



Board of Directors Regular Meeting
Tuesday, April 26, 2022 at 1:00 PM
Valley Sanitary District Board Room
45-500 Van Buren Street. Indio. CA 92201

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following Zoom link: <https://us06web.zoom.us/j/86310622486> Meeting ID: 863 1062 2486

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide **Oral testimony** in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. **Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.**

Page

1. CALL TO ORDER

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

2. PUBLIC COMMENT

This is the time set aside for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

3. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

- | | | |
|------|--|---------|
| 3.1. | Approve Minutes for April 12, 2022, Regular And April 19, 2022, Special Meetings | 5 - 12 |
| | 3.1 12 Apr 2022 Meeting Minutes.pdf  | |
| | 3.1 19 Apr 2022 Special Meeting Minutes.pdf  | |
| 3.2. | Approve Warrants for April 7 through April 20, 2022 | 13 - 14 |
| | 3.2 Warrants for April 7 to April 20, 2022.pdf  | |
| 3.3. | Monthly Financial Report for March 31, 2022 | 15 - 20 |
| | 3.3 Staff Report Monthly Financial Report for Feb 2022.pdf  | |
| | 3.3 Attachment A Income Summary - March 2022.pdf  | |
| | 3.3 Attachment B Budget Variance Report March.pdf  | |
| | 3.3 Attachment C Summary of Cash and Investments - March 2022.pdf
 | |
| 3.4. | Approve Credit Card Report for March 31, 2022 | 21 - 29 |
| | 3.4 Staff Report Credit Card Statement Feb 2022.pdf  | |
| | 3.4 Attachment A Credit Card Transaction Feb 2022.pdf  | |
| | 3.4 Attachment B UMQUA Statement March Redacted.pdf  | |

4. NON-HEARING ITEMS

- | | | |
|------|--|---------|
| 4.1. | Resolution 2022-1160 Authorizing the Execution and Delivery of an Installment Sales Agreement and Escrow Agreement with Banc of America Public Capital Corp. | 30 - 37 |
| | 4.1 Installment Sales Agreement.pdf  | |

[4.1 Attachment A Valley Sanitary District 2022 Installment Sale Agreement - Authorizing Resolution of the District-c1.pdf](#) 

- 4.2. Authorize the General Manager to Sign a Memorandum of Understanding for the Integrated Regional Water Management Planning and Funding in the Colorado River Basin Funding Area 38 - 50

[4.2 Staff Report MOU Colorado River Basin Funding Area.pdf](#) 

[4.2 Attachment A Colorado River MOU 2022 12Apr22.pdf](#) 

- 4.3. Authorize Purchase of WTR III Tracked Camera Transporter and OZ III Mainline Sewer Inspection Camera from Plumbers Depot Inc. not to Exceed \$50,000 51 - 54

[4.3 Staff Report Purchase Inspection Camera.pdf](#) 

[4.3 Attachment A PLUMBERS DEPOT INC Quote 5372.pdf](#) 

[4.3 Attachment B CUES Sole Source OEM March 2022.pdf](#) 

- 4.4. Approve Change Order #2 to the Contract with the Downing Dudek Design Build Entity for the Design and Construction of the Influent Pump Station Project in an Amount not to exceed \$2,921,971 55 - 61

[4.4 Staff Report Influent Pump Station CO 2 GMP Approval.pdf](#) 

[4.4 Attachment A Downing Construction GMP Submittal.pdf](#) 

[4.4 Attachment B Change Order No 2.pdf](#) 

5. GENERAL MANAGER'S ITEMS

General Manager's items not listed are for discussion only; no action will be taken without an urgency vote pursuant to State law.

6. COMMITTEE REPORTS

7. DIRECTOR'S ITEMS

8. INFORMATIONAL ITEMS

Public Service Recognition Week was started in 1985 and is celebrated the first week of May to honor those who serve as federal, state, county, and local government employees. More information about this year's event, observed May 1-7, 2022, can be found at <https://ourpublicservice.org/our-solutions/recognition>

9. PUBLIC COMMENT

This is the time set aside for public comment on any item to be discussed in Closed Session. Please notify the Clerk of the Board in advance of the meeting if you wish to speak on an item.

10. CONVENE IN CLOSED SESSION

Items discussed in Closed Session comply with the Ralph M. Brown Act.

10.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to paragraph (2) or (3) of Subdivision (d) of Government Code Section 54956.9 (one potential case – circumstances need not be disclosed pursuant to paragraph (1) of subdivision (e) of Government Code Section 54956.9)

10.2. LABOR NEGOTIATIONS

Pursuant to Government Code Section 54957.6
Title: General Manager

10.3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)
Title: General Manager

11. CONVENE IN OPEN SESSION

Report out on Closed Session items

12. ADJOURNMENT

Pursuant to the Brown Act, items may not be added to this agenda unless the Secretary to the Board has at least 72 hours advance notice prior to the time and date posted on this notice.

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

April 12, 2022

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, April 12, 2022, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:02 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, Holly Gould, Jeanette Juarez, Dave Commons, Ron Buchwald, Andrew Sorensen, and Robert Hargreaves, Best Best & Krieger

Guest Present:

Valerie Houchin, Schneider Electric
Moses Bechara, Schneider Electric
Brian Pottenger, Schneider Electric
Tom Milroy, Schneider Electric

1.2 Pledge of Allegiance

1.3 April Employee Anniversaries

- Andrew Sorensen, Wastewater Operator OIT2 – 1 year

The Board thanked Andrew for his hard work and dedication to the District.

2. PUBLIC COMMENT

This is the time for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. CONSENT CALENDAR

3.1 Approve March 22, 2022, Regular Meeting Minutes

3.2 Approve Warrants for March 17, 2022, through April 6, 2022

3.3 Designate Identified Items as Surplus Equipment and Authorize Disposition as Appropriate

ACTION TAKEN:

MOTION: Director Duran motioned to approve the consent calendar as presented. Director Teague seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2022-3188

4. PUBLIC HEARING ITEMS

4.1 Conduct a Public Hearing to Receive Input from the Community Regarding Boundaries and the Composition of Divisions to be Established for Division-Based Elections

Notice of the public hearing was published in the Desert Sun newspaper on December 16, 2021, December 23, 2021, March 24, and March 30, 2022. Ms. Marshall's presentation included the District's current Elections Divisions Map and three (3) map options that would reflect the new census data. President Sear declared the public hearing open at 1:13 p.m. No members of the public were present. No written or verbal communication was received from the public. President Sear declared the public hearing closed at 1:26 p.m. The Board discussed the three (3) map options. They also discussed which division would be up for election in 2022. The consensus of the Board was to adopt Map Option #3, which allows for growth. Divisions A and C would remain up for election in November 2022.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT ADJUSTING THE BOUNDARIES OF THE BOARD OF DIRECTORS ELECTION DIVISIONS AND ADOPTING A NEW OFFICIAL BOARD MAP FOR THE VALLEY SANITARY DISTRICT BASED ON THE RESULTS OF THE 2020 CENSUS”

ACTION TAKEN:

MOTION: Director Duran motioned to adopt Resolution No. 2022-1157 adopting a new official map establishing the election divisions for Valley Sanitary District and directing staff to notify the Riverside County Registrar of Voters. Vice President Canero seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Coleman, Duran, Sear, Teague
NOES: None
RESOLUTION NO. 2022-1157

4.2 Public Hearing to Authorize Approval of a Contract Amendment with Schneider Electric Buildings Americas, Inc. for Design and Construction of Energy-Related Projects to District

Facilities and Adopting Necessary Findings in Accordance with California Government Code 4217.10 through 4217.18

Notice of the public hearing was published in the Desert Sun newspaper on March 30 and April 6, 2022. President Sear declared the public hearing open at 1:40 p.m. No members of the public were present. No written or verbal communication was received from the public. Ms. Marshall that the Design-Build team has reached the 60% design milestone and determined the Guaranteed Maximum Price (GMP) of \$69.87, which has been reviewed by staff. Contract Amendment No. 1 has been reviewed and approved by the District counsel. The appendices will be available to the public by visiting the District office during normal business hours. Signatures to the Amendment will be delayed until approval of the Bank of America financing for this project, anticipated to occur on April 26, 2022. President Sear declared the public hearing closed at 1:44 p.m.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT APPROVING A CONTRACT WITH SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC. FOR CONSTRUCTION OF ENERGY-RELATED PROJECTS TO DISTRICT FACILITIES AND ADOPTING FINDINGS IN ACCORDANCE WITH THE CALIFORNIA GOVERNMENT CODE SECTIONS 4217.10 THROUGH 4217.18 AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE CONTRACT WITH A GUARANTEED MAXIMUM PRICE OF \$69,869,942”

ACTION TAKEN:

MOTION:

Director Teague motioned to adopt Resolution No. 2022-1158 accepting the energy conservation measures, approving Amendment No. 1 to Contract dated July 14, 2020, and authorize the Board President and General Manager to sign the Amendment. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2022-1158

5. NON-HEARING ITEMS

- 5.1 Resolution No. 2022-1159 in Opposition to Initiative 21-0042A1, titled “Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services. Initiative Constitutional Amendment

If ballot Initiative 21-0042A1 passes, there would be the potential for a significant impact to the District and its ability to raise rates and fees in the future. Initiative 21-0042A1 is a deceptive, developer-sponsored proposition aimed for the November 2022 statewide ballot that would undermine voter rights and significantly jeopardize local agencies’ ability to provide essential services and infrastructure for residents. Unless defeated, Initiative 21-0042A1 is anticipated to create severe consequences for special districts and the communities they serve. The initiative also includes provisions that would

retroactively void all state and local taxes or fees adopted after January 1, 2022, if they did not align with the provisions of this initiative.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT IN OPPOSITION TO INITIATIVE 21-0042A1”

ACTION TAKEN:

MOTION: Director Duran made a motion to adopt Resolution No. 2022-1159 in opposition to Initiative 21-0042A1. Vice President Canero seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

RESOLUITON NO. 2022-1159

5.2 Award Contract to Van Dyke Corporation for the Activated Sludge Plant Water Main Replacement Project and Authorize the General Manager to Execute the Contract in an Amount Not to Exceed \$127,000

The activated sludge plant, aeration basin, and associated piping were built in the early 1970s. There is an above-ground steel water main that feeds plant water to the various basins that is reaching the end of its useful life. The main occasionally leaks, the fittings are becoming difficult to adjust, and some valves do not work correctly. This water main has been listed as a CIP project for several years but has become a high priority. Dudek was awarded the contract for project design and bidding assistance. The District published a Request for Bids on February 7, 2022. The District received six sealed bids with prices that ranged from \$127,000 to \$271,700. The Van Dyke Corporation (Van Dyke) was the apparent lowest responsible bidder. Staff from both Dudek and VSD reviewed the bids for conformance with Bidding requirements and determined that Van Dyke met all the requirements.

ACTION TAKEN:

MOTION: Vice President Canero motioned to award a contract to Van Dyke Corporation in an amount not to exceed \$127,000 for the ASP Water Pipeline Replacement project. Director Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Coleman, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2022-3189

5.3 Discuss Impact of the Recycled Water Project Phase 1 Cost Increase and Financing Terms and Receive Direction

In Spring 2021, the District completed a rate analysis to calculate and collect sewer charges. This analysis was conducted with specific assumptions built into the baseline figures. The Board adopted the new rate structure with the first of the five-year increases effective July 1, 2021. Since then,

circumstances have changed. The Recycled Water Project Phase 1 came in \$15 million more than the rate analysis assumption. The District was unsuccessful in securing a loan through the State Revolving Fund (SRF) for the Project. The District successfully secured a loan through Bank of America, which only offers the option of a 20-year term with no 30-year financing available as assumed in the rate analysis. The District's annual unfunded accrued liability (UAL) payment to CalPERS was also inadvertently left out of the rate study assumptions. The payments were not included in the annual budget. Instead, they were posted directly to the balance sheet. Staff has correctly reflected the payments as of the Draft Budget for FY 2022/23. There is an increase in annual budgeted expenses of about \$750,000. To continue to meet the 1.25 debt coverage ratio, several projects initially planned for FY 2022/23 have been delayed to FY 2023/24 or beyond. In addition to postponing projects to future years, there will be no increase in positions above the FY 2021/22 level. The District will have an annual deficit of \$9.38 million in FY 2024/25 and \$31.81 million in FY 2025/26 unless some of the CIP projects identified for FY 2022/23 and 2023/24 are delayed, the District obtains other non-debt funding, or a new 5-year rate plan is implemented. Secretary/Treasurer Coleman asked staff to explore if private partnership agreements would benefit any District's projects. He also recommended a new rate study and consulting with an actuary. Director Teague stated the importance of keeping the public informed, so they have time to adjust to any rate changes if needed. Director Duran expressed exploring all avenues in a timely manner. Vice President Canero thanked the hard work of the committees on this matter. She also requested that staff provide as much information as possible so the Board can make critical decisions.

