



Tuesday, November 28, 2023 at 1:00 PM
Valley Sanitary District Board Room
45500 Van Buren Street, Indio, CA 92201

**BOARD OF DIRECTORS
REGULAR SESSION
AGENDA**

Valley Sanitary District is open to the public and board meetings will be conducted in person. In addition to attending in person, members of the public may view and participate in meeting via the following:

Zoom link: <https://us06web.zoom.us/j/83348542435>

Meeting ID: 833 4854 2435

To address the Board of Directors during the virtual live session via zoom, please email the Clerk of the Board at hgould@valley-sanitary.org or, alternatively, during the specific agenda item or general comment period (i.e. non-agenda items), please use the "raise your hand" function in zoom in order to be recognized by the Clerk of the Board in order to provide comments in real time.

The Clerk of the Board will facilitate to the extent possible any email requests to provide oral testimony that are sent during the live meeting. Members of the public may provide Oral testimony in person or during the virtual live session and are limited to three minutes each. To address the Board in person please complete speaker request card located at in the Board Room and give it to the Clerk of the Board.

If you are unable to provide comments during the meeting, written public comments on agenda or non-agenda items may be submitted by email to the Clerk of the Board at hgould@valley-sanitary.org. Written comments must be received by the Clerk of the Board no later than 11:00 a.m. on the day of the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR

Consent calendar items are expected to be routine and noncontroversial, to be acted upon by the

Board of Directors at one time, without discussion. If any Board member requests that an item be removed from the consent calendar, it will be removed so that it may be acted upon separately.

5.1 APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD NOVEMBER 14, 2023

Recommendation: Approve

5.2 APPROVE WARRANTS FOR NOVEMBER 28, 2023

Recommendation: Approve

5.3 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING OCTOBER 31, 2023

Recommendation: Approve

5.4 MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING OCTOBER 31, 2023

Recommendation: Approve

5.5 MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING OCTOBER 31, 2023

Recommendation: Approve

6. NON-HEARING ITEMS

6.1 RECEIVE UPDATE FROM INNOVATE FEDERAL STRATEGIES LLC ON FEDERAL LEGISLATIVE ISSUES

Recommendation: Discussion

6.2 AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WINTER CONFERENCE IN PALM SPRINGS, CA AND REIMBURSE RELATED EXPENSES

Recommendation: Approve

6.3 AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WASHINGTON DC POLICY FORUM AND REIMBURSE RELATED EXPENSES AND CANCEL THE BOARD MEETING OF FEBRUARY 27, 2024

Recommendation: Approve

6.4 DISCUSS THE ANNUAL EMPLOYEE PERFORMANCE BONUS, APPROVE THE AMOUNT, AND AUTHORIZE THE GENERAL MANAGER TO IMPLEMENT THE PROGRAM FOR 2023

Recommendation: Approve

7. GENERAL MANAGER'S REPORT

8. COMMITTEE REPORTS

8.1 DRAFT MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - NOVEMBER 21, 2023

Recommendation: Discuss

9. DIRECTOR'S ITEMS

10. INFORMATIONAL ITEMS

11. ADJOURNMENT

POSTED November 22, 2023
Holly Gould
Clerk of the Board
Valley Sanitary District

PUBLIC NOTICE

In compliance with the Americans with Disabilities Act, access to the Board Room and Public Restrooms has been made. If you need special assistance to participate in this meeting, please contact Valley Sanitary District (760) 235-5400. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA TITLE II). All public records related to open session items contained on this Agenda are available upon request at the Administrative Office of Valley Sanitary District located at 45-500 Van Buren Street, Indio, CA 92201. Copies of public records are subject to fees and charges for reproduction.



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: APPROVE THE MINUTES FOR THE BOARD OF DIRECTORS REGULAR MEETING HELD NOVEMBER 14, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

None

Environmental Review

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

Background

The meeting minutes for the Board of Directors Regular Meeting held November 14, 2023.

Recommendation

Approve

Attachments

[14 Nov 2023 Minutes.edited.docx](#)

**VALLEY SANITARY DISTRICT
MINUTES OF REGULAR BOARD MEETING**

November 14, 2023

A regular Board Meeting of the Governing Board of Valley Sanitary District (VSD) was held on Tuesday, November 14, 2023, at 45-500 Van Buren St., Indio, CA 92201.

1. CALL TO ORDER

President Canero called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Debra Canero, Mike Duran, Scott Sear, William Teague

Directors Absent:

Jacky Barnum

Staff Present:

Jason Dafforn, General Manager; Ron Buchwald, District Engineer; Anna Bell, Lab & Environmental Compliance Supervisor; Mario Luna, Laboratory Technician II; Mark Wiseman, Wastewater Operator II; Karen Hopper, Accounting Analyst; Branden Rodriguez, Administrative Assistant; Holly Gould, Clerk of the Board; and Craig Hayes, Best Best & Krieger

3. PLEDGE OF ALLEGIANCE

4. NOVEMBER EMPLOYEE ANNIVERSARIES

- Mark Wiseman, Wastewater Operator II – 3 years
- Dave Commons, Chief Operating Officer – 2 years
- Mario Luna, Laboratory Technician II – 1 year

The Board of Directors thanked Mark, Dave, and Mario for their hard work and years of service to the District.

5. PRESENTATION

5.1 Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ending June 30, 2022

The Certificate of Achievement (COA) is a prestigious national award representing the highest recognition in governmental accounting and financial reporting. Receiving the COA can only be

accomplished upon completing an easily readable and efficiently organized Annual Comprehensive Financial Report (ACFR). The District has achieved this recognition for ten (10) consecutive years. In addition, these awards are presented to individuals designated by the agency as primarily responsible for having earned the certificate. The Administration Department worked to compile the award-winning ACFR by gathering the required information and statistical data related to District operation for the past eleven years, coordinating and preparing the report content, and ensuring that the report fully complied with rigorous GFOA standards. The COA was presented to Karen Hopper, Branden Rodriguez, and Jeanette Juarez this year. The Board presented Karen, Branden, and Jeanette with their awards and thanked them for their hard work.

6. PUBLIC COMMENT - None

7. CONSENT CALENDAR

- 7.1 Approve the Minutes for the Board of Directors Regular Meeting held October 10, 2023
 - 7.2 Approve Warrants for November 14, 2023
 - 7.3 Credit Card Report for the Period Ending September 30, 2023
 - 7.4 Monthly Financial Report for the Period Ending September 30, 2023
 - 7.5 Monthly Investment Report for the Period Ending September 30, 2023
-

ACTION TAKEN:

MOTION:

Director Teague motioned to approve the consent calendar as presented. Vice President Duran seconded the motion. Motion carried by the following roll call vote:
AYES: Canero, Duran, Sear, Teague
NOES: None
MINUTE ORDER NO. 2023-3342

8. NON-HEARING ITEMS

- 8.1 Award of Contract for Bulk Chemical Delivery to Univar Solutions USA, Inc. for a One-Year Term Plus Two (2) Option Years with an Initial Cost for Year One in an Amount Not to Exceed \$551,335

On August 15, 2023, a Request for Proposals (RFP) was issued for Bulk Chemical Delivery. Three proposals were received. The proposals were evaluated to ensure all the required information/documentation was submitted correctly. The proposals were sent to a panel for review and scoring. The proposals were evaluated utilizing a 100-point scoring system. Based on the panel review and scoring, Univar Solutions USA, Inc. submitted the most complete and accurate proposal. Staff

recommends the Board of Directors approve a 1-year contract plus two (2) option years to Univar Solutions USA, Inc. with an initial cost for year one not to \$551,335 and authorize the General Manager to execute the agreement.

ACTION TAKEN:

MOTION: Vice President Duran motioned to approve a 1-year contract plus two option years to Univar Solutions USA, Inc. with an initial cost for year one not to \$551,335 and authorize the General Manager to execute the agreement. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3343

8.2 Award of Contract for Grant Writing Service to Carollo Engineers, Inc. for a One-Year Term Plus Two (2) Option Years with an Initial Cost for Year One in an Amount Not to Exceed \$80,000

On August 15, 2023, a Request for Proposals (RFP) was issued for Grant Writing Services. Five proposals were received. The proposals were evaluated utilizing a 100-point scoring system. Based on the panel review and scoring, Carollo Engineers, Inc. submitted the most complete and accurate proposal. Staff recommends the Board of Directors approve a 1-year contract plus two (2) option years to Carollo Engineers, Inc. with an initial cost for year one not to exceed \$80,000 and authorize the General Manager to execute the agreement.

ACTION TAKEN:

MOTION: Director Teague motioned to approve a 1-year contract plus two (2) option years to Carollo Engineers, Inc. with an initial cost for year one not to exceed \$80,000 and authorize the General Manager to execute the agreement. Vice President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3344

8.3 Authorize Specific Directors to Attend the California Association of Sanitation Agencies (CASA) 2024 Washington DC Policy Forum and Reimburse Related Expenses

The Board of Directors discussed which members would like to attend the CASA 2024 Washington DC Policy Forum in February 2024.

8.4 Authorize Specific Directors to Attend the California Association of Sanitation Agencies (CASA) 2024 Winter Conference in Palm Springs, CA, and Reimburse Related Expenses

The Board of Directors discussed which members would like to attend the CASA 2024 Winter Conference in January 2024.

- 8.5 Cancel the Regular Board Meeting on Tuesday, December 26, 2023, Due to Its Proximity to the District Observed Holiday
-

ACTION TAKEN:

MOTION:

Vice President Duran motioned to cancel the Regular Board Meeting on Tuesday, December 26, 2023, due to its proximity to the district-observed holiday. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3345

- 8.6 Approve Change Order Nos 2-5 for the Indio Downtown District Sewer Improvement Project for a Not to Exceed Cost of \$73,785.94 and Authorize the General Manager to Sign the Change Orders
-

The Indio Downtown District Sewer Improvement Project is nearing completion. All major sewer improvements have been completed and awaiting the completion of a small water main replacement and final paving. The work took longer than expected, but the project was a success overall. There were five (5) change orders required. Change Order No. 1 for \$3,678.00, approved on August 8, 2023, adjusted the number and location of manholes to be coated or removed manholes that were already coated. Change Order No. 2 for \$35,250.00 was created to add the asphalt slurry seal to the contract. Change Order No. 3 for \$18,629.70 was for excavating and relocating a sewer manhole. Change Order No. 4 for \$2,275.00 is for additional asphalt for the area behind the Indio Motor Machine Shop. Change Order No. 5 for \$13,953.24 is for delays caused by interfering utilities not shown on the plans. The total cost of all five (5) change orders is \$73,785.94.

