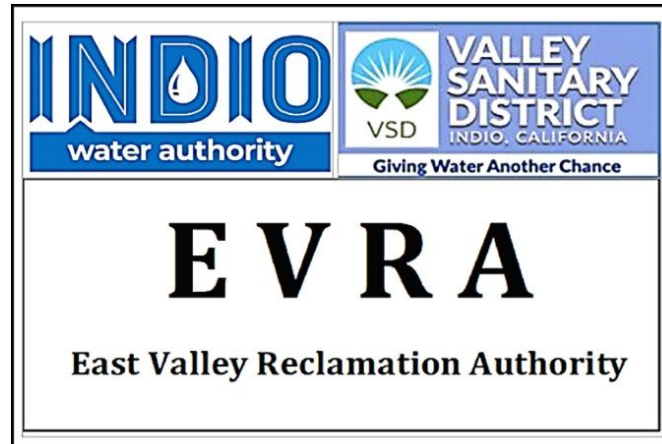
EVRA revenue is sourced from the two formation agencies, the City and the District, by an amount determined each fiscal year by the Authorities board members, subject to ratification by each agencies governing authority. For fiscal year 2023-24, staff recommends setting the annual contribution at \$0, and spending resources collected in prior periods. The attached operating budget details the revenue and expenses for this budget year.

Recommendation

It is recommended that the Board adopt Resolution 2023-24 adopting the Fiscal Year 2023-24 budget and authorizing expenditures and appropriations.

Attachments

[EVRA BUDGET- FY 2023-24 Budget final.docx](#)
[EVRA Resolution 2023-24 FY 2023-24 Budget.docx](#)



**East Valley Reclamation Authority
Recommended Operating Budget
Fiscal Year 2023-24**

Governing Board Members

Glenn Miller, President (City of Indio)
Scott Sear, Vice President (Valley Sanitary District)
Elaine Holmes, Secretary (City of Indio)
William Teague, Treasurer (Valley Sanitary District)

EVRA Management Staff

Jason Dafforn, General Manager (Valley Sanitary District)
Reymundo Trejo, General Manager (Indio Water Authority)

1. BUDGET INTRODUCTION

The East Valley Reclamation Authority (EVRA) was formed on December 18, 2013, made by and between the City of Indio and Valley Sanitary District.

The purpose of the EVRA is to develop a strategy for a joint reclaimed/recycled water facility. This joint project will allow the City to provide either recycled water for non-potable use or treated water for groundwater replenishment. Both uses will reduce the City's overall dependence on existing groundwater supply.

2. REVENUE / FINANCING SOURCES

EVRA revenue is sourced from the two formation agencies, the City and the District, by an amount determined each fiscal year by the Authorities board members, subject to ratification by each agencies governing authority. For fiscal year 2023-24, staff recommends setting the annual contribution at \$0, and spending resources collected in a prior period. Chart 1, reflects agency contributions since inception and staff's revenue recommendation for fiscal year 2023-2024, which is \$0.

Chart 1
Annual Contributions

Fiscal Year	City of Indio	Valley Sanitary District	Total Contribution
2013-14	\$25,000	\$25,000	\$50,000
2014-15	25,000	25,000	50,000
2015-16	25,000	25,000	50,000
2016-17	25,000	25,000	50,000
2017-18	25,000	25,000	50,000
2018-19	25,000	25,000	50,000
2019-20	25,000	25,000	50,000
2020-21	31,928	31,928	63,856
2021-22	225,000	225,000	450,000
2022-23	200,000	200,000	400,000
2023-24 (recommended)	0	0	0
Subtotal	\$631,928	\$631,928	\$1,263,856

The fiscal year 2022-23 ending fund balance is estimated to total \$703,870. Staff's recommendation is to appropriate those resources for the purposes identified in Section 3, below.

3. EXPENDITURES / FINANCING USES

As recommended, the fiscal year 2023-24 budget will total \$703,870, allowing expenditures for legal fees, other professional services, office supplies, professional dues

to recycled water associations, Board stipends, and meetings expenses, as summarized in Chart 2.