6. GENERAL MANAGER'S ITEMS

Beverli Marshall, General Manager, stated that we have had staff pass exams for higher grades. She has requested that managers include these milestones in their monthly reports. Staff gave an update on the Lucity Asset Management Program.

7. COMMITTEE REPORTS

7.1 Budget & Finance Committee – March 29, 2022

This was a special meeting of the committee to conduct a high-level review of the draft FY23 budget. The committee gave staff recommendations on what to bring forth at the budget workshop on April 19, 2022.

7.2 Operations Committee – April 5, 2022

Ron Buchwald, Engineering Services Manager, gave a detailed report of the committee meeting. The committee discussed the Recycled Water Project Phase 1, the difference between a design-build project versus a design-bid-build, a project update on the Collection System Rehabilitation and Replacement Project, and the Capital Improvement Budget update.

8. DIRECTOR'S ITEMS

Director Teague expressed his gratitude for the meeting. District Counsel updated the Board on the General Manger's contract. He stated that a salary study is in process.

9. INFORMATIONAL ITEMS

None.

10. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:14 p.m. The next regular Board meeting will be on April 26, 2022.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

**VALLEY SANITARY DISTRICT
MINUTES OF SPECIAL BOARD MEETING**

April 19, 2022

A special Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, April 19, 2022, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Sear called the meeting to order at 1:00 p.m.

1.1 Roll Call

Directors Present:

Debra Canero, Dennis Coleman, Mike Duran, Scott Sear, William Teague

Staff Present:

Beverli Marshall, Jeanette Juarez, Dave Commons, Ron Buchwald, and Branden Rodriguez

1.2 Pledge of Allegiance

2. PUBLIC COMMENT

This is the time for public comment on any item not appearing on the agenda. Please notify the Secretary in advance of the meeting if you wish to speak on a non-hearing item.

None.

3. NON-HEARING ITEM

3.1 Budget Workshop to Discuss Draft Operations & Maintenance (O&M) and Capital Budget for Fiscal Year 2022/23 and Provide Direction to Staff

Jeanette Juarez, Business Services Manager, presented the Draft FY23 Operating & Maintenance (O&M) and Capital Budget to the Board. The proposed operating and capital budget for the fiscal year 2022/23 is \$16,189,077 and \$33,195,633 respectively. The operating budget encompasses such costs as personnel, California Public Employees' Retirement System (CalPERS) Unfunded Accrued Liability (UAL), debt service, insurance premiums, and other overhead costs to run day-to-day operations. The capital budget incorporates key projects to further advance the District's Capital Improvement Program (CIP). There are 18 capital projects requested in the fiscal year 2022/23. The CIP for the fiscal year 2022/23 includes the Recycled Water Project Phase I Design Build, the Influent Pump Station Rehabilitation Project and the Collection System Sewer Main Rehabilitation and Replacement Program.

Ron Buchwald, Engineering Services Manager, presented the 20-year CIP and proposed capital budget for fiscal year 2022/23. He also reviewed the capital prioritization ranking process.

Ms. Juarez presented the draft operating budget and reviewed the variances budget department by department. Ms. Juarez informed the Board that she would bring the draft budget to the May 24th Board meeting for follow up discussion before it is brought for final approval to the June 14, 2022, Board meeting. The Board discussed updating the Master Plan and the potential of a rate increase. The Board thanked staff for the hard work they put into the budget preparation.

4. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 3:35 p.m. The next regular Board meeting will be on April 26, 2022.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District

DISBURSEMENTS
Approved at the Board Meeting of
April 26, 2022

40312 Powerstride Battery Co.	8 Batteries	\$1,356.50
40313 Analytical Technology, Inc.	Autochem temp sensing assembly	\$740.57
40314 Andrew Sorensen	Grade 3 WW treatment exam reimbursement	\$295.00
40315 Anna Bell	Lab supplies reimbursement	\$33.56
40316 Associated Time Instruments	AOD activity - March 2022	\$295.56
40317 Automation Pride	Repair to gate 2 mic issues	\$95.00
40317 Automation Pride	(7) Gate remotes	\$468.01
40317 Automation Pride	Fix static with gate 2 callbox, install mic kit	\$329.20
40318 Bureau of Reclamation	Contract # 06-07-34-L1478 Annual rent 5/18/22-5/17/23	\$300.00
40319 Caltest Analytical Laboratory	Weekly NPDES 2015-2020 testing	\$383.30
40320 Carquest Auto Parts	New charges - March 2022	\$339.14
40321 Cart Mart, Inc.	Tire for cart	\$144.09
40322 Consolidated Electrical Distributors, Inc.	18W lamp light	\$43.50
40322 Consolidated Electrical Distributors, Inc.	Bar screen upgrades	\$1,969.73
40323 CV Strategies	Strategic Communication Service - March 2022	\$10,046.25
40324 Daniel Mills	Mech Tech II test reimbursement	\$195.00
40325 Desert Arc	Spray of 8 olive trees, fruit prevention	\$960.00
40325 Desert Arc	Janitorial services - March 2022	\$3,500.36
40326 Desert Sun Publishing Company	Notice of public hearing - election divisions	\$193.60
40327 Downing Construction, Inc	IPS rehab project - progress payment #8	\$44,491.30
40328 Dudek & Associates, Inc.	Plant Watermain Replacement Project - March 2022	\$8,619.45
40329 Eisenhower Occupational Health	Employee screening	\$50.00
40330 EOA, Inc.	Local limits review, sewer use ordinance - Feb 2022	\$5,096.50
40331 Ferguson Enterprises #1350	Couplings, adapters, flush brush, core pipe	\$350.53
40331 Ferguson Enterprises #1350	Couplings	\$138.68
40331 Ferguson Enterprises #1350	PVC couplings, ELL	\$46.48
40331 Ferguson Enterprises #1350	Drain cable and spear cutter	\$371.19
40331 Ferguson Enterprises #1350	Flush valve for urinal	\$441.49
40332 Grainger	Packing seals	\$63.42
40332 Grainger	Standard u bolt	\$15.40
40332 Grainger	3/16 packing seal	\$40.82
40332 Grainger	1/8 packing seal	\$21.13
40332 Grainger	Spud coupling assembly	\$63.83
40332 Grainger	Multitool tan	\$105.29
40332 Grainger	Master rebuild kits, toilets	\$71.16
40333 Grant Fournier	Collections Grade 2 exam reimbursement	\$195.00
40334 Haaker Equipment Company	Repairs to vactor 2112P	\$24,637.42
40335 Harris & Associates	PADM Infrastructure Ph 3 - 2/27/2022-4/2/2022	\$85,820.91
40336 IDEXX Distribution, Inc.	Gamma Irrad	\$223.41
40337 Innovative Document Solutions	Canon copier maintenance - March 2022	\$48.64
40338 Innovative Federal Strategies LLC	Advocacy services - March 2022	\$6,100.00
40339 Interstate All Battery Center	Batteries	\$141.58
40340 J.G. Tucker & Sons, Inc.	Cylinder calibration test 04/13/2022	\$573.21
40341 JM Test Systems, Inc	Arc flash safety gloves	\$389.79
40342 Kaman Industrial Technologies	Various V belts	\$377.03
40342 Kaman Industrial Technologies	V Belts (4)	\$31.34
40342 Kaman Industrial Technologies	Custom Baldor SO2 pump	\$798.59
40343 Lawson Products, Inc.	Cutoff wheel, washers, locknuts	\$1,809.01
40344 Mark Wiseman	Operator Grade 2 test and certificate reimbursement	\$325.00
40345 Master's Refreshment Services LLC	Water Delivery, (1) water cooler rental	\$282.58
40345 Master's Refreshment Services LLC	Water station rentals CY Qtr 2	\$176.18
40345 Master's Refreshment Services LLC	Lab water delivery	\$138.00
40346 McMaster-Carr Supply Co.	Screw down split bolt splice wire	\$136.89
40347 NBS Government Finance Group	Assistance with BOA loan debt ratio calculations	\$1,785.00
40348 Plumbers Depot Inc.	Repair to Compact Pipe Ranger	\$7,912.30
40349 Polydyne, Inc.	Polymer WE-2128 - delivered 04/11/2022	\$7,248.62
40350 Rudy's Pest Control	General Pest - 04/05/2022	\$200.00
40351 SC Fuels	Fuel delivery - 03/30/2022	\$3,474.73
40352 SCAP	Annual membership FY 2022-2023	\$5,058.00
40353 Southwest Networks, Inc.	BDR storage - May 2022	\$699.00
40353 Southwest Networks, Inc.	Labor charges - March 2022	\$831.25
40354 Stantec Consulting Services, Inc.	IPS Rehab Owners Rep - Dec 2021- March 2021	\$17,642.85
40355 Staples Advantage	New charges - March 2022	\$702.72
40356 Superior Protection Consultants	Security patrol - March 2022	\$9,672.00
40357 Tops 'N Barricades Inc.	Green marking paint	\$147.47
40357 Tops 'N Barricades Inc.	Lime bomber jacket	\$52.07
40358 United Way of the Desert	PR 03/18/2022 - 03/31/2022 PD 04/08/2022	\$20.00
40358 United Way of the Desert	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$20.00
40359 Univar Solutions	Sodium Bisulfite - 4/6/2022	\$6,150.81
40359 Univar Solutions	Sodium hypo delivery - 4/12/2022	\$10,566.24

40359 Univar Solutions	Sodium hypo delivery - 03/28/2022	\$8,958.89
40360 Valley Office Equipment, Inc	Sharp Copier maintenance - 03/13/2022-04/12/2022	\$69.73
40361 VWR International, Inc.	Housing funnel 47mm	\$512.40
40362 Walters Wholesale Electric	Connectors, washers, reels	\$402.74
40362 Walters Wholesale Electric	New fuses for aerator	\$235.28
202204121 Indio Water Authority	Water - 12/17/2021 - 02/28/2022	\$572.88
202204122 Frontier Communications	Telephone service - April 2022	\$322.69
202204151 Time Warner Cable	Telephone service - April 2022	\$1,165.73
202204181 City of Coachella	Water - April 2022	\$82.55
202204201 SoCal Gas	Gas service - March 2022	\$342.80
202204221 Paychex - Direct Deposit	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$89,812.22
202204222 Paychex - Fee	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$184.46
202204223 Paychex - Garnishment	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$210.46
202204224 Paychex - Tax	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$44,931.99
202204225 Vantage Point Transfer Agents - ICMA	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$1,470.00
202204226 MassMutual	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$10.00
202204227 Nationwide Retirement Solution	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$1,775.00
202204228 CalPERS 457	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$970.00
202204229 Calpers Retirement	PR 04/01/2022 - 04/14/2022 PD 04/22/2022	\$21,638.20
202204251 Umpqua Bank	New charges - March 2022	\$22,961.70
	Total	\$472,692.40



**Valley Sanitary District
Board of Directors Meeting
April 26, 2022**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Jeanette Juarez, Business Services Manager

SUBJECT: Monthly Revenue & Expense Report for the Period Ending March 31, 2022

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is to present the monthly revenue and expenses to the Board and the public for the District for the month of March 2022.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5: Long-Term Financial Strength.

Fiscal Impact

There is no fiscal impact from this report.

Background

The adopted operating and capital budget for the fiscal year 2021/22 includes \$15,850,108 in revenues and \$10,967,155 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

Year to Date Summary

- As of March 31, 2022, the District has recorded \$18,550,677 in revenue. The revenues are \$6,663,096 or 17.0% above the annual budget. The variance is attributed to revenues incurred from connection fees for two (2) new apartment developments.
- As of March 31, 2022, the District has incurred \$6,873,363 in expenditures. The District’s expenditures are \$1,352,004 or 16.4% under the FYTD straight line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

FUND	UNAUDITED FUND BALANCE AS OF 3/31/2022
OPERATING FUND (FUND 11)	\$ 23,506,173
SPECIAL REVENUE FUND (FUND 11 AND FUND 6)	1,063,858
FIDUCIARY FUND (FUND 4)	429,464
CAPITAL IMPROVEMENT FUND (FUND 13)	10,288,217
RESTRICTED CIP FUND (FUND 12)	25,824,010
TOTAL	\$ 61,111,722

Recommendation

Staff recommends that the Board receive and file the Revenue and Expense report for the period ending March 2022.