ACTION TAKEN:

MOTION:

Director Teague motioned to approve Change Order Nos 2-5 for the Indio Downtown District Sewer Improvement Project for a not to exceed cost of \$73,785.94 and authorize the General Manager to sign the change orders. Vice President Duran seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3346

- 8.7 Approve Change Order No. 6 for the Indio Downtown District Sewer Improvement Project and Geotechnical Fees for the Emergency Street Repair on Requa Street for a Not to Exceed Cost of \$286,603 and Authorize the General Manager to Sign the Change Order and Pay Invoices
-

Due to a monsoon rain event, five to six sinkholes or subsidence areas appeared on Requa Street along the VSD's Requa Interceptor sewer main. The interceptor sewer main was originally installed in 2016 and 2017 and had passed all the compaction testing; however, these subsidence areas were directly over the sewer main. The District's Collections crew video-inspected the sewer main but found no holes or damage that would cause dirt to get into the sewer main, which would lead to subsidence. Due to the damage that the subsidence could cause to vehicles, Staff requested emergency authorization from the Board President to deploy GRBCon to make the repairs, resulting in Change Order No. 6 for \$272,803. The work was completed in about eight (8) days, and base paving was installed flush with the existing paving to allow the street to be open to traffic. Final paving will occur after the Indio Downtown Sewer Improvement Project by the end of November. The City of Indio required VSD to provide a geotechnical statement stating that the repair method stated above would meet proper compaction. VSD hired Leighton & Associates to provide the letter, geotechnical inspection and compaction testing, and the final geotechnical report for a total estimated cost of \$13,800. The County of Riverside is working with the State of California (Cal-OES) on declaring a local state of emergency for the September 1 monsoonal storm and the damage it caused. The staff has submitted the cost of the Requa Street repair along with Leighton's cost to the County for possible reimbursement. Staff is waiting to hear from the County on this possible reimbursement.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to approve Change Order No 6 for the Indio Downtown District Sewer Improvement Project and geotechnical fees for the emergency street repair on Requa Street for a not to exceed cost of \$286,603 and authorize the General Manager to sign the change order and pay invoices. Secretary/Treasurer Sear seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3347

- 8.8 Provide the Board of Directors an Update on the Emergency Repair of the Westward Ho Sewer Siphon and Authorize the General Manager to Reimburse the City of Indio the Amount of \$147,261.97 for Half the Cost of the Emergency Repair (Total Cost to Install Berm is \$294,523.59

On Sunday, August 20, 2023, Tropical Storm Hilary came through the Coachella Valley, releasing a record amount of rain and flooding several areas throughout the Valley which resulted in a high flow of water in the White Water Storm Channel, which caused VSD's sewer main siphon at Westward Ho to be exposed. On Friday, September 1, another monsoon rain event resulted in more high flows going down the White Water Storm Channel. Although water flows continued to flow over the exposed sewer main siphon, no further damage occurred. Nearly 100 feet of the sewer main was exposed, with large portions of the main hanging in the air with no bottom support. Indio Water Authority (IWA) has a water main adjacent to and about 5 feet north of VSD's sewer main. Both mains were exposed and needed protection. During the week of September 4, the Collections Department worked to fill sandbags and,

along with cement bricks, used them to support the sewer main. However, the sewer main and encasement were still exposed to the environment, which led to concern that this could cause further damage. It was decided with IWA to import sand into the channel and bury both mains to provide the protection needed. IWA took the lead and secured a permit from CVWD to allow a contractor to enter the channel and add sand over the two mains. IWA hired Borden Excavating, Inc. on an emergency basis to perform the work. VSD agreed to reimburse the City of Indio for half the total cost to install the sand berm for a price of \$147,261.97. VSD currently has a permanent repair designed and ready to bid for construction. The Environmental Report has been under review by FEMA for more than 11 months, which has completely stalled progress on the project. VSD staff continues working with Cal-OES to get FEMA to complete their environmental review and authorize the District to proceed with construction.

ACTION TAKEN:

MOTION:

Vice President Duran motioned to authorize the General Manager to reimburse the City of Indio for \$147,261.97 for half the cost of the emergency repair to the Westward Ho Sewer Siphon. Director Teague seconded the motion. Motion carried by the following roll call vote:

AYES: Canero, Duran, Sear, Teague

NOES: None

MINUTE ORDER NO. 2023-3348

9. GENERAL MANAGER'S ITEMS

9.1 Receive Monthly General Managers Report for October 2023

10. COMMITTEE REPORTS

10.1 Draft Minutes of the Budget & Finance Meeting – November 7, 2023

Chairperson Debra Canero gave an update on the Budget & Finance Committee meeting held on November 7, 2023. The Committee received an update on the annual audit and viewed the video presentation that Ardurra put together for the Indio State of the City event.

11. DIRECTOR'S ITEMS

Vice President Duran stated that he received a lot of positive feedback on the District's video that was shown at the Indio State of the City. He also said he was approached regarding the District's legal representation and how often has BB&K's contract been reviewed. Secretary/Treasurer Sear thanked Mr. Dafforn for his presence in the community. He reported that the Mayor of Coachella recognized VSD at their State of the City. He also stated that the staff did great at the Indio State of the City. President Canero applauded the Board for attending more civic events, including the recent Dia De Los Muertos event at the Coachella Valley History Museum. She gave an update on the CSDA Special

Districts Leadership Academy she attended. Secretary/Treasurer Sear congratulated Mr. Dafforn on his appointment to the Desert Recreation Foundation Board of Directors.

12. **INFORMATIONAL ITEMS** - None

13. **ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 2:28 p.m. The next regular Board meeting will be on November 28, 2023.

Respectfully submitted,

Holly Gould, Clerk of the Board
Valley Sanitary District



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: APPROVE WARRANTS FOR NOVEMBER 28, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the warrants from November 7, 2023, through November 20, 2023, are \$1,063,193.64.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached warrants list shows all disbursements from November 7, 2023, through November 20, 2023.

Recommendation

Approve the warrants for November 28, 2023.

Attachments

[Warrants for November 28, 2023.pdf](#)

DISBURSEMENTS
Approved at the Board Meeting of
November 28, 2023

42079 Boys and Girls Club of Coachella Valley, Inc	Refund of: Volumetric charge from invoice # 6373	\$5,353.53
42080 California Chemical	Sodium hypo - 10/23/2023	\$12,347.83
42080 California Chemical	Sodium hypo - 10/16/2023	\$12,358.82
42081 Carquest Auto Parts	New charges - Oct 2023	\$542.15
42082 Cintas Corp	Gloves	\$271.88
42082 Cintas Corp	Uniforms, mats, towels etc - 10/26/2023	\$551.86
42083 Debra Canero	SDLA conference 2023 reimbursement	\$914.74
42084 Eduardo Luna	MT 4 exam reimbursement	\$237.00
42085 EPIC IO Technologies, Inc	Lte services - nov 2023	\$199.35
42086 Haaker Equipment Company	Relief valve	\$1,798.81
42087 Howden USA Company	Class II services turblex, parts cleaning kit	\$35,619.79
42087 Howden USA Company	Emergency seals ordered for turblex blower work, inner seal	\$3,800.00
42087 Howden USA Company	Disk pack ars-6 165 complete with bolts	\$815.63
42087 Howden USA Company	Gk200t0002 bearing skf 7210	\$19,976.29
42088 Industrial Scientific Corporation	Ventis slide-on pump	\$597.34
42089 Linde Gas & Equipment Inc.	Tank rental - 9/20/2023-10/20/2023	\$152.92
42090 Mi-Tech Services, Inc	Sample testing of pipe liners for PN: 21-0005	\$2,380.00
42091 Motion Industries, Inc.	Overload relay	\$137.04
42092 Promium, LLC	LIMS renewal - CY 2024	\$13,750.00
42093 Quinn Company	Mini excavator rental - 10/20/2023	\$716.54
42094 Southwest Networks, Inc.	Fixed fee Branden desktop bench only	\$100.00
42094 Southwest Networks, Inc.	Labor - oct 2023	\$1,235.00
42095 Tess Electric Inc	Influent pump VFD #6 drive and install	\$13,419.75
42096 Townsend Public Affairs, Inc	State advocacy - nov 2023	\$5,000.00
42096 Townsend Public Affairs, Inc	State advocacy - Oct 2023	\$5,000.00
42097 WateReuse Association	Water reuse membership CY 2024	\$4,347.00
42098 Yellow Mart	Hector G. boot purchase	\$250.00
42099 Alliance Protection	50% deposit on alarm panel replacement	\$4,836.00
42100 Alliance Protection	Alarm monitoring - 12/01/2023-02/29/2024	\$657.42
42101 Badger Meter, Inc	Mag systems, cl2 membrane, autochem pump	\$1,668.53
42102 Best Best & Krieger LLP	Easement access - Sanchez property - oct 2023	\$294.40
42102 Best Best & Krieger LLP	Labor issues - oct 2023	\$1,128.40
42102 Best Best & Krieger LLP	General - oct 2023	\$2,865.80
42103 Blackbaud, Inc	FE Web purchasing, NXT Learn12/20/2023-12/19/2024	\$22,781.08
42104 Caltest Analytical Laboratory	Priority pollutants - 11/17/2023	\$2,984.95
42105 Cintas Corp	Uniforms, mats, towels etc - 11/02/2023	\$546.58
42106 City of Indio	Reimburse shared expenses IWA repair Westward Ho Wash	\$147,261.80
42107 Daniels Tire Service, Inc.	Tires	\$566.48
42108 Desert Arc	Janitorial - oct 2023	\$3,500.36
42109 Desert Hose & Supply	Lock on air chuck	\$99.83
42109 Desert Hose & Supply	Psi pop off valve	\$21.62
42109 Desert Hose & Supply	Flush face plug, coupler	\$186.88
42109 Desert Hose & Supply	Blue shop towel, brass nozzle	\$329.39
42110 DLT Solutions, LLC	AutoCAD 1/19/2024-1/18/2025	\$707.26
42111 E.S. Babcock & Sons, Inc.	Cyanide - 11/16/2023	\$169.86
42112 Ferguson Enterprises #1350	Pipes, coupling, elbow	\$213.79
42113 Harris & Associates	PADM coll sys - oct 2023	\$52,659.08
42114 Innovative Federal Strategies LLC	Oct 2023	\$6,750.00
42115 Joshua Donlin	State of City Video - Indio	\$2,600.00
42116 Linde Gas & Equipment Inc.	Stargold	\$114.41
42117 Mallory Safety & Supply LLC	O2 sensor mx4, orange w pump	\$346.88
42118 Master's Refreshment Services LLC	Water delivery - 11/09/2023	\$210.25
42119 McMaster-Carr Supply Co.	Thick wall pbv	\$227.70
42120 Mobile Modular Management Corp	Office trailer rental - 11/03/2023-12/02/2023	\$655.15
42121 Motion Industries, Inc.	Inline strainer	\$88.03
42121 Motion Industries, Inc.	Closing gap, bearing	\$814.98
42121 Motion Industries, Inc.	Aramid belts	\$732.68
42122 NBS Government Finance Group	Prof services - oct 2023	\$1,737.50
42123 Northern Safety Co.	Driver gloves	\$225.11
42124 Parkhouse Tire Services, Inc.	Rejected credit for casing	\$26.10
42125 Polydyne, Inc.	Polymer	\$4,271.63
42126 Quinn Company	New compact track loader, trade in of old track loader	\$105,229.59
42127 SC Fuels	Unleaded fuel, diesel	\$6,211.83
42128 Schneider Electric Buildings Americas, Inc	Amendment # 2 RWP - oct 2023	\$225,158.44
42129 Southwest Networks, Inc.	Fixed fee 2 scada laptops bench only fee	\$200.00
42129 Southwest Networks, Inc.	SASE connect, device	\$248.00
42129 Southwest Networks, Inc.	Guardian bdr storage - Dec 2023	\$699.00
42130 Synagro West, LLC	Biosolids hauling - oct 2023	\$11,814.03
42131 Thomas Scientific	Watch glass 90mm	\$18.18
42132 Tops 'N Barricades Inc.	Striping paint, mesh lime	\$76.51
42133 Underground Service Alert	Board fee - nov 2023	\$67.31
42133 Underground Service Alert	Dig alerts - nov 2023	\$199.00
42134 United Refrigeration Inc.	R410A, nut driver, coil cleaner	\$450.69

