



Tuesday, September 26, 2023 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

**BOARD OF DIRECTORS
REGULAR SESSION
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/82757812952>

Meeting ID: 827 5781 2952

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the

Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

5.1 [APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD SEPTEMBER 12, 2023](#)

Recommendation: Approve

5.2 [APPROVE WARRANTS FOR SEPTEMBER 26, 2023](#)

Recommendation: Approve

5.3 [RECEIVE AND FILE CREDIT CARD REPORT FOR AUGUST 31, 2023](#)

Recommendation: Approve

5.4 [MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING AUGUST 31, 2023](#)

Recommendation: Approve

6. NON-HEARING ITEMS

6.1 [INFORM THE BOARD OF DIRECTORS THAT VSD CANNOT ACCEPT THE WATER INFRASTRUCTURE FINANCE AND INNOVATION ACT \(WIFIA\) LOAN INVITATION TO APPLY AS PROVIDED BY THE US ENVIRONMENTAL PROTECTION AGENCY \(USEPA\)](#)

Recommendation: Discuss

7. GENERAL MANAGER'S REPORT

8. COMMITTEE REPORTS

8.1 [DRAFT MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - SEPTEMBER 19, 2023](#)

Recommendation: Discuss

9. DIRECTOR'S ITEMS

10. INFORMATIONAL ITEMS

11. ADJOURNMENT

POSTED September 21, 2023

Holly Gould

Clerk of the Board

Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



ITEM 5.1
ACTION

Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD SEPTEMBER 12, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

None

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

The meeting minutes for the Board of Directors Regular Meeting held September 12, 2023.

Recommendation

Approve

Attachments

[12 Sept 2023 Meeting Minutes.edited.docx](#)

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

September 12, 2023

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, September 12, 2023, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Canero called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Debra Canero, Mike Duran, Scott Sear, William Teague

Directors Absent:

Jacky Barnum

Staff Present:

Jason Dafforn, General Manager; Jeanette Juarez, Chief Administrative Officer; Dave Commons, Chief Operating Officer; Ron Buchwald, District Engineer; Holly Gould, Clerk of the Board; Tino Tijerina Facilities Maintenance Supervisor; Octavio Briones, Maintenance Technician I; Scott Graham, Wastewater Operator II; and Craig Hayes, Best Best & Krieger

3. PLEDGE OF ALLEGIANCE

4. AUGUST EMPLOYEE ANNIVERSARIES

- Scott Graham, Wastewater Operator II – 33 years
- Carlos Acevedo, Collection System Technician I – 2 years

The Board of Directors thanked Scott and Carlos for their hard work and years of service to the District.

5. PUBLIC COMMENT - None

6. CONSENT CALENDAR

6.1 Approve the Minutes for the Board of Directors Regular Meeting held August 22, 2023

6.2 Approve Warrants for September 12, 2023

ACTION TAKEN:

MOTION: Vice President Duran motioned to approve the consent calendar as presented. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2023-3326

7. NON-HEARING ITEMS

7.1 Authorize the Purchase of a New Caterpillar Compact Track Loader (Skid Steer) and Trade-In of the District's Current Compact Track Loader

The District's skid steer loader was purchased in 2009 and is slated for replacement for the Fiscal Year 2023/24. The trade-in value on the current skid steer was appraised to be \$24,000. The purchase will be made through Quinn CAT utilizing the Sourcewell contract discount of \$29,488.20. The total cost of the new skid steer, including the Sourcewell discount and trade, is \$105,229.58. The estimated delivery of the new skid steer is approximately 12 months.

ACTION TAKEN:

MOTION: Secretary/Treasurer Sear motioned to authorize the purchase of a new Caterpillar Compact Track Loader and the trade-in of the District's current compact track loader for an amount not to exceed \$105,229.58. Vice President Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2023-3327

7.2 Approve a Three (3) Year Contract Between Valley Sanitary District and Blackbaud Inc. for FE NXT Accounting Software Licensing

Blackbaud FE NXT is the accounting software the District utilizes to record the day-to-day financial transactions, including fixed asset management, expense management, revenue management, accounts receivable, accounts payable, sub-ledger accounting, and reporting and analytics. The three (3) year contract will allow the District to continue using the FE NXT software and respective modules. The fiscal impact for a three (3) year contract is \$73,956.49.

ACTION TAKEN:

MOTION: Director Teague motioned to authorize the General Manager to execute a three-year contract with Blackbaud Inc. for FE NXT accounting software licensing for \$73,956.49. Vice President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3328

7.3 Adopt Resolution No. 2023-1187 Approving the Valley Sanitary District Investment Policy

California Government Code Section 53646 requires that all public agencies adopt an investment policy and that the policy be reviewed and approved annually. The Board of Directors reviewed the edited Draft Investment Policy at the August 22, 2023, Regular Board of Directors meeting. The changes made include assigning the Chief Administrative Officer as the Fiscal Officer, in consultation with the General Manager, and updating the investment reports from a quarterly to a monthly basis. Staff recommends Resolution No. 2023-1187, adopting the District's Investment Policy, and rescinding Resolution No. 2022-1169.

“A RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY SANITARY DISTRICT ADOPTING THE DISTRICT'S INVESTMENT POLICY AND RESCINDING RESOLUTION NO. 2022-1169”

ACTION TAKEN:

MOTION:

Vice President Duran motioned to adopt Resolution No. 2023-1187, approving the Valley Sanitary District Investment Policy and rescinding Resolution No. 2022-1169. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

RESOLUTION NO. 2023-1187

7.4 Approve the Five-Year Fresh Start Payoff Option for the CalPERS Unfunded Accrued Liability (UAL)

Jeanette Juarez, Chief Administrative Officer, explained that the Unfunded Accrued Liability (UAL) is the difference between the accrued pension liability and the market value of assets within a pension plan, the shortfall between what an agency should have and what it has in its pension plan. Due to a significant investment loss in 2021/2022, the District's UAL projected balance is \$2,126,554. The interest rate is estimated at 7.389%. The CalPERS actuary, Kurt Schnieder, provided some potential repayment options for the Board of Directors to consider. The options include a 30-year, 15-year, 5-year, and 1-year UAL payoff. After reviewing the four alternatives, Staff recommends the 5-year Fresh Start payoff option. The UAL is included in the Fiscal Year 2023/24 budget.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to approve the Five-Year Fresh Start payoff option for the CalPERS Unfunded Accrued Liability. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

8. GENERAL MANAGER'S ITEMS

- 8.1 Receive Monthly General Managers Report for August 2023

The Board received the monthly General Manager's report and metrics for August 2023.

9. COMMITTEE REPORTS

- 9.1 Draft Minutes of the Budget & Finance Committee Meeting – September 5, 2023

Jason Dafforn, General Manager, gave an update on the Budget & Finance Committee meeting held on September 5, 2023. The Committee discussed CalPERS Unfunded Accrued Liability and received an update on the audit for the year ending June 30, 2023.