Attachments

- Attachment A: Monthly Income Summary for March 2022
- Attachment B: Budget Variance Report for March 2022
- Attachment C: Summary of Cash and Investments for March 2022

Valley Sanitary District

Monthly Income Summary

March 2022 (UNAUDITED)

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$59,240	\$14,634,550	\$13,550,998	108 %	(\$1,083,552)
Permit & Inspection Fees	\$6,260	\$29,160	\$30,355	96 %	\$1,195
Plan Check Fees	\$1,100	\$10,200	\$11,671	87 %	\$1,471
Other Services	\$460	\$2,750	\$0	0 %	(\$2,750)
Sale of Surplus Property	\$0	\$17,419	\$18,115	96 %	\$696
Taxes - Current Secured	\$0	\$479,845	\$1,002,212	48 %	\$522,367
Taxes - Current Unsecured	\$4,442	\$34,714	\$61,266	57 %	\$26,552
Taxes - Prior Secured	\$0	\$8,468	\$0	0 %	(\$8,468)
Supple Prop. Taxes - Current	\$0	\$123	\$9,196	1 %	\$9,073
Supple Prop. Taxes - Prior	\$1,612	\$11,256	\$8,328	135 %	(\$2,928)
Homeowners Tax Relief	\$0	\$3,334	\$0	0 %	(\$3,334)
Interest Income	\$608	\$20,798	\$140,906	15 %	\$120,108
Unrealized gains (losses)	(\$14,980)	(\$35,291)	\$0	0 %	\$35,291
Rebate Income	\$0	\$2,100	\$0	0 %	(\$2,100)
Non-Operating Revenues - Fnd 11	\$0	\$17,785	\$451	3,943 %	(\$17,334)
Interest Income	\$0	\$30,175	\$0	0 %	(\$30,175)
Connection Fees	\$105,894	\$3,274,890	\$991,610	330 %	(\$2,283,280)
Interest Income	\$0	\$8,400	\$25,000	34 %	\$16,600
Total Revenues	\$164,636	\$18,550,677	\$15,850,108	117 %	(\$2,700,569)

Valley Sanitary District
Budget Variance Report
March 2022

Description	FY22 Total Budget	Current Month			Fiscal Year to Date			Percentage Remaining
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	YTD Budget	Favorable (Unfavorable)	
Revenues:								
Operating Revenue	14,602,749	172,954	1,216,896	(1,043,941)	17,968,969	10,952,062	7,016,907	-23.1%
Non-Operating Revenue	1,247,359	(8,318)	103,947	(112,265)	581,708	935,519	(353,811)	53.4%
Total Operating Revenue	15,850,108	164,636	1,320,842	(1,156,206)	18,550,677	11,887,581	6,663,096	-17.0%
Operating Expenses:								
Salaries And Wages	3,129,977	256,704	260,831	4,127	2,242,782	2,347,483	104,701	28.3%
Director Fee/Payroll Tax-Board	61,756	7,000	5,146	(1,854)	43,100	46,317	3,217	30.2%
Bonus, Awards, Recertification	8,700	100	725	625	8,371	6,525	(1,846)	3.8%
Overtime	32,900	1,014	2,742	1,727	13,207	24,675	11,468	59.9%
Callout	9,500	437	792	355	5,743	7,125	1,382	39.5%
Standby Pay	53,190	4,808	4,433	(376)	36,339	39,893	3,554	31.7%
Longevity	41,600	2,954	3,467	513	27,600	31,200	3,600	33.7%
Retirement Contributions	364,872	24,397	30,406	6,009	217,014	273,654	56,640	40.5%
Fica And Medicare	270,140	20,854	22,512	1,657	164,845	202,605	37,760	39.0%
Life Insurance	8,477	625	706	81	4,967	6,358	1,391	41.4%
Health Insurance	517,939	49,330	43,162	(6,169)	372,976	388,454	15,478	28.0%
Dental Insurance	41,064	3,730	3,422	(308)	27,056	30,798	3,742	34.1%
Vision Insurance	11,160	685	930	245	5,516	8,370	2,854	50.6%
Long Term Disability	9,451	870	788	(83)	7,039	7,088	50	25.5%
Accounting Services-Admin	87,707	4,430	7,309	2,879	66,011	65,780	(231)	24.7%
Certifications	20,735	945	1,728	783	7,985	15,551	7,566	61.5%
Chemicals	464,521	24,540	38,710	14,170	307,423	348,391	40,968	33.8%
Comprehensive Insurance	340,993	25,999	28,416	2,417	245,830	255,745	9,914	27.9%
Conferences/ Meetings	178,050	13,720	14,838	1,117	77,589	133,538	55,948	56.4%
Contracts	1,372,332	126,452	114,361	(12,091)	573,707	1,029,249	455,542	58.2%
County Expense	22,000	87	1,833	1,746	20,594	16,500	(4,094)	6.4%
Covid-19 Supplies	34,000	-	2,833	2,833	2,951	25,500	22,549	91.3%
Election Expense	-	-	-	-	-	-	-	-
Electric	788,488	52,006	65,707	13,701	550,895	591,366	40,471	30.1%
Gas, Oil & Fuel	52,000	5,464	4,333	(1,131)	34,652	39,000	4,348	33.4%
Grit & Screening Removal	31,865	1,989	2,655	667	19,870	23,899	4,029	37.6%
Legal Services	55,625	-	4,635	4,635	35,015	41,719	6,704	37.1%
Loan Repayment	1,018,873	84,906	84,906	-	594,343	764,155	169,812	41.7%
Medical Services	27,143	1,550	2,262	712	13,898	20,357	6,460	48.8%
Memberships	58,242	3,714	4,854	1,139	42,825	43,682	856	26.5%
Misc. Professional Services	95,392	18,888	7,949	(10,939)	65,039	71,544	6,505	31.8%
Natural Gas	6,000	343	500	157	3,834	4,500	666	36.1%
Office Supplies	22,300	3,412	1,858	(1,554)	13,511	16,725	3,214	39.4%
Opeb Contribution	57,253	135	4,771	4,636	9,383	42,940	33,556	83.6%
Other Expenses	74,000	294	6,167	5,873	19,142	55,500	36,358	74.1%
Permits & Fees	104,750	3,308	8,729	5,421	23,567	78,563	54,996	77.5%
Projects	303,550	12,268	25,296	13,028	264,506	227,663	(36,844)	12.9%
Publications	2,500	219	208	(10)	1,775	1,875	100	29.0%
Repairs & Maintenance	625,210	82,354	52,101	(30,253)	393,102	468,908	75,806	37.1%
Research & Monitoring	100,000	3,318	8,333	5,015	54,304	75,000	20,696	45.7%
Supplies	240,840	13,035	20,070	7,035	122,021	180,630	58,609	49.3%
Telephone/Internet	34,569	2,497	2,881	383	22,748	25,927	3,179	34.2%
Tools & Equipment	37,000	752	3,083	2,331	16,003	27,750	11,747	56.7%
Tuition Reimbursement	12,000	-	1,000	1,000	4,300	9,000	4,700	64.2%
Uniform Services	40,720	2,315	3,393	1,078	21,368	30,540	9,172	47.5%
Water	27,358	2,812	2,280	(532)	19,291	20,519	1,227	29.5%
Workers Compensation	70,413	5,488	5,868	379	49,326	52,810	3,484	29.9%
Total Operating Expenses (Before Depreciation)	10,967,155	870,751	913,930	43,178	6,873,363	8,225,366	1,352,004	37.3%
Operating Expenses in Excess of Operating Revenue				(706,115)		11,677,314		

Valley Sanitary District
Budget Variance Report
March 2022

Description	FY22 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY22 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages	3,296,023	270,063	274,669	4,605	2,349,542	2,472,017	122,475	28.7%
Fringe Benefits	1,264,703	103,445	105,392	1,947	827,013	948,527	121,515	34.6%
Services	1,773,241	156,486	147,770	(8,716)	808,943	1,329,931	520,988	54.4%
Supplies and Materials	1,523,871	127,412	126,989	(423)	909,314	1,142,903	233,589	40.3%
Fuels and Lubricants	52,000	5,464	4,333	(1,131)	34,652	39,000	4,348	33.4%
Comprehensive Insurance	411,406	31,487	34,284	2,796	295,157	308,555	13,398	28.3%
Projects	303,550	12,268	25,296	13,028	264,506	227,663	(36,844)	12.9%
Utilities	853,711	57,149	71,143	13,993	593,891	640,283	46,392	30.4%
Loan Payments	1,018,873	84,906	84,906	-	594,343	764,155	169,812	41.7%
Permits and Fees	126,750	3,396	10,563	7,167	44,161	95,063	50,902	65.2%
Other	343,027	18,674	28,586	9,912	151,841	257,270	105,429	55.7%
Total Operating Expenses (Before Depreciation)	10,967,155	870,751	913,930	43,178	6,873,363	8,225,366	1,352,004	37.3%
Revenues:								
Operating Revenue	14,602,749	172,954	1,216,896	(1,043,941)	17,968,969	10,952,062	7,016,907	-23.1%
Non-Operating Revenue	1,247,359	(8,318)	103,947	(112,265)	581,708	935,519	(353,811)	53.4%
Total Revenue	15,850,108	164,636	1,320,842	(1,156,206)	18,550,677	11,887,581	6,663,096	-17.0%
Net Operating Gain (Loss)		(706,115)			11,677,314			

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 03/01/2022 TO 03/31/2022 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund	
Beginning Balance (Fund 4)	429,464
Net Transfer from (to) Fund 11	0
Fair Value Factor for quarter ending 06/30/2021	0
Interest (Pd quarterly - Int. Rate 0.23%)	0
Fund 04 Ending Balance	<u>429,464</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds	
Beginning Balance (Fund 6)	747
Net Transfer from (to) Fund 11	0
Fair Value Factor for quarter ending 06/30/2021	0
Interest (Pd quarterly - Int. Rate 0.23%)	0
Fund 06 Ending Balance	<u>747</u>
LAIF Fund 11 - Operating Fund	
Beginning Balance (Fund 11)	19,526,806
Net Transfer from (to) Fund 04	0
Net Transfer from (to) Fund 06	0
Net Transfer from (to) Fund 12	534,136
Net Transfer from (to) Fund 13	(105,894)
Fund Transfer from (to) LAIF - WF	0
Fair Value Factor for quarter ending 06/30/2021	0
Interest (Pd quarterly - Int. Rate 0.23%)	0
Fund 11 Ending Balance	<u>19,955,048</u>
LAIF Fund 12 - Reserve Fund	
Beginning Balance (Fund 12)	26,358,146
Net Transfer from (to) Fund 11	(534,136)
Fair Value Factor for quarter ending 06/30/2021	0
Interest (Pd quarterly - Int. Rate 0.23%)	0
Fund 12 Ending Balance	<u>25,824,010</u>
LAIF Fund 13 - Capital Improvement Fund	
Beginning Balance	10,182,323
Connection Fees	105,894
(Disbursements) or Reimbursements	<u>0</u>
Net Transfer from (to) Fund 11	105,894
Fair Value Factor for quarter ending 06/30/2021	0
Interest (Pd quarterly - Int. Rate 0.23%)	0
Fund 13 Ending Balance	<u>10,288,217</u>
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13	<u>56,497,486</u>

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	4,384,458
Deposits	128,392
Fund Transfer from (to) LAIF (net)	0
Disbursements and Payroll	(961,725)
Wells Fargo Ending Balance	<u>3,551,125</u>

CALTRUST - FUND 11

Beginning Balance	1,077,483
Interest Income	608
Unrealized Gain / <Loss>	(14,980)
CalTRUST Ending Balance	<u>1,063,111</u>
TOTAL WELLS FARGO AND CALTRUST CHECKING	<u>4,614,236</u>
TOTAL CASH AND INVESTMENTS	<u>61,111,722</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



**Valley Sanitary District
Board of Directors Meeting
March 22, 2022**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Jeanette Juarez, Business Services Manager

SUBJECT: Credit Card Statement for Period Ending February 28, 2022

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is to present the credit card statement ending February 28, 2022 to the Board of Directors.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 5: Long-Term Financial Strength.

Fiscal Impact

The total charges incurred for the credit card statement ending February 28, 2022, are \$8,393,65.

Background

The attached report summarizes the District’s credit card expenditures for the statement ending February 28, 2022.

Recommendation

Staff recommends that the Board receive and file the credit card report and statement for the period ending February 28, 2022.