42135 United Way of the Desert	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$20.00
42136 Univar Solutions	Sodium hypo - 11/03/2023	\$12,507.28
42136 Univar Solutions	Sodium hypo - 11/13/2023	\$12,548.17
42137 USA Blue Book	Replacement screen	\$189.89
42137 USA Blue Book	Showa biodegradable disposable gloves	\$27.38
42138 Valley Office Equipment, Inc	Sharp maint fee - 10/13/2023-11/12/2023	\$95.19
42139 VM Air Mechanical LLC	Replace condenser unit for primary mcc	\$13,500.00
202311101 City of Coachella	Water - October 2023	\$48.02
202311102 Burrtec Waste & Recycling Svcs	Grit removal - October 2023	\$2,796.46
202311103 Burrtec Waste & Recycling Svcs	Trash service - November 2023	\$311.49
202311104 Bank of New York Mellon	Interest Payment - VSD WW rev refunding bonds	\$60,375.00
202311105 SPOK, Inc.	Pager service - November 2023	\$26.40
202311121 Pitney Bowes, Inc.	Postage refill - 10/15/2023	\$208.99
202311131 Indio Water Authority	Water - September 2023	\$1,260.00
202311131 Indio Water Authority	Water - September 2023 (balance)	\$91.57
202311151 SoCal Gas	Gas service - October 2023	\$175.42
202311171 Paychex - Direct Deposit	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$99,057.84
202311172 Paychex - Fee	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$242.77
202311173 Paychex - Garnishment	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$360.46
202311174 Paychex - Tax	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$46,005.04
202311175 Empower (formerly Mass Mutual)	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$10.00
202311176 Mission Square (formerly ICMARC / Vantage Point)	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$1,470.00
202311177 Nationwide Retirement Solution	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$2,446.72
202311178 CalPERS 457	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$820.00
202311179 CalPERS Retirement	PR 10/27/2023 - 11/09/2023 PD 11/17/2023	\$27,791.07
202311201 FedEx	Shipping - 11/07/2023	\$459.81
202311201 FedEx	Shipping - 10/28/2023	\$117.40
202311201 FedEx	Shipping - 11/14/2023	\$134.94
202311211 Rudy's Pest Control	Pest - 11/15/2023	\$200.00
202311212 Grainger	Rubber boots	\$35.16
202311212 Grainger	Detector tube	\$389.30
202311251 Umpqua Bank	Credit card statement - October 2023	\$24,734.02
202311302 De Lage Landen Financial Services, Inc	Sharp lease - nov 2023	\$212.07
	Total	\$1,063,193.64



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING OCTOBER 31, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The adopted operating and capital budget for the fiscal year 2023/24 includes \$19,897,685 in revenues and \$18,622,894 in operating expenditures.

The attached Monthly Income Summary (Attachment A) and Budget Variance (Attachment B) report compare revenues and expenses to the respective line-item budgets. The report identifies current monthly revenues and expenses as well as fiscal year-to-date (FYTD) values.

Year-to-Date Summary

- As of October 31, 2023, the District has recorded \$20,074,823 in revenue. The revenues are \$3,218,846 or 19.1% above the seasonal budget.
- As of October 31, 2023, the District has incurred \$4,933,755 in expenditures. The District's expenditures are \$1,273,876 or 20.5% under the FYTD straight-line budget.

The Summary of Cash and Investments (Attachment C) report details the changes to the fund balances by fund type.

FUND	UNAUDITED FIND BALANCE AS OF 10/31/23
OPERATING FUND (FUND 11)	\$22,317,065
SPECIAL REVENUE FUND (FUND 11 AND FUND 6)	1,074,130
FIDUCIARY FUND (FUND 4)	275,908
CAPITAL IMPROVEMENT FUND (FUND 13)	12,146,238
RESTRICTED CIP FUND (FUND 12)	27,334,693
TOTAL	\$63,148,034

Recommendation

Approve the monthly financial report for the period ending October 31, 2023.

Attachments

[5.3 Attachment A Monthly Income Summary - October 2023.pdf](#)

[5.3 Attachment B Budget Variance Report.pdf](#)

[5.3 Attachment C Summary of Cash and Cash Investments.pdf](#)

Valley Sanitary District

Monthly Income Summary

October 2023 (UNAUDITED)

	<u>Current Month</u>	<u>Fiscal YTD</u>	<u>Annual Projection</u>	<u>% Received</u>	<u>Balance</u>
Revenues					
Sewer Service Chgs-Current	\$106,137	\$18,407,230	\$17,066,857	108 %	(\$1,340,373)
Sewer Service Chgs-Penalties	\$0	\$1,103	\$0	0 %	(\$1,103)
Permit & Inspection Fees	\$625	\$8,215	\$20,817	39 %	\$12,602
Saddles/Disconnect Fees	\$80	\$80	\$243	33 %	\$163
Plan Check Fees	\$750	\$1,950	\$8,800	22 %	\$6,850
Other Services	\$400	\$570	\$1,568	36 %	\$998
Sale of Surplus Property	\$0	\$0	\$21,274	0 %	\$21,274
Taxes - Current Secured	\$0	\$0	\$615,751	0 %	\$615,751
Taxes - Current Unsecured	\$41,918	\$41,918	\$37,592	112 %	(\$4,326)
Taxes - Prior Secured	\$0	\$0	\$8,168	0 %	\$8,168
Supple Prop. Taxes - Current	\$130	\$130	\$14,478	1 %	\$14,348
Supple Prop. Taxes - Prior	\$0	\$0	\$8,653	0 %	\$8,653
Homeowners Tax Relief	\$0	\$0	\$3,552	0 %	\$3,552
Interest Income	\$190,670	\$303,759	\$419,905	72 %	\$116,146
Unrealized gains (losses)	(\$1,111)	(\$5,548)	\$0	0 %	\$5,548
Rebate Income	\$0	\$0	\$2,278	0 %	\$2,278
Non-Operating Revenues - Fnd 11	\$2,683	\$12,184	\$28,876	42 %	\$16,692
Interest Income	\$256,518	\$699,462	\$622,164	112 %	(\$77,298)
Connection Fees	\$44,471	\$308,121	\$767,790	40 %	\$459,670
Interest Income	\$112,987	\$295,650	\$248,919	119 %	(\$46,731)
Total Revenues	\$756,257	\$20,074,823	\$19,897,685	101 %	(\$177,138)

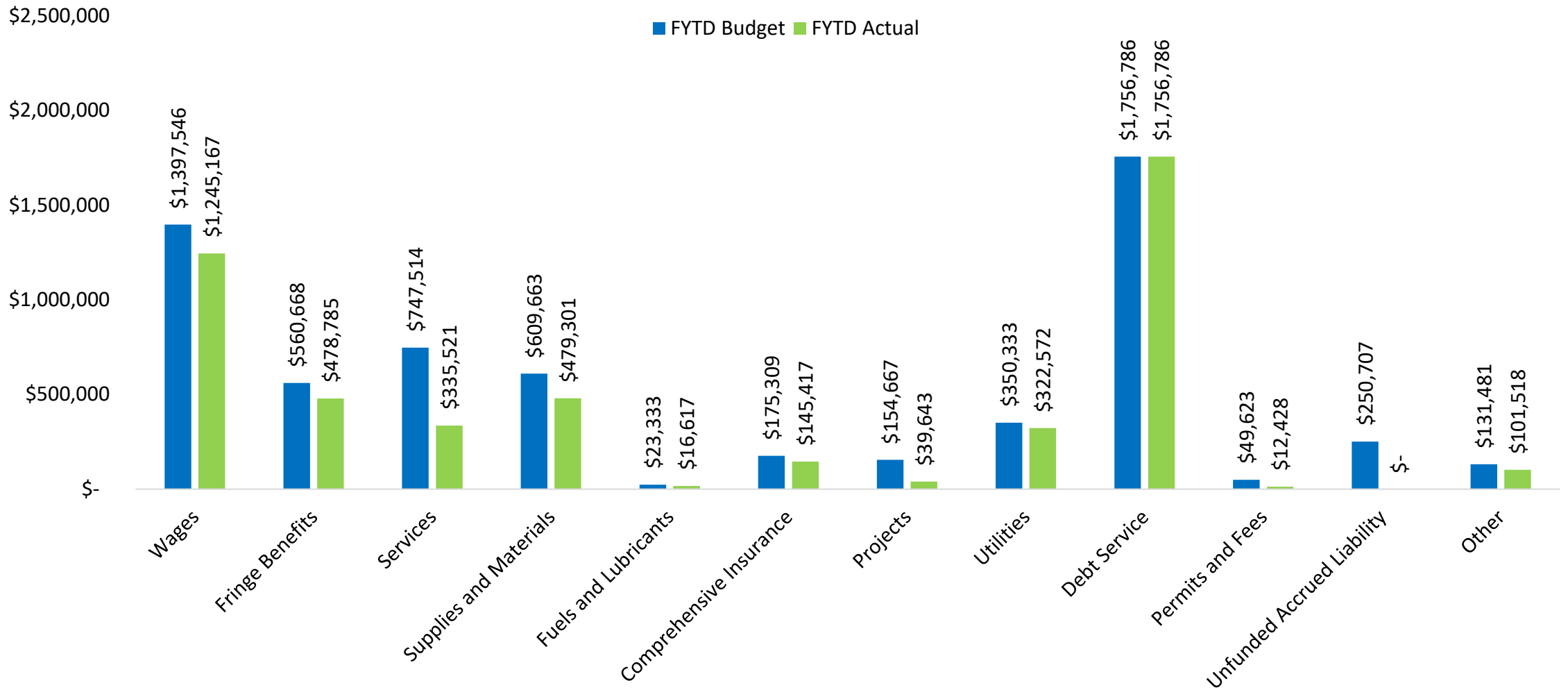
Valley Sanitary District
Budget Variance Report
October 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY24 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Revenues:								
Operating Revenue	17,887,349	152,463	176,649	(24,186)	18,727,268	16,185,865	2,541,403	-4.7%
Non-Operating Revenue	2,010,336	603,794	167,528	436,266	1,347,554	670,112	677,442	33.0%
Total Operating Revenue	19,897,685	756,257	344,177	412,080	20,074,823	16,855,977	3,218,846	-0.9%
Operating Expenses:								
Salaries And Wages	3,934,350	301,145	327,863	26,718	1,182,968	1,311,450	128,482	69.9%
Director Fee/Payroll Tax-Board	113,400	4,500	9,450	4,950	18,000	37,800	19,800	84.1%
Bonus, Awards, Recertification	10,450	606	871	265	2,766	3,483	718	73.5%
Overtime	42,100	2,166	3,508	1,342	11,411	14,033	2,623	72.9%
Callout	25,000	562	2,083	1,521	9,616	8,333	(1,283)	61.5%
Standby Pay	67,339	4,967	5,612	645	20,408	22,446	2,039	69.7%
Longevity	46,700	3,508	3,892	384	13,939	15,567	1,628	70.2%
Retirement Contributions	430,527	31,587	35,877	4,290	124,527	143,509	18,982	71.1%
Fica And Medicare	381,004	22,961	31,750	8,790	92,837	127,001	34,164	75.6%
Life Insurance	8,580	702	715	13	2,759	2,860	101	67.8%
Health Insurance	738,840	55,066	61,570	6,504	221,538	246,280	24,742	70.0%
Dental Insurance	55,380	4,107	4,615	508	16,600	18,460	1,860	70.0%
Vision Insurance	8,601	642	717	74	2,594	2,867	273	69.8%
Long Term Disability	12,372	1,017	1,031	14	3,992	4,124	132	67.7%
Accounting Services-Admin	81,761	24,759	6,813	(17,946)	36,309	27,254	(9,055)	55.6%
Certifications	23,720	551	1,977	1,426	2,420	7,907	5,486	89.8%
Chemicals	700,000	46,816	58,333	11,517	218,653	233,333	14,680	68.8%
Comprehensive Insurance	437,563	29,669	36,464	6,795	118,675	145,854	27,179	72.9%
Conferences/ Meetings	210,455	11,736	17,538	5,802	52,672	70,152	17,480	75.0%
Contracts	1,763,359	56,970	146,947	89,976	223,977	587,786	363,809	87.3%
County Expense	23,100	105	1,925	1,820	30	7,700	7,670	99.9%
Covid-19 Supplies	11,000	-	917	917	381	3,667	3,286	96.5%
Electric	969,000	82,745	80,750	(1,995)	303,570	323,000	19,430	68.7%
Gas, Oil & Fuel	70,000	5,867	5,833	(34)	16,617	23,333	6,716	76.3%
Grit & Screening Removal	44,000	3,155	3,667	512	10,235	14,667	4,431	76.7%
Legal Services	85,000	4,289	7,083	2,795	21,152	28,333	7,181	75.1%
Debt Service	5,270,359	439,197	439,197	-	1,756,786	1,756,786	-	66.7%
Medical Services	3,843	100	320	220	2,637	1,281	(1,356)	31.4%
Memberships	65,268	2,955	5,439	2,484	22,000	21,756	(244)	66.3%
Misc. Professional Services	138,483	11,973	11,540	(433)	25,206	46,161	20,955	81.8%
Natural Gas	8,000	175	667	491	690	2,667	1,977	91.4%
Office Supplies	26,500	2,269	2,208	(61)	5,895	8,833	2,939	77.8%
Opeb Contribution	82,119	1,057	6,843	5,786	4,928	27,373	22,445	94.0%
Other Expenses	83,000	3,613	6,917	3,304	21,426	27,667	6,240	74.2%
Permits & Fees	125,770	1,120	10,481	9,361	12,398	41,923	29,526	90.1%
Projects	464,000	-	38,667	38,667	39,643	154,667	115,024	91.5%
Publications	3,500	515	292	(223)	909	1,167	258	74.0%
Repairs & Maintenance	699,170	44,084	58,264	14,180	185,923	233,057	47,133	73.4%
Research & Monitoring	101,500	3,889	8,458	4,569	9,125	33,833	24,709	91.0%
Supplies	262,820	12,388	21,902	9,513	56,753	87,607	30,854	78.4%
Telephone/Internet	37,934	3,175	3,161	(14)	12,635	12,645	9	66.7%
Tools & Equipment	28,000	317	2,333	2,016	2,572	9,333	6,762	90.8%
Tuition Reimbursement	12,000	-	1,000	1,000	3,000	4,000	1,000	75.0%
Uniform Services	46,543	2,047	3,879	1,831	7,767	15,514	7,747	83.3%
Unfunded Accrued Liability	752,121	-	62,677	62,677	-	250,707	250,707	100.0%
Water	30,000	1,985	2,500	515	8,078	10,000	1,922	73.1%
Workers Compensation	88,363	6,745	7,364	618	26,741	29,454	2,713	69.7%
Total Operating Expenses (Before Depreciation)	18,622,894	1,237,803	1,551,908	314,105	4,933,755	6,207,631	1,273,876	73.5%
Operating Expenses in Excess of Operating Revenue				(481,547)				15,141,067