10. DIRECTOR'S ITEMS

President Canero attended the All Mayors Luncheon. She stated it was a very nice event. Mr. Dafforn noted that it was great to hear what all the mayors from the valley had to say. Mr. Dafforn will attend the State of the City for Indio and recommends that the District sponsor a table. Vice President Duran informed the Board that he has signed up to participate in a leadership program that the City of Indio is holding.

11. INFORMATIONAL ITEMS

The Board of Directors voted to add items 11.2 to 11.5 to the agenda under Informational Items.

ACTION TAKEN:

MOTION:

Director Teague motioned to add items 11.2 to 11.5 to the agenda under Informational Items. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3330

- 11.1 Update on the Audit for the Year Ending June 30, 2023

Jeanette Juarez, Chief Administrative Officer, gave an update on the Fiscal Year 2023 audit. She stated that the auditors completed their onsite fieldwork on August 28 and are now preparing financials. The audit has gone very smoothly, and the auditors are preparing for their exit interview.

11.2 Update on the Westward Ho Sewer Siphon

Jason Dafforn, General Manager, updated the Board on the Westward Ho Sewer Siphon repairs. The contractors are approximately halfway done with the mediation of the exposed pipeline. The District has been working with the Indio Water Authority on this project.

11.3 Requa Avenue Street Repairs

Jason Dafforn, General Manager, informed the Board of subsidence along Requa Avenue and Salton St. In 2016, the District installed a sewer main along Requa Ave. The compaction on the project was good. During the recent rain events, the water caused the subsidence in the trench immediately above the pipeline. The District worked with the City of Indio to set up barricades around the areas and contacted the contractors working on the Collection System Rehab project to investigate and make the repairs. The contractors are in the process of submitting a worst-case scenario quote.

11.4 Wild Bird Center Update

The Wild Bird Center has cleaned up and fully vacated the property. They extended their thanks to the District for their understanding. The District has fully taken over the property.

11.5 RV Dump Station Update

The RV Dump Station is currently closed. There are issues with Gate 1 prohibiting its use. The parts have been ordered. Once the repairs are completed, the dump station will re-open.

12. **PUBLIC COMMENT** - None

President Canero called for a short recess at 2:01 p.m. The Board of Directors reconvened at 2:08 p.m. Roll call was taken. Directors Canero, Duran, Sear, and Teague were present.

13. **CONVENE IN CLOSED SESSION**

Items discussed in Closed Session comply with the Ralph M. Brown Act.

13.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
(1) Existing facts and circumstances might result in litigation against VSD pursuant to paragraph (1) of subdivision (e) of Section 54956.9.

The Board adjourned to Closed Session at 2:08 p.m.

14. CONVENE IN OPEN SESSION

Report on Closed Session items.

The Board reconvened in open session at 3:03 p.m. District Counsel stated there was no reportable action.

15. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:03 p.m. The next regular Board meeting will be on September 26, 2023.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: APPROVE WARRANTS FOR SEPTEMBER 26, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the warrants from September 2, 2023, through September 18, 2023, are \$490,579.33.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached warrants list shows all disbursements from September 2, 2023, through September 18, 2023.

Recommendation

Staff recommends that the Board of Directors approve the warrants for September 26, 2023.

Attachments

[Warrants for Sept 26, 2023.pdf](#)

DSIBURSEMENTS
Approved at the Board Meeting of
September 26, 2023

41882 Bearcom	25 plant radios	\$25,882.50
41883 California Chemical	Sodium hypochlorite - 08/09/2023	\$12,309.36
41883 California Chemical	Sodium hypochlorite - 08/22/2023	\$12,679.59
41883 California Chemical	Sodium hypochlorite - 08/14/2023	\$12,424.76
41883 California Chemical	Sodium hypo - 08/28/2023	\$12,391.79
41884 Cintas Corp	Uniforms, mats, towels, etc 08/17/2023	\$535.26
41884 Cintas Corp	Uniforms, mats, towels etc - 08/24/2023	\$531.76
41885 EPIC IO Technologies, Inc	Epic io POTS services	\$398.70
41886 Master's Refreshment Services LLC	Bottled water delivery - 08/24/2023	\$214.00
41887 Miguel Serna	Reimbursement of expenses for benefairs	\$21.92
41888 Motion Industries, Inc.	Electric motors	\$2,145.95
41888 Motion Industries, Inc.	Banded v belt	\$1,151.21
41889 Soffa Electric Inc	SCADA/PLC maint work, PLC 460 processor	\$1,539.00
41890 United Way of the Desert	PR 08/18/2023 - 08/31/2023 PD 09/08/2023	\$20.00
41891 Willdan Financial Services	AD 2004-VSD for FY 7/1/2023-12/31/2023	\$4,500.00
41892 Alliance Protection	Fire alarm monitoring and testing - sept - nov 2023	\$657.42
41893 Best, Best & Krieger	Easement access legal services - August 2023	\$3,100.00
41893 Best, Best & Krieger	Legal services - August 2023	\$1,928.80
41894 Carquest Auto Parts	New purchases - August 2023	\$596.38
41895 CellGate	Cellgate watchman services - 12 months	\$1,056.00
41896 Charter Communications	Spectrum services - 8/26/2023-9/25/2023	\$1,160.51
41897 Cintas Corp	Uniforms, mats, towels, etc - 08/31/2023	\$572.55
41897 Cintas Corp	First aid replenishment	\$667.12
41898 Consolidated Electrical Distributors, Inc.	Starter, thermal unit	\$704.83
41898 Consolidated Electrical Distributors, Inc.	Motor circuit protector	\$1,567.13
41899 Daniels Tire Service, Inc.	Tires	\$306.01
41900 Debra Canero	CSDA annual conference 2023	\$717.80
41901 Desert Arc	Landscape services - sept 2023	\$840.00
41902 Desert Hose & Supply	Hypo building hoses, clamps	\$99.25
41902 Desert Hose & Supply	Pump for the degreaser barrel and gloves	\$135.10
41902 Desert Hose & Supply	2 inch hd camlock	\$39.11
41903 Diamond Environmental Services, LP	Restroom rental services - Sept 2023	\$260.48
41904 Dudek & Associates, Inc.	Plant watermain replacement ph 2 - July 2023	\$13,067.19
41905 Dudek & Associates, Inc.	Plant watermain project ph 2 - 7/29/2023-8/17/2023	\$1,443.18
41906 Eberhard Equipment	Filters and orings for kubota tractor	\$122.59
41907 Facilities Protection Systems	Troubleshoot alarm system - 09/08/2023	\$765.00
41908 Franklin Truck Parts, Inc.	Sealed beams, halogen	\$58.44
41908 Franklin Truck Parts, Inc.	STT lamp 4"	\$11.55
41908 Franklin Truck Parts, Inc.	Nylon tubing	\$6.85
41909 Haaker Equipment Company	Chopper thread, hose grabber	\$1,102.29
41910 Harris & Associates	PADM coll sys ph 5 - August 2023	\$75,858.64
41911 Innovative Document Solutions	Canon copier maintenance - August 2023	\$80.86
41912 Interstate All Battery Center	Battery for backhoe	\$214.00
41913 Master's Refreshment Services LLC	Bottled water - 09/01/2023	\$185.25
41914 Mike Duran	CSDA annual conference 2023	\$705.26
41915 Mobile Modular Management Corp	Office trainer rental - 09/04/2023-10/03/2023	\$655.15
41916 Motion Industries, Inc.	Gear reducer repair parts, seals	\$190.24
41916 Motion Industries, Inc.	2nd order** gear reducer parts, oil seals	\$62.99
41916 Motion Industries, Inc.	Repair kit, lubrication components	\$100.63
41916 Motion Industries, Inc.	V belt	\$342.29
41917 National Association of Clean Water Agencies	FY 2024 membership 10/01/2023-9/30/2024	\$8,845.00
41918 Pitney Bowes, Inc.	Postage refill - 07/26/2023	\$208.99
41919 Plumbers Depot Inc.	Cues roller meter, calbe guide, block, freight	\$366.91
41920 Safety-Kleen Systems, Inc.	Disposal of chemicals and materials	\$974.49
41920 Safety-Kleen Systems, Inc.	Disposal of chemicals	\$147.36
41921 SC Fuels	Reg fuel delivery - 08/21/2023	\$2,451.59
41922 Scott Sear	CSDA conference expo reimbursement 2023	\$138.00
41923 Southwest Networks, Inc.	Computer services - August 2023	\$475.00
41924 Staples Advantage	New purchases - August 2023	\$499.42
41925 Superior Protection Consultants	Security patrol - august 2023	\$9,360.00