Attachments

- Attachment A: Valley Sanitary District Credit Card Report February 2022
- Attachment B: Credit Card Statement February 2022

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	2/23/2022	2/24/2022	AMZN Mktp US*19DJ58G1	Book Stores	\$65.16	
ANNA BELL	2/2/2022	2/4/2022	HOMEDEPOT.COM	Home Supply Warehouse Stores	\$183.79	
BEVERLI A MARSHALL	2/28/2022	2/28/2022	Palm Sp Desert Sun	Continuity/Subscription Merchants	\$9.99	
BEVERLI A MARSHALL	2/25/2022	2/27/2022	AMERICAN AIR0012408588556	American Airlines	\$468.60	
BEVERLI A MARSHALL	2/24/2022	2/27/2022	AMERICAN AIR0012317928339	American Airlines		(\$601.40)
BEVERLI A MARSHALL	2/23/2022	2/25/2022	SLOAN S BREAKFAST LUNCH &	Eating Places Restaurants	\$44.00	
BEVERLI A MARSHALL	2/23/2022	2/25/2022	OFFICEMAX/DEPOT 6753	Stationery Office & School Supply Sto	\$44.67	
BEVERLI A MARSHALL	2/23/2022	2/23/2022	DNH*GODADDY.COM	Computer Network/Information Services	\$20.34	
BEVERLI A MARSHALL	2/18/2022	2/21/2022	TOWN AND COUNTRY - LOD	Hotels Motels Resorts - Lodging	\$561.65	
BEVERLI A MARSHALL	2/18/2022	2/20/2022	WIX.COM 981329079	Computer Software	\$99.00	
BEVERLI A MARSHALL	2/14/2022	2/15/2022	PE SUBSCRIPTIONS	Advertising Services	\$10.00	
BEVERLI A MARSHALL	2/12/2022	2/13/2022	PAYPAL *QUICKYMARTL	Telecommunications Equipment Including	\$4.99	
BEVERLI A MARSHALL	2/10/2022	2/10/2022	AMZN Mktp US*4T8T35EP3	Book Stores	\$40.32	
BEVERLI A MARSHALL	2/2/2022	2/4/2022	SOUTHWES 5261477953125	Southwest	\$282.96	
BEVERLI A MARSHALL	2/2/2022	2/3/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$401.00	
BEVERLI A MARSHALL	2/1/2022	2/3/2022	SOUTHWES 5261447095212	Southwest		(\$262.96)
BRANDEN RODRIGUEZ	2/23/2022	2/24/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$192.00	
BRANDEN RODRIGUEZ	2/23/2022	2/24/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$192.00	
BRANDEN RODRIGUEZ	2/17/2022	2/18/2022	AMZN Mktp US*E005V5293	Book Stores	\$48.93	
BRANDEN RODRIGUEZ	2/9/2022	2/10/2022	AMZN Mktp US*HU15CGAA3	Book Stores	\$26.05	
BRANDEN RODRIGUEZ	2/8/2022	2/9/2022	AMZN Mktp US*EXL2372A3	Book Stores	\$48.93	
DANIEL A MILLS	2/25/2022	2/27/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$49.16	
DANIEL A MILLS	2/24/2022	2/25/2022	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$50.00	
DAVE COMMONS	2/9/2022	2/11/2022	WASTEWATER TECHNOLOGY TRA	Professional Services Not Elsewhere Cl	\$550.00	
DAVE COMMONS	2/9/2022	2/10/2022	WEF PAYMENT	Membership Organizations Not Elsewher	\$50.00	
EDUARDO LUNA	2/18/2022	2/21/2022	TRACTOR SUPPLY #2357	Miscellaneous Automotive Dealers Not E	\$48.65	
HERBERTO MORENO	2/16/2022	2/18/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$22.80	
HERBERTO MORENO	2/14/2022	2/15/2022	APPLE.COM/BILL	unassigned	\$2.99	
HERBERTO MORENO	2/8/2022	2/10/2022	ARCO #42654 AMPM	Automated Gasoline Dispensers	\$89.00	
HERBERTO MORENO	2/8/2022	2/10/2022	ARCO #42654 AMPM	Automated Gasoline Dispensers	\$135.61	
HOLLY GOULD	2/22/2022	2/23/2022	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$50.43	
HOLLY GOULD	2/22/2022	2/23/2022	WAL-MART #2181	Grocery Stores Supermarkets	\$9.54	
HOLLY GOULD	2/18/2022	2/20/2022	ACCDOT800992-F13E806T1	Management Consulting And P. R. Servi		(\$85.00)
HOLLY GOULD	2/16/2022	2/16/2022	Amazon.com*OA08R4KH3	Book Stores	\$50.06	
HOLLY GOULD	2/15/2022	2/16/2022	ACCDOT800992-F13E806T1	Management Consulting And P. R. Servi	\$97.39	
HOLLY GOULD	2/1/2022	2/2/2022	PECTO 1172 63511729	Pet Shops - Pet Foods & Supply Stores	\$101.64	
HOLLY GOULD	2/1/2022	2/1/2022	AMZN Mktp US*NX0P623Q3	Book Stores	\$14.03	
HOLLY GOULD	1/31/2022	2/1/2022	SQ *FOCUS HEALTH CORP.	Schools & Educational Services Not Els	\$79.00	
HOLLY GOULD	1/31/2022	2/1/2022	SQ *FOCUS HEALTH CORP.	Schools & Educational Services Not Els	\$79.00	
JEANETTE JUAREZ	2/22/2022	2/24/2022	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$132.20	
JEANETTE JUAREZ	2/18/2022	2/21/2022	TOWN AND COUNTRY - LOD	Hotels Motels Resorts - Lodging	\$516.65	
JEANETTE JUAREZ	2/19/2022	2/20/2022	J2 EFAX SERVICES	Continuity/Subscription Merchants	\$16.95	
JEANETTE JUAREZ	2/4/2022	2/6/2022	ADOBE ACROPRO SUBS	Computer Software	\$186.89	
JEANETTE JUAREZ	2/1/2022	2/1/2022	AMZN Mktp US*3M5S30D03	Book Stores	\$59.77	
JIMMY GARCIA	2/10/2022	2/13/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$24.36	
JIMMY GARCIA	2/7/2022	2/8/2022	JOHN M ELLSWORTH CO INC	Hardware Equipment And Supplies	\$256.34	
JIMMY GARCIA	2/4/2022	2/6/2022	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$475.42	
JIMMY GARCIA	2/1/2022	2/3/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$49.34	
SCOTT SEAR	2/12/2022	2/13/2022	AMZN MKTP US*R40298743 AM	Book Stores	\$48.83	
SCOTT SEAR	2/1/2022	2/3/2022	UNITED 0169969061444	United Airlines	\$10.00	
SCOTT SEAR	2/1/2022	2/3/2022	UNITED 0169969061443	United Airlines	\$15.00	
SCOTT SEAR	2/1/2022	2/3/2022	UNITED 0169969061442	United Airlines	\$15.00	
SCOTT SEAR	2/1/2022	2/3/2022	UNITED 0169969061441	United Airlines	\$10.00	
SCOTT SEAR	2/1/2022	2/3/2022	UNITED 0169969061440	United Airlines	\$10.00	
SCOTT SEAR	2/2/2022	2/3/2022	UNITED 0162391974120	United Airlines	\$995.20	
SCOTT SEAR	2/2/2022	2/3/2022	UNITED 0162391974119	United Airlines	\$995.20	
TINO TIJERINA	2/25/2022	2/27/2022	Amazon.com*117S31MPO	Book Stores	\$72.68	
TINO TIJERINA	2/23/2022	2/24/2022	BEST BUY MHT 00010207	Electronics Sales	\$16.30	
TINO TIJERINA	2/19/2022	2/21/2022	STAPLES DIRECT	Stationery Office Supp Prntng And Wr	\$361.04	
TINO TIJERINA	2/17/2022	2/20/2022	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$258.54	
TINO TIJERINA	2/3/2022	2/3/2022	DKC*DIGI KEY CORP	Electrical Parts And Equipment	\$490.22	
TINO TIJERINA	1/31/2022	2/2/2022	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$103.40	
	2/10/2022	2/10/2022	AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		(\$16,232.86)
Total					\$9,343.01	(\$17,182.22)



UMPQUA BANK

BL ACCT [REDACTED]
VALLEY SANITARY DISTRICT
Account Number: [REDACTED]
Page 1 of 7



Account Summary

Table with 2 columns: Description and Amount. Rows include Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$22,961.70

Credit Summary

Table with 2 columns: Description and Amount. Rows include Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description and Amount. Rows include NEW BALANCE, MINIMUM PAYMENT, PAYMENT DUE DATE.

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$8,393.65-

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from Costco and Adobe.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

\$



VALLEY SANITARY DISTRICT
45-500 VAN BUREN STREET
INDIO CA 92201

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

VALLEY SANITARY DISTRICT

Account Number: [REDACTED]

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Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/09	03/10	PPLN01	24399002068503768004076	BESTBUYCOM806621589844 888BESTBUY MN	\$235.61
03/09	03/10	PPLN01	24492162068000032914808	CSMFO WWW.CSMFO.ORG CA	\$50.00
03/11	03/13	PPLN01	24755422070260704978392	CA SECRETARY OF STATE WEB 916-6951338 CA	\$25.00
03/17	03/18	PPLN01	24431062076083742361862	AMAZON.COM*1Z6CL2BM2 AMZN AMZN.COM/BILL WA	\$27.09
03/19	03/20	PPLN01	24692162078100186114969	J2 EFAX SERVICES 323-817-3205 CA	\$16.95
03/22	03/24	PPLN01	24412902082030023919464	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$141.15

Cardholder Account Summary

BEVERLI A MARSHALL #### ##### 5986	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$3,267.66	\$0.00	\$3,267.66

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/02	03/02	PPLN01	24943002061634001109717	AMERICAN AIR0012409772581 FORT WORTH TX BEVERLI MARSHALL 061222 PSP / DFW AA V O DFW / PHX AA S O SAT AA V O	\$133.80
03/02	03/02	PPLN01	24492152061745231786906	ALLIANZ INSURANCE ALLIANZINS.US VA	\$32.19
03/01	03/03	PPLN01	24692162061100651038833	SOUTHWES 5261489781913 800-435-9792 TX MARSHALL/BEVERLI 051622 PSP SMF WN E PSP WN D	\$272.97
03/01	03/03	PPLN01	24202982061030033753375	CALIFORNIA SPECIAL DISTRI 916-442-7887 CA	\$275.00
03/03	03/04	PPLN01	24204292062000185887637	Viasat In-Flight Wi-Fi 888-6496711 CA	\$29.00
03/03	03/06	PPLN01	24000972063954405222896	THE HOTEL WASHINGTON WASHINGTON DC	\$1,604.72
03/07	03/08	PPLN01	24692162067100050599330	AWWA EVENTS 303-794-7711 CO	\$895.00
03/12	03/13	PPLN01	24492152071894400175364	PAYPAL *QUICKYMARTL 402-935-7733 CA	\$4.99
03/14	03/15	PPLN01	24493982074083735350688	PE SUBSCRIPTIONS 951-368-9000 CA	\$10.00
03/28	03/28	PPLN01	24692162087100052637696	Palm Sp Desert Sun 888-426-0491 IN	\$9.99

Cardholder Account Summary

HEBERTO MORENO #### ##### 6026	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$869.43	\$0.00	\$869.43

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/14	03/15	PPLN01	24692162073100260939161	APPLE.COM/BILL 866-712-7753 CA	\$2.99
03/28	03/29	PPLN01	24427332087740265761089	TA #41 COACHELLA COACHELLA CA	\$433.22
03/28	03/29	PPLN01	24427332087740265761097	TA #41 COACHELLA COACHELLA CA	\$433.22

Cardholder Account Summary					
TINO TIJERINA #### #### #### 6034		Payments & Other Credits \$205.53-	Purchases & Other Charges \$5,159.27	Cash Advances \$0.00	Total Activity \$4,953.74
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/03	03/06	PPLN01	24269792063500691113055	KSC & SON CORPORATION - G INDIO CA	\$15.00
03/03	03/06	PPLN01	24269792063500691113139	KSC & SON CORPORATION - G INDIO CA	\$15.00
03/03	03/06	PPLN01	24269792063500691113212	KSC & SON CORPORATION - G INDIO CA	\$15.00
03/03	03/06	PPLN01	24269792063500691113394	KSC & SON CORPORATION - G INDIO CA	\$15.00
03/03	03/06	PPLN01	24269792063500691113477	KSC & SON CORPORATION - G INDIO CA	\$15.00
03/15	03/16	PPLN01	24430992074083748140204	CDW DIR #T465954 800-800-4239 IL	\$1,724.57
03/15	03/17	PPLN01	24943012075010183599988	THE HOME DEPOT #6874 INDIO CA	\$66.37
03/17	03/18	PPLN01	24493982077286770200067	ALLIED REFRIGERATION #7 760-324-1746 CA	\$455.15
03/16	03/18	PPLN01	24943012076010179680817	THE HOME DEPOT #6874 INDIO CA	\$8.67
03/17	03/20	PPLN01	24943012077010183501255	HOMEDPOT.COM 800-430-3376 GA	\$205.53
03/18	03/20		74692162078100236853744	CREDIT VOUCHER THE HOME DEPOT 6874 INDIO CA	\$205.53-
03/21	03/22	PPLN01	24013392080002298615670	CITY OF INDIO CITY HALL INDIO CA	\$224.68
03/21	03/23	PPLN01	24943012081010184019012	THE HOME DEPOT #6874 INDIO CA	\$17.20
03/25	03/27	PPLN01	24692162084100254675018	NFPA NATL FIRE PROTECT 800-344-3555 MA	\$1,864.44
03/29	03/31	PPLN01	24801972089762976566935	BEARCOM 800-527-1670 TX	\$517.66