Valley Sanitary District
Budget Variance Report
October 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Favorable (Unfavorable)	FYTD Actual	FY24 YTD Budget	Favorable (Unfavorable)	Percentage Remaining
Operating Expenses:								
Wages	4,192,639	313,946	349,387	35,441	1,245,167	1,397,546	152,379	70.3%
Fringe Benefits	1,682,004	119,590	140,167	20,577	478,785	560,668	81,883	71.5%
Services	2,242,542	104,886	186,879	81,993	335,521	747,514	411,993	85.0%
Supplies and Materials	1,828,990	109,764	152,416	42,652	479,301	609,663	130,363	73.8%
Fuels and Lubricants	70,000	5,867	5,833	(34)	16,617	23,333	6,716	76.3%
Comprehensive Insurance	525,926	36,414	43,827	7,413	145,417	175,309	29,892	72.4%
Projects	464,000	-	38,667	38,667	39,643	154,667	115,024	91.5%
Utilities	1,051,000	88,060	87,583	(477)	322,572	350,333	27,761	69.3%
Debt Service	5,270,359	439,197	439,197	-	1,756,786	1,756,786	-	66.7%
Permits and Fees	148,870	1,225	12,406	11,181	12,428	49,623	37,196	91.7%
Unfunded Accrued Liability	752,121	-	62,677	62,677	-	250,707	250,707	100.0%
Other	394,443	18,854	32,870	14,016	101,518	131,481	29,963	74.3%
Total Operating Expenses (Before Depreciation)	18,622,894	1,237,803	1,551,908	314,105	4,933,755	6,207,631	1,273,876	73.5%
Revenues:								
Operating Revenue	17,887,349	152,463	176,649	(24,186)	18,727,268	16,185,865	2,541,403	-4.7%
Non-Operating Revenue	2,010,336	603,794	167,528	436,266	1,347,554	670,112	677,442	33.0%
Total Revenue	19,897,685	756,257	344,177	412,080	20,074,823	16,855,977	3,218,846	-0.9%
Net Operating Gain (Loss)		(481,547)			15,141,067			

Fiscal Year to Date Budget vs. Fiscal Year to Date Actual October 2023



VALLEY SANITARY DISTRICT
SUMMARY OF CASH AND INVESTMENTS

FOR THE PERIOD: 10/01/2023 TO 10/31/2023 (UNAUDITED)

Agenda Item No. _____

INVESTMENTS

LAIF Fund 4 - Agency Fund		
Beginning Balance (Fund 4)	273,379	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	2,529	
Fund 04 Ending Balance		<u>275,908</u>
LAIF Fund 6 - Wastewater Revenue Refunding Bonds		
Beginning Balance (Fund 6)	766	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	7	
Fund 06 Ending Balance		<u>773</u>
LAIF Fund 10 - Recycled Water Project		
Beginning Balance (Fund 10)	0	
Net Transfer from (to) Fund 11	0	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	0	
Fund 10 Ending Balance		<u>0</u>
LAIF Fund 11 - Operating Fund		
Beginning Balance (Fund 11)	20,225,761	
Net Transfer from (to) Fund 04	0	
Net Transfer from (to) Fund 06	0	
Net Transfer from (to) Fund 12	651,476	
Net Transfer from (to) Fund 13	180,688	
Fund Transfer from (to) LAIF - WF	(1,400,000)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	187,100	
Fund 11 Ending Balance		<u>19,845,025</u>
LAIF Fund 12 - Reserve Fund		
Beginning Balance (Fund 12)	27,729,651	
Net Transfer from (to) Fund 11	(651,476)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	256,518	
Fund 12 Ending Balance		<u>27,334,693</u>
LAIF Fund 13 - Capital Improvement Fund		
Beginning Balance	12,213,938	
Connection Fees	(180,688)	
(Disbursements) or Reimbursements	0	
Net Transfer from (to) Fund 11	(180,688)	
Fair Value Factor for quarter ending 06/30/2023	0	
Interest (Pd quarterly - Int. Rate 3.59%)	112,988	
Fund 13 Ending Balance		<u>12,146,238</u>
TOTAL LAIF INVESTMENTS: FUNDS 04, 06, 11, 12 AND 13		<u>59,602,637</u>

CASH IN CHECKING ACCOUNT

WELLS FARGO - FUND 11

Beginning Balance	2,278,344	
Deposits	366,247	
Fund Transfer from (to) LAIF (net)	1,400,000	
Disbursements and Payroll	(1,572,551)	
Wells Fargo Ending Balance		<u>2,472,040</u>

CALTRUST - FUND 11

Beginning Balance	1,070,900	
Interest Income	3,568	
Unrealized Gain / <Loss>	(1,111)	
CalTRUST Ending Balance		<u>1,073,357</u>

TOTAL WELLS FARGO AND CALTRUST CHECKING		<u>3,545,397</u>
TOTAL CASH AND INVESTMENTS		<u>63,148,034</u>

The Board certifies the ability of the District to meet its expenditure requirements for the next six (6) months, as per Government Code 53646(b)(3).

This report is in compliance with the District's Investment Policy under Government Code 53646(b)(2).



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: MONTHLY INVESTMENT REPORT FOR THE PERIOD ENDING
OCTOBER 31, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The District's Investment Policy has set primary goals for the portfolio management of safety, liquidity, and yield. This report is in compliance with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the District, as well as reporting of the market value of the investments held. All the investments contained within the portfolio are in full compliance with Government Code Section 53601 and the District's Investment Policy as to the types of investments allowed.

Recommendation

Receive and file the monthly investment report for the period ending October 31, 2023.

Attachments

[5.4 Attachment A Investment Report.pdf](#)

Valley Sanitary District
Investment Report
For the Month Ending October 31, 2023

Description	Cost Value	Market Value	Interest/ Book Yield	Maturity Date	% of Portfolio
Cash and Cash Equivalents					
Wells Fargo - Checking	\$ 2,472,040	\$ 2,472,040	0.00%	n/a	2.28%
State of California Local Agency Investment Fund (LAIF)	60,443,495	59,602,637	3.67%		54.92%
Restricted Funds					
CalTRUST					
Debt Service Reserve Fund -SWRCB Loan	1,073,357	1,070,899	5.47%	n/a	0.99%
Funds Held by Fiscal Agents					
TMI Trust Company					
Banc of America Public Capital Corp	45,386,533	45,386,533	4.70%	n/a	41.82%
Total Investment Portfolio	\$ 109,375,425	\$ 108,532,109			100.00%

Blended Yield of Cash and Investments	1.84%
---------------------------------------	-------

Benchmarks:	
LAIF	3.67%
CalTRUST	5.47%
Banc of America Public Capital Corp	4.70%

I hereby Certify that the investments are in compliance with the investment policy adopted by the Board of Directors. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six (6) months. This report meets the requirements of Government Code Section 53646.

Jeanette Juarez

Jeanette Juarez, Chief Administrative Officer

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 02, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

VALLEY SANITARY DISTRICT

SECRETARY/TREASURER
 45500 VAN BUREN
 INDIO, CA 92201

Tran Type Definitions

Account Number: XXXXXXXXXX

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/5/2023	10/4/2023	RW	1739255	1699650	JEANETTE JUAREZ	-1,000,000.00
10/13/2023	10/12/2023	QRD	1740566	N/A	SYSTEM	559,142.30
10/24/2023	10/23/2023	RW	1742202	1702597	JEANETTE JUAREZ	-400,000.00

Account Summary

Total Deposit:	559,142.30	Beginning Balance:	60,443,494.68
Total Withdrawal:	-1,400,000.00	Ending Balance:	59,602,636.98



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

10/01/2023 through 10/31/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Oct 31 (\$)	Value on Oct 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
VALLEY SANITARY DISTRICT	[REDACTED]					
CalTRUST Medium Term Fund	[REDACTED]	111,459.667	9.63	1,073,356.59	1,124,693.66	(51,337.07)
Portfolios Total value as of 10/31/2023				1,073,356.59		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		VALLEY SANITARY DISTRICT					Account Number: [REDACTED]	
Beginning Balance	10/01/2023			111,089.163	9.64	1,070,899.53		
Accrual Income Div Reinvestment	10/31/2023	3,567.95	370.504	111,459.667	9.63	1,073,356.59	0.00	0.00
Change in Value						(1,110.89)		
Closing Balance as of	Oct 31			111,459.667	9.63	1,073,356.59		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



Monthly Report

VALLEY SANITARY DISTRICT BANC OF
AMERICA PUBLIC CAPITAL CORP

10/01/2023 to 10/31/2023

Your Account Administrator is

Other Interested Party

Your Relationship Manager

2023 NOV 14 12:57 PM

Prepared by: TMI TRUST COMPANY
5901 PEACHTREE DUNWOODY RD
SUITE C495
ATLANTA, GA 30328

(800) 241-5568

Prepared for:
VALLEY SANITARY DISTRICT
ATTN: BUSINESS SERVICES MANAGER
45500 VAN BUREN STREET
INDIO, CA 92201



Trust Company
Specialized Trust Services

REPORT OF INCOME CASH

VALLEY SANITARY DISTRICT BANC OF
AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 10/01/2023 TO 10/31/2023