41926 Superior Truck & Auto LLC	Install brake drums and shoes #04b international 7400	\$2,193.48
41927 Synagro West, LLC	Biosolids hauling services - august 2023	\$17,118.11
41928 Townsend Public Affairs, Inc	State advocacy - Sept 2023	\$5,000.00
41929 Underground Service Alert	Dig alerts - Sept 2023	\$232.25
41929 Underground Service Alert	Board fee - sept 2023	\$67.31
41930 Univar Solutions	Ferric chloride - 08/28/2023	\$2,985.19
41930 Univar Solutions	Sodium bisulfite - 09/06/2023	\$6,235.63
41931 USA Blue Book	Brass nozzle	\$408.40
41932 Van Dyke Corporation	ASP plant watermain replacement ph 2 - August 2023	\$51,110.00
41933 Walters Wholesale Electric	CRS eys11 female explosion proof vertical seal	\$115.87
41934 White Cap, L.P.	Leather driver gloves brigade	\$235.88
41935 Yellow Mart	Safety boots - D. Rivera	\$244.68
202309121 Frontier Communications	Telephone service - September 2023	\$417.25
202309122 FedEx	Shipping charges - 08/24/2023	\$27.23
202309122 FedEx	Shipping services - 08312023	\$209.78
202309151 SoCal Gas	Gas service - August 2023	\$154.21
202309221 Paychex - Direct Deposit	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$101,993.83
202309222 Paychex - Garnishment	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$360.46
202309223 Paychex - Tax	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$49,268.66
202309224 CalPERS Retirement	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$27,770.11
202309225 Mission Square (formerly ICMARC / Vantage Point)	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$1,470.00
202309226 Nationwide Retirement Solution	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$2,221.72
202309227 Empower (formerly Mass Mutual)	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$10.00
202309228 Paychex - Fee	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$265.83
202309229 CalPERS 457	PR 09/01/2023 - 09/14/2023 PD 09/22/2023	\$870.00
	Total	\$490,579.33



Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: RECEIVE AND FILE CREDIT CARD REPORT FOR AUGUST 31, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the credit card statement ending August 31, 2023, are \$22,140.90.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached report summarizes the District's credit card expenditures for the statement ending August 31, 2023.

Recommendation

Staff recommends that the Board of Directors receive the credit card statement for August 31, 2023.

Attachments

[5.3 Attachment A Credit Card Transaction August 2023.xlsx](#)

[5.3 Attachment B UMQUA Credit Card Statement August_Redacted.pdf](#)