Cardholder Account Summary					
MIKE DURAN #### #### #### 6075		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,604.72	Cash Advances \$0.00	Total Activity \$1,604.72
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/03	03/06	PPLN01	24000972063954405222946	THE HOTEL WASHINGTON WASHINGTON DC	\$1,604.72

Cardholder Account Summary					
SCOTT SEAR #### #### #### 6109		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,666.66	Cash Advances \$0.00	Total Activity \$1,666.66
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/28	03/01	PPLN01	24055232060400962588440	LYFT *1 RIDE 02-27 lyft.com CA	\$17.40
02/28	03/02	PPLN01	24000972060941304143979	THE HOTEL WASHINGTON WASHINGTON DC	\$401.18
03/03	03/04	PPLN01	24055232063400964720865	LYFT *RIDE THU 6AM lyft.com CA	\$20.80
03/04	03/06	PPLN01	24055232064400966528422	LYFT *1 RIDE 03-03 lyft.com CA	\$23.74
03/03	03/06	PPLN01	24000972063954405570930	THE HOTEL WASHINGTON WASHINGTON DC	\$1,203.54

Cardholder Account Summary					
EDUARDO LUNA #### #### #### 9557		Payments & Other Credits \$0.00	Purchases & Other Charges \$50.00	Cash Advances \$0.00	Total Activity \$50.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/01	03/02	PPLN01	24801972061690571576185	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$50.00

Cardholder Account Summary						
BRANDEN RODRIGUEZ #### #### #### 9565			Payments & Other Credits \$0.00	Purchases & Other Charges \$436.17	Cash Advances \$0.00	Total Activity \$436.17
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
03/07	03/08	PPLN01	24692162066100976133827	AMZN Mktp US*1W2I93U50 Amzn.com/bill WA	\$17.39	
03/22	03/23	PPLN01	24431062081083324428207	AMAZON.COM*166DO8FL1 AMZN AMZN.COM/BILL WA	\$21.74	
03/24	03/25	PPLN01	24801972084690705792545	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$192.00	
03/24	03/25	PPLN01	24801972084690705801213	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$192.00	
03/30	03/31	PPLN01	24431062089083704080299	AMZN MKTP US*167GH5T12 AM AMZN.COM/BILL WA	\$13.04	

Cardholder Account Summary						
HOLLY GOULD #### #### #### 7260			Payments & Other Credits \$0.00	Purchases & Other Charges \$4,254.84	Cash Advances \$0.00	Total Activity \$4,254.84
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
03/01	03/01	PPLN01	24692162060100112274911	AMZN Mktp US*1I69X3GD2 Amzn.com/bill WA	\$26.94	
03/01	03/02	PPLN01	24692162060100559404807	AMZN Mktp US*1W7HM3EG1 Amzn.com/bill WA	\$51.14	
03/03	03/03	PPLN01	24692162062100920050691	AMZN Mktp US*1W7OT1MT1 Amzn.com/bill WA	\$27.69	
03/08	03/09	PPLN01	24692162067100598435419	AMZN Mktp US*1W16N3GM2 Amzn.com/bill WA	\$566.58	
03/09	03/09	PPLN01	24692162068100943502094	AMZN Mktp US*1W6KZ7VM2 Amzn.com/bill WA	\$27.75	
03/09	03/09	PPLN01	24692162068100037630678	AMZN Mktp US*1Z0856LO Amzn.com/bill WA	\$760.16	
03/08	03/09	PPLN01	24692162067100643644403	AMERICAN RED CROSS 800-733-2767 DC	\$88.00	
03/08	03/09	PPLN01	24692162067100643644577	AMERICAN RED CROSS 800-733-2767 DC	\$88.00	
03/10	03/10	PPLN01	24692162069100668982579	AMZN Mktp US*1Z3KC1Z90 Amzn.com/bill WA	\$542.66	
03/10	03/10	PPLN01	24692162069100765435851	AMZN Mktp US*1Z8BX8NJO Amzn.com/bill WA	\$27.18	
03/10	03/11	PPLN01	24692162069100381274866	AMZN Mktp US*1Z4XN25X1 Amzn.com/bill WA	\$32.63	
03/10	03/11	PPLN01	24692162069100262289926	AMERICAN RED CROSS 800-733-2767 DC	\$88.00	
03/14	03/15	PPLN01	24692162073100108244295	AMZN Mktp US*1Z9FN9ND2 Amzn.com/bill WA	\$284.92	
03/17	03/17	PPLN01	24692162076100304859992	AMZN Mktp US*1Z2BC5BX2 Amzn.com/bill WA	\$186.98	
03/20	03/21	PPLN01	24692162079100781866160	AMZN Mktp US*1N8K82ENO Amzn.com/bill WA	\$115.18	
03/21	03/22	PPLN01	24226382081091005234076	WAL-MART #2181 INDIO CA	\$151.29	
03/22	03/23	PPLN01	24323042081046000016961	PJ S DESERT TROPHIES & INDIO CA	\$104.94	
03/28	03/30	PPLN01	24717052089120890115806	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890115848	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890115889	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890115913	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890115962	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116101	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116184	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116275	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116424	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116457	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890116499	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	
03/28	03/30	PPLN01	24717052089120890122273	SO PT HOTEL AND CASINO 702-7967111 NV	\$90.40	

Cardholder Account Summary					
ANNA BELL #### #### #### 7278		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,609.00	Cash Advances \$0.00	Total Activity \$1,609.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/01	03/02	PPLN01	24493982060207792700024	SIGNATURE TRUCK TOPS INDIO CA	\$1,599.00
03/01	03/03	PPLN01	24269792061500673749472	KSC & SON CORPORATION - G INDIO CA	\$10.00

Cardholder Account Summary					
JIMMY GARCIA #### #### #### 7450		Payments & Other Credits \$0.00	Purchases & Other Charges \$963.96	Cash Advances \$0.00	Total Activity \$963.96
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/03	03/06	PPLN01	24943012063010179153950	THE HOME DEPOT #6874 INDIO CA	\$186.01
03/04	03/06	PPLN01	24231682064837000012751	SMART AND FINAL 718 COACHELLA CA	\$168.18
03/08	03/09	PPLN01	24801972068690615131545	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$70.00
03/09	03/11	PPLN01	24943012069010182582025	THE HOME DEPOT #6874 INDIO CA	\$110.42
03/10	03/13	PPLN01	24116412071091006000187	BIRRERIA JALISCO INC. COACHELLA CA	\$163.78
03/14	03/16	PPLN01	24943012074010175473003	THE HOME DEPOT #6874 INDIO CA	\$65.48
03/18	03/20	PPLN01	24943012078010179285599	THE HOME DEPOT #6874 INDIO CA	\$200.09

Cardholder Account Summary					
DANIEL A MILLS #### #### #### 8110		Payments & Other Credits \$0.00	Purchases & Other Charges \$441.22	Cash Advances \$0.00	Total Activity \$441.22
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/14	03/15	PPLN01	24275392073900013622826	DESERT ELECTRIC SUPPLY - 760-5685991 CA	\$190.28
03/14	03/15	PPLN01	24492152073852504624123	PARTS WAREH 866-243-2721 TX	\$28.59
03/25	03/27	PPLN01	24231682085837000015841	SMART AND FINAL 718 COACHELLA CA	\$6.54
03/28	03/29	PPLN01	24492162088000000250439	SPRAYERDEPOT HTTPSSPRAYERD FL	\$11.81
03/29	03/30	PPLN01	24801972089690732957819	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$204.00

Cardholder Account Summary					
DAVE COMMONS #### #### #### 7327		Payments & Other Credits \$0.00	Purchases & Other Charges \$372.00	Cash Advances \$0.00	Total Activity \$372.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/03	03/04	PPLN01	24801972063690584805454	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$70.00
03/13	03/13	PPLN01	24692162072100079738649	AWWA.ORG 303-347-6197 CO	\$302.00

Additional Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 04/10/22 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$22961.70

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$22,961.70
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**Valley Sanitary District
Board of Directors Meeting
April 26, 2022**

TO: Board of Directors

FROM: Beverli A. Marshall, General Manager

SUBJECT: Resolution 2022-1160 Authorizing the Execution and Delivery of An Installment Sales Agreement And Escrow Agreement With Banc of America Public Capital Corp

<input checked="" type="checkbox"/> Board Action	<input checked="" type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss the 2022 Memorandum of Understanding (MOU) for the Integrated Regional Water Management (IRWM) Planning and Funding in the Colorado River Basin Funding Area.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3.1: Facilities are managed using comprehensive long-range plans that are integrated with the financial plan.

Fiscal Impact

The proceeds of the financing are expected to be delivered in the amount of \$71,000,000, with the resolution authorizing a not-to-exceed amount of \$75,000,000

Background

The District is moving forward with the financing of its Recycled Water Project – Phase 1 (the “Project”), which is a capital improvement project of high priority for the District. The Project will replace an aging and capacity-restricting grit chamber and provide redundancy by adding a second digester and expanding the bar screens. The Project will also include adding a sludge thickener unit.

The Board of Directors has reviewed this item, including the financing therefore, at its regular meetings on January 25, 2022, and March 8, 2022. After reviewing several options for financing, the Board of Directors determined that delivery of an installment sales agreement with Bank of America was the best option and authorized the General Manager to execute a financing proposal from Bank of America to lock in an interest rate for the financing.

The Board of Directors has before it at this meeting a resolution (the “Resolution”) authorizing the execution and delivery of an Installment Sales Agreement and Escrow Agreement (together, the “Financing Documents”) with Banc of America Public Capital Corp (the “Bank”), the forms of which are attached thereto, and related documents and actions for the financing of the Project. The proceeds of the financing are expected to deliver in the amount of \$71,000,000, with the resolution authorizing a not-to-exceed amount of \$75,000,000. Certain good faith estimates of the financing, as required by Government Code Section 5852.1, have been provided by the Bank and are disclosed in Exhibit A to the Resolution.

The legal structure of the financing requires the District to acquire the improvements to the system in connection with the Project. In exchange for the loan amount from the Bank, the District will enter into the Financing Documents, under which it is required to pay installment payments to the Bank.

General Summary of Security: The Installment Sales Agreement is the instrument under which the District makes installment payments to the Bank. The financing is secured by the net revenues of the District, which consist of gross revenues received from the system, less the amount of maintenance and operation costs of the system. The financing will be on parity with the

Recommendation

It is recommended that the Board of Directors approve the Resolution and Financing Documents. The Board of Directors has the option to either approve the financing via the Resolution or determine not to move forward with the financing of the Project. Should the Board of Directors determine not to approve the Resolution, the District will lose the rate lock for the financing that is secured by the executed financing proposal with the Bank. In such an event, the staff would like to seek authorization to revisit financing options and the scope and phasing of the Project.