**Chart 2
Fiscal Year 2023-24
Recommended Budget**

	Acct. Code	FY 2023-24
Beginning Available Fund Balance		\$703,870
Revenue:		
City of Indio	855-402220	\$ 0
Valley Sanitary District	855-402220	\$ 0
Total Financing Sources		\$703,870
Appropriations / Expenditures:		
Board Stipends	855-511004	\$2,400
Legal Services	855-521056	\$10,000
Other Professional and Technical Svcs.	855-521064	\$682,870
Auditing Services	855-521048	\$3,500
Travel and Training Services	855-524028	\$2,500
Memberships and Dues	855-540018	\$2,000
Office Supplies	855-531033	\$ 600
Total Financing Uses		\$703,870
Estimated Ending Fund Balance		\$ 0

RESOLUTION NO. 2023-24

RESOLUTION OF THE EAST VALLEY RECLAMATION AUTHORITY ADOPTING THE 2023-24 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the East Valley Reclamation Authority (the "Authority") is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the "Act") pursuant to that certain Joint Exercise of Powers Agreement, dated as of November 18, 2013, (the "Joint Powers Agreement"), by and between the City of Indio (the "City") and the Valley Sanitary District (the "District");

WHEREAS the proposed 2023-24 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Authority and concurrently provides a work force to accomplish them; and

WHEREAS the Authority intends to use the recommended 2023-24 budget as a guide for determining Authority priorities.

NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The proposed 2023-24 budget, as detailed in the budget document entitled "East Valley Reclamation Authority Fiscal Year 2023-24 Recommended Operating Budget," and filed with the Secretary, and as summarized below is hereby adopted:

Year Ending June 30	Authorized Expenditures
FY 2023-24	\$703,870

Section 3. The Authority members recognize that the recommended fiscal year 2023-24 budget will require adjustments from time to time, and accordingly, the Board or their designee is authorized to redistribute allocated budgeted amounts within or between agencies.

Section 4. The Board President shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

Section 5. This Resolution shall take effect immediately upon adoption.

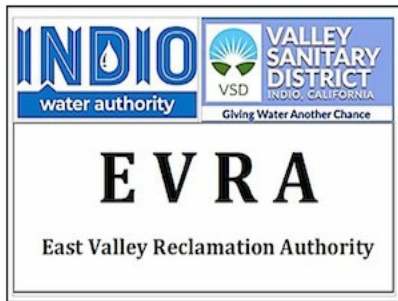
PASSED, APPROVED, and ADOPTED this 15th day of August 2023, by the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

GLENN MILLER, BOARD PRESIDENT

ATTEST:

**HOLLY GOULD,
EVRA SECRETARY (VALLEY SANITARY DISTRICT)**



**ITEM 6.2
ACTION**

Valley Sanitary District

DATE: August 15, 2023

TO: East Valley Reclamation Authority

FROM: Jason Dafforn, General Manager - Valley Sanitary District

SUBJECT: Adopt Resolution 2023-25 Appointing an Administrator and Alternate Administrator for the East Valley Reclamation Authority

Suggested Action

Approve

Strategic Plan Compliance

Fiscal Impact

There is no fiscal impact for this item.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

In accordance with Section 4.3, the term for this officer shall be no longer than one calendar year from January 1 to December 31. Staff recommends that these positions be reappointed by the Board at the beginning of each calendar year at the same time as it elects its Board officers.

The current Administrator is Reymundo Trejo, IWA General Manager, and Alternate Administrator is Ron Buchwald, VSD District Engineer. Due to the recent appointment of Jason Dafforn, VSD's new General Manager, it is recommended to appoint Mr. Dafforn as the Alternate Administrator.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 2023-25 appointing an Administrator and Alternate Administrator for the East Valley Reclamation Authority.

Attachments

[EVRA Resolution 2023-25 Appointing Administrator & Alternate.docx](#)

RESOLUTION NO. 2023-25

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST VALLEY RECLAMATION AUTHORITY APPOINTING AN ADMINISTRATOR AND AN ALTERNATE ADMINISTRATOR

WHEREAS, the East Valley Reclamation Authority (the "Authority") is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the "Act") pursuant to that certain Joint Exercise of Powers Agreement, dated as of December 18, 2013, (the "Joint Powers Agreement"), by and between the City of Indio (the "City") and the Valley Sanitary District (the "District");

WHEREAS, the Board of the Authority desires to appoint an administrator and an alternate administrator to carry out the administrative and signatory functions of the East Valley Reclamation Authority;

NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The Authority hereby appoints Reymundo Trejo of Indio Water Authority as Administrator and Jason Dafforn of Valley Sanitary District as Alternate Administrator of East Valley Reclamation Authority.

Section 3. This Resolution shall take effect August 15, 2023.