BEGINNING BALANCE

0.00

NO TRANSACTIONS DURING THIS PERIOD

INCOME CASH BALANCE

0.00



Trust Company
Specialized Trust Services

REPORT OF PRINCIPAL CASH

VALLEY SANITARY DISTRICT BANC OF
AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 10/01/2023 TO 10/31/2023

BEGINNING BALANCE

0.00

PRINCIPAL CASH RECEIPTS

1. ASSET SALES AND TRANSFERS

Proceeds from Sale of Asset

GOLDMAN SACHS FS GOVERNMENT

10/19/2023 Sold 3,860,293.19 shares at 1.00

3,860,293.19

Purchased on 05/01/2009

No gain or loss

3,860,293.19

Total Proceeds from Sale of Asset

3,860,293.19

TOTAL ASSET SALES AND TRANSFERS

3,860,293.19

TOTAL PRINCIPAL CASH RECEIPTS

3,860,293.19

PRINCIPAL CASH DISBURSEMENTS

2. DISTRIBUTION OF PRINCIPAL

Distribution of Principal

10/19/2023 WIRE TO BANK OF AMERICA FOR SCHNEIDER

-3,860,293.19

ELECTRIC BUILDINGS AMERICAS INC

INVOICE 981132

Check # PNCWIR

Total Distribution of Principal

-3,860,293.19

TOTAL DISTRIBUTION OF PRINCIPAL

-3,860,293.19

TOTAL PRINCIPAL CASH DISBURSEMENTS

-3,860,293.19

PRINCIPAL CASH BALANCE

0.00



Trust Company
Specialized Trust Services

REPORT OF NON-CASH ENTRIES

VALLEY SANITARY DISTRICT BANC OF
AMERICA PUBLIC CAPITAL CORP

ACCOUNT [REDACTED] FOR DATES 10/01/2023 TO 10/31/2023

Market Value Book Value

NON-CASH INCREASES

NON-CASH INCREASES			Market Value	Book Value
1 DIVIDEND REINVESTMENT				
Dividend Reinvestment				
GOLDMAN SACHS FS GOVERNMENT				
10/01/2023 206,824.38 shares at 1.00				
			206,824.38	206,824.38
			<u>206,824.38</u>	<u>206,824.38</u>
	Total Dividend Reinvestment		206,824.38	206,824.38
	TOTAL DIVIDEND REINVESTMENT		<u>206,824.38</u>	<u>206,824.38</u>
TOTAL NON-CASH INCREASES			<u>206,824.38</u>	<u>206,824.38</u>



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: MONTHLY CREDIT CARD REPORT FOR THE PERIOD ENDING
OCTOBER 31, 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 5: Long-Term Financial Strength

Fiscal Impact

The total charges incurred for the credit card statement ending October 31, 2023, are \$24,734.02.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The attached report summarizes the District's credit card expenditures for the statement ending October 31, 2023.

Recommendation

Approve the credit card report for the period October 31, 2023.

Attachments

[5.5 Attachment A Credit Card Transaction October 2023.xlsx](#)

[5.5 Attachment B UMQUA Credit Card Statement October_Redacted.pdf](#)

Diverted From Cardholder Name	Tran Date	Post Date	Merchant Name	MCC Description	Debits	Credits
ANNA BELL	10/26/2023	10/27/2023	AMZN Mktp US*IM2588V53	Book Stores	\$209.88	
ANNA BELL	10/25/2023	10/27/2023	ROUND TABLE PIZZA 1113	Eating Places Restaurants	\$128.23	
ANNA BELL	10/26/2023	10/27/2023	DOLLAR TREE	Variety Stores	\$13.59	
ANNA BELL	10/23/2023	10/24/2023	AMZN Mktp US*3554B4GM3	Book Stores	\$42.37	
ANNA BELL	10/11/2023	10/13/2023	DLR RESORT RES CRO	Disney Resorts	\$384.93	
ANNA BELL	10/12/2023	10/13/2023	CSMFO	Charitable And Social Service Organiza	\$245.00	
ANNA BELL	10/10/2023	10/11/2023	FD *CA DMV VFC	Government Services Not Elsewhere Clas	\$1.00	
ANNA BELL	10/10/2023	10/11/2023	FD *CA DMV VFC *SVC	Government Services Not Elsewhere Clas	\$0.02	
ANNA BELL	10/3/2023	10/4/2023	WAL-MART #2181	Grocery Stores Supermarkets	\$111.90	
BRANDEN RODRIGUEZ	10/27/2023	10/30/2023	KSC & SON CORPORATION - G	Car Washes	\$12.00	
BRANDEN RODRIGUEZ	10/26/2023	10/27/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$98.00	
BRANDEN RODRIGUEZ	10/26/2023	10/27/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$221.00	
BRANDEN RODRIGUEZ	10/26/2023	10/27/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$103.00	
BRANDEN RODRIGUEZ	10/26/2023	10/27/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$113.00	
BRANDEN RODRIGUEZ	10/15/2023	10/16/2023	AMZN Mktp US*TP5C13M62	Book Stores	\$70.57	
BRANDEN RODRIGUEZ	10/11/2023	10/13/2023	OFFICE DEPOT #1078	Combination Mail/Phone & Retail Mercha	\$25.00	
BRANDEN RODRIGUEZ	10/11/2023	10/13/2023	OFFICE DEPOT #5125	Combination Mail/Phone & Retail Mercha	\$102.54	
BRANDEN RODRIGUEZ	10/11/2023	10/12/2023	CSMFO	Charitable And Social Service Organiza	\$515.00	
BRANDEN RODRIGUEZ	10/5/2023	10/5/2023	ZAP* ZAPPOS.COM	Shoe Stores	\$141.32	
BRANDEN RODRIGUEZ	10/3/2023	10/4/2023	ORFY.COM	Computer Software	\$122.83	
BRANDEN RODRIGUEZ	10/3/2023	10/4/2023	INTERNATIONAL TRANS FEE	Computer Software	\$2.46	
BRANDEN RODRIGUEZ	9/29/2023	10/1/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$103.00	
BRANDEN RODRIGUEZ	9/29/2023	10/1/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$98.00	
BRANDEN RODRIGUEZ	9/29/2023	10/1/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$221.00	
BRANDEN RODRIGUEZ	9/29/2023	10/1/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$221.00	
DAVE COMMONS	10/25/2023	10/26/2023	AMAZON.COM*RO5095FE3	Book Stores	\$7.35	
DAVE COMMONS	10/3/2023	10/4/2023	ADOBE *ACROPRO SUBS	Computer Software	\$19.99	
DAVE COMMONS	10/4/2023	10/4/2023	AMZN Mktp US*TEL564R2	Book Stores	\$13.04	
DEBRA CANERO	10/25/2023	10/27/2023	HYATT REGENCY SONOMA WIN	Hyatt Hotels	\$173.70	
EDUARDO LUNA	10/25/2023	10/26/2023	depstech	Electronics Sales	\$299.99	
EDUARDO LUNA	10/25/2023	10/26/2023	INTERNATIONAL TRANS FEE	Electronics Sales	\$6.00	
EDUARDO LUNA	10/15/2023	10/18/2023	PP* GOOGLE LIFE360	Digital Goods-Audiovisual Media	\$14.99	
EDUARDO LUNA	10/13/2023	10/15/2023	UGSI CHEMICAL FEED INC	Industrial Supplies Not Elsewhere Clas	\$801.89	
EDUARDO LUNA	10/12/2023	10/13/2023	SUPER MARIO ICE CREAM	Miscellaneous Food Stores - Specialty	\$48.20	
EDUARDO LUNA	9/28/2023	10/1/2023	TRACTOR SUPPLY #2357	Miscellaneous Automotive Dealers Not E	\$2.27	
HEBERTO MORENO	10/25/2023	10/27/2023	KSC & SON CORPORATION - G	Car Washes	\$20.00	
HEBERTO MORENO	10/19/2023	10/20/2023	Microsoft *Store	Digital Goods-Multi-Category	\$0.99	
HEBERTO MORENO	10/17/2023	10/18/2023	XPRESS GRAPHICS AND	Commerical Photography Art & Graphics	\$43.10	
HEBERTO MORENO	10/9/2023	10/11/2023	GO-GO EXPRESS CAR WASH -	Car Washes	\$20.00	
HEBERTO MORENO	10/9/2023	10/11/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$29.88	
HEBERTO MORENO	10/9/2023	10/10/2023	HARBOR FREIGHT TOOLS 411	Hardware Stores	\$10.86	
HEBERTO MORENO	10/5/2023	10/6/2023	KNOX COMPANY INC	Durable Goods Not Elsewhere Classified	\$174.00	
HEBERTO MORENO	10/4/2023	10/5/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$195.00	
HEBERTO MORENO	10/4/2023	10/5/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$195.00	
HEBERTO MORENO	10/4/2023	10/5/2023	CALIFORNIA WATER ENVIRON	Membership Organizations Not Elsewher	\$195.00	
HOLLY GOULD	10/27/2023	10/29/2023	DISCOUNTMUGS.COM	Miscellaneous General Merchandise	\$482.24	
HOLLY GOULD	10/27/2023	10/29/2023	DISCOUNTMUGS.COM	Miscellaneous General Merchandise	\$78.30	
HOLLY GOULD	10/26/2023	10/27/2023	AMZN Mktp US	Book Stores	(\$27.18)	(\$27.18)
HOLLY GOULD	10/25/2023	10/26/2023	SO *TEAM SPORTS INDIO	Miscellaneous General Merchandise	\$1,115.78	
HOLLY GOULD	10/17/2023	10/19/2023	NEXT DAY DISPLAY	Miscellaneous Publishing And Printing	\$149.99	
HOLLY GOULD	10/18/2023	10/19/2023	AMZN Mktp US*TP73C3WE2	Book Stores	\$31.31	
HOLLY GOULD	10/18/2023	10/19/2023	AMZN Mktp US*TP8458BJ1	Book Stores	\$32.61	
HOLLY GOULD	10/16/2023	10/17/2023	Hotel Reservation LOH	Travel Agencies	(\$822.66)	(\$822.66)
HOLLY GOULD	10/16/2023	10/17/2023	Hotel Reservation LOH	Travel Agencies	(\$822.66)	(\$822.66)
HOLLY GOULD	10/9/2023	10/11/2023	CALIFORNIA SPECIAL DIS	Membership Organizations Not Elsewher	(\$400.00)	(\$400.00)
HOLLY GOULD	10/9/2023	10/11/2023	WAL-MART #2181	Grocery Stores Supermarkets	\$148.81	
HOLLY GOULD	10/9/2023	10/11/2023	CALIFORNIA SPECIAL DIS	Membership Organizations Not Elsewher	\$475.00	
HOLLY GOULD	10/10/2023	10/11/2023	Hotel Reservation LOH	Travel Agencies	\$822.66	
HOLLY GOULD	10/10/2023	10/11/2023	Hotel Reservation LOH	Travel Agencies	\$822.66	
HOLLY GOULD	10/10/2023	10/11/2023	Hotel Reservation LOH	Travel Agencies	\$822.66	
HOLLY GOULD	10/9/2023	10/10/2023	HOTELBOOKINGSERVFEE	Hotels Motels Resorts - Lodging	\$15.99	
HOLLY GOULD	10/9/2023	10/10/2023	BLT*PK Safety Supply	Miscellaneous & Specialty Retail Store	\$243.30	
HOLLY GOULD	10/8/2023	10/9/2023	AMZN Mktp US*TEOD1562	Book Stores	\$46.75	
HOLLY GOULD	10/6/2023	10/8/2023	PAYPAL *CWEA	Membership Organizations Not Elsewher	\$315.00	
HOLLY GOULD	10/6/2023	10/8/2023	BROWN AND CALDWELL	Engineering Architectural & Surveying	\$200.00	
HOLLY GOULD	10/5/2023	10/6/2023	AMZN Mktp US*TE951JD2	Book Stores	\$433.90	
HOLLY GOULD	10/5/2023	10/6/2023	DISCOUNTMUGS.COM	Miscellaneous General Merchandise	\$689.29	
HOLLY GOULD	10/3/2023	10/5/2023	STAPLES 00113241	Stationery Office & School Supply Sto	\$105.97	
HOLLY GOULD	10/3/2023	10/5/2023	CALIFORNIA SPECIAL DIS	Membership Organizations Not Elsewher	\$2,025.00	
HOLLY GOULD	10/3/2023	10/4/2023	AMZN Mktp US*Y908G5C11	Book Stores	\$86.66	
HOLLY GOULD	10/3/2023	10/4/2023	SO *TEAM SPORTS INDIO	Miscellaneous General Merchandise	\$743.85	
HOLLY GOULD	10/2/2023	10/3/2023	GCVCC	Membership Organizations Not Elsewher	\$3,000.00	
HOLLY GOULD	9/29/2023	10/1/2023	WM SUPERCENTER #2181	Grocery Stores Supermarkets	\$18.57	
JASON DAFFORN	10/30/2023	10/31/2023	CIRO'S RESTAURANT LLC	Eating Places Restaurants	\$38.83	
JASON DAFFORN	10/27/2023	10/30/2023	EL MEXICALI CAFE II	Eating Places Restaurants	\$44.53	
JASON DAFFORN	10/22/2023	10/23/2023	BEST BUY 00001206	Electronics Sales	\$21.83	
JASON DAFFORN	10/17/2023	10/18/2023	SO *TKB BAKERY & DELI	Express Payment Services (Fast Food)	\$111.94	
JASON DAFFORN	10/11/2023	10/13/2023	STARBUCKS STORE 60171	Express Payment Services (Fast Food)	\$11.60	
JASON DAFFORN	10/10/2023	10/11/2023	GCVCC	Membership Organizations Not Elsewher	\$69.00	
JASON DAFFORN	10/4/2023	10/5/2023	SO *TKB BAKERY & DELI	Express Payment Services (Fast Food)	\$57.47	
JASON DAFFORN	10/3/2023	10/4/2023	SO *PAPA HEADZ	Express Payment Services (Fast Food)	\$65.68	
JEANETTE JUAREZ	10/25/2023	10/26/2023	AMAZON.COM*3E8R80KX3	Book Stores	\$17.35	
JEANETTE JUAREZ	10/19/2023	10/20/2023	J2 EFAX SERVICES	Continuity/Subscription Merchants	\$18.99	
JEANETTE JUAREZ	10/12/2023	10/15/2023	DLR RESORT RES CRO	Disney Resorts	\$384.93	
JEANETTE JUAREZ	10/9/2023	10/10/2023	CSMFO	Charitable And Social Service Organiza	\$550.00	
JEANETTE JUAREZ	10/3/2023	10/5/2023	AROUND THE CLOCK CALL CTR	Miscellaneous & Specialty Retail Store	\$127.30	
JEANETTE JUAREZ	10/4/2023	10/5/2023	WALGREENS #10703	Drug Stores Pharmacies	\$105.95	
JEANETTE JUAREZ	10/3/2023	10/4/2023	ADOBE *ACROPRO SUBS	Computer Software	\$263.89	
JEANETTE JUAREZ	10/3/2023	10/4/2023	GOVERNMENT FINANCE OFFIC	Membership Organizations Not Elsewher	\$160.00	
JIMMY GARCIA	10/30/2023	10/31/2023	SMART AND FINAL 718	Grocery Stores Supermarkets	\$221.60	
JIMMY GARCIA	10/16/2023	10/18/2023	THE HOME DEPOT #6630	Home Supply Warehouse Stores	\$146.70	
JIMMY GARCIA	10/3/2023	10/4/2023	WALKERSGAMEEAR.COM	Sporting Goods Stores	\$332.22	
JIMMY GARCIA	10/2/2023	10/3/2023	SP TSG - JMC	Miscellaneous General Merchandise	\$179.97	