Attachments

Attachment A: Resolution 2022-1160 authorizing the execution and delivery of an Installment Sales Agreement and Escrow Agreement with Banc of America Public Capital Corp

C&C Comments 4/19/22
RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY SANITARY DISTRICT, AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND PURCHASE OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, the Valley Sanitary District (the "*Lessee*" or "*District*"), a sanitary district duly organized and existing under the laws of the State of California (the "*State*"), is authorized by the laws of the State to acquire, finance, and purchase personal property for the benefit of the District and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the District desires to acquire, finance, and purchase certain equipment with a cost not to exceed \$[ACQUISITION AMOUNT] constituting personal property necessary for the District to perform essential governmental functions (the "*Equipment*"); and

WHEREAS, in order to acquire such Equipment, the District proposes to enter into that certain Installment Sale Agreement (the "*Agreement*") with Banc of America Public Capital Corp (or one of its affiliates), as lessor, (the "*Seller*" or "*Bank*"), the form of which has been presented to the governing body of the District at this meeting; and

WHEREAS, the District desires to pledge its net revenues for the repayment of all installment payments payable under the Agreement on a parity basis with (a) the Valley Sanitary District Wastewater Revenue Refunding Bonds, Series 2015, (b) the Installment Service Agreement (No. D16-01003) dated May 27, 2016 between the State Water Resources Control Board and the District, as supplemented and amended and (c) all other bonds, notes or other obligations (including without limitation long-term contracts, loans, sub-leases or other legal financing arrangements) of the District issued in accordance with the terms of the Agreement and payable from and secured by a pledge of and lien upon any of the net revenues of the District (collectively, "*Parity Obligations*"); and

WHEREAS, Banc of America Public Capital Corp or its affiliate has offered to enter into an Escrow and Account Control Agreement ("Escrow Agreement," and, together with the Agreement, the "Financing Agreements"), with the District and Bank of America, National Association, as escrow agent, under terms that are beneficial to the District;

WHEREAS, Section 5852.1 of the Government Code of the State of California ("Section 5852.1") provides that the District obtain from an underwriter, financial advisor, or private lender and disclose, in a meeting open to the public, prior to authorization of the issuance of the obligation, good faith estimates of: (a) the true interest cost of the obligation, (b) the finance charge

of the obligation, meaning the sum of all fees and charges paid to third parties, (c) the amount of proceeds of the obligation received less the finance charge described above and any reserves or capitalized interest paid or funded with proceeds of the obligation, and (d) the sum total of all debt service payments on the obligation calculated to the final maturity of the obligation plus the fees and charges paid to third parties not paid with the proceeds of the obligation; and

WHEREAS, in accordance with Government Code Section 5852.1, the District has obtained such good faith estimates from the Bank and such estimates are disclosed in Exhibit A attached hereto; and

WHEREAS, the District, pursuant to Government Code Section 8855, has adopted a debt policy and the Agreement is in compliance with such policy; and

WHEREAS, the governing body of the District deems it for the benefit of the District and for the efficient and effective administration thereof to enter into the Financing Agreements and the other documentation relating to the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Valley Sanitary District as follows:

Section 1. Findings and Determinations. It is hereby found and determined that the terms of the Financing Agreements, in the forms presented to the governing body of the District at this meeting, are in the best interests of the District for the acquisition, financing and purchase of the Equipment. All installment payments and other obligations of the District under the Financing Agreements shall be secured by a senior lien on and pledge of the District's Revenue Fund and Enterprise Fund and all net revenues of the District on a parity with all Parity Obligations.

Section 2. Approval of Documents. The form, terms, and provisions of the Financing Agreements are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the President of the Board of Directors, General Manager or Business Services Manager of the District or other members of the governing body of the District executing the same (the "*Authorized Officers*") with such changes therein, deletions therefrom and additions thereto as may be approved by such Authorized Officers, the execution of such documents being conclusive evidence of such approval. The Authorized Officers are hereby each, acting alone, authorized and directed to execute, and the Clerk of the Board of Directors of the District (the "*Clerk*") is hereby authorized and directed to attest to, the Financing Agreements and any related exhibits attached thereto and to deliver the Financing Agreements (including such exhibits) to the respective parties thereto, and the Clerk is hereby authorized to affix the seal of the District to such documents.

Section 3. Other Actions Authorized. The officers and employees of the District shall take all action necessary or reasonably required by the parties to the Financing Agreements to carry out, give effect to, and consummate the transactions contemplated thereby. The Authorized Officers are hereby each, acting alone, authorized and directed in the name of the District to do and cause to be done any and all acts and to execute and deliver any documents or agreements necessary to accomplish the delivery of the Financing Agreements, including, without limitation,

the execution and delivery of a final acceptance certificate, an escrow agreement, disbursement requests and any tax certificate, as contemplated in the Financing Agreements, and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Financing Agreements. Such actions heretofore taken by such officials and staff are hereby ratified, confirmed, and approved.

Section 4. No General Liability. Nothing contained in this Resolution, the Agreement, any escrow agreement nor any other instrument shall be construed with respect to the District as incurring a pecuniary liability or charge upon the general credit of the District or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any escrow agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the District or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are limited obligations of the District, as provided in the Agreement.

Section 5. Appointment of Authorized Lessee Representatives. The President of the Board of Directors, General Manager and Business Services Manager of the District are each hereby designated to act as Authorized Officers of the District for purposes of the Financing Agreements, any escrow agreement, and all other related documents until such time as the governing body of the District shall designate any other or different authorized representative for such purposes.

Section 6. Severability. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency with respect to this Resolution. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 8. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

The foregoing Resolution is **PASSED AND ADOPTED** by the Board of Directors of the Valley Sanitary District this 26th day of April, 2022, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Scott Sear
President of the Board of Directors

ATTEST:

Dennis Coleman,
Secretary/Treasurer

DRAFT

EXHIBIT A

GOOD FAITH ESTIMATES

Set forth below are good faith estimates have been provided by the Bank, as required under Section 5852.1 of the California Government Code (the "Code") for the Installment Sale Agreement (the "Agreement") to finance the acquisition, construction, installation and equipping of certain improvements of the District. The following estimates have no bearing on, and should not be misconstrued as, any not-to-exceed financial parameters authorized by the Resolution.

- (a) The good faith estimate of the true interest cost of the installment payments under the Agreement is [_____]%, calculated as provided in Section 5852.1(a)(1)(A) of the Code.
- (b) The good faith estimate of the finance charge of the Agreement, including all fees and charges paid to third parties, is \$[_____].
- (c) The good faith estimate of the amount of proceeds of the Agreement received by the District, less the finance charges set forth in (b) above, and any reserves or capitalized interest paid or funded with proceeds of the Agreement, is \$[_____].
- (d) The good faith estimate of the total payment amount, calculated as provided in Section 5852.1(a)(1)(D) of the Code, is \$[_____].

The foregoing are estimates and the final costs will depend on market conditions and can be expected to vary from the estimated amounts set forth above.

DRAFT

[Can this be deleted? What is purpose of attaching this certificate? There are several other incumbency certs and Plenary Authority cert required as well in the documents.]

DRAFT



**Valley Sanitary District
Board of Directors Meeting
April 26, 2022**

TO: Board of Directors
THROUGH: Beverli A. Marshall, General Manager
FROM: Ronald Buchwald, Engineering Services Manager
SUBJECT: **Authorize the General Manager to Sign a Memorandum of Understanding for the Integrated Regional Water Management Planning and Funding in the Colorado River Basin Funding Area**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss the 2022 Memorandum of Understanding (MOU) for the Integrated Regional Water Management (IRWM) Planning and Funding in the Colorado River Basin Funding Area.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 6: Improve Planning, Administration and Governance.

Fiscal Impact

There is no fiscal impact with the signing of this MOU. The purpose of the 2022 MOU is to work together as a region to acquire grant funding from the State.

Environmental Review

This item is not a “project” as defined by CEQA and does not require any CEQA action.

Background

The Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1), authorizes the Legislature to appropriate funding for competitive grants for Integrated Regional Water Management (IRWM) projects. Funding is administered by the Department of Water Resources (DWR). As in Proposition 1, Round One and Round Two Implementation, DWR is requesting that the grant funding for Urban and Multi-benefit Drought Relief Grant Program be grouped in a larger regional area than our local Coachella Valley Regional Water Management Group (CVRWVG).

The CVRWMG is part of the Colorado River Basin Funding Area which includes three other Regional Water Management Groups (RWMGs). The three other groups in this funding area include the Mojave Regional Water Management Group, the San Geronio Regional Water Management Group, and Imperial Regional Water Management Group. Imperial RWMG has not always participated in the MOU process but is taking part in this funding opportunity. The four RWMGs have been working together to disperse this next round of grant funding for our funding area. This group collectively is called the Colorado River Integrated Regional Water Management Partners (Colorado River IRWMP).

The 2022 MOU (Attachment A) has been created for the Colorado River IRWMP for use among member agencies when a grant funded project is shared among more than one agency (which is typical). This MOU is very similar to the previous MOU used by the Colorado River IRWMP, which was approved by the Board in November 2021 (that MOU did not include Imperial RWMG).

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to sign the 2022 Memorandum of Understanding for the Integrated Regional Water Management Planning and Funding in the Colorado River Basin Funding Area.

Attachments

Attachment A: 2022 Memorandum of Understanding for the Integrated Regional Water Management Planning and Funding in the Colorado River Basin Funding Area

2022
MEMORANDUM OF UNDERSTANDING
FOR INTEGRATED REGIONAL WATER MANAGEMENT PLANNING AND FUNDING IN
THE COLORADO RIVER BASIN FUNDING AREA

This Memorandum of Understanding (MOU) is entered into this 12th day of April 2022 (Effective Date) among the Parties listed below:

PARTIES:

1. Coachella Valley Regional Water Management Group (RWMG), hereinafter CVRWMG agencies includes the following member agencies which are each a Party to this MOU: Coachella Water Authority, hereinafter CWA; Coachella Valley Water District, hereinafter CVWD; Desert Water Agency, hereinafter DWA; Indio Water Authority, hereinafter IWA; Mission Springs Water District hereinafter MSWD; and Valley Sanitary District, hereinafter VSD.

2. Imperial RWMG, hereinafter IRWMG agencies, includes the following member agencies which are each a Party to this MOU: Imperial Irrigation District, hereinafter IID; Imperial County; and the City of Imperial.

3. Mojave RWMG, hereinafter MRWMG agencies, includes the following member agencies which are each a Party to this MOU: Mojave Water Agency, hereinafter MWA; Victor Valley Wastewater Reclamation Authority, hereinafter VVWRA; Technical Advisory Committee, hereinafter TAC; Mojave Desert Resource Conservation District, hereinafter Mojave Desert RCD; and Morongo Basin Pipeline Commission.

4. San Geronio RWMG, hereinafter SGRWMG, includes the following member agencies which are each a Party to this MOU: City of Banning, hereinafter Banning; Banning Heights Mutual Water Company, hereinafter BHMWC; Cabazon Water District, hereinafter CWD, High Valleys Water District, hereinafter HVWD, Riverside County Flood Control and Water Conservation District, hereinafter RCFCWCD; and the San Geronio Pass Water Agency, hereinafter SGPWA.

The agencies acting collectively under this agreement are the COLORADO RIVER INTEGRATED REGIONAL WATER MANAGEMENT GROUPS, hereinafter called the Colorado River IRWM RWMGs. The agencies also are sometimes referred to in this MOU collectively as “Parties” and individually as “Party.”

RECITALS:

- A. The Budget Act of 2021 (Stats. 2021, ch. 240, § 80) allocated \$300 million to DWR to deliver grants for interim and immediate drought relief to urban communities and for multibenefit projects. These grants are intended to provide water to communities that face the loss or contamination of their water supplies, to address immediate impacts on human health and safety, and to protect fish and wildlife resources. Funding is administered by the Department of Water Resources (DWR).

- B. The intent of the Urban and Multibenefit Drought Relief Grant Program (Drought Grant) is to provide water to communities that face the loss or contamination of their water supplies, to address immediate impacts on human health and safety, and to protect fish and wildlife resources. DWR included a \$5,000,000 Underrepresented Community (URC) set-aside in the Drought Grant for each funding area that currently has a Proposition 1 DACI Grant Agreement. As the Colorado River Funding Area (CRFA) has a grant agreement between CVWD and DWR for the Proposition 1 DACI program, the CRFA is eligible to receive these funds if the CRFA submits an application. The CRFA submitted an application to DWR for the \$5,000,000 URC set-aside in January 2022 and was awarded the \$5,000,000 funds on March 21, 2022.
- C. The Colorado River Basin Hydrologic Region, also known as the Colorado River Funding Area, is composed of the IRWM regions of the four Parties – the CVRWMG, IRWMG, MRWMG, and SGRWMG. The boundaries of the CVRWMG, IRWMG, MRWMG, and SGRMVG are shown in **Attachment A**. Each IRWM region has been accepted into the IRWM Grant Program via the Region Acceptance Process.
- D. For the purposes of this 2022 MOU, the division of funding and terms of the funding agreement among the Colorado River IRWM regions shall be consistent with terms articulated in **Attachment B**, which are summarized below:

Urban and Multibenefit Drought Relief Grant Program URC Set-Aside Solicitation	
Region	Funding per Region
CVRWMG	\$1,857,771
IRWMG	\$922,558
MRWMG	\$635,807
SGRWMG	\$513,326
Non-IRWM Areas	\$715,538
Grant Administration	\$355,000
Total	\$5,000,000

- E. DWR does not consider the cost of applying for the URC Set-Aside to be an eligible cost. Therefore, each RWMG will be required to contribute funds to pay for their portion of the grant application cost. CVWD will enter into a contract with Woodard & Curran to complete the grant application. MRWMG, SGRWMG and IRWMG will provide their portion of the grant application cost, including costs for the Woodard & Curran contract, to CVWD. Each RWMG shall be responsible for payment of its respective share of grant application costs, based on the table below, to CVWD within 30 days of the date of invoices submitted by CVWD to the representatives for each RWMG as set forth in this MOU. The application cost for the non-IRWM applicant, City of Needles, was contracted separately between the City of Needles and Woodard & Curran, as the City of Needles is not a party to this MOU. The estimated grant application cost for the four RWMGs is \$69,394. The cost for Task 1 – Project Management (project management, CRFA and non-IRWM coordination) of \$24,222 was split equally between the four RWMGs and the cost for Task 2 – Grant Application of \$45,172 was split based on the number of projects each RWMG included in the application.