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	8/16/2023-D4	8/17/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$221.00	
ANNA BELL	8/16/2023	8/17/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$585.00	
ANNA BELL	8/11/2023	8/13/2023	SP PELICANCOOLERSCOM	Miscellaneous General Merchandise	\$19.90	
ANNA BELL	7/31/2023	8/1/2023	SO *DESERT ARC	Charitable And Social Service Organiza	\$39.00	
BRANDEN RODRIGUEZ	8/29/2023	8/31/2023	BASIC	Accountants Auditing & Bookkeeping Se	\$331.56	
BRANDEN RODRIGUEZ	8/24/2023	8/27/2023	ONO-067 (INDIO)	Eating Places Restaurants	\$143.93	
BRANDEN RODRIGUEZ	8/24/2023	8/27/2023	KSC & SON CORPORATION - G	Car Washes	\$18.00	
BRANDEN RODRIGUEZ	8/23/2023	8/24/2023	THE DESERT SUN ADV	Continuity/Subscription Merchants	\$393.50	
BRANDEN RODRIGUEZ	8/7/2023	8/9/2023	BASIC	Accountants Auditing & Bookkeeping Se	\$160.44	
DAVE COMMONS	8/23/2023	8/24/2023	SO *CV BBO INC	Caterers	\$74.66	
DAVE COMMONS	8/10/2023	8/11/2023	Amazon.com*TA2V287G0	Book Stores	\$28.25	
DAVE COMMONS	8/3/2023	8/4/2023	ADOBE *ACROPRO SUBS	Computer Software	\$19.99	
DEBRA CANERO	8/11/2023	8/13/2023	GRAND HYATT SAN DIEGO	Hyatt Hotels	\$1,230.48	
EDUARDO LUNA	8/19/2023	8/21/2023	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$235.24	
HEBERTO MORENO	8/31/2023	8/31/2023	RADIOPARTS.COM	Electronics Sales	\$639.90	
HEBERTO MORENO	8/22/2023	8/24/2023	TACOS GONZALEZ	Eating Places Restaurants	\$60.16	
HEBERTO MORENO	8/22/2023	8/24/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	\$34.37	
HEBERTO MORENO	8/22/2023	8/24/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	\$42.63	
HEBERTO MORENO	8/22/2023	8/24/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	(\$34.37)	
HEBERTO MORENO	8/8/2023	8/10/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$13.02	
HEBERTO MORENO	8/1/2023	8/3/2023	KSC & SON CORPORATION - G	Car Washes	\$20.00	
HOLLY GOULD	8/30/2023	8/31/2023	CALPERS CVENT	Government Services Not Elsewhere Clas	\$499.00	
HOLLY GOULD	8/29/2023	8/30/2023	ANYPROMO.COM	Miscellaneous General Merchandise	\$506.50	
HOLLY GOULD	8/29/2023	8/30/2023	ANYPROMO.COM	Miscellaneous General Merchandise	\$336.40	
HOLLY GOULD	8/28/2023	8/29/2023	GCVCC	Membership Organizations Not Elsewher	\$900.00	
HOLLY GOULD	8/28/2023	8/28/2023	AMZN Mktp US*T32588T51	Book Stores	\$86.99	
HOLLY GOULD	8/24/2023	8/25/2023	AMZN Mktp US*TO67A09Q1	Book Stores	\$298.95	
HOLLY GOULD	8/23/2023	8/24/2023	ESRI	Business Services Not Elsewhere Classi	\$765.00	
HOLLY GOULD	8/23/2023	8/24/2023	DISCOUNTMUGS.COM	Miscellaneous General Merchandise	\$2,828.85	
HOLLY GOULD	8/22/2023	8/23/2023	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$131.99	
HOLLY GOULD	8/10/2023	8/11/2023	ESRI	Computers Computer Peripheral Equipme	\$2,420.00	
HOLLY GOULD	8/9/2023	8/11/2023	MARRIOTT MONTEREY BAY	Marriott/Marriott	\$271.23	
HOLLY GOULD	8/9/2023	8/10/2023	FD *CA DMV VFC *SVC	Government Services Not Elsewhere Clas	\$0.04	
HOLLY GOULD	8/9/2023	8/10/2023	FD *CA DMV VFC	Government Services Not Elsewhere Clas	\$2.00	
HOLLY GOULD	8/9/2023	8/10/2023	PORTOLA HOTEL AND SPA	Hotels Motels Resorts - Lodging	\$277.91	
HOLLY GOULD	8/7/2023	8/9/2023	PORTOLA HOTEL AND SPA	Hotels Motels Resorts - Lodging	\$277.91	
HOLLY GOULD	8/7/2023	8/9/2023	PORTOLA HOTEL AND SPA	Hotels Motels Resorts - Lodging	\$277.91	
HOLLY GOULD	8/8/2023	8/9/2023	HACH COMPANY	Chemicals And Allied Products Not Else	\$398.03	
HOLLY GOULD	8/2/2023	8/3/2023	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$46.14	
HOLLY GOULD	8/1/2023	8/2/2023	PJS DESERT TROPHIES &	Gift Card Novelty & Souvenir Shops	\$23.93	
JACQUELYN BARNUM	8/11/2023	8/13/2023	GRAND HYATT SAN DIEGO	Hyatt Hotels	\$1,230.48	
JASON DAFFORN	8/23/2023	8/25/2023	EL MEXICALI CAFE II	Eating Places Restaurants	\$81.93	
JASON DAFFORN	8/9/2023	8/13/2023	MARRIOTT S DIEGO MARIN	Marriott/Marriott	\$1,074.24	
JASON DAFFORN	8/11/2023	8/13/2023	GRAND HYATT SAN DIEGO FB	Eating Places Restaurants	\$6.85	
JASON DAFFORN	8/9/2023	8/11/2023	MARRIOTT 337JB SD MARI	Marriott/Marriott	\$15.09	
JASON DAFFORN	8/8/2023	8/10/2023	GRAND HYATT SAN DIEGO FB	Eating Places Restaurants	\$409.22	
JASON DAFFORN	8/7/2023	8/9/2023	PORTOLA HOTEL AND SPA	Hotels Motels Resorts - Lodging	\$277.91	
JASON DAFFORN	8/1/2023	8/2/2023	Palm Sp Desert Sun	Continuity/Subscription Merchants	\$1.00	
JEANETTE JUAREZ	8/19/2023	8/20/2023	J2 EFAX SERVICES	Continuity/Subscription Merchants	\$18.99	
JEANETTE JUAREZ	8/8/2023	8/10/2023	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$125.90	
JEANETTE JUAREZ	8/8/2023	8/10/2023	UNITED 0164229306459	United Airlines	\$30.00	
JEANETTE JUAREZ	8/8/2023	8/10/2023	UNITED 0162318060069	United Airlines	\$203.20	
JEANETTE JUAREZ	8/8/2023	8/9/2023	TRAVEL GUARD GROUP INC	Insurance Sales And Underwriting	\$14.00	
JEANETTE JUAREZ	8/7/2023	8/8/2023	PROJECT ENERGY SAVERS	Book Stores	\$479.76	
JEANETTE JUAREZ	8/3/2023	8/4/2023	ADOBE *ACROPRO SUBS	Computer Software	\$263.89	
JIMMY GARCIA	8/17/2023	8/20/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$135.31	
JIMMY GARCIA	8/18/2023	8/20/2023	NAPA PARTS 0024468	Automotive Parts Accessories Stores	\$86.96	
JIMMY GARCIA	8/16/2023	8/18/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$109.70	
JIMMY GARCIA	8/16/2023	8/17/2023	DESERT STEEL & SUPPLY	Metal Service Centers And Offices	\$150.31	
JIMMY GARCIA	8/16/2023	8/17/2023	DESERT STEEL & SUPPLY	Metal Service Centers And Offices	\$22.45	
JIMMY GARCIA	8/7/2023	8/9/2023	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$274.92	
JIMMY GARCIA	8/2/2023	8/4/2023	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$223.71	
MIKE DURAN	8/11/2023	8/13/2023	GRAND HYATT SAN DIEGO	Hyatt Hotels	\$1,290.48	
SCOTT SEAR	8/29/2023	8/31/2023	PARKING METERS (POM)	Automobile Parking Lots And Garages	\$5.25	
SCOTT SEAR	8/28/2023	8/29/2023	LOVE'S #230	Automated Gasoline Dispensers	\$72.89	
TINO TIJERINA	8/25/2023	8/27/2023	DKC *DIGI KEY CORP	Electrical Parts And Equipment	\$20.12	
TINO TIJERINA	8/23/2023	8/25/2023	BAVCO	Industrial Supplies Not Elsewhere Clas	\$140.73	
TINO TIJERINA	8/23/2023	8/24/2023	SO *TKB BAKERY & DELI	Express Payment Services (Fast Food)	\$133.66	
TINO TIJERINA	8/18/2023	8/20/2023	THE HOME DEPOT 6874	Home Supply Warehouse Stores	\$355.51	
TINO TIJERINA	8/10/2023	8/11/2023	EASA	Business Services Not Elsewhere Classi	\$243.00	
TINO TIJERINA	8/2/2023	8/4/2023	KSC & SON CORPORATION - G	Car Washes	\$18.00	
TINO TIJERINA	8/10/2023	8/10/2023	AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		(\$12,728.85)
Total					\$22,140.90	(\$12,728.85)



UMPQUA BANK

BL ACCT [REDACTED] VALLEY SANITARY DISTRICT Account Number: [REDACTED] Page 1 of 6



Account Summary

Table with 2 columns: Description and Amount. Rows include Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$22,140.90

Credit Summary

Table with 2 columns: Description and Amount. Rows include Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description and Amount. Rows include NEW BALANCE, MINIMUM PAYMENT, PAYMENT DUE DATE.

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY row.