RON BUCHWALD	9/28/2023	10/1/2023	U-HAUL MOVING & STORAGE O	Miscellaneous & Specialty Retail Store	\$13.70	
TINO TIJERINA	10/25/2023	10/27/2023	ONE STOP SHOPP	Express Payment Services (Fast Food)	\$171.53	
TINO TIJERINA	10/26/2023	10/27/2023	RDOAG IND 010445	Commercial Equipment Not Elsewhere Cl	\$41.75	
TINO TIJERINA	10/24/2023	10/26/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$57.90	
TINO TIJERINA	10/25/2023	10/26/2023	LOWES #00208*	Home Supply Warehouse Stores	\$2,109.36	
TINO TIJERINA	10/18/2023	10/20/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$43.35	
TINO TIJERINA	10/17/2023	10/18/2023	ZORO TOOLS INC	Industrial Supplies Not Elsewhere Clas	\$85.58	
TINO TIJERINA	10/15/2023	10/16/2023	Staples Inc	Stationery Office Supp Prntng And Wr	\$100.04	
TINO TIJERINA	10/5/2023	10/8/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	(\$55.36)	(\$55.36)
TINO TIJERINA	10/5/2023	10/8/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$138.69	
TINO TIJERINA	10/4/2023	10/6/2023	THE HOME DEPOT #6874	Home Supply Warehouse Stores	\$183.53	
TINO TIJERINA	10/5/2023	10/6/2023	CARQUEST 7710	Automotive Parts Accessories Stores	\$992.79	
TINO TIJERINA	10/3/2023	10/4/2023	ALLIED REFRIGERATION #7	Hardware Equipment And Supplies	\$687.03	
			AUTO PMT FROM ACCT	Payment Adjustment Fee or Finance Charge		(\$20,706.38)
Total					\$24,734.02	(\$22,834.24)

**Account Summary**




Billing Cycle		10/31/2023
Days In Billing Cycle		32
Previous Balance		\$20,706.38
Purchases	+	\$26,853.42
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$2,127.86-
Payments	-	\$20,706.38-
Other Charges	+	\$8.46
Finance Charges	+	\$0.00

NEW BALANCE **\$24,734.02**

Credit Summary

Total Credit Line	\$75,000.00
Available Credit Line	\$50,265.98
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

-  Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
-  Go to www.umpquabank.com
-  Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$24,734.02
MINIMUM PAYMENT	\$24,734.02
PAYMENT DUE DATE	11/25/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Trans Date	Post Date	Reference Number	Transaction Description	Amount
TOTAL CORPORATE ACTIVITY				\$20,706.38-
10/10	10/10	7480725328211111111111	AUTO PMT FROM ACCT [REDACTED]	\$20,706.38-

Cardholder Account Summary

JEANETTE JUAREZ #### #### #### 4756	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$1,628.41	\$0.00	\$1,628.41

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24492153276715141002602	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$263.89
10/03	10/04	PPLN01	24005943276300779287918	GOVERNMENT FINANCE OFFIC CHICAGO IL	\$160.00
10/03	10/05	PPLN01	24412903277030025404419	AROUND THE CLOCK CALL CTR 888-711-1956 CA	\$127.30

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142



Account Number
 #### #### #### [REDACTED]

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/23	\$24,734.02	\$24,734.02	11/25/23

\$



BL ACCT [REDACTED]
 VALLEY SANITARY DISTRICT
 45-500 VAN BUREN STREET
 INDIO CA 92201

e-Statement



MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/04	10/05	PPLN01	24445003278000907044467	WALGREENS #10703 INDIO CA	\$105.95
10/09	10/10	PPLN01	24559303282900010650987	CSMFO 916-2312137 CA	\$550.00
10/12	10/15	PPLN01	24943003286894286008037	DLR RESORT RES CRO 7147814669 CA	\$384.93
10/19	10/20	PPLN01	24692163292106572882299	J2 EFAX SERVICES 323-817-3205 CA	\$18.99
10/25	10/26	PPLN01	24431063298083317720856	AMAZON.COM*3E8R80KX3 SEATTLE WA	\$17.35

Cardholder Account Summary				
RON BUCHWALD ### # 6000	Payments & Other Credits \$0.00	Purchases & Other Charges \$13.70	Cash Advances \$0.00	Total Activity \$13.70

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/28	10/01	PPLN01	24137463272500808289454	U-HAUL MOVING & STORAGE O INDIO CA	\$13.70

Cardholder Account Summary				
HEBERTO MORENO ### # 6026	Payments & Other Credits \$0.00	Purchases & Other Charges \$883.83	Cash Advances \$0.00	Total Activity \$883.83

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/04	10/05	PPLN01	24801973278690263368468	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$195.00
10/04	10/05	PPLN01	24801973278690263390660	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$195.00
10/04	10/05	PPLN01	24801973278690263437909	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$195.00
10/05	10/06	PPLN01	24055223278063909812138	KNOX COMPANY INC 623-687-2300 AZ	\$174.00
10/09	10/10	PPLN01	24231683283091029455954	HARBOR FREIGHT TOOLS 411 INDIO CA	\$10.86
10/09	10/11	PPLN01	24943013283010180553281	THE HOME DEPOT #6874 INDIO CA	\$29.88
10/09	10/11	PPLN01	24269793283500625513661	GO-GO EXPRESS CAR WASH - INDIO CA	\$20.00
10/17	10/18	PPLN01	24003413290900016600050	XPRESS GRAPHICS AND 760-3452741 CA	\$43.10
10/19	10/20	PPLN01	24204293292000522523069	Microsoft*Store 425-6816830 WA	\$0.99
10/25	10/27	PPLN01	24269793299500594900321	KSC & SON CORPORATION - G INDIO CA	\$20.00

Cardholder Account Summary				
TINO TIJERINA ### # 6034	Payments & Other Credits \$55.36-	Purchases & Other Charges \$4,611.55	Cash Advances \$0.00	Total Activity \$4,556.19

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24493983277286770400119	ALLIED REFRIGERATION #7 760-324-1746 CA	\$687.03
10/04	10/06	PPLN01	24943013278010180047141	THE HOME DEPOT #6874 INDIO CA	\$183.53
10/05	10/06	PPLN01	24431053278838000020269	CARQUEST 7710 INDIO CA	\$992.79
10/05	10/08	PPLN01	24943013279010175604921	THE HOME DEPOT #6874 INDIO CA	\$138.69
10/05	10/08		74943013279010175603548	CREDIT VOUCHER	\$55.36-
				THE HOME DEPOT #6874 INDIO CA	
10/15	10/16	PPLN01	24164073288105014821465	Staples Inc staples.com MA	\$100.04
10/17	10/18	PPLN01	24755423290282909631255	ZORO TOOLS INC 855-2899676 IL	\$85.58
10/18	10/20	PPLN01	24943013292010184019304	THE HOME DEPOT #6874 INDIO CA	\$43.35
10/24	10/26	PPLN01	24943013298010183799702	THE HOME DEPOT #6874 INDIO CA	\$57.90
10/25	10/26	PPLN01	24692163298101702704863	LOWES #00208* LA QUINTA CA	\$2,109.36
10/26	10/27	PPLN01	24067203299226190501750	RDOAG IND 010445 INDIO CA	\$41.75
10/25	10/27	PPLN01	24240703299900011100211	ONE STOP SHOPP INDIO CA	\$171.53