Estimated URC Set-Aside Grant Application Cost Per RWMG		
RWMG	No of Projects Included in Application	Grant Application Cost per RWMG
Mojave RWMG	3	\$19,607.10
San Gorgonio RWMG	1	\$10,572.70
Imperial RWMG	3	\$19,607.10
Coachella Valley RWMG	3	\$19,607.10
Total	10	\$69,394.00

- F. Each Party, with the exception of the IRWMG, has adopted an accepted IRWM Plan pursuant to Water Code § 10530 et seq that meets the 2016 Integrated Regional Water Management Grant Program Guidelines (2016 Guidelines). An IRWM Plan that meets the 2016 Guidelines is not required to participate in the URC Set-Aside of the Drought Grant. The Parties now desire coordination of applications for the URC Set-Aside to fund projects to enhance the quality of planning, identify opportunities for supporting common goals and projects, and improve the quality and reliability of water in the CRFA and throughout the State of California. The Parties will rank and select projects for inclusion in the URC Set-Aside grant applications for their projects consistent with their respective IRWM Plans. A Call for Projects and project selection process was completed for the non-IRWM areas of the CRFA with the four parties ranking and selecting the project for inclusion in the URC Set-Aside application.
- G. The Parties will balance the necessary autonomy of each planning region to plan for itself at the appropriate scale with the need to coordinate among themselves to improve inter-regional cooperation and efficiency. By consensus, the Parties have developed the 2022 MOU to improve the IRWM planning process in the Funding Area to coordinate planning across planning region lines, and facilitate the appropriation of funding for IRWM projects by DWR.
- H. The Parties will coordinate on grant funding requests to ensure that the sum of the total grant requests does not exceed the amount designated for the funding region.

The RECITALS are incorporated herein and the PARTIES hereby mutually agree as follows:

1. Definitions

The following terms and abbreviations, unless otherwise expressly defined by their context, shall mean:

- A. **Funding Area** – refers to any one of the 12 regions and sub-regions referenced in Public Resources Code section 79744(b) and allocated a specific amount of funding to support IRWM activities. The Colorado River Basin Hydrologic Region (also referred to as Colorado River Funding Area or CRFA) incorporates lands in the Colorado River Basin Regional Water Quality Control Board.
- B. **RWMG** – refers to a group of at least three agencies, two of which must have statutory authority over water management, that have joined together to manage water resources to meet regional needs. Each RWMG is the documented leader of IRWM planning and implementation efforts in a planning region.
- C. **Planning Region** –refers to regions with integrated stakeholders, agencies and projects in their regions for the purpose of coordinating with other planning regions and DWR. The boundaries of the four planning regions in the Colorado River Funding Area are shown in **Attachment A**.

- D. **Colorado River Integrated Regional Water Management RWMGs (Colorado River IRWM RWMGs)** – refers collectively to the four RWMGs entering into this MOU. The Colorado River IRWM RWMGs is composed of at least one representative from each recognized RWMG in the Funding Area. The Colorado River IRWM RWMGs will meet periodically to discuss issues pertaining to the Funding Area and make recommendations to their RWMGs.
- E. **Stakeholder Advisory Committee** – refers to the recognized committee or committees of stakeholders advising a planning region’s RWMG and/or governing agencies on key issues related to IRWM planning and grant applications.
- F. **Non-IRWM Area** – refers to areas within the CRFA as shown in **Attachment A** that do not fall within the CVRWMG, MRWMG, SGRWMG and IRWMG boundaries accepted by DWR through the Region Acceptance Process (RAP).

2. General Planning Cooperation

All RWMGs will meet on an as-needed basis throughout the Drought Grant application and administration process. The number and timing of meetings will depend on the amount and intensity of planning and coordination efforts of the planning regions required to apply for and administer the Drought Grant. The efforts of the Colorado River IRWM Parties will be to coordinate on Drought Grant-related funding efforts, enhance the quality of planning, and identify opportunities for supporting common goals and projects in the Funding Area.

3. Scope of the Agreement

Nothing contained within this MOU binds the Parties beyond the scope or term of this MOU unless the Parties expressly so agree in subsequent agreements, amendments, or contracts. With the exception of Recital E for the grant application cost, this MOU does not require any commitment of funding beyond that which is voluntarily committed by separate board actions but recognizes in-kind contributions of RWMG agencies and stakeholders.

4. Term of Agreement

The term of this MOU is from its Effective Date set forth above to the end of the fund expenditure date included in the Urban and Multibenefit Drought Relief Grant Program (Drought Grant) unless extended or terminated by mutual agreement of the Parties.

5. Modification or Termination

This MOU may be modified or terminated with the concurrence of the RWMGs. Modification or termination shall be effective upon execution of a written agreement by all the RWMGs.

6. Notice

Any notices sent or required to be sent to any RWMG shall be electronically mailed to the representatives designated for each member agency of the RWMGs.

7. Funding Uncertainties

The RWMGs do not guarantee that these coordination efforts and applications for funding will result in actual funding of any specific project. Nothing in this MOU shall be construed as creating a promise or guarantee of future funding. No liability or obligation shall accrue to any Party if DWR does not provide funding in response to any Party’s application. The Parties are committed to planning and coordinating

notwithstanding IRWM funding. The form of such coordination may change based on the sources of funding.

8. Indemnification

To the fullest extent permitted by law, each Party shall defend, indemnify and hold harmless the other Parties, their consultants, and each of their directors, officers, agents, and employees from and against all liability, claims, damages, losses, expenses, and other costs including costs of defense and attorneys' fees, arising out of or resulting from or in connection with work performed pursuant to this MOU. Such obligation shall not apply to any loss, damage, or injury, as may be caused by the sole negligence or willful misconduct of a Party, its directors, officers, employees, agents, and consultants.

9. Miscellaneous Provisions

- A. **Governing Law:** This MOU is to be construed in accordance with the laws of the State of California. Any action at law or in equity brought by any of the Parties shall be brought in a court of competent jurisdiction in Imperial, Riverside, or San Bernardino Counties, and the parties hereto waive all provisions of law providing for change of venue in such proceedings to any other county.
- B. **Severability and Validity of Provisions:** If any provision of this MOU is held by a court to be invalid, void or unenforceable, the remaining provisions shall be declared severable and shall be given full force and effect to the extent possible.
- C. **Arms' Length Negotiations:** This MOU is the result of negotiations between the parties hereto and with the advice and assistance of their respective counsels. No provision contained herein shall be construed against any Party because of its participation in preparing this MOU.
- D. **Waiver:** Any waiver by a Party of any breach by the other of any one or more of the terms of this MOU shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term hereof. Failure on the part of any of the respective Parties to require from the others exact, full and complete compliance with any terms of the MOU shall not be construed to change the terms hereof or to prohibit the Party from enforcement hereof.
- E. **Execution in Parts or Counterparts:** This MOU may be executed and delivered in any number of parts or counterparts, hereinafter called "Counterpart". When each Party has signed and delivered at least one Counterpart to the other parties hereto, each Counterpart shall be deemed an original and, taken together, shall constitute one and the same MOU, which shall be binding and effective as to the Parties hereto. Facsimile or electronic signatures shall be binding.
- F. **Exclusive Expression of Agreement:** This MOU is intended by the parties hereto as their final expression with respect to the matters herein, and is a complete and exclusive statement of the terms and conditions thereof. This MOU shall not be changed or modified except by the written consent of all Parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown on the attached counterpart signature pages:

On behalf of the Mojave Regional Water Management Group:

Mojave Water Agency

Allison Febbo, General Manager

Date

Technical Advisory Committee

Marina West, Chairperson

Date

On behalf of the San Gorgonio Regional Water Management Group:

City of Banning

Doug Schulze, City Manager

Date

On behalf of the Coachella Valley Regional Water Management Group

Jim Barrett
Coachella Valley Water District

Bryan H. Montgomery
Indio Water Authority

Arden Wallum
Mission Springs Water District

Mark Krause
Desert Water Agency

Dr. Gabriel Martin
Coachella Water Authority

Beverli A. Marshall
Valley Sanitary District

On behalf of the Imperial Regional Water Management Group:

Imperial County

Esperanza Colio, Deputy CEO

Date

Attachment B
Allocation of Drought Grant Funds

DWR included a \$5,000,000 Underrepresented Community (URC) set-aside in the Urban and Multibenefit Drought Relief Grant Program (Drought Grant) for each funding area that currently has a Proposition 1 DACI Grant Agreement. As the Colorado River Funding Area (CRFA) has a grant agreement between CVWD and DWR for the Proposition 1 DACI program, the CRFA is eligible to receive these funds if the CRFA submits an application. During a call on November 4, 2021, all Colorado River IRWM RWMGs agreed to use a funding split of 40% split evenly, and 60% of funds split by DAC population. Imperial RWMG returned a portion of their initial allocation (\$31,234) to the CRFA, which was reallocated to increase grant administration funds and then reallocated based on DAC population in the other three RWMGs and the non-IRWM area.

This MOU addresses only the Drought Grant solicitation, which is allocated in accordance with the amounts shown in the following table.

Drought Grant -URC Set-Aside Solicitation				
IRWM Region	DAC Population	Initial Allocation*	Reallocation	Final Allocation
<i>Grant Administration</i>	<i>N/A</i>	<i>\$340,000</i>	<i>+\$15,000</i>	<i>\$355,000</i>
Coachella Valley	352,290	\$1,846,967	+\$10,804	\$1,857,771
San Gorgonio	62,395	\$512,304	+\$1,022	\$513,326
Mojave	138,843	\$633,894	+\$1,913	\$635,807
Imperial	33,338**	\$953,792	-\$31,234	\$922,558
Non-IRWM	81,310	\$713,044	+\$2,494	\$715,538
Total	668,176	\$5,000,000	\$0	\$5,000,000

**Initial allocation was based on a 40% / 60% split, with 40% of the available funding being split equally between the four RWMGs and the non-IRWM area and the remaining 60% split by DAC population in each of the four RWMGs and non-IRWM area.*

***Note: DAC population within existing Imperial IRWM region only; eastern Imperial County DAC population is included in Non-IRWM population.*

These funds will be disbursed through the existing DAC Involvement grant agreement. With respect to the funding designated to each planning region through this contract, the following shall apply:

1. The Colorado River IRWM RWMGs agree to use due diligence distributing and reimbursing for grant funding in an expeditious manner. Based on the current schedule elaborated by DWR, funding should be spent by March 31, 2026. To ensure that this condition is met, the RWMGs agree to do the following:
 - a. Review DWR invoices on a quarterly basis to monitor the amount of grant funding not yet encumbered.
 - b. As soon as practicable two and a half years after the contract has been executed with DWR, the RWMGs will conduct a formal evaluation of funds not yet encumbered. Any funding which has not yet been encumbered by one of the planning regions and the non-IRWM area is subject to redistribution. The redistribution calculation shall be determined first pursuant to the agreed upon allocation split based on DAC population and second determined by project need by Colorado River IRWM RWMGs.



**Valley Sanitary District
Board of Directors Meeting
April 26, 2022**

TO: Board of Directors

THROUGH: Beverli A. Marshall, General Manager

FROM: Ronald Buchwald, Engineering Services Manager

SUBJECT: Authorize Purchase of a WTR III Tracked Camera Transporter and OZ III Mainline Sewer Inspection Camera from Plumbers Depot Inc. in an Amount Not to Exceed \$44,235

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Budget Approval	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss the purchase of a new transporter and mainline camera (CCTV equipment).

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3.2: Increase use of technology to lower costs and improve reliability.

Fiscal Impact

The quoted price for these items is \$44,235.20. These items are included in the adopted Budget for Fiscal year 2021/22 as part of the Vehicle & Equipment Replacement Fund. The amount budgeted in the fund is \$50,000.

Environmental Review

This item is not a “project” as defined by CEQA and does not require any CEQA action.

Background

CCTV transporter and camera systems have a useful life of about 5 years. Due to the nature of its usage, conducting inspections and pipe assessments of sewer mains, the equipment periodically needs to be sent in for repairs or maintenance. Staff determined there is a need for a new transporter and camera equipment due to the need for increased repairs and the equipment has reached five years of life. When the transporter and camera are in for repairs, Staff relies on an older backup transporter and camera if the vendor cannot provide a rental. The vendor is not always able to supply a rental due to supply and demand. The current transporter and camera will become the backup camera and transporter once the new equipment is purchased.