Cardholder Account Summary

Table with 5 columns: Cardholder Name, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from 08/03 to 08/08.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK PO BOX 35142 - LB1181 SEATTLE WA 98124-5142



Account Number [REDACTED]

Check box to indicate name/address change on back of this coupon []

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

\$



VALLEY SANITARY DISTRICT 45-500 VAN BUREN STREET INDIO CA 92201

e-Statement

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS PO BOX 35142 - LB1181 SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/08	08/10	PPLN01	24692163221102040925717	UNITED 0162318060069 800-932-2732 TX JUAREZ/JEANETTE 111423 PSP SFO UA V X MRY UA V O	\$203.20
08/08	08/10	PPLN01	24692163221102044935506	UNITED 0164229306459 800-932-2732 TX	\$30.00
08/08	08/10	PPLN01	24412903221030026002458	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$125.90
08/19	08/20	PPLN01	24692163231100254954520	J2 EFAX SERVICES 323-817-3205 CA	\$18.99

Cardholder Account Summary					
HEBERTO MORENO ### #### ##6026		Payments & Other Credits \$34.37-	Purchases & Other Charges \$810.08	Cash Advances \$0.00	Total Activity \$775.71

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/01	08/03	PPLN01	24269793214500716450686	KSC & SON CORPORATION - G INDIO CA	\$20.00
08/08	08/10	PPLN01	24943013221010180275971	THE HOME DEPOT #6874 INDIO CA	\$13.02
08/22	08/24	PPLN01	24943013235010183542215	THE HOME DEPOT #6630 LA QUINTA CA	\$42.63
08/22	08/24	PPLN01	24943013235010183539260	THE HOME DEPOT #6630 LA QUINTA CA	\$34.37
08/22	08/24	PPLN01	24069503235030036443294	TACOS GONZALEZ INDIO CA	\$60.16
08/22	08/24		74943013235010183542202	CREDIT VOUCHER	\$34.37-
				THE HOME DEPOT #6630 LA QUINTA CA	
08/31	08/31	PPLN01	24692163243109287297084	RADIOPARTS.COM 754-900-4200 FL	\$639.90

Cardholder Account Summary					
TINO TIJERINA ### #### ##6034		Payments & Other Credits \$0.00	Purchases & Other Charges \$911.02	Cash Advances \$0.00	Total Activity \$911.02

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/02	08/04	PPLN01	24269793215500681475998	KSC & SON CORPORATION - G INDIO CA	\$18.00
08/10	08/11	PPLN01	24801973223690963757172	EASA 314-791-9557 MO	\$243.00
08/18	08/20	PPLN01	24692163231100317333159	THE HOME DEPOT 6874 INDIO CA	\$355.51
08/23	08/24	PPLN01	24692163235103527600660	SQ *TKB BAKERY & DELI Indio CA	\$133.66
08/23	08/25	PPLN01	24707803236030047050188	BAVCO 310-639-5231 CA	\$140.73
08/25	08/27	PPLN01	24692163237104720311046	DKC*DIGI KEY CORP 800-344-4539 MN	\$20.12

Cardholder Account Summary					
MIKE DURAN ### #### ##6075		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,290.48	Cash Advances \$0.00	Total Activity \$1,290.48

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/11	08/13	PPLN01	24943003224722822933621	GRAND HYATT SAN DIEGO SAN DIEGO CA	\$1,290.48

Cardholder Account Summary					
SCOTT SEAR ### #### ##6109		Payments & Other Credits \$0.00	Purchases & Other Charges \$78.14	Cash Advances \$0.00	Total Activity \$78.14

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/28	08/29	PPLN01	24692163240107676012380	LOVE'S #230 LOST HILLS CA	\$72.89
08/29	08/31	PPLN01	24493983242694209019628	PARKING METERS (POM) 8316463953 CA	\$5.25

Cardholder Account Summary					
EDUARDO LUNA #### #### #### 9557		Payments & Other Credits \$0.00	Purchases & Other Charges \$235.24	Cash Advances \$0.00	Total Activity \$235.24
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/19	08/21	PPLN01	24692163232101106004349	THE HOME DEPOT 6874 INDIO CA	\$235.24

Cardholder Account Summary					
BRANDEN RODRIGUEZ #### #### #### 9565		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,047.43	Cash Advances \$0.00	Total Activity \$1,047.43
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/07	08/09	PPLN01	24426293220018021608339	BASIC 269-488-6773 WI	\$160.44
08/23	08/24	PPLN01	24559303235900012000338	THE DESERT SUN ADV 877-7367612 WI	\$393.50
08/24	08/27	PPLN01	24692163237104844873798	ONO-067 (INDIO) INDIO CA	\$143.93
08/24	08/27	PPLN01	24269793237500660712472	KSC & SON CORPORATION - G INDIO CA	\$18.00
08/29	08/31	PPLN01	24426293242018019155883	BASIC 269-488-6773 WI	\$331.56

Cardholder Account Summary					
HOLLY GOULD #### #### #### 7260		Payments & Other Credits \$0.00	Purchases & Other Charges \$10,348.78	Cash Advances \$0.00	Total Activity \$10,348.78
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/01	08/02	PPLN01	24323043213046200028468	PJ S DESERT TROPHIES & INDIO CA	\$23.93
08/02	08/03	PPLN01	24445003215400209490002	WM SUPERCENTER #2181 INDIO CA	\$46.14
08/08	08/09	PPLN01	24492153220715872356364	HACH COMPANY 970-663-1377 CO	\$398.03
08/07	08/09	PPLN01	24000973220229107084995	PORTOLA HOTEL AND SPA MONTEREY CA	\$277.91
08/07	08/09	PPLN01	24000973220229107085588	PORTOLA HOTEL AND SPA MONTEREY CA	\$277.91
08/08	08/10	PPLN01	24000973221234306528122	PORTOLA HOTEL AND SPA MONTEREY CA	\$277.91
08/09	08/10	PPLN01	24116413222400636008518	FD *CA DMV VFC clover.com CA	\$2.00
08/09	08/10	PPLN01	24116413222400016008518	FD *CA DMV VFC *SVC clover.com CA	\$0.04
08/09	08/11	PPLN01	24692163222102937210768	MARRIOTT MONTEREY BAY MONTEREY CA	\$271.23
08/10	08/11	PPLN01	24071053222330192628275	ESRI 888-3774675 CA	\$2,420.00
08/22	08/23	PPLN01	24445003235400197791862	WM SUPERCENTER #2181 INDIO CA	\$131.99
08/23	08/24	PPLN01	24492163235000044093589	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	\$2,828.85
08/23	08/24	PPLN01	24071053235627163644255	ESRI 888-3774675 CA	\$765.00
08/24	08/25	PPLN01	24692163236104370953502	AMZN Mktg US*TQ67A09Q1 Amzn.com/bill WA	\$298.95
08/28	08/28	PPLN01	24692163240107150325894	AMZN Mktg US*T32588T51 Amzn.com/bill WA	\$86.99
08/28	08/29	PPLN01	24492163241000000901231	GCVCC WWW.GCVCC.ORG CA	\$900.00
08/29	08/30	PPLN01	24692163241108084320513	ANYPROMO.COM 909-628-9955 CA	\$336.40
08/29	08/30	PPLN01	24692163241108084321396	ANYPROMO.COM 909-628-9955 CA	\$506.50
08/30	08/31	PPLN01	24231683242014000271653	CALPERS CVENT 916-795-3433 CA	\$499.00