Cardholder Account Summary					
EDUARDO LUNA #### #### #### 9557		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,173.34	Cash Advances \$0.00	Total Activity \$1,173.34
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/28	10/01	PPLN01	24137463273001552743845	TRACTOR SUPPLY #2357 INDIO CA	\$2.27
10/12	10/13	PPLN01	24687203285027012756721	SUPER MARIO ICE CREAM INDIO CA	\$48.20
10/13	10/15	PPLN01	24275393286900019519563	UGSI CHEMICAL FEED, INC 856-8962160 NJ	\$801.89
10/15	10/18	PPLN01	24492153290852006169077	PP*GOOGLE LIFE360 402-935-7733 CA	\$14.99
10/25	10/26	PPLN01	74592723298251840260117	depstech London	\$299.99
10/25	10/26	PPLN01	74592723298251840260117	INTERNATIONAL TRANS FEE	\$6.00

Cardholder Account Summary					
BRANDEN RODRIGUEZ #### #### #### 9565		Payments & Other Credits \$0.00	Purchases & Other Charges \$2,169.72	Cash Advances \$0.00	Total Activity \$2,169.72
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/29	10/01	PPLN01	24801973273690171148023	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$103.00
09/29	10/01	PPLN01	24801973273690171174961	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$98.00
09/29	10/01	PPLN01	24801973273690171212746	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$221.00
09/29	10/01	PPLN01	24801973273690171220087	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$221.00
10/03	10/04	PPLN01	74609053277000000766035	QRFY.COM SANT CUGAT DE PURCH: 117.00 EUR	\$122.83
10/03	10/04	PPLN01	74609053277000000766035	INTERNATIONAL TRANS FEE	\$2.46
10/05	10/05	PPLN01	24692163278104622131823	ZAP*ZAPPOS.COM 800-927-7671 NV	\$141.32
10/11	10/12	PPLN01	24559303284900010853472	CSMFO 916-2312137 CA	\$515.00
10/11	10/13	PPLN01	24137463285100477419790	OFFICE DEPOT #1078 800-463-3768 WA	\$25.00
10/11	10/13	PPLN01	24137463285100477419873	OFFICE DEPOT #5125 800-463-3768 CA	\$102.54
10/15	10/16	PPLN01	24692163288103416432387	AMZN Mktp US*TP5C13M62 Amzn.com/bill WA	\$70.57
10/26	10/27	PPLN01	24801973300690238786432	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$98.00
10/26	10/27	PPLN01	24801973300690238924736	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$221.00
10/26	10/27	PPLN01	24801973300690239025459	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$103.00
10/26	10/27	PPLN01	24801973300690239049137	CALIFORNIA WATER ENVIRON 510-382-7800 CA	\$113.00
10/27	10/30	PPLN01	24269793302501219800446	KSC & SON CORPORATION - G INDIO CA	\$12.00

Cardholder Account Summary					
HOLLY GOULD #### #### #### 7260		Payments & Other Credits \$2,072.50-	Purchases & Other Charges \$13,728.96	Cash Advances \$0.00	Total Activity \$11,656.46
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/29	10/01	PPLN01	24445003273400207762880	WM SUPERCENTER #2181 INDIO CA	\$18.57
10/02	10/03	PPLN01	24492163275000044771821	GCVCC WWW.GCVCC.ORG CA	\$3,000.00
10/03	10/04	PPLN01	24692163276103590794903	SQ *TEAM SPORTS INDIO Indio CA	\$743.85
10/03	10/04	PPLN01	24692163276103177127451	AMZN Mktp US*T908G5C11 Amzn.com/bill WA	\$86.66
10/03	10/05	PPLN01	24164073277105001152984	STAPLES 00113241 LA QUINTA CA	\$105.97
10/03	10/05	PPLN01	24071053277627157133991	CALIFORNIA SPECIAL DIS 916-4427887 CA	\$2,025.00
10/05	10/06	PPLN01	24492163278000051291454	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	\$689.29
10/05	10/06	PPLN01	24692163278104915208650	AMZN Mktp US*TE7951JD2 Amzn.com/bill WA	\$433.90
10/06	10/08	PPLN01	24492153279852656659604	PAYPAL *CWEA 402-935-7733 CA	\$315.00
10/06	10/08	PPLN01	24755423280732801539297	BROWN AND CALDWELL 925-2102277 CO	\$200.00
10/08	10/09	PPLN01	24692163281107462916653	AMZN Mktp US*TE0QD1562 Amzn.com/bill WA	\$46.75
10/09	10/10	PPLN01	24906413282184579457202	BLT*PK Safety Supply 800-3378880 CA	\$243.30
10/09	10/10	PPLN01	24492153282715175347271	HOTELBOOKINGSERVFEE 8007279059 UT	\$15.99
10/10	10/11	PPLN01	24088663283184644190662	Hotel Reservation LOH 718-9490525 DE	\$822.66
10/10	10/11	PPLN01	24088663283184644711640	Hotel Reservation LOH 718-9490525 DE	\$822.66
10/10	10/11	PPLN01	24088663283184644167488	Hotel Reservation LOH 718-9490525 DE	\$822.66
10/10	10/11	PPLN01	24088663283184644137713	Hotel Reservation LOH 718-9490525 DE	\$822.66
10/09	10/11	PPLN01	24226383283360452882636	WAL-MART #2181 INDIO CA	\$148.81
10/09	10/11	PPLN01	24071053283627178036209	CALIFORNIA SPECIAL DIS 916-4427887 CA	\$475.00

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/09	10/11		74071053283627178036220	CREDIT VOUCHER CALIFORNIA SPECIAL DIS SACRAMENTO CA	\$400.00-
10/16	10/17		74088663289185057070910	CREDIT VOUCHER Hotel Reservation LOH 718-9490525 DE	\$822.66-
10/16	10/17		74088663289185065666220	CREDIT VOUCHER Hotel Reservation LOH 718-9490525 DE	\$822.66-
10/17	10/19	PPLN01	24121573291000290171014	NEXT DAY DISPLAY 866-7186398 CA	\$149.99
10/18	10/19	PPLN01	24692163291105966850517	AMZN Mktp US*TP73C3WE2 Amzn.com/bill WA	\$31.31
10/18	10/19	PPLN01	24692163291105968737167	AMZN Mktp US*TP8458BJ1 Amzn.com/bill WA	\$32.61
10/25	10/26	PPLN01	24692163298101764279010	SQ *TEAM SPORTS INDIO Indio CA	\$1,115.78
10/26	10/27		74692163299102411055039	CREDIT VOUCHER AMZN Mktp US Amzn.com/bill WA	\$27.18-
10/27	10/29	PPLN01	24000773300000002624103	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	\$482.24
10/27	10/29	PPLN01	24000773301000000012714	DISCOUNTMUGS.COM DISCOUNTMUGS. FL	\$78.30

Cardholder Account Summary					
ANNA BELL ### ## 7278		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,136.92	Cash Advances \$0.00	Total Activity \$1,136.92

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24226383277091000760440	WAL-MART #2181 INDIO CA	\$111.90
10/10	10/11	PPLN01	24116413284400638017868	FD *CA DMV VFC clover.com CA	\$1.00
10/10	10/11	PPLN01	24116413284400018017843	FD *CA DMV VFC *SVC clover.com CA	\$0.02
10/11	10/13	PPLN01	24943003285894285008039	DLR RESORT RES CRO 7147814669 CA	\$384.93
10/12	10/13	PPLN01	24559303285900011053881	CSMFO 916-2312137 CA	\$245.00
10/23	10/24	PPLN01	24692163296100065869372	AMZN Mktp US*3554B4GM3 Amzn.com/bill WA	\$42.37
10/26	10/27	PPLN01	24445003300000958536447	DOLLAR TREE INDIO CA	\$13.59
10/25	10/27	PPLN01	24744003299900012145955	ROUND TABLE PIZZA 1113 760-3476966 CA	\$128.23
10/26	10/27	PPLN01	24692163299102242254186	AMZN Mktp US*IM25B8WS3 Amzn.com/bill WA	\$209.88

Cardholder Account Summary					
JIMMY GARCIA ### ## 7450		Payments & Other Credits \$0.00	Purchases & Other Charges \$880.49	Cash Advances \$0.00	Total Activity \$880.49

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/02	10/03	PPLN01	24492163275000037968079	SP TSG - JMC HTTPSTACTICAL TX	\$179.97
10/03	10/04	PPLN01	24943813276900610473856	WALKERSGAMEEAR.COM 877-2698490 TX	\$332.22
10/16	10/18	PPLN01	24943013290010179059432	THE HOME DEPOT #6630 LA QUINTA CA	\$146.70
10/30	10/31	PPLN01	24231683304837000007445	SMART AND FINAL 718 COACHELLA CA	\$221.60

Cardholder Account Summary					
DAVE COMMONS ### ## 7327		Payments & Other Credits \$0.00	Purchases & Other Charges \$40.38	Cash Advances \$0.00	Total Activity \$40.38

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24492153276715102967405	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$19.99
10/04	10/04	PPLN01	24692163277103927697216	AMZN Mktp US*TE1L564R2 Amzn.com/bill WA	\$13.04
10/25	10/26	PPLN01	24431063298083734471430	AMAZON.COM*RO5Q95FE3 SEATTLE WA	\$7.35

Cardholder Account Summary					
DEBRA CANERO #### #### #### 2806		Payments & Other Credits \$0.00	Purchases & Other Charges \$173.70	Cash Advances \$0.00	Total Activity \$173.70
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/25	10/27	PPLN01	24055233299722947032173	HYATT REGENCY SONOMA WIN SANTA ROSA CA	\$173.70

Cardholder Account Summary					
JASON DAFFORN #### #### #### 7175		Payments & Other Credits \$0.00	Purchases & Other Charges \$420.88	Cash Advances \$0.00	Total Activity \$420.88
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24692163277103842576966	SQ *PAPA HEADZ LA QUINTA CA	\$65.68
10/04	10/05	PPLN01	24692163277104377045898	SQ *TKB BAKERY & DELI Indio CA	\$57.47
10/10	10/11	PPLN01	24492163283000029173084	GCVCC WWW.GCVCC.ORG CA	\$69.00
10/11	10/13	PPLN01	24692163285100791992657	STARBUCKS STORE 60171 LA QUINTA CA	\$11.60
10/17	10/18	PPLN01	24692163290105108626156	SQ *TKB BAKERY & DELI Indio CA	\$111.94
10/22	10/23	PPLN01	24399003295295005062776	BEST BUY 00001206 SANTA ROSA CA	\$21.83
10/27	10/30	PPLN01	24037243302900014302391	EL MEXICALI CAFE II INDIO CA	\$44.53
10/30	10/31	PPLN01	24431063304091618000151	CIRO'S RESTAURANT LLC CHIRIACO SUMM CA	\$38.83

Additional Information About Your Account
IT IS NOT NECESSARY TO MAIL YOUR PAYMENT. YOUR ACCOUNT WILL BE AUTOMATICALLY PAID THROUGH A DIRECT DEBIT OF YOUR CHECKING OR SAVINGS ACCOUNT ON 11/10/23 PER YOUR AGREEMENT WITH US. THE DEBIT AMOUNT THIS MONTH IS \$24734.02

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$24,734.02
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 32		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jason Dafforn, General Manager
SUBJECT: RECEIVE UPDATE FROM INNOVATE FEDERAL STRATEGIES LLC ON
FEDERAL LEGISLATIVE ISSUES

Suggested Action
Discussion

Strategic Plan Compliance
GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

Background

The Board of Directors authorized a contract with Innovative Federal Strategies LLC to provide federal legislative advocacy on water and wastewater-related issues. The Board has requested periodic updates on the status of the issues and will provide ongoing direction as needed.