The current backup camera and transporter will be become surplus and sold. Staff obtained a quote from Plumbers Depot for the equipment that will meet the District's needs and budget.

Plumbers Depot is the sole source distributor of Cues equipment who is the manufacturer of the camera and transporter that the District's CCTV van is designed to equip. See attachment B for the sole source letter.

Recommendation

Staff recommends that the Board of Directors authorize the General Manager to purchase one WTR III Tracked Transporter and one OZ III sewer pipe inspection camera in a total amount not to exceed \$44,235.20, including tax and delivery.

Attachments

Attachment A: Plumbers Depot Inc., Quote dated April 8, 2022

Attachment B: Cues' Sole Source/OEM letter dated March 22, 2022

PLUMBERS DEPOT INC.

3921 W. 139th Street
Hawthorne, CA 90250

Quote

Date	Estimate #
4/8/2022	27958

Name / Address
Valley Sanitary District 45-500 Van Buren Indio, CA 92201

Ship To
Valley Sanitary District 45500 Van Buren Indio, CA 92201 Att: Tito Moreno

Item	Description	Qty	Rep	Serial #
			MM	
Item	Description	Qty	Price	Total
MZ330-2	CAMERA ASSY,M/C,OZIII,SONDE,EC3044 (Special Price)	1	25,420.00	25,420.00T
TX361-1	WTR TRACK TRANSPORTER MULTI-CONDUCTOR FOR OZIII CAMERA, WITH 6" TRACKS ONLY	1	9,960.00	9,960.00T
TX912	KIT,EXT,F/"P,AL,TRCK/WHL,WTR3	1	2,790.15	2,790.15T
TX903	Kit, Ext For WTR11 Transporter Tracks Special Price	1	2,495.95	2,495.95T
Handling	Handling Cues	1	9.95	9.95T
FRT-001	Freight - Prepay & Add	1	0.00	0.00
			Subtotal	\$40,676.05
			Sales Tax (8.75%)	\$3,559.15
			Total	\$44,235.20

Signature and Na... _____

Fax #
(310)355-1711

"The Standard of the Industry"



March 22nd, 2022

Cues Sole Source/OEM

1943 S. Augusta Ct.
Ontario, CA 91761
(909) 923-2001
(909) 923-2091 (Fax)
(800) 544-8695 (WATTS)

Plumbers Depot Inc, Hawthorne CA is the Sole Distributor of Cues Products in Southern California

- CUES is the sole manufacture and supplier of "OEM (*Original Equipment Manufacturer*)" products/parts for your existing CUES TV equipment. CUES manufactured cameras and transporters are the only replacement cameras and transporters that are "plug and play" into existing CUES equipment.
- CUES West maintains several million dollars in parts and loaner inventory that eliminates the need to have excessive parts stocked at your facility.
- There is one factory direct OEM service center located in Ontario, CA. This allows for easy **same day support** which will limit downtime and maximize return on investment.

Feel free to contact me with any questions.

Regards,

A handwritten signature in black ink, appearing to read 'Matt Olson', with a horizontal line extending to the right.

Matt Olson
Regional Sales Manager
molson@cuesinc.com

Corporate Office:

3600 Rio Vista Avenue, Orlando, FL 32805 • Telephone (407) 849-0190 / (800) 327-7791 • Fax (407) 425-1569



**Valley Sanitary District
Board of Directors Meeting
April 26, 2022**

TO: Board of Directors

FROM: Ronald Buchwald, Engineering Services Manager

SUBJECT: **Approve Change Order #2 to the Contract with the Downing Dudek Design Build Entity for the Design and Construction of the Influent Pump Station Project in an Amount not to Exceed \$2,921,971 (the Guaranteed Maximum Price)**

<input checked="" type="checkbox"/> Board Action	<input type="checkbox"/> New Expenditure Request	<input type="checkbox"/> Contract Award
<input type="checkbox"/> Board Information	<input checked="" type="checkbox"/> Existing FY Approved Budget	<input type="checkbox"/> Closed Session

Executive Summary

The purpose of this report is for the Board of Directors to review and discuss Change Order #2 and the Guaranteed Maximum Price submitted by Downing Dudek Design Build Entity (DBE) for VSD’s Influent Pump Station Rehabilitation Project.

Strategic Plan Compliance

This item complies with VSD Strategic Plan Objective 3.1: Facilities are managed using comprehensive long-range plans that are integrated with the financial plan.

Fiscal Impact

The Guaranteed Maximum Price is \$2,921,971, which is within the Project budget of \$3.6 million included in the adopted Comprehensive Budget for FY 2021/22.

Background

The influent pump station is showing significant signs of deterioration. Internal piping is losing their protective coating, the coating covering the walls is starting to show signs of failure, and gates sealing each pump bay are leaking. In May 2020, VSD published a Request for Qualifications (RFQs) for capable firms to design and construct this project using the design-build delivery method. A short list of qualified firms was generated from the submitted RFQ’s, and a Request for Proposals (RFPs) was issued in August 2020 to all shortlisted firms to select the most qualified proposal.

The project was awarded to Downing Construction and Dudek Engineering team as the Design-Build Entity (DBE) and the contract was executed on November 12, 2020. The DBE has completed the 60% design plans and specifications and has developed the Guaranteed Maximum Price (GMP). Staff and Stantec (the District’s Owner’s

Representative for this project) reviewed the GMP and agreed that it represents a fair price.

Pursuant to the contract between District and the DBE, once a GMP has been determined and agreed upon, a change order to the contract is prepared for approval and executed by the parties to the contract.

Recommendation

Staff recommends that the Board of Directors approve Change Order # 2 in an amount not to exceed \$2,921,971 and authorize the general manager to execute the document.

Attachments

- Attachment A: Downing Construction GMP submittal
- Attachment B: Change Order # 2 to be signed once approved

Influent Pump Station Rehabilitation - GMP
DOWNING CONSTRUCTION, INC.

Bid Item	Quantity	Unit	Description	Unit Price	Total
Division 1 - General Requirements					
1	1	LS	Mobilization, Supervisor, Demobilization, Bonds and Insurance	317,510.00	317,510.00
2	1	LS	Clean-up and Disposal	44,725.00	44,725.00
3	1	LS	Sewer Bypass Operations up to 20 MGD to Include Electrical Work	620,021.00	620,021.00
4	1	LS	Prepare and Implement WQMP & BMP's	3,877.00	3,877.00
			Sub Total		986,133.00
Division 2 - Sitework					
5	1	LS	Demolition and Disposal of Existing Flattop, Pipelines, and Pump	32,460.00	32,460.00
6	1	LS	Demolition of Pipe Supports	5,409.00	5,409.00
7	1	LS	Demolition of Gantry Crane Slabs	8,104.00	8,104.00
			Sub Total		45,973.00
Division 3 - Concrete					
8	1	LS	Gantry Crane Slabs Replacement with Soils Consultant	35,738.00	35,738.00
9	1,200	SF	Concrete Repairs Pre Linabond Application	64.00	76,800.00
10	1	LS	Replace in Kind Bypass Suction 10' Diameter Manhole Flattop "Precast Method" with Polyurethane bottom coating	151,531.00	151,531.00
			Sub Total		264,069.00
Division 5 - Metals					
11	18	EA	Vertical Piping Support	6,587.00	118,566.00
12	12	EA	18" Pipe Supports	2,379.00	28,548.00
13	5	EA	30" Pipe Supports	4,309.00	21,545.00
14	6	EA	Pump Rail Support	7,072.00	42,432.00
15	1	LS	Aluminum Forebay Hatch	4,943.00	4,943.00
			Sub Total		216,034.00
Division 9 - Finishes					
16	1	LS	Exterior Coating for Piping and Valves	42,574.00	42,574.00
17	3,150	SF	Linabond Liner	65.00	204,750.00
18	1,000	LF	Liner Edging	16.00	16,000.00
			Sub Total		263,324.00
Division 11 - Equipment					
19	1	EA	Flygt Submersible Pump, MINI-CASII/FUS, Sensors & Floats	132,950.00	132,950.00
20	6	EA	Pressure Gauge Assemblies	3,110.00	18,660.00
			Sub Total		151,610.00

Division 15 - Mechanical

21	6 EA	18" Check Valve "Prepurchased by District"	3,555.00	21,330.00
22	6 EA	18" Victaulic Coupling	3,156.00	18,936.00
23	6 EA	18" Plug Valve "Prepurchased by District"	3,555.00	21,330.00
24	1 LS	18" DIP Fittings (Tees, Elbows, 45 deg bends, etc)	147,696.00	147,696.00
25	4 LF	18" WSP	2,071.00	8,284.00
26	108 LF	18" DIP	241.00	26,028.00
27	1 LS	18" & 14" DIP Spools	237,400.00	237,400.00
28	1 LS	20" Steel Fittings (Flanges, Blind Flange)	5,184.00	5,184.00
29	11 LF	20" WSP	1,538.00	16,918.00
30	1 EA	20" Victaulic Coupling	3,704.00	3,704.00
31	2 EA	30" Victaulic Coupling	6,321.00	12,642.00
32	9 LF	30" WSP	1,097.00	9,873.00
33	2 EA	30" Plug Valve "Prepurchased by District"	12,307.00	24,614.00
34	1 EA	Golden Harvest Dual Stem Slide Gate "Prepurchased by District"	14,744.00	14,744.00
35	6 EA	Slide Gate Rehab	11,565.00	69,390.00
36	1 LS	Recoating Existing Manifold	91,801.00	91,801.00
37	1 LS	Testing & Startup	18,531.00	18,531.00
		Sub Total		748,405.00

Division 16 - Electrical

38	1 EA	New Pump Breaker	9,166.00	9,166.00
39	1 LS	New Conductors	19,036.00	19,036.00
40	7 EA	Sump Termination Panels	16,072.00	112,504.00
		Sub Total		140,706.00

ENGINEERING SERVICES BY DUDEK

41	1 LS	Request for Information (RFI) Review - Task 1	23,570.00	23,570.00
42	1 LS	Submittal Review (10) Digital Submittals - Task 2	11,785.00	11,785.00
43	1 LS	Site Visits (10) - Task 3	32,162.00	32,162.00
44	1 LS	Engineering Design (60% ~ 100%) Design Level to Const. - Task 4	38,200.00	38,200.00
		Sub Total		105,717.00

Grand Total 2,921,971.00

SUBCONTRACTORS:

Bear Valley Electric	\$226,335	7.75%
National Coating & Linings	\$96,785	3.31%
Chavarin Eng - Flattop	\$122,710	4.20%
Linabond	\$183,250	6.27%
DUDEK - Engineering	\$91,050	3.12%



CHANGE ORDER

OWNER:	Valley Sanitary District
CONTRACTOR:	Downing Construction, Inc
PROJECT:	Influent Pump Station Rehabilitation
Change Order No.: 2	Agreement Date: November 12, 2020
Date: April 26, 2022	1 of 1

The following changes are hereby made to the Contract Documents:

The contract price will be increased by the approved Guaranteed Maximum Price (GMP) provided by Downing Construction on April 19th, 2022. The total not-to-exceed amount of the GMP is \$2,921,971.00. By approval of this change order, Downing Construction, Inc. agrees to submit two submittal documents in addition to the those required from the specifications. The first required submittal is a design drawing and supporting calculations for the replacement of the precast flattop manhole cover. The second required submittal is specific detail on the polyurethane coating to the ceiling of the replacement precast flattop manhole cover.

JUSTIFICATION:

The full scope required to rehabilitate the existing influent pump station could not be determined until the initial bypass inspection and 60% design were completed by the Design Build Entity. Based upon their findings and design, the Guaranteed Maximum Price reflects the scope and cost required for the contractor to complete the project. Staff and the Owner's Representative has reviewed the price and find that it is fair.

Original Contract Price	\$358,695.00
Current Contract Price Adjusted by Previous Change Order(s)	\$387,328.25
Current Change Order (INCREASED) (DECREASED)	\$2,921,971.00
New Contract Price, Including This Change Order	\$3,309,299.25

CHANGE TO CONTRACT TIME:

Current Contract Completion Date	April 26, 2022
Contract Time Will Be (INCREASED) (DECREASED)	269 Days
	Calendar Days
New Date of Completion of All Work	January 19, 2023

Authorized Signatures on the Following Page

Authorized Signatures

Contractor – Downing Construction Inc.

Date

Engineering Services Manager – Ron Buchwald, PE

Date

General Manager – Beverli A. Marshall

Date