Cardholder Account Summary					
ANNA BELL #### #### #### 7278		Payments & Other Credits \$0.00	Purchases & Other Charges \$864.90	Cash Advances \$0.00	Total Activity \$864.90
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/31	08/01	PPLN01	24692163212104973079182	SQ *DESERT ARC Indio CA	\$39.00
08/11	08/13	PPLN01	24492163223000050026956	SP PELICANCOOLERSCOM HTTPSELITECOO VA	\$19.90
08/16	08/17	PPLN01	24801973229690405151384	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$585.00
08/16	08/17	PPLN01	24801973229690407522723	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$221.00

Cardholder Account Summary

JIMMY GARCIA #### #### #### 7450	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,003.36	Cash Advances \$0.00	Total Activity \$1,003.36
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/02	08/04	PPLN01	24692163215107254224721	THE HOME DEPOT 6874 INDIO CA	\$223.71
08/07	08/09	PPLN01	24692163220101340254720	THE HOME DEPOT 6874 INDIO CA	\$274.92
08/16	08/17	PPLN01	24013393228001772306682	DESERT STEEL & SUPPLY INDIO CA	\$22.45
08/16	08/17	PPLN01	24013393228001772306633	DESERT STEEL & SUPPLY INDIO CA	\$150.31
08/16	08/18	PPLN01	24943013229010184131289	THE HOME DEPOT #6874 INDIO CA	\$109.70
08/17	08/20	PPLN01	24943013230010184019176	THE HOME DEPOT #6874 INDIO CA	\$135.31
08/18	08/20	PPLN01	24431053231838000010027	NAPA PARTS 0024468 INDIO CA	\$86.96

Cardholder Account Summary

DAVE COMMONS #### #### #### 7327	Payments & Other Credits \$0.00	Purchases & Other Charges \$122.90	Cash Advances \$0.00	Total Activity \$122.90
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/03	08/04	PPLN01	24492153215713049309389	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$19.99
08/10	08/11	PPLN01	24692163222102674752980	Amazon.com*TA2V287G0 Amzn.com/bill WA	\$28.25
08/23	08/24	PPLN01	24692163235103528109000	SQ *CV BBQ, INC Indio CA	\$74.66

Cardholder Account Summary

DEBRA CANERO #### #### #### 2806	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,230.48	Cash Advances \$0.00	Total Activity \$1,230.48
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/11	08/13	PPLN01	24943003224722827323778	GRAND HYATT SAN DIEGO SAN DIEGO CA	\$1,230.48

Cardholder Account Summary

JACQUELYN BARNUM #### #### #### 8943	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,230.48	Cash Advances \$0.00	Total Activity \$1,230.48
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/11	08/13	PPLN01	24943003224722823107605	GRAND HYATT SAN DIEGO SAN DIEGO CA	\$1,230.48

Cardholder Account Summary

JASON DAFFORN #### #### #### 7175	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,866.24	Cash Advances \$0.00	Total Activity \$1,866.24
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/01	08/02	PPLN01	24692163213105582888532	Palm Sp Desert Sun 888-426-0491 IN	\$1.00
08/07	08/09	PPLN01	24000973220229107085406	PORTOLA HOTEL AND SPA MONTEREY CA	\$277.91
08/08	08/10	PPLN01	24943003221722663300651	GRAND HYATT SAN DIEGO FB SAN DIEGO CA	\$409.22
08/09	08/11	PPLN01	24692163222102937205412	MARRIOTT 337J8 SD MARI 866-435-7627 CA	\$15.09
08/08	08/13	PPLN01	24692163224104620563600	MARRIOTT S DIEGO MARIN 866-435-7627 CA	\$1,074.24
08/11	08/13	PPLN01	24943003224722667434354	GRAND HYATT SAN DIEGO FB SAN DIEGO CA	\$6.85

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/23	08/25	PPLN01	24037243236900017308768	EL MEXICALI CAFE II INDIO CA	\$81.93

Additional Information About Your Account

IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 09/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$22140.90

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$22,140.90
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING AUGUST 31, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The adopted operating and capital budget for the fiscal year 2023/24 includes \$19,897,685 in revenues and \$18,622,894 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

Year-to-Date Summary

- As of August 31, 2023, the District has recorded \$18,719,230 in revenue. The revenues are \$2,933,460 or 18.5% above the seasonal budget.
- As of August 31, 2023, the District has incurred \$2,453,761 in expenditures. The District's expenditures are \$650,054 or 20.9% under the FYTD straight-line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

Fund	Unaudited Fund Balance as of 08/31/23
Operating Fund (Fund 11)	\$23,086,078
Special Revenue Fund (Fund 11 and Fund 6)	1,074,024
Fiduciary Fund (Fund 4)	273,379
Capital Improvement Fund (Fund 13)	12,267,463
Restricted CIP Fund (Fund 12)	28,329,489
Total	\$65,030,433

Recommendation

Staff recommends that the Board of Directors receive and file the monthly financial report for the period ending August 31, 2023.

Attachments

- [5.4 Attachment A Monthly Income Summary - August 2023.pdf](#)
- [5.4 Attachment B Monthly Budget Variance Report FY24.pdf](#)
- [5.4 Attachment C Summary of Cash and Investments.pdf](#)

Valley Sanitary District

Monthly Income Summary

August 2023 (UNAUDITED)

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$17,938,279	\$17,938,279	\$17,066,857	105 %	(\$871,422)
Sewer Service Chgs-Penalties	\$0	\$1,103	\$0	0 %	(\$1,103)
Permit & Inspection Fees	\$965	\$6,490	\$20,817	31 %	\$14,327
Saddles/Disconnect Fees	\$0	\$0	\$243	0 %	\$243
Plan Check Fees	\$450	\$1,050	\$8,800	12 %	\$7,750
Other Services	\$80	\$170	\$1,568	11 %	\$1,398
Sale of Surplus Property	\$0	\$0	\$21,274	0 %	\$21,274
Taxes - Current Secured	\$0	\$0	\$615,751	0 %	\$615,751
Taxes - Current Unsecured	\$0	\$0	\$37,592	0 %	\$37,592
Taxes - Prior Secured	\$0	\$0	\$8,168	0 %	\$8,168
Supple Prop. Taxes - Current	\$0	\$0	\$14,478	0 %	\$14,478
Supple Prop. Taxes - Prior	\$0	\$0	\$8,653	0 %	\$8,653
Homeowners Tax Relief	\$0	\$0	\$3,552	0 %	\$3,552
Interest Income	\$106,779	\$109,909	\$419,905	26 %	\$309,996
Unrealized gains (losses)	\$0	\$1,101	\$0	0 %	(\$1,101)
Rebate Income	\$0	\$0	\$2,278	0 %	\$2,278
Non-Operating Revenues - Fnd 11	\$2,600	\$6,901	\$28,876	24 %	\$21,975
Interest Income	\$442,944	\$442,944	\$622,164	71 %	\$179,220
Connection Fees	\$44,471	\$136,590	\$767,790	18 %	\$631,201
Interest Income	\$182,663	\$182,663	\$248,919	73 %	\$66,256
Total Revenues	\$18,719,230	\$18,827,200	\$19,897,685	95 %	\$1,070,485