Recommendation

Receive information and provide directions as appropriate.



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jason Dafforn, General Manager
SUBJECT: **AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WINTER CONFERENCE IN PALM SPRINGS, CA AND REIMBURSE RELATED EXPENSES**

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

The estimated cost for attending this event is approximately \$1,675 per director, which includes registration, travel and related expenses, and three (3) days of service.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The CASA 2024 Winter Conference offers attendees access to excellent speakers and panel presentations focused on infrastructure finance, innovative permitting approaches, the circular water economy, and much more. It is also bringing back the always popular small group roundtable sessions, and provides an opportunity to network and connect with peers in the clean water community.

Recommendation

Authorize President Debra Canero, Vice President Mike Duran, Secretary/Treasurer Scott Sear, and Director William Teague to attend the CASA 2024 Winter Conference on January 24-26, 2023, in Palm Springs, California, and the reimbursement of related expenses.

Attachments

[CASA Winter Conference Program.pdf](#)



CULTIVATING A SUSTAINABLE FUTURE

2024 Winter Conference

January 24-26 | Hilton Palm Springs Hotel | Palm Springs, CA

CASAweb.org  @CASACleanWater  @CASA_CleanWater

Preliminary Program (10/26/23)
Subject to Change

Wednesday, January 24

7:00 a.m. – 12:00 p.m.	CSRMA Training Seminar (Separate Registration Required)
9:00 a.m. – 5:00 p.m.	Registration
10:30 a.m. – 12:00 p.m.	CASA Board of Directors Meeting
12:00 p.m. – 1:30 p.m.	Associates Committee Meeting
12:00 p.m. – 1:30 p.m.	CSRMA Executive Board Meeting
12:15 p.m. – 1:15 p.m.	Communications Committee Meeting
12:00 p.m. – 1:30 p.m.	Lunch on Your Own
1:30 p.m. – 4:00 p.m.	Roundtable Series
1:30 p.m. – 2:30 p.m.	Session 1 (Table Topics Identified Below)
2:30 p.m. – 3:00 p.m.	Networking Break
3:00 p.m. – 4:00 p.m.	Session 2 (Repeat from Session 1)
4:15 p.m. – 5:15 p.m.	Federal Legislative Meeting
4:15 p.m. – 5:30 p.m.	CSRMA Board of Directors Meeting
5:00 p.m. – 5:30 p.m.	LEAD Mentor/Mentee Meeting
5:30 p.m. – 6:30 p.m.	Welcome Reception

Thursday, January 25

7:30 a.m. – 4:30 p.m.	Registration
8:00 a.m. – 9:30 a.m.	Breakfast
8:00 a.m. – 9:00 a.m.	Women's Networking Breakfast
8:00 a.m. – 9:00 a.m.	CASA Education Foundation Board Meeting
9:15 a.m. – 11:45 a.m.	Morning Sessions

9:15 a.m. – 9:30 a.m.	President’s Welcome
9:30 a.m. – 10:30 a.m.	Keynote Address
10:30 – 11:45 a.m.	Funding from Surprising Sources Panel Discussion: The Inflation Reduction Act, Corporate Projects, and More
11:45 a.m. – 12:00 p.m.	Networking Break
12:00 p.m. – 1:30 p.m.	Luncheon Federal and State Legislative Updates <ul style="list-style-type: none"> ▪ Eric Sapirstein ▪ Jessica Gauger CEF Presentation
1:30 p.m. – 1:45 p.m.	Networking Break
1:45 p.m. – 3:30 p.m.	Afternoon Sessions
1:45 p.m. – 3:00 p.m.	Permitting Innovation Panel Discussion
3:00 p.m. – 3:30 p.m.	Engagement and Recruiting Using a “Fit” Model
4:00 p.m. – 5:00 p.m.	Associates Engineering and Research Subcommittee
5:30 p.m. – 6:30 p.m.	Associates Recognition Reception
Friday, January 26	
8:00 a.m. – 11:00 a.m.	Registration
8:00 a.m. – 9:30 a.m.	Breakfast
8:00 a.m. – 9:00 a.m.	Statewide Biosolids Meeting
8:00 a.m. – 9:00 a.m.	State Legislative Committee Meeting
9:15 a.m. – 11:00 a.m.	Closing Session
9:15 – 10:00 a.m.	The Water Circular Economy: What Does it Mean for Your Agency?
10:00 – 10:45 a.m.	Building a Culture of Accomplishment
10:45 – 11:00 a.m.	President’s Closing Remarks
11:00 a.m. – 3:00 p.m.	Attorneys Committee Meeting

Roundtables	Facilitators
Water Recycling: Barriers & Opportunities	
Recent Biosolids Issues	

CASA Groups and Offerings
Agency Education and Outreach Programs
Career Pathway Efforts at Agencies
Collections Issues and the SSS WDR
Biogas Utilization Efforts
How is PFAS Impacting Your Agency?
TBD
TBD



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jason Dafforn, General Manager
SUBJECT: **AUTHORIZE SPECIFIC DIRECTORS TO ATTEND THE CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 2024 WASHINGTON DC POLICY FORUM AND REIMBURSE RELATED EXPENSES AND CANCEL THE BOARD MEETING OF FEBRUARY 27, 2024**

Suggested Action

Approve

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

The estimated cost for attending this event is approximately \$4,800 per director, which includes registration, travel and related expenses, and five (5) days of service.

Environmental Review

This item does not qualify as a project as defined by the California Environmental Quality Act (CEQA).

Background

The California Association of Sanitation Agencies (CASA) represents more than 125 local public agencies engaged in the collection, treatment, and recycling of wastewater and biosolids to protect public health and the environment. Their mission is to provide trusted information and advocacy for California clean water agencies and to be a leader in sustainability and utilization of renewable resources.

Each year, CASA holds a policy forum in Washington, D.C., to discuss and advocate for wastewater-related issues. The forum will take place February 26- 27, 2024.

If the Board approves the Directors to attend the Conference, the Regular Board of Directors Meeting scheduled for February 27, 2024, will need to be canceled for lack of quorum.

Recommendation

1. Authorize President Debra Canero, Vice President Mike Duran, and Secretary/Treasurer Scott Sear to attend the CASA 2024 Washington DC Policy Forum on February 25-29, 2023, in Washington DC.
2. Authorize the reimbursement of related expenses.
3. Cancel the Regular Board of Directors Meeting on February 27, 2024.



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Jeanette Juarez, Chief Administrative Officer
SUBJECT: DISCUSS THE ANNUAL EMPLOYEE PERFORMANCE BONUS,
APPROVE THE AMOUNT, AND AUTHORIZE THE GENERAL
MANAGER TO IMPLEMENT THE PROGRAM FOR 2023

Suggested Action

Approve

Strategic Plan Compliance

GOAL 1: Fully Staffed with a Highly Trained and Motivated Team

Fiscal Impact

The total fiscal impact is \$7,345.00, which is included in the adopted fiscal year 2023/24 budget.

Environmental Review

This item does not qualify as a project defined by the California Environmental Quality Act (CEQA).

Background

It has been a long-standing tradition of the District to award all employees an annual employee performance bonus via gift cards in December of each year. The annual employee performance bonus aims to engage employees, increase collaboration, and motivate employees to increase overall productivity.

The staff's commitment and continued ability to deliver high-quality results allow the District to

progress and succeed. This team understands the critical nature of the service they provide and the community it serves. The District's mission is clear: to serve the City of Indio and the surrounding communities by collecting, treating, and reclaiming wastewater to ensure a healthy environment and sustainable water supply. The continued dedication and forethought of this team is commendable.

Valley Sanitary District has proudly reached several milestones this past year, including:

- Government Finance Officers Association (GFOA) – Excellence in Financial Reporting
- GFOA – Distinguished Budget Presentation Award
- California Society of Municipal Finance Officers (CSMFO) – Operating Budget Excellence Award
- California Water Environment Association (CWEA) Colorado River Basin (CORBS) Operator of the Year
- CWEA CORBS Maintenance Person of the Year
- CWEA CORBS Collection System Person of the Year
- CWEA CORBS Electrical Instrumentation Person of the Year

This performance bonus rewards the Valley Sanitary District employees for their achievements and continued dedication to the District.

Recommendation

1. Approve the annual employee performance bonus.
2. Approve the proposed \$200 per employee plus the card activation fee for a total of \$7,345.
3. Authorize the General Manager to implement the program for 2023.



Valley Sanitary District

DATE: November 28, 2023
TO: Board of Directors
FROM: Holly Gould, Clerk of the Board
SUBJECT: DRAFT MINUTES OF THE COMMUNITY ENGAGEMENT COMMITTEE MEETING - NOVEMBER 21, 2023

Suggested Action

Discuss

Strategic Plan Compliance

GOAL 6: Improve Planning, Administration and Governance

Fiscal Impact

There is no fiscal impact from this report.

Environmental Review

This does not qualify as a project for the purposes of CEQA.

Background

Attached are the draft minutes of the Community Engagement meeting held on November 21, 2023.

Recommendation

Staff recommends that the Board receive an update from the Community Engagement Committee members.

Attachments

[21 Nov 2023 Meeting Minutes.doc](#)

**VALLEY SANITARY DISTRICT
COMMUNITY ENGAGEMENT COMMITTEE
REGULAR MEETING MINUTES**

November 21, 2023

A meeting of the Valley Sanitary District (VSD) Community Engagement Committee was held at 45-500 Van Buren Street in Indio, California, on Tuesday, November 21, 2023.

1. CALL TO ORDER

Chairperson Sear called the meeting to order at 1:00 p.m.

2. ROLL CALL

Directors Present:

Chairperson Scott Sear, Committee Member Mike Duran

Staff Present:

Jason Dafforn, General Manager; and Holly Gould, Clerk of the Board

Guests:

Rebecca Cole, Ardurra

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – None

5. DISCUSSION / ACTION ITEMS

5.1 Approve Minutes for September 19, 2023, Community Engagement Committee Meeting

Committee Member Duran motioned to approve the September 19, 2023, Community Engagement Committee Meeting minutes. Chairperson Sear seconded the motion. The motion carried unanimously.

5.2 Community Engagement Topics of Discussion

Jason Dafforn, General Manager, gave an update on the community engagement events. He stated that the District had representatives at the La Quinta State of the City, Coachella State of the City, and was a title sponsor of the Indio State of the City. The District also participated in the College of the Desert Great Alumni Hunt competition and the National Night Out hosted by the Indio Police Department. He presented a summary report from Ardurra of a 15-day overview of deliverables which included social media metrics. Committee member Duran

stated that he would like to see a post from VSD to the community for the holidays. Mr. Dafforn informed the committee that he has met with Cal State San Bernardino on collaboration opportunities. Ha has also contacted Senator Padilla's office to invite his staff for a plant tour. The Committee reviewed the social media content calendar provided by Ardurra for the next three (3) months. Chairperson Sear stated that he would like to see more posts that would engage the public, not just inform. Mr. Dafforn stated that Ardurra is working on takeaways that the Board can take with them to Washington DC and Sacramento on the District's issues and needs. They also discussed the possibility of a quarterly newsletter and website enhancements. The Committee discussed the Bring Your Child to Work Day which is April 25, 2024. Mr. Dafforn gave the Committee possible dates for the 100-Year Celebration. Committee member Duran stated that he would like the marketing for the event to be bilingual. Chairperson Sear stated that he would like to see the Board of Directors attend more events in their respective Divisions.

6. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:04 p.m. The next regular committee meeting will be on January 16, 2024.

Respectfully submitted,
Holly Gould, Clerk of the Board
Valley Sanitary District