PASSED, APPROVED, and ADOPTED this 15th day of August, 2023, by the following roll call vote:

AYES:

NAYS:

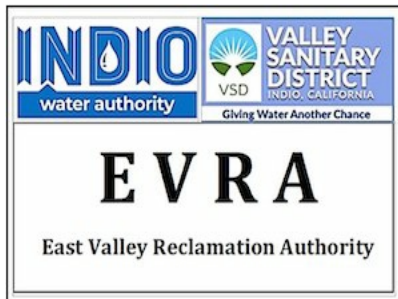
ABSENT:

ABSTAIN:

Glenn Miller, EVRA Board President

ATTEST:

Elaine Holmes, EVRA Board Secretary



**ITEM 6.3
ACTION**

Valley Sanitary District

DATE: August 15, 2023
TO: East Valley Reclamation Authority
FROM: Jason Dafforn, General Manager, Valley Sanitary District
SUBJECT: Adopt Resolution 2023-26 Establishing Meeting Dates and Times

Suggested Action

Approve

Strategic Plan Compliance

Fiscal Impact

There is no fiscal impact for this item.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

Per Section 3.5(a), the board adopted resolution 2014-1 establishing monthly meetings of the East Valley Reclamation Authority to be on the first Tuesday of each month located at Indio City Hall.

Staff is recommending the Board adopt a resolution changing the meeting frequency from monthly to quarterly, on the 1st Tuesday of the quarter and relocate the meeting to be held at Valley Sanitary District.

Recommendation

Staff recommends that the Board of Directors adopt Resolution 2023-26 establishing meeting dates and times for the East Valley Reclamation Authority.

Attachments

[RESOLUTION NO 2023-26.docx](#)

RESOLUTION NO. 2023-26

RESOLUTION OF THE EAST VALLEY RECLAMATION AUTHORITY MODIFYING THE DATE, HOUR, AND PLACE OF REGULAR MEETINGS OF THE AUTHORITY BOARD AND RESCINDING RESOLUTION 2014-1

WHEREAS, the East Valley Reclamation Authority (the "Authority") is a joint powers authority duly organized and existing under and pursuant to Articles 1 through 4 (commencing with Section 6500), Chapter 5, Division 7, Title 1 of the California Government Code (the "Act") pursuant to that certain Joint Exercise of Powers Agreement, dated as of November 18, 2013, (the "Joint Powers Agreement"), by and between the City of Indio (the "City") and the Valley Sanitary District (the "District") for the purpose to plan, implement and operate a recycled water program including the tertiary or enhanced treatment of water, as well as the lease, ownership, operation and maintenance of Facilities and the financing of costs relating to Public Capital Improvements as those terms are defined in the Joint Powers Agreement; and

WHEREAS, pursuant to the Section 3.5 of the Joint Powers Agreement, the Authority may modify by resolution, the date upon which, and the hour and place at which, each regular meeting of the Authority Board is to be held; and

WHEREAS the Authority wishes to establish a regular meeting schedule by this Resolution: and

NOW, THEREFORE, THE EAST VALLEY RECLAMATION AUTHORITY DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The regular meetings of the Authority shall be held on the first Tuesday of January, March, June, and October at the hour of 2:30 p.m. in the Board Room of Valley Sanitary District located at 45500 Van Buren Street Indio, California 92201.

Section 3. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the East Valley Reclamation Authority at a special meeting of the Authority Board duly held on August 15, 2023, by the following vote:

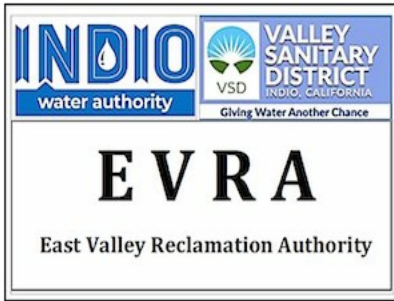
AYES:

NOES:

GLENN MILLER, PRESIDENT

ATTEST:

ELAINE HOLMES, SECRETARY



**ITEM 6.4
DISCUSSION**

Valley Sanitary District

DATE: August 15, 2023
TO: East Valley Reclamation Authority
FROM: Jason Dafforn, General Manager, Valley Sanitary District
SUBJECT: Update on Recycled Water Mater Plan

Suggested Action

Discuss

Strategic Plan Compliance

Fiscal Impact

There is no fiscal impact for this item.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

Staff will provide a verbal update on the progress of the Recycled Water Master Plan.

Recommendation

Staff recommends that the Board of Directors review and discuss project updates regarding the Recycled Water Master Plan.