Valley Sanitary District
Budget Variance Report
August 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Revenues:								
Operating Revenue	17,887,349	17,984,245	15,456,480	2,527,765	18,083,681	15,558,684	2,524,997	-1.1%
Non-Operating Revenue	2,010,336	734,986	167,528	567,458	743,519	335,056	408,463	63.0%
Total Operating Revenue	19,897,685	18,719,230	15,624,008	3,095,222	18,827,200	15,893,740	2,933,460	5.4%
Operating Expenses:								
Salaries And Wages	3,934,350	298,862	327,863	29,001	576,525	655,725	79,200	85.3%
Director Fee/Payroll Tax-Board	113,400	5,700	9,450	3,750	9,000	18,900	9,900	92.1%
Bonus, Awards, Recertification	10,450	500	871	371	1,660	1,742	82	84.1%
Overtime	42,100	2,391	3,508	1,117	7,045	7,017	(28)	83.3%
Callout	25,000	158	2,083	1,926	822	4,167	3,345	96.7%
Standby Pay	67,339	4,967	5,612	645	9,973	11,223	1,250	85.2%
Longevity	46,700	3,508	3,892	384	6,923	7,783	860	85.2%
Retirement Contributions	430,527	30,961	35,877	4,916	61,469	71,755	10,286	85.7%
Fica And Medicare	381,004	22,947	31,750	8,804	45,845	63,501	17,656	88.0%
Life Insurance	8,580	690	715	25	1,306	1,430	124	84.8%
Health Insurance	738,840	56,601	61,570	4,969	111,530	123,140	11,610	84.9%
Dental Insurance	55,380	4,196	4,615	419	8,385	9,230	845	84.9%
Vision Insurance	8,601	661	717	56	1,309	1,434	124	84.8%
Long Term Disability	12,372	984	1,031	47	1,881	2,062	181	84.8%
Accounting Services-Admin	81,761	2,255	6,813	4,559	8,947	13,627	4,680	89.1%
Certifications	23,720	-	1,977	1,977	1,533	3,953	2,420	93.5%
Chemicals	700,000	69,852	58,333	(11,519)	119,531	116,667	(2,865)	82.9%
Comprehensive Insurance	437,563	29,669	36,464	6,795	59,338	72,927	13,589	86.4%
Conferences/ Meetings	210,455	28,242	17,538	(10,704)	32,288	35,076	2,788	84.7%
Contracts	1,763,359	50,691	146,947	96,256	102,444	293,893	191,449	94.2%
County Expense	23,100	(75)	1,925	2,000	(75)	3,850	3,925	100.3%
Covid-19 Supplies	11,000	87	917	830	381	1,833	1,453	96.5%
Electric	969,000	78,121	80,750	2,629	149,217	161,500	12,283	84.6%
Gas, Oil & Fuel	70,000	10,750	5,833	(4,916)	10,750	11,667	917	84.6%
Grit & Screening Removal	44,000	2,016	3,667	1,651	4,059	7,333	3,275	90.8%
Legal Services	85,000	4,901	7,083	2,183	10,355	14,167	3,812	87.8%
Debt Service	5,270,359	439,197	439,197	-	878,393	878,393	-	83.3%
Medical Services	3,843	-	320	320	2,535	641	(1,895)	34.0%
Memberships	65,268	2,515	5,439	2,924	16,089	10,878	(5,211)	75.3%
Misc. Professional Services	138,483	1,908	11,540	9,633	12,184	23,081	10,897	91.2%
Natural Gas	8,000	154	667	512	331	1,333	1,002	95.9%
Office Supplies	26,500	760	2,208	1,448	2,869	4,417	1,547	89.2%
Opeb Contribution	82,119	1,606	6,843	5,237	2,814	13,687	10,873	96.6%
Other Expenses	83,000	9,703	6,917	(2,787)	11,721	13,833	2,112	85.9%
Permits & Fees	125,770	1,120	10,481	9,361	9,998	20,962	10,964	92.1%
Projects	464,000	-	38,667	38,667	29,456	77,333	47,877	93.7%
Publications	3,500	394	292	(102)	394	583	190	88.8%
Repairs & Maintenance	699,170	30,411	58,264	27,853	78,874	116,528	37,654	88.7%
Research & Monitoring	101,500	3,058	8,458	5,401	4,210	16,917	12,706	95.9%
Supplies	262,820	12,525	21,902	9,377	29,101	43,803	14,702	88.9%
Telephone/Internet	37,934	2,703	3,161	458	6,686	6,322	(364)	82.4%
Tools & Equipment	28,000	777	2,333	1,557	1,301	4,667	3,366	95.4%
Tuition Reimbursement	12,000	-	1,000	1,000	3,000	2,000	(1,000)	75.0%
Uniform Services	46,543	2,305	3,879	1,574	4,075	7,757	3,682	91.2%
Unfunded Accrued Liability	752,121	-	62,677	62,677	-	125,354	125,354	100.0%
Water	30,000	2,469	2,500	31	4,262	5,000	738	85.8%
Workers Compensation	88,363	6,516	7,364	847	13,028	14,727	1,699	85.3%
Total Operating Expenses (Before Depreciation)	18,622,894	1,227,752	1,551,908	324,156	2,453,761	3,103,816	650,054	86.8%
Operating Expenses in Excess of Operating Revenue		17,491,478			16,373,438			

Valley Sanitary District
Budget Variance Report
August 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY24 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages	4,192,639	312,578	349,387	36,809	605,024	698,773	93,749	85.6%
Fringe Benefits	1,682,004	120,548	140,167	19,619	238,648	280,334	41,686	85.8%
Services	2,242,542	66,761	186,879	120,117	150,433	373,757	223,324	93.3%
Supplies and Materials	1,828,990	117,470	152,416	34,946	236,268	304,832	68,564	87.1%
Fuels and Lubricants	70,000	10,750	5,833	(4,916)	10,750	11,667	917	84.6%
Comprehensive Insurance	525,926	36,185	43,827	7,642	72,366	87,654	15,288	86.2%
Projects	464,000	-	38,667	38,667	29,456	77,333	47,877	93.7%
Utilities	1,051,000	82,760	87,583	4,824	157,869	175,167	17,298	85.0%
Debt Service	5,270,359	439,197	439,197	-	878,393	878,393	-	83.3%
Permits and Fees	148,870	1,045	12,406	11,361	9,923	24,812	14,889	93.3%
Unfunded Accrued Liability	752,121	-	62,677	62,677	-	125,354	125,354	100.0%
Other	394,443	40,460	32,870	(7,590)	64,631	65,741	1,110	83.6%
Total Operating Expenses (Before Depreciation)	18,622,894	1,227,752	1,551,908	324,156	2,453,761	3,103,816	650,054	86.8%
Revenues:								
Operating Revenue	17,887,349	17,984,245	15,456,480	2,527,765	18,083,681	15,558,684	2,524,997	-1.1%
Non-Operating Revenue	2,010,336	734,986	167,528	567,458	743,519	335,056	408,463	63.0%
Total Revenue	19,897,685	18,719,230	15,624,008	3,095,222	18,827,200	15,893,740	2,933,460	5.4%
Net Operating Gain (Loss)		17,491,478			16,373,438			

VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 08/01/2023 TO 08/31/2023 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	270,937	
Net Transfer from (to) Fund 11	2,515	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	(73)	
Fund 04 Ending Balance		<u>273,379</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	808	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	(42)	
Fund 06 Ending Balance		<u>766</u>
LAIF Fund 10 - Recycled Water Project		
Beginning Balance (Fund 10)	0	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	0	
Fund 10 Ending Balance		<u>0</u>
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	24,848,862	
Net Transfer from (to) Fund 04	(2,515)	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	(3,596,654)	
Net Transfer from (to) Fund 13	(43,572)	
Fund Transfer from (to) LAIF - WF	(400,000)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	(33,723)	
Fund 11 Ending Balance		<u>20,772,398</u>
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	24,695,877	
Net Transfer from (to) Fund 11	3,596,654	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	36,958	
Fund 12 Ending Balance		<u>28,329,489</u>
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	12,227,011	
Connection Fees	43,572	
(Disbursements) or Reimbursements	<u>0</u>	
Net Transfer from (to) Fund 11	43,572	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.15%)	(3,120)	
Fund 13 Ending Balance		<u>12,267,463</u>
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13		<u>61,643,495</u>

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	2,486,179	
Deposits	500,716	
Fund Transfer from (to) LAIF (net)	400,000	
Disbursements and Payroll	(1,073,214)	
Wells Fargo Ending Balance		<u>2,313,681</u>

CALTRUST - FUND 11

Beginning Balance	1,069,963	
Interest Income	3,295	
Unrealized Gain / <Loss>	<u>0</u>	
CalTRUST Ending Balance		<u>1,073,258</u>

TOTAL WELLS FARGO AND CALTRUST CHECKING		<u>3,386,939</u>
TOTAL CASH AND INVESTMENTS		<u>65,030,433</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Ron Buchwald, District Engineer
SUBJECT: **INFORM THE BOARD OF DIRECTORS THAT VSD CANNOT ACCEPT THE WATER INFRASTRUCTURE FINANCE AND INNOVATION ACT (WIFIA) LOAN INVITATION TO APPLY AS PROVIDED BY THE US ENVIRONMENTAL PROTECTION AGENCY (USEPA)**

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact with this report.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

On December 21, 2022, VSD received a letter invitation from the USEPA to apply for a WIFIA loan for up to \$44,062,000 which is a not to exceed 49% of the total eligible project cost. The deadline to apply is December 31, 2023. Unfortunately, VSD does not have an eligible project or the required debt/ratio to be able to repay the loan at this time. Staff would like to notify the USEPA about the inability to apply for this loan at this time.

Recommendation

Authorize the General Manager to reach out to the USEPA to inform them that VSD will not be able to accept the invitation to apply for the WIFIA loan.



Valley Sanitary District

DATE: September 26, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: DRAFT MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - SEPTEMBER 19, 2023

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

Attached are the draft minutes of the Community Engagement committee meeting held on September 19, 2023.

Recommendation

Staff recommends that the Board receive an update from the Community Engagement committee members.

Attachments

[19 Sept 2023 Meeting Minutes.edited.doc](#)

**VALLEY SANITARY DISTRICT
COMMUNITY ENGAGEMENT COMMITTEE
REGULAR MEETING MINUTES**

September 19, 2023

A meeting of the Valley Sanitary District (VSD) Community Engagement Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, September 19, 2023.

1. CALL TO ORDER

Chairperson Sear called the meeting to order at 1:03 p.m.

2. ROLL CALL

Directors Present:

Chairperson Scott Sear, Committee Member Mike Duran

Staff Present:

Jason Dafforn, General Manager; and Holly Gould, Clerk of the Board

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – None

5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for March 21, 2023, May 16, 2023, and July 18, 2023, Community Engagement Committee

Committee Member Duran motioned to approve the March 21, May 16, and July 18, 2023, Community Engagement Committee Meeting minutes. Chairperson Sear seconded the motion. The motion carried unanimously.

5.2 Community Engagement Topics of Discussion

Jason Dafforn, General Manager, gave an update on the Social Media and Public Outreach RFP. Seven (7) proposals were received, and (3) three were unresponsive. A four-member team evaluated the remaining proposals, and the top two (2) are scheduled for interviews. The Committee suggested what they would like to see from a public outreach and marketing firm and how they would like the District to be represented. The Committee requested to be provided with a list of who submitted proposals and the reason they were not selected. The Committee suggested having a member of staff receive social media training. The Committee received an update on the 100-year celebration. Staff is reviewing possible dates for

November 2025. Mr. Dafforn stated that the event was included in the Social Media and Public Outreach RFP, which would consist of marketing and planning for the event. The Committee suggested determining which day of the week works best with local government and public agencies so as not to interfere with council meetings. Chairperson Sear suggested setting the date as soon as possible. Mr. Dafforn has had a preliminary conversation with the coordinator of the UC Riverside STEM program, which includes a Public Utilities Program (PULL). Mr. Dafforn would like to work with Science, Technology, Engineering, and Math (STEM). to determine how VSD can fit in or sponsor the program. Committee member Duran stated that he would like to see the District become involved with local middle and high schools, possibly participating in career days. Mr. Dafforn informed the Committee that he had a positive meeting with the Interim Dean and course developer of College of the Desert about implementing a wastewater operator certification/degree program. He is working on compiling the data the college requested and will meet again. The Committee discussed the annual use of the Coachella Valley History Museum. The District is entitled to one (1) annual event at the museum per contract. If the District does not utilize the event space, they may let another non-profit organization use it. They also discussed ideas of honoring Director Teague. Ideas included room/building dedication and street sign naming. Mr. Dafforn updated the Committee on the District's public outreach assets and the events the District will attend. The District will have a booth at the National Night Out hosted by the Indio Police Department on October 3, 2023, and a booth at the Indio State of the City event on November 9, 2023. Mr. Dafforn will also attend the State of the City for La Quinta and Coachella.

6. COMMITTEE MEMBER ITEMS

Committee member Duran inquired about the "bring your child to work" day and a policy about spouses attending District functions. Mr. Dafforn stated he would bring an update for both items at the next meeting. Chairperson Sear requested that new logo polo shirts be purchased for the Board.

7. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:17 p.m. The next regular committee meeting will be on November 21, 2023.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District